City of Louisville

2021-2022 Biennial

Operating & Capital Budget



City of Louisville, Colorado

CITY OF LOUISVILLE
2021-2022 BIENNIAL OPERATING & CAPITAL BUDGET



Circa 1900



2013

CITY COUNCIL
Ashley Stolzmann, Mayor

City of Louisville
COLORADO • SINCE 1878

Ward I
Chris Leh
J. Caleb Dickinson



Ward II
Jeff Lipton
Deborah Fahey

Ward III
Dennis Maloney
Kyle M. Brown

Appointed Officials
City Manager – Heather Balser
City Clerk – Meredyth Muth
City Attorney – Kelly, PC
Municipal Judge – David Thrower
Prosecuting Attorney – Collette Cribari

Cover Design
Gloria Handyside

Department Directors
Megan Davis, Deputy City Manager
Dave Hayes, Chief of Police
Kathleen Hix, Director of Human Resources
Emily Hogan, Assistant City Manager
Kurt Kowar, Director of Public Works
Nathan Mosley, Director of Parks & Recreation
Sharon Nemechek, Director of Library Services
Chris Neves, Director of Information Technology
Megan Pierce, Director of Economic Vitality
Kevin Watson, Director of Finance
Rob Zuccaro, Director of Planning



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Louisville

Colorado

For the Biennium Beginning

January 1, 2019

Christopher P. Morrill

Executive Director

Table of Contents

Introduction
Letter of Transmittal 1-18
Strategic Plan 19-25
2021 Budget Summary – All Funds 26
2022 Budget Summary – All Funds 27
2019-2022 Summary of Revenue & Expenditures 28

General Information
General Information 29-33
Organization Charts 34-42
Full-Time Equivalents 44-45
Variable Hours & Projected Costs 46-47
Budget Process 48-49
Budget Calendar 50
Other Planning Processes 51-52
Description of Funds and Fund Types 53-56
Debt Service and Financial Obligations 57-61

Programs
Summary of Revenue & Expenditures by Program 63
Transportation 65-77
Utilities 79-87
Public Safety 89-99
Parks 101-107
Open Space & Trails 109-121
Recreation 123-145
Cultural Services 147-159
Community Design 161-169
Economic Prosperity 171-173
Administration & Support Services 175-199

General Fund 201-222

Special Revenue Funds
Open Space & Parks Fund 223-227
Conservation Trust - Lottery Fund 228
Cemetery Fund 229-230
PEG Fee Fund 231
Parking Improvement Fund 232
Historic Preservation Fund 233-234
Recreation Fund 235-243
Cemetery Perpetual Care Fund 244

Capital Project Funds
Capital Projects Fund 245-248
Impact Fee Fund 249
Recreation Center Construction Fund 250

Table of Contents (continued)

Recreation Debt Service Fund 251

Enterprise Funds
Water Utility Fund..... 253-258
Wastewater Utility Fund 259-263
Storm Water Utility Fund 264-265
Solid Waste & Recycling Utility Fund 266
Golf Course Fund..... 267-270

Internal Service Funds
Technology Management Fund.....271
Fleet Management Fund 272

Capital Improvement Program
Capital Improvement Program (C-I-P)..... 273-274
C-I-P Summary by Fund 275-279
C-I-P Individual Project Descriptions..... 280-417

Financial Policies
Introduction 419-422
General Policies..... 423-427
Reserve Policies 428-431
Debt Policies 432-435
Revenue Policies 436-437
Operating Budget Policies..... 438-439
Investment Policies 440-445
Capital Asset Investment & Management Policies.... 446-447
Accounting, Auditing, Financial Reporting Policies ... 448-450

Miscellaneous
Resolution No. 91 – Adoption of Budget 451-453
Resolution No. 92 – Annual Appropriation 454-455
Resolution No. 93 – Property Tax Levy..... 456-457
Resolution No. 95 – Fees, Rates, & Charges 458-492
Glossary..... 493-499

City of Louisville

COLORADO • SINCE 1878

2021-2022 Biennial Operating & Capital Budget

Introduction Tab

City of Louisville
COLORADO • SINCE 1878

December 14, 2020

Mayor and City Council
City of Louisville
749 Main Street
Louisville, CO 80027

Mayor Stolzmann, City Council, Louisville Residents and Businesses, and City Employees:

I am pleased to present the 2021-2022 Biennial Operating & Capital Budget and the 2021-2026 Capital Improvements Plan adopted by City Council on November 17, 2020 by passing Resolutions 91, 92, and 93. Despite the continuing global pandemic, the City is in stable financial condition.

In March 2020, the City was faced with the unprecedented impacts of the global pandemic. The City remains in a local disaster emergency and has shifted a significant amount resources towards responding to the public health crisis and the severe economic impacts.

The City has been forced to temporarily close facilities and to operate facilities in a limited capacity. The temporary business closures and limitation of business activities has significantly reduced many of the City's revenue sources. As a result, the City made a number of reductions to the 2020 budget, which was used as the starting point for the 2021-2022 biennial budget.

There is still much uncertainty as to the pandemic's future impacts on the City's finances. Staff will continuously evaluate the situation and make financial and service level adjustments as needed. The impacts of the pandemic will likely be long-lasting and far-reaching and the majority of industries, including local government, will be significantly affected.

As we begin to shift from response to recovery from the public health and economic crisis, the City will focus its resources on maintaining its core services, employees and current assets, including infrastructure, facilities, open space and parks. To focus our efforts, staff has updated the Strategic Plan to reflect the City's Priority Initiatives for the duration of the 2021-22 biennial budget. Community and organizational recovery from the pandemic is prominent among the list of priorities in the coming biennium.

In addition, the Priority Initiatives 2021-2022 biennial budget reflect additional investments in sustainability, diversity, equity and inclusion, technology continuity and security, and various capital projects that will improve transportation, raw water supply, and open space trails.

To achieve the City's mission of protecting, preserving and enhancing the quality of life in our community, it is critical that the City continue to invest in its existing resources while planning for the future.

Strategic Plan

In 2018 the City adopted its first organizational strategic plan and recently completed an update for 2021-2022 with renewed focus on diversity, equity and inclusion. The Strategic Plan is intended to convey how the City government can best serve our residents now and into the future. The Strategic Plan includes the City's mission, vision and values that guide our work as an organization. Every other year, in conjunction with the biennial budget, the Strategic Plan is updated with new Priority Initiatives that highlight some of the high priorities we will

accomplish over the next one to two years. The purpose of the plan is to serve as roadmap for the organization, to strengthen the organizational culture and to serve as a communication tool for the community to understand the City's strategic vision and operating guidelines.

The City continues to move forward with its program-based budget structure, which includes program areas with specific goals and sub-programs with measurable objectives. These goals and objectives are measured on a regular basis through our Key Performance Indicators (KPIs) and the Strategic Plan reflects how our Priority Initiatives are aligned with these program areas. In essence, the program and sub-program areas reflect all of the work the City performs on a day-to-day basis, while the Priority Initiatives reflect those high-priority efforts that represent an increased financial and resource investment over a period of time. The mission, vision and values reflect how the City does this work.

Vision: The City of Louisville – dedicated to providing a vibrant, healthy community with the best small town atmosphere.

Mission: Our commitment is to protect, preserve, and enhance the quality of life in our community.

Values: Innovation, Collaboration, Accountability, Respect, Excellence

The updated Strategic Plan is included as an attachment to the Budget Message.

Revenue and Expenditure Projections

Revenue Projections

The City relies on sales tax revenue to fund most of its major programs, other than utilities and the golf course, which are fully supported by user fees. Sales tax revenue typically represents about 30% of total City-wide revenue and about 45% of total General Fund revenue. Staff estimates the City will receive approximately $15 million in total sales tax revenue during 2020. Due to the economic impacts of the pandemic, this projection is 13% *below* the actual sales tax revenue received in 2019. Anticipating a partial recovery, staff is estimating approximately $16 million in sales tax revenue for 2021, which is a 7% increase over the 2020 projection.

Property tax revenue is another important revenue source for the General Fund and Debt Service Fund. Total property taxes declined in 2019 due to the elimination of the debt service levy for the Library Bonds. In line with the growth projections on assessed valuations and a flat mil levy, staff estimates that the City will receive approximately $5.3 million of property tax revenue in 2020. Property tax revenue for 2021 and 2022 is projected to grow at a 5% rate for both years. Note that these projections were made and included in the final proposed budget prior to the City receiving its final assessed valuation from Boulder County.

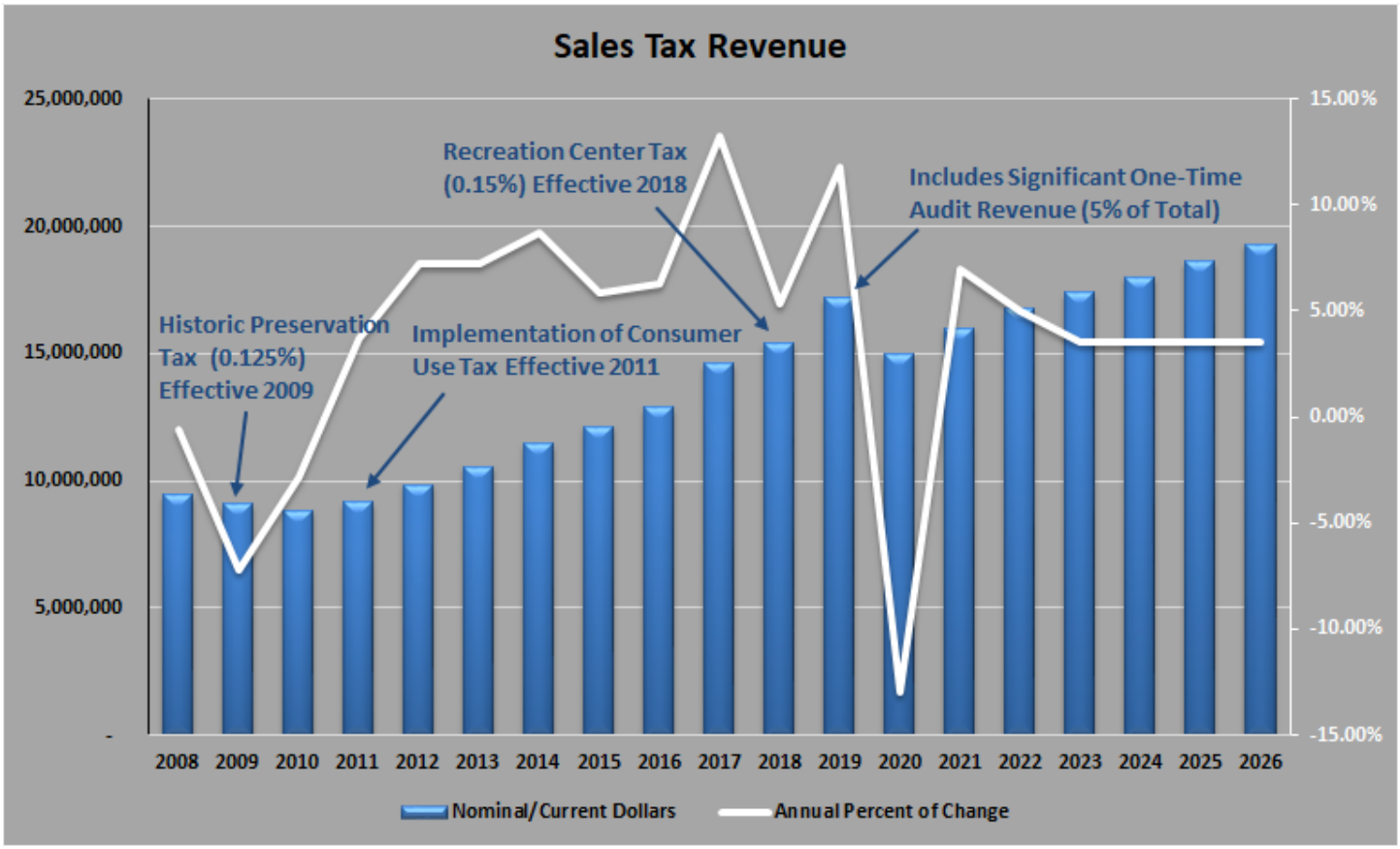
The following table reflects staff's current estimates for major sources of revenue for 2020 and budget projections for 2021 and 2022.

Summary of Revenue Assumptions for Major Revenue Sources
Year-Over-Year Percent of Change
2019 - 2022

Revenue Category	2019 Actual	2020 Estimate	2021 Budget	2022 Budget	Percent of Change 2019	2020	2021	2022
Taxes:								
Sales Tax	17,195,708	14,960,270	16,007,490	16,807,860	11.8%	-13.0%	7.0%	5.0%
Property Tax	5,062,441	5,273,800	5,530,050	5,800,640	-9.0%	4.2%	4.9%	4.9%
Use Tax - Consumer	1,982,569	1,486,930	1,709,960	1,880,960	5.2%	-25.0%	15.0%	10.0%
Use Tax - Auto	1,736,097	1,302,070	1,497,390	1,647,120	-14.6%	-25.0%	15.0%	10.0%
Use Tax - Building Materials	2,088,265	1,895,720	1,896,860	1,226,130	-8.1%	-9.2%	0.1%	-35.4%
Franchise Taxes	1,054,850	1,023,740	1,014,470	1,019,880	-1.8%	-2.9%	-0.9%	0.5%
Lodging Tax	454,714	181,890	227,360	284,200	-3.8%	-60.0%	25.0%	25.0%
Specific Ownership Tax	281,052	224,840	247,320	259,690	-9.2%	-20.0%	10.0%	5.0%
Licenses & Permits:								
Sales & Use Tax Licenses	81,650	93,900	103,290	108,450	20.0%	15.0%	10.0%	5.0%
Construction Permits	928,079	917,810	1,047,000	710,880	40.0%	-1.1%	14.1%	-32.1%
Minor Building-Related Permits	594,720	250,000	262,500	275,630	-57.8%	-58.0%	5.0%	5.0%
Intergovernmental Revenue:								
Highway Users Tax	751,362	528,110	554,480	565,570	-4.1%	-29.7%	5.0%	2.0%
State Lottery	252,436	189,330	227,200	249,920	26.9%	-25.0%	20.0%	10.0%
Marijuana Tax	141,483	162,710	170,850	175,980	3.4%	15.0%	5.0%	3.0%
IGA - Superior Library	325,287	350,690	368,040	386,440	1.1%	7.8%	4.9%	5.0%
Charges for Services:								
Water User Fees	5,607,511	5,546,630	5,984,630	6,194,630	-12.6%	-1.1%	7.9%	3.5%
Water Tap Fees	2,853,800	2,495,400	2,994,530	260,900	73.2%	-12.6%	20.0%	-91.3%
Wastewater User Fees	3,687,919	3,745,500	3,855,500	4,025,500	3.0%	1.6%	2.9%	4.4%
Wastewater Tap Fees	248,160	422,880	319,500	26,600	53.8%	70.4%	-24.4%	-91.7%
Storm Water User Fees	914,281	900,900	984,900	1,060,900	17.3%	-1.5%	9.3%	7.7%
Solid Waste User Fees	1,704,161	1,626,410	1,647,380	1,668,670	1.5%	-4.6%	1.3%	1.3%
Recreation Center Fees	2,966,815	1,030,230	1,132,890	2,374,090	67.3%	-65.3%	10.0%	109.6%
Golf Course User Fees	1,610,742	1,616,880	1,696,670	1,746,680	0.8%	0.4%	4.9%	2.9%
Developer Impact Fees	387,103	660,800	661,550	114,640	-44.9%	70.7%	0.1%	-82.7%
Fines & Forfeitures:								
Court Fines	128,348	96,260	115,510	127,060	-9.4%	-25.0%	20.0%	10.0%

Long-Term Financial Plan – Sales Tax Revenue Assumptions

As previously stated, the projected decline in sales tax revenue for 2020 has been set at 13% below 2019. The recovery projections show a return to 2019 revenue totals by approximately 2023. Annual growth after 2023 is set at 3.5%.



Long-Term Financial Plan – Property Tax Revenue Assumptions

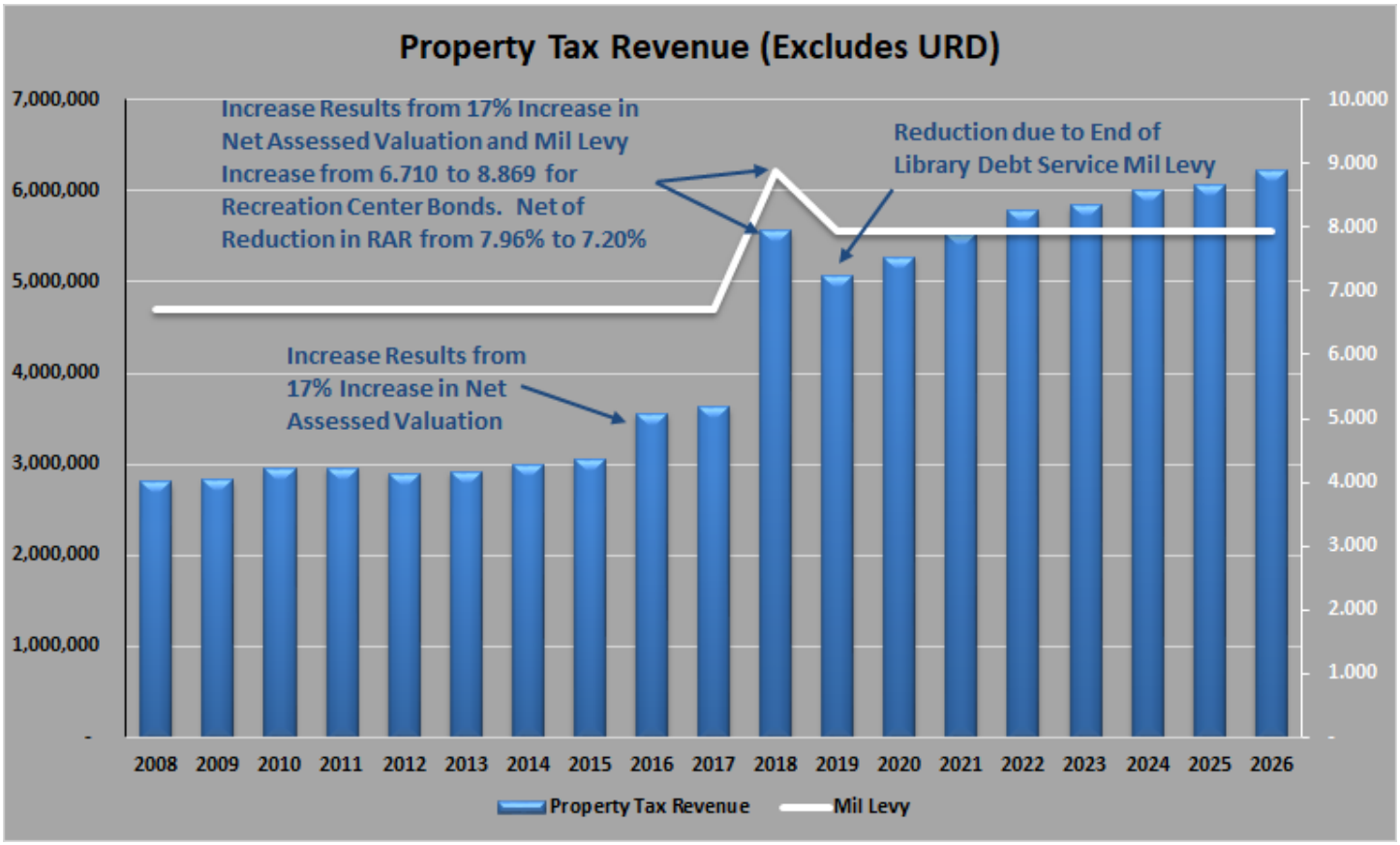
The City has received its final 2020 assessed valuation amounts from the Boulder County Assessor. The 2020 assessed valuation determines the amount of property tax revenue that will be received in 2021.

The City of Louisville's total net assessed valuation increased from $674,831,240 in 2019 to $706,320,493 in 2020. Net assessed valuation refers to the gross assessed valuation less the Urban Revitalization District's increment amount. This increase in the net assessed valuation calculates to a 4.7% increase in property tax revenue for 2021 over 2020.

The City currently levies a total of 7.934 mils with two separate mil levies:

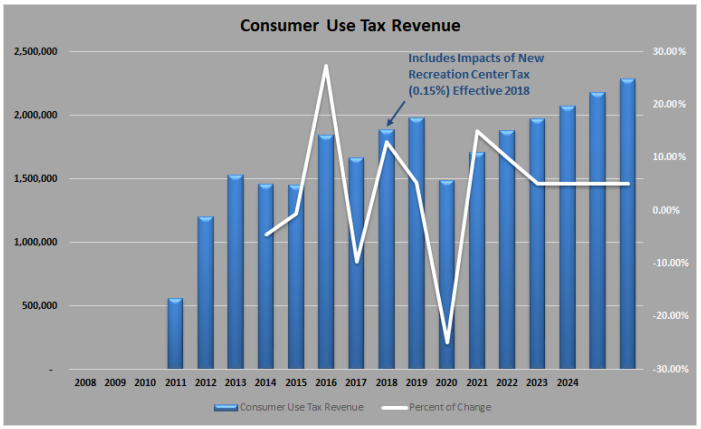
1. A 5.184 mil General Levy; and
2. A 2.750 mil Recreation Center Debt Service Levy.

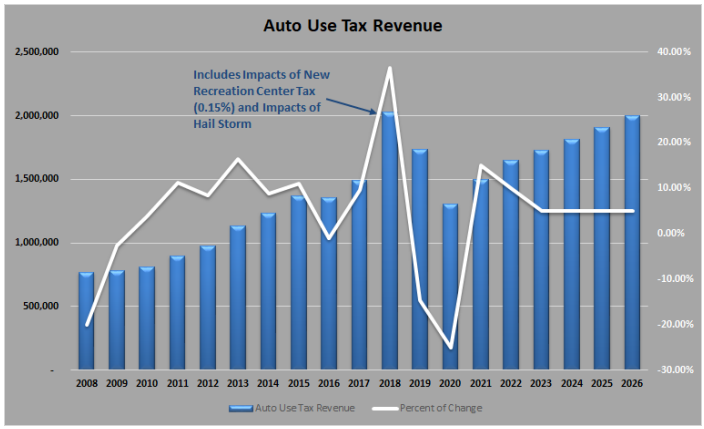
This same 7.934 total mil levy is projected through 2026.

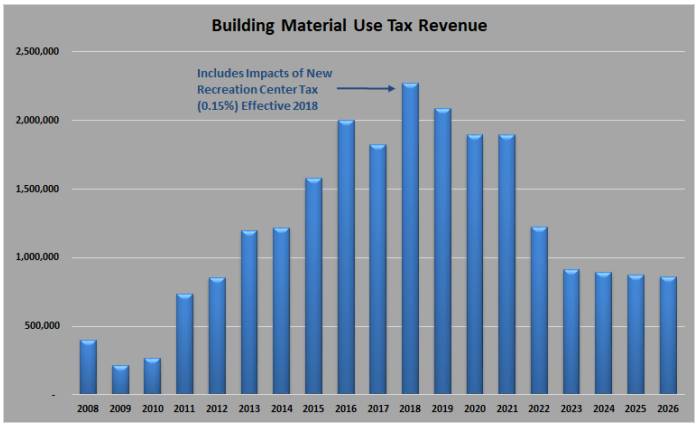


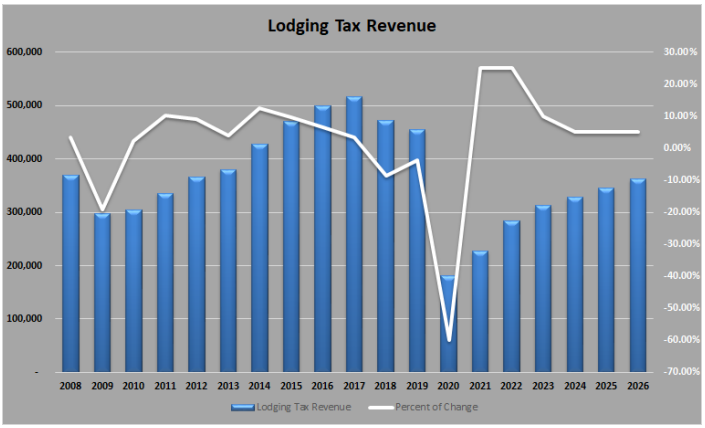
Long-Term Financial Plan – Other Revenue Assumptions

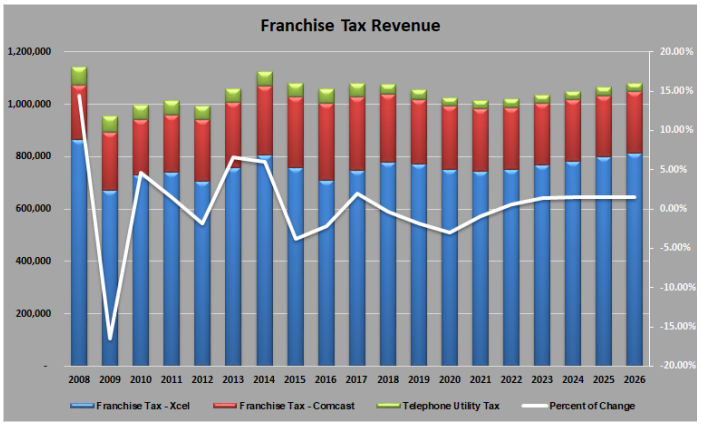
The following charts summarize some of the other revenue projections that were discussed during the budget process and development of the Long-Term Financial Plan.

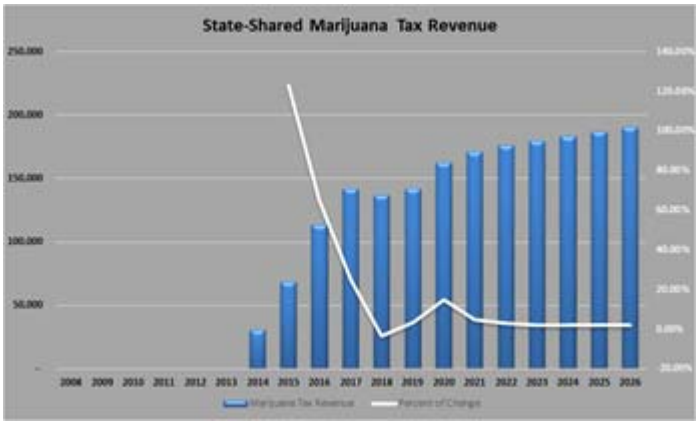


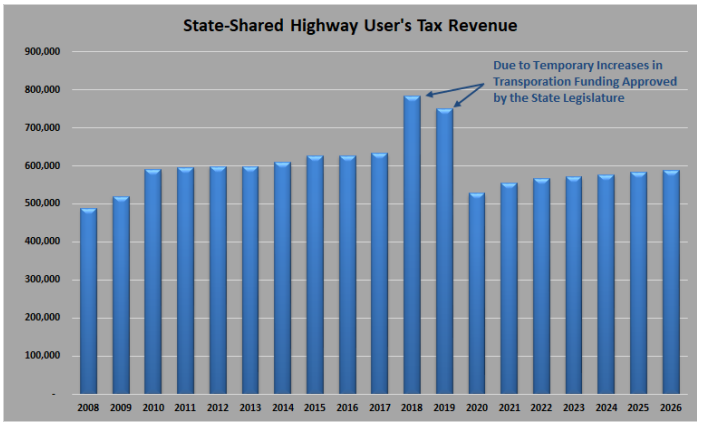


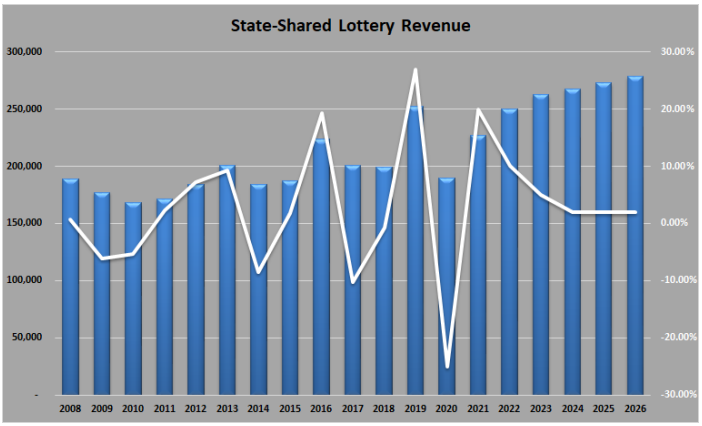

Building Material Use Tax Revenue
Includes Impacts of New Recreation Center Tax (0.15%) Effective 2018

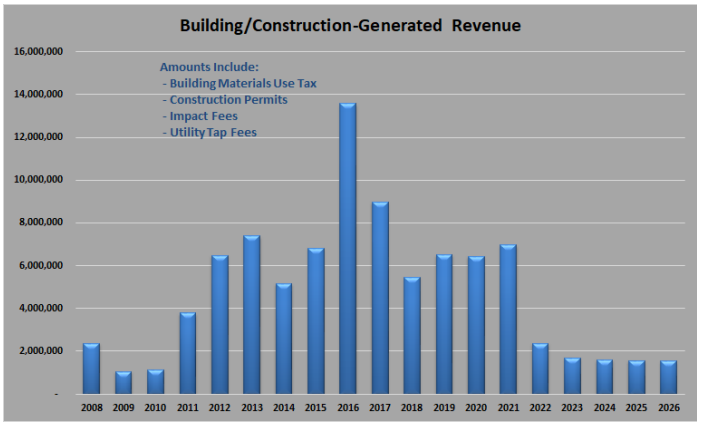

Lodging Tax Revenue
Lodging Tax Revenue
Percent of Change

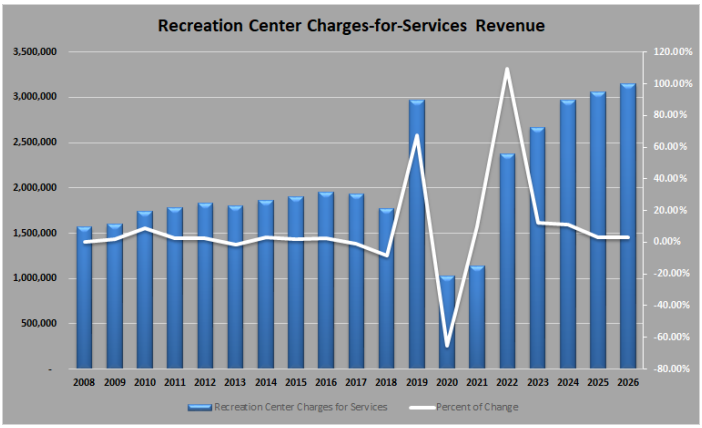

Franchise Tax Revenue
Franchise Tax - Xcel
Franchise Tax - Comcast
Telephone Utility Tax
Percent of Change

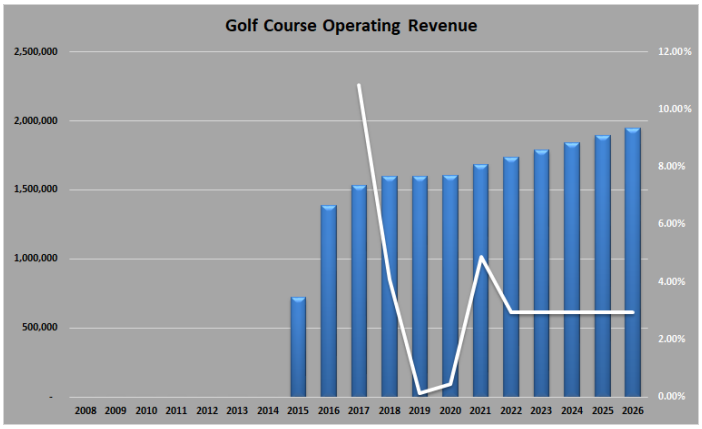

State-Shared Marijuana Tax Revenue

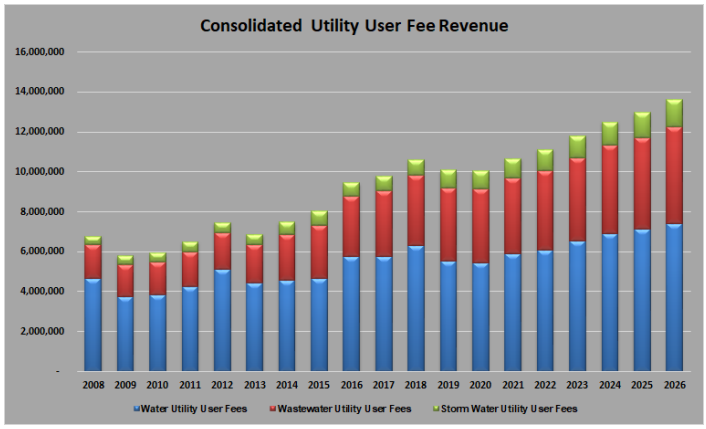

State-Shared Highway User's Tax Revenue
Due to Temporary Increases in Transporation Funding Approved by the State Legislature


State-Shared Lottery Revenue


Building/Construction-Generated Revenue
Amounts Include:
- Building Materials Use Tax
- Construction Permits
- Impact Fees
- Utility Tap Fees


Recreation Center Charges-for-Services Revenue
Recreation Center Charges for Services
Percent of Change





Operating Expenditure Budgets

The following table summarizes the biennial budget for the major categories of operating expenditures. The table includes the latest estimates for 2020 and the budgets for 2021 and 2022.

Summary of Expenditure Actuals, Estimates, and Targets for Major Expenditure Categories
Year-Over-Year Percent of Change
2019 - 2022

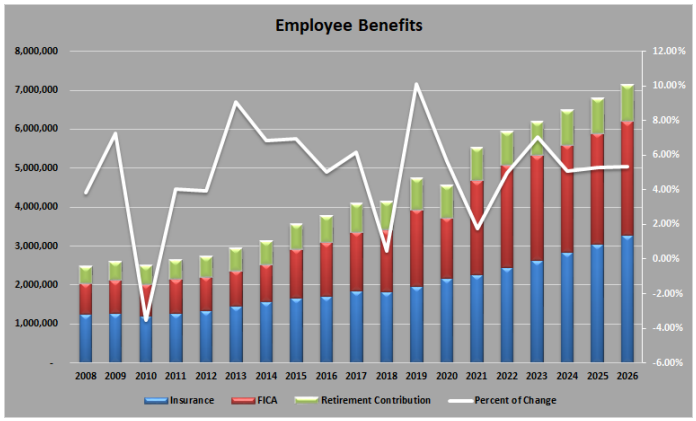
Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	2022 Budget	Percent of Change 2019	2020	2021	2022
Salaries & Wages:								
Regular Wages	13,726,533	14,330,630	14,436,090	14,575,850	10.2%	4.4%	0.7%	1.0%
Variable & Seasonal Wages	1,976,406	1,560,180	2,436,030	2,642,670	22.9%	-21.1%	56.1%	8.5%
Overtime	511,558	480,310	477,030	476,530	2.7%	-6.1%	-0.7%	-0.1%
Employee Benefits:								
Employee Insurance	1,970,488	2,168,090	2,253,710	2,449,750	8.6%	10.0%	3.9%	8.7%
FICA Expense	1,201,031	1,213,090	1,220,760	1,238,380	11.1%	1.0%	0.6%	1.4%
Retirement Contribution	799,185	825,460	837,310	844,970	10.0%	3.3%	1.4%	0.9%
Workers Compensation	203,092	202,410	194,680	197,470	12.7%	-0.3%	-3.8%	1.4%
All Employee Compensation	20,411,958	20,805,040	21,860,940	22,430,940	11.1%	1.9%	5.1%	2.6%
Supplies:								
Chemicals	437,211	391,780	459,400	462,400	41.7%	-10.4%	17.3%	0.7%
Vehicle Maintenance Supplies	224,195	198,040	212,810	213,310	-4.7%	-11.7%	7.5%	0.2%
Street Supplies	164,752	172,200	170,700	170,700	-13.0%	4.5%	-0.9%	0.0%
Uniforms & Clothing	103,445	106,790	109,380	109,880	-3.0%	3.2%	2.4%	0.5%
Library Books & Media	82,883	60,900	60,900	86,160	3.9%	-26.5%	0.0%	41.5%
All Supplies	1,889,056	1,680,500	1,762,290	1,797,640	10.3%	-11.0%	4.9%	2.0%
Purchased/Contracted Services:								
Professional Services	3,124,693	2,982,960	3,293,540	3,238,060	11.1%	-4.5%	10.4%	-1.7%
Utilities	1,983,854	2,014,880	2,057,960	2,057,960	3.3%	1.6%	2.1%	0.0%
Solid Waste Hauling	1,484,070	1,291,320	1,404,000	1,404,000	1.2%	-13.0%	8.7%	0.0%
Parts, Repairs, & Maintenance	1,620,583	1,408,190	1,500,060	1,412,350	6.3%	-13.1%	6.5%	-5.8%
Legal Services	503,267	458,000	528,500	528,500	41.7%	-9.0%	15.4%	0.0%
Insurance Premiums & Deductibles	485,747	648,540	692,600	741,240	28.1%	33.5%	6.8%	7.0%
Boulder Dispatch Services	304,132	321,360	343,820	348,980	0.8%	5.7%	7.0%	1.5%
All Purchased/Contracted Services	9,874,995	10,492,320	10,570,770	10,480,640	-5.0%	6.3%	0.7%	-0.9%

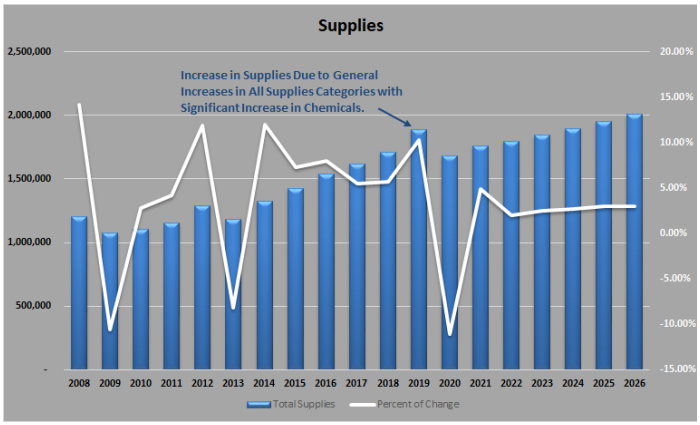
Long-Term Financial Plan – Expenditure Targets

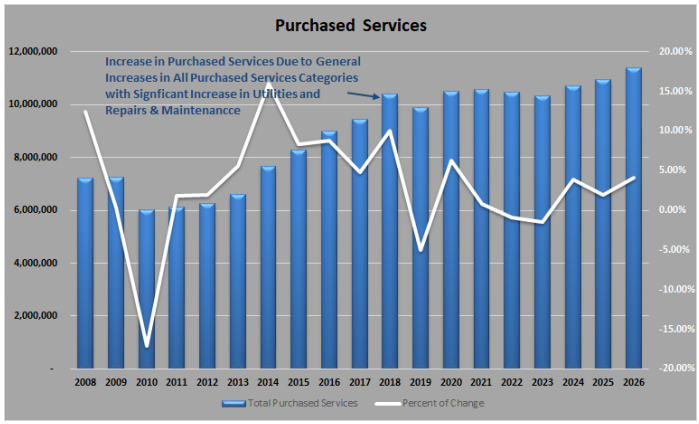
The term "targets" rather than "assumptions" is used for long-term operating expenditure projections to denote the greater control City Council has over expenditures versus revenues. The targets are set based on the projected amount of resources available.

The following charts summarize some of the expenditure targets that were discussed during the budget process and development of the Long-Term Financial Plan.









Adjustments to Wages for Full-Time Benefitted Positions

Three additional full-time benefitted positions are approved for hiring in 2021:

- Mental Health Clinician (Police/Grant Funded)
- Open Space Maintenance Technician III
- Golf Maintenance Specialist

The following full-time positions are approved to be removed and, for the most part, replaced by variable (part-time) positions:

- One Historic Preservation Planner
- Two Librarians
- Two Lead Lifeguards
- Two Recreation Supervisors
- One Parks Project Manager

Approved wage adjustments for both 2021 and 2022 include:

- No market adjustments;
- A 2% average merit increase; and
- A 5% step increase for Police.

Adjustments to Variable (Part-Time, Non-Benefitted) Hours

The City manages its part-time, non-benefitted wages by managing hours, rather than individual positions. The hours are categorized by job class. This type of budgetary control allows departments the most flexibility for managing part-time, seasonal, and temporary positions. A 2% merit increase was added for both 2021 and 2022 to the projected average hourly wages for all variable positions.

This budget document includes a table that summarizes part-time non-benefitted hours and projected wage costs for the original 2020 budget and the approved budgets for 2021 and 2022. This table can be found in the General Information Section of the document.

Interfund Transfers

The following two tables summarize the budgeted transfers between funds for 2021 and 2022.

Inter-Fund Transfers Matrix
2021 Proposed Budget

	Transfers In					
Transfers Out	General Fund	OS&P Fund	Cemetery Fund	Recreation Fund	Capital Projects Fund	Total
General Fund	-	854,480 *a*	164,120 *b*	1,414,980 *c*	-	2,433,580
Cemetery Perpetual Care Fund	-	-	4,920 *d*	-	-	4,920
PEG Fee Fund	20,000 *e*	-	-	-	-	20,000
Historic Preservation Fund	144,860 *f*	-	-	-	-	144,860
Capital Project Fund	-	-	-	128,900 *g*	-	128,900
Impact Fee Fund	-	153,150 *h*	-	-	516,510 *h*	669,660
Total	164,860	1,007,630	169,040	1,543,880	516,510	3,401,920

a *Annual recurring support for operations and capital.*
b *Annual recurring support for operations and capital.*
c *Annual recurring support for operations and capital.*
d *Annual recurring transfer of interest earned used to fund operations and capital.*
e *Final repayment of 2018 transfer from General Fund to support Council Chamber Broadcast Upgrade project.*
f *Annual recurring transfer for reimbursement of costs associated with Museum Services.*
g *Annual recurring support for capital.*
h *Annual transfer of impact fee revenue for projects eligible for this type of funding.*

The calculation of the transfer from the Historic Preservation Fund to the General Fund has changed from a reimbursement of the Visitor Services Representative & Volunteer Coordinator and the Education & Outreach Coordinator positions to simply 20% of total sales and use tax collections within the Historic Preservation Fund. This transfer will be used to help fund the Museum Services and Museum Building Maintenance Divisions.

Inter-Fund Transfers Matrix
2022 Proposed Budget

Transfers Out	Transfers In: General Fund	OS&P Fund	Cemetery Fund	Recreation Fund	Capital Projects Fund	Total
General Fund	-	872,420 a	135,360 b	1,087,340 c	-	2,095,120
Cemetery Perpetual Care Fund	-	-	6,910 d	-	-	6,910
Historic Preservation Fund	147,950 e	-	-	-	-	147,950
Capital Project Fund	-	-	-	131,610 f	-	131,610
Impact Fee Fund	-	24,940 g	-	-	149,410 g	174,350
Total	147,950	897,360	142,270	1,218,950	149,410	2,555,940

a Annual recurring support for operations and capital.
b Annual recurring support for operations and capital.
c Annual recurring support for operations and capital.
d Annual recurring transfer of interest earned used to fund operations and capital.
e Annual recurring transfer for reimbursement of costs associated with Museum Services.
f Annual recurring support for capital.
g Annual transfer of impact fee revenue for projects eligible for this type of funding.

Top Budget Priorities

Realistic projections of revenues and expenditures, significant advance preparation and saving for capital projects, efficient use of all resources, and prudent planning of reserves enable the City to initiate several capital and operating projects in critical areas

Capital Projects

- Parks, Recreation & Open Space
  - 104th & Empire trail and shoulder improvement for $1.6 million
  - Soft surface trail management plan for $1.18 million through 2026
  - Playground replacement for $700,000 through 2026
  - Fitness equipment replacement for $587,000 through 2026

- Transportation
  - LED streetlight replacement for $888,000 through 2026
  - Pavement management program at $3,630,000 in 2021 and similar amounts through 2026 to continue street resurfacing in priority locations throughout the City
  - Implementation of the Transportation Master Plan for $1.3 million in 2022

- Utilities
  - Water rights acquisition for $2 million through 2026
  - Windy Gap firming project at $926,000 in 2021 and similar amounts through 2026 for the City's share of the project
  - Water line replacement at $460,000 in 2021 and similar amounts through 2026 to continue replacing infrastructure throughout the city
  - Sewer line replacement at $368,000 in 2021 and similar amounts through 2026 to continue replacing infrastructure throughout the City

- Administration & Support Services
    - Middle mile fiber improvements and enhancements for $619,000 through 2024

Operating Adjustments

- An increase in contributions to the Downtown Business Association for funding the Street Faire from $50,000 to $75,000 for both 2021 and 2022.

- The addition of $4,900 for implementation of an Employee Mass Notification System.

- The addition of $3,000 for Closed Captioning and $1,500 for ASL Interpretation for electronic public meetings.

- The addition of $25,000 for a Pay Equity Study and $6,500 for an Employee Survey.

- The addition of $120,000 in 2021 for the Old Town Overlay project ($80,000) and Strategic Foresight workshop ($40,000) and $250,000 in 2022 for the Comprehensive Plan Update project.

- The elimination of the Nite-at-the-Rec Program in 2021 as a result of the pandemic. The operational budgets for wages, supplies, and services have been removed. Funding for the program has been reinstated for 2022.

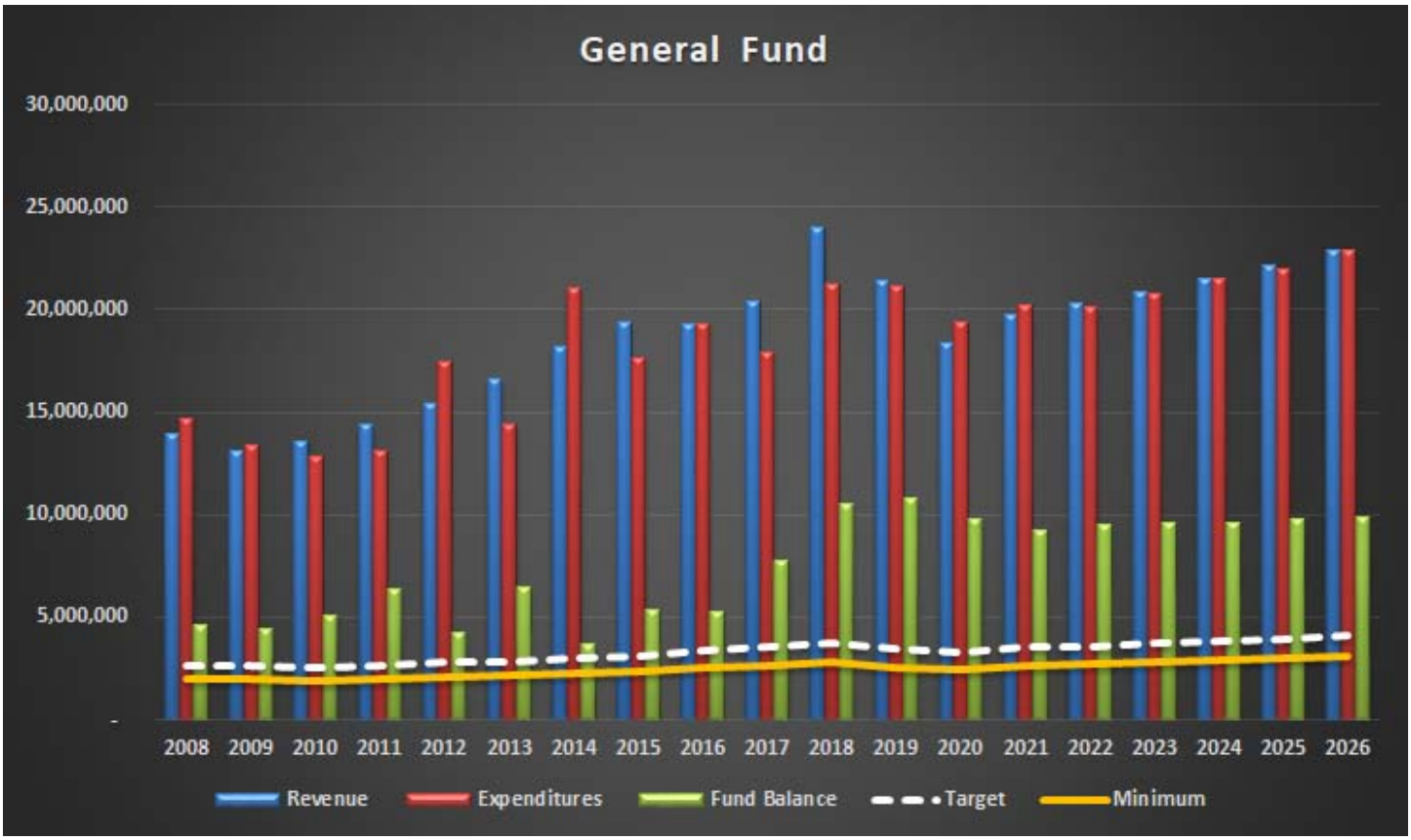
Long-Term Financial Plan - Projections

The base years for the long-term financial planning model is the adopted 2021-2022 Operating & Capital Budget. The model applies the 2023-2026 revenue assumptions, operating expenditure targets, and Capital Improvements Plan to the base years and projects revenue, expenditures, and fund balances (or working capital for proprietary funds) for the years 2023 through 2026. The following discussion summarizes the model's projections for the City's main operating funds:

- General Fund;
- Open Space & Parks Fund;
- Recreation Fund;
- Capital Projects Fund;
- Utility Funds; and
- Golf Course Fund

General Fund

Incorporating the revenue assumptions, the operating expenditure targets, and the interfund transfer projections into the long-term financial planning model results in the following graph, which summarizes a history and six-year projection of revenue, expenditures, and fund balances for the General Fund.



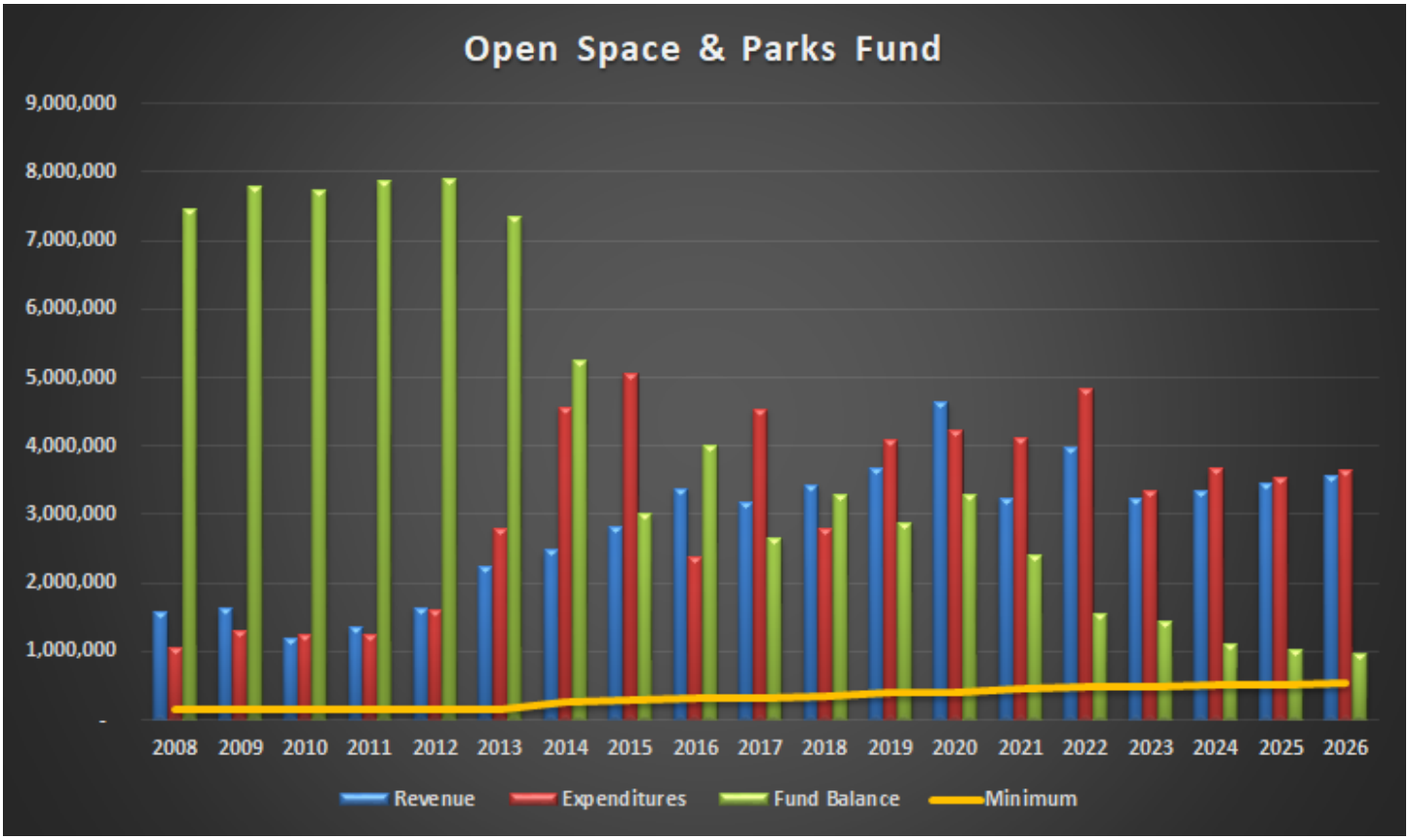
The City's Reserve Policy for the General Fund states,

> *The minimum unrestricted fund balance of the General Fund shall be maintained at or above 15% of current operating expenditures. For purpose of this policy, operating expenditures are defined as all expenditures less any interfund transfers to other funds, regardless of whether the transfers are considered recurring or non-recurring.*
>
> *While the minimum unrestricted fund balance is set at 15% of current operating expenditures, the targeted unrestricted fund balance will be at or above 20% of current operating expenditures.*

The projected General Fund balance at the end of 2026 is $9.8 million. This equates to approximately 46% of operating expenditures and is well above the targeted fund balance as defined in the Reserve Policy.

Open Space & Parks Fund

Incorporating the revenue assumptions, the operating expenditure targets, interfund transfer projections, and the Capital Improvements Plan into the long-term financial planning model results in the following graph, which summarizes a history and six-year projection of revenue, expenditures, and fund balances for the Open Space & Parks Fund.



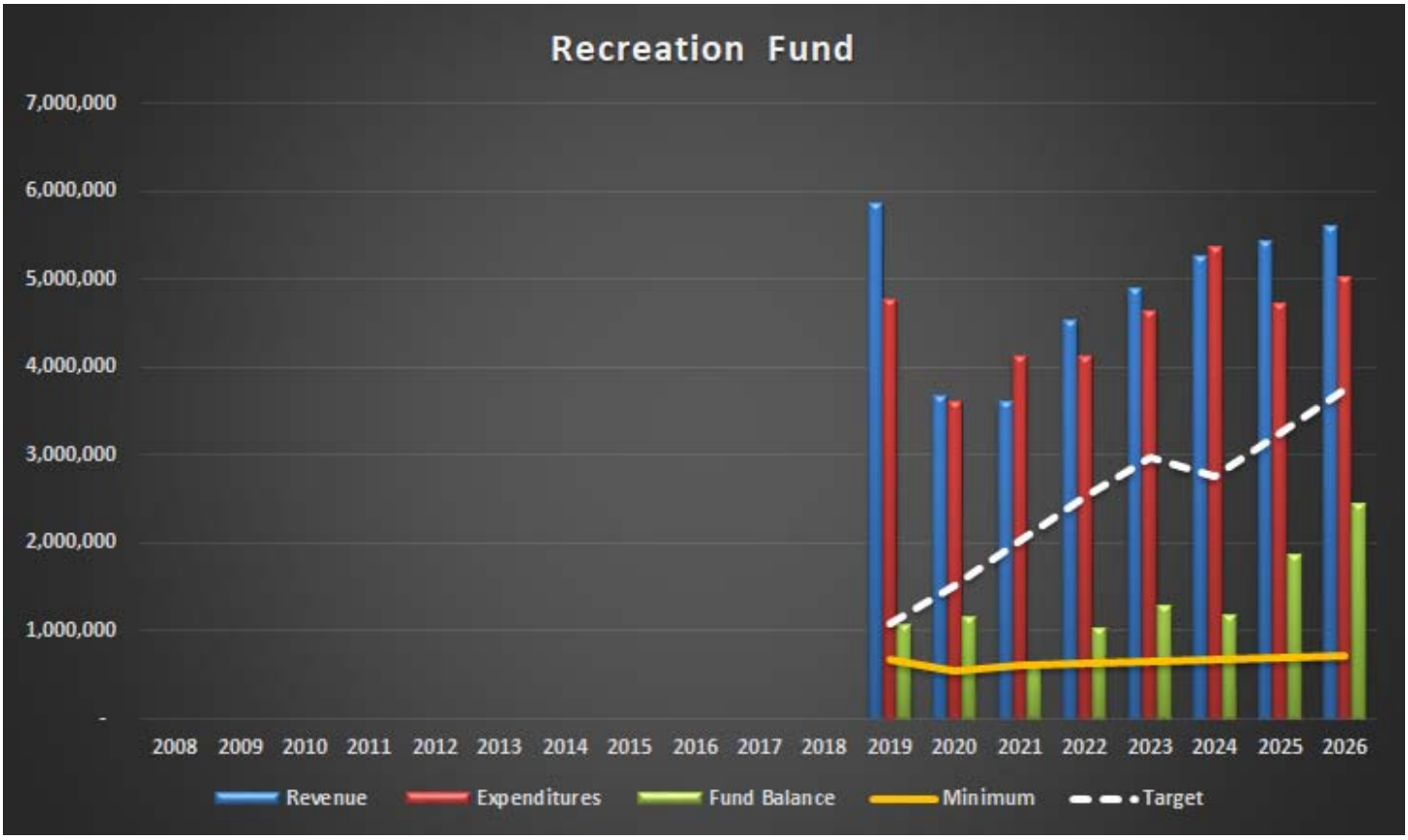
The City's Reserve Policy for the Open Space & Parks Fund states,

> *The minimum fund balance of the Open Space and Parks Fund shall be maintained at or above 15% of current operating expenditures. For purpose of this policy, operating expenditures include only open space and parks operations and exclude all interfund transfers and capital outlay.*
>
> *The Open Space & Parks Fund requires a recurring annual transfer from the General Fund to fund its operating deficit. This annual transfer will be calculated by taking the amount of funding provided by the General Fund for Parks in 2007 ($626,900) and inflating that amount on an annual basis by the regional Consumer Price Index for All Urban Consumers. The 2007 funding level for Parks is the starting point for the calculation, since that was the last year that Parks was funded within the General Fund.*
>
> *The City Council will annually consider interfund transfers of excess General Fund or Capital Project Fund balances to the Open Space & Parks Fund for property acquisition reserves.*

The Open Space & Parks Fund balance is projected to decline through 2026. At the end of 2026, the fund balance is projected at $956,000. This equates to approximately 27% of operating expenditures and is still above the minimum fund balance as defined in the current Policy.

Recreation Fund

Incorporating the revenue assumptions, the operating expenditure targets, interfund transfer projections, and the Capital Improvements Plan into the long-term financial planning model results in the following graph, which summarizes a history and six-year projection of revenue, expenditures, and fund balances for the Recreation Fund.



The City's Reserve Policy for the Recreation Fund states,

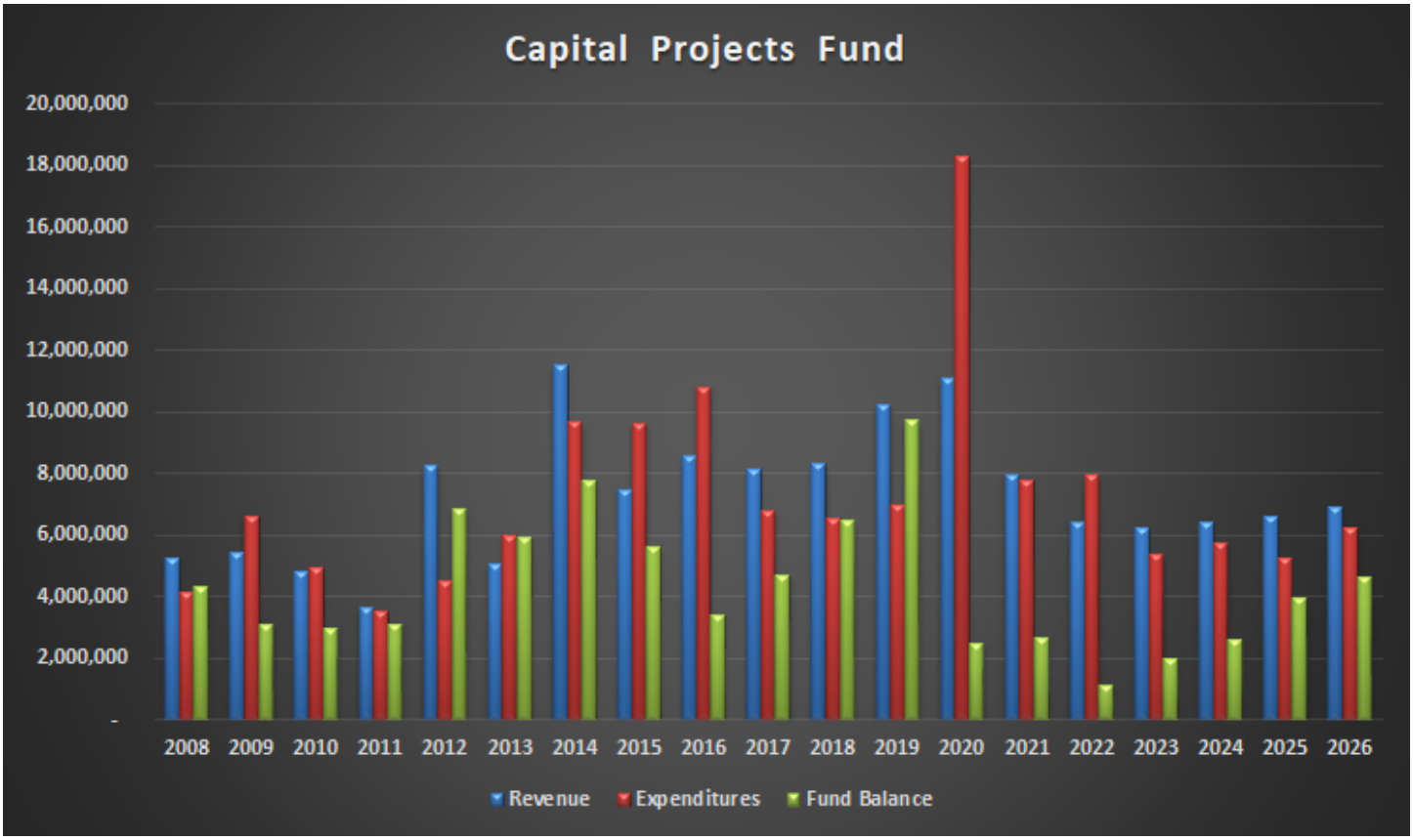
> *The minimum fund balance of the Recreation Fund shall be maintained at or above 15% of current operating expenditures. For purpose of this policy, operating expenditures are defined as all expenditures, excluding interfund transfers and capital outlay.*
>
> *In addition to maintaining an operating reserve, the Recreation Fund will also maintain a capital asset renewal and replacement reserve. The purpose of this reserve is to accumulate funds for the timely renewal and replacement of Recreation Center and Memory Square Pool assets. The methodology for calculating this reserve will be approved by the Finance Committee.*
>
> *It is the intent of the City Council that the dedicated sales tax and user fee revenues generated by the Recreation Center and Memory Square Pool facilities cover the operating costs for those facilities, fund the 15% minimum fund balance, and fund the capital asset renewal and replacement reserve. However, the City Council also recognizes that the dedicated sales tax and user fee revenues may not be sufficient and the Recreation Fund may also need to rely on annual General Fund transfers. The maximum annual General Fund transfer will be calculated by taking the General Fund subsidy for the Recreation Center/Memory Square Pool in 2017 ($986,300) and inflating that amount on an annual basis by the regional Consumer Price Index for All Urban Consumers. The 2017 General Fund subsidy level is the starting point for the calculation, since that is the last year that the Recreation Center and Memory Square Pool were funded within the General Fund.*

In addition to the annual General Fund transfer towards the annual operating costs, minimum fund balance requirements, and capital asset renewal and replacement reserves, this policy also authorizes an annual transfer from the Capital Projects Fund to the Recreation Fund in the amount of $125,000 for 2019 and each year thereafter inflated on an annual basis by the regional Consumer Price Index for All Urban Consumers. This transfer is restricted for capital outlay..

The closing of the Recreation & Senior Center due to the pandemic has significantly affected the Recreation Fund revenue, expenditures, and resulting fund balances. Additional transfers of $432,000 in 2021 and $350,000 in 2022 were added to keep the Recreation Fund reserves above the minuimum amounts as defined in the Reserve Policy.

Capital Projects Fund

Incorporating the revenue assumptions, the operating expenditure targets, interfund transfer projections, and the Capital Improvements Plan into the long-term financial planning model results in the following graph, which summarizes a history and six-year projection of revenue, expenditures, and fund balances for the Capital Projects Fund.



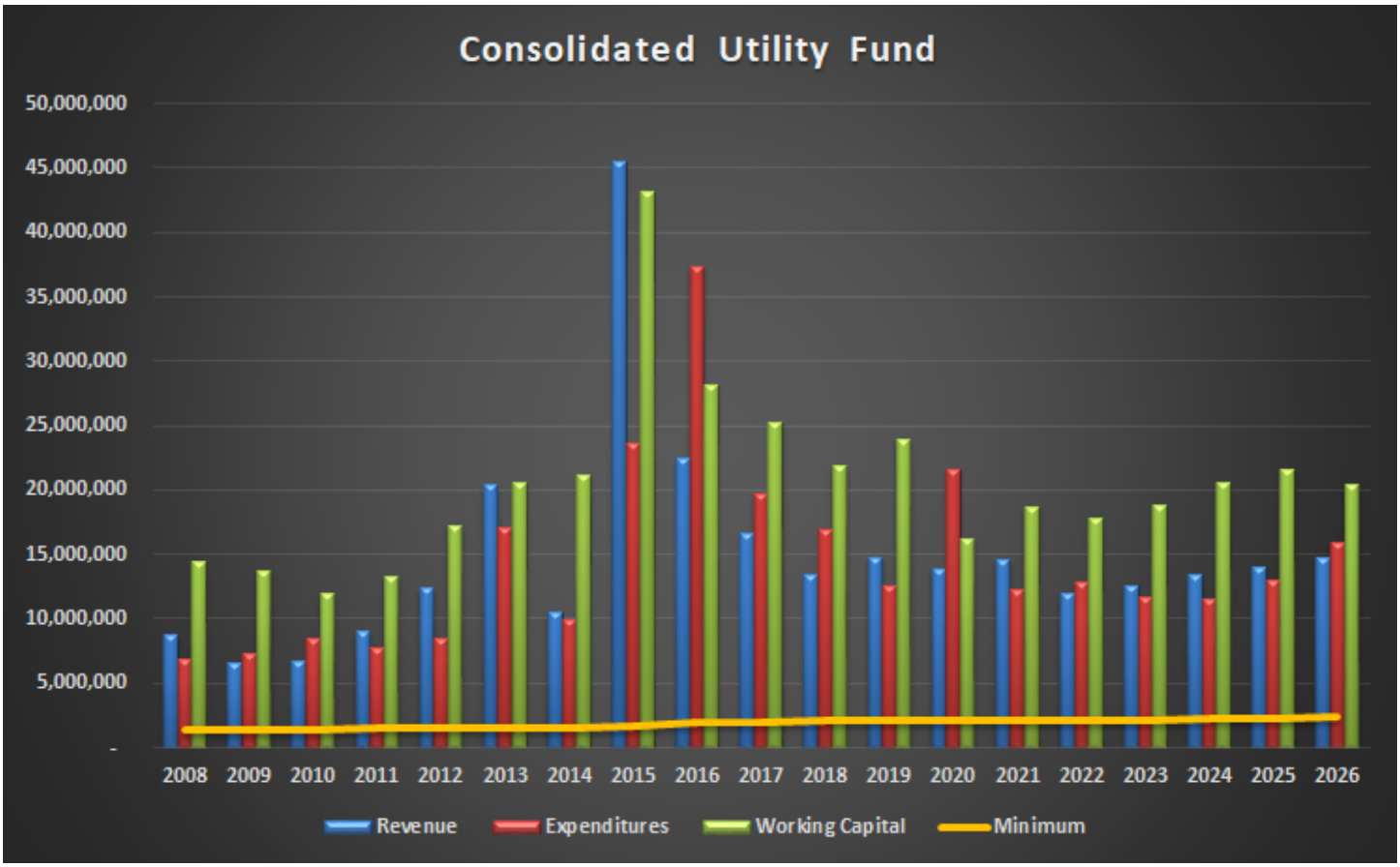
Large fluctuations in revenue, expenditures, and fund balances within capital project funds are typical. The City does not have a formal reserve policy for its Capital Projects Fund. However, the City has historically attempted to maintain enough reserves to mitigate current and future risks (revenue shortfalls, unanticipated expenditures, etc.)

The projected fund balance at the end of 2026 is approximately $4.6 million. Staff believes this is well above the level needed to adequately mitigate any revenue shortfalls or expenditure overages.

Consolidated Utility Fund

The Consolidated Utility Fund is a combination of the Water Utility Fund, Wastewater Utility Fund, and Storm Water Utility Fund.

Incorporating the revenue assumptions, the operating expenditure targets, interfund transfer projections, and the Capital Improvements Plan into the long-term financial planning model results in the following graph, which summarizes a history and six-year projection of revenue, expenditures, and reserves (defined as working capital) for the Utility Fund



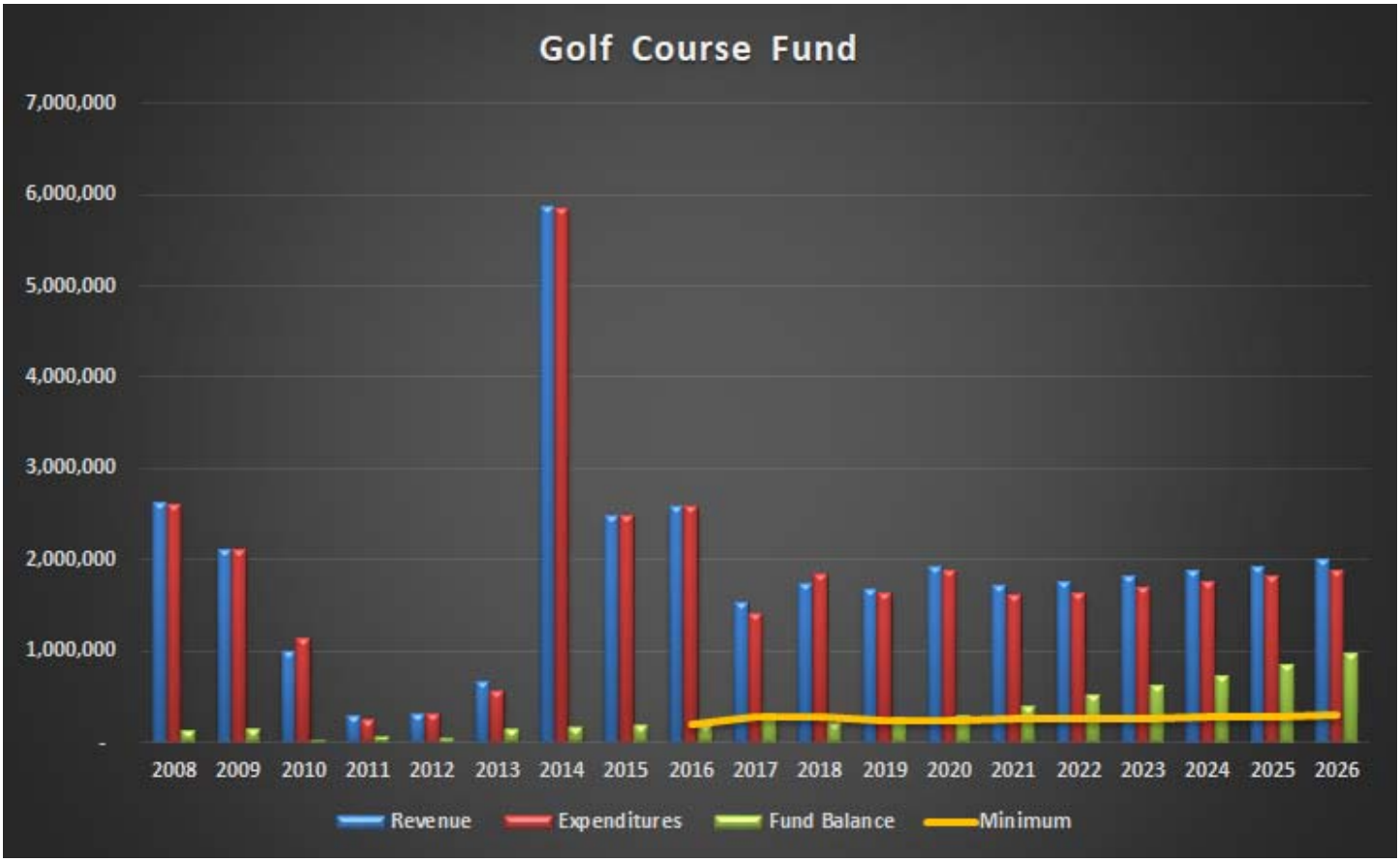
The City's Reserve Policy for the Utility Funds states,

> *The minimum working capital for the Water, Wastewater, and Storm Water Utility Funds shall be maintained at or above 25% of current operating expenses, as measured on the City's budgetary basis. For purpose of this policy, operating expenses are defined as all budgetary-basis expenses, excluding interfund transfers and capital outlay.*

The Consolidated Utility Fund reserves are expected to remain well above the 25% minimum level defined by policy. In addition, all the individual utility funds are expected to remain in full compliance with the reserve policy.

Golf Course Fund

Incorporating the revenue assumptions, the operating expenditure targets, interfund transfer projections, and the Capital Improvements Plan into the long-term financial planning model results in the following graph, which summarizes a history and six-year projection of revenue, expenditures, and reserves (defined as working capital) for the Golf Course Fund.



The City's Reserve Policy for the Golf Course Fund states,

> *The minimum working capital balance of the Golf Course Fund shall be maintained at or above 15% of current operating expenditures. For purpose of this policy, operating expenditures are defined as all expenditures, excluding interfund transfers and capital outlay.*

Beginning in 2021, the Golf Course capital budget is scheduled to be funded by the Capital Projects Fund. With this change, the revenues generated by the Golf Course appear sufficient to meet the operating expenses over the long term.

Awards & Acknowledgements

Awards

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Louisville for its 2019-2020 biennial budget. In order to receive this award a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication medium. The award is valid for one biennium only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Acknowledgements

I want to thank the citizens who contributed ideas, commented on and helped the City refine the 2021-2022 budget, Mayor Stolzmann and City Council Members for their clear direction and strong support, and the terrific staff throughout the City. Without everyone's hard work and good advice the development and passage of the 2021-2022 Biennial Operating and Capital Budget would not have been possible.

Respectfully submitted,

Heather Balser

Heather Balser
Louisville City Manager



City of Louisville

Strategic Planning Framework
2021-2022



Introduction

The purpose of the Strategic Plan is to outline how the City can best serve our residents now and into the future. The Strategic Plan serves as a road map for our organization, to strengthen our organizational culture, and to serve as a communication tool for the community to understand the strategic vision and operating guidelines of the organization.

As an internal, guiding document, the Strategic Plan outlines our operating guidelines for the organization as a whole — our Vision, Mission and Values, as well as our Critical Success Factors — and will help align our organizational culture with the work that we do. In addition, the Strategic Plan includes Priority Initiatives that capture the City's key priorities for the next one to two years (aligned with the biennial budget process) in each of the Critical Success Factor areas. The City has many initiatives ongoing throughout the year, in addition to the daily operations required to run the City. The Priority Initiatives represent those projects or initiatives occurring in the next one to two years that are above and beyond our daily operations, which represent an increased level of service, have new or additional dedicated resources and funding, and help advance the City's vision. Together, these elements demonstrate to our residents what we plan to accomplish, and the manner in which we commit to doing our work.

The Strategic Plan serves as a singular, guiding document that aligns with the City's Comprehensive Plan, program-based budget, Home Rule Charter and other planning documents to reflect one unified vision for the organization. Existing plans are still relevant, and continue to provide direction in key areas of our work.

The City continues to move forward with its program-based budget structure, which includes program areas with specific goals, and sub-programs with detailed objectives. Our progress in meeting these goals and objectives are measured on an annual basis through our Key Performance Indicators (KPIs), and the Strategic Plan reflects how our Priority Initiatives are aligned with these program areas. In essence, the program/sub-program areas reflect all the work of the City that's performed on a day to day basis, the Priority Initiatives reflect those high-priority efforts that represent an increased financial and resource investment over a period of time, and the Strategic Plan reflects how we do our work.

Thank you for reading this document. We hope it is a useful tool that continues to be an integral part of our organizational operations, and which also will serve to inform our residents about the work we do.

Vision

The City of Louisville – dedicated to providing a vibrant, healthy community with the best small town atmosphere.

Values

Innovation
Leading and embracing change and transformation through creative thinking, diverse perspectives, learning, and continuous improvement.

Collaboration
Proactively engaging colleagues and other stakeholders in developing solutions through open communication. Fostering a culture where every employee feels valued, supported and inspired to achieve both common and individual goals.

Accountability
Fulfilling our responsibilities, owning our actions, and learning from our mistakes.

Respect
Treating people, processes, roles, and property with care and consideration. Celebrating differences and encouraging authenticity.

Excellence
Doing our best work by building on our individual and collective strengths. Exceeding expectations with responsive, efficient, and effective customer service.

Mission

Our commitment is to protect, preserve, and enhance the quality of life in our community.

Critical Success Factors



Financial Stewardship and Asset Management



Reliable Core Services



Vibrant Economic Climate



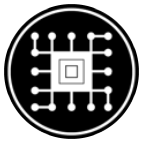
Quality Programs and Amenities



Engaged Community



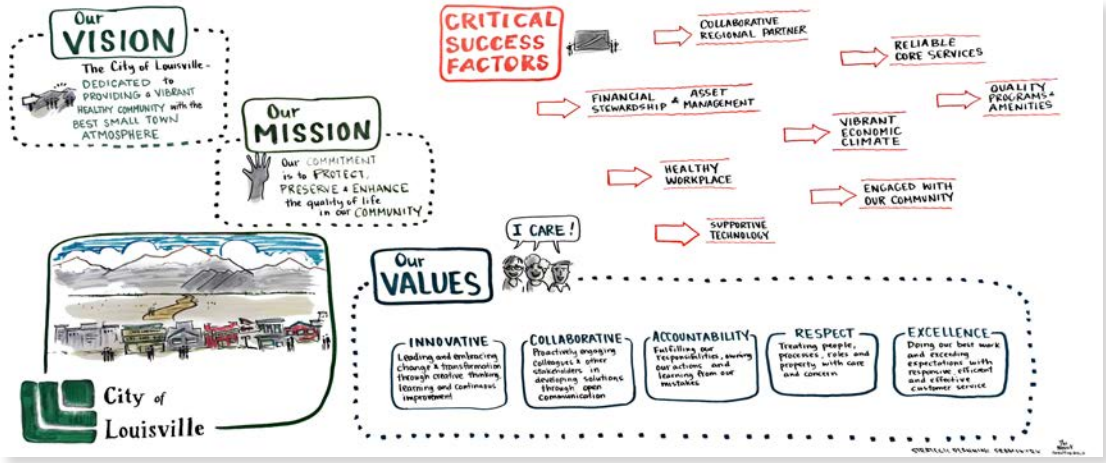
Healthy Workforce



Supportive Technology



Collaborative Regional Partner



Critical Success Factors and 2021 – 2022 Priority Initiatives



Financial Stewardship and Asset Management

The City of Louisville has established financial policies and internal controls to ensure financial sustainability and financial resiliency, and to safeguard the City's assets. The City's recurring revenues are sufficient to support desired service levels and proactively maintain critical infrastructure and facilities. The City practices long-term financial planning through a comprehensive budget process to proactively adjust for changes in financial forecasts. City employees are trusted stewards of the public's money and assets.

2021 – 2022 Priority Initiatives:

- *Adjust finances, fees and budget in response to COVID-19 related economic impacts. Respond to economic impacts with necessary budgetary and organizational changes. (Administration & Support Services)**
- *Complete a comprehensive systems upgrade on the Tyler-Munis financial enterprise system. (Administration & Support Services)*



Quality Programs and Amenities

Excellent programs and amenities sustain the unique experience of living in Louisville. The community enjoys quality facilities and public spaces as well as cultural and educational services that reflect our heritage and are accessible for all. Program performance is evaluated on a regular basis. The City and community are focused on protecting the environment and our natural resources. Opportunities exist to support a healthy mind, healthy body, and healthy community.

2021 – 2022 Priority Initiatives:

- *Evaluate programming and services during COVID-19 recovery to understand financial impacts and implement program adjustments. (Administration & Support Services)*
- *Replace and enhance the playground and restroom facilities at Cottonwood Park. (Parks)*
- *Implement ongoing, annual soft surface trail management program to ensure that residents and users have a safe and enjoyable experience when using the City's trail system. (Open Space & Trails)*
- *Increase diverse and inclusive program offerings, and utilize marketing and outreach strategies to grow attendance and participation in all City arts and cultural activities. (Cultural Services, Administration & Support Services)*

*The City of Louisville has a program based budget and Key Performance Indicators that reflect progress on all program goals. This denotes the program area with which these priority initiatives are associated.



Vibrant Economic Climate

Louisville promotes a thriving business climate that provides job opportunities, facilitates investment, and produces reliable revenue to support City services. Our unique assets enhance the City's competitive advantage to attract new enterprises, and Louisville is a place people and businesses want to call home.

2021 – 2022 Priority Initiatives:

- *Develop business retention support programs to assist those most economically impacted from the COVID-19 pandemic. (Economic Prosperity)*
- *Develop Economic Vitality Strategic Plan, including tools and programs focused on increasing retail sales and attracting and inviting a more diverse customer base and sources of revenue to the City. (Economic Prosperity)*



Reliable Core Services

Louisville is a safe community that takes comfort in knowing core services, such as police, roads, water and basic maintenance, are fair, effective, consistent, and reliable. Excellent customer service is provided in the delivery of all City services. The City is prepared for emergencies and offers residents peace of mind knowing basic municipal services are planned for and carried out.

2021 – 2022 Priority Initiatives:

- *Complete SH 42 4 lane 30% conceptual design plan and pursue funding/budget for corridor improvements. (Transportation)*
- *Install/implement transportation infrastructure improvements that foster mobility for all ages and abilities and reduce safety impacts, consistent with the Transportation Master Plan. (Transportation)*
- *Complete the Police Department renovations to incorporate an emergency operations center in the existing facility. (Public Safety & Justice)*
- *Incorporate sustainable practices in City operations, facilities, programs and services in an effort to support the City's renewable energy and carbon emission reduction goals and to serve as a role model for the community. (Utilities, Administration & Support Services)*
- *Continue work on raw water supply projects such as SWSP Capacity Upgrade, Windy Gap Firming, Water Acquisition, and Marshall Lake Sediment Control/Removal. (Utilities)*
- *Continue to review Police Department and Municipal Court operations, approaches and polices to support an equitable approach to community safety, resources and referrals around community mental health needs, and promote a fair and equitable justice system. (Public Safety & Justice)*



Supportive Technology

Louisville utilizes stable, proven, and relevant technology to enhance and automate City services and to improve the overall customer experience when possible. The use of technology allows the City to make decisions based on accurate and supportable datasets. Supportive technology fosters a culture of learning and innovation.

2021 – 2022 Priority Initiatives:

- *Prioritize, plan and enhance middle mile infrastructure. (Administration & Support Services)*
- *Continuously improve on providing stable technological infrastructure that supports telework and enhances network and data security. Train employees to have an awareness of malware and how to mitigate attacks and protect data. (Administration & Support Services)*
- *Provide stable application environments to continuously improve process and data collection. Document and catalog data categories with an emphasis on appropriate retention and protection of Personally Identifiable Information (PII). (Administration & Support Services)*

Healthy Workforce

Louisville employees are high-performing public servants characterized as dedicated, diverse, and engaged self-starters who embody established organizational values and excel in their roles and responsibilities. The City is a healthy workplace that provides competitive compensation and benefits and offers professional development and lifelong learning opportunities for its employees. City employees know they are valued, and they are recognized and rewarded for excellence. Louisville is a place where employees can have a voice in decisions, so collective success is ensured through diverse and inclusive perspectives.

2021 – 2022 Priority Initiatives:

- *Grow the Learning and Development program in key areas, including diversity, inclusion and racial equity. (Administration & Support Services)*
- *Integrate the utilization of Key Performance Indicators (KPIs) into regular business operations, and support further development of a data-driven, innovative organization. (Administration & Support Services)*



Engaged Community

Louisville residents are informed, involved, engaged, and inspired to be active in community life. The City provides formal and informal opportunities to participate in civic life and transparently shares information using a variety of inclusive, efficient and accessible approaches.

2021 – 2022 Priority Initiatives:

- *Engage the community in dialog and learning around diversity, inclusion and racial equity. Develop communications plans that reflect diversity within the community. (Administration & Support Services)*
- *Support efforts to promote Louisville's vibrant economic climate during COVID-19 recovery. (Economic Prosperity)*
- *Continue to grow subscribers to City outlets through resources like redesigned website, expanded social media and eNewsletter. (Administration & Support Services)*
- *Continue to share critical information with City staff and community related to COVID-19 recovery and public health guidelines. (Administration & Support Services)*
- *Begin the 10-year Comprehensive Plan update, including a robust public engagement process that encourages diverse viewpoints and perspectives, directly engages harder to reach segments of the community, and is fully inclusive of all members of our community. (Community Design)*

Collaborative Regional Partner

Louisville is recognized as a regional leader on collaborative issues that cross jurisdictional lines. The City partners with neighboring communities to solve regional problems and to further leverage resources. Louisville cultivates and maintains strong relationships with regional entities and organizations, leads and participates in collective efforts to address issues of mutual interest, and shares ideas and best practices to improve services.

2021 – 2022 Priority Initiatives:

- *Leverage regional partnerships to support transportation improvements, economic vitality, affordable housing, and human services investments for City residents. (Administration & Support Services)*
- *Engage with the Regional Transportation District and other transportation partners to explore ways to support and improve transit access in the community. Continue to support and advocate for funding and completion of all RTD FastTracks commitments, including Northwest Rail. (Transportation, Administration & Support Services)*

City of Louisville, Colorado
Summary of Revenue, Expenditures, and Changes to Fund Balances
All Funds
2021 Budget

Fund Number	Fund Description	Beginning Fund Balance	Revenue & Other Sources	Expenditures & Other Uses		Ending Fund Balance	Amount of Change	Percent of Change
101	**General**	**$ 9,771,414**	**$ 19,734,020**	**$ 20,234,100**	*[1]*	**$ 9,271,334**	**$ (500,080)**	**-5%**
	Special Revenue Funds:							
201	Open Space & Parks	**3,285,539**	3,241,470	4,116,520	*[2]*	**2,410,489**	(875,050)	-27%
202	Conservation Trust - Lottery	**27,190**	227,820	115,100		**139,910**	112,720	415%
203	Cemetery Perpetual Care	**639,236**	39,690	5,220		**673,706**	34,470	5%
204	Cemetery	**27,587**	247,030	243,980		**30,637**	3,050	11%
205	PEG Fees	**13,301**	27,130	20,050		**20,381**	7,080	53%
206	Parking Improvement	**93,616**	1,000	50		**94,566**	950	1%
207	Historic Preservation	**2,744,437**	745,590	540,110		**2,949,917**	205,480	7%
208	Recreation	**1,150,930**	3,604,020	4,124,550	*[3]*	**630,400**	(520,530)	-45%
	Total Special Revenue Funds	**7,981,835**	**8,133,750**	**9,165,580**		**6,950,005**	**(1,031,830)**	**-13%**
	Capital Project Funds:							
301	Capital Projects	**2,478,146**	7,964,960	7,789,830		**2,653,276**	175,130	7%
302	Impact Fee	**74,266**	667,070	670,160		**71,176**	(3,090)	-4%
	Total Capital Project Funds	**2,552,412**	**8,632,030**	**8,459,990**		**2,724,452**	**172,040**	**7%**
	Debt Service Funds:							
402	Recreation Center Debt Service	**152,503**	1,932,290	1,742,200		**342,593**	190,090	125%
	Total Debt Service Funds	**152,503**	**1,932,290**	**1,742,200**		**342,593**	**190,090**	**125%**
	Enterprise Funds (WC Basis):							
501	Water Utility	**10,234,085**	9,213,750	7,128,620	*[4]*	**12,319,215**	2,085,130	20%
502	Wastewater Utility	**5,530,877**	4,314,330	4,169,460	*[5]*	**5,675,747**	144,870	3%
503	Stormwater Utility	**490,270**	1,091,080	929,880	*[6]*	**651,470**	161,200	33%
510	Solid Waste & Recycling Utility	**302,893**	1,650,240	1,598,570		**354,563**	51,670	17%
520	Golf Course	**291,762**	1,706,860	1,610,980	*[7]*	**387,642**	95,880	33%
	Total Enterprise Funds	**16,849,886**	**17,976,260**	**15,437,510**		**19,388,636**	**2,538,750**	**15%**
	Internal Service Funds (WC Basis):							
602	Technology Management	**169,952**	54,220	75,400		**148,772**	(21,180)	-12%
603	Fleet Management	**607,174**	284,400	704,390		**187,184**	(419,990)	-69%
	Total Internal Service Funds	**777,126**	**338,620**	**779,790**		**335,956**	**(441,170)**	**-57%**
	Total All Funds	**$ 38,085,176**	**$ 56,746,970**	**$ 55,819,170**		**$ 39,012,976**	**$ 927,800**	**2%**

[1] Projected Expenditures Include a Projected Operational "Turnback" of	***5.0%***	***, which =***	***936,870***
[2] Projected Expenditures Include a Projected Operational "Turnback" of	***5.0%***	***, which =***	***155,550***
[3] Projected Expenditures Include a Projected Operational "Turnback" of	***5.0%***	***, which =***	***202,580***
[4] Projected Expenditures Include a Projected Operational "Turnback" of	***10.0%***	***, which =***	***350,430***
[5] Projected Expenditures Include a Projected Operational "Turnback" of	***7.0%***	***, which =***	***153,110***
[6] Projected Expenditures Include a Projected Operational "Turnback" of	***7.0%***	***, which =***	***23,840***
[7] Projected Expenditures Include a Projected Operational "Turnback" of	***5.0%***	***, which =***	***84,790***

City of Louisville, Colorado
Summary of Revenue, Expenditures, and Changes to Fund Balances
All Funds
2022 Budget

Fund Number	Fund Description	Beginning Fund Balance	Revenue & Other Sources	Expenditures & Other Uses		Ending Fund Balance	Amount of Change	Percent of Change
101	**General**	**$ 9,271,334**	**$ 20,356,000**	**$ 20,133,620**	*[1]*	**$ 9,493,714**	**$ 222,380**	**2%**
	Special Revenue Funds:							
201	Open Space & Parks	**2,410,489**	3,967,200	4,826,780	*[2]*	**1,550,909**	(859,580)	-36%
202	Conservation Trust - Lottery	**139,910**	251,770	160,100		**231,580**	91,670	66%
203	Cemetery Perpetual Care	**673,706**	42,720	7,210		**709,216**	35,510	5%
204	Cemetery	**30,637**	222,690	222,250		**31,077**	440	1%
205	PEG Fees	**20,381**	27,340	50		**47,671**	27,290	134%
206	Parking Improvement	**94,566**	1,000	50		**95,516**	950	1%
207	Historic Preservation	**2,949,917**	770,210	544,840		**3,175,287**	225,370	8%
208	Recreation	**630,400**	4,540,500	4,131,520	*[3]*	**1,039,380**	408,980	65%
	Total Special Revenue Funds	**6,950,005**	**9,823,430**	**9,892,800**		**6,880,635**	**(69,370)**	**-1%**
	Capital Project Funds:							
301	Capital Projects	**2,653,276**	6,407,060	7,938,070		**1,122,266**	(1,531,010)	-58%
302	Impact Fee	**71,176**	116,500	174,850		**12,826**	(58,350)	-82%
	Total Capital Project Funds	**2,724,452**	**6,523,560**	**8,112,920**		**1,135,092**	**(1,589,360)**	**-58%**
	Debt Service Funds:							
402	Recreation Center Debt Service	**342,593**	2,034,090	1,742,800		**633,883**	291,290	85%
	Total Debt Service Funds	**342,593**	**2,034,090**	**1,742,800**		**633,883**	**291,290**	**85%**
	Enterprise Funds (WC Basis):							
501	Water Utility	**12,319,215**	6,728,150	6,656,870	*[4]*	**12,390,495**	71,280	1%
502	Wastewater Utility	**5,675,747**	4,200,470	5,267,870	*[5]*	**4,608,347**	(1,067,400)	-19%
503	Stormwater Utility	**651,470**	1,070,270	866,550	*[6]*	**855,190**	203,720	31%
510	Solid Waste & Recycling Utility	**354,563**	1,672,460	1,600,670		**426,353**	71,790	20%
520	Golf Course	**387,642**	1,758,670	1,637,310	*[7]*	**509,002**	121,360	31%
	Total Enterprise Funds	**19,388,636**	**15,430,020**	**16,029,270**		**18,789,386**	**(599,250)**	**-3%**
	Internal Service Funds (WC Basis):							
602	Technology Management	**148,772**	54,410	75,400		**127,782**	(20,990)	-14%
603	Fleet Management	**187,184**	283,080	325,950		**144,314**	(42,870)	-23%
	Total Internal Service Funds	**335,956**	**337,490**	**401,350**		**272,096**	**(63,860)**	**-19%**
	Total All Funds	**$ 39,012,976**	**$ 54,504,590**	**$ 56,312,760**		**$ 37,204,806**	**$ (1,808,170)**	**-5%**

[1] Projected Expenditures Include a Projected Operational "Turnback" of 5.0% , which = 949,400
[2] Projected Expenditures Include a Projected Operational "Turnback" of 5.0% , which = 157,590
[3] Projected Expenditures Include a Projected Operational "Turnback" of 5.0% , which = 211,210
[4] Projected Expenditures Include a Projected Operational "Turnback" of 10.0% , which = 354,390
[5] Projected Expenditures Include a Projected Operational "Turnback" of 7.0% , which = 153,050
[6] Projected Expenditures Include a Projected Operational "Turnback" of 7.0% , which = 24,310
[7] Projected Expenditures Include a Projected Operational "Turnback" of 5.0% , which = 86,170

City of Louisville, Colorado
Revenue by Source, Expenditures by Division, and Changes to Reserves
All Funds
2019 - 2022

	2019 Actual	2020 Budget	2020 Estimate	2021 Budget	2022 Budget
Beginning Fund Reserves	**49,253,987**	**53,759,116**	**53,759,116**	**35,649,296**	**34,669,926**
Revenue					
Taxes	29,997,380	25,388,960	26,282,520	28,104,820	28,969,130
Licenses & Permits	1,888,746	1,377,120	1,386,920	1,630,650	1,331,930
Intergovernmental Revenue	2,770,936	7,252,430	7,179,920	2,852,650	2,499,530
Charges for Services	20,763,066	18,880,990	18,272,330	19,855,340	18,143,380
Fines & Forfeitures	157,594	113,260	112,300	122,590	134,140
Miscellaenous Revenue	4,045,661	1,476,360	2,039,140	779,000	870,540
Other Financing Sources	17,790	1,150	32,410	-	-
Interfund Transfers	4,877,724	3,648,930	3,797,580	3,401,920	2,555,940
Total Revenue	**64,518,896**	**58,139,200**	**59,103,120**	**56,746,970**	**54,504,590**
Expenditures					
Operations	34,496,127	35,093,520	34,404,960	36,337,200	36,728,010
Debt Service	4,188,000	4,285,350	4,285,180	4,274,190	4,277,990
Capital Outlay	16,451,917	33,046,070	34,725,220	13,713,030	14,686,940
Interfund Transfers	4,877,724	3,648,930	3,797,580	3,401,920	2,555,940
Total Expenditures	**60,013,767**	**76,073,870**	**77,212,940**	**57,726,340**	**58,248,880**
Ending Fund Reserves	**53,759,116**	**35,824,446**	**35,649,296**	**34,669,926**	**30,925,636**

City of Louisville

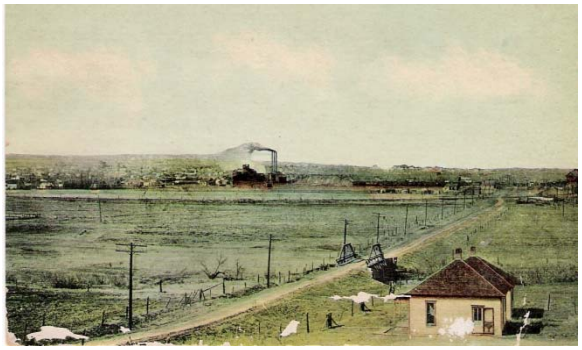
COLORADO • SINCE 1878

2021-2022 Biennial Operating & Capital Budget

General Information Tab

History

In 1878 Louis Nawatny, a Polish immigrant, bought forty acres of homestead land for ninety dollars, under a grant signed by President Rutherford B. Hayes. He platted the land, named the area Louisville after himself, and proceeded to sell lots to incoming coal miners. The new town of Louisville grew to a population of two hundred by 1879.



Those who had bought Louisville lots from Nawatny built modest homes as soon as they had saved enough from their wages at the Welch-Louisville coal mine. Small kitchen gardens began to green the area; their produce kept mining families going during the summer months, slack time at the mines.

Incorporation for Louisville was a slow process because some of the residents feared it, but the first mayor was elected in 1882.

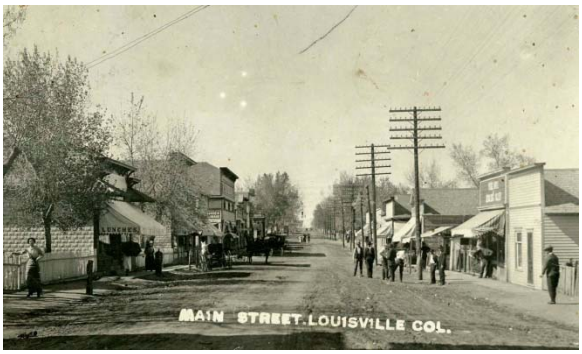


Louisville greeted the twentieth century with more streetlights, the telephone, ice cream cones, and soda pop. The forty-four streetlights in Louisville gave the town a settled look despite its dusty, unpaved roads.

The height of sophistication, telephone service, came to Louisville in 1903. Three years later, 119 Louisville residents had telephones.

Life in the early days of Louisville was not always characteristic of quiet, small town living. A violent mine strike and one mine explosion added a tragic sequel to the town's history.

During the Long Strike (so-called because it lasted from 1910 to 1915) the Hecla mine, on the northeast edge of Louisville was the scene of a miniature battle, resulting in several injuries and one death. Due to violent conditions erupting at various mines, 128 state militia arrived in Louisville to keep the peace. They were replaced by the Twelfth United States Cavalry and were well accepted by the battle-weary residents. At the end of 1914 President Wilson called for federal mediation and the union movement was thwarted. This would weaken the force of the miners' demands to the coal operators.



In the early morning hours of January 20, 1936 ten miners were completing the graveyard shift at the Monarch mine when an explosion occurred. Eight miners lost their lives. It was later determined that the coal dust which lay five and six inches thick on the mine floor, had combined with a pocket of methane gas and was touched off by a spark, perhaps from a trolley. The operators were found negligent.

Louisville's colorful past has now transitioned into the age of technology. Manufacturing and high-tech industry have provided a solid economic base for Louisville, bringing with it stores, restaurants and other amenities for residents to enjoy.

Resources from: "Once a Coal Miner…" by Phyllis Smith
Photos courtesy of Louisville Historical Museum and Louisville Public Library

Size & Location

The City of Louisville is a municipality with approximately 21,000 residents residing in nearly 8 square miles. The City was founded in 1878 and incorporated in 1882. In 2009 and 2011, the City was voted number one in *Money* Magazine's list of America's Best Small Towns *(CNNMoney, 2011)*. Louisville lies in the southeastern corner of Boulder County just six miles east of the City of Boulder and twenty five miles northwest of downtown Denver.

Climate

Mean Temperatures:
January – 29.5 degrees F,
July - 72.0 degrees F,
October - 52.6 degrees F.
Days of Sunshine: 275/year
Inches of Rain: 15.5/year
Growing Season: 148 days.

Even though the City of Louisville is centrally located in the state at an elevation of 5338 feet, the City never experiences the extremes found in the mountains and plains of Colorado. The City has about 275 days of sunshine a year and when heavy snowfalls occur, they are usually followed by sunny, dry days. Because of Louisville's proximity to Colorado's world renowned ski slopes, City residents can choose to enjoy mild days throughout the year playing golf or tennis, enjoying an afternoon in the park, walking the many miles of trails throughout the City or taking a quick trip to the mountains for a little fun in the snow.

Population and Household Growth

The City of Louisville is located in the eastern portion of Boulder County. The 2010 census reported an increase of 503 housing units in the City over the past decade. Historically, Louisville has grown at a faster rate than Boulder County and the Denver Metropolitan Area, but not as fast as the surrounding communities of Broomfield, Lafayette, and Superior. The 2010 Census also recorded a slight decline in Louisville's population over the past decade along with the City's average household size, while average household size in Boulder County and the Denver Metro Area increased. This is a reflection of Louisville's increasing average-age population. Median housing prices have experienced moderate to significant increases over the past decade.

Age Distribution

The 2010 Census reports the City of Louisville's median age as 40.9 years with 33.8% in the "baby boomer" 46 to 64 age group. This age category adds to the stability of the City and its housing market.

Education

Louisville boasts 98.4% of the City's population as high school graduates and 68.8% holding a Bachelor's degree or higher. Generally, the higher educational levels reflect the area's high-tech business environment, as well as the influence of the State's largest university, the University of Colorado.

Per Capita Income

Corresponding to education level and employment, per capita income is approximately $73,000 in the City of Louisville.

Employment and Commuting

The U.S. Census data for 2010 identified 10,904 jobs in Louisville. Generally, 27% are Industrial jobs, 54% are Office jobs, 16% are commercial or retail jobs, and 3% are public sector or institutional jobs. There is a relative balance between the number of residents who are employed and the number of employees working in the City:



Resources from: 2010 Census and City of Louisville Staff,

Organizational Information

The City of Louisville is a home rule city, regulated by a City Charter. The City operates with a mayor-council form of government creating the City's legislative and governing body. The City Council consists of the Mayor, elected at-large, to serve a four-year term. The Mayor serves along with six Council members, two council members elected from each of the City's three wards and serving staggered four-year terms in office. The City Council meetings, held the first and third Tuesday of each month, are presided over by the Mayor who has all the powers, rights, and privileges of a Council member.

The City Council appoints the City Manager to serve as the chief administrative officer of the city. The City Manager serves at the pleasure of City Council, implements their policies, provides organizational leadership for addressing major issues, direct business and administrative procedures and appoints department directors.

The City Council also appoints a City Attorney, a Municipal Judge, a Prosecuting Attorney, and several separate boards and commissions to administer and advise on the operations of certain services.

Service Information

The City provides a full range of local government services including public safety, municipal court, planning and zoning, general administration, street and road maintenance, public improvements, parks and recreation, library, museum, and utilities:

- The State of Colorado was ranked the 8th healthiest state *(Forbes, 2009)* with Denver America's Fittest City *(Travel & Leisure, 2010)* and Boulder County the 4th healthiest county in the state (*County Health Ranking, 2011*). The City of Louisville residents embrace that healthy lifestyle and rate their trail systems, Open Space, Parks and Recreation Center as the four most import amenities in their City.

- Louisville's 18-hole Coal Creek Golf Course was originally designed by Golf Course Architect, Dick Phelps, and opened for play in 1990. In September 2013, the golf course was virtually destroyed as a result of a 400-year flood event. FEMA and the State of Colorado stepped in to help the City fund a complete reconstruction culminating in a re-dedication on June 30, 2015. While staying true to the original design, Golf Course Architect, Kevin Norby, worked with Landscapes Unlimited and the City to completely rebuild the golf course, including 18 new greens; new practice green including a 21,000 SF Punch Bowl green; a new more efficient irrigation system; a reconstructed driving range; new tee boxes throughout the course; three new bridges; redesigned cart paths; and new sand bunkers.

- In November 2016, the Louisville Electorate authorized a $28.6M General Obligation Bond issue to expand the Recreation Senior Center and make improvements to Memory Square Swimming Pool. In March 2007, Standard & Poor's Rating Services raised its underlying rating on the City's General Obligation Library Bonds from 'AA-' to 'AA'. In March 2014, Standard & Poor's Rating Services again raised its underlying rating on the City's General Obligation Library Bonds, this time from 'AA' to 'AA+'. Standard & Poor's Rating Services gave an initial AA+ underlying rating on the City's 2016 General Obligation Recreation Center Bonds.

- Other recreational opportunities including over 350 acres of parks, the region's only arboretum, a sports complex, athletic fields, two swimming pools, eleven tennis courts, an in-line skating rink and skate park, and a dog park at Community Park.

- Louisville has a state-of-the-art Library in a 32,500 square foot building that offers free Wi-Fi, Makerspace, meeting and study rooms, a teen area, story time room, and gallery space. The Louisville Library has a collection of over 90,000 items in a variety of formats, from books and magazines to e-books, movies, music and audiobooks. Residents of the Town of Superior voted to increase their property taxes to fund continued contractual library service through the City of Louisville, so the Library serves both communities. Close to a quarter million people visit each year, checking out about a half million items.

- The Louisville Historical Museum consists of three historic buildings constructed between 1903 and 1908. Visitors can tour a former general store and a home typical of the era's mining families. The Museum also holds thousands of photographs and documents

related to the City's history, including a collection that is searchable online.

- In 2008, Louisville voters, concerned about the loss of character within Old Town Louisville, approved what may be the nation's first local sales tax dedicated to historic preservation. In 2017, Louisville voters extended the tax for another 10 years.

Resources from: City of Louisville Staff

Principal Property Tax Payers

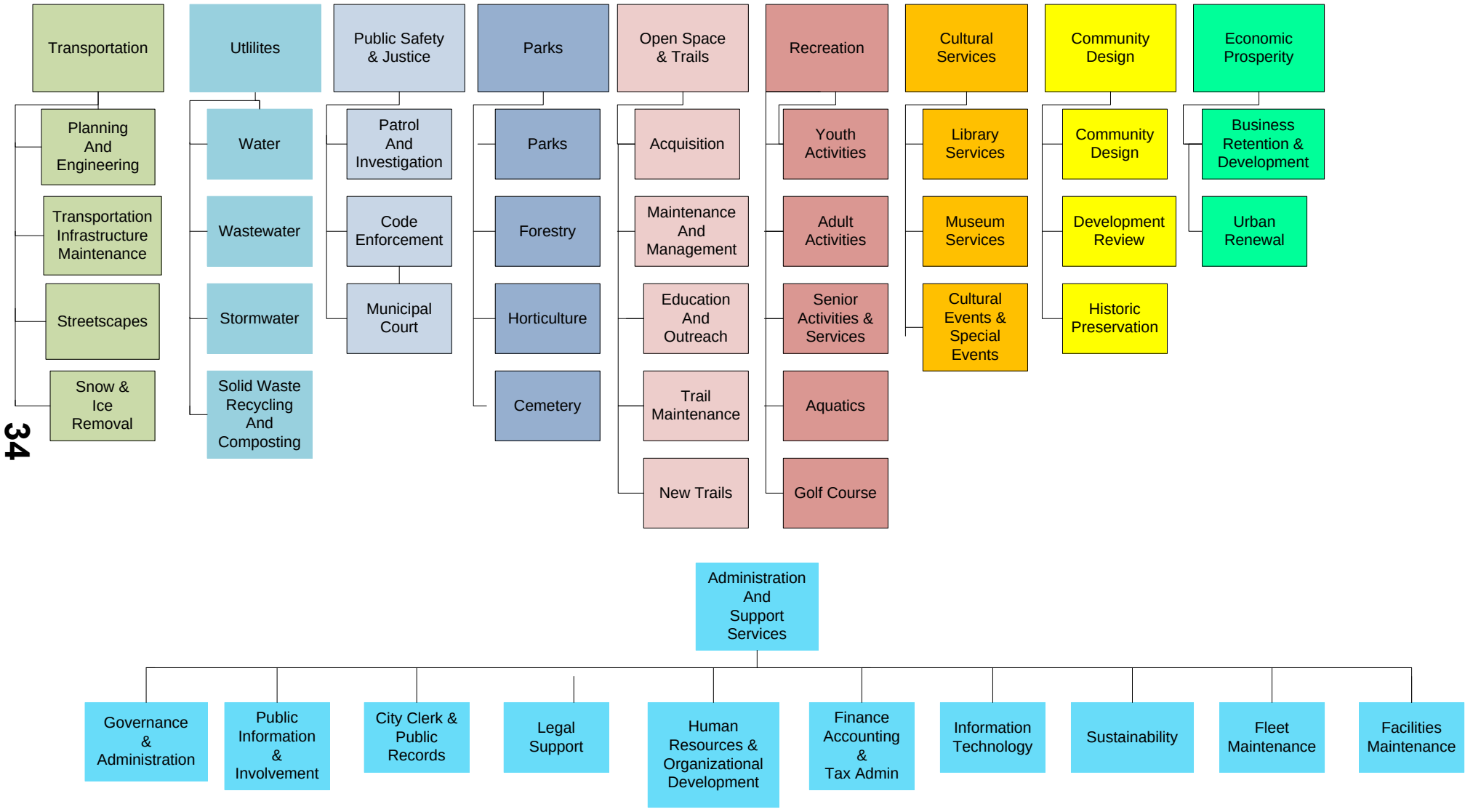
Taxpayer	Type of Business	2019 Assessed Valuation	Rank	Percentage of Total Assessed Valuation
Colorado Technology Center Portfolio	Technology	$ 18,769,381	1	2.4%
TFG Coal Creek Property LLC	Commercial Real Estate	11,029,048	2	1.4%
Public Service Company of Colorado (Xcel)	Energy	10,613,891	3	1.4%
Centennial Owner LLC	Commercial Real Estate	7,487,800	4	1.0%
Infinite Drive LLC	Commercial Real Estate	6,656,370	5	0.9%
RLJ II-C Louisville CO LLC	Unknown	6,384,640	6	0.8%
Tebo-Oconnor LLC	Commercial Real Estate	5,300,620	7	0.7%
Lexington Louisville L P	Commercial Real Estate	4,963,930	8	0.6%
TKG Louisville Colorado Development LLC	Commercial Real Estate	4,774,560	9	0.6%
EJ 2000 Taylor LLC	Commercial Real Estate	4,652,557	10	0.6%
Total		**$ 80,632,797**		**10.3%**

Source: Boulder County Assessor's Office

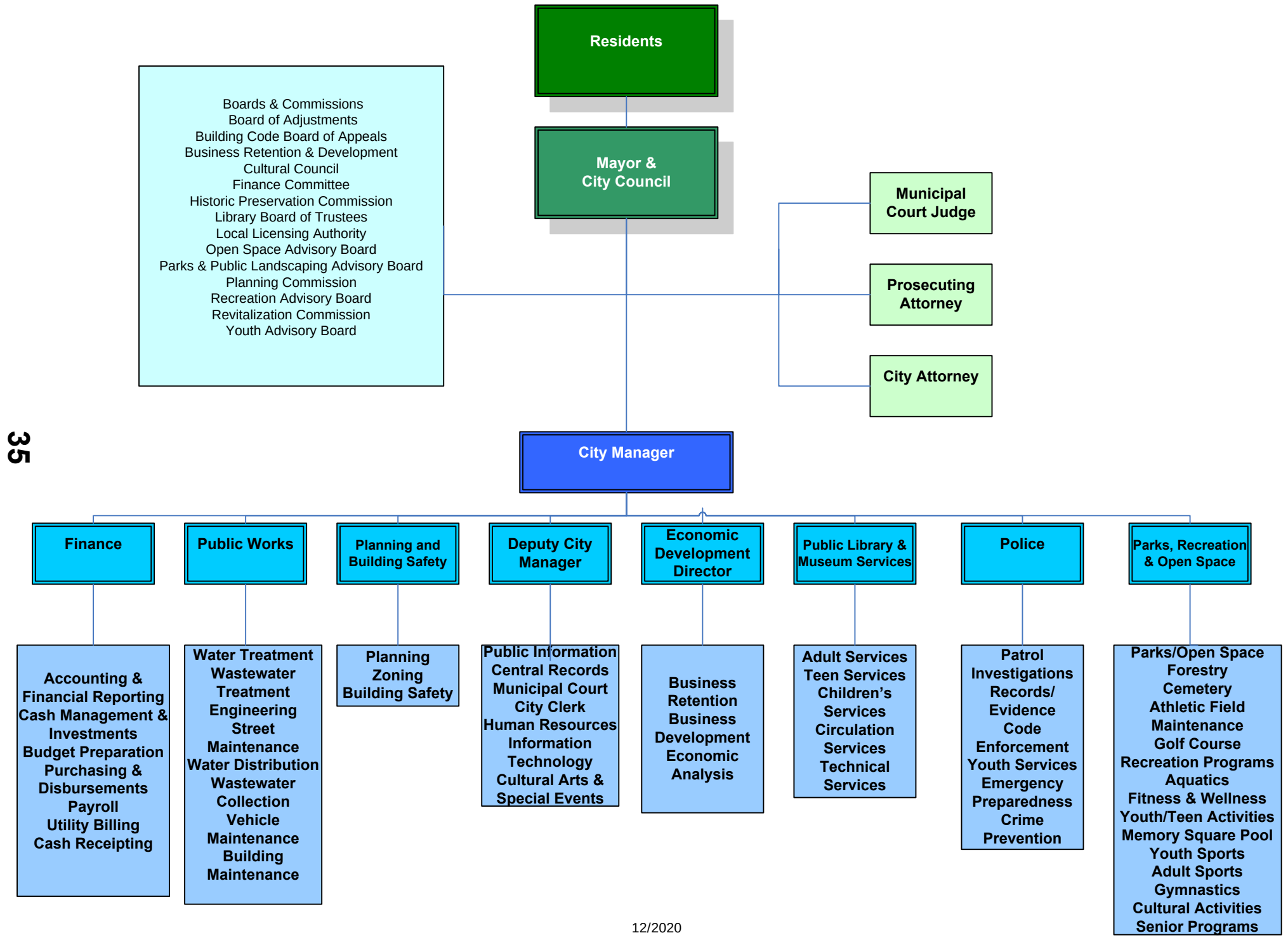
Principal Employers

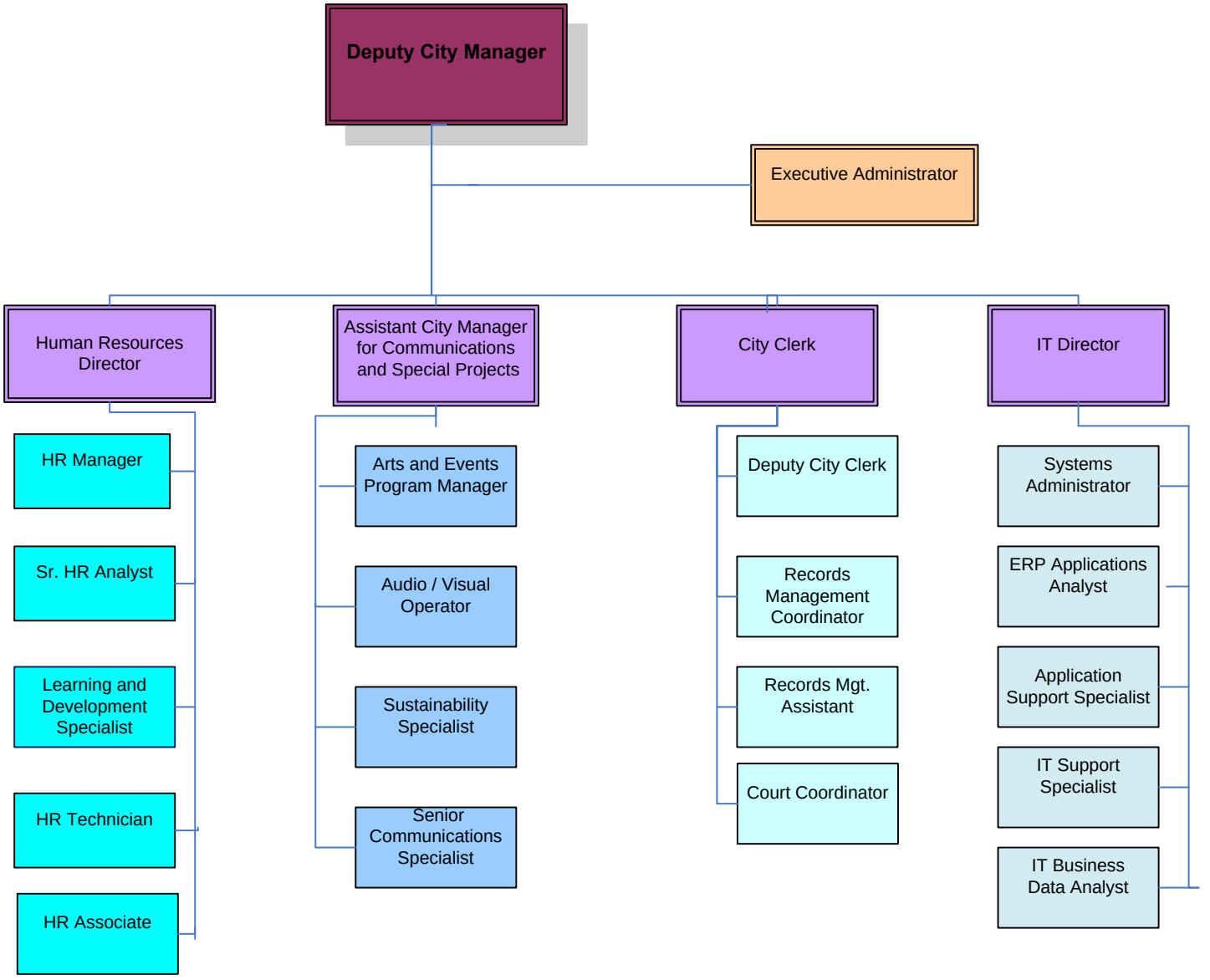
	2017		
Company	Estimated Number of Employees	Rank	Percentage of Total City Employment
Avista Adventist Hospital	688	1	4.3%
Balfour Senior Living	604	2	3.8%
Fresca Foods	411	3	2.6%
City of Louisville	305	4	1.9%
Design Mechanical	292	5	1.8%
Medtronic	266	6	1.7%
Global Health Exchange	259	7	1.6%
Centennial Peaks Hospital	222	8	1.4%
Westcon Group	217	9	1.4%
Sierra Nevada Space Corp	208	10	1.3%
Total	**3,472**		**21.6%**

Note: Represents full-time, part-time, and temporary employees

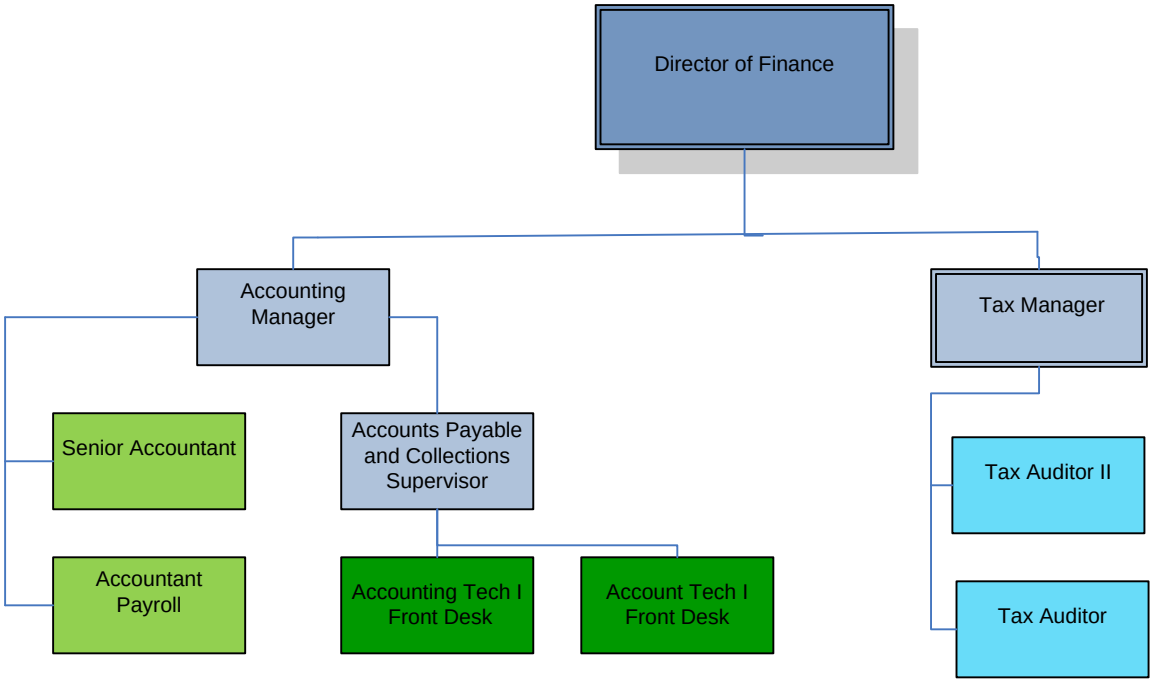

Transportation
Planning And Engineering
Transportation Infrastructure Maintenance
Streetscapes
Snow & Ice Removal
Utlilites
Water
Wastewater
Stormwater
Solid Waste Recycling And Composting
Public Safety & Justice
Patrol And Investigation
Code Enforcement
Municipal Court
Parks
Parks
Forestry
Horticulture
Cemetery
Open Space & Trails
Acquisition
Maintenance And Management
Education And Outreach
Trail Maintenance
New Trails
Recreation
Youth Activities
Adult Activities
Senior Activities & Services
Aquatics
Golf Course
Cultural Services
Library Services
Museum Services
Cultural Events & Special Events
Community Design
Community Design
Development Review
Historic Preservation
Economic Prosperity
Business Retention & Development
Urban Renewal
Administration And Support Services
Governance & Administration
Public Information & Involvement
City Clerk & Public Records
Legal Support
Human Resources & Organizational Development
Finance Accounting & Tax Admin
Information Technology
Sustainability
Fleet Maintenance
Facilities Maintenance

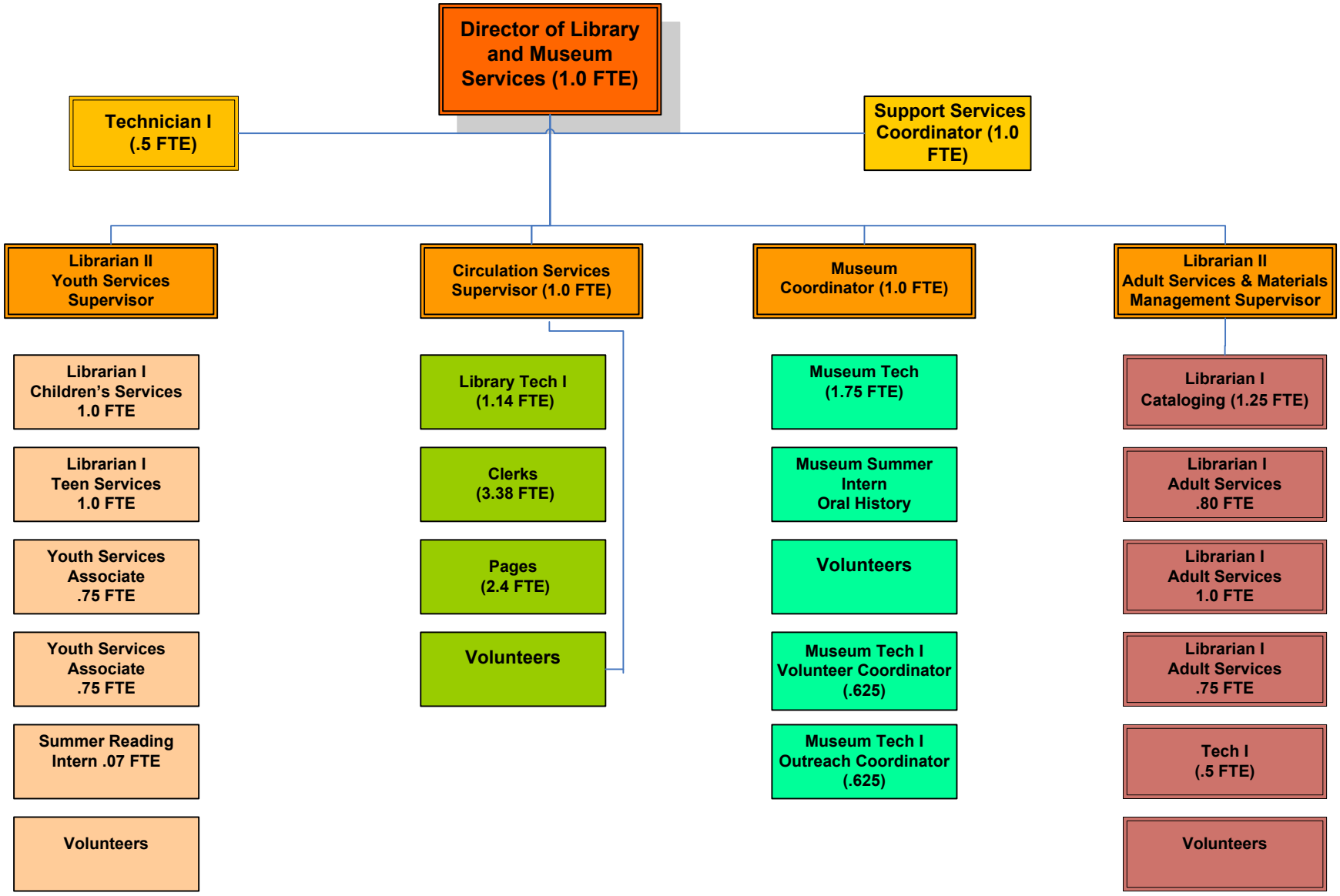
City of Louisville Organizational Chart



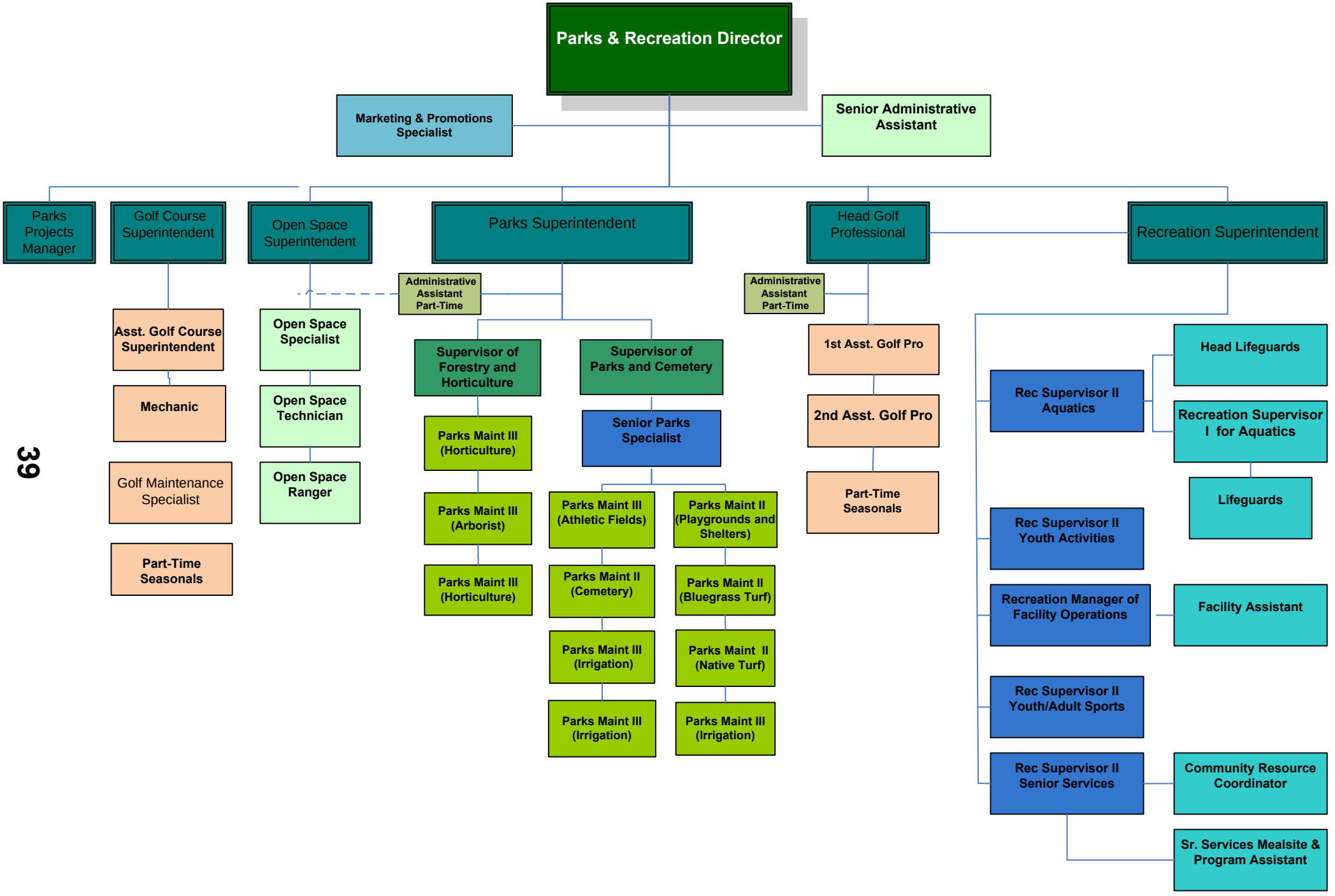

Deputy City Manager
Executive Administrator
Human Resources Director
Assistant City Manager for Communications and Special Projects
City Clerk
IT Director
HR Manager
Sr. HR Analyst
Learning and Development Specialist
HR Technician
HR Associate
Arts and Events Program Manager
Audio / Visual Operator
Sustainability Specialist
Senior Communications Specialist
Deputy City Clerk
Records Management Coordinator
Records Mgt. Assistant
Court Coordinator
Systems Administrator
ERP Applications Analyst
Application Support Specialist
IT Support Specialist
IT Business Data Analyst

City of Louisville Organizational Chart

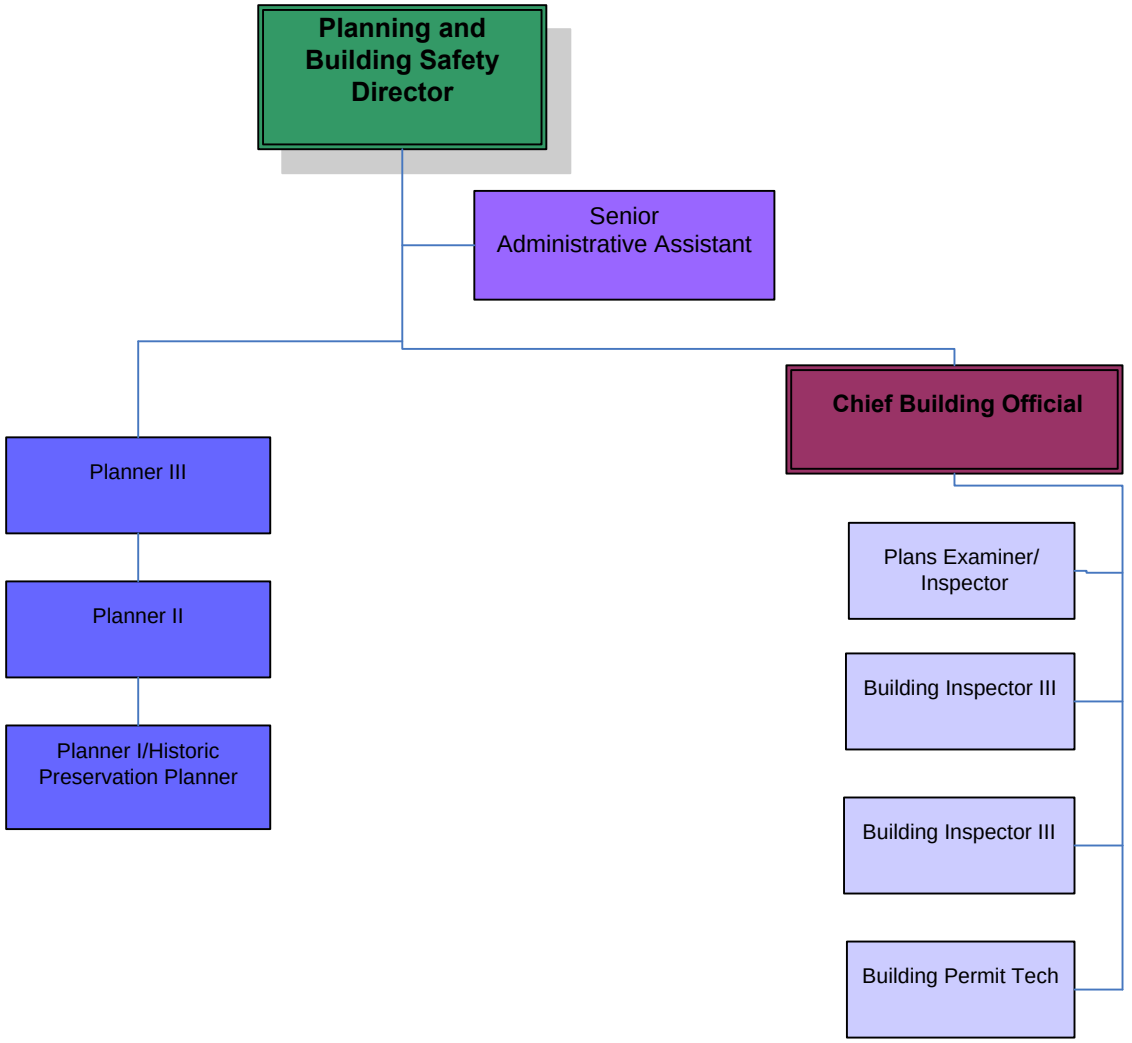



Director of Library and Museum Services (1.0 FTE)
Technician I (.5 FTE)
Support Services Coordinator (1.0 FTE)
Librarian II Youth Services Supervisor
Circulation Services Supervisor (1.0 FTE)
Museum Coordinator (1.0 FTE)
Librarian II Adult Services & Materials Management Supervisor
Librarian I Children's Services 1.0 FTE
Librarian I Teen Services 1.0 FTE
Youth Services Associate .75 FTE
Youth Services Associate .75 FTE
Summer Reading Intern .07 FTE
Volunteers
Library Tech I (1.14 FTE)
Clerks (3.38 FTE)
Pages (2.4 FTE)
Volunteers
Museum Tech (1.75 FTE)
Museum Summer Intern Oral History
Volunteers
Museum Tech I Volunteer Coordinator (.625)
Museum Tech I Outreach Coordinator (.625)
Librarian I Cataloging (1.25 FTE)
Librarian I Adult Services .80 FTE
Librarian I Adult Services 1.0 FTE
Librarian I Adult Services .75 FTE
Tech I (.5 FTE)
Volunteers

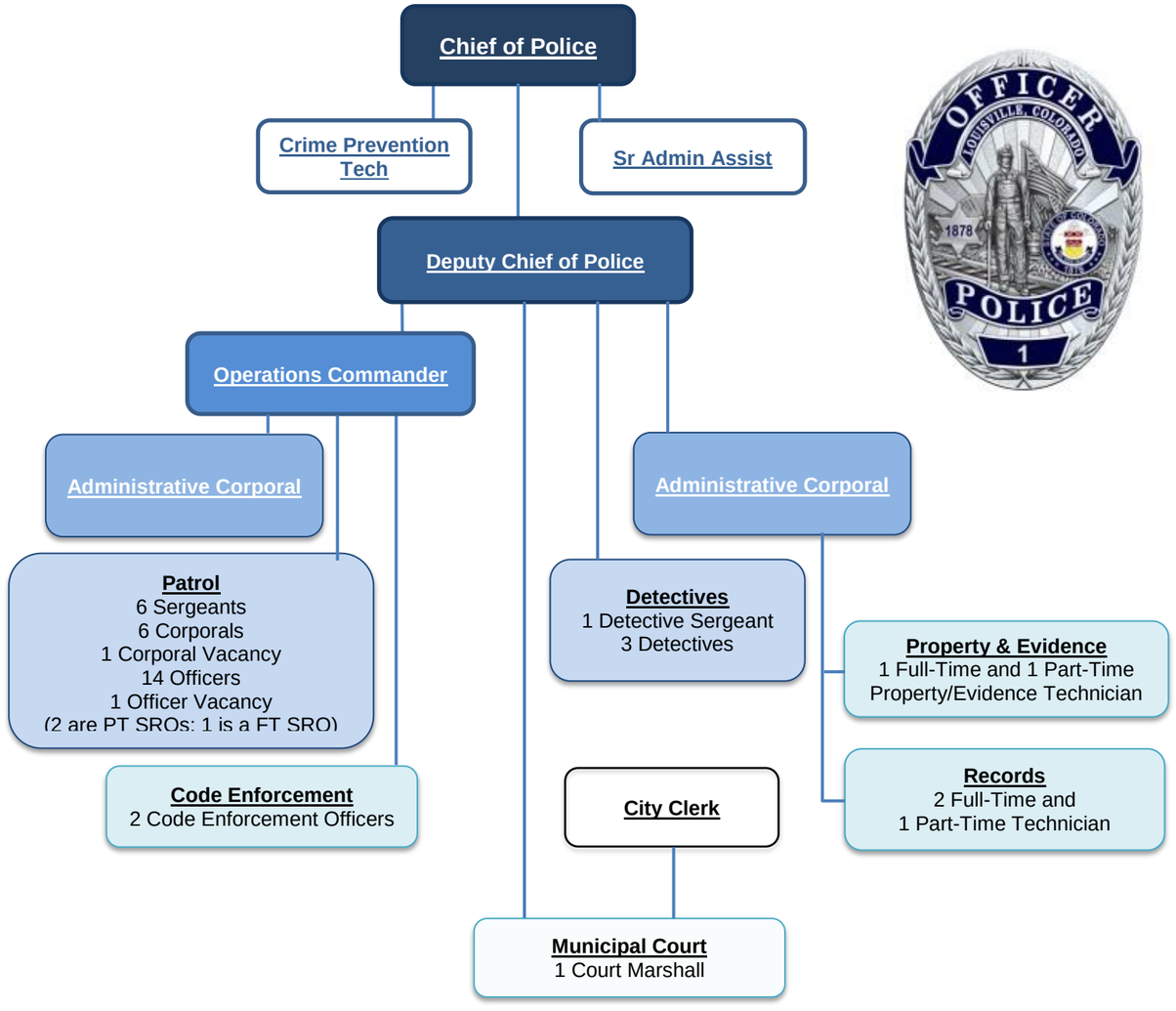
City of Louisville Organizational Chart



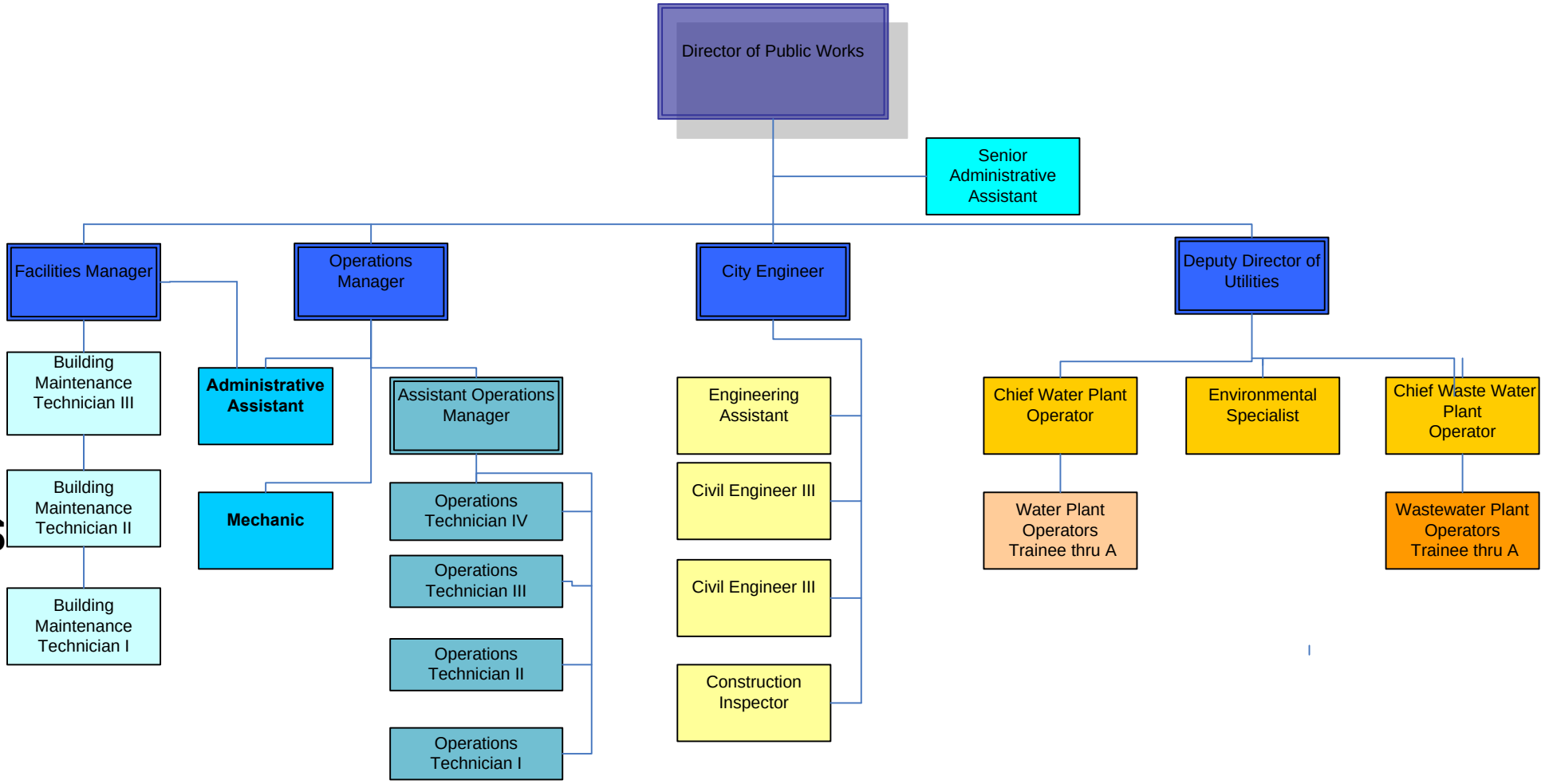
12/2020


Planning and Building Safety Director
Senior Administrative Assistant
Chief Building Official
Planner III
Planner II
Planner I/Historic Preservation Planner
Plans Examiner/ Inspector
Building Inspector III
Building Inspector III
Building Permit Tech

Louisville Police Department
2020 Organizational Chart



City of Louisville Organizational Chart



PAGE LEFT INTENTIONALLY BLANK

Full-Time Equivalents
2020-2022

Program and Sub-Program Descriptions	Initial Budget 2020	Adopted Budget 2021	Change Notes	Budget Plan 2022	Change Notes
Transportation					
Planning & Engineering	2.32	3.32	*A*	3.32	
Snow & Ice Removal	2.72	2.77	*E*	2.77	
Streetscapes	3.08	3.08		3.08	
Transportation Infrastructure Maintenance	4.80	4.80		4.80	
Total Transportation	**12.91**	**13.97**		**13.97**	
Utilities					
Water	20.59	18.53	*A, E*	18.53	
Wastewater	12.31	12.63	*E*	12.63	
Storm Water	2.77	2.77		2.77	
Solid Waste, Recycling, & Composting	0.57	0.63	*E*	0.63	
Total Utilities	**36.23**	**34.55**		**34.55**	
Public Safety & Justice					
Code Enforcement	2.30	2.42	*A, E*	2.42	
Municipal Court	1.52	1.52		1.52	
Patrol & Investigations	41.87	45.73	*B1, D*	45.73	
Police Dept Building Maintenance	0.35	0.36		0.36	
Total Public Safety & Justice	**46.04**	**50.03**		**50.03**	
Parks					
Cemetery	1.18	1.18		1.18	
Parks	20.18	22.31	*B2, D*	22.31	
Total Parks	**21.37**	**23.49**		**23.49**	
Open Space & Trails					
Acquisition	0.03	0.03		0.03	
Education & Outreach	2.96	1.96	*E*	1.96	
Maintenance & Management	3.46	5.41	*D, E*	5.41	
New Trails	0.22	0.22		0.22	
Trail Maintenance	1.37	1.37		1.37	
Total Open Space & Trails	**8.04**	**8.99**		**8.99**	
Recreation					
Adult Activities	6.30	5.51	*A, D*	6.09	*D*
Aquatics	17.82	17.28	*A, C3, D*	17.28	
Athletic Field Maintenance	0.75	0.75		0.75	
Golf Course	20.62	20.12	*A, B3, D*	20.12	
Recreation Center Building Maintenance	2.10	2.11		2.11	
Recreation Center Management	9.36	8.76	*A, D*	8.93	*D*
Senior Activities & Services	5.00	3.25	*A, C4, D*	3.25	
Youth Activities	10.59	7.81	*A, C4, D*	8.11	*D*
Total Recreation	**72.54**	**65.59**		**66.64**	
Cultural Services					
Cultural Arts & Special Events	0.62	0.62		0.62	
Library Services	20.98	17.89	*A, C2, D*	20.37	*D*
Museum Services	2.74	2.76		2.89	*D*
Total Cultural Services	**24.34**	**21.27**		**23.88**	
Community Design					

Full-Time Equivalents
2020-2022

Program and Sub-Program Descriptions	Initial Budget 2020	Adopted Budget 2021	Change Notes	Budget Plan 2022	Change Notes
Community Design	3.87	2.94	*(0.93)*	2.94	
Development Review	8.51	8.68	*0.16*	8.68	
Historic Preservation	1.09	0.99	*C1*	0.99	
Total Community Design	**13.47**	**12.61**		**12.61**	
Economic Prosperity					
Business Retention & Development	1.00	1.00		1.00	
Total Economic Prosperity	**1.00**	**1.00**		**1.00**	
Administration & Support Services					
City Clerk/Public Records	3.15	3.25	*A*	3.25	
Facilities Maintenance	1.37	1.39		1.39	
Finance, Accounting, & Tax Administration	5.58	5.63	*A*	5.63	
Fleet Maintenance	0.02	0.02		0.02	
Governance & Administration	5.10	4.26	*C5, D*	4.26	
Human Resources & Organizational Development	4.00	4.73	*D*	4.73	
Information Technology	5.12	4.62	*D*	4.62	
Public Information & Involvement	4.05	4.02		4.02	
Sustainability	0.84	0.89	*A*	0.89	
Total Administration & Support Services	**29.22**	**28.81**		**28.81**	
Total for All Programs	**265.16**	**260.31**		**263.97**	
Amount of Change		**(4.85)**		**3.66**	
Percent of Change		**-1.8%**		**1.4%**	

Notes:

Changes in Full-Time Equivalents from 2020 to 2021 and from 2021 to 2022 are due to:

- *(A) adjustments made to the 2020 budget by budget amendments during 2020.*
- *(B) the addition of new full-time postions:*
  - *(1) Mental Health Clinician*
  - *(2) Open Space Maintenance Technician*
  - *(3) Golf Maintenance Specialist*
- *(C) the reduction of full-time postions and, in some cases, partial replacement by variable hours:*
  - *(1) Historic Preservation Planner*
  - *(2) Librarians (2)*
  - *(3) Lead Lifeguards (2)*
  - *(4) Recreation Supervisors (2)*
  - *(5) Parks Project Manager*
- *(D) the addition or reduction of part-time/seasonal hours. (see Summary of Variable Hours & Projected Wage Costs)*
- *(E) employee cost allocation changes*

Summary of Variable Hours & Projected Wage Costs

Job Class Title	Division	2020 Original Budget		2021 Adopted Budget		2022 Budget Plan	
		Hours	Est Amt	Hours	Est Amt	Hours	Est Amt
Camera Console Operator	Cable Television	1,100	24,930	1,100	25,430	1,100	25,930
Admin Support Assistant	Community Facilitation	60	1,130	-	-	-	-
Project Assistant	Community Facilitation	130	2,140	130	2,190	130	2,230
Sustainability Specialist	Sustainability	1,508	35,220	1,508	35,930	1,508	36,650
Admin Support Specialist	Human Resources	-	-	1,508	30,160	1,508	30,760
GIS Technician	City Manager	1,040	29,510	-	-	-	-
Bailiff	Municipal Court	240	6,290	240	6,420	240	6,540
Total Administration		**4,078**	**99,220**	**4,486**	**100,130**	**4,486**	**102,110**
Intern	Engineering	860	14,170	860	14,460	860	14,750
Total Engineering		**860**	**14,170**	**860**	**14,460**	**860**	**14,750**
Intern I	Library Services	135	2,150	135	2,200	135	2,240
Library Clerk	Library Services	6,700	121,370	4,000	73,910	6,700	126,270
Library Page	Library Services	4,300	59,200	2,500	35,100	4,300	61,590
Library Clerk/Lead Page	Library Services	1,000	21,670	900	19,900	900	20,290
Library Tech I	Library Services	3,000	68,170	625	14,490	1,250	29,550
Library/Museum Tech	Library Services	500	10,890	-	-	-	-
Library Associate	Library Services	-	-	3,744	93,750	3,744	95,620
Museum Technician I	Museum Services	1,040	20,730	1,040	21,150	1,300	26,960
Intern I	Museum Services	300	4,790	300	4,890	300	4,980
Visitor Services Rep & Vol Coord	Museum Services	1,300	24,920	1,300	25,410	1,300	25,920
Education & Outreach Coordinator	Museum Services	1,300	26,960	1,300	27,490	1,300	28,040
Total Library & Museum Services		**19,575**	**360,850**	**15,844**	**318,290**	**21,229**	**421,460**
Maintenance Worker	Golf Course Maintenance	4,160	57,860	5,200	73,770	5,200	75,240
Administrative Assistant	Golf Course Operations	1,500	29,910	1,508	30,670	1,508	31,280
Golf Course Operations Worker	Golf Course Operations	4,429	53,600	4,429	54,670	4,429	55,770
Ranger/Starter	Golf Course Operations	5,250	68,940	5,250	70,320	5,250	71,720
Guest Services Attendant	Golf Course Operations	5,250	68,940	5,250	70,320	5,250	71,720
Total Golf Course		**20,589**	**279,250**	**21,637**	**299,750**	**21,637**	**305,730**
Maintenance Worker	Open Space	2,080	32,670	4,160	66,650	4,160	67,980
Maintenance Worker	Parks	16,400	253,380	20,800	327,790	20,800	334,340
Administrative Assistant	Parks	1,508	30,070	1,508	30,670	1,508	31,280
Total Open Space & Parks		**19,988**	**316,120**	**26,468**	**425,110**	**26,468**	**433,600**
Child Care Attendant	Recreation Center Management	3,100	36,720	2,170	26,040	2,400	29,380
Guest Services Attendant	Recreation Center Management	11,000	147,290	10,920	167,080	10,920	170,420
Rec Manager on Duty	Recreation Center Management	300	4,790	210	3,420	240	3,990
Party Room and Rental Assistant	Recreation Center Management	500	7,210	350	5,820	400	6,790
Lifeguard	Recreation Center Aquatics	8,241	105,850	9,241	121,070	9,241	123,490
Lifeguard - Open/Day	Recreation Center Aquatics	7,400	110,750	9,400	143,490	9,400	146,360
Water Safety Instructor	Recreation Center Aquatics	1,755	28,830	1,755	29,410	1,755	30,000
Swim Lesson Instructor - Private	Recreation Center Aquatics	1,020	21,160	1,020	21,580	1,020	22,010
Rec Instructor - Aquatics	Recreation Center Aquatics	1,275	31,240	-	-	-	-
Rec Instructor	Fitness & Wellness	9,125	210,100	8,323	195,470	9,511	227,830
Camp Aid	Youth Activities	2,152	24,610	1,345	16,140	1,345	16,460
Camp Counselor	Youth Activities	2,152	27,160	1,345	17,310	1,345	17,660
Head Camp Counselor	Youth Activities	1,149	17,750	880	13,870	880	14,150
Preschool Instructor	Youth Activities	3,802	61,680	3,802	62,910	3,802	64,170
Preschool Director	Youth Activities	1,000	20,600	1,000	21,010	1,000	21,430
Volocity Leader	Youth Activities	154	2,380	154	2,430	154	2,480
Rec Instructor	Youth Activities	660	9,690	462	6,920	828	12,650
Lifeguard	Memory Square	700	8,990	1,500	19,890	1,500	20,290
Lifeguard - Open/Day	Memory Square	40	600	50	760	50	780
Guest Services	Memory Square	800	10,090	1,500	19,310	1,500	19,690
Water Safety Instructor	Memory Square	95	1,570	-	-	-	-
Swim Lesson Instructor - Private	Memory Square	68	1,410	70	1,480	70	1,510
Rec Instructor - Aquatics	Memory Square	80	1,960	-	-	-	-
Tennis Coach	Youth Sports	300	5,910	300	6,030	300	6,150
Tennis Instructor	Youth Sports	360	6,230	360	6,360	360	6,480
Youth Sports Official	Youth Sports	920	14,660	644	10,470	736	12,200
Rec Instructor	Youth Sports	950	13,910	665	9,930	760	11,570
Gym Monitor	Youth Sports	200	2,880	140	2,060	160	2,400

Job Class Title	Division	2020 Original Budget		2021 Adopted Budget		2022 Budget Plan	
		Hours	Est Amt	Hours	Est Amt	Hours	Est Amt
Party Specialist	Youth Sports	200	2,880	140	2,060	160	2,400
Tennis Instructor	Adult Sports	42	820	42	840	42	860
Adult Sports Official	Adult Sports	25	460	25	470	25	480
Rec Instructor	Seniors	1,644	37,710	156	3,650	156	3,720
Meal Site Coordinator	Seniors	90	1,440	-	-	-	-
Nite-at-the Rec Staff	Nite-at-the-Rec	1,100	12,580	-	-	1,000	12,240
Nite-at-the Rec Assistant Leader	Nite-at-the-Rec	165	2,120	-	-	165	2,210
Nite-at-the Rec Leader	Nite-at-the-Rec	200	3,090	-	-	200	3,220
Nite-at-the Rec Lifeguard	Nite-at-the-Rec	315	4,010	-	-	315	4,170
Total Recreation Center		**63,079**	**1,001,130**	**57,969**	**937,280**	**61,740**	**1,019,640**
Admin Support Specialist	Building Safety	250	5,070	250	5,170	250	5,270
Historic Preservation Planner	Planning	-	-	1,508	41,620	1,508	42,450
Total Planning/Building Safety		**250**	**5,070**	**1,758**	**46,790**	**1,758**	**47,720**
Property & Evidence Technician	Patrol & Investigations	1,040	28,790	1,040	29,370	1,040	29,950
Police Records Technician	Patrol & Investigations	1,040	20,490	1,508	30,300	1,508	30,910
Parking Ambassador	Code Enforcement	544	10,720	480	9,650	480	9,840
Police Officer	Patrol & Investigations	-	-	1,248	53,760	1,248	54,830
Total Police		**2,624**	**60,000**	**4,276**	**123,080**	**4,276**	**125,530**
Intern I	Water Plant Operations	2,080	35,890	2,080	36,600	2,080	37,340
Maintenance Worker	Water Plant Operations	1,040	16,600	1,040	16,940	1,040	17,270
Intern I	Wastewater Plant Operations	1,040	17,940	1,040	18,300	1,040	18,670
Maintenance Worker	Wastewater Plant Operations	1,040	16,600	1,040	16,940	1,040	17,270
Total Utilities		**5,200**	**87,030**	**5,200**	**88,780**	**5,200**	**90,550**
Totals		**136,243**	**2,222,840**	**138,498**	**2,353,670**	**147,654**	**2,561,090**
FTE's		**65.50**		**66.59**		**70.99**	
Change in FTE's over Previous Year		**0.41**		**1.08**		**4.40**	

Basis of Budgeting

The City of Louisville uses a "modified accrual basis" of budgeting for all fund types. This means that the City budget is based on expected cash receipts, disbursements, and related year-end accruals. Encumbrances and depreciation are not budgeted. City expenditures may not exceed the amounts appropriated by fund. In the case of an emergency or a contingency, which was not reasonably foreseeable, a budget amendment is required.

The City's budget is constructed on a calendar year basis as required by 29-1-101, et seq., C.R.S. The budget must present a complete financial plan for the City; setting forth all estimated expenditures, revenues, and other financing sources for the ensuing budget year, together with the corresponding figures for the previous fiscal year. In estimating the anticipated revenues, consideration must be given to any unexpected surpluses and the historical percentage of tax collections. Further, the budget must show a balanced relationship between the total proposed expenditures and the total anticipated revenues with the inclusion of beginning funds.

Basis of Accounting

All governmental fund types use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due. Those revenues susceptible to accrual include sales and use taxes, property taxes, and franchise tax.

Proprietary fund types utilize the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

Bridging the Basis of Budgeting and Accounting

Some of the differences between the budget basis and the accrual basis of accounting are:

Debt payment for principal – budgeted as an expense item, adjusted at year-end as a reduction in the liability.

Capital Acquisition – budgeted as an expense item, adjusted at year-end as in increase in assets.

Depreciation – recorded for proprietary funds on a GAAP basis, eliminated for budget purposes.

Compensated absences – adjust annually using the accrual method, not budgeted but absorbed by turnover and usage.

Budget Amendment Policy

In the case of emergency or a contingency, which was not reasonably foreseeable, the City Council may authorize the expenditure of funds in excess of the budget by a resolution adopted by a two-thirds vote of the City Council following proper notice. If the City receives revenues which were unanticipated at the time of adoption of the budget, the City Council may authorize the expenditure thereof by adopting a supplemental budget appropriation resolution after proper notice and a hearing thereon.

Budget Adoption Resolutions

The City typically begins the budget process in early spring with goal-setting sessions and discussions with boards and commissions. Numerous meetings are held before the process is formulated. The City Manager presents the recommended *biennial* budget to City Council by the second meeting in September. Due to Charter provisions, the Council must adopt an *annual* budget each year. The annual budget is formally adopted by the end of November. The City Council actually implements the City's budget by approving a series of resolutions to adopt the budget, establish appropriations, and set tax levies.

Each resolution adopted to implement the 2021 Annual Operating & Capital Budget is summarized below.

Resolution 91, Series 2020

Summarizes expenditures and revenues for each fund and adopts a budget for the City for the calendar year beginning on the first day of January 2021 and ending on the last day of December 2021.

Resolution 92, Series 2020

Appropriates the total budget by fund, setting the 2021 spending limits for each fund according to the spending program within the Resolution.

Resolution 93, Series 2020

Establishes the City's property tax mill levy for collection year 2021 (tax year 2020). A similar resolution is adopted every year as part of the budget process. Property tax rates do not carry over automatically from one year to the next. The general operating levy for budget year 2021 is 5.184 mills. The bonded indebtedness levy for budget year 2021 is 2.750 mills.

2021-2022 Biennial Budget Process

March 27, 2020	Departments Submit Project Requests to the Finance Department for Six-Year Capital Improvements Plan (C-I-P)
May 1, 2020	Finance Submits Consolidated C-I-P Requests and Fiscal Impact Summary to City Manager for Review
May 22, 2020	City Manager Issues Final Recommendations on the Six-Year Capital Improvements Plan
June 8, 2020	Finance Submits Preliminary Recommended C-I-P Document to City Manager and Departments for Review
June 26, 2020	Departments Submit Revenue Estimates and Biennial Operating Budget Requests to Finance Department
July 23, 2020	City Council Budget Retreat: 2019 Year-End Review, 2020 Revenue Update, Preliminary C-I-P Review, Long-Term Financial Plan Review
August 14, 2020	City Manager Issues Final Decisions on *Recommended Biennial Budget* to Finance Department
September 22, 2020	City Manager's *Recommended Biennial Budget* Presented to City Council at a Regular Meeting. Public Hearing Set.
September 29 2020	City Council Reviews and Discusses Recommended Budget at Study Session (Special Meeting)
October 20, 2020	City Council Conducts Public Hearing on *Revised Recommended Biennial Budget*
November 17, 2018	City Council is Presented with Resolutions to Adopt an Annual Budget, Appropriate Funds, and Levy Taxes

Some of the other planning processes and their impact on the budget are:

Police Master Plan (2016)

The Police Master Plan will be the City of Louisville's five to-seven year plan to support police services by building on the Louisville Police Department's (LPD) strengths, and defining a future course that ensures continued high-quality and cost-effective law enforcement services.

The Police Master Plan is intended to guide police service that meets the community's standards.

Comprehensive Plan (2012-2013)

The City completed an update of the 1989 Comprehensive Plan in 2009 and again in 2012-2013. The Comprehensive Plan provides a framework to guide development in a way that is consistent with the community vision for the City.

The Plan:

- addresses the entire geographic area of Louisville,
- encompasses all of the functions and subject matter related to the physical growth of the City, and
- is long range (20 years).

The 2012 and 2013 budget includes funding to update and strengthen the Comprehensive Plan in three key ways:

- Better meet today's unique challenges that were not factors in 2005 and 2009
- Better clarify the Community's Vision of community character and physical design to provide staff with a tool to review redevelopment requests
- Better align principles and policies to support the Community Vision.

Comprehensive Parks, Recreation Open Space and Trails Master Plan (PROST) (2011)

In 2010 the City of Louisville was awarded a Great Outdoors Colorado (GOCO) planning grant to fund 70% of the cost to develop a Comprehensive Parks, Recreation, Open Space and Trails Master Plan. This plan replaced a 19-year old plan and included the following steps to insure a solid foundation for the planning effort:

- Community needs assessment including the public, focus groups, stakeholders, boards and commissions meetings, staff interviews, City Council questionnaire, and e-mailed input.
- Statistically valid, City-wide survey.
- Inventory and assessment of existing assets, programs, and services.
- Analysis of programs and services.
- Open Space benchmarking.
- Fiscal analysis.
- Development of Recommendations.
- Presentation of findings and recommendations.
- Adoption

In addition to the preceding steps, a consulting team did an extensive amount of research into existing plans, reports, contracts, financial data, intergovernmental agreements (IGA's), City standards, procedures, maintenance and management practices to minimize duplication and conflict and to complement existing plans and or recommend new avenues for efficiencies and effectiveness.

Several tenants of the new PROST will witness implementation beginning in 2012 and serve as a guiding document for the City's oversight of Parks, Recreation, Open Space, Trails, Cemetery, Golf Course, Horticulture, Forestry and Senior Services over the next decade.

Downtown Parking and Pedestrian Action Plan (2010)

The Downtown Louisville Parking and Pedestrian Action Plan was developed to better manage on-street parking resources and better utilize off-street parking supply, using both short and long term solutions focused on creating a vibrant, walkable, and economically vital Downtown. The plan outline specific actions which recognize on-street parking in the core of downtown are experiencing high levels of utilization while off-street spaces maintain low utilization rates. In order for downtown to continue to be successful, the Plan identifies projects which better manage on-street parking resources and better utilize off street parking supply by extending the reach of the pedestrian through specific urban design actions.

Highway 42 Revitalization Area Comprehensive Plan (2003 & 2012)

This area is bordered by Highway 42 on the east, South Boulder Road on the north, the BNSF railroad on the west and Pine Street to the south. The Plan capitalizes on the potential presence of regional transportation facilities to capture high quality mixed-use development, strengthen and enhance adjacent residential neighborhoods and downtown, and address required access and parking. The 2012 and 2013 budgets includes funding for the City to partner with the Colorado Department of Transportation (CDOT), Boulder County, and the Regional Transportation District (RTD) to complete an Integrated Infrastructure Implementation Plan for the Louisville FasTracks Station Area and Highway 42 Corridor.

Transportation Master Plan (2019)

The City adopted its first Transportation Master Plan (TMP) in 2019. The TMP represents a long-range planning effort that describes baseline conditions of the City's transportation network, establishes eight overarching transportation Goals, and specific transportation Policies, Projects, and Programs for implementation. The TMP is intended to inform capital project planning and coordinated investments throughout the City, with a focus on a balanced, multimodal transportation system that provides safe and efficient transportation networks for all ages and abilities. The TMP is coordinated with the Comprehensive Plan that envisions a transportation network that contributes to the economic prosperity, public health, and quality of life in Louisville. The TMP also describes multiple funding scenarios to implement the projects identified in the plan, including what could be accomplished with current Capital Improvement Plan (CIP) funding levels, increased CIP funding levels, and if additional local revenue sources are established.

Description of Funds And Fund Types

For accounting purposes, a state or local government is not treated as a single, integral entity. Rather, a government is viewed instead as a collection of smaller, separate entities known as "funds". The Governmental Accounting Standards Board's (GASB) 2019-2020 *Codification of Governmental Accounting and Financial Reporting (Codification)*, Section 1100, defines a fund as:

"A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations."

All of the funds used by a government are classified into three broad "categories", which contain eleven fund "types". The three broad fund categories are Governmental, Proprietary, and Fiduciary.

Governmental Funds

Governmental Fund types include the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, and Permanent Funds. The City uses the following fund types to account for governmental-type activities.

General Fund – The General Fund is the City's main operating fund and is used to account for most of the day-to-day operations that are financed from the general sales tax, property tax, charges for services, and other general revenues. Activities financed by the General Fund include all those that are not financed in other funds, including general administration, public safety public works administration, library and museum services, cultural services, and recreation administration.

Special Revenue Funds – Special Revenue Funds account for specific revenue sources that are restricted or committed to expenditure for specified purposes other than for debt service or general capital projects.

The City has the following Special Revenue Funds:

Open Space & Parks Fund

On November 2, 1993 Louisville voters approved a temporary sales and use tax increase of 3/8% for ten years, beginning January 1, 1994. This was extended for another ten years (through 2013) in 2002 and again (through 2023) in 2012. Revenues from the increase are used exclusively for the acquisition and maintenance of land in and around the City used for open space buffer zones, trails, wildlife habitats, wetlands preservation, and parks. The original Conservation Trust Fund was divided into two funds in 1996 to more readily identify lottery proceeds and the related projects and those sales tax revenues restricted for land acquisition.

Conservation Trust – Lottery Fund

The City of Louisville, through Resolution 14, dated July 16, 1974, established a Conservation Trust Fund. The City receives an annual distribution from the State of Colorado from the proceeds of the Colorado State Lottery. State law mandates that a Conservation Trust Fund be established to record revenues and expenditures and that these funds be restricted for the use in the acquisition, development, and maintenance of "new conservation sites" or for capital improvements or maintenance for recreational purposes on any public site.

Cemetery Fund

The Cemetery Fund was created on November 3, 2008 by Ordinance 1542. Unlike the Cemetery Perpetual Care Fund, the revenue in the Cemetery Fund can be used for both cemetery maintenance and capital improvements. Beginning in 2009, all the interest revenue earned in the Cemetery Perpetual Care Fund has been transferred to the Cemetery Fund for maintenance of the lots. The General Fund transfers the remaining funds necessary to operate the Cemetery.

PEG Fees Fund

The PEG Fees Fund (formerly the Public Access Television Fund) was created in 2006 in response to Resolution 22, Series 2006, that approved an agreement between the City of Louisville and Citizens Community Access Cable Television Management. Originally used to account for PEG grants, effective July 2009, the City's cable provider began

collecting and remitting to the City a $0.50 per account per month PEG Fee that is split evenly between the City and CCTV for capital outlay. Beginning with the third quarter 2011, the City began keeping the entire $0.50 per account per month for capital outlay.

Parking Improvement Fund
This fund was created in 2000 to account for the downtown parking improvement fees This fee is to be used for the purchase or lease of real and personal property for the construction, improvement, or provision of additional on-street and off-street public parking space to serve Downtown Louisville and other improvements associated with downtown parking.

Historic Preservation Fund
On November 4, 2008, Louisville voters approved a temporary sales tax increase of 1/8% for ten years, beginning January 1, 2009. Revenue from this increase is restricted for historic preservation purposes within Historic Old Town Louisville. The Historic Preservation Fund was created by Ordinance 1544, Series 2008. Resolution 20, Series 2009, enacted additional provisions regarding the administration, structure, and uses of the Historic Preservation Fund. On November 7, 2017, voters extended the sales tax for another ten years (through 2028), authorized expenditure of funds outside the boundaries of Historic Old Town Louisville, and authorized up to 20% of annual sales tax revenue to be spent for operating and maintaining the Louisville Museum Campus.

Recreation Fund
On November 8, 2016, Louisville voters approved a permanent sales tax increase of 0.15%, beginning January 1, 2018. Revenue from this increase is restricted for operating and maintaining the Louisville Recreation/Senior Center and pool facilities at Memory Square Park. The Recreation Fund was created to account for the receipt and expenditure of these funds and other funds necessary to operate the facilities.

Capital Project Funds – Capital Project Funds are used to account for financial resources that are restricted, committed, or assigned to expenditure for capital outlays including the acquisition or construction of capital facilities and other capital assets.

The City has the following Capital Project Funds:

Capital Projects Fund
The Capital Projects Fund was created in 1989 to account for monies received as a result of an additional one-percent (1%) sales tax that was effective July 1, 1989. The Capital Projects Fund finances various capital improvements throughout the City including street reconstruction, sidewalks, traffic improvements, facility improvements, etc. The Capital Projects Fund also accounts for salaries and benefits costs for staff allocated to capital projects.

Impact Fee Fund
The Impact Fee Fund was created in 2004 as a result of Ordinance 1436, Series 2003. This ordinance established various development impact fees impact fees to fund municipal facilities, parks and trails, recreation, and transportation improvements. The City is required to conduct an Impact Fee Study every five years. Impact Fee Studies were completed in 2006, 2011, and 2016. The next Impact Fee Study is scheduled for 2021.

Debt Service Funds – Debt Service Funds are created to account for resources that are restricted, committed, or assigned to expenditure for principal and interest.

Recreation Debt Service Fund
In 2016, the Louisville voters approved a $27,215,000 bond issue for upgrades to the Recreation/Senior Center and Memory Square Park. In addition, the voters approved an increase in the City's property tax levy not to exceed 3.350 mills to pay debt service on the bonds. The current mill levy has been certified at 2.750. The Recreation Debt Service Fund accounts for the resulting property tax revenue and the payment of principal and interest on the bonds.

Permanent Funds – Permanent Funds are used to account for resources legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the government's programs.

Cemetery Perpetual Care Fund
The Cemetery Perpetual Care Fund was created in 1974 through Ordinance 436. Fees derived from the sale of lots and opening of graves are collected and restricted for the "Cemetery Perpetual Care Fund". Through 2008, the interest revenue from this fund was transferred to the General Fund to pay for the operations and maintenance of caring for the lots. Beginning in 2009, all unrestricted burial permits and general maintenance of the cemetery have been accounted for in the Cemetery Fund, a new fund created by Ordinance 1542, Series 2008. Therefore, beginning in 2009, the interest revenue from the Cemetery Perpetual Care Fund has been transferred to the Cemetery Fund.

Proprietary Funds

Two fund types are used to account for a government's business-type activities (activities that receive a significant portion of their funding through user fees). These are the Enterprise Funds and the Internal Service Funds.

Enterprise Funds – Generally Accepted Accounting Principles (GAAP) state that Enterprise Funds *may* be used to report activities for which a fee is charged to external users for goods and services. Enterprise funds *must* be used to account for activities that meet any of the following criteria:

- There is outstanding debt that is backed solely by fees and charges;
- Laws/regulations require that fees and charges be set to recover costs, including capital costs; or
- There is a pricing policy that fees and charges be set to recover costs, including capital costs.

The proper accounting for Enterprise Funds is on an economic resources measurement focus, rather than a current financial resources measurement focus, used by Governmental Funds. However, the City's budgets for the Enterprise Funds are produced in a manner similar to those of the Governmental Funds. This allows certain transactions, such as asset purchases and principal payments on debt, to be recorded as expenses and to be subject to appropriation. The City of Louisville currently operates a combined utility enterprise fund (which accounts for water, wastewater, and storm water services), a solid waste utility fund, and a municipal golf course fund.

Water, Wastewater, & Storm Water Funds
The Water Utility Fund accounts for the resources generated and the costs incurred to provide water service. The Wastewater Utility Fund accounts for the resources generated and the costs incurred to provide wastewater service. The Storm Water Utility Fund was created in 2007 to account for the resources generated and the costs incurred to provide storm water services. Combined, these three funds comprise the Consolidated Utility Fund.

Solid Waste & Recycling Utility Fund
The Solid Waste & Recycling Utility Fund was created by Ordinance 1554, Series 2009, to account for the resources generated and the costs incurred to provide solid waste pickup and recycling services. The City contracts with a third party to perform the pickup and recycling services

Golf Course Fund
The Golf Course Fund accounts for the activities of the Coal Creek Golf Course. Prior to April 1, 2010, the City contracted with a golf course management company to operate the facility, supervise collection and disbursement of City funds, employ all personnel, and purchase/sell all food, beverages, and merchandise. Effective April 1, 2010, the City executed a License Agreement with the management company whereby it not only operated the facility but paid for all costs and retained all revenue. The Golf Course closed in September 2013 due to the flood. It was reopened in June 2015 and is now operated, managed, and maintained solely by the City.

Internal Service Funds – Internal Service Funds are used to account for activities that provide goods or services to other funds, departments, agencies of the primary government and its component units, or to other governments on a cost reimbursement basis.
the financing of goods or services provided by
The City has the following Internal Service Funds:

Technology Management Fund

In 1999, the City of Louisville established the Technology Management Fund for the purpose of accumulating funds for the replacement of computers (both hardware and software) and peripherals.

Fleet Management Fund

In 1991, the City of Louisville established the Fleet Management Fund for the purpose of accumulating funds for the replacement of large machinery, heavy equipment, and vehicles.

The following pages detail the City's financial obligations, highlighting 2021 expenditures and debt service amortization schedules.

The City's obligations can be categorized as facility improvements and utility improvements. The utility improvements are funded through utility revenue, which is maintained at a level that provides adequate debt service coverage. The facility improvements debt is for the upgrade of the Recreation & Senior Center and Memory Square Pool, approved by the voters at the November 2016 election. The bond issue to fund this project was issued in 2017.

The City Council, subject to TABOR restrictions, has the power to contract indebtedness on behalf of the City by borrowing money or issuing bonds to carry out the objectives or purposes of the City. Pursuant to the City's Charter, no debt can be created which at any time exceeds three percent (3%) of the City's statutory *actual* value, as determined by the County Assessor, except for debt incurred for supplying water.

The City's current legal debt limit and debt margin are as follows:

Calculation of Legal Debt Limit & Debt Margin

2020 Actual Value	$ 6,009,316,067
Debt Limit = 3% of Actual Value	180,279,482
Outstanding Debt Applicable to Debt Limit at December 31, 2020	25,165,000
Debt Margin	$ 155,114,482

Debt Service and Financial Obligations
Summary Schedule of Bonds, Assessments, & Leases

	Interest Outstanding 12/31/20	Principal Balance 12/31/20	Total Payments Outstanding 12/31/20	2021 Payments			Final Maturity Date
				Interest Payments	Principal Payments	Balance 12/31/21	
General Obligation Bonds							
2017 Recreation Center/Memory Square Bonds	13,146,200	25,165,000	38,311,200	1,006,600	735,000	24,430,000	2042
Total GO Bonds	**13,146,200**	**25,165,000**	**38,311,200**	**1,006,600**	**735,000**	**24,430,000**	
Revenue Bonds							
2013 Water & Wastewater Revenue Refunding Bonds	207,357	3,315,000	3,522,357	81,881	795,000	2,520,000	2024
Total Revenue Bonds	**207,357**	**3,315,000**	**3,522,357**	**81,881**	**795,000**	**2,520,000**	
Utility Notes							
2015 Colorado Water Resources & Power Development Authority	5,870,185	26,971,977	32,842,162	589,906	954,968	26,017,009	2035
Total Utility Notes	**5,870,185**	**26,971,977**	**32,842,162**	**589,906**	**954,968**	**26,017,009**	
Total Debt Obligations	**19,223,742**	**55,451,977**	**74,675,719**	**1,678,386**	**2,484,968**	**52,967,009**	

Debt Service and Financial Obligations
Description of Bonds and Notes

Limited Tax General Obligation Recreation Center/Memory Square Bonds Series 2017

On May 23, 2017, the City issued Limited Tax General Obligation Recreation Center/Memory Square Bonds Series 2017 in the amount of $27,215,000 at 2.0% to 4.0% to finance the construction of upgrades to the Recreation/Senior Center and Memory Square Park. The bonds are limited tax general obligation bonds of the City payable from the Limited Tax Levy levied on the taxable property located within the City and other available City funds. The current levy rate is 2.750 mills, not to exceed 3.350 mills.

Year	Interest Amount	Principal Amount	Total Payment	Principal Balance
2020				25,165,000
2021	1,006,600	735,000	1,741,600	24,430,000
2022	977,200	765,000	1,742,200	23,665,000
2023	946,600	795,000	1,741,600	22,870,000
2024	914,800	825,000	1,739,800	22,045,000
2025	881,800	860,000	1,741,800	21,185,000
2026	847,400	895,000	1,742,400	20,290,000
2027	811,600	930,000	1,741,600	19,360,000
2028	774,400	965,000	1,739,400	18,395,000
2029	735,800	1,005,000	1,740,800	17,390,000
2030	695,600	1,045,000	1,740,600	16,345,000
2031	653,800	1,090,000	1,743,800	15,255,000
2032	610,200	1,130,000	1,740,200	14,125,000
2033	565,000	1,175,000	1,740,000	12,950,000
2034	518,000	1,225,000	1,743,000	11,725,000
2035	469,000	1,270,000	1,739,000	10,455,000
2036	418,200	1,325,000	1,743,200	9,130,000
2037	365,200	1,375,000	1,740,200	7,755,000
2038	310,200	1,430,000	1,740,200	6,325,000
2039	253,000	1,490,000	1,743,000	4,835,000
2040	193,400	1,550,000	1,743,400	3,285,000
2041	131,400	1,610,000	1,741,400	1,675,000
2042	67,000	1,675,000	1,742,000	-
Total	13,146,200	25,165,000	38,311,200	

Debt Service and Financial Obligations
Description of Bonds and Notes

2013 Water & Wastewater Enterprise Revenue Refunding Bonds

These bonds were issued in 2013 to refund the 2003 Colorado Water Resources and Power Development Authority Note Payable. This note was issued in 2003, backed by bonds issued at a face amount of $13,800,000 at 2.0% to 4.125% interest. The note was issued to finance the purchase of water rights and the completion of various infrastructure water and wastewater system projects, as well as to refinance an existing loan with the Colorado Water Conservation Board. The refunding bonds were issued in the amount of $8,355,000 at an interest rate of 2.47%. The source of payment for this loan comes from all water, wastewater, and storm water utility revenues.

Year	Interest Amount	Principal Amount	Total Payment	Principal Balance
2020				3,315,000
2021	81,881	795,000	876,881	2,520,000
2022	62,244	820,000	882,244	1,700,000
2023	41,990	840,000	881,990	860,000
2024	21,242	860,000	881,242	-
Total	207,357	3,315,000	3,522,357	

Debt Service and Financial Obligations
Description of Bonds and Notes

2015 Colorado Water Resources and Power Development Authority Note Payable

This note was issued in 2015 and backed by bonds issued by the Colorado Water Resources and Power Development Authority. The note was issued in the amount of $31.6 million to finance the Wastewater Treatment Plant Upgrade project and the City-Wide Storm Sewer Outfall Improvements project. The source of payment for this loan comes from all water, wastewater, and storm water utility revenues.

Year	Interest Amount	Principal Amount	Total Payment	Principal Balance
2020				26,971,977
2021	589,906	954,968	1,544,874	26,017,009
2022	565,656	977,056	1,542,712	25,039,953
2023	541,656	999,167	1,540,823	24,040,786
2024	517,656	1,027,189	1,544,845	23,013,597
2025	493,656	1,933,106	2,426,762	21,080,491
2026	457,906	1,965,720	2,423,626	19,114,771
2027	430,506	1,991,722	2,422,228	17,123,049
2028	410,706	2,012,263	2,422,969	15,110,786
2029	391,506	2,032,966	2,424,472	13,077,820
2030	372,131	2,050,444	2,422,575	11,027,376
2031	352,793	2,073,372	2,426,165	8,954,004
2032	302,627	2,119,985	2,422,612	6,834,019
2033	220,982	2,205,261	2,426,243	4,628,758
2034	153,270	2,271,615	2,424,885	2,357,143
2035	69,231	2,357,143	2,426,374	-
Total	5,870,185	26,971,977	32,842,162	

PAGE LEFT INTENTIONALLY BLANK

City of Louisville

COLORADO • SINCE 1878

2021-2022 Biennial Operating & Capital Budget

Programs Tab

City of Louisville, Colorado
Summary of Revenue & Expenditures by Program
2019 - 2022

	2019 Actual	2020 Estimate	2021 Budget	2022 Budget
Expenditures:				
Transportation	7,889,481	18,373,680	8,216,070	9,298,210
Utilities	11,840,439	21,286,280	11,830,430	12,397,020
Public Safety & Justice	6,159,451	7,091,390	7,218,880	6,767,510
Parks	2,089,785	2,478,550	2,662,620	2,506,150
Open Space & Trails	2,234,824	2,345,870	1,594,450	2,489,700
Recreation	6,431,536	5,799,310	6,181,400	6,066,210
Cultural Services	2,529,542	2,320,680	2,423,620	2,715,390
Community Design	1,844,082	2,242,610	2,028,490	2,177,900
Economic Prosperity	227,073	277,630	234,270	255,760
Administration & Support Services	5,373,478	6,078,480	6,523,100	5,978,370
Total Expenditures	**46,619,691**	**68,294,480**	**48,913,330**	**50,652,220**
Revenue:				
Transportation	1,135,569	890,580	1,151,200	735,380
Utilities	16,456,585	15,494,130	16,269,400	13,671,350
Public Safety & Justice	138,147	96,260	115,510	127,060
Parks	803,340	1,606,850	1,483,620	975,620
Open Space & Trails	2,392,860	2,547,190	1,594,450	2,489,700
Recreation	5,680,079	3,637,110	3,766,440	5,080,220
Cultural Servcies	394,429	418,780	411,820	433,820
Community Design	2,607,925	2,023,960	2,283,530	2,001,300
Economic Prosperity	60,000	160,000	60,000	60,000
Administration & Support Services	173,171	181,350	178,420	183,790
Total Revenue	**29,842,105**	**27,056,210**	**27,314,390**	**25,758,240**
Surplus/(Deficiency) of Program				
Revenue over Program Expendtiures:				
Transportation	(6,753,912)	(17,483,100)	(7,064,870)	(8,562,830)
Utilities	4,616,146	(5,792,150)	4,438,970	1,274,330
Public Safety & Justice	(6,021,304)	(6,995,130)	(7,103,370)	(6,640,450)
Parks	(1,286,445)	(871,700)	(1,179,000)	(1,530,530)
Open Space & Trails	158,036	201,320	-	-
Recreation	(751,457)	(2,162,200)	(2,414,960)	(985,990)
Cultural Servcies	(2,135,113)	(1,901,900)	(2,011,800)	(2,281,570)
Community Design	763,843	(218,650)	255,040	(176,600)
Economic Prosperity	(167,073)	(117,630)	(174,270)	(195,760)
Administration & Support Services	(5,200,307)	(5,897,130)	(6,344,680)	(5,794,580)
Total Surplus/(Deficiency)	**(16,777,586)**	**(41,238,270)**	**(21,598,940)**	**(24,893,980)**

PAGE LEFT INTENTIONALLY BLANK

Program 31: Transportation

Program Goal: A safe, well-maintained, effective and efficient multi-modal transportation system at a reasonable cost.

Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	1,012,415	1,095,420	1,184,650	89,230	8%	1,205,910	21,260	2%
Supplies	241,125	229,870	238,250	8,380	4%	238,250	-	0%
Services	1,214,910	1,169,950	1,314,970	145,020	12%	1,246,950	(68,020)	-5%
Capital Outlay	5,421,031	15,878,440	5,478,200	(10,400,240)	-65%	6,607,100	1,128,900	21%
Total Program Expenditures	**7,889,481**	**18,373,680**	**8,216,070**	**(10,157,610)**	**-55%**	**9,298,210**	**1,082,140**	13%
Expenditures Per Resident	**371.86**	**865.38**	**386.58**	**(478.79)**	**-55%**	**437.07**	**50.49**	**13%**
Full-Time Equivalents (FTE's)	**12.91**	**12.91**	**13.97**	**1.06**	**8%**	**13.97**	**-**	**0%**

Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Highway User Taxes	751,362	528,110	554,480	26,370	5%	565,570	11,090	2%
County Road and Bridge Taxes	59,030	61,820	64,880	3,060	5%	68,120	3,240	5%
Impact Fees - Transportation	233,872	300,650	531,840	231,190	77%	101,690	(430,150)	-81%
Parking Improvement Fee	91,305	-	-	-		-	-	
Total Program Revenue	**1,135,569**	**890,580**	**1,151,200**	**260,620**	**29%**	**735,380**	**(415,820)**	**-36%**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures	**(6,753,912)**	**(17,483,100)**	**(7,064,870)**	**10,418,230**		**(8,562,830)**	**(1,497,960)**	

Transportation Program Key Indicators
Planning and Engineering Sub-Program

Goals

A safe, well-maintained, effective and efficient multi-modal transportation system at a reasonable cost.

Objectives

Design infrastructure to adopted standards that meets the transportation needs of the City. Collaborate with partner agencies (RTD, CDOT) to ensure residents have adequate multimodal transportation options. Proactively redesign the street network as regulations and technology change our transportation needs over time.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Active Projects		Items	5	7	7	5
Community Requests[1]		Items	35	35	35	35
Efficiency						
Project per Project Manager		Projects/FTE	2.5	3.5	3.5	2.5
Staff Cost % of CIP (Overhead)		%	20	20	20	20
Effectiveness						
Number of Traffic Accidents	Target = 0	Accidents	250	120	190	260
Number of Pedestrian/Bike-Related Accidents	Target = 0	Accidents	1	2	2	2
Street and Intersection LOS[2]	Target = C	Grade	C	C	C	C

[1] Official requests from residents for transportation improvements.

[2] Peak Hour Level of Service for Arterial streets.

Sub-Program 311: Planning & Engineering

Sub-Program Objectives: Design infrastructure to adopted standards that meets the transportation needs of the City. Collaborate with partner agencies (RTD, CDOT) to ensure residents have adequate multimodal transportation options. Proactively redesign the street network as regulations and technology change our transportation needs over time.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget		Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	252,990	261,060	360,620		99,560	38%	366,750	6,130	2%
Supplies	4,748	5,030	5,760		730	15%	5,760	-	0%
Services	90,799	24,590	175,160	[1]	150,570	612%	11,160	(164,000)	-94%
Capital Outlay	127,408	3,431,020	-		(3,431,020)	-100%	-	-	
Total Sub-Program Expenditures	**475,945**	**3,721,700**	**541,540**		**(3,180,160)**	**-85%**	**383,670**	**(157,870)**	**-29%**
Expenditures Per Resident	**22.43**	**175.29**	**25.48**		**(149.81)**	**-85%**	**18.03**	**(7.45)**	**-29%**
Full-Time Equivalents (FTE's)	**2.32**	**2.32**	**3.32**		**1.00**	**43%**	**3.32**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(475,945)**	**(3,721,700)**	**(541,540)**	**3,180,160**		**(383,670)**	**157,870**	

Note:

[1] Includes ADA Transition Plan.

Transportation Program Key Indicators
Transportation Infrastructure Maintenance Sub-Program

Goals

A safe, well-maintained, effective and efficient multi-modal transportation system at a reasonable cost.

Objectives

Conserve natural resources by maintaining streets cost-effectively before they reach a point of rapid failure. To ensure a high quality of life and to provide services equitably, no street will be in poor condition. Streets and intersections are monitored, maintained, and adequately lit to move people, bikes and cars safely and efficiently. All arterial and collector streets have marked bicycle lanes. All streets have well maintained sidewalks.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Street Area Resurfaced		SY	154,000	99,000	66,000	85,000
Sidewalk Repaired		SF	41,000	91,000	60,000	78,000
Striping		SF	32,000	28,000	19,000	25,000
Street Area Patched		SY	2,000	6,000	4,000	5,000
Street Area Crack Sealed		LB	42,000	45,000	30,000	39,000
		SY	169,000	180,000	120,000	155,000
Efficiency						
Ave. Cost per Resurfaced Street Area		$/SY	29.1	27.8	27.8	27.7
Ave. Cost per Resurfaced Sidewalk Area		$/SF	6.9	13.1	13.1	13.2
Ave. Cost per Patched Area		$/SY	67.9	58.2	58.2	57.9
Ave. Cost for Crack Sealing		$/SY	.4	.4	.4	.4
Electricity Cost per Light		$/Light	264	276	282	288
Effectiveness						
Overall Pavement Condition	Target = 75	PCI[1]	68	67	70	72
Miles of Street in Poor Condition of PCI[1] <35 [2]	Target = 0	Miles	2.5	1.5	2.6	2.4
Average Condition of Local Streets[2]	Target = 75	PCI[1]	70	71	71	69
Average Condition of Collector Streets[2]	Target = 75	PCI[1]	58	66	70	72
Average Condition of Arterial Streets[2]	Target = 75	PCI[1]	70	69	68	76
"Street Maintenance in Louisville" Rating[3]	Target = 100	% Excellent or Good	64	70	70	70

[1] PCI is the Pavement Condition Index.

[2] Based on street survey conducted in 2015.

[3] Based on most recent Citizen Survey results.

Sub-Program 312: Transportation Infrastructure Maintenance

Sub-Program Objectives: Conserve natural resources by maintaining streets cost-effectively before they reach a point of rapid failure. To ensure a high quality of life and to provide services equitably, no street will be in poor condition. Streets and intersections are monitored, maintained, and adequately lit to move people, bikes and cars safely and efficiently. All arterial and collector streets have marked bicycle lanes. All streets have well maintained sidewalks.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	323,056	365,780	353,340	(12,440)	-3%	360,350	7,010	2%
Supplies	112,235	137,200	139,100	1,900	1%	139,100	-	0%
Services	879,980	903,720	889,350	(14,370)	-2%	985,330	95,980	11%
Capital Outlay	5,160,123	11,672,420	5,446,700	(6,225,720)	-53%	6,607,100	1,160,400	21%
Total Sub-Program Expenditures	**6,475,394**	**13,079,120**	**6,828,490**	**(6,250,630)**	**-48%**	**8,091,880**	**1,263,390**	**19%**
Expenditures Per Resident	**305.21**	**616.01**	**321.30**	**(294.71)**	**-48%**	**380.36**	**59.07**	**18%**
Full-Time Equivalents (FTE's)	**4.79**	**4.79**	**4.80**	**0.01**	**0.00278**	**4.80**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Highway User Taxes	751,362	528,110	554,480	26,370	5%	565,570	11,090	2%
County Road and Bridge Taxes	59,030	61,820	64,880	3,060	5%	68,120	3,240	5%
Impact Fees - Transportation	233,872	300,650	531,840	231,190	77%	101,690	(430,150)	-81%
Parking Improvement Fee	91,305	-	-	-		-	-	
Total Sub-Program Revenue	**1,135,569**	**890,580**	**1,151,200**	**260,620**	**29%**	**735,380**	**(415,820)**	**-36%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(5,339,825)**	**(12,188,540)**	**(5,677,290)**	**6,511,250**		**(7,356,500)**	**(1,679,210)**	

Note:

[1] This sub-program table excludes expenditures from the Fleet Management Fund.

Transportation Program Key Indicators
Streetscapes Sub-Program

Goals

A safe, well-maintained, effective and efficient multi-modal transportation system at a reasonable cost.

Objectives

Safe, visually appealing, appropriately lit and inviting streets, sidewalks and publicly-owned areas adjacent to streets and sidewalks.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Turf Maintenance[1]		SF	1,200,000	1,200,000	1,200,000	1,200,000
Trees Pruned/Removed[2]		Trees	350	350	350	350
Planting Bed Maintenance[3]		SF	93,500	93,500	93,500	93,500
Total SF of Streetscapes[4]		SF	2,301,100	2,308,500	2,308,500	2,308,500
Total SF of Irrigated Streetscapes[5]		SF	738,020	738,020	738,020	738,020
Total Hard Surface Streetscapes[6]		SF	358,080	363,380	363,380	363,380
Street Lights		Items	1,811	1,865	1,870	1,875
Efficiency						
Cost per 1,000 SF Turf[7]		$/1,000 SF	$138	$142	$146	$150
Cost per Tree[7]		$/Tree	$129	$133	$137	$141
Cost per 100 SF Planting Bed[7]		$/100SF	$79	$158	$162	$167
Water Score (Irrigation Gal/SF)		Gal/SF	7	9	9	9
Effectiveness						
PPLAB Rating[8]	Target = 4	Rating 1 to 5 of Residential Corridor	4	4	4	4
		Rating 1 to 5 of Collector/Industrial Corridor	4	4	4	4
		Rating 1 to 5 of Arterial Corridor	4	4	4	4
"Maintenance of medians and street landscaping" Rating[8]	Target = 90%	% Excellent or Good	86%	86%	86%	86%
"Street lighting, signage, and street markings" Rating[8]	Target = 90%	% Excellent or Good	81%	80%	80%	80%

[1] Turf Maintenance – Any mowed ROW's adjacent to any public street, includes irrigated and non-irrigated. Estimated number.

[2] Trees Pruned/Removed – Trees adjacent to a public street, located on medians, located in entry features and located in adjacent ROW.

INDICATOR	UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED

[3] Planting Bed – Landscape beds (Perennial), Annual Flower beds. Estimated number.

[4] Streetscape - Any public property adjacent to a public street. Examples are medians, ROW's, and entry features. Estimated number.

[5] Irrigated Streetscapes – Irrigated medians, Irrigated adjacent ROW's, irrigated entry features and gateways (S-3 – Dillon/McCaslin, Gateway – McCaslin/South Boulder Rd.).

[6] Hard Surface Streetscapes – examples: cobblestone beds, crusher fines, concrete, brick and asphalt. Estimated number.

7 Estimated numbers

[8]Based on annual PPLAB review with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

[9]Based on most recent Citizen Survey results.

* Numbers are based on staff estimates. Addition of work order system could provide more detailed data in the future.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 313: Streetscapes

Sub-Program Objectives: Safe, visually appealing, appropriately lit and inviting streets, sidewalks and publicly-owned areas adjacent to streets and sidewalks.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	240,885	251,950	254,480	2,530	1%	258,500	4,020	2%
Supplies	10,268	8,950	13,600	4,650	52%	13,600	-	0%
Services	210,865	219,110	220,640	1,530	1%	220,640	-	0%
Capital Outlay	108,552	745,350	-	(745,350)	-100%	-	-	
Total Sub-Program Expenditures	**570,570**	**1,225,360**	**488,720**	**(736,640)**	**-60%**	**492,740**	**4,020**	**1%**
Expenditures Per Resident	**26.89**	**57.71**	**23.00**	**(34.72)**	**-60%**	**23.16**	**0.17**	**1%**
Full-Time Equivalents (FTE's)	**3.08**	**3.08**	**3.08**	**-**	**0%**	**3.08**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(570,570)**	**(1,225,360)**	**(488,720)**	**736,640**		**(492,740)**	**(4,020)**	

Transportation Program Key Indicators
Snow & Ice Removal Sub-Program

Goals

A safe well-maintained, effective and efficient multi-modal transportation system at a reasonable cost.

Objectives

Safe traveling conditions for pedestrians and motorists; cost effective snow and ice control services; assist Police, Fire and Emergency Medical Services in fulfilling their duties; safe, passable streets, school bus routes and hard surface trails; safe access to City facilities; and snow cleared within 24 hours from sidewalks that are the City's responsibility.

INDICATOR	UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload					
Miles of Streets Plowed	Lane Miles	21,484	15,000	15,000	15,000
City Facilities Shoveled[1]	Square Feet	37,692	37,692	37,692	37,692
Public Parking Lots Plowed[1]	Square Feet	478,000	478,000	478,000	478,000
Miles of Sidewalks and Trails Plowed[1]	Miles	42	42	42.5	42.5
Deicer Used	Tons	1,478	1,000	1,000	1,000
Category II to IV Snow Events[2]	Events/Year	19	13	13	13
Efficiency					
Average Cost per Category II Event	$/# Storms	$8,077/16	$7,600/TBD	$8,000/TBD	$8,000/TBD
Average Cost per Category III Event	$/# Storms	$11,976/6	$10.500/TBD	$11.000/TBD	$11.000/TBD
Average Cost per Category IV Event	$/# Storms	$33,602/1	$16,800/TBD	$17,500/TBD	$17,500/TBD
Ave Time to Resolve Category II Events[3]	Nearest Hour	71	40	40	40
Ave Time to Resolve Category III Events[3]	Nearest Hour	84	75	75	75
Ave Time to Resolve Category IV Events[3]	Nearest Hour	382	193	193	193
Effectiveness					
"Snow Removal/Street Sanding" Rating[4]	Target = 100%	% Excellent or Good	52%	50%	50%	50%

[1] Reported by Parks Department.

[2] Category II=2' to 6"; Category III= 6" to 12"; Category IV= over 12".

[3] Time from first plow out to all plows back.

[4] Based on most recent Citizen Survey results.

Sub-Program 314: Snow & Ice Removal

Sub-Program Objectives: Safe traveling conditions for pedestrians and motorists; cost effective snow and ice control services; assist Police, Fire and Emergency Medical Services in fulfilling their duties; safe, passable streets, school bus routes and hard surface trails; safe access to City facilities; and snow cleared within 24 hours from sidewalks that are the City's responsibility.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	195,484	216,630	216,210	(420)	0%	220,310	4,100	2%
Supplies	113,874	78,690	79,690	1,000	1%	79,690	-	0%
Services	22,355	19,730	20,200	470	2%	20,200	-	0%
Capital Outlay	24,948	29,650	31,500	1,850	6%	-	(31,500)	-100%
Total Sub-Program Expenditures	**356,661**	**344,700**	**347,600**	**2,900**	**1%**	**320,200**	**(27,400)**	**-8%**
Expenditures Per Resident	**16.81**	**16.23**	**16.36**	**0.12**	**1%**	**15.05**	**(1.30)**	**-8%**
Full-Time Equivalents (FTE's)	**2.72**	**2.72**	**2.77**	**0.05**	**2%**	**2.77**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(356,661)**	**(344,700)**	**(347,600)**	**(2,900)**		**(320,200)**	**27,400**	

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 320: Public Works Administration

Program Goal: A safe, well-maintained, effective and efficient multi-modal transportation system at a reasonable cost.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	-	-	-	-		-	-	
Supplies	-	-	100	100		100	-	0%
Services	10,911	2,800	9,620	6,820	244%	9,620	-	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**10,911**	**2,800**	**9,720**	**6,920**	**247%**	**9,720**	**-**	**0%**
Expenditures Per Resident	**0.51**	**0.13**	**0.46**	**0.33**	**247%**	**0.46**	**(0.00)**	**0%**
Full-Time Equivalents (FTE's)	**-**	**-**	**-**	**-**		**-**	**-**	

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(10,911)**	**(2,800)**	**(9,720)**	**(6,920)**		**(9,720)**	**-**	

PAGE LEFT INTENTIONALLY BLANK

Program 32: Utilities

Program Goal: Ensure safe, reliable, great tasting water; properly treated wastewater; effective stormwater control; successfully managed solid waste; and competitive prices for all services.

Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	2,939,280	3,109,980	3,026,520	(83,460)	-3%	3,086,700	60,180	2%
Supplies	534,791	526,990	563,690	36,700	7%	567,040	3,350	1%
Services	3,954,970	3,866,030	4,040,570	174,540	5%	4,024,580	(15,990)	0%
Capital Outlay	4,411,398	13,783,280	4,199,650	(9,583,630)	-70%	4,718,700	519,050	12%
Total Program Expenditures	**11,840,439**	**21,286,280**	**11,830,430**	**(9,455,850)**	**-44%**	**12,397,020**	**566,590**	**5%**
Full-Time Equivalents (FTE's)	**37.160**	**36.210**	**34.560**	**(1.650)**	**-5%**	**34.560**	**-**	**0%**

Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Grant Revenue	400,000	250,000	100,000	(150,000)	-60%	-	(100,000)	-100%
User Fees	11,968,105	11,879,440	12,522,410	642,970	5%	12,999,700	477,290	4%
Tap Fees	3,101,960	2,918,280	3,314,030	395,750	14%	287,500	(3,026,530)	-91%
Other Revenue	986,520	446,410	332,960	(113,450)	-25%	384,150	51,190	15%
Total Program Revenue	**16,456,585**	**15,494,130**	**16,269,400**	**775,270**	**5%**	**13,671,350**	**(2,598,050)**	**-16%**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures	**4,616,146**	**(5,792,150)**	**4,438,970**	**10,231,120**		**1,274,330**	**(3,164,640)**	
Surplus/(Deficiency) Per Resident	**220.65**	**(275.44)**	**209.69**	**485.13**		**59.62**	**(150.07)**	

Utilities Program Key Indicators
Water Sub-Program

Goals

Ensure safe, reliable, great tasting water; properly treated wastewater; effective stormwater control; successfully managed solid waste; and competitive prices for all services.

Objectives

Consistently provide safe and great tasting water, routinely testing quality for compliance with State and Federal Standards. Operate and maintain facilities efficiently, allowing for reasonable and equitable rates while maintaining optimal quality.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Surveys to Detect Water Main Leaks		Feet	277,059*	215,215	134,008	276,359
Water Main Flushing		Feet	277,059	322,574	244,376	277,059
Water Main Valves Exercised[1]		Units	1715	1183	640	1715
Potable Water Measured and Billed		MG	985	1028	1128	1128
Hydrants Maintained[1]		Units	673	458	229	640
Potable Water Produced Annually (MG)[2]		HBWTP	461	422	500	500
		SCWTP	579	672	700	700
Efficiency						
Energy per MGD		E/MGD	1,356	1,714	1,563	1,563
Potable Water Unaccounted[3]		%	5.3%	6%	6%	6%
Cost per MGD Billed		$/MGD	$114	$137	$125	$125
Effectiveness						
"Quality of Louisville Water" Rating[4]	Target = 100%	% Excellent or Good	88%	88%	88%	88%
Compliance with State & Federal Standards[5]	Target = Yes	Full Compliance	Yes[5]	Yes[5]	Yes	Yes

[1] L = Low Pressure Zones, M = Mid Pressure Zones, and H = High Pressure Zones. One zone is exercised/maintained each year.

[2] HBWTP is the Howard Berry Water Treatment Plant & SCWTP is the Sid Copeland Water Treatment Plant.

[3] Does not include non-revenue water such as Hydrant Flushing, Backwash, etc. (just Metered vs Produced).

[4] Based on most recent Citizen Survey results.

[5] Volatile Organic Compound (VOC) and Long Term 2 Enhanced Surface Water Treatment (LT2) testing completed two weeks late.

* Decrease in surveys to detect water main leaks in 2019 as staff changes areas of town, which changes the footage.

Sub-Program 321: Water

Sub-Program Objective: Consistently provide safe and great tasting water, routinely testing quality for compliance with State and Federal Standards. Operate and maintain facilities efficiently, allowing for reasonable and equitable rates while maintaining optimal quality.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	1,590,358	1,752,260	1,593,890	(158,370)	-9%	1,624,070	30,180	2%
Supplies	364,659	363,990	392,730	28,740	8%	393,230	500	0%
Services	1,408,824	1,471,810	1,517,660	45,850	3%	1,526,590	8,930	1%
Capital Outlay	3,641,377	10,341,380	2,996,150	(7,345,230)	-71%	2,483,390	(512,760)	-17%
Total Sub-Program Expenditures	**7,005,218**	**13,929,440**	**6,500,430**	**(7,429,010)**	**-53%**	**6,027,280**	**(473,150)**	**-7%**
Full-Time Equivalents (FTE's)	**20.78**	**20.59**	**18.53**	**(2.06)**	**-10%**	**18.53**	**-**	**0%**

Sub-Program Revenue [1]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Grant Revenue	-	-	-	-		-	-	
Water User Fees	5,607,511	5,546,630	5,984,630	438,000	8%	6,194,630	210,000	4%
Water Tap Fees	2,853,800	2,495,400	2,994,530	499,130	20%	260,900	(2,733,630)	-91%
Other Water Utility Revenue	708,898	283,470	234,590	(48,880)	-17%	272,620	38,030	16%
Total Sub-Program Revenue	**9,170,209**	**8,325,500**	**9,213,750**	**888,250**	**11%**	**6,728,150**	**(2,485,600)**	**-27%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**2,164,991**	**(5,603,940)**	**2,713,320**	**8,317,260**		**700,870**	**(2,012,450)**	
Surplus/(Deficiency) Per Resident	**102.05**	**(263.94)**	**127.67**	**391.61**		**32.94**	**(94.72)**	

Notes:

[1] The revenue and expenditures extracted from the Water Utility Fund, an Enterprise Fund, are presented on the City's budgetary basis. Debt service on outstanding Water Utility Fund debt and losses on written-off assets within the Water Utility Fund are not included.

Utilities Program Key Indicators
Wastewater Sub-Program

Goals

Ensure safe, reliable, great tasting water; properly treated wastewater; effective stormwater control; successfully managed solid waste; and competitive prices for all services.

Objectives

Protect public health and the environment by collecting and treating wastewater in compliance with Federal, State, and Local laws.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Sewer Line Jetting and Cleaning		Linear Feet	143,287	200,000	200,000	200,000
Industrial Pretreatment Program		# of SIUs	5	10	15	20
Efficiency						
Average Wastewater Treated (Daily)		MGD	1.77	1.86	1.95	2.04
Treatment Cost per 1,000 Gallons[1]		$/1,000 Gallons	$1.32	$1.49	$1.40	$1.34
Energy Usage per MGD		Energy(kWh)/MG	4,526	4,494	4,469	4,454
Available Reclaimed Wastewater Used[2]		%	83%	95%	90%	90%
		MG	54	62	58	58
Effectiveness						
CDPHE Compliance[5]	Target = Full	Full Compliance	No	No	Yes	Yes
USEPA Compliance	Target = Full	Full Compliance	Yes	Yes	Yes	Yes
Odor Complaints[3]	Target = 0	Complaints	0	0	0	0
"Waste Water (Sewage System)" Rating[4]	Target = 100	% Excellent or Good	91%	91%	91%	91%

1 The acceptable range for treatment operating cost per thousand gallon is between $0.95 and $3.25.
2 The City's water rights provided a varied annual amount of reclaim water, 65 MG is the estimated maximum.
3 The acceptable range for odor complaints is between 0 and 10.
4 Based on the most recent Citizen Survey results.
5 2019 compliance: Effluent Manganese, Whole Effluent Toxicity, Nitrite, and Ammonia exceeded limits. 2020 compliance: WWTP discharged partially treated wastewater to Coal Creek.

Sub-Program 322: Wastewater

Sub-Program Objectives: Protect public health and the environment by collecting and treating wastewater in compliance with Federal, State, and Local laws.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	1,042,056	1,045,800	1,118,330	72,530	7%	1,140,240	21,910	2%
Supplies	154,517	153,980	162,110	8,130	5%	164,960	2,850	2%
Services	865,608	902,270	906,890	4,620	1%	881,270	(25,620)	-3%
Capital Outlay	594,246	1,649,230	853,000	(796,230)	-48%	1,954,000	1,101,000	129%
Total Sub-Program Expenditures	**2,656,427**	**3,751,280**	**3,040,330**	**(710,950)**	**-19%**	**4,140,470**	**1,100,140**	**36%**
Full-Time Equivalents (FTE's)	**12.88**	**12.31**	**12.63**	**0.32**	**3%**	**12.63**	**-**	**0%**

Sub-Program Revenue [1]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Wastewater User Fees	3,742,153	3,805,500	3,905,500	100,000	3%	4,075,500	170,000	4%
Wastewater Tap Fees	248,160	422,880	319,500	(103,380)	-24%	26,600	(292,900)	-92%
Other Wastewater Utility Revenue	235,723	148,210	89,330	(58,880)	-40%	98,370	9,040	10%
Total Sub-Program Revenue	**4,226,036**	**4,376,590**	**4,314,330**	**(62,260)**	**-1%**	**4,200,470**	**(113,860)**	**-3%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**1,569,609**	**625,310**	**1,274,000**	**648,690**		**60,000**	**(1,214,000)**	
Surplus/(Deficiency) Per Resident	**73.98**	**29.45**	**59.94**	**30.49**		**2.82**	**(57.12)**	

Notes:

[1] The revenue and expenditures extracted from the Wastewater Utility Fund, an Enterprise Fund, are presented on the City's budgetary basis. Debt service on outstanding Wastewater Utility Fund debt and losses on written-off assets within the Wastewater Utility Fund are not included.

Utilities Program Key Indicators
Stormwater Sub-Program

Goals

Ensure safe, reliable, great tasting water; properly treated wastewater; effective stormwater control; successfully managed solid waste; and competitive prices for all services.

Objectives

Maintain our storm water system to protect Coal Creek specifically and the natural and built environment generally. Proactively reduce pollutants in the water by educating the public, sweeping the streets, maintaining an efficient & effective storm water system and leveraging intergovernmental partnerships.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Inlets Cleaned		Count/Total	483/940	1,000/940	1,000/940	1,000/940
Quality Monitoring Tests		Tests	12	12	12	12
Street Sweeping		Lane Miles	2,573	3,000	3,000	3,000
Public Information and Education Items		Events	7	3	7	7
Efficiency						
Cost per Mile of Collection System[1]		$/Mile	$10,032	$10,524	$10,000	$10,000
Maintenance and Repairs per FTE		MR/FTE	$627/FTE	$658/FTE	$625/FTE	$625/FTE
Effectiveness						
CDPHE Compliance	Target = Yes	Full Compliance	Yes	Yes	Yes	Yes
Number Illicit Discharges	Target = 0	#	5	10	15	15
"Storm Drainage (Flooding Management)" Rating[2]	Target = 100	% Excellent or Good	88%	88%	88%	88%
Number of Times Each Street is Swept	Target = 2	Times	2	2	2	2

[1] Year-to-year variance is related to basins and locations change annually.

[2] Based on most recent Citizen Survey results.

Sub-Program 323: Storm Water

Sub-Program Objectives: Maintain our storm water system to protect Coal Creek specifically and the natural and built environment generally. Proactively reduce pollutants in the water by educating the public, sweeping the streets, maintaining an efficient & effective storm water system and leveraging intergovernmental partnerships.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	241,796	254,690	242,280	(12,410)	-5%	248,970	6,690	3%
Supplies	3,148	3,020	2,850	(170)	-6%	2,850	-	0%
Services	100,387	84,780	95,470	10,690	13%	95,470	-	0%
Capital Outlay	175,775	1,792,670	350,500	(1,442,170)	-80%	281,310	(69,190)	-20%
Total Sub-Program Expenditures	**521,106**	**2,135,160**	**691,100**	**(1,444,060)**	**-68%**	**628,600**	**(62,500)**	**-9%**
Full-Time Equivalents (FTE's)	**2.93**	**2.74**	**2.77**	**0.03**	**1%**	**2.77**	**-**	**0%**

Sub-Program Revenue [1]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Storm Water Permit Fees	1,200	2,000	2,000	-	0%	2,000	-	0%
Grant Revenue	400,000	250,000	100,000	(150,000)	-60%	-	(100,000)	-100%
Storm Water User Fees	914,281	900,900	984,900	84,000	9%	1,060,900	76,000	8%
Other Storm Water Utility Revenue	32,240	10,680	4,180	(6,500)	-61%	7,370	3,190	76%
Total Sub-Program Revenue	**1,347,721**	**1,163,580**	**1,091,080**	**(72,500)**	**-6%**	**1,070,270**	**(20,810)**	**-2%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**826,615**	**(971,580)**	**399,980**	**1,371,560**		**441,670**	**41,690**	
Surplus/(Deficiency) Per Resident	**38.96**	**(45.76)**	**18.82**	**64.58**		**20.76**	**1.94**	

Notes:

[1] The revenue and expenditures extracted from the Storm Water Utility Fund, an Enterprise Fund, are presented on the City's budgetary basis. Debt service on outstanding Storm Water Utility Fund debt is not included.

Utilities Program Key Indicators
Solid Waste, Recycling, and Composting Sub-Program

Goals

Ensure safe, reliable, great tasting water; properly treated wastewater; effective stormwater control; successfully managed solid waste; and competitive prices for all services.

Objectives

Enable residents to dispose of their solid waste in a convenient, environmentally responsible, cost effective manner.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Context Data and General Information						
Total Single Family Households[1]		Households	8,889	8,900	8,905	8,910
Workload						
Total Single Family Households Served[2]		Households	5,472	5,480	5,490	5,500
Efficiency						
Total Expenditures per Ton of Material		$/Ton	245.77	245	245	245
Average Monthly Billing Cost/Account		$	24.85	21.30	21.30	21.30
Solid Waste Tonnage (Landfill) [3]		Tons	3,701	3,800	3,900	4,000
Recyclables Tonnage[4]		Tons	1,692	1,800	2,000	2,200
Compostable Materials Tonnage[5]		Tons	1,210	1,280	1,300	1,340
Effectiveness						
% of Waste Diverted from Landfill[6]	Target = 50%	%	35	36	37	38
Solid Waste Lbs./Household (Landfill) [7]	Target = N/A*	Lbs./Household	1,948	2,000	2,050	2,100
Recyclables Lbs./Household[7]	Target = N/A*	Lbs./Household	1,095	1,150	1,250	1,350
Compostable Materials Lbs./Household[7]	Target = N/A*	Lbs./Household	295	300	350	400

[1] Includes all single family households charged the hazardous waste fee.

[2] Includes all single family households receiving Republic trash/recycling/compost collection services.

[3] Total single family tonnage from city-contracted service

[4] Total single family tonnage from city-contracted service

[5] Total single tonnage from city-contracted service

[6] Total community-wide diversion provided by ReTRAC Hauler by City report and includes branch recycling, leaf drop off and scrap metal recycling.

[7] Total single family tonnage provided by ReTRAC Diversion Rate Report

* This metric is user generated. City outreach to increase recycling/composting will likely not show an impact in tons.

Sub-Program 324: Solid Waste, Recycling, & Composting

Sub-Program Objectives: Enable residents to dispose of their solid waste in a convenient, environmentally responsible, cost effective manner.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	65,070	57,230	72,020	14,790	26%	73,420	1,400	2%
Supplies	12,467	6,000	6,000	-	0%	6,000	-	0%
Services	1,580,151	1,407,170	1,520,550	113,380	8%	1,521,250	700	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**1,657,688**	**1,470,400**	**1,598,570**	**128,170**	**9%**	**1,600,670**	**2,100**	**0%**
Full-Time Equivalents (FTE's)	**0.57**	**0.57**	**0.63**	**0.06**	**11%**	**0.63**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Solid Waste User Fees	1,478,907	1,401,750	1,422,720	20,970	1%	1,444,010	21,290	1%
Solid Waste Administration Fees	155,955	156,000	156,000	-	0%	156,000	-	0%
Hazardous Waste Fees	62,855	62,860	62,860	-	0%	62,860	-	0%
Other Fees	6,443	5,800	5,800	-	0%	5,800	-	0%
Other Solid Waste Utility Revenue	8,459	2,050	2,860	810	40%	3,790	930	33%
Total Sub-Program Revenue	**1,712,619**	**1,628,460**	**1,650,240**	**21,780**	**1%**	**1,672,460**	**22,220**	**1%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**54,931**	**158,060**	**51,670**	**(106,390)**		**71,790**	**20,120**	
Surplus/(Deficiency) Per Resident	**2.59**	**7.44**	**2.43**	**(5.01)**		**3.37**	**0.94**	

PAGE LEFT INTENTIONALLY BLANK

Program 21: Public Safety & Justice

Program Goal: Police and other City staff working with the community to help ensure safety; satisfy residents' expectations that individuals observe the City's Municipal Code and State Law; and the justice system is fair, effective and efficient.

Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	4,565,299	4,892,460	5,387,240	494,780	10%	5,488,280	101,040	2%
Supplies	175,461	222,620	218,460	(4,160)	-2%	218,460	-	0%
Services	1,076,433	955,440	1,169,580	214,140	22%	1,047,770	(121,810)	-10%
Capital Outlay	342,258	1,020,870	443,600	(577,270)	-57%	13,000	(430,600)	-97%
Total Program Expenditures	**6,159,451**	**7,091,390**	**7,218,880**	**127,490**	**2%**	**6,767,510**	**(451,370)**	**-6%**
Expenditures Per Resident	**290.32**	**334.00**	**339.66**	**5.67**	**2%**	**318.11**	**(21.55)**	**-6%**
Full-Time Equivalents (FTE's)	**45.05**	**46.04**	**50.03**	**3.99**	**9%**	**50.03**	**-**	**0%**

Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Operating Grants	9,607	-	-	-		-	-	
DUI Restitution	192	-	-	-		-	-	
Court Fines	128,348	96,260	115,510	19,250	20%	127,060	11,550	10%
Total Program Revenue	**138,147**	**96,260**	**115,510**	**-**	**0%**	**127,060**	**11,550**	**10%**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures	**(6,021,304)**	**(6,995,130)**	**(7,103,370)**	**(127,490)**		**(6,640,450)**	**462,920**	

Public Safety & Justice Program Key Indicators
Patrol and Investigation Sub-Program

Goals

Police and other City staff working with the community to help ensure safety, satisfy residents' expectations that individuals observe the City's Municipal Code and State Law, and a justice system that is fair, effective, and efficient.

Objectives

Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times. Emphasize prevention-oriented police services by engaging community groups in effective partnerships.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Outreach Programs		Programs	8	4	10	12
Unduplicated Program Participants		Participants	300	300	300	300
Calls for Service/Officer Initiated Activity		Computer Aided Dispatch Calls	17,463	15,000	18,000	18,000
Watch Total		Hours	1,451,134	1,451,134	1,632,022	1,632,022
Case Investigation		Hours	546,644	605,348	605,348	605,348
Total Cases Assigned for Follow-up		Cases	2,358	1,600	1,900	1,900
Arrests		Items	519	260	520	520
72-Hour Mental Holds		Items	87	87	87	87
Addiction Recovery Center Holds		Item	61	61	61	61
Reports (Crime, Incident, and Traffic Accident)		Items	3,647	3,200	3,700	3,700
Traffic Citations		Citations	569	284	570	570
Alarms Responded to		False Alarms/Total Alarms	833/834	400/401	400/401	400/401
Efficiency						
Ave. Staff Time per Program Participant		Participants/FTE	18	18	18	18
Ave. Response Time for Priority 1 Calls		Minutes	3.0	3.0	3.0	3.0
Cases Followed-up per FTE		Units	74	74	74	74
Effectiveness						
"Visibility of Patrol Cars" Rating[1]	Target = 90%	% Excellent or Good	89	90	90	90
"Enforcement of Traffic Regulations" Rating[1]	Target = 90%	% Excellent or Good	81	81	90	90
Cases Cleared	Target = 190	Cases Cleared	180	140	190	200
City of Louisville Crime Rate[2]	Target = 129	Crime Rate	129	129	129	129

[1] Based on most recent Citizen Survey results.

[2] National Incident Based Records Part 1 and Part 2 crimes.

*Much of 2019 numbers are estimates-factoring in Old Records Management System/New Records Management System/New System for reporting Daily Field Activity.

Sub-Program 211: Patrol & Investigations

Sub-Program Objectives: Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times. Emphasize prevention-oriented police services by engaging community groups in effective partnerships.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	4,210,663	4,533,440	5,015,510	482,070	11%	5,110,080	94,570	2%
Supplies	158,302	203,700	200,160	(3,540)	-2%	200,160	-	0%
Services	726,643	626,460	806,700	180,240	29%	811,860	5,160	1%
Capital Outlay	150,142	984,220	358,600	(625,620)	-64%	13,000	(345,600)	-96%
Total Sub-Program Expenditures	**5,245,750**	**6,347,820**	**6,380,970**	**33,150**	**1%**	**6,135,100**	**(245,870)**	**-4%**
Expenditures Per Resident	**247.25**	**298.97**	**300.24**	**1.26**	**0%**	**288.38**	**(11.85)**	**-4%**
Full-Time Equivalents (FTE's)	**40.75**	**41.87**	**45.73**	**3.86**	**9%**	**45.73**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Operating Grants	9,607	-	-	-		-	-	
DUI Restitution	192	-	-	-		-	-	
Total Sub-Program Revenue	**9,799**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(5,235,951)**	**(6,347,820)**	**(6,380,970)**	**(33,150)**		**(6,135,100)**	**245,870**	

Note:

[1] This sub-program table excludes expenditures from the Fleet Management Fund.

Public Safety Program Key Indicators
Code Enforcement Sub-Program

Goals

Police and other City staff working with the community to help ensure safety, satisfy residents' expectations that individuals observe the City's Municipal Code and State Law, and a justice system that is fair, effective, and efficient.

Objectives

Judiciously enforce the municipal code; including parking, junked vehicles, uncontrolled weeds, and stray dogs. Work with residents and the business community to achieve compliance with City ordinances. Emphasize education and voluntary compliance over punitive enforcement through the Courtesy Notice program.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Context Data and General Information						
Housing Units		Units	8,866	8,966	9,066	9,266
Workload						
Code Violation Summons[1]		# of Summons for Dog Issues[2] # of Summons for Vehicles[3] # of Summons for Signs	28/ 196/ 2	14/ 98/ 1	28/ 196/ 2	28/ 196 2
Code Violation Warnings[1]		# of Warnings for Dog Issues[2] # of Warnings for Vehicles[3] # of Warnings for Signs	111/ 804/ 6	55/ 402/ 3	111/ 804/ 6	111/ 804/ 6
Patrol Hours[4]		Hours	198,500	148,875	198,500	198,500
Code Reports		CE Reports	925	725	925	925
Animals Impounded		Impounds	5	5	5	5
Parking Spaces w/ Restricted Hours[5]		Spaces	30	25	25	25
Parking Citations Issued		Citations	795	400	795	795
Efficiency						
Parking Spaces Monitored per Hour[5]		Spaces/Hour	20	10	20	20
Ave. # of Days to Achieve Voluntary Compliance or Initiate Inducement Process		Days	14	14	14	14
Properties Monitored per FTE		Properties/FTE	25	25	25	25
Effectiveness						
Cases Brought into Voluntary Compliance/ All Cases Initiated	Target = 325/400	Voluntary/Total	325/400	325/400	325/400	325/400
Municipal Code Enforcement	Target =75	% Excellent or Good	72	72	72	72

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Issues (Dogs, Noise, Weeds, etc.)" Rating[6]						
Code Compliance Education Materials Published and/or Communicated	Target =4	Publications	4	1	4	4
Code Violation Reoccurrences	Target = 4	Repeat Violations	6	6	6	6

[1] Based on full-time staffing of two Code Enforcement Officers.

[2] Dog bites or vicious/barking dogs.

[3] Vehicle parking or abandoned/commercial/recreational vehicles.

[4] Much of 2019 numbers are estimates-factoring in Old Records Management System/New Records Management System/New System for reporting Daily Field Activity.

[5] 65 spaces added mid-2018

[6] Based on most recent Citizen Survey results.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 212: Code Enforcement

Sub-Program Objectives: Judiciously enforce the municipal code; including parking, junked vehicles, uncontrolled weeds, and stray dogs. Work with residents and the business community to achieve compliance with City ordinances. Emphasize education and voluntary compliance over punitive enforcement through the Courtesy Notice program.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	184,351	183,480	193,310	9,830	5%	197,220	3,910	2%
Supplies	9,271	9,850	10,250	400	4%	10,250	-	0%
Services	21,257	8,770	20,650	11,880	135%	20,650	-	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**214,879**	**202,100**	**224,210**	**22,110**	**11%**	**228,120**	**3,910**	**2%**
Expenditures Per Resident	**10.13**	**9.52**	**10.55**	**1.03**	**11%**	**10.72**	**0.17**	**2%**
Full-Time Equivalents (FTE's)	**2.43**	**2.30**	**2.42**	**0.12**	**5%**	**2.42**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(214,879)**	**(202,100)**	**(224,210)**	**(22,110)**		**(228,120)**	**(3,910)**	

Public Safety & Justice Program Key Indicators
Municipal Court Sub-Program

Goals

Police and other City staff working with the community to help ensure safety, satisfy residents' expectations that individuals observe the City's Municipal Code and State Law, and a justice system that is fair, effective, and efficient.

Objectives

Maintain accurate permanent records of citations and payments, administer fair and competent hearings, treat all citizens fairly and equally.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Total Caseload		Total Cases	1346	800	1250	1400
Cases Resolved through Mail-in Option		Mail-in Option	207	300	250	300
Caseload Requiring Court Hearing		Court Hearings	1017	500	1000	1100
Cases Requiring Jury Trial		Jury Trials	0	2	2	2
Efficiency						
Ratio of Cases to FTEs[1]		Ratio	708	421	657	737
Average Staff Time per Case		Hours	2.85	3.0	2.5	2.5
Average Time for Resolution of Cases		Days	30	30	30	30
Effectiveness						
Average Overall Rating of Programs[2]	Target = 5	Rating 1 to 5	5	5	5	5

[1] Includes Court staff, City Clerk staff, Judge, and Prosecuting Attorney.

[2] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

Sub-Program 216: Municipal Court

Sub-Program Objectives: Maintain accurate permanent records of citations and payments, administer fair and competent hearings, treat all citizens fairly and equally.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	136,284	140,600	142,870	2,270	2%	144,720	1,850	1%
Supplies	1,325	4,150	3,150	(1,000)	-24%	3,150	-	0%
Services	93,950	102,250	96,810	(5,440)	-5%	96,810	-	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**231,559**	**247,000**	**242,830**	**(4,170)**	**-2%**	**244,680**	**1,850**	**1%**
Expenditures Per Resident	**10.91**	**11.63**	**11.43**	**(0.21)**	**-2%**	**11.50**	**0.08**	**1%**
Full-Time Equivalents (FTE's)	**1.52**	**1.52**	**1.52**	**-**	**0%**	**1.52**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Court Fines	128,348	96,260	115,510	19,250	20%	127,060	11,550	10%
Total Sub-Program Revenue	**128,348**	**96,260**	**115,510**	**19,250**	**20%**	**127,060**	**11,550**	**10%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(103,211)**	**(150,740)**	**(127,320)**	**23,420**		**(117,620)**	**9,700**	

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 219: Police Department Building Maintenance

Program Goal: Police and other City staff working with the community to help ensure safety; satisfy residents' expectations that individuals observe the City's Municipal Code and State Law; and the justice system is fair, effective and efficient.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	34,001	34,940	35,550	610	2%	36,260	710	2%
Supplies	6,563	4,920	4,900	(20)	0%	4,900	-	0%
Services	234,583	217,960	245,420	27,460	13%	118,450	(126,970)	-52%
Capital Outlay	192,116	36,650	85,000	48,350	132%	-	(85,000)	-100%
Total Sub-Program Expenditures	**467,263**	**294,470**	**370,870**	**76,400**	**26%**	**159,610**	**(211,260)**	**-57%**
Expenditures Per Resident	**22.02**	**13.87**	**17.45**	**3.58**	**26%**	**7.50**	**(9.95)**	**-57%**
Full-Time Equivalents (FTE's)	**0.35**	**0.35**	**0.36**	**0.01**	**3%**	**0.36**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(467,263)**	**(294,470)**	**(370,870)**	**(48,350)**		**(159,610)**	**211,260**	

PAGE LEFT INTENTIONALLY BLANK

Program 51: Parks

Program Goals: Provide well-maintained parks and landscaped areas that are easy to walk to and enjoyable to visit or see; sports facilities that are fully used and properly maintained; and a suitable final resting place that meets community needs.

Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	980,785	1,090,180	1,255,380	165,200	15%	1,269,290	13,910	1%
Supplies	77,646	71,460	81,040	9,580	13%	81,040	-	0%
Services	783,463	626,100	749,120	123,020	20%	750,820	1,700	0%
Capital Outlay	247,891	690,810	577,080	(113,730)	-16%	405,000	(172,080)	-30%
Total Program Expenditures	**2,089,785**	**2,478,550**	**2,662,620**	**184,070**	**7%**	**2,506,150**	**(156,470)**	**-6%**
Expenditures Per Resident	**99.89**	**117.86**	**125.78**	**7.92**	**7%**	**117.25**	**(8.53)**	**-7%**
Full-Time Equivalents (FTE's) [2]	**19.760**	**22.540**	**23.491**	**0.951**	**4%**	**23.491**	**-**	**0%**

Program Revenue [3]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	143,616	826,340	943,430	117,090	14%	521,210	(422,220)	-45%
Arborist Licenses	690	720	720	-	0%	720	-	0%
Boat Permits	2,600	7,200	7,200	-	0%	7,200	-	0%
Capital Grants	-	-	-	-		-	-	
State Lottery Proceeds	252,436	189,330	227,200	37,870	20%	249,920	22,720	10%
Other Restricted Revenue (CT-LF)	3,398	990	620	(370)	-37%	1,850	1,230	198%
Impact Fees - Parks & Trails	153,230	353,620	126,010	(227,610)	-64%	12,650	(113,360)	-90%
Burial Permits	45,010	67,520	69,540	2,020	3%	71,620	2,080	3%
Burial Fees	41,705	41,760	43,010	1,250	3%	44,300	1,290	3%
Other Cemetery Revenue	16,327	10,280	5,130	(5,150)	-50%	7,220	2,090	41%
Total Program Revenue	**803,340**	**1,606,850**	**1,483,620**	**(123,230)**	**-8%**	**975,620**	**(508,000)**	**-34%**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures	**(1,286,445)**	**(871,700)**	**(1,179,000)**	**(307,300)**		**(1,530,530)**	**(351,530)**	

Note:

[1] This program table does not include an allocation of Central Fund-Wide Charges from the Open Space & Parks Fund.

[2] This program table does not include an allocation of Central Fund-Wide Charges FTE's from the Open Space & Parks Fund.

[3] Allocation of the 0.375% Sales & Use Tax revenue is first applied to the Open Space & Trails Program. Any remainder is then applied to the Park Program.

[3] Program revenue excludes recurring interfund transfers from the General Fund.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 510: Parks & Recreation Administration

Program Goals: Provide well-maintained parks and landscaped areas that are easy to walk to and enjoyable to visit or see; sports facilities that are fully used and properly maintained; and a suitable final resting place that meets community needs.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	21,174	-	7,910	7,910		-	(7,910)	-100%
Supplies	2,059	1,500	2,230	730	49%	2,230	-	0%
Services	15,208	17,280	17,760	480	3%	17,760	-	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**38,441**	**18,780**	**27,900**	**9,120**	**49%**	**19,990**	**(7,910)**	**-28%**
Expenditures Per Resident	**1.81**	**0.88**	**1.31**	**0.43**	**48%**	**0.94**	**(0.37)**	**-28%**
Full-Time Equivalents (FTE's)	**-**	**-**	**-**	**-**		**-**	**-**	

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(38,441)**	**(18,780)**	**(27,900)**	**(9,120)**		**(19,990)**	**7,910**	

Parks Program Key Indicators
Parks Sub-Program

Goals

Provide well-maintained parks and landscaped areas that are easy to walk to and enjoyable to visits or see; sports facilities that are fully used and properly maintained.

Objectives

Well maintained, popular parks and facilities that provide multiple outdoor opportunities for residents of and visitors to Louisville to enjoy.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Total Park Acreage		Acres	355	355	355	355
Irrigated Park Acreage		Acres	95	95	95	95
Non-irrigated Park Acreage		Acres	260	260	260	260
Park Maintenance[1]		Hours	36,500	28,820	40,660	42,740
Adopt-a-Park Program[2]		Programs	0	0	2	2
Efficiency						
Park Expenditures per Acre[3]		Total $/Acre	$4,597	$4,137	$4,784	$4,878
Facility Shelter Rentals		Reservations	332	0	340	340
Effectiveness						
"Adequacy of Parks"[4]	Target = 4	Rating 1 to 5 in Spring / Rating 1 to 5 in Fall	4	4	4	4
"Adequacy of Playing Fields"[4]	Target = 4	Rating 1 to 5 in Spring / Rating 1 to 5 in Fall	4	4	4	4
"Adequacy of Playgrounds"[4]	Target = 4	Rating 1 to 5 in Spring / Rating 1 to 5 in Fall	4	4	4	4
Net Savings from Using Volunteers[5]	Target = $1,750	$	0	0	$508	$508

[1] Hours are estimates. Hours only account for Louisville employees. Volunteer and contractual hours are not included.

[2] Figures represent number of adopt-a-park programs.

[3] Expenditures are only included from the Parks Sub-Program budget. Athletic maintenance expenses for example are not included.

[4] Based on PPLAB review of existing with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

[5] Based off of $25.43/hour, national value for each volunteer hour.

Sub-Program 511: Parks

Sub-Program Objectives: Well maintained, popular parks and facilities that provide multiple outdoor opportunities for residents of and visitors to Louisville to enjoy.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	877,822	1,004,950	1,159,930	154,980	15%	1,179,950	20,020	2%
Supplies	74,054	66,760	75,210	8,450	13%	75,210	-	0%
Services	679,997	509,510	617,700	108,190	21%	617,700	-	0%
Capital Outlay	236,466	683,310	537,600	(145,710)	-21%	390,750	(146,850)	-27%
Total Sub-Program Expenditures	**1,868,339**	**2,264,530**	**2,390,440**	**125,910**	**6%**	**2,263,610**	**(126,830)**	**-5%**
Expenditures Per Resident	**88.06**	**106.66**	**112.48**	**5.82**	**5%**	**106.40**	**(6.07)**	**-5%**
Full-Time Equivalents (FTE's)	**18.58**	**21.36**	**22.31**	**0.95**	**4%**	**22.31**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	143,616	826,340	943,430	117,090	14%	521,210	(422,220)	-45%
Other Restricted Revenue (OS&PF)	144,328	109,090	60,760	(48,330)	-44%	58,930	(1,830)	-3%
Arborist Licenses	690	720	720	-	0%	720	-	0%
Boat Permits	2,600	7,200	7,200	-	0%	7,200	-	0%
State Lottery Proceeds	252,436	189,330	227,200	37,870	20%	249,920	22,720	10%
Other Restricted Revenue (CT-LF)	3,398	990	620	(370)	-37%	1,850	1,230	198%
Impact Fees - Parks & Trails	153,230	353,620	126,010	(227,610)	-64%	12,650	(113,360)	-90%
Total Sub-Program Revenue	**700,298**	**1,487,290**	**1,365,940**	**(121,350)**	**-8%**	**852,480**	**(513,460)**	**-38%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(1,168,041)**	**(777,240)**	**(1,024,500)**	**(247,260)**		**(1,411,130)**	**(386,630)**	

Note:

[1] This sub-program table excludes expenditures from the Fleet Management Fund.

Parks Program Key Indicators
Cemetery Sub-Program

Goals

Provide well-maintained parks and landscaped areas that are easy to walk to and enjoyable to visit of see; sports facilities that are fully used and properly maintained; and a final resting place that meets community needs

Objectives

Provide a suitable final resting place that meets community needs.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Total Acreage		Acres	9	9	9	9
Plots-Occupied[1]		Plots	2164	2204	2244	2288
Plots-Vacant[2]		Plots	2419	2379	2339	2299
Plots Sold		Plots	34	35	40	40
Efficiency						
Cost to Inter (Adult Size)[3]		Ave $/Per	$1,330	$1,330	$1,330	$1,396
Cost to Inter (Cremation)[3]		Ave $/Per	$480	$480	$480	$404
Cost per Plot[4]		Ave $/Plot	$1,290	$1,290	$1,290	$1,354
Acreage Maintained/FTE		Acres/FTE	7.89	7.89	7.89	7.89
Effectiveness						
PPLAB Rating[5]	Target = 4	Rating 1 to 5	4	4	4	4
Projected Supply of Plots Relative to Demand[6]	Target = 5	Years of Supply	20	20	20	19

[1] Number was reached by best available data.

[2] There are approximately 5,200 plots in the Cemetery comprised of full-size, infant, and cremation. The numbers reflect plots that are not interred.

[3] Cost for opening and closing may increase due to Saturday burial, less than 48 hour notice and vault pricing.

[4] Cost shown is for a resident rate full-size plot. Different rates exist for resident and non-residents for: full-size, infant, and cremation plot sizes.

[5] Based on annual PPLAB review rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

[6] Estimate is based on full-size plot size. Cremation plot supply will run out sooner.

Sub-Program 515: Cemetery

Sub-Program Objectives: Provide a suitable final resting place that meets community needs.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	81,789	85,230	87,540	2,310	3%	89,340	1,800	2%
Supplies	1,533	3,200	3,600	400	13%	3,600	-	0%
Services	88,258	99,310	113,660	14,350	14%	115,360	1,700	1%
Capital Outlay	11,425	7,500	39,480	31,980	426%	14,250	(25,230)	-64%
Total Sub-Program Expenditures	**183,005**	**195,240**	**244,280**	**49,040**	**25%**	**222,550**	**(21,730)**	**-9%**
Expenditures Per Resident	**8.63**	**9.20**	**11.49**	**2.30**	**25%**	**10.46**	**(1.03)**	**-9%**
Full-Time Equivalents (FTE's)	**1.18**	**1.18**	**1.18**	**0.00**	**0%**	**1.18**	**-**	**0%**

Sub-Program Revenue [1]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Burial Permits	45,010	67,520	69,540	2,020	3%	71,620	2,080	3%
Burial Fees	41,705	41,760	43,010	1,250	3%	44,300	1,290	3%
Other Cemetery Revenue	16,327	10,280	5,130	(5,150)	-50%	7,220	2,090	41%
Total Sub-Program Revenue	**103,042**	**119,560**	**117,680**	**(1,880)**	**-2%**	**123,140**	**5,460**	**5%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(79,963)**	**(75,680)**	**(126,600)**	**(50,920)**		**(99,410)**	**27,190**	

Note:

[1] Sub-Program revenue excludes recurring interfund transfers from the General Fund.

PAGE LEFT INTENTIONALLY BLANK

Program 52: Open Space & Trails

Program Goal: Acquire candidate properties as they become available and preserve, enhance and maintain native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation.

Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	519,910	608,770	672,020	63,250	10%	680,770	8,750	1%
Supplies	18,148	17,140	16,890	(250)	-1%	16,890	-	0%
Services	108,024	76,280	102,040	25,760	34%	102,040	-	0%
Capital Outlay	1,588,742	1,643,680	803,500	(840,180)	-51%	1,690,000	886,500	110%
Total Program Expenditures	**2,234,824**	**2,345,870**	**1,594,450**	**(751,420)**	**-32%**	**2,489,700**	**895,250**	**56%**
Expenditures Per Resident	**105.34**	**110.49**	**75.02**	**(35.47)**	**-32%**	**117.03**	**42.01**	**56%**
Full-Time Equivalents (FTE's) [2]	**8.02**	**7.59**	**8.99**	**1.40**	**18%**	**8.99**	**-**	**0%**

Program Revenue [3]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	1,310,620	683,140	1,426,410	743,270	109%	965,310	(461,100)	-32%
Operational Grants	3,500	-	-	-		-	-	
Capital Grants	-	1,145,760	-	(1,145,760)	-100%	791,600	791,600	
Land Dedication Fees	166,955	205,360	-	(205,360)	-100%	-	-	
Total Program Revenue	**2,392,860**	**2,547,190**	**1,594,450**	**(952,740)**	**-37%**	**2,489,700**	**895,250**	**56%**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures	**158,036**	**201,320**	**-**	**(201,320)**		**-**	**-**	

Note:

[1] This program table does not include an allocation of Central Fund-Wide Charges from the Open Space & Parks Fund.

[2] This program table does not include an allocation of Central Fund-Wide Charges FTE's from the Open Space & Parks Fund.

[3] Allocation of the 0.375% Sales & Use Tax revenue is first applied to the Open Space & Trails Program. Any remainder is then applied to the Park Program.

[3] Program revenue excludes recurring interfund transfers from the General Fund.

Open Space & Trails Program Key Indicators
Acquisition Sub-Program

Goals

Acquire candidate properties as they become available and preserve, enhance and maintain native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation.

Objectives

Maintain an up to date list of high-priority candidate parcels for acquisition. Contact each property owner and, based on the owner's expressed interests, determine the most effective strategy for voluntary acquisition of or easement on each candidate parcel. Maintain contact with each property owner consistent with their expressed interests. Voluntarily acquire candidate parcels at a price that reflects the current market value for comparable property (considering all development restrictions, size, location, existing development, and other relevant factors). Maintain funding for acquisition consistent with adopted Council policy.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
OSAB Ranked & Council Reviewed Candidate Parcel[1]		Units	Yes	N/A	Yes	Yes
Property Owners Contacted		Contacts	1	2	1	1
Efficiency						
Number of Properties Actively Worked on		Units	1	2	1	1
Effectiveness						
Candidate List is Up-to-Date	Target = Yes	Annual Review	Yes	Yes	Yes	Yes
Rights of First Refusal Secured[2]	Target = 1	Rights	0	0	TBD	TBD
Conservation Easements Secured[2]	Target = 1	Units	0	0	TBD	TBD

[1] OSAB has ranked and approved. OSAB sent 2019 rankings to Council in 2020. A new 2020 ranking will not occur due to COVID-19.

[2] Open space acquisitions are subject to external forces that are difficult to predict.

Sub-Program 521: Acquisition

Sub-Program Objectives: Maintain an up to date list of high-priority candidate parcels for acquisition. Contact each property owner and, based on the owner's expressed interests, determine the most effective strategy for voluntary acquisition of or easement on each candidate parcel. Maintain contact with each property owner consistent with their expressed interests. Voluntarily acquire candidate parcels at a price that reflects the current market value for comparable property (considering all development restrictions, size, location, existing development, and other relevant factors). Maintain funding for acquisition consistent with adopted Council policy.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	3,878	4,000	4,090	90	2%	4,150	60	1%
Supplies	-	-	-	-		-	-	
Services	5,041	40	40	-	0%	40	-	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**8,919**	**4,040**	**4,130**	**90**	**2%**	**4,190**	**60**	**1%**
Expenditures Per Resident	**0.42**	**0.19**	**0.19**	**0.00**	**2%**	**0.20**	**0.00**	**1%**
Full-Time Equivalents (FTE's)	**0.03**	**0.03**	**0.03**	**-**	**0%**	**0.03**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	-	-	4,130	4,130		4,190	60	1%
Land Dedication Fees	166,955	205,360	-	(205,360)	-100%	-	-	
Total Sub-Program Revenue	**166,955**	**205,360**	**4,130**	**(201,230)**	**-98%**	**4,190**	**60**	**1%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**158,036**	**201,320**	**-**	**(201,320)**		**-**	**-**	

Open Space & Trails Program Key Indicators
Maintenance and Management Sub-Program

Goals

Acquire candidate properties as they become available and preserve, enhance and maintain native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation.

Objectives

Manage the City's Open Space properties in a manner consistent with good stewardship and sound ecological principles that benefits citizens of Louisville by promoting native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
City Owned Open Space Acreage		Acres	695	695	695	695
Open Space Expenditures[1]		Total Exp	$331,671	$390,110	$387,260	$387,260
Hours of Weed Control (Chemical)[2]		Hours	97.75	225	250	275
Hours of Weed Control (Mechanical)[3]		Hours	493.5	250	400	400
Contracts Managed Annually		Contracts	11	11	12	12
Ranger Naturalist Enforcement Contacts with Users for Dog Off-Leash [4]		Citations or Penalty Assessment/Written Warnings/Verbal Warnings	3/65/16	5/61/38	5/96/24	10/100/25
Efficiency						
Open Space Expenditures per Acre		Exp./Acres	$477	$561	$557	$557
Open Space Expenditures per Capita		Exp./Capita	$15.63	$18.38	$18.22	$18.20
$ per Acre of Weed Control		$/Acre	$242.14	$254.27	$267	$280
Purple Loosestrife Treated		% Treated	100	100	100	100
Myrtle Spurge Treated		% Treated	100	100	100	100
Effectiveness						
"Maintenance of Open Space" Rating[5]	Target = 3.5	Rating 1 to 5	4.5	NA	4.5	4.5
Dogs Off-Leash Over Time[6]	Target = 50	#	84	104	125	125
% of Acreage Free of High Priority Weeds	Target = 80%	% of Total	83	85	87	89
% of all Open Space Zoned[7]	Target = 100%	% of Total Zoned Agricultural	100%/73%	100%/73%	100%	100%
		% of Total Zoned Preservation				
		% of Total Zoned Recreational				

INDICATOR	UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED

[1] Expense for the Admin & Operations Sub-Program.

[2] Herbicide contract only. Chemical control hours were lower in 2019 due to inclement weather which caused cancellations of scheduled fall treatments.

[3] Includes contractor, staff, and volunteer effort. Mechanical control hours in 2020 have declined due to limited staffing, cancelation of Youth Corps, and the inability for volunteer help until July due to the COVID-19 pandemic.

[4]Predictions for increasing dog off-leash contacts for 2021 and 2022 are based on several factors. First, in 2020, Ranger staff are prioritizing COVID social distancing messaging and foot/bike patrol for increased visibility which is resulting in more complete patrol coverage and discovery of more violations. Second, based on the volume of calls that staff continue to receive about dogs off leash, these calculations assume that off-leash violations are saturating. In other words, more thorough patrol time will result in rangers contacting more individuals who have not yet received warnings or citations. Third, 2019-2020 saw reduced Ranger staffing for much of 2020 due to COVID freeze on rehiring the position whereas these 2021 and 2022 calculations assume full, year-round coverage by two Rangers.

[5]Based on annual OSAB review with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor. Due to COVID-19 OSAB meetings were canceled and the rating did not occur.

[6]Actual sightings of on duty Rangers.

[7]There is not a zoning category for “Preservation” or “Recreational”. Only one City owned property is currently in Agricultural production, all other City owned properties allow recreation and preservation uses. This assumes original scope of work with City owned properties only, not jointly owned or private property.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 522: Maintenance & Management

Sub-Program Objectives: Manage the City's Open Space properties in a manner consistent with good stewardship and sound ecological principles that benefits citizens of Louisville by promoting native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	234,959	278,180	370,830	92,650	33%	377,520	6,690	2%
Supplies	13,691	13,840	14,090	250	2%	14,090	-	0%
Services	94,166	72,780	93,310	20,530	28%	93,310	-	0%
Capital Outlay	34,973	-	214,500	214,500		10,000	(204,500)	-95%
Total Sub-Program Expenditures	**377,789**	**364,800**	**692,730**	**327,930**	**90%**	**494,920**	**(197,810)**	**-29%**
Expenditures Per Resident	**17.81**	**17.18**	**32.59**	**15.41**	**90%**	**23.26**	**(9.33)**	**-29%**
Full-Time Equivalents (FTE's)	**3.96**	**3.46**	**5.41**	**1.95**	**56%**	**5.41**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	374,289	364,800	692,730	327,930	90%	494,920	(197,810)	100%
Operational Grants	3,500	-	-	-		-	-	
Total Sub-Program Revenue	**377,789**	**364,800**	**692,730**	**327,930**	**90%**	**494,920**	**(197,810)**	**-29%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**-**	**-**	**-**	**-**		**-**	**-**	

Open Space & Trails Program Key Indicators
Education and Outreach Sub-Program

Goals

Acquire candidate properties as they become available and preserve, enhance and maintain native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation

Objectives

To inform and educate residents and visitors about the City's diverse Open Space properties and the many benefits associated with these lands. To involve residents and visitors in activities that encourage understanding and stewardship of these lands.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Education Programs*		# of Programs	37	10	40	40
Volunteer Programs[1*]		# of Programs	20	15	25	25
Efficiency						
Average Participants per Education Program[2]		Participants/ Program	58	25*	60	60
Total Hours Donated to Volunteer Programs		Hours	1453.5	200*	1500	1500
Effectiveness						
Average Overall Rating of Education Programs[3]	Target = 4.5	Rating 1 to 5	4.9	5	5	5
Average Overall Rating of Volunteer Programs[3]	Target = 4.5	Rating 1 to 5	4.9	5	5	5
Better Understanding of Open Space Attributes[3]	Target = 4.5	Rating 1 to 5	4.5	4.75	5	5

*Education and volunteer programming has significantly decreased in 2020 due to the COVID-19 pandemic and required social distancing requirements.

[1] Volunteer programs include: Adopts, OSAB, Weed Whackers, Raptor Monitors, Photo Points, Burrowing Owls, and Group Projects (counting each individual group project).

[2] This is the true average that includes highly attended education programs (7 in 2019). When highly-attended programs are subtracted from tally the average for 2019 is 15. 2020: A total of 32 programs have been cancelled in 2020 due to the COVID-19 pandemic. 2020 Average participants is based on 5 in-person programs provided and does not include alternative COVID-19 programs offered online or self-guided as the number of participants cannot be determined.

[3] Based on surveys sent to participants in education programs and volunteers with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor. Voluntary survey was taken by ~10% of overall participants.

Sub-Program 523: Education & Outreach

Sub-Program Objectives: To inform and educate residents and visitors about the City's diverse Open Space properties and the many benefits associated with these lands. To involve residents and visitors in activities that encourage understanding and stewardship of these lands.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	180,463	220,930	156,070	(64,860)	-29%	154,950	(1,120)	-1%
Supplies	2,822	2,560	2,560	-	0%	2,560	-	0%
Services	3,457	2,020	2,820	800	40%	2,820	-	0%
Capital Outlay	44,652	3,570	-	(3,570)	-100%	-	-	
Total Sub-Program Expenditures	**231,394**	**229,080**	**161,450**	**(67,630)**	**-30%**	**160,330**	**(1,120)**	**-1%**
Expenditures Per Resident	**10.91**	**10.79**	**7.60**	**(3.19)**	**-30%**	**7.54**	**(0.06)**	**-1%**
Full-Time Equivalents (FTE's)	**2.89**	**2.96**	**1.96**	**(1.00)**	**-34%**	**1.96**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	231,394	229,080	161,450	(67,630)	-30%	160,330	(1,120)	-1%
Total Sub-Program Revenue	**231,394**	**229,080**	**161,450**	**(67,630)**	**-30%**	**160,330**	**(1,120)**	**-1%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**-**	**-**	**-**	**-**		**-**	**-**	

Open Space & Trails Program Key Indicators
New Trails and Trail Maintenance Sub-Program

Goals

Acquire candidate properties as they become available and preserve, enhance and maintain native plants, wildlife, wildlife and plant habitat, cultural resources, agriculture and scenic vistas and appropriate passive recreation.

Objectives

Construct the highest priority new trails and trail connections to enhance the trail system in a manner consistent with City Council adopted plans. Maintain all trails to a satisfactory level to encourage recreation and to enable safe walking, running and bike riding around Louisville.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Public Meetings for New Trails[1]		Meetings	1	1	2	2
Length of New Trails[2]		Miles	.14	0.54	0	.46
Number of New Trail Connections		Connections	1	1	0	1
Trails – Total Miles in Open Space		Miles	23.81	24.36	24.36	24.82
Trails – Soft Surface in Open Space		Miles	14.45	14.45	14.45	14.91
Trails – Hard Surface in Open Space		Miles	9.37	9.91	9.91	9.91
Efficiency						
$ per square Foot[3]		$/Foot	$20.55	$25.69	0	$36.98
Sub-Program Cost per Mile[4]		$/Mile	$3,948	$2,223	$2,233	$2,181
Time to Resolve Reported User Safety Maintenance Item		Days	2	4	2	2
Total Number of Wayfinding Signs		Units	0	0	0	20
Effectiveness						
Number of Trail Connections and Crossings Remaining to be Completed	Target = 24	Total	24	23	23	22
"Maintenance of the Trail System" Rating[5]	Target = 90%	% Excellent or Good	90%	94%	94%	95%
Number of Dog Composting Bag Refills[6]	Target = 90,000	#	95,250	95,500	95,750	96,000
Trash Containers Rating[7]	Target = 4	Rating 1 to 5	4	NA	4.5	4.5
Maintenance Rating[7]	Target = 4	Rating 1 to 5 in Spring	4.25	NA	4	4.5
		Rating 1 to 5 in Fall				

INDICATOR	UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED

[1] Occurred as part of an OSAB meeting Discussion Item.

[2] 2020 Coyote Run; 2020 Design 104th St; 2022 Construct 104th St. Trail.

[3] Includes estimated construction costs (not design). Includes all work (grubbing, mobilization, removal of old segments, etc.)

[4]Includes budget for "Trail Maintenance" and "New Trails" Sub Programs for total trail miles. 2020 -2022 decrease reflects a decrease in trail maintenance funding.

[5]Based on most recent Citizen Survey results.

[6] Number of "composting" doggie bags used at Community Park and the Davidson Mesa dog off-leash area.

[7] Based on annual OSAB review with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2=Below Average, 1=Poor. OSAB did not meet or rank in 2020 due to COVID-19.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 524 & 528 (consolidated): New Trails & Trail Maintenance

Sub-Program Objectives: Construct the highest priority new trails and trail connections to enhance the trail system in a manner consistent with City Council adopted plans. Maintain all trails to a satisfactory level to encourage recreation and to enable safe walking, running and bike riding around Louisville.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	100,610	105,660	141,030	35,370	33%	144,150	3,120	2%
Supplies	1,635	740	240	(500)	-68%	240	-	0%
Services	5,360	1,440	5,870	4,430	308%	5,870	-	0%
Capital Outlay	1,509,117	1,640,110	589,000	(1,051,110)	-64%	1,680,000	1,091,000	185%
Total Sub-Program Expenditures	**1,616,722**	**1,747,950**	**736,140**	**(1,011,810)**	**-58%**	**1,830,260**	**1,094,120**	**149%**
Expenditures Per Resident	**76.20**	**82.33**	**34.64**	**(47.69)**	**-58%**	**86.03**	**51.40**	**148%**
Full-Time Equivalents (FTE's)	**1.14**	**1.14**	**1.59**	**0.45**	**39%**	**1.59**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Allocation of:								
Sales & Use Taxes (0.375%)	704,937	89,260	568,100	478,840	536%	305,870	(262,230)	-46%
Capital Grants	-	1,145,760	-	(1,145,760)	-100%	791,600	791,600	
Total Sub-Program Revenue	**1,616,722**	**1,747,950**	**736,140**	**(1,011,810)**	**-58%**	**1,830,260**	**1,094,120**	**149%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**-**	**-**	**-**	**-**		**-**	**-**	

PAGE LEFT INTENTIONALLY BLANK

Program 53: Recreation

Program Goal: Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	3,841,816	3,550,840	3,807,730	256,890	7%	3,957,330	149,600	4%
Supplies	403,098	238,010	307,460	69,450	29%	319,650	12,190	4%
Services	1,812,973	1,520,530	1,632,180	111,650	7%	1,670,730	38,550	2%
Capital Outlay	373,649	489,930	434,030	(55,900)	-11%	118,500	(315,530)	-73%
Total Program Expenditures	**6,431,536**	**5,799,310**	**6,181,400**	**382,090**	**7%**	**6,066,210**	**(115,190)**	**-2%**
Full-Time Equivalents (FTE's)	**66.67**	**69.13**	**65.58**	**(3.55)**	**-5%**	**66.63**	**1.05**	2%

Program Revenue [1] [2]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Youth Activity Fees	523,576	154,610	153,270	(1,340)	-1%	418,910	265,640	173%
Adult Activity Fees	248,779	71,420	78,570	7,150	10%	199,050	120,480	153%
Senior Activity & Service Fees	108,938	189,550	194,400	4,850	3%	87,190	(107,210)	-55%
Aquatics Fees	202,401	28,640	62,040	33,400	117%	162,410	100,370	162%
Golf Course Fees & Other Revenue	1,681,586	1,620,380	1,706,860	86,480	5%	1,758,670	51,810	3%
Program-Wide Revenue [3]:								
Sales & Use Taxes	936,957	801,540	860,330	58,790	7%	878,660	18,330	2%
Rec Center Membership Fees	1,577,090	519,080	570,990	51,910	10%	1,261,680	690,690	121%
Rec Center Daily User Fees	203,288	43,390	47,730	4,340	10%	162,620	114,890	241%
Rec Center Merchandise	2,597	430	470	40	9%	2,080	1,610	343%
Rec Center Concession Fees	9,854	4,800	5,280	480	10%	7,880	2,600	49%
MAC Gym Fees	18,984	5,460	6,010	550	10%	15,210	9,200	153%
Rec Center Rentals	71,308	12,850	14,130	1,280	10%	57,060	42,930	304%
Other Restricted Revenue	94,721	184,960	66,360	(118,600)	-64%	68,800	2,440	4%
Total Program Revenue	**5,680,079**	**3,637,110**	**3,766,440**	**129,330**	**4%**	**5,080,220**	**1,313,780**	**35%**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures	**(751,457)**	**(2,162,200)**	**(2,414,960)**	**(252,760)**		**(985,990)**	**1,428,970**	
Surplus/(Deficiency) Per Resident	**(172.81)**	**(175.90)**	**(187.56)**	**(11.66)**		**(161.70)**	**25.86**	

Notes:

[1] This program table excludes all revenue and expenditures from the Recreation Center Construction Fund and the Recreation Center Debt Service Fund.

[2] Program revenue excludes recurring interfund transfers from the General Fund.

[3] Program-wide revenue is not allocated to the Sub-Program tables and is only presented in the Program table.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 530: Recreation Center Management

Program Goal: Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	414,182	364,750	408,050	43,300	12%	418,060	10,010	2%
Supplies	18,266	9,200	13,800	4,600	50%	13,800	-	0%
Services	188,810	175,910	201,080	25,170	14%	207,980	6,900	3%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**621,258**	**549,860**	**622,930**	**73,070**	**13%**	**639,840**	**16,910**	**3%**
Full-Time Equivalents (FTE's)	**9.28**	**9.36**	**8.76**	**(0.60)**	**-6%**	**8.93**	**0.17**	**2%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(621,258)**	**(549,860)**	**(622,930)**	**(73,070)**		**(639,840)**	**(16,910)**	
Surplus/(Deficiency) Per Resident	**(29.28)**	**(25.90)**	**(29.31)**	**(3.41)**		**(30.08)**	**(0.77)**	

Recreation Program Key Indicators
Youth Activities Sub-Program

Goals

Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Objectives

Provide programs which stimulate physical, social, and cognitive skills for the youth of Louisville. Encourage community responsibility through volunteer service that supports the well-being of the community. Provide an individualized learning environment in which each child may grow and learn at their own pace.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED*	2021 PROJECTED	2022 PROJECTED
Context Data and General Information						
Youth Population[1]		Youth 0-17	8,988	9,256	9,300	9,450
Workload						
Summer Day Camp Attendees		Participants	630	N/A	630	630
Preschool Program Attendees[2]		Participants	356	525	486	486
General Youth Attendees[3]		Participants	4,470	4,096	1,000	4,000
Youth Sports Attendees		Participants	2,130	1,117	1,491	1,704
Youth Sports Volunteer Hours		Hours	7,422	1,089	5,218	5,964
Nite at the Rec Attendees		Participants	4,230	938	0	0
Catalog		#	3	1	3	3
Efficiency						
$ per Summer Day Camp Participant		Exp./Participant	$198	$0	$198	$198
$ per Preschool Participant		Exp./Participant	$371	$255	$276	$276
$ per General Youth Program Participant		Exp./Participant	$18	$20	$81	$20
$ per Teen Program Participant[4]		Exp./Participant	N/A	N/A	N/A	N/A
$ per Youth Sports Participant		Exp./Participant	$103	$109	$112	$102
$ per Nite at the Rec Participant		Exp./Participant	$8.00	N/A	N/A	N/A
Effectiveness						
"Current Recreation Programs for Youth" Rating[5]	Target = 95%	% Excellent or Good	100%	100%	95%	95%
Average Overall Rating of General Youth Programs[6]	Target = 4.5	Rating 1 to 5	4.88	5	4.5	4.5
Average Overall Rating of Preschool[6]	Target = 4.5	Rating 1 to 5	4.91	5	5	5
Average Overall Rating of Summer Day Camp[6]	Target = 4.5	Rating 1 to 5	4.8	N/A	4.5	4.5

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED*	2021 PROJECTED	2022 PROJECTED
Average Overall Rating of Youth Sports Programs[6]	Target = 4.5	Rating 1 to 5	4.75	5	5	5
Total Youth Activities Participants[7]	Target = 13,000	Participants	11,816	6,636	3,607	6,820

[1] Based on the most recent Census Data with Youth defined as ages 17 and younger.

[2] Includes individual 1x virtual preschool classes in April and May due to COVID in person cancellations. Includes 1x story time viewings at 3,441 views. In person attendance is very low due to COVID-19.

[3] Large drop as we phase back to in person programs vs virtual for 2021 and are limited in program attendance (do not foresee large events like Touch A Truck that bring in 3,500 attendees in 2021)

[4] Teen attendance is grouped into General Youth Workload.

[5] Based on most recently Citizen Survey results.

[6] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

[7] Youth sports participation for 2020 includes You Tube views of Sports Action videos.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 531: Youth Activities

Sub-Program Objectives: Provide programs which stimulate physical, social, and cognitive skills for the youth of Louisville. Encourage community responsibility through volunteer service that supports the well-being of the community. Provide an individualized learning environment in which each child may grow and learn at their own pace.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	524,135	417,220	454,460	37,240	9%	518,000	63,540	14%
Supplies	47,968	20,090	21,890	1,800	9%	34,580	12,690	58%
Services	98,942	35,860	54,320	18,460	51%	75,200	20,880	38%
Capital Outlay	-	22,000	-	(22,000)	-100%	-	-	
Total Sub-Program Expenditures	**671,045**	**495,170**	**530,670**	**35,500**	**7%**	**627,780**	**97,110**	**18%**
Full-Time Equivalents (FTE's)	**9.63**	**10.59**	**7.81**	**(2.78)**	**-26%**	**8.11**	**0.30**	**4%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Rec Center Nite at the Rec	50,080	11,020	-	(11,020)	-100%	40,060	40,060	
Rec Center Nite@Rec Merchandise	15,241	4,270	-	(4,270)	-100%	12,190	12,190	
Rec Center Child Care Fees	12,907	4,680	5,150	470	10%	10,320	5,170	100%
Rec Center Youth Activity Fees	224,557	65,450	72,000	6,550	10%	179,660	107,660	150%
Rec Center Youth Activity Contracted	42,321	13,180	14,500	1,320	10%	33,870	19,370	134%
Rec Center Youth Sports Fees	145,587	33,060	36,370	3,310	10%	116,500	80,130	220%
Rec Center Youth Sports Contracted	32,883	22,950	25,250	2,300	10%	26,310	1,060	4%
Total Sub-Program Revenue	**523,576**	**154,610**	**153,270**	**(1,340)**	**-1%**	**418,910**	**265,640**	**173%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(147,469)**	**(340,560)**	**(377,400)**	**(36,840)**		**(208,870)**	**168,530**	
Surplus/(Deficiency) Per Resident	**(6.95)**	**(16.04)**	**(17.76)**	**(1.72)**		**(9.82)**	**7.94**	

Recreation Program Key Indicators
Adult Activities Sub-Program

Goals

Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Objectives

Encourage physical activity, intellectual stimulation, and social well-being by offering adult sports leagues, adult educational programs, and other events.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Context Data and General Information						
Adult Population[1]		Residents 18-59 Years of Age	21,216	21,232	21,253	21,274
Workload						
Adult Fitness Classes Offered		Classes/Week	140	40	75	125
Catalog		#	3	1	3	3
Facilities/Equipment Maintained		Units	155	155	150	150
Efficiency						
Adult Programs Cost Recovery per Class		%	75%	N/A	80%	90%
Effectiveness						
"Current Recreation Programs for Adults" Rating[2]	Target = 80%	% Excellent or Good	80%	N/A	80%	80%
Average Overall Rating of Fit Zone[2]	Target = 4.5	Rating 1 to 5	4.5	N/A	4	4
Adult Participation in Fitness Classes	Target = 46,000	Total Attendance in Classes	60,000	30,000	40,000	60,000
Average Overall Rating of Fitness Classes[2]	Target = 4.5	Rating 1 to 5	4.5	N/A	4	4
Average Utilization of Cardio Equipment	Target = 83,000 (50% of Total Users)	# of Users	41,500	N/A	35,000	40,000
Average Overall Rating of Cardio Equipment[2]	Target = 4	Rating 1 to 5	4	N/A	4	4
Average Utilization of Weights	Target = 85%	% Utilization	75%	N/A	50%	70%
Average Overall Rating of Weights[2]	Target = 4	Rating 1 to 5	4	N/A	4	4

[1] Based on the most recent Census Data with "Adult" defined as those 18 years to 59 years old.

[2] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor. Survey not completed due to COVID closure in 2020 before KPI were due.

Sub-Program 532: Adult Activities

Sub-Program Objectives: Encourage physical activity, intellectual stimulation, and social well-being by offering adult sports leagues, adult educational programs, and other events

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	328,768	305,750	371,850	66,100	22%	392,790	20,940	6%
Supplies	10,214	2,950	3,200	250	8%	3,200	-	0%
Services	45,449	33,870	21,280	(12,590)	-37%	21,280	-	0%
Capital Outlay	18,241	22,000	-	(22,000)	-100%	-	-	
Total Sub-Program Expenditures	**402,672**	**364,570**	**396,330**	**31,760**	**9%**	**417,270**	**20,940**	**5%**
Full-Time Equivalents (FTE's)	**5.69**	**6.30**	**5.51**	**(0.79)**	**-13%**	**6.09**	**0.58**	**11%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Rec Center Adult Fitness Fees	161,887	43,150	47,470	4,320	10%	129,540	82,070	173%
Rec Center Adult Fitness Contracted	54,509	15,860	17,450	1,590	10%	43,610	26,160	150%
Rec Center Adult Sports Fees	32,383	12,410	13,650	1,240	10%	25,900	12,250	90%
Total Sub-Program Revenue	**248,779**	**71,420**	**78,570**	**7,150**	**10%**	**199,050**	**120,480**	**153%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(153,893)**	**(293,150)**	**(317,760)**	**(24,610)**		**(218,220)**	**99,540**	
Surplus/(Deficiency) Per Resident	**(7.25)**	**(13.81)**	**(14.95)**	**(1.14)**		**(10.26)**	**4.69**	

Recreation Program Key Indicators
Senior Activities and Services Sub-Program

Goals

Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Objectives

Encourage physical activity, intellectual stimulation, and social well-being through programs and services for persons 60 and older.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Context Data and General Information						
Senior Population[1]		Residents Greater than 59	3,910	4,060	4,210	4,360
Workload						
Special Events[2]		#	1,322	225	250	250
Fitness/Health and Wellness Events		#	5,915	2,958	4,141	4,732
Trips		Events	64	12	18	18
Daily Lunch Program		Days Open	243	290	243	243
Classes and Workshops		Participants	1,720	129	120	120
Volunteer Opportunities		Hours	3,500	2,500	4,000	4,250
Drop in Programs[3]		Participants	47,891	3,300	5,000	5,000
Resources – Information & Referrals		Contacts	240	180	240	250
Resources – Community Outreach[4]		Participants	3,000	3,050	3,100	3,150
Efficiency						
Average Cost per Participant Lunch		$/Participant	6.00	6.00	6.00	6.35
Average Cost per Participant[5]		$/Participant	18.78	12.86	19.30	19.65
Effectiveness						
"Overall of the Louisville Senior Center" Rating[6]	Target = 80%	% Excellent or Good	N/A	N/A	N/A	N/A
"Current Programs and Services for Seniors" Rating[6]	Target = 80%	% Excellent or Good	N/A	N/A	N/A	N/A
Average Overall Rating of Programs[7]	Target = 4.5	Rating 1 to 5	4.75	N/A	4.50	4.50
Day Trip Events	Target = 650	#	680	120	120	120
Lunch Bunch Events	Target = 168	#	78	23	30	30
Dinner Group Events	Target = 120	#	104	25	30	30

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Total Meals Served	Target = 9,000	Meals Served	9084	21,112	9,000	9,000
Volunteers[8]	Target = $51,250	Rate of Volunteers/Hour	36,750	26,250	42,000	44,625
Silver Sneakers Participation Rate[9]	Target = 49%	% Participation	54%	20%	40%	50%

[1] Based on 2013 demo from Age Well BOCO Plan and added 150/year. Compared to 2012 CASOA figure to 2013 went up 150.
2 Special Events includes Special Programs, i.e Tax Aide.
3 Drop in count includes refreshment visitors, began tracking in 2019.
[4] Includes Support Groups and Loan Closet check outs.
[5] Amount of expenses for number of meals ordered; budgeted amount/estimated number of meals ordered.
[6] Based on most recent Citizen Survey results.
[7] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.
[8] Based on the rate $10.50 per hour from the formula Boulder County released for volunteers in 2017.
[9] Silver Sneakers Colorado Retention Rate is 50% in 2017.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 533: Senior Activities & Services

Sub-Program Objectives: Encourage physical activity, intellectual stimulation, and social well-being through programs and services for persons 60 and older.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	386,426	355,520	284,330	(71,190)	-20%	290,200	5,870	2%
Supplies	32,118	12,590	12,890	300	2%	12,890	-	0%
Services	207,340	251,380	190,980	(60,400)	-24%	196,150	5,170	3%
Capital Outlay	-	670	-	(670)	-100%	-	-	
Total Sub-Program Expenditures	**625,884**	**620,160**	**488,200**	**(131,960)**	**-21%**	**499,240**	**11,040**	**2%**
Full-Time Equivalents (FTE's)	**4.76**	**5.00**	**3.25**	**(1.75)**	**-35%**	**3.25**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Senior Grants	6,270	4,250	4,250	-	0%	5,020	770	18%
Senior Meals Reimbursement	51,570	136,850	136,850	-	0%	41,260	(95,590)	-70%
Senior Fees	20,466	4,670	5,140	470	10%	16,390	11,250	219%
Senior Fees - Contracted	14,876	2,130	2,340	210	10%	11,910	9,570	409%
Senior Meals Contributions	15,756	41,650	45,820	4,170	10%	12,610	(33,210)	-72%
Total Sub-Program Revenue	**108,938**	**189,550**	**194,400**	**4,850**	**3%**	**87,190**	**(107,210)**	**-55%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(516,946)**	**(430,610)**	**(293,800)**	**136,810**		**(412,050)**	**(118,250)**	
Surplus/(Deficiency) Per Resident	**(24.37)**	**(20.28)**	**(13.82)**	**6.46**		**(19.37)**	**(5.54)**	

Recreation Program Key Indicators
Aquatics Sub-Program

Goals

Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Objectives

Provide comprehensive aquatics programming that meets the needs of the community through highly accessible, enjoyable, and varied opportunities for learning and recreation. Offer a safe, responsive and welcoming aquatics environment that promotes the health and well-being of residents and visitors.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Water Aerobics Classes[1]		Classes	1,650	252	1,155	1,320
Group Swim Lessons[2]		Classes	352	64	246	281
Private Lessons[3]		Classes	178	47.25	89	106
On Deck Pool Maintenance[4]		Hours	2,562	1,444	2,562	2,562
Swim Lesson Participation		Attendees	1,555	304	1,091	1,247
Contract Pool Rental		Lane Hours Rented	1,400	70	1,400	1,500
Open Swim[5]		Hours	4,900	1,500	3,400	4,900
Efficiency						
Open Swim Attendees		Attendees	12,218	N/A	13,500	13,500
Memory Square Pool Attendees		Attendees	13,718	N/A	15,000	15,000
Private Lesson Participant Cost		$/Class	$20	$30	$30	$30
Swim Lesson Participant Cost		$/Class	$6.12	$6.25	$6.25	$6.25
Open Swim Cost[6]		$/Attendee	$14.02	N/A	12.74	12.74
Memory Square Pool Cost[6]		$/Attendee	$12.49	N/A	$11.46	$11.46
Community CPR Classes Offered		Classes	15	1 Virtual	11	12
Lifeguard Classes Conducted		Classes	6	1	10	10
Lifeguards Hired		New Employees	28	-44	40	40
Birthday Party Pool Usage		Birthday Parties	157	22	109	125
Group Pool Rental		Hours	52	N/A	36	42
Effectiveness						
Water Aerobics Participation	Target =75%	Class Attendance	80%	90%	80%	80%
Average Rating of Programs[7]	Target = 3.75	Rating 1 to 5	4.0	4.0	4.0	4.0

INDICATOR	UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED

[1] Aerobics classes calculated 33 per week @ 50 weeks.

[2] Total number of lessons conducted.

[3] Total number of hours private lessons conducted..

[4] Maintenance hours calculated by .25 hour of maintenance completed by part-time staff during operational hours and scheduled shifts, maintenance was still be performed during COVID shutdown.

[5] Hours calculated when the pools were designated as open swim.

[6] Cost calculated using total expense/attendance.

[7] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 535: Aquatics

Sub-Program Objectives: Provide comprehensive aquatics programming that meets the needs of the community through highly accessible, enjoyable, and varied opportunities for learning and recreation. Offer a safe, responsive and welcoming aquatics environment that promotes the health and well-being of residents and visitors.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	907,031	692,500	847,040	154,540	22%	868,530	21,490	3%
Supplies	75,407	28,690	68,680	39,990	139%	68,680	-	0%
Services	94,593	29,440	88,060	58,620	199%	88,060	-	0%
Capital Outlay	129,031	79,000	15,000	(64,000)	-81%	27,000	12,000	80%
Total Sub-Program Expenditures	**1,206,062**	**829,630**	**1,018,780**	**189,150**	**23%**	**1,052,270**	**33,490**	**3%**
Full-Time Equivalents (FTE's)	**17.72**	**17.82**	**17.28**	**(0.54)**	**-3%**	**17.28**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Rec Center Swim Lessons	92,466	14,240	15,660	1,420	10%	73,970	58,310	372%
Rec Center Aquatics Contracted	38,287	170	190	20	12%	31,120	30,930	16279%
Rec Center Aquatics Red Cross	4,106	1,040	1,140	100	10%	3,280	2,140	188%
Rec Center Swim Team Fees	21,272	13,190	14,510	1,320	10%	17,020	2,510	17%
Memory Square Swim Admissions	43,359	-	28,620	28,620		34,690	6,070	21%
Memory Square Swim Lessons	2,911	-	1,920	1,920		2,330	410	21%
Total Sub-Program Revenue	**202,401**	**28,640**	**62,040**	**33,400**	**117%**	**162,410**	**100,370**	**162%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(1,003,661)**	**(800,990)**	**(956,740)**	**(155,750)**		**(889,860)**	**66,880**	
Surplus/(Deficiency) Per Resident	**(47.31)**	**(37.73)**	**(45.02)**	**(7.29)**		**(41.83)**	**3.19**	

Recreation Program Key Indicators
Golf Course Sub-Program

Goals

Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Objectives

Provide an enjoyable, yet challenging course for residents and visitors of all skill levels. Attract and retain golfers by offering competitive rates and amenities, continuous maintenance and professional management. Operate as an Enterprise by generating sufficient revenue to cover operations, debt service and capital replacement.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Total Rounds		Rounds	29,014	31,000	31,000	31,000
Season Passes		Units	500	496	510	520
Cart Rentals		Units	16,406	14,000	17,000	17,000
Total Playable Days[1]		Playable Days	215	257	274	274
Guest Lessons Attended		Hours	1,360	1000	1,200	1,300
Course Maintenance		FTEs	8.5	TBD	TBD	TBD
Marketing Effort[2]		Hours	832	832	832	832
Tournaments/Outings/Club Events		Events	175	110	175	175
Efficiency						
Average Revenue per Round		$/Round	$59.55	$57.14	$58.00	$58.00
Cart Rental Rev./Cart Lease Debt Service		Rev/Expense	$4.05	N/A	N/A	N/A
Average Revenue per Playable Day[1]		Rev/playable days	$8,065	$9,000	$9,000	$9,000
Effectiveness						
Net Revenue or (Loss)[3]	Target = $64,000	$	$133,313	64,000	64,000	64,000
Resident Participation ("Played Golf at the Coal Creek Golf Course")[4]	Target = 18%	% Response	18	18	18	18
Overall Quality of the Coal Creek Golf Course Golfer Rating[5]	Target = 4	Rating on scale of 1 to 5	4	4	4	4

[1] Intermittent or steady rain exceeding 0.25 inches over more than one hour, wind speed exceeds 19 miles per hour, temperatures less than 46 and more than 94 degrees and these NON-playable day criteria are present for more than 50% of playable hours.

[2] Includes following marketing efforts: Website, Denver Golf Expo, Avid Golfer, Golf Now, Rock Creek Living, Golf Passport, and Unlimited Card.

[3] After 100% of operational expenditures.

[4] Based on revised categorization of players offering resident discounts to confirmed Louisville residents.

[5] Based on evaluation survey submitted at conclusion of each round with rating on a scale of 5=Excellent, 4=Good, 3=average, 2= below average, 1=Poor.

Sub-Program 537: Golf Course

Sub-Program Objectives: Provide an enjoyable, yet challenging course for residents and visitors of all skill levels. Attract and retain golfers by offering competitive rates and amenities, continuous maintenance and professional management. Operate as an Enterprise by generating sufficient revenue to cover operations, debt service and capital replacement.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	1,062,020	1,173,830	1,177,960	4,130	0%	1,200,570	22,610	2%
Supplies	168,414	130,710	138,100	7,390	6%	137,600	(500)	0%
Services	390,516	330,350	379,710	49,360	15%	385,310	5,600	1%
Capital Outlay	15,121	337,650	158,500	(179,150)	-53%	-	(158,500)	-100%
Total Sub-Program Expenditures	**1,636,071**	**1,972,540**	**1,854,270**	**(118,270)**	**-6%**	**1,723,480**	**(130,790)**	**-7%**
Full-Time Equivalents (FTE's)	**16.74**	**17.21**	**20.12**	**2.92**	**17%**	**20.12**	**-**	**0%**

Sub-Program Revenue [1]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Green Fees	865,120	979,020	949,650	(29,370)	-3%	978,140	28,490	3%
Annual Season Passes	176,512	176,110	181,400	5,290	3%	186,840	5,440	3%
Golf Cart Rentals	219,795	190,790	219,800	29,010	15%	226,390	6,590	3%
Driving Range Fees	111,124	80,290	111,120	30,830	38%	114,460	3,340	3%
Pro Shop Merchandise Sales	108,697	78,690	108,700	30,010	38%	111,960	3,260	3%
Other Golf Course Fees	129,492	111,980	126,000	14,020	13%	128,890	2,890	2%
Other Miscellaneous Revenue	70,846	3,500	10,190	6,690	191%	11,990	1,800	18%
Total Sub-Program Revenue	**1,681,586**	**1,620,380**	**1,706,860**	**86,480**	**5%**	**1,758,670**	**51,810**	**3%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**45,515**	**(352,160)**	**(147,410)**	**204,750**		**35,190**	**182,600**	
Surplus/(Deficiency) Per Resident	**2.15**	**(16.59)**	**(6.94)**	**9.65**		**1.65**	**8.59**	

Note:

[1] The revenue and expenditures extracted from the Golf Course Fund, an Enterprise Fund, are presented on the City's budgetary basis.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 538: Athletic Field Maintenance

Program Goal: Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	58,267	61,290	62,130	840	1%	63,410	1,280	2%
Supplies	10,976	6,440	11,630	5,190	81%	11,630	-	0%
Services	147,185	66,710	63,810	(2,900)	-4%	63,810	-	0%
Capital Outlay	79,898	22,310	177,030	154,720	694%	10,000	(167,030)	-94%
Total Sub-Program Expenditures	**296,326**	**156,750**	**314,600**	**157,850**	**101%**	**148,850**	**(165,750)**	**-53%**
Full-Time Equivalents (FTE's)	**0.75**	**0.75**	**0.75**	**(0.00)**	**0%**	**0.75**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(296,326)**	**(156,750)**	**(314,600)**	**(157,850)**		**(148,850)**	**165,750**	
Surplus/(Deficiency) Per Resident	**(13.97)**	**(7.38)**	**(14.80)**	**(7.42)**		**(7.00)**	**7.81**	

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 539: Recreation Center Building Maintenance

Program Goal: Promote the physical, mental and social well-being of residents and visitors through a broad range of high-quality, reasonably priced recreation and leisure activities for people of all ages, interests and ability levels.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	160,987	179,980	201,910	21,930	12%	205,770	3,860	2%
Supplies	39,735	27,340	37,270	9,930	36%	37,270	-	0%
Services	640,138	597,010	632,940	35,930	6%	632,940	-	0%
Capital Outlay	131,358	6,300	83,500	77,200	1225%	81,500	(2,000)	-2%
Total Sub-Program Expenditures	**972,218**	**810,630**	**955,620**	**144,990**	**18%**	**957,480**	**1,860**	**0%**
Full-Time Equivalents (FTE's)	**2.10**	**2.10**	**2.10**	**-**	**0%**	**2.10**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(972,218)**	**(810,630)**	**(955,620)**	**(144,990)**		**(957,480)**	**(1,860)**	
Surplus/(Deficiency) Per Resident	**(45.82)**	**(38.18)**	**(44.96)**	**(6.78)**		**(45.01)**	**(0.04)**	

PAGE LEFT INTENTIONALLY BLANK

Program 55: Cultural Services

Program Goal: Provide services, facilities and activities that inform, involve, engage and inspire the community and preserve the community heritage.

Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	1,634,036	1,468,500	1,544,400	75,900	5%	1,675,220	130,820	8%
Supplies	144,379	90,210	100,340	10,130	11%	124,950	24,610	25%
Services	705,659	584,960	720,480	135,520	23%	675,220	(45,260)	-6%
Capital Outlay	45,468	177,010	58,400	(118,610)	-67%	240,000	181,600	311%
Total Program Expenditures	**2,529,542**	**2,320,680**	**2,423,620**	**102,940**	**4%**	**2,715,390**	**291,770**	12%
Expenditures Per Resident	**119.23**	**109.30**	**114.04**	**4.74**	**4%**	**127.64**	**13.60**	**12%**
Full-Time Equivalents (FTE's)	**24.34**	**24.34**	**21.27**	**(3.07)**	**-13%**	**23.88**	**2.61**	**12%**

Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
State Grants - Libraries	-	11,430	-	(11,430)	-100%	-	-	
Superior IGA - Library Services	325,287	350,690	368,040	17,350	5%	386,440	18,400	5%
Library Rentals and Fees	5,357	2,900	5,500	2,600	90%	6,500	1,000	18%
Library Fines	29,246	16,040	7,080	(8,960)	-56%	7,080	-	0%
Impact Fees - Library	-	6,530	3,700	(2,830)	-43%	300	(3,400)	-92%
Special Event Permits	7,380	2,900	6,500	3,600	124%	6,500	-	0%
Fall Festival Event Fees	8,999	5,000	7,000	2,000	40%	9,000	2,000	29%
Fourth of July Event Fees	6,185	-	6,000	6,000		6,000	-	0%
Art Center Rentals	11,975	6,000	8,000	2,000	33%	12,000	4,000	50%
Cultural Council Ticket Sales	-	2,600	-	(2,600)	-100%	-	-	
Cultural Council Donations	-	14,690	-	(14,690)	-100%	-	-	
Total Program Revenue	**394,429**	**418,780**	**411,820**	**(6,960)**	**-2%**	**433,820**	**22,000**	**5%**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures	**(2,135,113)**	**(1,901,900)**	**(2,011,800)**	**(109,900)**		**(2,281,570)**	**(269,770)**	

Cultural Services Program Key Indicators
Library Services Sub-Program

Goals

Provide services, facilities and activities that inform, involve, engage and inspire the community and preserve the community heritage.

Objectives

Provide information and technology to all members of the community, with assistance from an approachable, knowledgeable staff. Foster lifelong learning by delivering wide-ranging, hands-on learning activities and programs to all ages. Practice and reinforce the skills needed for reading readiness with young children so that they are poised to be successful learners when they enter school.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Check-outs and Renewals[1]		Items	622,553	250,000	400,000	625,000
Check-outs and Renewals for Louisville Items only		Items	562,579	215,000	350,000	563,000
Library Card Holders		Resident Library Card	25,348	23,000	24,000	25,500
Programs for Adults, Teens, and Children[2]		# of Programs	1,032	300	500	1,000
Ave Number of WiFi Users		Daily	155	150	*250	250
Visitors		Annual	232,650	50,000	150,000	225,000
Efficiency						
Check-outs per FTE[3]		Items/FTE	31,926	23,076	28,000	32,000
Program Attendance per 1,000 Served[4]		Units	715	200	300	700
Summer Reading Program Participation (Age 11 and Under)		Total Registrants	3158	N/A	3100	3300
Annual Library Website Page Views		Total Page Views	246,977	200,000	250,000	250,000
Study Rooms Booked		Ave.% Open Hours	63%	20%	65%	65%
Ave Time from Item Check-in to Back on Shelf		Hours	18	18	18	18
Ave. Days for Newly Acquired Items to be Ready for Checkout		Days	8	7	4	4
Effectiveness						
Programs for Adults, Teens, and Children[5]	Target = 22,000	Total Attendance	24516	8,000	12,000	25,000
"Overall Performance of Louisville Public Library" Rating[6]	Target = 4	Rating 1 to 5	4.6	4.6	4.6	4.6
"Louisville Public Library Programs" Rating[6]	Target = 4	Rating 1 to 5	4.5	4	4.5	4.5
"Services at the Louisville Public Library" Rating[6]	Target = 4	Rating 1 to 5	4.4	4	4.5	4.5

"Louisville Public Library Services Online" Rating[6]	Target = 4	Rating 1 to 5	4.2	4.5	4.3	4.3
"Summer Reading Program Motivated Kids to Read More"[7]	Target = 4	Rating 1 to 5	4.3	4.3	4.3	4.3
"Adult and Teen Programs Rated Good or Excellent"[7]	Target = 4	Rating 1 to 5	4.6	4	4.3	4.6

[1] Includes Louisville items and other consortium items checked out.

[2] Staff-created and hosted programs.

[3] Only includes physical items (books, DVDs, magazines, etc.). FTE reduced in 2020 from 19.5 to 13. Projecting 19.5 FTE again in 2022.

[4] Statewide average for municipal libraries serving 25,000-100,000 is 543. (Source: Library Research Service).

[5] Statewide average for municipal libraries serving 25,000-100,000 is 16,667. (Source: Library Research Service).

[6] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

7 Based on evaluation survey rating customer service with rating on a scale of 5=Strongly Agree, 4=Agree, 3=Neither Agree nor Disagree, 2=disagree, 1=Strongly Disagree

* Most patrons' devices now connect automatically after their initial sign-on.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 551: Library Services

Sub-Program Objectives: Provide information and technology to all members of the community, with assistance from an approachable, knowledgeable staff. Foster lifelong learning by delivering wide-ranging, hands-on learning activities and programs to all ages. Practice and reinforce the skills needed for reading readiness with young children so that they are poised to be successful learners when they enter school

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	1,458,121	1,272,530	1,338,030	65,500	5%	1,461,320	123,290	9%
Supplies	120,867	84,350	90,550	6,200	7%	115,160	24,610	27%
Services	391,574	349,100	379,300	30,200	9%	369,040	(10,260)	-3%
Capital Outlay	13,568	-	20,000	20,000		-	(20,000)	-100%
Total Sub-Program Expenditures	**1,984,130**	**1,705,980**	**1,827,880**	**121,900**	**7%**	**1,945,520**	**117,640**	**6%**
Expenditures Per Resident	**93.52**	**80.35**	**86.01**	**5.66**	**7%**	**91.45**	**5.44**	**6%**
Full-Time Equivalents (FTE's)	**20.98**	**20.98**	**17.89**	**(3.09)**	**-15%**	**20.37**	**2.48**	**14%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
State Grants - Libraries	-	11,430	-	(11,430)	-100%	-	-	
Superior IGA - Library Services	325,287	350,690	354,200	3,510	1%	371,910	17,710	5%
Library Rentals and Fees	5,357	2,900	5,500	2,600	90%	6,500	1,000	18%
Library Fines	29,246	16,040	7,080	(8,960)	-56%	7,080	-	0%
Impact Fees - Library	-	6,530	3,700	(2,830)	-43%	3,700	-	0%
Total Sub-Program Revenue	**359,890**	**387,590**	**370,480**	**(17,110)**	**-4%**	**389,190**	**18,710**	**5%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(1,624,240)**	**(1,318,390)**	**(1,457,400)**	**(139,010)**		**(1,556,330)**	**(98,930)**	

Cultural Services Program Key Indicators
Museum Services Sub-Program

Goals

Provide services, facilities and activities that inform, involve, engage and inspire the community and preserve the community heritage.

Objectives

Promote, collect, preserve, and interpret the history of Louisville, with emphasis on the coal mining period from 1877-1955. Make historical artifacts and documents accessible both physically and virtually. Educate children and adults about Louisville's past through programs, displays, and publications.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Total Collection Size[1]		Items	21,504	21.904	22,404	22,904
Total Items Cataloged		Items	12,200	12,320	12,620	12,920
Programs and Outreach Offered		Programs Offered	53	7	25	35
Efficiency						
Attendance to Resident Ratio		Att./Population	19.5%	.7%	3.5%	6.5%
Staff Time per Item Acquired		Hours	.5	.5	.5	.5
Average Attendance per Program		Att./Program	78.2	22	30	40
Effectiveness						
"Overall Performance of the Louisville Historical Museum"[2]	Target = 4	Rating 1 to 5	4.59	4.75 (95% on community survey)	4.50	4.50
"Louisville Historical Museum Programs" Rating[2]	Target = 4	Rating 1 to 5	4.88	4.50 (90% on community survey)	4.50	4.50
"Louisville Historical Museum Campus" Rating[2]	Target = 4	Rating 1 to 5	4.29	4.50 (90% on community survey)	4.00	4.00
Visitors	Target = 4,300 in 2019, 800 in 2020, 1,800 in 2021 & 2022	Annual	5038	800	2000	2400
Program and Outreach Attendance[3]	Target = 1,900 in 2019, 120 in 2020, 700 in 2021, 1000 in 2022	Attendance	4145	154	750	1400
Web Access Users (Site Visits)	Target = 7,000-10,000	Total Site Visits	13,013	14,500	14,800	15,100
Historic Photos and Documents Catalogued and Accessible (Total)[4]	Target = 250 items added online per year	Items	4,805	5,225	5,525	5,825

History Foundation Paying Members[5]	Target = net of 40 new members added per year	Members[5]	1711	1760	1800	1840
Percent of Residents Who are Members	Target = 7.8 % in 2019, 7.9 % in 2020, 8.0% in 2021 & 2022	% of Total	8.0%	8.3%	8.5%	8.6%

[1] Includes digitized images.

[2] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

[3] Includes First Friday Art Walks, special open houses, and offsite programs such as walking tours and outreach programs.

[4] Not all photos that the Museum has in its collection and digitizes may legally be made accessible online.

[5] The membership program is a joint collaboration of the City-owned Museum and the Louisville History Foundation, a 501c3. The families represented by family memberships are assumed to consist of an average of three people.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 552: Museum Services

Sub-Program Objectives: Promote, collect, preserve, and interpret the history of Louisville, with emphasis on the coal mining period from 1877-1955. Make historical artifacts and documents accessible both physically and virtually. Educate children and adults about Louisville's past through programs, displays, and publications.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	122,052	143,560	147,750	4,190	3%	155,110	7,360	5%
Supplies	13,724	3,580	4,600	1,020	28%	4,600	-	0%
Services	42,298	17,520	53,550 [1]	36,030	206%	18,550	(35,000)	-65%
Capital Outlay	29,802	112,360	38,400	(73,960)	-66%	-	(38,400)	-100%
Total Sub-Program Expenditures	**207,876**	**277,020**	**244,300**	**(32,720)**	**-12%**	**178,260**	**(66,040)**	**-27%**
Expenditures Per Resident	**9.80**	**13.05**	**11.49**	**(1.55)**	**-12%**	**8.38**	**(3.12)**	**-27%**
Full-Time Equivalents (FTE's)	**2.74**	**2.74**	**2.76**	**0.02**	**1%**	**2.89**	**0.13**	**5%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(207,876)**	**(277,020)**	**(244,300)**	**73,960**		**(178,260)**	**66,040**	

Note:

[1] Includes exterior painting of four museum buildings.

Cultural Services Program Key Indicators
Cultural Arts & Special Events Sub-Program

Goals

Provide services, facilities and activities that inform, involve, engage and inspire the community and preserve the community heritage. Continue City sponsored events.

Objectives

High-quality, diverse community-wide special events, public art, cultural arts programming for residents of and visitors to Louisville. Provide facilities for community cultural arts programming.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Cultural Council Events Managed		Events	23	4	15	25
Rental Contracts Managed		Contracts	56	12	50	60
Marketing Materials Produced[1]		Items	220	75	220	220
Vendor Contracts Managed		Items	82	6	80	80
City Special Events Managed[2]		Events	9	4	10	10
Public Art Pieces Managed[3]		Pieces	6	27	30	30
Efficiency						
$ per Event		Street Faire	$65,519	$47,500	$75,000	$75,000
		July 4th	$32,280	$0	$32,000	$32,000
		Fall Festival	$20,293	$6,000	$12,000	$14,000
		LCC Events	$20,000	$13,220	$20,000	$20,000
Marketing Cost/Attendee		Cost/Attendee	$0.18	$1.40	$.20	$.20
Staff Hours/Volunteer Hours		Hours/Hours	1,840/1,400	2,080/1,060	2,080/1,400	2,080/1,500
Downtown Flowers		$	$15,359	$12,600	$10,000	$16,000
Holiday Lights		$	$48,165	$40,000	$40,000	$59,000
Effectiveness						
"Opportunities to Participate in Special Events and Community Activities" Rating[4]	Target = 80%	% Excellent or Good	68%	90%	90%	90%
Fall Festival	Target = 8,000	Attendees	8,000	1,000	8,000	8,000
4th of July	Target = 5,000	Attendees	5,000	0	5,000	5,000
LCC Events[5]	Target = 8,000	Attendees/Event	7,500	320	5,000	7,500
Street Faire[6]	Target = 40,000	Attendees	28,500	0	40,000	40,000
Average Rating of Programs[7]	Target = 5	Rating 1 to 5	4	N/A	4	5
Total LCC Revenue of Tickets Sold	Target = $6,500	$	$9,170	$2,575	$6,000	$9,500

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Steinbaugh Pavilion Utilization	Target = 250/365	Days Arts Use/Available Days	181/365	168/245	190/365	190/365
Arts Center Utilization	Target = 340/365	Days of Arts Use/Available Days	328/365	107/245	175/365	330/365

[1] Includes posters, e-newsletters, paid advertisements, handbills, radio ad copy, social media posts and press releases.

[2] Includes each individual City special event managed including: 4th of July Fireworks, Labor Day Parade, Pet Parade, Fall Festival, Senior Dinner, and one-time City special events such as ribbon cuttings and grand openings.

[3] Number of public artwork pieces under the care of the City and available for public viewing on an ongoing or rotating basis.

[4] Based on most recent Citizen Survey results.

[5] Maximum capacity for the Louisville Center for the Arts is 105.

[6] Total for all Street Faire nights.

[7] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

* Survey not conducted in 2020 due to COVID.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 553: Cultural Arts & Special Events

Sub-Program Objectives: High-quality, diverse community-wide special events, public art, cultural arts programming for residents of and visitors to Louisville. Provide facilities for community cultural arts programming.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	53,863	52,410	58,620	6,210	12%	58,790	170	0%
Supplies	9,788	2,280	5,190	2,910	128%	5,190	-	0%
Services	271,787	218,340	287,630	69,290	32%	287,630	-	0%
Capital Outlay	2,098	64,650	-	(64,650)	-100%	240,000	240,000	
Total Sub-Program Expenditures	**337,536**	**337,680**	**351,440**	**13,760**	**4%**	**591,610**	**240,170**	**68%**
Expenditures Per Resident	**15.91**	**15.90**	**16.54**	**0.63**	**4%**	**27.81**	**11.27**	**68%**
Full-Time Equivalents (FTE's)	**0.62**	**0.62**	**0.62**	**-**	**0%**	**0.62**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Special Event Permits	7,380	2,900	6,500	3,600	124%	6,500	-	0%
Fall Festival Event Fees	8,999	5,000	7,000	2,000	40%	9,000	2,000	29%
Fourth of July Event Fees	6,185	-	6,000	6,000		6,000	-	0%
Art Center Rentals	11,975	6,000	8,000	2,000	33%	12,000	4,000	50%
Cultural Council Ticket Sales	-	2,600	-	(2,600)	-100%	-	-	
Cultural Council Donations	-	14,690	-	(14,690)	-100%	-	-	
Total Sub-Program Revenue	**34,539**	**31,190**	**27,500**	**(3,690)**	**-12%**	**33,500**	**6,000**	**22%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(302,997)**	**(306,490)**	**(323,940)**	**(17,450)**		**(558,110)**	**(234,170)**	

PAGE LEFT INTENTIONALLY BLANK

Program 16: Community Design

Program Goals: Sustain an inclusive, family-friendly community with a small-town atmosphere; effective and efficient building services; and effective preservation of the City's historic structures through a voluntary system.

Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	1,435,489	1,456,040	1,333,310	(122,730)	-8%	1,352,720	19,410	1%
Supplies	24,981	21,310	23,550	2,240	11%	23,550	-	0%
Services	383,022	557,260	671,630	114,370	21%	801,630	130,000	19%
Capital Outlay	590	208,000	-	(208,000)	-100%	-	-	
Total Program Expenditures	**1,844,082**	**2,242,610**	**2,028,490**	**(214,120)**	**-10%**	**2,177,900**	**149,410**	**7%**
Expenditures Per Resident	**86.92**	**105.62**	**95.44**	**(10.18)**	**-10%**	**101.89**	**6.45**	**7%**
Full-Time Equivalents (FTE's)	**13.45**	**13.47**	**12.61**	**(0.86)**	**-6%**	**12.61**	**-**	**0%**

Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Contractors Licenses	95,025	65,000	63,700	(1,300)	-2%	62,430	(1,270)	-2%
Construction Permits (Net of BAP's)	917,864	797,150	1,008,700	211,550	27%	710,880	(297,820)	-30%
Excavating Permits	64,446	50,000	50,000	-	0%	30,000	(20,000)	-40%
Other Minor Permits	594,720	250,000	262,500	12,500	5%	275,630	13,130	5%
Elevator Inspection Permits	30,210	28,500	28,500	-	0%	28,500	-	0%
Development Fees	50,571	45,450	124,540	79,090	174%	123,650	(890)	-1%
Sales & Use Taxes (0.125%)	788,635	674,100	724,320	50,220	7%	739,740	15,420	2%
Interest Earnings	62,745	45,000	21,270	(23,730)	-53%	30,470	9,200	43%
Loan Repayments	3,709	68,760	-	(68,760)	-100%	-	-	
Total Program Revenue	**2,607,925**	**2,023,960**	**2,283,530**	**259,570**	**13%**	**2,001,300**	**(282,230)**	**-12%**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures	**763,843**	**(218,650)**	**255,040**	**473,690**		**(176,600)**	**(282,230)**	

Community Design Program Key Indicators
Community Design Sub-Program

Goals

Sustain an inclusive, family-friendly community with a small-town atmosphere, effective and efficient building services and effective preservation of the City's historic structures through a voluntary system.

Objectives

A well-connected and safe community that is easy for all people to walk, bike, or drive in. Neighborhoods that are rated highly by residents and thriving commercial areas. An open and inclusive long-range planning process with significant public participation.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Municipal Code Amendments		# Processed	5	3	2	2
Long Rang Plan Projects		# Worked On	2	2	2	1
Long-Range Planning Projects (Area Plans, Neighborhood Plans, etc.)		Hours (Estimates)	1000	800	1000	1200
Community Open Houses/Meetings		Events	3	4	5	5
Efficiency						
Sub-Program Expenditures per Code Amendment[1]		$/ Amendment	$98,342	$147513	$221269	$221269
Sub-Program Expenditures per Long-Range Plan or Study[1]		$/Plan	$245,855	$221,855	$221,855	$221,855
Number of Visits on Engage Louisville for Community Design Related Projects/Cost[1]		# of Visits/$	$260	$220	$110	$110
Effectiveness						
New Development Audit Rating[2]	Target = 4.5	Rating 1 to 5	3.5	3.75	3.75	4.0
"Overall Performance of the Louisville Planning Department" Rating[3]	Target = 4.5	Rating 1 to 5	4.5	N/A[4]	4.6	4.6
"The Public Input Process on City Planning Issues" Rating[3]	Target = 4.5	Rating 1 to 5	4	N/A[4]	4.5	4.5
"Sense of Community" Rating[3]	Target = 4.5	Rating 1 to 5	4	N/A[4]	4.5	4.5
"Overall Image or Reputation of Louisville" Rating[3]	Target = 4.5	Rating 1 to 5	4	N/A[4]	4.5	4.5
"Ease of Walking in Louisville" Rating[3]	Target = 4.5	Rating 1 to 5	4	N/A[4]	4.5	4.5

INDICATOR	UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Number of Subscribers on Engage Louisville for Community Design Related Projects	#	106	200	400	400

[1] Does not reflect cost to administer project. Reflects ratio of project to all sub-program direct costs. Sub-program budget also covers items such as public outreach and special projects.

[2] Annual audit of how well developments satisfy design criteria. 1-5 rating, with 1 not meeting standard and has negative effect, 2 not meeting standard, 3 meets standard, 4 slightly exceeds standard and 5 greatly exceeds standard.

[3]Based on evaluation survey rating from City Council & Planning Commission with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

[4]Data not collected due to COVID19 Closure

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 161: Community Design

Sub-Program Objectives: A well-connected and safe community that is easy for all people to walk, bike, or drive in. Neighborhoods that are rated highly by residents and thriving commercial areas. An open and inclusive long-range planning process with significant public participation.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	383,016	412,090	393,050	(19,040)	-5%	400,590	7,540	2%
Supplies	8,848	5,600	6,100	500	9%	6,100	-	0%
Services	53,374	48,400	143,680 [1]	95,280	197%	273,680 [2]	130,000	90%
Capital Outlay	590	-	-	-		-	-	
Total Sub-Program Expenditures	**445,828**	**466,090**	**542,830**	**76,740**	**16%**	**680,370**	**137,540**	**25%**
Expenditures Per Resident	**21.01**	**21.95**	**25.54**	**3.59**	**16%**	**31.98**	**6.44**	**25%**
Full-Time Equivalents (FTE's)	**3.87**	**3.87**	**2.94**	**(0.93)**	**-24%**	**2.94**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(445,828)**	**(466,090)**	**(542,830)**	**-**		**(680,370)**	**(137,540)**	

Notes:

[1] This amount includes the Old Town Overlay Review and Strategic Foresight Workshop.

[2] This amount includes the Comprehensive Plan Update Project.

Community Design Program Key Indicators
Development Review Sub-Program

Goals

Sustain an inclusive, family-friendly community with a small-town atmosphere, effective and efficient building services and effective preservation of the City's historic structures through a voluntary system

Objectives

Review development applications and enforce the building, zoning and subdivision laws of the city to promote public health, safety, comfort, convenience, prosperity, general welfare and consumer protection.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Pre-Application Conferences		# Held	10	6	8	8
Development Review Applications (PUD, SRU, Plats, etc.)		# Processed	14	10	12	14
Administrative Reviews/Amendments		# Processed	7	8	10	12
Building Permits Processed		# Processed	2,633**	1,200	1,300	1,400
Building Inspections Completed		# Completed	9,104**	6,000	6,500	7,000
Efficiency						
Sub-Program Expenditure per Development Application[1]		$/Application	$56,454	$59,277	$48,499	$41,038
Sub-Program Expenditure per Building Permit Review[1]		$/Permit	$450	$889	$821	$762
Sub-Program Expenditure per Inspection[1]		$/Inspect	$130	$178	$164	$152
Building Permit Review Time		Ave Review Time	9 days	14 days	14 days	14 days
Development Review Time		Ave Review Time	26 weeks	24 weeks	24 weeks	24 weeks
Effectiveness						
Building Inspection Rollovers[2]	Target = 0	Ave./Month	10	0	0	0
Customer Service and Program Rating[3]	Target = 3.5	Rating 1 to 5	4.56	N/A	4.6	4.6
"Planning Review Process for New Development" Rating[3]	Target =3.5	Rating 1 to 5	4.52	N/A	4.6	4.6
"Building Permit Process" Rating[3]	Target =3.5	Rating 1 to 5	4.53	N/A	4.6	4.6
"Building/Construction Inspection Process" Rating[3]	Target =3.5	Rating 1 to 5	4.54	N/A	4.6	4.6

[1] Does not reflect cost to process application or conduct inspection. Reflects ratio of applications reviewed or inspection to all sub-program direct costs. Sub-program budget also covers items such as public outreach and special projects.

[2] Rollover is when there is not enough staffing to complete all scheduled inspections for the day and inspections rollover to the following business day.

[3] Based on evaluation survey rating customer service with rating on a scale of 4=Excellent, 3=Good, 2= Fair, 1=Poor. Rating scale changed to 1-5 starting in 2019.

** Increase due to re-roof permits from June 2018 hail storm.

Sub-Program 162/163: Development Review

Sub-Program Objectives: Review development applications and enforce the building, zoning and subdivision laws of the city to promote public health, safety, comfort, convenience, prosperity, general welfare and consumer protection.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	946,031	935,020	832,640	(102,380)	-11%	842,870	10,230	1%
Supplies	15,904	14,960	16,650	1,690	11%	16,650	-	0%
Services	167,446	195,580	241,120	45,540	23%	241,120	-	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**1,129,381**	**1,145,560**	**1,090,410**	**(55,150)**	**-5%**	**1,100,640**	**10,230**	**1%**
Expenditures Per Resident	**53.23**	**53.95**	**51.31**	**(2.65)**	**-5%**	**51.74**	**0.43**	**1%**
Full-Time Equivalents (FTE's)	**8.51**	**8.51**	**8.68**	**0.17**	**2%**	**8.68**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Contractors Licenses	95,025	65,000	63,700	(1,300)	-2%	62,430	(1,270)	-2%
Construction Permits (Net of BAP's)	917,864	797,150	1,008,700	211,550	27%	710,880	(297,820)	-30%
Excavating Permits	64,446	50,000	50,000	-	0%	30,000	(20,000)	-40%
Other Minor Permits	594,720	250,000	262,500	12,500	5%	275,630	13,130	5%
Elevator Inspection Permits	30,210	28,500	28,500	-	0%	28,500	-	0%
Development Fees	50,571	45,450	124,540	79,090	174%	123,650	(890)	-1%
Total Sub-Program Revenue	**1,752,836**	**1,236,100**	**1,537,940**	**301,840**	**24%**	**1,231,090**	**(306,850)**	**-20%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**623,455**	**90,540**	**447,530**	**356,990**		**130,450**	**(317,080)**	

Community Design Program Key Indicators
Historic Preservation Sub-Program

Goals

Sustain an inclusive, family-friendly community with a small-town atmosphere, effective and efficient building services and effective preservation of the City's historic structures through a voluntary system.

Objectives

Provide incentives to preserve the historic character of old town to encourage the promotion and preservation of Louisville's history and cultural heritage. Provide incentives and processes to preserve historic buildings.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Historic Preservation Commission Public Hearings		# Processed	11	15	15	15
Subcommittee Reviews		# Processed	15	15	15	15
Social Histories Reports		# Reports	7	7	7	7
Outreach Events		# of Events	4	0	5	5
Special Projects (Preservation Master Plan, Historic Context Studies, etc.)		Hours	40	80	20	20
Efficiency						
Direct Cost per HPC Applications Processed[2]		$/# Processed	$21,761	$13,056	$13,056	$13,056
Direct Cost per Historic Preservation Administrative Review[1]		$/# Processed	$29,014	$26,112	$26,112	$26,112
Demolition Subcommittee Review Time		Average Review Time (Days)	10	14	14	14
Ratio of Grant Funds Awarded to Administrative Costs[2]		% Grants to Admin Costs	.6	1.0	.6	.6
Effectiveness						
Landmarked Structures	Target = 5	# per Year	3	6	6	6
Historic Structure Assessments Grants(HSA)	Target = 15	# per Year	9	15	15	15
Grants/Loans Approved	Target = $250,000	$	273,161	400,000	250,000	250,000
Engagement at Outreach Events	Target = 200	Total # of Participants	N/A*	0	200	200
Zoning Incentives	Target = 5	# Permits Using Bonuses	2	2	2	2
Demolition Stays Resulting in Preservation	Target = 1	% Resulting in Preservation	0	0	1	1

[1] Does not reflect cost to review the application but rather proportion of sub-program budget to applications processed. Reflects ratio of applications reviewed to all sub-program direct costs. Sub-program budget also covers items such as public outreach and special projects.

[2] Grant applications are voluntary. At times the City needs more outreach (admin costs) to get residents/businesses to apply for grants. Administrative time can be used on other projects.

* Was not counted in 2019

Sub-Program 165: Historic Preservation

Sub-Program Objectives: Provide incentives to preserve the historic character of old town to encourage the promotion and preservation of Louisville's history and cultural heritage. Provide incentives and processes to preserve historic buildings.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	106,442	108,930	107,620	(1,310)	-1%	109,260	1,640	2%
Supplies	229	750	800	50	7%	800	-	0%
Services, Grants, & Contributions	162,202	313,280	286,830	(26,450)	-8%	286,830	-	0%
Capital Outlay	-	208,000	-	(208,000)	-100%	-	-	
Total Sub-Program Expenditures	**268,873**	**630,960**	**395,250**	**(235,710)**	**-37%**	**396,890**	**1,640**	**0%**
Expenditures Per Resident	**12.67**	**29.72**	**18.60**	**(11.12)**	**-37%**	**18.66**	**0.06**	**0%**
Full-Time Equivalents (FTE's)	**1.07**	**1.09**	**0.99**	**(0.10)**	**-9%**	**0.99**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Sales & Use Taxes (0.125%)	788,635	674,100	724,320	50,220	7%	739,740	15,420	2%
Interest Earnings	62,745	45,000	21,270	(23,730)	-53%	30,470	9,200	43%
Loan Repayments	3,709	68,760	-	(68,760)	-100%	-	-	
Total Sub-Program Revenue	**855,089**	**787,860**	**745,590**	**(42,270)**	**-5%**	**770,210**	**24,620**	**3%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**586,216**	**156,900**	**350,340**	**193,440**		**373,320**	**22,980**	

PAGE LEFT INTENTIONALLY BLANK

Program 65: Economic Prosperity

Program Goal: Promote a thriving business climate that provides job opportunities, facilitates investment and produces reliable revenue to support City services.

Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	161,377	170,470	164,020	(6,450)	-4%	167,780	3,760	2%
Supplies	-	24,090	200	(23,890)	-99%	200	-	0%
Services	41,696	59,070	70,050	10,980	19%	75,780	5,730	8%
Capital Outlay	24,000	24,000	-	(24,000)	-100%	12,000	12,000	
Total Program Expenditures	**227,073**	**277,630**	**234,270**	**(43,360)**	**-16%**	**255,760**	**21,490**	**9%**
Expenditures Per Resident	**10.70**	**13.08**	**11.02**	**(2.05)**	**-16%**	**11.97**	**0.94**	**9%**
Full-Time Equivalents (FTE's)	**1.00**	**1.00**	**1.00**	**-**	**0%**	**1.00**	**-**	**0%**

Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
LRC Support Service Fees	60,000	60,000	60,000	-	0%	60,000	-	0%
URD Contributions for ES Grants	-	100,000	-	(100,000)	-100%	-	-	
Total Program Revenue	**60,000**	**160,000**	**60,000**	**(100,000)**	**-63%**	**60,000**	**-**	**0%**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures	**(167,073)**	**(117,630)**	**(174,270)**	**(56,640)**		**(195,760)**	**(21,490)**	

Economic Prosperity Program Key Indicators
Business Retention and Development Sub-Program

Goals

Promote a thriving business climate that provides job opportunities, facilitates investment, and produces reliable revenue to support City services.

Objectives

Maintain positive business relationships throughout the community and assist property owners, brokers, and companies in finding locations and/ or constructing new buildings in the City. Attract and retain a diverse mix of businesses that provide good employment opportunities for Louisville residents.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Context Data and General Information						
Licensed Businesses[1]		Units	960	944	925	940
Workload						
BAP Agreements Negotiated		Units	4	9	5	6
Meetings Facilitated[2]		Units	22	35	36	36
Retention Visits		Units	4	25	50	50
Lease Management (building & parking)		Items	3	3	3	3
Efficiency						
Project Construction Valuation per $1.00 BAP Incentive Paid		$	70.70	100	125	70
BAP Incentives Paid per Job Added[3]		$	89	4,900	1,000	1,000
Annual Sales & Use Tax $ per $1.00 BAP Incentive		$	6.33	6	10	5
Effectiveness						
Sales Tax $/Capita	Target = $740	$	16,086,625/ 21,216= 758	13,000,000/ 21,132= 612	14,500,000/ 21,253= 682	15,000,000/ 21,274= 705
Total Number of Louisville Employees	Target = 15,500	#	16,295	16,000	16,300	17,000
Median Household Income[4]	Target = $95,000	$	100,188	100,250	100,400	100,500
Investment in Louisville Commercial Property[5]	Target = $35,000,000	$	73,742,798	40,000,000	45,000,000	50,000,000
Vacancy Rates	Target = 10% Office 15% Retail 10% Industrial	Office %	8.95	8.87	9.68	9.57
		Retail %	15.30	10.04	11.67	10.98
		Industrial %	14.79	8.42	8.79	5.67

[1] Active, licensed in-city businesses.
[2] Includes meetings of the Louisville Revitalization Commission, Business Retention & Development Committee, and Economic Vitality Committee
[3] Calculated based on actual rebates paid to 2019 BAP recipients
[4] U.S. Census figure for the City of Louisville.
[5] Based upon noted value of commercial building permits.

Sub-Program 651: Business Retention & Development

Sub-Program Objectives: Maintain positive business relationships throughout the community and assist property owners, brokers, and companies in finding locations and/ or constructing new buildings in the City. Attract and retain a diverse mix of businesses that provide good employment opportunities for Louisville residents.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	161,377	170,470	164,020	(6,450)	-4%	167,780	3,760	2%
Supplies	-	24,090	200	(23,890)	-99%	200	-	0%
Services	41,696	59,070	70,050	10,980	19%	75,780	5,730	8%
Capital Outlay	24,000	24,000	-	(24,000)	-100%	12,000	12,000	
Total Sub-Program Expenditures	**227,073**	**277,630**	**234,270**	**(43,360)**	**-16%**	**255,760**	**21,490**	**9%**
Expenditures Per Resident	**10.70**	**13.08**	**11.02**	**(2.05)**	**-16%**	**12.02**	**1.00**	**9%**
Full-Time Equivalents (FTE's)	**1.00**	**1.00**	**1.00**	**-**	**0%**	**1.00**	**-**	**0%**

Sub-Program Revenue [1]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
LRC Support Service Fees	60,000	60,000	60,000	-	0%	60,000	-	0%
URD Contributions for ES Grants	-	100,000	-	(100,000)	-100%	-	-	
Total Sub-Program Revenue	**60,000**	**160,000**	**60,000**	**(100,000)**	**-63%**	**60,000**	**-**	**0%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(167,073)**	**(117,630)**	**(174,270)**	**(56,640)**		**(195,760)**	**(21,490)**	

Note:

[1] This sub-program table excludes all revenue and expenditures from the Urban Revitalization District

PAGE LEFT INTENTIONALLY BLANK

Program 10: Administration & Support Services

Program Goals: Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration and support.

Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	3,035,851	3,092,060	3,174,650	82,590	3%	3,226,220	51,570	2%
Supplies	268,638	237,940	211,550	(26,390)	-11%	206,650	(4,900)	-2%
Services	1,751,050	2,337,860	1,921,790	(416,070)	-18%	1,934,910	13,120	1%
Capital Outlay	317,939	410,620	1,215,110	804,490	196%	610,590	(604,520)	-50%
Total Program Expenditures	**5,373,478**	**6,078,480**	**6,523,100**	**444,620**	**7%**	**5,978,370**	**(544,730)**	**-8%**
Expenditures Per Resident	**253.27**	**286.29**	**306.93**	**20.64**	**7%**	**281.02**	**(25.91)**	**-8%**
Full-Time Equivalents (FTE's)	**29.118**	**29.228**	**28.810**	**(0.418)**	**-1%**	**28.790**	**(0.020)**	**0%**

Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
PEG Revenue	28,569	27,120	27,130	10	0%	27,340	210	1%
Boulder County Sustainability Grant	15,000	28,300	20,000	(8,300)	-29%	20,000	-	0%
Marijuana Licenses	26,550	11,030	6,000	(5,030)	-46%	6,000	-	0%
Liquor Licenses	14,503	14,000	15,000	1,000	7%	15,000	-	0%
Dog Licenses	6,899	7,000	7,000	-	0%	7,000	-	0%
Sales & Use Tax Licenses	81,650	93,900	103,290	9,390	10%	108,450	5,160	5%
Total Program Revenue	**173,171**	**181,350**	**178,420**	**(2,930)**	**-2%**	**183,790**	**5,370**	**3%**
Surplus/(Deficiency) of Program Revenue over Program Expendtiures	**(5,200,307)**	**(5,897,130)**	**(6,344,680)**	**(447,550)**		**(5,794,580)**	**550,100**	

Administration & Support Services Program Key Indicators
Governance & Administration Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Governance based on thorough understanding of the community's diverse interests executed through clear and effective policy direction. Administration that supports informed policy making, ensures the City has the financial capacity to sustain Council adopted levels of service, monitors and manages service delivery to maintain effectiveness and efficiency, and promotes a healthy organizational culture.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Public Meetings[1]		Meetings	49	50	50	50
City Council Agenda Items		Items	345	400	350	350
City Council Requests[2]		Items	100	100	100	100
Total All Funds Budget[3]		$	$53,214,800	$53,668,200*	$48,000,000	$50,000,000
Efficiency						
$ per Capita		Program $	$5,977,210	$5,696,000*	$5,000,000	$5,250,000
		Sub-Program $	$2,217,730	$1,411,980*	$1,200,000	$1,300,000
% of Total All Funds Budget[3]		Program %	11.2%	10.6%*	10.4%	10.5%
		Sub-Program %	4.1%	2.6%	2.5%	2.6%
Avg. Days to Respond to City Council Request		Days	3 days	3 days	3 days	3 days
Effectiveness						
Bond Rating	Target = AA+	S&P Rating	AA+	AA+	AA+	AA+
"Overall Performance of Louisville City Government" Rating[4]	Target = 5	Rating 1 to 5	4	4	5	5
"Quality of Services Provided by City" Rating[4]	Target = 5	Rating 1 to 5	4	4	5	5
"City Operates by Strong Values and Ethics" Rating[4]	Target = 5	Rating 1 to 5	4	4	5	5
"City is Going in the Right Direction" Rating[4]	Target = 5	Rating 1 to 5	4	4	5	5
"We do Things Efficiently and Well" Rating[4]	Target = 5	Rating 1 to 5	4	4	5	5
City Employee Satisfaction with Leadership[5]	Target = 5	Rating 1 to 5	4	4	5	5

[1] City Council regular meetings and study sessions.

[2] Items submitted for staff follow-up by City Council.

[3] Excludes interfund transfers.

[4] Based on evaluation survey rating from City Council, City Manager & Planning Commission with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor. Survey conducted every other year.

[5] Based on most recent Employee Survey results.

* Total all funds budget as adopted during budget process. Does not reflect adjustments related to COVID-19.

Sub-Program 101: Governance & Administration

Sub-Program Objectives: Governance based on thorough understanding of the community's diverse interests executed through clear and effective policy direction. Administration that supports informed policy making, ensures the City has the financial capacity to sustain Council adopted levels of service, monitors and manages service delivery to maintain effectiveness and efficiency, and promotes a healthy organizational culture.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	710,025	721,620	656,440	(65,180)	-9%	663,830	7,390	1%
Supplies	43,433	8,080	2,100	(5,980)	-74%	2,300	200	10%
Services	541,862	1,266,440 [1]	704,740	(561,700)	-44%	731,440	26,700	4%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**1,295,320**	**1,996,140**	**1,363,280**	**(632,860)**	**-32%**	**1,397,570**	**34,290**	**3%**
Expenditures Per Resident	**61.05**	**94.02**	**64.15**	**(29.87)**	**-32%**	**65.69**	**1.55**	**2%**
Full-Time Equivalents (FTE's)	**4.99**	**5.10**	**4.26**	**(0.84)**	**-16%**	**4.26**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
PEG Fees - Comcast	28,458	27,000	27,000	-	0%	27,000	-	0%
Other PEG Revenue	111	120	130	10	8%	340	210	162%
Total Sub-Program Revenue	**28,569**	**27,120**	**27,130**	**10**	**0%**	**27,340**	**210**	**1%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(1,266,751)**	**(1,969,020)**	**(1,336,150)**	**632,870**		**(1,370,230)**	**(34,080)**	

Note:

[1] Includes Emergency Solutions Grants and the Recovery & Improvement Program.

Administration & Support Services Program Key Indicators
Public Information & Involvement Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Easy and timely access to all relevant information about City programs and services. Processes that give anyone interested opportunities to get involved and influence decision making.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Newsletters Produced		Units	4	4*	4*	4*
Meetings Broadcast on Channel 8/ Streaming Online[1]		Units	47	60	50	50
Citizen Inquiries		Items	255	300	300	300
Website Content Updates Monthly		Updates/Month	220	400	400	400
Social Media Posts[2]		Items	199	246	300	350
Projects Posted on Engage Louisville		Items	5	5	10	10
Press Releases Issued		#	12	10	15	15
Community Workshops[3]		#	5	5	5	5
Efficiency						
Ave. Response Time/Citizen Inquiry		Days	2 days	2 days	2 days	2 days
Cost to Produce Newsletter per Capita		$	$2.10	$1.55*	$1.75*	$2.00
Effectiveness						
Website Enotification Subscribers	Target = 5,000	Subscribers	1,600	1,927	1,858	2,500
Website Visitors	Target = 400,000	Visitors	223,000	306,000	325,000	350,000
Social Media Followers[2]	Target = 7,000	Followers	4,500	6,109	6,500	7,000
Engage Louisville Users	Target = 1,000	Users	200	482	494	600
Attendees per Community Workshop	Target = 50	Attendees	30	30	40	40
"Opportunities to Participate in Community Matters" Rating[4]	Target = 5	Rating 1 to 5	N/A**	N/A**	N/A**	N/A**
"Information about City Council, Planning Commission and Other Official City Meetings" Rating[4]	Target = 5	Rating 1 to 5	N/A**	N/A**	N/A**	N/A**

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
"Louisville Website" Rating[5]	Target = 5	Rating 1 to 5	3	N/A***	4	4
"Information about City Plans and Programs" Rating[4]	Target = 5	Rating 1 to 5	N/A**	N/A**	N/A**	N/A**

[1] Includes City Council, Planning Commission and Historic Preservation Commission Meetings.

[2] Includes City of Louisville's Facebook and Twitter followers.

[3] Workshops not related to Community Design.

[4] Based on evaluation survey rating provided at community workshops with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

[5] Based on evaluation survey from website with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

*Only three newsletter were printed/mailed due to COVID-19 budget cuts. 1 newsletter was produced in PDF with a limited print run at City facilities.

** Started tracking community workshops in 2020 and did not host any in-person workshops due to COVID-19.

*** City to launch redesigned website in July 2020 and did not survey users as a result.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 102: Public Information & Involvement

Sub-Program Objectives: Easy and timely access to all relevant information about City programs and services. Processes that give anyone interested opportunities to get involved and influence decision making.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	343,201	420,950	420,380	(570)	0%	428,140	7,760	2%
Supplies	5,683	2,750	2,750	-	0%	2,750	-	0%
Services	100,216	94,200	92,520	(1,680)	-2%	92,520	-	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**449,100**	**517,900**	**515,650**	**(2,250)**	**0%**	**523,410**	**7,760**	**2%**
Expenditures Per Resident	**21.17**	**24.39**	**24.26**	**(0.13)**	**-1%**	**24.60**	**0.34**	**1%**
Full-Time Equivalents (FTE's)	**4.05**	**4.05**	**4.02**	**(0.03)**	**-1%**	**4.020**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(449,100)**	**(517,900)**	**(515,650)**	**-**		**(523,410)**	**(7,760)**	

Administration & Support Services Program Key Indicators
Sustainability Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Use environmental, economic, and human resources to meet present and future needs without compromising the ecosystems on which we depend. Actively pursue energy efficient upgrades to realize cost savings and reduce environmental impacts.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Sustainability Events and Programs[1]		#	9	5	9	10
Sustainability Communications[2]		Items	63	65	65	70
Efficiency						
Average Cost per Sustainability Event		$/Event	$315	$150	$350	$350
Effectiveness						
Residential Waste Diversion[3]	Target = 55%	%	45%	52%	55%	55%
Commercial Waste Diversion[4]	Target = 37%	%	15%	15%	16%	17%
Community GHG Emissions[5]	Target = 170,000	MTCO2e	161,560	162,000	165,000	175,000
Community Energy Use/per Capita (Electricity)[6]	Target = 2,700	kWh/Capita	2,539	2,700	2,600	2,550
Water Use/per Capita	Target = 52,000	Gallons/Capita	46,427	47,000	49,000	50,000
"Environmental Sustainability as City priority" Rating[7]	Target = 95%	% High or Medium	95%	95%	91%	91%

[1] Includes Sustainability Series, Green Business Program, Energy Future Collaboration, zero waste events, etc. Due to COVID, 2020 events and programs are expected to decline.

[2] Includes website updates, social media, press releases, evaluation surveys, City Manager updates, community updates, digital newsletter, graphics, reports, LSAB packets and agendas, etc.

[3] Due to change in City hauler in September 2019, residential diversion only covers September to December 2019.

[4] Commercial diversion collected from ReTRAC hauler reporting.

[5] Based on most recent annual Xcel Community Energy Report. Measure in MTCO2e includes both electricity usage and natural gas. With large scale developments currently being evaluated, community-wide GHG are not predicted to decrease, but increase in 2021 and 2022.

[6] Based on most recent Xcel Community Energy Report (Residential kWh from Xcel energy/population = kWh per capita). Predicted to increase in 2020 due to work and study from home and other COVID effects that might increase residential usage.

[7] Based on most recent Citizen Survey results. Previously asked in 2016 Citizen Survey as "Encouraging Sustainability for Both Residential and Commercial Properties" Rating.

Sub-Program 103: Sustainability

Sub-Program Objectives: Use environmental, economic, and human resources to meet present and future needs without compromising the ecosystems on which we depend. Actively pursue energy efficient upgrades to realize cost savings and reduce environmental impacts.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	42,241	56,440	63,420	6,980	12%	64,680	1,260	2%
Supplies	3,659	5,050	4,900	(150)	-3%	4,900	-	0%
Services	7,047	69,150	68,550	(600)	-1%	68,550	-	0%
Capital Outlay	30,166	25,000	746,400	721,400	2886%	120,000	(626,400)	-84%
Total Sub-Program Expenditures	**83,113**	**155,640**	**883,270**	**727,630**	**468%**	**258,130**	**(625,140)**	**-71%**
Expenditures Per Resident	**3.92**	**7.33**	**41.56**	**34.23**	**467%**	**12.13**	**(29.43)**	**-71%**
Full-Time Equivalents (FTE's)	**0.61**	**0.84**	**0.89**	**0.05**	**6%**	**0.89**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Boulder County Sustainability Grant	15,000	28,300	20,000	(8,300)	-29%	20,000	-	0%
Total Sub-Program Revenue	**15,000**	**28,300**	**20,000**	**(8,300)**	**-29%**	**20,000**	**-**	**0%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(68,113)**	**(127,340)**	**(863,270)**	**(729,700)**		**(238,130)**	**625,140**	

Administration & Support Services Key Indicators
City Clerk/Public Records Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Provide efficient and transparent processes for residents to access public documents and notice of public hearings/events. Transparent, consistent and responsive management of the licensing authority and special events permits.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Public Information Requests Filled		Requests	188	200	200	200
City Council Agenda Items[1]		Items	387	400	350	350
Board & Commission Applications Processed		Items	55	45	60	60
Special Event Permits Processed		Items	44	16	35	35
Open Government Trainings Offered		Units	4	6	4	6
Liquor/Marijuana Licenses Processed[2]		Items	114	135	120	120
Pages Added to Records Archive		Pages	109,122	165,000	125,000	125,000
Efficiency						
Open Government Training Cost per Attendee		$/Attendee	$71	$80	$80	$80
Ave. Special Event Permit Processing Time[3]		Hours per Permit	2.5	2.5	2.5	2.5
Effectiveness						
Overall Rating of Dog License Program[4]	Target = 5	Rating 1 to 5	5	5	5	5
Meeting Minutes are Accurate[5]	Target = 5	Rating 1 to 5	5	5	5	5
Meeting Minutes are Completed within Deadline[5]	Target = 5	Rating 1 to 5	5	5	5	5
Overall Rating of Liquor/Marijuana License Program	Target = 5	Rating 1 to 5	4.8	5	5	5

[1] Includes regular City Council meetings, Special City Council Meetings, and Study Sessions.

[2] Includes any action (application, renewal, show cause hearing, etc.) taken on a license and all special event liquor licenses.

[3] Time for Clerk's Office, Parks, Operations, and Police for permit review and processing.

[4] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

[5] Based on evaluation survey rating from City Council, City Manager & Planning Commission with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor. Survey conducted every other year.

* New metric that will be incorporated into customer service survey starting in 2019.

Sub-Program 111: City Clerk & Public Records

Sub-Program Objectives: Provide efficient and transparent processes for residents to access public documents and notice of public hearings/events. Transparent, consistent and responsive management of the licensing authority and special events permits.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	268,291	258,350	244,270	(14,080)	-5%	247,510	3,240	1%
Supplies	3,230	2,370	1,270	(1,100)	-46%	1,270	-	0%
Services	82,101	76,180	84,500	8,320	11%	84,500	-	0%
Capital Outlay	7,771	-		-		-	-	
Total Sub-Program Expenditures	**361,393**	**336,900**	**330,040**	**(6,860)**	**-2%**	**333,280**	**3,240**	**1%**
Expenditures Per Resident	**17.03**	**15.87**	**15.53**	**(0.34)**	**-2%**	**15.67**	**0.14**	**1%**
Full-Time Equivalents (FTE's)	**3.15**	**3.15**	**3.25**	**0.10**	**3%**	**3.25**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Marijuana Licenses	26,550	11,030	6,000	(5,030)	-46%	6,000	-	0%
Liquor Licenses	14,503	14,000	15,000	1,000	7%	15,000	-	0%
Dog Licenses	6,899	7,000	7,000	-	0%	7,000	-	0%
Total Sub-Program Revenue	**47,952**	**32,030**	**28,000**	**(4,030)**	**-13%**	**28,000**	**-**	**0%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(313,441)**	**(304,870)**	**(302,040)**	**2,830**		**(305,280)**	**(3,240)**	

Administration & Support Services Program Key Indicators
Legal Support Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration and support.

Objectives

Effective, cost efficient and responsive legal advice for City Council, Management, and staff in legal matters pertaining to their official powers and duties. Represent the City in all legal proceedings, finalize all legal documents for the City.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
City Legal Work[1]		Hours	2034	2050	2050	2050
Water Attorney Legal Work		Hours	223	245	230	230
Urban Renewal Legal Work		Hours	78	80	80	80
Education/Trainings Offered[2]		Units	4	6	4	6
Efficiency						
City Legal Work $/Year		$	$388,611	$390,000	$400,000	$400,000
Water Legal Work $/Year		$	$50,392	$95,000	$90,000	$90,000
Urban Renewal Work $/Year		$	$16,000	$16,000	$16,000	$16,000
Effectiveness						
Customer Service Survey Results[3]	Target = 5	Rating 1 to 5	N/A	4	4	4

[1] Includes formal and informal legal opinions or interpretations, research, and litigation by the City Attorney.

[2] Open government trainings also included in City Clerk/Public Records Sub-Program.

[3] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor. Conducted by Legal Committee starting in 2019.

Sub-Program 121: Legal Support

Sub-Program Objectives: Effective, cost efficient and responsive legal advice for City Council, Management, and staff in legal matters pertaining to their official powers and duties. Represent the City in all legal proceedings, finalize all legal documents for the City.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	-	-	-	-		-	-	
Supplies	-	-	-	-		-	-	
Services	408,720	330,000	400,000	70,000	21%	400,000	-	0%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**408,720**	**330,000**	**400,000**	**70,000**	**21%**	**400,000**	**-**	0%
Expenditures Per Resident	**19.26**	**15.54**	**18.82**	**3.28**	**21%**	**18.80**	**(0.02)**	**0%**
Full-Time Equivalents (FTE's)	**-**	**-**	**-**	**-**		**-**	**-**	

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(408,720)**	**(330,000)**	**(400,000)**	**(70,000)**		**(400,000)**	**-**	

Administration & Support Services Program Key Indicators
Human Resources & Organizational Development Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Be an employer of choice, with low employee turnover and high morale. Attract and retain highly qualified and dedicated employees by providing competitive compensation and benefits, effective employee training, and ongoing career and professional development opportunities. Maintain a positive work environment through regular position classification and review, workforce planning, salary administration and employee relations. Maintain a safe workplace through employee safety training.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Citywide FTEs		FTE Positions	262.04	235.12	238	240
Citywide Employees (Full & Part Time)		Active Employees	581	300	320	350
Recruiting/Hiring/Screening (Vacant Positions Filled)		Positions	256	175	225	255
Applications Reviewed		Applications	2,989	2,000	2,900	3,550
Training Classes Offered to Employees		Classes	27	40	45	45
Personnel Actions (PA) processed		PAs	2,833	2,500	2,500	2,550
Employee Relations Cases[1]		Cases	40	30	20	20
Volunteer Backgrounds and Verifications of Employment processed		Number Completed	59/89	40/85	75/90	75/90
Unemployment Claims		Number Processed	16	120	50	25
Efficiency						
$ Per FTE (Benefits)[2]		$	$12,235	$12,900	$13,500	$14,000
Average Time Between Position Closed & Offer Made[3]		Calendar Days	25	30	30	30
Ratio of HR Staff per City-Wide Employees		HR /City-Wide employees	1:116	1:50	1:53	1:58
HR Budget/General Fund Expenditures[4]		%/General Fund	3.25%	3.48%	TBD	TBD
Effectiveness						
City Employee Satisfaction with Climate[5]	Target = 3.75	Rating 1 to 4	3.88 = Very Positive	Conducted in odd years	3.90	Conducted in odd years
Employee Turnover	Target = 10%	% Turnover among FTEs	16%	10%	10%	10%
Performance Appraisals Completed on Schedule	Target = 75%	% Completed within 30 Days of Due Date	48.4%	52.3%	55%	60%
Satisfaction Rating for Training Classes Offered[6]	Target = 90%	Rating 1 to 5	Average of 4.4 on 5 point scale or 89%	Average of 4.3 on a 5 point scale or	Average of 4.3 on a 5 point scale or	Average of 4.3 on a 5 point scale or

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
			positive response	88% positive response	88% positive response	88% positive response
Workers Compensation Rating	Target = .75	Experience Mod	.91	.92	.90	.89

[1] Case defined as coaching opportunity or situation that requires extended follow-up (more than one hour) and assistance from Human Resources for resolution.

[2] This indicates cost of Health, Dental, and Vision benefits.

[3] Data based on date position was closed until date position is offered to the candidate).

[4] General Fund expenditures (excluding interfund transfers).

[5] Based on most recent Employee Survey results: Very Positive = 3.75+, Positive = 3.45-3.74, Somewhat positive = 3.23-3.44, Neutral = 3.01-3.22, Negative = 3.0 and below. Survey conducted every other year.

[6] Based on evaluation survey rating customer service with rating on a scale of 1-5.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 131: Human Resources & Organizational Development

Sub-Program Objectives: Be an employer of choice, with low employee turnover and high morale. Attract and retain highly qualified and dedicated employees by providing competitive compensation and benefits, effective employee training, and ongoing career and professional development opportunities. Maintain a positive work environment through regular position classification and review, workforce planning, salary administration and employee relations. Maintain a safe workplace through employee safety training.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	431,094	476,830	496,500	19,670	4%	504,810	8,310	2%
Supplies	16,514	3,730	8,900	5,170	139%	3,900	(5,000)	-56%
Services	119,167	110,990	158,330	47,340	43%	136,000	(22,330)	-14%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**566,775**	**591,550**	**663,730**	**72,180**	**12%**	**644,710**	**(19,020)**	**-3%**
Expenditures Per Resident	**26.71**	**27.86**	**31.23**	**3.37**	**12%**	**30.31**	**(0.92)**	**-3%**
Full-Time Equivalents (FTE's)	**4.00**	**4.00**	**4.73**	**0.73**	**18%**	**4.73**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(566,775)**	**(591,550)**	**(663,730)**	**(72,180)**		**(644,710)**	**19,020**	

Administration & Support Services Program Key Indicators
Finance, Accounting & Tax Administration Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Provide financial services in an efficient and effective manner and financial reporting that is accurate, timely, relevant, and transparent. Develop, maintain, and monitor financial policies and internal controls to ensure the safeguarding of public assets and organizational compliance with laws, regulations, and Council directives. Provide an efficient, effective, and transparent budget developing, reporting, and monitoring process. Provide other financial services, such as long-term financial planning, debt administration, cash and investment management, cash disbursements, cash collections, and front counter services.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
Journal Entries Posted		Entries	4,670	4,870	4,960	5,040
Accounts Payable & P-Card Transactions		Transactions	9,962	9,500	10,000	10,250
Receipts Processed		Transactions	36,614	34,000	35,000	35,000
Sales & Use Tax Returns Processed		Returns	22,651	23,000	23,000	23,000
Payroll Checks & NOD's Processed		Transactions	10,372	8,400	9,500	10,500
Utility Bills Processed		Billings	87,578	87,600	87,800	87,900
Combined Utility Revenue Collected[1]		Dollars	$10,263,944	$10,500,000	$10,900,000	$11,200,000
Average Cash & Investment Balance and Rate of Return		Average $'s	$54,700,000	$55,500,000	$55,000,000	$55,000,000
		Rate of Return	2.127%	1.000%	0.075%	1.000%
Efficiency						
Direct Op Cost to Process One PR Trans		Cost/Trans ($'s)	$7.03	$8.80	$7.80	$7.40
Direct Op Cost to Process One AP Trans		Cost/Trans ($'s)	$7.07	$5.90	$5.60	$5.70
Direct Op Cost to Process One Utility Bill		Cost/Bill ($'s)	$0.86	$0.90	$0.94	$0.99
Effectiveness						
Unmodified Audit Opinion	Target = Yes	Yes/No	Yes	Yes	Yes	Yes
GFOA CAFR and Budget Awards	Target = Yes	Yes/No	Yes	Yes	Yes	Yes
Revenue Forecast Accuracy[2]	Target = 95%	Accuracy	93.8%	92.5%	95.0%	95.0%
Sales & Use Tax Audit Evaluation Rating[3]	Target = 4	Percent Favorable	5	4	4	4
Sales/Use Tax Training Evaluation Rating[3]	Target = 5	Percent Favorable	5	5	5	5

[1] Includes water, wastewater, and storm water user fees (excludes tap fees).

[2] Excludes interfund transfers.

[3] Based on evaluation cards submitted at conclusion of each audit and each training program with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

Sub-Program 151: Finance, Accounting, & Tax Administration

Sub-Program Objectives: Provide financial services in an efficient and effective manner and financial reporting that is accurate, timely, relevant, and transparent. Develop, maintain, and monitor financial policies and internal controls to ensure the safeguarding of public assets and organizational compliance with laws, regulations, and Council directives. Provide an efficient, effective, and transparent budget developing, reporting, and monitoring process. Provide other financial services, such as long-term financial planning, debt administration, cash and investment management, cash disbursements, cash collections, and front counter services.

Sub-Program Expenditures

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	601,068	529,100	609,210	80,110	15%	620,130	10,920	2%
Supplies	3,835	2,400	2,400	-	0%	2,400	-	0%
Services	120,019	102,040	112,400	10,360	10%	121,150	8,750	8%
Capital Outlay	-	-	-	-		-	-	
Total Sub-Program Expenditures	**724,922**	**633,540**	**724,010**	**90,470**	**14%**	**743,680**	**19,670**	**3%**
Expenditures Per Resident	**34.17**	**29.84**	**34.07**	**4.23**	**14%**	**34.96**	**0.89**	**3%**
Full-Time Equivalents (FTE's)	**5.58**	**5.58**	**5.63**	**0.05**	**1%**	**5.63**	**-**	**0%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Sales & Use Tax Licenses	81,650	93,900	103,290	9,390	10%	108,450	5,160	5%
Total Sub-Program Revenue	**81,650**	**93,900**	**103,290**	**9,390**	**10%**	**108,450**	**5,160**	**5%**
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(643,272)**	**(539,640)**	**(620,720)**	**(81,080)**		**(635,230)**	**(14,510)**	

Administration & Support Services Program Key Indicators
Information Technology Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs. Provide outstanding internal customer service to efficiently resolve employee help desk issues.

INDICATOR		UNIT	2019 ACTUAL	2020 PROJECTED	2021 PROJECTED	2022 PROJECTED
Context Data and General Information						
IT FTEs		FTE Positions	5.35	5.12	5.35	5.35
Citywide FTEs		FTE Positions	262.04	235.12	238	240
Citywide Employees (Full & Part Time)		Active Employees	581	300	320	350
Workload						
Data Networks Supported (VLANS)		Items	79	111	120	120
Enterprise Devices Supported		Items	942	1050	1050	1050
Servers Supported		Items	67	81	75	75
Workstations Supported		Items	341	363	350	350
Total Help Desk Tickets		Items	1925	2600	2400	2400
Enterprise Applications Supported		Items	40	43	47	47
Efficiency						
IT Expense per FTE[1]		Expense/FTE	$1,493	$1,439	$1,422	$1,409
IT Budget/General Fund Expenditures[1]		%/General Fund	2.27%	1.90%	1.90%	2.27%
Average Expenditures Per Workstation		$/Workstation	$2,000	$2,000	$1,800	$1,800
Effectiveness						
IT-to-City Staff FTE Ratio	Target = 2.50%	% of FTE	2.04%	2.18%	2.25%	2.23%
Infrastructure Availability	Target = 99%	% of Time	99.99%	99.99%	99.99%	99.99%
Performance Rating on Internal Survey[2]	Target = High	High/Med/Low	HIGH	HIGH	HIGH	HIGH
% RUN Operations (Standard 80%)	Target = 75%	%	40%	44%	60%	75%
% GROW Operations (Standard 15%)	Target = 15%	%	20%	28%	20%	15%
% TRANSFORM Operations (Std 5%)	Target = 10%	%	40%	28%	20%	10%

[1] General Fund expenditures (including interfund transfers as most are recurring).

[2] Based on evaluation survey rating customer service with rating on a scale of 5=Excellent, 4=Good, 3=Average, 2= Below Average, 1=Poor.

3 2019 IT Actual General Fund Budget $391,243.31

4 2020 IT Projected General Fund Budget $338,320.00

Sub-Program 171: Information Technology

Sub-Program Objectives: Maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs. Provide outstanding internal customer service to efficiently resolve employee help desk issues.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	494,603	484,960	542,420	57,460	12%	552,300	9,880	2%
Supplies	161,186	182,520	156,850	(25,670)	-14%	156,850	-	0%
Services	92,599	84,800	83,870	(930)	-1%	83,870	-	0%
Capital Outlay	269,976	385,620	393,710	8,090	2%	345,590	(48,120)	-12%
Total Sub-Program Expenditures	**1,018,364**	**1,137,900**	**1,176,850**	**38,950**	**3%**	**1,138,610**	**(38,240)**	-3%
Expenditures Per Resident	**48.00**	**53.59**	**55.37**	**1.78**	**3%**	**53.52**	**(1.85)**	**-3%**
Full-Time Equivalents (FTE's)	**5.35**	**5.12**	**4.62**	**(0.50)**	**-10%**	**4.62**	**-**	**0%**

Sub-Program Revenue [1]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(1,018,364)**	**(1,137,900)**	**(1,176,850)**	**(38,950)**		**(1,138,610)**	**38,240**	

Note:

[1] This sub-program table excludes all revenue and expenditures from the Technology Management Fund.

PAGE LEFT INTENTIONALLY BLANK

Sub-Program 181: Fleet Maintenance

Program Goals: Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration and support.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Personnel	1,743	1,710	1,810	100	6%	1,850	40	2%
Supplies	5,092	4,860	4,930	70	1%	4,830	(100)	-2%
Services	9,420	5,150	5,380	230	4%	5,380	-	0%
Capital Outlay	-	-	-	-		10,000	10,000	
Total Sub-Program Expenditures	**16,255**	**11,720**	**12,120**	**400**	**3%**	**22,060**	**9,940**	**82%**
Expenditures Per Resident	**0.77**	**0.55**	**0.57**	**0.02**	**3%**	**1.04**	**0.47**	**82%**
Full-Time Equivalents (FTE's)	**0.02**	**0.02**	**0.02**	**-**	**0%**	**0.02**	**-**	**0%**

Sub-Program Revenue [1]

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(16,255)**	**(11,720)**	**(12,120)**	**(400)**		**(22,060)**	**(9,940)**	

Note:

[1] This sub-program table excludes all revenue and expenditures from the Fleet Management Fund.

Administration & Support Services Key Indicators
Facilities Maintenance Sub-Program

Goals

Ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective and efficient governance, administration, and support.

Objectives

Provide and manage facilities that maintain efficient and effective operations and promote environmental and economic sustainability.

INDICATOR		UNIT	2019 ACTUAL	2020 ESTIMATED	2021 PROJECTED	2022 PROJECTED
Workload						
City Facilities Managed[1]		#	31	31	31	31
Efficiency						
BTUs/Gross Square Foot for City Hall		kBTU/GSF	64	60	60	60
BTUs/Gross Square Foot for City Services		kBTU/GSF	67	60	60	60
BTUs/Gross Square Foot for Library		kBTU/GSF	148	130	130	130
BTUs/Gross Square Foot for Recreation/Senior Center		kBTU/GSF	265	200	200	200
BTUs/Gross Square Foot for Police/Court		kBTU/GSF	134	120	120	120
City Hall Water Usage		Gallons	76,000	80,000	80,000	80,000
City Services Water Usage		Gallons	4,160,000	4,000,000	4,000,000	4,000,000
Library Water Usage		Gallons	272,000	270,000	270,000	270,000
Recreation/Senior Center Water Usage		Gallons	3,060,000	3,000,000	3,000,000	3,000,000
Police/Court Water Usage		Gallons	1,693,000	1,600,000	1,600,000	1,600,000
Annual City Fleet Fuel Consumption		Gallons	56,752	57,000	57,000	57,000
City Energy Upgrade Cost Savings		$ Saved	$0	$0	$0	$0
Effectiveness						
City Facility GHG Emissions[2]	Target = 5,000	MTC02	NA*	NA*	NA*	NA*

[1] Equals number of buildings listed in Facilities module of Lucity.

[2] GHG emissions are measured in MTCO2 and capture emissions from electricity and natural gas usage at nine major City facilities: Library, Recreation Center, Police, City Hall, City Services, Wastewater, North Water Treatment, South Water Treatment, and Golf Clubhouse.

* Data should be available starting in 2021 – staff is currently onboarding all facilities into EnergyStar.

Sub-Program 191: Facilities Maintenance

Sub-Program Objectives: Provide and manage facilities that maintain efficient and effective operations and promote environmental and economic sustainability.

Sub-Program Expenditures [1]

Expenditure Category	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
	Actual	Estimate	Budget	of Change	of Change	Budget	of Change	of Change
Personnel	143,585	142,100	140,200	(1,900)	-1%	142,970	2,770	2%
Supplies	26,006	26,180	27,450	1,270	5%	27,450	-	0%
Services	269,899	198,910	211,500	12,590	6%	211,500	-	0%
Capital Outlay	10,026	-	75,000	75,000		135,000	60,000	80%
Total Sub-Program Expenditures	**449,516**	**367,190**	**454,150**	**86,960**	**24%**	**516,920**	**62,770**	**14%**
Expenditures Per Resident	**21.19**	**17.29**	**21.37**	**4.07**	**24%**	**24.30**	**2.93**	**14%**
Full-Time Equivalents (FTE's)	**1.37**	**1.37**	**1.39**	**0.02**	**1%**	**1.37**	**(0.02)**	**-1%**

Sub-Program Revenue

Revenue Description	2019 Actual	2020 Estimate	2021 Budget	Amount of Change	Percent of Change	2022 Budget	Amount of Change	Percent of Change
Total Sub-Program Revenue	**-**	**-**	**-**	**-**		**-**	**-**	
Surplus/(Deficiency) of Sub-Program Revenue over Expendtiures	**(449,516)**	**(367,190)**	**(454,150)**	**(86,960)**		**(516,920)**	**(62,770)**	

Note:

[1] Includes building maintenance for City Hall, Austin Niehoff, and City Services Facility.

PAGE LEFT INTENTIONALLY BLANK

City of Louisville

COLORADO • SINCE 1878

2021-2022 Biennial Operating & Capital Budget

General Fund Tab

City of Louisville, Colorado
2021 - 2022 Biennial Budget
General Fund

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Beginning Fund Balance		**10,528,139**	**10,808,964**	**10,808,964**	**8,519,384**	**7,082,434**
General Revenue						
101001-411000	Property Tax	3,301,562	3,445,850	3,445,850	3,613,280	3,790,080
101001-413100	Sales Tax	9,426,940	8,012,900	8,201,440	8,775,540	9,214,320
101001-413101	Sales Tax Business Assistance	(26,187)	(22,420)	(23,380)	(2,880)	(40,640)
101001-413200	Use Tax - Consumer	1,089,958	653,970	817,470	940,090	1,034,100
101001-413201	Consumer Use Tax Bus Assist	-	-	-	(22,880)	(22,000)
101001-414100	Use Tax - Auto	1,426,929	856,160	1,070,200	1,230,730	1,353,800
101001-416000	Lodging Tax	454,714	181,890	181,890	227,360	284,200
101001-417000	Specific Ownership Tax	281,052	168,630	224,840	247,320	259,690
101001-418100	Franchise Tax - Xcel Energy	771,561	763,850	752,270	744,750	752,200
101001-418200	Telephone Tax	37,870	32,420	32,190	32,830	33,160
101001-418300	Franchise Tax - Comcast Cable	245,419	240,510	239,280	236,890	234,520
101001-419200	Penalty & Int on Delq Taxes	13,733	10,000	10,000	10,000	10,000
101001-419300	Penalty & Int on Sales Tax	158,560	90,000	90,000	90,000	90,000
101001-433000	Grant Revenues	634	-	-	-	-
101001-435200	Mineral Lease & Severance Tax	22,925	18,340	18,340	16,510	15,680
101001-435500	Motor Vehicle Registration Tax	72,568	73,290	73,290	74,020	74,760
101001-435600	Cigarette Tax	37,958	37,580	37,580	37,200	36,460
101001-435700	Marijuana Tax	141,483	152,090	162,710	170,850	175,980
101001-437110	Superior IGA - Sales Tax Sharing	71,285	64,160	64,160	67,370	68,720
101001-439000	Intergovernmental Revenue	-	-	7,800	-	-
101001-441100	Admin Fees-Bldr County Use Tax	28,762	21,350	26,110	26,130	16,890
101001-441120	Returned Check Fees	1,100	-	1,000	-	-
101001-441140	Car Charging Fee	2,293	-	2,000	2,000	2,000
101001-443010	Unclassified Charges for Servs	100	250	250	250	250
101001-443440	Recycling Revenue	509	-	-	-	-
101001-461000	Miscellaneous Revenues	70,328	25,000	45,000	45,000	45,000
101001-461100	Interest Earnings	237,276	100,000	150,000	70,840	92,950
101001-461110	Net Incr (Decr) in Fair Value	45,263	-	-	-	-
101001-462150	Solar Powr Renew Energy Credit	25,620	25,000	25,000	25,000	25,000
101001-463100	Real Property Rental Income	10,027	10,460	10,460	10,820	11,200
101001-465100	Insurance Recovery	81,116	-	-	-	-
101001-469100	Cash Over/Short	20	-	-	-	-
101001-492100	Proceeds from Sale of Assets	-	1,150	6,110	-	-
Total General Revenue		**18,031,377**	**14,962,430**	**15,671,860**	**16,669,020**	**17,558,320**
Administration & Support Services Revenue						
101010-421100	Sales & Use Tax License	81,650	93,900	93,900	103,290	108,450
101010-421110	Medical & Retail Marijuana Lic	26,550	6,000	11,030	6,000	6,000
101010-421200	Liquor License	14,503	14,000	14,000	15,000	15,000
101010-422600	Dog License	6,899	7,000	7,000	7,000	7,000
101010-434300	BC Sustainability Grant	15,000	28,300	28,300	20,000	20,000
Total Administration & Support Services Revenue		**144,602**	**149,200**	**154,230**	**151,290**	**156,450**
Community Design Revenue						
101016-421300	Contractors License	95,025	65,000	65,000	63,700	62,430
101016-421500	Construction Permit	928,079	917,810	917,810	1,047,000	710,880
101016-421501	Bldg Permit Business Assistanc	(10,215)	(131,230)	(130,660)	(38,300)	-
101016-421520	Excavating Permit	64,446	50,000	50,000	50,000	30,000
101016-421560	Minor Permits	594,720	250,000	250,000	262,500	275,630
101016-421590	Elevator Inspection Permit	30,210	28,500	28,500	28,500	28,500
101016-441310	Annexation Fees	4,190	-	-	-	-

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101016-441320	Development Fees	46,381	45,450	45,450	44,540	43,650
101016-441390	Special Planning Fees	-	80,000	-	80,000	80,000
Total Community Design Revenue		**1,752,836**	**1,305,530**	**1,226,100**	**1,537,940**	**1,231,090**
Public Safety & Justice Revenue						
101021-433000	Grant Revenue	9,607	-	-	-	-
101021-442130	DUI Restitution	192	-	-	-	-
101021-451100	Court Fines	128,348	96,260	96,260	115,510	127,060
Total Public Safety & Justice Revenue		**138,147**	**96,260**	**96,260**	**115,510**	**127,060**
Transportation Revenue						
101031-435100	Highway Users Tax	751,362	619,390	528,110	554,480	565,570
101031-435400	County Road and Bridge Tax	59,030	61,820	61,820	64,880	68,120
Total Transportation Revenue		**810,392**	**681,210**	**589,930**	**619,360**	**633,690**
Parks Revenue						
101051-421400	Arborist License	690	720	720	720	720
101051-422400	Boat Permit	2,600	3,000	7,200	7,200	7,200
Total Parks Revenue		**3,290**	**3,720**	**7,920**	**7,920**	**7,920**
Cultural Services Revenue						
101055-421700	Special Event Permit	7,380	2,900	2,900	6,500	6,500
101055-432560	State Grant - Libraries	-	11,430	11,430	-	-
101055-437100	Superior IGA - Library	325,287	350,690	350,690	368,040	386,440
101055-441210	Fall Festival	8,999	5,000	5,000	7,000	9,000
101055-441220	Fourth of July	6,185	-	-	6,000	6,000
101055-441520	Art Center Rentals	11,975	6,000	6,000	8,000	12,000
101055-441910	Cultural Council Ticket Sales	-	2,600	2,600	-	-
101055-447610	Library Account Pymnt Machine	4,305	1,000	1,000	3,500	4,300
101055-447620	Library Copies	101	-	100	-	-
101055-447650	Library - Rentals	990	1,800	1,800	2,000	2,200
101055-452100	Library Fines	29,246	17,000	16,040	7,080	7,080
101055-464143	Cultural Council Donations	-	14,690	14,690	-	-
101055-469160	Library Cash Over/Short	(40)	-	-	-	-
Total Cultural Services Revenue		**394,429**	**413,110**	**412,250**	**408,120**	**433,520**
Economic Prosperity Revenue						
101065-441600	LRC Support Service Fees	60,000	60,000	60,000	60,000	60,000
101065-464113	URD Contribution for ES Grants	-	100,000	100,000	-	-
Total Economic Prosperity Revenue		**60,000**	**160,000**	**160,000**	**60,000**	**60,000**
Interfund Transfers						
101001-980205	Tfer from PEG Fee Fund	25,000	25,000	25,000	20,000	-
101001-980207	Tfer from Hist Preserv Fund	54,210	55,840	55,840	144,860	147,950
Total Interfund Transfers		**79,210**	**80,840**	**80,840**	**164,860**	**147,950**
Total General Fund Revenue		**21,414,282**	**17,852,300**	**18,399,390**	**19,734,020**	**20,356,000**
Central Fund-Wide Charges						
101110-522500	Non-Capital Furn/Equip/Tools	40,956	6,780	6,780	-	-
101110-525100	Auto Expense-Parts & Repairs	267	200	200	200	200
101110-525300	Gas & Oil	310	500	500	500	500
101110-532100	Insurance	248,417	344,900	346,800	364,140	382,350
101110-532120	Insurance- Deductibles	32,236	25,000	25,000	25,000	25,000
101110-532200	Printing	9,416	8,000	8,000	8,000	8,000
101110-535030	Comm Svcs-Internet/Cable	9,396	10,000	10,000	18,000	18,000
101110-535200	Postage	17,830	17,000	17,000	17,000	17,000
101110-536000	Rentals-Equipment	-	7,680	7,680	-	-
101110-538170	Refunds	-	-	13,400	-	-

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101110-538999	Other Services and Charges	3,754	4,000	4,000	4,000	4,000
101110-540100	Prof Serv-Audit	24,456	27,000	27,000	27,000	27,000
101110-550020	Parts/Repairs/Maint-Equip	1,607	1,470	1,470	1,470	1,470
101110-550090	Parts/Repairs/Maint-Copiers	12,799	16,000	16,000	15,000	15,000
101110-580040	Computer Replacement	1,358	-	-	1,020	1,020
Total Central Fund-Wide Charges		**402,802**	**468,530**	**483,830**	**481,330**	**499,540**
City Council						
101121-511100	Variable Salaries	56,465	83,300	83,300	83,950	83,950
101121-512000	FICA Expense	4,425	6,370	6,370	6,420	6,420
101121-512200	Workers Compensation	18	30	30	20	20
101121-520100	Office Supplies	208	100	100	100	100
101121-532200	Printing	320	200	200	200	200
101121-532230	Dues/Subscriptions/Books	35,146	45,200	45,200	40,000	41,000
101121-538101	Travel, Training, & Meetings	9,311	5,000	6,400	11,400	6,400
101121-538110	Education-Ethics Training/Mat	47	-	-	-	2,500
101121-538420	Contributions & Grants	28,000	44,000	44,000	35,000	35,000
101121-538470	Emergency Solutions Grants	-	350,000	350,000	-	-
101121-538480	Recovery & Improvement Program	-	-	150,000		
101121-539125	Humane Society-Boulder Agree.	2,221	2,500	2,500	2,250	2,250
101121-539130	US 36	16,500	14,000	16,660	16,500	16,500
101121-540470	Prof Serv-Recording Fee	32	300	300	250	250
101121-540730	Citizen Opinion Survey	-	30,000	30,310	-	30,000
101121-540910	Prof Serv-Consulting	-	30,000	30,000	20,000	10,000
101121-580050	Contingency	12,221	20,000	20,000	10,000	10,000
Total City Council		**164,916**	**631,000**	**785,370**	**226,090**	**244,590**
City-Sponsored Events						
101122-537010	Fourth of July	33,280	1,800	1,800	25,000	25,000
101122-537020	Fall Festival	20,293	6,000	6,000	12,000	12,000
101122-537040	Festival of Lights	2,000	2,000	2,000	2,000	2,000
101122-537080	Other Special Event Costs	9,640	10,000	10,000	10,000	10,000
101122-537091	Street Faire DBA	66,519	50,000	50,000	75,000	75,000
101122-537092	Downtown Flowers and Winter Lights	64,445	50,000	50,000	75,000	75,000
Total City-Sponsored Events		**196,177**	**119,800**	**119,800**	**199,000**	**199,000**
Municipal Court						
101130-511000	Regular Salaries	110,273	109,900	109,900	111,610	112,530
101130-511100	Variable Salaries	2,375	6,290	6,290	6,420	6,540
101130-512000	FICA Expense	8,424	8,830	8,830	8,960	9,030
101130-512100	Retirement Contribution	6,065	6,040	6,040	6,140	6,190
101130-512200	Workers Compensation	123	90	90	200	200
101130-513000	Medical Insurance	6,579	7,000	7,000	7,110	7,760
101130-513100	Dental Insurance	1,087	1,090	1,090	1,070	1,090
101130-513200	Vision Insurance	233	230	230	230	240
101130-513300	Life, AD&D & LTD Insurance	1,084	1,090	1,090	1,090	1,100
101130-513400	Employee Assistance Plan	40	40	40	40	40
101130-520100	Office Supplies	103	200	200	200	200
101130-521200	Non-Capital Computer Hardware	197	2,450	2,450	2,450	2,450
101130-522500	Non-Capital Furn/Equip/Tools	1,025	1,500	1,500	500	500
101130-532200	Printing	6,717	3,000	3,000	3,000	3,000
101130-532230	Dues/Subscriptions/Books	325	450	450	450	450
101130-538101	Travel, Training, & Meetings	503	500	500	500	500
101130-538150	Court Costs-Jury/Witness Fees	-	300	300	300	300
101130-540130	Prof Serv-Judge Salary	31,655	34,000	34,000	34,000	34,000
101130-540415	Prof Serv-Bank Charges	1,448	3,300	1,500	1,500	1,500
101130-540910	Prof Serv-Consulting	1,300	7,000	7,000	2,000	2,000
101130-542000	Legal-General	44,029	47,000	47,000	47,000	47,000
101130-550020	Parts/Repairs/Maint-Equip	-	1,000	1,000	-	-

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101130-550100	Parts/Repairs/Maint-Software	7,230	7,500	7,500	7,500	7,500
101130-580040	Computer Replacement	742	-	-	560	560
Total Municipal Court		**231,558**	**248,800**	**247,000**	**242,830**	**244,680**
City Manager						
101141-511000	Regular Salaries	231,093	250,410	250,410	242,770	244,350
101141-511100	Variable Salaries	18,157	14,760	14,760	-	-
101141-511200	Overtime Pay	-	250	250	250	250
101141-512000	FICA Expense	16,533	17,720	17,720	15,610	15,640
101141-512100	Retirement Contribution	23,533	24,410	24,410	23,650	23,730
101141-512200	Workers Compensation	2,631	2,590	2,590	2,390	2,410
101141-513000	Medical Insurance	7,414	7,510	20,000	17,770	19,500
101141-513100	Dental Insurance	415	420	1,300	1,180	1,200
101141-513200	Vision Insurance	119	120	300	240	240
101141-513300	Life, AD&D & LTD Insurance	1,641	1,670	1,670	1,670	1,670
101141-513400	Employee Assistance Plan	45	50	50	50	50
101141-520100	Office Supplies	858	400	400	800	1,000
101141-521100	Computer Supplies-Software	-	-	-	400	400
101141-522500	Non-Capital Furn/Equip/Tools	833	-	-	-	-
101141-532200	Printing	1,331	500	850	500	500
101141-532220	Business and Auto Allowance	5,239	3,000	5,300	5,300	5,300
101141-532230	Dues/Subscriptions/Books	4,011	4,000	4,790	4,790	4,790
101141-535010	Communication Svcs-Cell Phone	338	200	500	500	500
101141-537030	Volunteer Appreciation	1,895	-	-	2,000	2,000
101141-538101	Travel, Training, & Meetings	16,886	10,000	10,000	10,000	10,000
101141-538999	Other Services and Charges	-	50	50	-	-
101141-540900	Prof Serv - Other	6,738	5,000	9,900	15,000	10,000
101141-540910	Prof Serv-Consulting	16,843	33,160	38,750	20,000	15,000
101141-580040	Computer Replacement	1,489	-	-	1,120	1,120
101141-580050	Contingency	4,163	5,000	5,000	5,000	5,000
Total City Manager		**362,203**	**381,220**	**409,000**	**370,990**	**364,650**
Cable Television						
101142-511100	Variable Salaries	27,878	24,930	24,930	25,430	25,930
101142-512000	FICA Expense	2,170	1,910	1,910	1,950	1,980
101142-512200	Workers Compensation	21	20	20	20	20
101142-522060	Operating Supplies-AudioVisual	-	100	100	100	100
Total Cable Television		**30,069**	**26,960**	**26,960**	**27,500**	**28,030**
ADA Compliance						
101143-540910	Prof Serv-Consulting	504	500	500	5,000	5,000
Total ADA Compliance		**504**	**500**	**500**	**5,000**	**5,000**
Community Facilitation						
101144-511000	Regular Salaries	261,530	329,090	329,090	332,030	336,290
101144-511100	Variable Salaries	10,299	2,170	2,170	2,190	2,230
101144-511200	Overtime Pay	6,419	2,650	3,400	2,650	2,650
101144-512000	FICA Expense	20,516	24,820	24,820	25,020	25,340
101144-512100	Retirement Contribution	14,873	18,440	18,440	18,390	18,630
101144-512200	Workers Compensation	3,148	3,470	3,470	3,320	3,360
101144-512300	Unemployment Compensation	-	-	1,480	-	-
101144-513000	Medical Insurance	21,386	31,580	31,580	30,410	33,200
101144-513100	Dental Insurance	2,041	2,850	2,850	2,840	2,900
101144-513200	Vision Insurance	214	270	270	230	220
101144-513300	Life, AD&D & LTD Insurance	2,683	3,260	3,260	3,180	3,210
101144-513400	Employee Assistance Plan	93	120	120	120	110
101144-520100	Office Supplies	532	500	500	500	500
101144-521100	Computer Supplies-Software	2,987	1,600	1,850	1,850	1,850
101144-521200	Non-Capital Computer Hardware	1,620	-	-	-	-
101144-522900	Miscellaneous Supplies	162	-	-	-	-

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101144-523100	Uniforms and Clothing	383	400	400	400	400
101144-530320	Web Site Maintenance	29,568	30,430	30,430	30,430	30,430
101144-532000	Advertising/Marketing	3,965	5,000	5,000	5,000	5,000
101144-532200	Printing	43,088	38,000	38,000	38,000	38,000
101144-532220	Business and Auto Allowance	3,257	1,100	3,000	3,000	3,000
101144-532230	Dues/Subscriptions/Books	40	170	170	170	170
101144-535010	Communication Svcs-Cell Phone	481	330	500	500	500
101144-535200	Postage	13,899	13,000	13,000	4,000	4,000
101144-538101	Travel, Training, & Meetings	686	-	100	2,000	2,000
101144-540900	Prof Serv-Other	4,669	4,000	4,000	9,000	9,000
101144-580040	Computer Replacement	562	-	-	420	420
Total Community Facilitation		**449,101**	**513,250**	**517,900**	**515,650**	**523,410**
Economic Development						
101145-511000	Regular Salaries	101,876	132,210	132,210	129,520	131,590
101145-511100	Variable Salaries	32,650	-	-	-	-
101145-512000	FICA Expense	9,570	9,650	9,650	9,720	9,880
101145-512100	Retirement Contribution	5,215	7,270	7,270	7,120	7,240
101145-512200	Workers Compensation	1,175	1,620	1,620	1,520	1,550
101145-513000	Medical Insurance	9,343	16,980	16,980	14,030	15,390
101145-513100	Dental Insurance	761	1,400	1,400	760	770
101145-513200	Vision Insurance	124	210	210	210	220
101145-513300	Life, AD&D & LTD Insurance	648	1,100	1,100	1,110	1,110
101145-513400	Employee Assistance Plan	16	30	30	30	30
101145-520100	Office Supplies	-	200	530	200	200
101145-521100	Computer Supplies-Software	-	700	700	-	-
101145-522000	Operating Supplies	-	-	22,860	-	-
101145-532000	Advertising/Marketing	2,775	3,000	3,000	3,000	3,000
101145-532200	Printing	110	500	500	500	500
101145-532220	Business and Auto Allowance	446	2,000	3,000	3,000	3,000
101145-532230	Dues/Subscriptions/Books	540	1,650	1,650	1,300	1,300
101145-535010	Communication Svcs-Cell Phone	354	600	600	600	600
101145-535200	Postage	-	50	50	-	-
101145-536050	Parking & Parking Lot Leases	21,392	23,780	21,400	24,500	25,230
101145-538101	Travel, Training, & Meetings	4,758	870	870	870	870
101145-538140	Chamber of Commerce	5,000	5,000	5,000	25,000	30,000
101145-540900	Prof Serv-Other	5,695	13,000	13,000	5,000	5,000
101145-546130	Prof Serv-Business Dvmt Prog	256	10,000	10,000	5,000	5,000
101145-546140	Prof Serv-Real Estate Appr	-	1,000	-	1,000	1,000
101145-580040	Computer Replacement	371	-	-	280	280
Total Economic Development		**203,073**	**232,820**	**253,630**	**234,270**	**243,760**
City Attorney						
101150-542000	Legal-General	281,583	330,000	330,000	400,000	400,000
101150-542014	Legal-Local Licensing Auth	3,413	-	-	-	-
101150-542044	Legal-LRC	16,001	-	-	-	-
101150-542080	Legal-Golf Course	2,316	-	-	-	-
101150-542084	Legal-Library	225	-	-	-	-
101150-542091	Legal-Quiet Zones	77,883	-	-	-	-
101150-542092	Legal-Marijuana	27,298	-	-	-	-
Total City Attorney		**408,720**	**330,000**	**330,000**	**400,000**	**400,000**
City Clerk						
101160-511000	Regular Salaries	208,687	199,990	199,990	199,440	201,170
101160-511100	Variable Salaries	-	-	150	-	-
101160-512000	FICA Expense	15,680	15,070	15,070	15,120	15,250
101160-512100	Retirement Contribution	11,478	11,000	11,000	10,970	11,060
101160-512200	Workers Compensation	154	150	150	140	140
101160-513000	Medical Insurance	26,025	25,680	25,680	13,210	14,430
101160-513100	Dental Insurance	3,485	3,490	3,490	2,760	2,810

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101160-513200	Vision Insurance	719	720	720	560	560
101160-513300	Life, AD&D & LTD Insurance	1,968	2,010	2,010	1,980	2,000
101160-513400	Employee Assistance Plan	95	90	90	90	90
101160-520100	Office Supplies	842	750	750	750	750
101160-521100	Computer Supplies-Software	450	-	-	-	-
101160-521200	Non-Capital Computer Hardware	1,578	-	20	20	20
101160-522230	Reference Materials	-	100	100	-	-
101160-522500	Non-Capital Furn/Equip/Tools	359	1,500	1,500	500	500
101160-532000	Advertising/Marketing	13,799	15,000	10,000	15,000	15,000
101160-532200	Printing	564	750	750	750	750
101160-532230	Dues/Subscriptions/Books	855	2,110	1,000	1,000	1,000
101160-538101	Travel, Training, & Meetings	4,059	6,000	6,000	15,000	15,000
101160-538999	Other Services and Charges	-	130	130	200	200
101160-540470	Prof Serv-Recording Fee	-	300	300	300	300
101160-540650	Professional Services-Election	25,133	40,000	40,000	30,000	30,000
101160-540710	Prof Serv- Video Streaming	6,000	8,000	8,000	6,000	6,000
101160-540900	Prof Serv-Other	30,022	25,000	10,000	15,000	15,000
101160-580040	Computer Replacement	1,669	-	-	1,250	1,250
Total City Clerk		**353,622**	**357,840**	**336,900**	**330,040**	**333,280**
Human Resources						
101171-511000	Regular Salaries	337,536	360,900	360,900	367,550	371,720
101171-511100	Variable Salaries	2,647	-	20,000	30,160	30,760
101171-511200	Overtime Pay	-	1,000	-	1,000	-
101171-512000	FICA Expense	24,479	25,940	25,940	26,410	26,530
101171-512100	Retirement Contribution	18,563	19,900	19,900	20,220	20,450
101171-512200	Workers Compensation	1,429	1,560	1,560	1,530	1,550
101171-513000	Medical Insurance	39,674	41,440	41,440	42,340	46,420
101171-513100	Dental Insurance	3,076	3,120	3,120	3,330	3,390
101171-513200	Vision Insurance	579	600	600	600	600
101171-513300	Life, AD&D & LTD Insurance	3,060	3,280	3,280	3,270	3,300
101171-513400	Employee Assistance Plan	51	90	90	90	90
101171-520100	Office Supplies	2,729	1,160	1,180	1,200	1,200
101171-521200	Non-Capital Computer Hardware	9,131	-	-	-	-
101171-522120	Operating Supplies-Safety	411	200	140	200	200
101171-522500	Non-Capital Furn/Equip/Tools	1,705	-	410	5,500	500
101171-522900	Miscellaneous Supplies	2,537	2,000	2,000	2,000	2,000
101171-532000	Advertising/Marketing	4,698	3,050	3,050	10,000	12,000
101171-532200	Printing	593	330	380	330	500
101171-532230	Dues/Subscriptions/Books	9,672	17,000	17,330	17,000	17,000
101171-535010	Communication Svcs-Cell Phone	1,550	150	3,000	3,600	3,600
101171-535200	Postage	85	100	100	100	100
101171-538101	Travel, Training, & Meetings	11,975	4,400	4,400	6,000	6,000
101171-538110	Education-Ethics Training/Mat	25,089	-	-	-	-
101171-538120	Educate-Citywide Tuition Reimb	2,727	5,000	5,000	5,000	5,000
101171-538125	Education - CityWide Trng Mat	298	32,000	32,000	42,000	42,000
101171-538370	Safety Committee	-	300	-	500	500
101171-538380	Employee Appreciation	5,986	3,000	3,000	3,000	3,000
101171-538999	Other Services and Charges	12,155	11,500	11,500	11,500	11,500
101171-540150	Prof Serv-Medical	10,328	7,230	7,230	8,000	8,000
101171-540900	Prof Serv-Other	12,049	7,000	7,000	31,500	6,500
101171-540910	Prof Serv-Consulting	6,904	7,500	7,500	7,500	7,500
101171-550090	Parts/Repairs/Maint-Copiers	620	1,000	1,000	1,000	1,000
101171-550100	Parts/Repairs/Maint-Software	11,367	8,500	8,500	9,000	9,500
101171-580040	Computer Replacement	3,071	-	-	2,300	2,300
Total Human Resources		**566,774**	**569,250**	**591,550**	**663,730**	**644,710**
Information Technology						
101172-511000	Regular Salaries	390,743	381,460	381,460	421,730	425,680
101172-512000	FICA Expense	28,744	29,200	29,200	30,880	31,130

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101172-512100	Retirement Contribution	21,618	20,980	20,980	23,190	23,410
101172-512200	Workers Compensation	4,174	5,090	5,090	4,960	5,000
101172-512300	Unemployment Compensation	-	-	560	-	-
101172-513000	Medical Insurance	42,110	40,100	40,100	53,350	58,560
101172-513100	Dental Insurance	2,810	2,850	2,850	3,560	3,640
101172-513200	Vision Insurance	709	720	720	780	790
101172-513300	Life, AD&D & LTD Insurance	3,616	3,870	3,870	3,840	3,960
101172-513400	Employee Assistance Plan	79	130	130	130	130
101172-520100	Office Supplies	397	600	600	600	600
101172-521000	Computer Supplies	180	500	500	500	500
101172-521100	Computer Supplies-Software	874	750	750	750	750
101172-521110	Software Subscr. & Maint Fees	116,154	133,850	133,850	125,000	125,000
101172-521140	Software Subscription-ESRI	25,000	25,000	25,000	25,000	25,000
101172-521200	Non-Capital Computer Hardware	9,176	16,070	16,070	5,000	5,000
101172-522500	Non-Capital Furn/Equip/Tools	9,405	5,750	5,750	-	-
101172-532200	Printing	69	-	-	-	-
101172-532220	Business and Auto Allowance	2,324	3,000	3,000	2,300	2,300
101172-532230	Dues/Subscriptions/Books	660	4,000	4,000	5,000	5,000
101172-535010	Communication Svcs-Cell Phone	2,701	3,000	3,000	2,500	2,500
101172-538101	Travel, Training, & Meetings	14,979	4,000	4,000	5,250	5,250
101172-540170	Prof Serv-Info Systems	2,946	10,050	10,050	5,000	5,000
101172-540540	Prof Serv - GIS	58,524	55,000	55,000	55,000	55,000
101172-550020	Parts/Repairs/Maint-Equip	4,975	2,500	2,500	4,000	4,000
101172-550130	Parts/Repairs/Maint-Security	-	2,500	2,500	-	-
101172-580030	Vehicle/Equipment Replacement	3,000	750	750	3,000	3,000
101172-580040	Computer Replacement	2,422	-	-	1,820	1,820
Total Information Technology		**748,389**	**751,720**	**752,280**	**783,140**	**793,020**
Finance & Accounting						
101201-511000	Regular Salaries	344,281	271,050	271,050	335,620	339,600
101201-511100	Variable Salaries	5,521	-	620	-	-
101201-511200	Overtime Pay	966	4,000	4,000	2,000	2,000
101201-512000	FICA Expense	24,897	20,910	20,910	23,520	23,730
101201-512100	Retirement Contribution	18,988	15,000	15,000	18,570	18,790
101201-512200	Workers Compensation	1,336	1,370	1,370	1,340	1,350
101201-512300	Unemployment Compensation	-	-	10,510	-	-
101201-513000	Medical Insurance	32,655	25,770	25,770	45,010	49,440
101201-513100	Dental Insurance	2,255	1,820	1,820	3,180	3,250
101201-513200	Vision Insurance	603	480	480	690	700
101201-513300	Life, AD&D & LTD Insurance	2,960	3,030	3,030	2,880	3,020
101201-513400	Employee Assistance Plan	105	100	100	100	100
101201-520100	Office Supplies	1,886	1,500	1,500	1,500	1,500
101201-522500	Non-Capital Furn/Equip/Tools	1,588	500	500	500	500
101201-532000	Advertising/Marketing	32	100	100	100	100
101201-532200	Printing	5,555	3,000	3,000	3,000	3,500
101201-532230	Dues/Subscriptions/Books	1,495	1,500	1,500	1,500	1,500
101201-535010	Communication Svcs-Cell Phone	-	-	200	-	-
101201-538101	Travel, Training, & Meetings	7,951	5,000	5,000	7,000	10,000
101201-540410	Prof Serv-Investment Fee	5,426	6,000	6,000	5,750	6,000
101201-540415	Prof Serv-Bank Charges	43,774	40,000	37,500	44,000	45,000
101201-540900	Prof Serv-Other	10,607	-	-	-	-
101201-550100	Parts/Repairs/Maint-Software	33,409	40,000	40,500	41,700	43,800
101201-580040	Computer Replacement	2,422	-	-	1,820	1,820
Total Finance & Accounting		**548,713**	**441,130**	**450,460**	**539,780**	**555,700**
Tax Administration						
101221-511000	Regular Salaries	135,805	144,580	144,580	143,630	144,250
101221-512000	FICA Expense	10,375	10,920	10,920	10,820	10,860
101221-512100	Retirement Contribution	7,469	7,950	7,950	7,900	7,930
101221-512200	Workers Compensation	100	110	110	100	100

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101221-513000	Medical Insurance	10,533	8,550	8,550	11,510	12,660
101221-513100	Dental Insurance	658	650	650	660	670
101221-513200	Vision Insurance	179	190	190	190	190
101221-513300	Life, AD&D & LTD Insurance	1,338	1,440	1,440	1,440	1,440
101221-513400	Employee Assistance Plan	44	50	50	50	50
101221-520100	Office Supplies	361	400	400	400	400
101221-532200	Printing	3,073	4,000	4,000	2,500	4,000
101221-532230	Dues/Subscriptions/Books	100	180	180	180	180
101221-538101	Travel, Training, & Meetings	1,536	1,000	1,000	1,000	1,000
101221-540470	Prof Serv-Recording Fee	997	1,000	1,000	600	1,000
101221-540900	Prof Serv-Other	420	1,000	1,190	1,190	1,190
101221-550100	Parts/Repairs/Maint-Software	2,060	2,060	2,060	2,060	2,060
101221-580040	Computer Replacement	1,582	-	-	1,190	1,190
Total Tax Administration		**176,629**	**184,080**	**184,270**	**185,420**	**189,170**
Patrol & Investigations						
101321-511000	Regular Salaries	3,038,605	3,280,320	3,280,320	3,537,900	3,572,820
101321-511100	Variable Salaries	40,379	36,770	36,770	113,420	115,690
101321-511200	Overtime Pay	233,953	218,720	218,720	218,720	218,720
101321-511201	Overtime Reimbursement-Police	(25,518)	-	-	-	-
101321-512000	FICA Expense	243,250	258,200	258,200	276,800	278,830
101321-512100	Retirement Contribution	180,055	192,450	192,450	206,610	208,540
101321-512200	Workers Compensation	51,864	52,470	52,470	59,620	60,200
101321-512300	Unemployment Compensation	597	-	-	-	-
101321-513000	Medical Insurance	381,285	421,000	421,000	520,000	571,560
101321-513100	Dental Insurance	30,513	33,400	33,400	39,620	40,410
101321-513200	Vision Insurance	5,909	6,450	6,450	7,560	7,630
101321-513300	Life, AD&D & LTD Insurance	29,142	32,540	32,540	34,060	34,480
101321-513400	Employee Assistance Plan	629	1,120	1,120	1,200	1,200
101321-520100	Office Supplies	4,316	4,780	4,780	4,780	4,780
101321-521100	Computer Supplies-Software	4,755	14,000	5,000	6,000	6,000
101321-521200	Non-Capital Computer Hardware	2,032	4,050	2,500	3,500	3,500
101321-522030	Operating Supplies-Medical	6,185	7,690	7,690	7,690	7,690
101321-522040	Operating Supplies-Ammunition	1,937	14,060	14,060	14,060	14,060
101321-522045	Operating Supplies-Firearms	2,852	10,470	5,000	7,500	7,500
101321-522050	Operating Supplies-Investigate	2,845	3,040	3,040	2,500	2,500
101321-522060	Operating Supplies-AudioVisual	-	-	-	2,000	2,000
101321-522120	Operating Supplies-Safety	15,215	32,000	32,000	10,000	10,000
101321-522500	Non-Capital Furn/Equip/Tools	5,959	12,000	5,000	10,000	10,000
101321-522900	Miscellaneous Supplies	869	2,310	1,000	1,500	1,500
101321-523100	Uniforms and Clothing	58,754	65,000	65,000	65,000	65,000
101321-525100	Auto Expense-Parts & Repairs	15,825	25,630	25,630	25,630	25,630
101321-525200	Auto Expense-Tires	4,312	9,000	3,000	5,000	5,000
101321-525300	Gas & Oil	32,448	50,000	30,000	35,000	35,000
101321-532200	Printing	4,002	9,500	7,500	7,000	7,000
101321-532220	Business and Auto Allowance	19	2,000	20	-	-
101321-532230	Dues/Subscriptions/Books	16,738	10,500	10,500	10,500	10,500
101321-533000	Intergov. Serv.-Boulder Comm	304,132	321,360	321,360	343,820	348,980
101321-533030	Intergov. Serv-Jail Interconn.	1,250	2,180	-	1,000	1,000
101321-533080	Intergov. Serv-BC Forensics	7,000	15,050	15,050	10,000	10,000
101321-535000	Communication Svcs-Telephone	-	5,800	-	-	-
101321-535010	Communication Svcs-Cell Phone	3,547	3,500	3,500	3,500	3,500
101321-535030	Comm Svcs-Internet/Cable	34,653	34,000	34,000	34,000	34,000
101321-535050	Communication Svcs-Closed Comm	-	2,000	-	-	-
101321-536000	Rentals-Equipment	-	2,000	-	-	-
101321-538101	Travel, Training, & Meetings	39,454	23,000	23,000	23,000	23,000
101321-538280	Police Grant Expenditures	25,155	25,200	60,000	25,200	25,200
101321-538290	Taser Prog Purchases/Training	3,242	6,170	-	4,000	4,000
101321-538300	High Risk Tactical/Entry Train	983	6,000	6,000	6,000	6,000
101321-538360	Citizens Police Academy	749	-	-	1,000	1,000

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101321-540150	Prof Serv-Medical	13,293	21,250	10,000	15,000	15,000
101321-540170	Prof Serv-Info Systems	12,664	34,530	20,000	25,000	25,000
101321-540900	Prof Serv-Other	27,696	47,250	20,000	30,000	30,000
101321-540910	Prof Serv-Consulting	6,900	-	-	-	-
101321-550020	Parts/Repairs/Maint-Equip	1,784	-	260	220	220
101321-550090	Parts/Repairs/Maint-Copiers	3,278	3,650	3,650	3,650	3,650
101321-550100	Parts/Repairs/Maint-Software	22,257	38,590	38,590	38,590	38,590
101321-550120	Parts/Repairs/Maint-Body Cams	24,588	12,150	12,150	54,400	54,400
101321-580030	Vehicle/Equipment Replacement	163,500	40,880	40,880	163,500	163,500
101321-580040	Computer Replacement	9,758	-	-	7,320	7,320
Total Patrol & Investigations		**5,095,607**	**5,454,030**	**5,363,600**	**6,022,370**	**6,122,100**
Code Enforcement						
101330-511000	Regular Salaries	132,408	133,990	133,990	133,720	134,660
101330-511100	Variable Salaries	10,778	10,720	10,720	9,650	9,840
101330-511200	Overtime Pay	1,176	710	710	710	710
101330-512000	FICA Expense	10,819	10,760	10,760	9,510	9,520
101330-512100	Retirement Contribution	7,349	7,410	7,410	7,400	7,450
101330-512200	Workers Compensation	4,182	2,330	2,330	2,150	2,160
101330-513000	Medical Insurance	15,035	15,000	15,000	26,580	29,200
101330-513100	Dental Insurance	961	920	920	1,900	1,940
101330-513200	Vision Insurance	290	290	290	380	380
101330-513300	Life, AD&D & LTD Insurance	1,293	1,290	1,290	1,250	1,300
101330-513400	Employee Assistance Plan	59	60	60	60	60
101330-520100	Office Supplies	76	310	-	200	200
101330-521100	Computer Supplies-Software	94	610	-	300	300
101330-521200	Non-Capital Computer Hardware	86	210	-	100	100
101330-522030	Operating Supplies-Medical	-	500	-	50	50
101330-522120	Operating Supplies-Safety	797	500	500	500	500
101330-522500	Non-Capital Furn/Equip/Tools	175	190	190	100	100
101330-522900	Miscellaneous Supplies	105	410	410	250	250
101330-523100	Uniforms and Clothing	3,646	3,900	3,900	3,900	3,900
101330-525100	Auto Expense-Parts & Repairs	2,136	1,820	1,820	1,820	1,820
101330-525200	Auto Expense-Tires	-	1,000	1,030	1,030	1,030
101330-525300	Gas & Oil	2,156	2,000	2,000	2,000	2,000
101330-532200	Printing	680	280	370	350	350
101330-532230	Dues/Subscriptions/Books	780	500	500	500	500
101330-535010	Communication Svcs-Cell Phone	172	950	200	200	200
101330-538101	Travel, Training, & Meetings	757	500	500	500	500
101330-540900	Prof Serv-Other	10,833	13,140	5,000	11,000	11,000
101330-550090	Parts/Repairs/Maint-Copiers	164	320	320	320	320
101330-580030	Vehicle/Equipment Replacement	7,500	1,880	1,880	7,500	7,500
101330-580040	Computer Replacement	371	-	-	280	280
Total Code Enforcement		**214,879**	**212,500**	**202,100**	**224,210**	**228,120**
Public Works Administration						
101411-520100	Office Supplies	-	350	-	100	100
101411-532200	Printing	57	200	100	100	100
101411-532230	Dues/Subscriptions/Books	-	400	-	200	200
101411-535010	Communication Svcs-Cell Phone	355	400	400	400	400
101411-535030	Comm Svcs-Internet/Cable	1,202	1,300	1,300	1,300	1,300
101411-538101	Travel, Training, & Meetings	393	500	500	500	500
101411-540470	Prof Serv-Recording Fee	73	500	500	500	500
101411-580040	Computer Replacement	8,831	-	-	6,620	6,620
Total Public Works Administration		**10,911**	**3,650**	**2,800**	**9,720**	**9,720**
Engineering						
101420-511000	Regular Salaries	166,957	163,950	163,950	239,520	241,640
101420-511100	Variable Salaries	7,084	-	-	14,460	14,750
101420-511200	Overtime Pay	975	850	3,000	1,400	1,400

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101420-512000	FICA Expense	12,311	12,610	12,610	17,610	17,730
101420-512100	Retirement Contribution	9,520	9,270	9,270	13,450	13,560
101420-512200	Workers Compensation	2,271	2,480	2,480	3,710	3,750
101420-513000	Medical Insurance	13,915	14,120	25,000	26,420	28,980
101420-513100	Dental Insurance	1,101	1,130	1,600	1,790	1,840
101420-513200	Vision Insurance	198	200	350	400	410
101420-513300	Life, AD&D & LTD Insurance	1,334	1,430	2,000	2,200	2,210
101420-513400	Employee Assistance Plan	39	40	40	70	70
101420-520100	Office Supplies	419	460	460	460	460
101420-521000	Computer Supplies	-	20	40	40	40
101420-521100	Computer Supplies-Software	43	100	160	140	140
101420-522120	Operating Supplies-Safety	37	300	270	270	270
101420-522500	Non-Capital Furn/Equip/Tools	517	300	270	270	270
101420-522900	Miscellaneous Supplies	68	230	210	210	210
101420-525100	Auto Expense-Parts & Repairs	591	1,000	1,000	1,000	1,000
101420-525200	Auto Expense-Tires	-	100	-	-	-
101420-525300	Gas & Oil	1,709	1,350	1,000	1,350	1,350
101420-532200	Printing	401	300	300	300	300
101420-532220	Business and Auto Allowance	1,507	1,600	1,600	1,600	1,600
101420-532230	Dues/Subscriptions/Books	811	200	470	300	300
101420-535010	Communication Svcs-Cell Phone	663	470	800	800	800
101420-538101	Travel, Training, & Meetings	394	500	500	500	500
101420-540110	Prof Serv-Engineering	-	830	-	-	-
101420-540910	Prof Serv-Consulting	80,220	160	1,300	900	900
101420-550090	Parts/Repairs/Maint-Copiers	443	300	350	350	350
101420-550100	Parts/Repairs/Maint-Software	-	200	200	200	200
101420-580040	Computer Replacement	191	-	-	140	140
Total Engineering		**303,718**	**214,500**	**229,230**	**329,860**	**335,170**
Development Engineering						
101421-511000	Regular Salaries	236,211	246,720	246,720	193,830	194,470
101421-511200	Overtime Pay	6,085	4,100	14,000	4,100	4,100
101421-512000	FICA Expense	17,980	18,590	18,590	14,630	14,640
101421-512100	Retirement Contribution	13,341	13,800	13,800	10,890	10,920
101421-512200	Workers Compensation	2,915	2,990	2,990	2,240	2,250
101421-513000	Medical Insurance	21,106	21,450	21,450	18,630	20,460
101421-513100	Dental Insurance	1,256	1,270	1,270	1,070	1,090
101421-513200	Vision Insurance	391	390	390	330	330
101421-513300	Life, AD&D & LTD Insurance	2,108	2,190	2,190	1,690	1,700
101421-513400	Employee Assistance Plan	72	70	70	60	60
101421-520100	Office Supplies	419	400	400	400	400
101421-521000	Computer Supplies	-	20	40	40	40
101421-521100	Computer Supplies-Software	47	100	170	140	140
101421-522120	Operating Supplies-Safety	37	60	130	60	60
101421-522500	Non-Capital Furn/Equip/Tools	517	400	400	400	400
101421-522900	Miscellaneous Supplies	68	300	150	150	150
101421-532200	Printing	401	300	300	300	300
101421-532220	Business and Auto Allowance	272	300	300	300	300
101421-532230	Dues/Subscriptions/Books	821	400	470	400	400
101421-535010	Communication Svcs-Cell Phone	942	1,000	1,000	1,000	1,000
101421-540910	Prof Serv-Consulting	2,331	200	900	900	900
101421-550090	Parts/Repairs/Maint-Copiers	443	300	300	300	300
101421-550100	Parts/Repairs/Maint-Software	-	-	20	-	-
101421-580040	Computer Replacement	933	-	-	700	700
Total Development Engineering		**308,695**	**315,350**	**326,050**	**252,560**	**255,110**
Transportation Planning						
101425-511000	Regular Salaries	28,660	31,710	31,310	30,130	30,490
101425-511100	Variable Salaries	373	510	510	520	530
101425-511200	Overtime Pay	168	270	270	270	270

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101425-512000	FICA Expense	2,093	2,300	2,300	2,190	2,210
101425-512100	Retirement Contribution	1,796	1,960	1,960	1,870	1,890
101425-512200	Workers Compensation	206	220	220	220	230
101425-513000	Medical Insurance	3,472	3,630	3,630	3,810	4,190
101425-513100	Dental Insurance	204	210	210	250	260
101425-513200	Vision Insurance	51	50	50	60	60
101425-513300	Life, AD&D & LTD Insurance	253	290	290	260	270
101425-513400	Employee Assistance Plan	10	10	10	10	10
101425-520100	Office Supplies	787	800	800	800	800
101425-521100	Computer Supplies-Software	466	1,600	600	1,000	1,000
101425-522500	Non-Capital Furn/Equip/Tools	90	500	200	200	200
101425-523100	Uniforms and Clothing	20	20	20	20	20
101425-532010	Public Outreach	937	1,400	1,400	1,400	1,400
101425-532200	Printing	-	700	-	-	-
101425-532220	Business and Auto Allowance	148	100	100	100	100
101425-532230	Dues/Subscriptions/Books	453	900	500	500	500
101425-535010	Communication Svcs-Cell Phone	49	50	50	50	50
101425-538101	Travel, Training, & Meetings	1,903	3,700	1,000	3,000	3,000
101425-540470	Prof Serv-Recording Fee	-	-	100	100	100
101425-540900	Prof Serv-Other	-	15,000	15,000	164,000	-
101425-540910	Prof Serv-Consulting	2,331	-	900	900	900
101425-550090	Parts/Repairs/Maint-Copiers	347	-	20	20	20
Total Transportation Planning		**44,818**	**65,930**	**61,450**	**211,680**	**48,500**
Street Maintenance						
101431-511000	Regular Salaries	156,909	177,550	177,550	175,140	177,430
101431-511200	Overtime Pay	15,800	16,000	16,000	16,000	16,000
101431-512000	FICA Expense	13,006	14,390	14,390	14,340	14,510
101431-512100	Retirement Contribution	9,547	10,790	10,790	10,510	10,640
101431-512200	Workers Compensation	6,698	4,660	4,720	4,390	4,450
101431-513000	Medical Insurance	26,070	33,660	32,320	27,420	29,720
101431-513100	Dental Insurance	1,658	2,450	2,450	1,580	1,590
101431-513200	Vision Insurance	480	560	560	480	480
101431-513300	Life, AD&D & LTD Insurance	1,659	1,860	1,860	1,690	1,710
101431-513400	Employee Assistance Plan	87	90	90	90	90
101431-520100	Office Supplies	1,678	1,500	1,500	1,500	1,500
101431-521200	Non-Capital Computer Hardware	913	1,520	-	1,000	1,000
101431-522120	Operating Supplies-Safety	3,260	3,000	2,500	3,000	3,000
101431-522500	Non-Capital Furn/Equip/Tools	5,539	3,500	2,000	3,500	3,500
101431-522900	Miscellaneous Supplies	119	600	200	200	200
101431-523100	Uniforms and Clothing	1,640	3,000	1,600	1,750	1,750
101431-524300	Street Supplies	13,484	8,500	10,000	8,500	8,500
101431-524310	Street Supplies-Asphalt	16,684	50,000	50,000	50,000	50,000
101431-524320	Street Supplies-Crack Filler	-	10,000	10,000	10,000	10,000
101431-525100	Auto Expense-Parts & Repairs	15,214	15,000	15,000	15,000	15,000
101431-525200	Auto Expense-Tires	3,583	1,800	1,800	1,800	1,800
101431-525300	Gas & Oil	25,642	15,000	15,000	15,000	15,000
101431-532200	Printing	210	390	100	200	200
101431-532220	Business and Auto Allowance	46	50	50	50	50
101431-532230	Dues/Subscriptions/Books	-	-	400	400	400
101431-534010	Utility Services-Electricity	371,776	375,000	375,000	375,000	375,000
101431-534030	Utility Service-Eco Cycle	18,250	-	-	-	-
101431-535000	Communication Svcs-Telephone	1,268	1,200	1,200	1,200	1,200
101431-535010	Communication Svcs-Cell Phone	1,073	750	1,300	1,300	1,300
101431-535030	Comm Svcs-Internet/Cable	799	300	700	300	300
101431-536000	Rentals-Equipment	-	5,500	-	2,500	2,500
101431-538101	Travel, Training, & Meetings	4,072	5,000	1,000	5,000	5,000
101431-540111	Prof Serv-Traffic Signals	168,725	155,000	100,000	155,000	155,000
101431-540550	Prof Serv-Landfill	10,839	20,600	10,000	15,000	15,000
101431-540900	Prof Serv-Other	14,280	15,710	15,710	15,710	15,710

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101431-546190	Prof Serv-Emerg Signal Repair	35,781	-	-	-	-
101431-550020	Parts/Repairs/Maint-Equip	14,076	6,150	10,800	5,140	5,140
101431-550050	Parts/Repairs/Maint-Streets	514	78,610	78,610	5,000	101,000
101431-550100	Parts/Repairs/Maint-Software	2,841	5,270	5,270	3,500	3,500
101431-550110	Parts/Repairs/Maint-Street Lig	143,659	60,000	60,000	60,000	60,000
101431-550140	Parts/Repairs/Maint-Painting	-	220,000	220,000	220,000	220,000
101431-580030	Vehicle/Equipment Replacement	91,104	22,780	22,780	22,780	22,780
Total Street Maintenance		**1,198,981**	**1,347,740**	**1,273,250**	**1,250,970**	**1,351,950**
Snow & Ice Removal						
101433-511000	Regular Salaries	75,326	87,440	86,120	84,440	85,580
101433-511200	Overtime Pay	7,929	10,000	10,000	10,000	10,000
101433-512000	FICA Expense	6,288	7,160	7,160	7,100	7,180
101433-512100	Retirement Contribution	4,610	5,360	5,360	5,200	5,260
101433-512200	Workers Compensation	2,574	2,320	2,320	2,180	2,210
101433-513000	Medical Insurance	12,735	16,670	16,670	13,600	14,740
101433-513100	Dental Insurance	793	1,180	1,180	780	790
101433-513200	Vision Insurance	231	270	270	240	240
101433-513300	Life, AD&D & LTD Insurance	797	910	910	820	830
101433-513400	Employee Assistance Plan	42	50	50	50	50
101433-522500	Non-Capital Furn/Equip/Tools	121	500	250	250	250
101433-523100	Uniforms and Clothing	466	500	500	500	500
101433-524300	Street Supplies	26	-	700	700	700
101433-524360	Street Supplies-Ice Slicer	111,154	75,000	75,000	75,000	75,000
101433-525100	Auto Expense-Parts & Repairs	-	250	-	-	-
101433-535010	Communication Svcs-Cell Phone	541	500	500	500	500
101433-538101	Travel, Training, & Meetings	3,084	1,500	1,500	1,500	1,500
101433-538999	Other Services and Charges	54	1,320	-	500	500
101433-550020	Parts/Repairs/Maint-Equip	10,819	10,000	10,000	10,000	10,000
101433-550100	Parts/Repairs/Maint-Software	2,437	2,300	2,300	2,300	2,300
101433-550140	Parts/Repairs/Maint-Painting	-	30	30	-	-
Total Snow & Ice Removal		**240,028**	**223,260**	**220,820**	**215,660**	**218,130**
Sign Maintenance						
101434-511000	Regular Salaries	61,963	70,670	70,670	70,270	71,220
101434-511200	Overtime Pay	6,344	7,000	7,000	7,000	7,000
101434-512000	FICA Expense	5,141	5,760	5,760	5,780	5,850
101434-512100	Retirement Contribution	3,785	4,330	4,330	4,250	4,300
101434-512200	Workers Compensation	2,077	1,880	1,880	1,780	1,800
101434-513000	Medical Insurance	10,322	13,470	13,470	11,080	12,010
101434-513100	Dental Insurance	641	950	950	640	640
101434-513200	Vision Insurance	186	220	220	190	190
101434-513300	Life, AD&D & LTD Insurance	650	740	740	680	690
101434-513400	Employee Assistance Plan	34	30	30	30	30
101434-522100	Operating Supplies-Signs	14,127	14,000	14,000	14,000	14,000
101434-522500	Non-Capital Furn/Equip/Tools	540	1,100	500	750	750
101434-523100	Uniforms and Clothing	373	400	400	400	400
101434-524300	Street Supplies	7,530	7,500	7,500	7,500	7,500
101434-524350	Street Supplies-Thermoplastic	1,747	5,000	5,000	5,000	5,000
101434-525100	Auto Expense-Parts & Repairs	163	200	200	200	200
101434-532220	Business and Auto Allowance	45	50	50	50	50
101434-535010	Communication Svcs-Cell Phone	441	250	500	500	500
101434-536000	Rentals-Equipment	-	500	-	-	-
101434-538101	Travel, Training, & Meetings	157	250	-	250	250
101434-550020	Parts/Repairs/Maint-Equip	24	450	250	450	450
Total Sign Maintenance		**116,291**	**134,750**	**133,450**	**130,800**	**132,830**
Streetscapes						
101435-511000	Regular Salaries	175,880	183,890	183,890	184,630	185,830
101435-511100	Variable Salaries	5,253	6,010	6,010	6,130	6,260

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101435-511200	Overtime Pay	5,428	6,000	6,000	6,000	6,000
101435-512000	FICA Expense	14,003	14,560	14,560	14,650	14,730
101435-512100	Retirement Contribution	9,988	10,450	10,450	10,490	10,550
101435-512200	Workers Compensation	2,938	3,060	3,060	2,970	2,990
101435-513000	Medical Insurance	23,006	23,580	23,580	25,120	27,570
101435-513100	Dental Insurance	2,070	2,020	2,020	2,090	2,130
101435-513200	Vision Insurance	454	460	460	490	500
101435-513300	Life, AD&D & LTD Insurance	1,785	1,840	1,840	1,830	1,860
101435-513400	Employee Assistance Plan	79	80	80	80	80
101435-520100	Office Supplies	72	600	100	300	300
101435-521100	Computer Supplies-Software	90	250	100	100	100
101435-522010	Operating Supplies-Chemicals	1,268	250	1,350	1,000	1,000
101435-522100	Operating Supplies-Signs	52	1,000	-	-	-
101435-522120	Operating Supplies-Safety	168	500	200	200	200
101435-522170	Operating Supplies - Tree Repl	-	5,000	500	2,500	2,500
101435-522200	Operating Supplies-Plant Mat.	5,173	7,000	4,000	5,000	5,000
101435-522500	Non-Capital Furn/Equip/Tools	794	3,500	500	1,500	1,500
101435-522900	Miscellaneous Supplies	421	5,000	200	1,000	1,000
101435-523100	Uniforms and Clothing	1,845	2,700	2,000	2,000	2,000
101435-525100	Auto Expense-Parts & Repairs	385	-	-	-	-
101435-532220	Business and Auto Allowance	121	250	150	150	150
101435-532230	Dues/Subscriptions/Books	145	-	-	-	-
101435-534050	Utility Services-Water	130,897	126,000	126,000	132,500	132,500
101435-535010	Communication Svcs-Cell Phone	1,075	800	800	800	800
101435-535030	Comm Svcs-Internet/Cable	-	250	-	-	-
101435-536000	Rentals-Equipment	-	500	-	-	-
101435-538101	Travel, Training, & Meetings	1,269	3,000	1,000	3,000	3,000
101435-540900	Prof Serv-Other	720	5,000	-	3,000	3,000
101435-547000	Prof Serv-Mowing	43,708	46,740	46,740	46,740	46,740
101435-547010	Prof Serv-Pest Control	1,290	1,200	1,200	1,200	1,200
101435-547020	Prof Serv-Weed Control	-	1,000	-	-	-
101435-547030	Prof Serv-Landscape Maint.	7,214	13,500	13,500	10,000	10,000
101435-547100	Prof Serv - Tree/Hort Maint	20,528	15,000	15,000	15,000	15,000
101435-550020	Parts/Repairs/Maint-Equip	678	2,000	1,000	2,000	2,000
101435-550030	Parts/Repairs/Maint-Grounds	371	2,000	1,000	1,250	1,250
101435-550160	Parts/Repairs/Maint-Electrical	-	2,000	-	-	-
101435-550260	Parts/Repairs/Maint-Ground Irr	2,849	5,000	12,720	5,000	5,000
Total Streetscapes		**462,017**	**501,990**	**480,010**	**488,720**	**492,740**
City Hall & General Building Maintenance						
101441-511000	Regular Salaries	54,211	55,610	55,610	56,630	57,280
101441-511200	Overtime Pay	968	400	400	400	400
101441-512000	FICA Expense	4,138	4,170	4,170	4,180	4,210
101441-512100	Retirement Contribution	2,911	3,080	3,080	3,140	3,180
101441-512200	Workers Compensation	5,179	1,200	1,200	1,130	1,150
101441-513000	Medical Insurance	8,677	8,860	8,860	7,000	7,690
101441-513100	Dental Insurance	653	650	650	460	480
101441-513200	Vision Insurance	136	140	140	120	120
101441-513300	Life, AD&D & LTD Insurance	524	570	570	520	520
101441-513400	Employee Assistance Plan	19	10	20	10	10
101441-520100	Office Supplies	246	700	500	400	400
101441-522030	Operating Supplies-Medical	-	270	-	-	-
101441-522110	Operating Supplies-Janitorial	6,140	3,470	3,470	3,470	3,470
101441-522120	Operating Supplies-Safety	445	970	2,320	1,160	1,160
101441-522500	Non-Capital Furn/Equip/Tools	3,032	7,370	5,000	5,000	5,000
101441-522900	Miscellaneous Supplies	2,682	6,000	3,500	4,000	4,000
101441-523100	Uniforms and Clothing	1,207	1,430	1,430	1,430	1,430
101441-525100	Auto Expense-Parts & Repairs	707	2,000	2,770	2,340	2,340
101441-525200	Auto Expense-Tires	539	480	630	630	630
101441-525300	Gas & Oil	2,747	2,900	2,000	2,500	2,500

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101441-532220	Business and Auto Allowance	54	50	50	50	50
101441-532230	Dues/Subscriptions/Books	-	760	300	400	400
101441-534000	Utility Services-Gas	4,284	3,320	3,320	3,320	3,320
101441-534010	Utility Services-Electricity	22,640	21,850	21,850	21,850	21,850
101441-534020	Utility Service-Trash Removal	2,363	2,120	2,120	2,120	2,120
101441-534040	Utility Service-Haz Waste Disp	-	100	100	100	100
101441-534050	Utility Services-Water	1,210	2,000	2,000	2,000	2,000
101441-535000	Communication Svcs-Telephone	1,770	2,020	2,020	2,020	2,020
101441-535010	Communication Svcs-Cell Phone	324	350	350	350	350
101441-535040	Communication Svcs-T1 Line	2,958	3,710	3,710	3,710	3,710
101441-538101	Travel, Training, & Meetings	486	500	500	500	500
101441-540300	Prof Serv-Custodial	27,209	25,920	25,920	25,920	25,920
101441-540900	Prof Serv-Other	3,546	3,670	3,670	3,670	3,670
101441-547010	Prof Serv-Pest Control	524	860	-	550	550
101441-550000	Parts/Repairs/Maint-Bldgs/Fac	24,718	2,500	2,500	2,500	2,500
101441-550020	Parts/Repairs/Maint-Equip	1,335	1,980	1,980	1,980	1,980
101441-550070	Parts/Repairs/Maint-HVAC	1,381	5,310	1,000	2,500	2,500
101441-550080	Parts/Repairs/Maint-Elevators	3,878	4,010	4,010	4,010	4,010
101441-550100	Parts/Repairs/Maint-Software	1,140	1,580	1,200	1,200	1,200
101441-550130	Parts/Repairs/Maint-Security	1,530	1,060	1,270	1,270	1,270
101441-550140	Parts/Repairs/Maint-Painting	260	-	-	-	-
101441-550150	Parts/Repairs/Maint-Fire Syste	8,662	2,500	2,500	2,500	2,500
101441-550160	Parts/Repairs/Maint-Electrical	2,159	1,520	1,520	1,520	1,520
101441-550170	Parts/Repairs/Maint-Plumbing	485	1,060	1,060	1,060	1,060
101441-550180	Parts/Repairs/Maint-Lighting	158	2,500	200	2,000	2,000
101441-550280	Parts/Repairs/Maint-Other	37	270	-	-	-
101441-580030	Vehicle/Equipment Replacement	1,404	350	350	350	350
101441-580040	Computer Replacement	1,489	-	-	1,120	1,120
Total City Hall & General Building Maintenance		**211,165**	**192,150**	**179,820**	**183,090**	**184,540**
Police Department Building Maintenance						
101443-511000	Regular Salaries	25,009	26,020	26,020	27,130	27,420
101443-511200	Overtime Pay	528	200	200	200	200
101443-512000	FICA Expense	1,890	1,920	1,920	1,990	2,010
101443-512100	Retirement Contribution	1,377	1,440	1,440	1,500	1,520
101443-512200	Workers Compensation	550	560	560	540	550
101443-513000	Medical Insurance	4,036	4,170	4,170	3,630	3,990
101443-513100	Dental Insurance	289	290	290	240	240
101443-513200	Vision Insurance	67	70	70	60	60
101443-513300	Life, AD&D & LTD Insurance	245	260	260	250	260
101443-513400	Employee Assistance Plan	9	10	10	10	10
101443-522110	Operating Supplies-Janitorial	2,974	3,180	3,180	3,180	3,180
101443-522500	Non-Capital Furn/Equip/Tools	72	-	50	30	30
101443-522900	Miscellaneous Supplies	3,445	1,590	1,590	1,590	1,590
101443-523100	Uniforms and Clothing	72	100	100	100	100
101443-532220	Business and Auto Allowance	54	50	50	50	50
101443-534000	Utility Services-Gas	4,496	4,500	4,500	4,500	4,500
101443-534010	Utility Services-Electricity	33,592	35,000	35,000	35,000	35,000
101443-534020	Utility Service-Trash Removal	1,394	1,750	1,500	1,500	1,500
101443-534040	Utility Service-Haz Waste Disp	-	270	100	270	270
101443-534050	Utility Services-Water	12,180	14,850	10,000	12,000	12,000
101443-535000	Communication Svcs-Telephone	3,767	3,710	3,710	3,710	3,710
101443-535010	Communication Svcs-Cell Phone	163	200	200	200	200
101443-535040	Communication Svcs-T1 Line	3,222	4,240	3,300	3,300	3,300
101443-540300	Prof Serv-Custodial	30,711	39,730	31,000	33,000	33,000
101443-540900	Prof Serv-Other	2,598	3,670	2,000	3,000	3,000
101443-547010	Prof Serv-Pest Control	617	800	640	650	650
101443-550000	Parts/Repairs/Maint-Bldgs/Fac	131,799	95,900	116,250	78,760	7,000
101443-550020	Parts/Repairs/Maint-Equip	18	530	-	200	200
101443-550070	Parts/Repairs/Maint-HVAC	315	2,500	2,500	2,500	2,500

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101443-550080	Parts/Repairs/Maint-Elevators	3,553	3,930	3,930	3,930	3,930
101443-550100	Parts/Repairs/Maint-Software	319	1,580	-	600	600
101443-550130	Parts/Repairs/Maint-Security	1,450	1,060	1,240	1,240	1,240
101443-550140	Parts/Repairs/Maint-Painting	436	500	100	55,710	500
101443-550150	Parts/Repairs/Maint-Fire Syste	1,477	1,500	-	1,500	1,500
101443-550160	Parts/Repairs/Maint-Electrical	231	1,060	500	1,000	1,000
101443-550170	Parts/Repairs/Maint-Plumbing	100	500	740	500	500
101443-550180	Parts/Repairs/Maint-Lighting	1,287	5,310	500	1,500	1,500
101443-580030	Vehicle/Equipment Replacement	804	200	200	800	800
Total Police Department Building Maintenance		**275,147**	**263,150**	**257,820**	**285,870**	**159,610**
Sustainability						
101446-511000	Regular Salaries	14,891	14,840	14,840	20,530	20,870
101446-511100	Variable Salaries	22,020	35,220	35,220	35,930	36,650
101446-512000	FICA Expense	2,716	3,700	3,700	4,190	4,260
101446-512100	Retirement Contribution	790	820	820	1,130	1,150
101446-512200	Workers Compensation	257	260	260	320	320
101446-513000	Medical Insurance	1,331	1,360	1,360	1,080	1,190
101446-513100	Dental Insurance	103	100	100	60	60
101446-513200	Vision Insurance	19	20	20	20	20
101446-513300	Life, AD&D & LTD Insurance	111	110	110	160	160
101446-513400	Employee Assistance Plan	3	-	10	-	-
101446-520100	Office Supplies	1,148	1,000	1,150	1,000	1,000
101446-521100	Computer Supplies-Software	-	-	400	400	400
101446-522900	Miscellaneous Supplies	2,511	3,500	3,500	3,500	3,500
101446-532000	Advertising/Marketing	209	-	800	-	-
101446-532220	Business and Auto Allowance	272	200	280	280	280
101446-532230	Dues/Subscriptions/Books	-	200	-	200	200
101446-534100	Utility Services - Clean Energy	-	65,000	65,000	65,000	65,000
101446-535010	Communication Svcs-Cell Phone	66	70	70	70	70
101446-537080	Other Special Event Costs	-	500	500	500	500
101446-538101	Travel, Training, & Meetings	-	1,500	1,500	1,500	1,500
101446-538420	Contributions & Grants	1,500	-	-	-	-
101446-538451	Sustainability Rebates	-	1,000	1,000	1,000	1,000
101446-540900	Prof Serv-Other	5,000	-	-	-	-
Total Sustainability		**52,947**	**129,400**	**130,640**	**136,870**	**138,130**
Austin Niehoff Building Maintenance						
101447-511000	Regular Salaries	5,863	6,050	6,050	6,050	6,120
101447-511200	Overtime Pay	131	50	50	50	50
101447-512000	FICA Expense	451	450	450	450	450
101447-512100	Retirement Contribution	319	340	340	340	340
101447-512200	Workers Compensation	143	140	140	140	140
101447-513000	Medical Insurance	944	980	980	770	850
101447-513100	Dental Insurance	71	70	70	50	50
101447-513200	Vision Insurance	16	20	20	10	10
101447-513300	Life, AD&D & LTD Insurance	58	60	60	50	60
101447-513400	Employee Assistance Plan	2	-	-	-	-
101447-522110	Operating Supplies-Janitorial	-	100	-	-	-
101447-522500	Non-Capital Furn/Equip/Tools	18	-	10	-	-
101447-523100	Uniforms and Clothing	18	50	50	50	50
101447-534000	Utility Services-Gas	1,044	1,100	1,100	1,100	1,100
101447-534010	Utility Services-Electricity	1,256	1,300	1,300	1,300	1,300
101447-534050	Utility Services-Water	147	210	210	210	210
101447-535000	Communication Svcs-Telephone	607	740	740	740	740
101447-535010	Communication Svcs-Cell Phone	36	50	50	50	50
101447-535040	Communication Svcs-T1 Line	305	420	300	300	300
101447-540300	Prof Serv-Custodial	5,992	7,500	6,300	6,500	6,500
101447-550000	Parts/Repairs/Maint-Bldgs/Fac	9,422	100	-	100	100
101447-550020	Parts/Repairs/Maint-Equip	-	140	-	140	140

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101447-550070	Parts/Repairs/Maint-HVAC	93	100	-	100	100
101447-550150	Parts/Repairs/Maint-Fire Syste	4	100	-	100	100
101447-550160	Parts/Repairs/Maint-Electrical	-	110	-	110	110
101447-550170	Parts/Repairs/Maint-Plumbing	-	110	-	110	110
101447-550180	Parts/Repairs/Maint-Lighting	-	50	-	50	50
Total Austin Niehoff Building Maintenance		**26,939**	**20,340**	**18,220**	**18,870**	**19,030**
City Services Facility Building Maintenance						
101448-511000	Regular Salaries	42,909	44,100	44,100	45,170	45,680
101448-511200	Overtime Pay	791	300	300	300	300
101448-512000	FICA Expense	3,264	3,280	3,280	3,330	3,360
101448-512100	Retirement Contribution	2,322	2,440	2,440	2,500	2,530
101448-512200	Workers Compensation	949	960	960	910	920
101448-513000	Medical Insurance	6,879	7,080	7,080	5,600	6,160
101448-513100	Dental Insurance	515	520	520	370	380
101448-513200	Vision Insurance	111	110	110	100	100
101448-513300	Life, AD&D & LTD Insurance	416	440	440	410	420
101448-513400	Employee Assistance Plan	15	10	10	10	10
101448-522110	Operating Supplies-Janitorial	2,729	2,120	2,150	2,120	2,120
101448-522500	Non-Capital Furn/Equip/Tools	1,807	200	200	200	200
101448-522900	Miscellaneous Supplies	3,580	4,000	2,000	4,000	4,000
101448-523100	Uniforms and Clothing	108	150	150	150	150
101448-532220	Business and Auto Allowance	54	50	50	50	50
101448-532350	CTC Land Dues	3,554	3,750	3,550	3,750	3,750
101448-534000	Utility Services-Gas	15,304	12,590	12,590	12,590	12,590
101448-534010	Utility Services-Electricity	29,001	30,000	30,000	30,000	30,000
101448-534020	Utility Service-Trash Removal	5,307	6,370	5,500	5,500	5,500
101448-534040	Utility Service-Haz Waste Disp	-	270	50	100	100
101448-534050	Utility Services-Water	9,501	10,000	5,000	7,500	7,500
101448-535000	Communication Svcs-Telephone	1,808	1,490	1,490	1,490	1,490
101448-535010	Communication Svcs-Cell Phone	266	300	300	300	300
101448-535040	Communication Svcs-T1 Line	1,341	1,700	1,400	1,500	1,500
101448-540300	Prof Serv-Custodial	17,061	22,280	19,000	20,000	20,000
101448-540900	Prof Serv-Other	2,598	3,670	3,670	3,670	3,670
101448-547010	Prof Serv-Pest Control	822	1,060	1,060	1,060	1,060
101448-550000	Parts/Repairs/Maint-Bldgs/Fac	9,138	7,960	9,000	7,960	7,960
101448-550020	Parts/Repairs/Maint-Equip	20,938	1,060	-	1,060	1,060
101448-550070	Parts/Repairs/Maint-HVAC	1,124	6,370	6,370	6,370	6,370
101448-550100	Parts/Repairs/Maint-Software	319	1,580	-	500	500
101448-550130	Parts/Repairs/Maint-Security	2,750	2,000	2,020	2,000	2,000
101448-550140	Parts/Repairs/Maint-Painting	-	300	-	300	300
101448-550150	Parts/Repairs/Maint-Fire Syste	5,160	2,950	1,500	2,000	2,000
101448-550160	Parts/Repairs/Maint-Electrical	3,679	2,570	1,000	1,000	1,000
101448-550170	Parts/Repairs/Maint-Plumbing	1,770	1,060	500	1,060	1,060
101448-550180	Parts/Repairs/Maint-Lighting	2,295	1,060	1,060	1,060	1,060
101448-580030	Vehicle/Equipment Replacement	1,200	300	300	1,200	1,200
Total City Services Facility Building Maintenance		**201,385**	**186,450**	**169,150**	**177,190**	**178,350**
Fleet Maintenance						
101450-511000	Regular Salaries	951	1,190	1,190	1,190	1,200
101450-511200	Overtime Pay	56	100	100	100	100
101450-512000	FICA Expense	76	100	100	90	90
101450-512100	Retirement Contribution	57	70	70	70	70
101450-512200	Workers Compensation	433	20	20	20	20
101450-513000	Medical Insurance	149	130	210	310	340
101450-513100	Dental Insurance	9	10	10	20	20
101450-513200	Vision Insurance	2	-	-	-	-
101450-513300	Life, AD&D & LTD Insurance	10	10	10	10	10
101450-513400	Employee Assistance Plan	0	-	-	-	-
101450-520100	Office Supplies	534	130	130	130	130

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101450-522120	Operating Supplies-Safety	518	800	500	500	500
101450-522500	Non-Capital Furn/Equip/Tools	2,653	2,150	2,220	2,150	2,150
101450-522900	Miscellaneous Supplies	363	1,000	1,000	1,000	1,000
101450-523100	Uniforms and Clothing	985	950	950	950	950
101450-525100	Auto Expense-Parts & Repairs	35	100	50	100	100
101450-525300	Gas & Oil	4	300	10	100	100
101450-532200	Printing	63	100	100	100	100
101450-535010	Communication Svcs-Cell Phone	2	-	-	-	-
101450-536000	Rentals-Equipment	957	-	800	800	800
101450-538101	Travel, Training, & Meetings	501	500	-	500	500
101450-540900	Prof Serv-Other	5,263	2,400	3,500	3,230	3,230
101450-550020	Parts/Repairs/Maint-Equip	2,366	-	250	250	250
101450-550100	Parts/Repairs/Maint-Software	269	2,830	500	500	500
Total Fleet Maintenance		**16,255**	**12,890**	**11,720**	**12,120**	**12,160**
Community Design						
101515-511000	Regular Salaries	292,941	315,880	315,880	270,130	273,380
101515-511100	Variable Salaries	1,493	2,030	2,030	43,920	44,370
101515-511200	Overtime Pay	111	100	100	100	100
101515-512000	FICA Expense	21,336	23,450	23,450	22,880	23,110
101515-512100	Retirement Contribution	16,530	17,400	17,400	15,250	15,430
101515-512200	Workers Compensation	2,478	1,950	1,950	1,760	1,780
101515-513000	Medical Insurance	42,337	44,960	44,960	33,840	37,170
101515-513100	Dental Insurance	2,498	2,600	2,600	2,210	2,250
101515-513200	Vision Insurance	595	640	640	510	520
101515-513300	Life, AD&D & LTD Insurance	2,645	2,980	2,980	2,370	2,400
101515-513400	Employee Assistance Plan	53	100	100	80	80
101515-520100	Office Supplies	1,899	2,600	1,500	2,000	2,000
101515-521100	Computer Supplies-Software	2,872	3,000	3,000	3,000	3,000
101515-522500	Non-Capital Furn/Equip/Tools	3,377	1,000	1,000	1,000	1,000
101515-523100	Uniforms and Clothing	701	100	100	100	100
101515-532010	Public Outreach	2,132	3,000	3,000	3,000	3,000
101515-532200	Printing	-	500	-	500	500
101515-532220	Business and Auto Allowance	206	300	300	300	300
101515-532230	Dues/Subscriptions/Books	1,277	3,000	1,000	2,000	2,000
101515-535010	Communication Svcs-Cell Phone	513	600	600	600	600
101515-538101	Travel, Training, & Meetings	7,066	11,500	5,000	11,500	11,500
101515-540470	Prof Serv-Recording Fee	723	500	500	500	500
101515-540910	Prof Serv-Consulting	35,702	35,000	35,000	120,000	250,000
101515-550090	Parts/Repairs/Maint-Copiers	1,387	3,000	3,000	2,000	2,000
101515-580040	Computer Replacement	4,369	-	-	3,280	3,280
Total Community Design		**445,238**	**476,190**	**466,090**	**542,830**	**680,370**
Building Safety						
101530-511000	Regular Salaries	435,182	453,480	453,480	442,650	446,610
101530-511100	Variable Salaries	66,599	2,280	20,000	2,050	2,070
101530-511200	Overtime Pay	338	190	190	190	190
101530-512000	FICA Expense	37,337	33,650	33,650	32,930	33,150
101530-512100	Retirement Contribution	23,920	24,990	24,990	24,360	24,570
101530-512200	Workers Compensation	3,910	3,800	3,800	4,070	4,100
101530-513000	Medical Insurance	66,146	67,050	67,050	67,680	74,400
101530-513100	Dental Insurance	4,766	4,710	4,710	4,620	4,710
101530-513200	Vision Insurance	1,019	1,000	1,000	1,000	1,010
101530-513300	Life, AD&D & LTD Insurance	4,327	4,520	4,520	4,370	4,430
101530-513400	Employee Assistance Plan	91	160	160	150	150
101530-520100	Office Supplies	2,848	2,600	2,600	2,600	2,600
101530-521000	Computer Supplies	-	1,000	-	250	250
101530-521100	Computer Supplies-Software	1,903	1,200	200	1,200	1,200
101530-522120	Operating Supplies-Safety	411	1,200	250	500	500
101530-522230	Reference Materials	211	4,000	4,000	4,000	4,000

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101530-522500	Non-Capital Furn/Equip/Tools	4,717	1,600	1,600	1,600	1,600
101530-523100	Uniforms and Clothing	295	1,500	500	1,000	1,000
101530-525100	Auto Expense-Parts & Repairs	1,798	1,000	2,520	1,060	1,060
101530-525200	Auto Expense-Tires	513	1,000	-	500	500
101530-525300	Gas & Oil	2,117	2,800	2,000	2,250	2,250
101530-529100	Resale Merchandise	-	500	-	500	500
101530-532200	Printing	800	1,200	1,200	1,200	1,200
101530-532220	Business and Auto Allowance	-	200	-	-	-
101530-532230	Dues/Subscriptions/Books	631	800	900	870	870
101530-535010	Communication Svcs-Cell Phone	1,889	2,300	2,300	2,300	2,300
101530-535030	Comm Svcs-Internet/Cable	987	700	700	700	700
101530-538101	Travel, Training, & Meetings	9,740	10,000	10,000	10,000	10,000
101530-538910	Building Abatement	-	80,000	-	80,000	80,000
101530-540140	Prof Serv-Plan Review/Insp.	103,436	90,000	90,000	90,000	90,000
101530-540480	Prof Serv-Microfilming	-	40,000	40,000	-	-
101530-540670	Prof Serv-Elevator Inspection	24,150	28,000	28,000	28,000	28,000
101530-540910	Prof Serv-Consulting	1,405	5,000	5,000	5,000	5,000
101530-550100	Parts/Repairs/Maint-Software	11,583	12,660	12,660	12,660	12,660
101530-580030	Vehicle/Equipment Replacement	5,496	1,380	1,380	5,500	5,500
101530-580040	Computer Replacement	1,118	-	-	840	840
Total Building Safety		**819,684**	**886,470**	**819,360**	**836,600**	**847,920**
Library Services						
101600-511000	Regular Salaries	911,052	846,540	846,540	820,330	829,270
101600-511100	Variable Salaries	251,155	140,640	140,640	239,340	335,560
101600-511200	Overtime Pay	163	-	40	-	-
101600-512000	FICA Expense	87,489	75,520	75,520	69,430	75,880
101600-512100	Retirement Contribution	50,239	46,560	46,560	45,120	45,610
101600-512200	Workers Compensation	3,695	3,630	3,630	2,260	2,350
101600-513000	Medical Insurance	98,372	102,300	102,300	104,020	114,030
101600-513100	Dental Insurance	6,188	6,230	6,230	6,580	6,720
101600-513200	Vision Insurance	1,828	1,810	1,810	1,700	1,720
101600-513300	Life, AD&D & LTD Insurance	8,456	8,550	8,550	7,970	8,080
101600-513400	Employee Assistance Plan	287	380	380	320	320
101600-520100	Office Supplies	1,084	810	810	810	1,200
101600-521000	Computer Supplies	1,189	250	-	850	850
101600-521100	Computer Supplies-Software	6,585	7,020	7,020	8,300	8,300
101600-521200	Non-Capital Computer Hardware	2,409	900	-	-	-
101600-522100	Operating Supplies-Signs	180	230	230	100	230
101600-522500	Non-Capital Furn/Equip/Tools	7,883	80	80	80	80
101600-526100	Library Reference Materials	2,494	1,960	1,960	1,960	1,960
101600-526120	Childrens Books & Media	30,821	22,400	22,400	22,400	32,000
101600-526130	Teen Books & Media	5,902	4,340	4,340	4,340	6,200
101600-526140	Adult Books & Media	43,666	32,200	32,200	32,200	46,000
101600-526160	Operating Supplies-Meet Room	424	2,420	2,420	2,420	800
101600-526170	Operating Supplies-Adult	518	200	200	200	400
101600-526180	Operating Supplies-Teen	726	200	200	200	200
101600-526190	Operating Supplies-Children	1,388	950	950	950	1,200
101600-526200	Material Processing	7,170	8,500	5,000	8,500	8,500
101600-532000	Advertising/Marketing	594	290	290	290	290
101600-532200	Printing	2,318	1,000	1,000	1,000	1,000
101600-532220	Business and Auto Allowance	3,018	1,050	3,000	3,000	3,000
101600-532230	Dues/Subscriptions/Books	2,444	7,540	6,000	6,100	6,100
101600-532240	Electronic Databases	42,924	40,250	40,250	40,250	44,250
101600-532250	Print Periodicals	9,909	10,700	3,000	9,000	7,000
101600-535010	Communication Svcs-Cell Phone	604	210	600	300	300
101600-535030	Comm Svcs-Internet/Cable	2,434	2,500	2,500	2,500	2,500
101600-538101	Travel, Training, & Meetings	6,342	1,860	1,860	1,000	1,860
101600-538390	Library Grant Expense	9,742	9,800	11,100	9,800	9,800
101600-540415	Prof Serv-Bank Charges	2,910	3,400	2,500	3,400	3,400

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101600-540440	Prof Serv-Collections	556	900	500	900	900
101600-540600	Prof Serv-FLC ILS Support CLiC	38,936	44,780	44,780	44,780	46,000
101600-540610	Prof Serv-Courier (CLiC)	5,364	7,000	4,000	6,000	7,000
101600-540630	Prof Serv-Children Programming	3,687	2,950	2,950	2,950	2,950
101600-540680	Prof Serv-Adult Programming	475	700	-	500	500
101600-540690	Prof Serv-Teen Programming	442	150	-	150	150
101600-550020	Parts/Repairs/Maint-Equip	31,665	31,660	31,660	49,000	33,660
101600-550090	Parts/Repairs/Maint-Copiers	21,053	12,000	20,000	12,000	12,000
101600-580040	Computer Replacement	6,322	-	-	4,740	4,740
Total Library Servcies		**1,723,100**	**1,493,360**	**1,486,000**	**1,578,040**	**1,714,860**
Library Building Maintenance						
101601-511000	Regular Salaries	28,764	30,030	30,030	31,160	31,490
101601-511200	Overtime Pay	660	230	230	230	230
101601-512000	FICA Expense	2,179	2,220	2,220	2,290	2,310
101601-512100	Retirement Contribution	1,593	1,660	1,660	1,730	1,740
101601-512200	Workers Compensation	649	660	660	630	640
101601-513000	Medical Insurance	4,648	4,810	4,810	4,270	4,700
101601-513100	Dental Insurance	332	330	330	280	290
101601-513200	Vision Insurance	78	80	80	70	70
101601-513300	Life, AD&D & LTD Insurance	284	300	300	290	300
101601-513400	Employee Assistance Plan	11	10	10	10	10
101601-522110	Operating Supplies-Janitorial	6,790	5,730	5,730	5,730	5,730
101601-522500	Non-Capital Furn/Equip/Tools	232	160	160	160	160
101601-522900	Miscellaneous Supplies	1,318	1,590	500	1,200	1,200
101601-523100	Uniforms and Clothing	90	150	150	150	150
101601-532220	Business and Auto Allowance	54	50	50	50	50
101601-534000	Utility Services-Gas	10,538	8,770	8,770	8,770	8,770
101601-534010	Utility Services-Electricity	93,086	66,980	66,980	66,980	66,980
101601-534020	Utility Service-Trash Removal	2,425	2,650	2,300	2,650	2,650
101601-534040	Utility Service-Haz Waste Disp	-	270	100	100	100
101601-534050	Utility Services-Water	1,304	1,590	1,200	1,300	1,300
101601-535000	Communication Svcs-Telephone	1,446	1,380	1,380	1,200	1,200
101601-535010	Communication Svcs-Cell Phone	187	180	180	180	180
101601-535040	Communication Svcs-T1 Line	1,158	1,380	1,200	1,380	1,380
101601-540300	Prof Serv-Custodial	52,461	57,450	57,450	57,450	57,450
101601-540900	Prof Serv-Other	2,598	3,670	3,670	3,670	3,670
101601-547010	Prof Serv-Pest Control	1,106	1,400	1,200	1,200	1,200
101601-550000	Parts/Repairs/Maint-Bldgs/Fac	11,715	3,500	3,500	3,500	3,500
101601-550020	Parts/Repairs/Maint-Equip	453	1,170	-	500	500
101601-550070	Parts/Repairs/Maint-HVAC	954	11,670	6,870	11,670	11,670
101601-550080	Parts/Repairs/Maint-Elevators	7,340	7,430	7,430	7,430	7,430
101601-550100	Parts/Repairs/Maint-Software	319	1,580	600	700	700
101601-550130	Parts/Repairs/Maint-Security	745	1,060	1,060	1,060	1,060
101601-550140	Parts/Repairs/Maint-Painting	173	750	1,340	750	750
101601-550150	Parts/Repairs/Maint-Fire Syste	4,062	2,920	1,500	2,920	2,920
101601-550160	Parts/Repairs/Maint-Electrical	2,136	1,590	1,000	1,590	1,590
101601-550170	Parts/Repairs/Maint-Plumbing	1,311	1,590	1,000	1,590	1,590
101601-550180	Parts/Repairs/Maint-Lighting	3,363	4,100	4,100	4,100	4,100
101601-580030	Vehicle/Equipment Replacement	900	230	230	900	900
Total Library Building Maintenance		**247,463**	**231,320**	**219,980**	**229,840**	**230,660**
Museum Services						
101610-511000	Regular Salaries	46,260	47,620	47,620	48,650	48,650
101610-511100	Variable Salaries	56,957	72,610	72,610	78,940	85,640
101610-511200	Overtime Pay	347	-	-	-	-
101610-512000	FICA Expense	7,979	9,200	9,200	9,370	9,880
101610-512100	Retirement Contribution	2,551	2,620	2,620	2,680	2,680
101610-512200	Workers Compensation	76	940	940	80	90
101610-512300	Unemployment Compensation	-	-	2,470	-	-

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101610-513100	Dental Insurance	574	570	570	590	600
101610-513200	Vision Insurance	165	170	170	170	170
101610-513300	Life, AD&D & LTD Insurance	481	500	500	500	500
101610-513400	Employee Assistance Plan	66	50	70	100	100
101610-521100	Computer Supplies-Software	822	830	920	950	950
101610-521200	Non-Capital Computer Hardware	9,544	-	-	-	-
101610-522000	Operating Supplies	3,230	4,000	2,500	3,500	3,500
101610-532230	Dues/Subscriptions/Books	233	300	300	300	300
101610-535030	Comm Svcs-Internet/Cable	1,217	1,200	1,200	1,200	1,200
101610-538101	Travel, Training, & Meetings	4,708	4,470	500	1,000	1,000
101610-580040	Computer Replacement	1,298	-	-	980	980
Total Museum Services		**136,507**	**145,080**	**142,190**	**149,010**	**156,240**
Museum Building Maintenance						
101611-511000	Regular Salaries	4,809	5,030	5,030	5,040	5,090
101611-511200	Overtime Pay	131	50	50	50	50
101611-512000	FICA Expense	370	380	380	370	380
101611-512100	Retirement Contribution	267	280	280	280	280
101611-512200	Workers Compensation	121	120	120	120	120
101611-513000	Medical Insurance	778	810	810	700	770
101611-513100	Dental Insurance	57	60	60	50	50
101611-513200	Vision Insurance	13	10	10	10	10
101611-513300	Life, AD&D & LTD Insurance	49	50	50	50	50
101611-513400	Employee Assistance Plan	2	-	-	-	-
101611-522110	Operating Supplies-Janitorial	92	100	100	100	100
101611-522500	Non-Capital Furn/Equip/Tools	18	-	10	-	-
101611-523100	Uniforms and Clothing	18	50	50	50	50
101611-534000	Utility Services-Gas	1,910	1,800	2,000	1,800	1,800
101611-534010	Utility Services-Electricity	1,237	1,080	1,500	1,080	1,080
101611-534020	Utility Service-Trash Removal	435	800	800	800	800
101611-534040	Utility Service-Haz Waste Disp	-	50	-	-	-
101611-534050	Utility Services-Water	549	2,120	500	750	750
101611-535000	Communication Svcs-Telephone	1,526	1,590	1,500	1,590	1,590
101611-535010	Communication Svcs-Cell Phone	30	50	50	50	50
101611-535040	Communication Svcs-T1 Line	61	110	60	60	60
101611-540300	Prof Serv-Custodial	3,712	4,050	4,050	4,050	4,050
101611-540900	Prof Serv-Other	-	110	-	-	-
101611-547010	Prof Serv-Pest Control	-	530	-	-	-
101611-550000	Parts/Repairs/Maint-Bldgs/Fac	20,056	1,590	1,590	1,590	1,590
101611-550020	Parts/Repairs/Maint-Equip	-	110	-	-	-
101611-550070	Parts/Repairs/Maint-HVAC	96	100	540	100	100
101611-550130	Parts/Repairs/Maint-Security	3,114	1,060	1,060	1,060	1,060
101611-550140	Parts/Repairs/Maint-Painting	250	-	30	35,000	-
101611-550150	Parts/Repairs/Maint-Fire Syste	917	1,500	1,500	1,500	1,500
101611-550160	Parts/Repairs/Maint-Electrical	697	270	-	270	270
101611-550170	Parts/Repairs/Maint-Plumbing	228	270	340	270	270
101611-550180	Parts/Repairs/Maint-Lighting	21	100	-	100	100
Total Museum Building Maintenance		**41,567**	**24,230**	**22,470**	**56,890**	**22,020**
Parks & Recreation Administration						
101710-511000	Regular Salaries	-	-	-	6,670	-
101710-511100	Variable Salaries	19,471	-	-	-	-
101710-512000	FICA Expense	1,488	-	-	450	-
101710-512100	Retirement Contribution	-	-	-	370	-
101710-512200	Workers Compensation	214	-	-	60	-
101710-513000	Medical Insurance	-	-	-	360	-
101710-520100	Office Supplies	650	1,300	700	1,000	1,000
101710-521100	Computer Supplies-Software	874	500	-	500	500
101710-522500	Non-Capital Furn/Equip/Tools	98	600	320	250	250
101710-522900	Miscellaneous Supplies	436	530	480	480	480

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101710-532200	Printing	1,271	2,820	3,750	2,820	2,820
101710-532220	Business and Auto Allowance	-	1,000	-	-	-
101710-532230	Dues/Subscriptions/Books	537	530	580	530	530
101710-535010	Communication Svcs-Cell Phone	7,759	6,000	8,000	8,000	8,000
101710-535030	Comm Svcs-Internet/Cable	981	500	500	500	500
101710-538101	Travel, Training, & Meetings	854	2,000	2,450	2,450	2,450
101710-550090	Parts/Repairs/Maint-Copiers	1,853	2,310	2,000	2,000	2,000
101710-580040	Computer Replacement	1,953	-	-	1,460	1,460
Total Parks & Recreation Administration		**38,440**	**18,090**	**18,780**	**27,900**	**19,990**
Cultural Arts						
101730-511000	Regular Salaries	36,017	33,680	33,680	39,730	39,660
101730-512000	FICA Expense	2,667	2,580	2,580	3,040	3,030
101730-512100	Retirement Contribution	1,981	1,860	1,860	2,190	2,180
101730-512200	Workers Compensation	437	490	490	470	470
101730-513000	Medical Insurance	-	-	300	200	200
101730-513100	Dental Insurance	369	370	800	670	680
101730-513300	Life, AD&D & LTD Insurance	383	410	410	400	410
101730-513400	Employee Assistance Plan	14	10	10	10	10
101730-520100	Office Supplies	530	200	200	200	200
101730-522500	Non-Capital Furn/Equip/Tools	5,536	500	500	500	500
101730-522900	Miscellaneous Supplies	3,012	2,500	1,000	3,380	3,380
101730-530815	Arts Programming Grants	10,000	10,000	8,350	10,000	10,000
101730-530820	Arts Opportunity Programming	420	49,580	49,580	25,000	25,000
101730-532000	Advertising/Marketing	3,961	1,100	1,100	3,750	3,750
101730-532200	Printing	70	1,000	500	1,000	1,000
101730-532230	Dues/Subscriptions/Books	362	100	370	100	100
101730-535030	Comm Svcs-Internet/Cable	1,319	1,200	1,200	1,200	1,200
101730-538101	Travel, Training, & Meetings	10	600	100	600	600
101730-538330	Louisville Cultural Council	20,000	13,220	13,220	15,000	15,000
101730-538999	Other Services and Charges	1,795	1,500	1,500	1,500	1,500
101730-540900	Prof Serv-Other	-	3,220	5,820	3,220	3,220
Total Cultural Arts		**88,882**	**124,120**	**123,570**	**112,160**	**112,090**
Arts Center Building Maintenance						
101735-511000	Regular Salaries	5,863	6,050	6,050	6,050	6,120
101735-511200	Overtime Pay	131	50	50	50	50
101735-512000	FICA Expense	451	450	450	450	450
101735-512100	Retirement Contribution	319	340	340	340	340
101735-512200	Workers Compensation	143	140	140	140	140
101735-513000	Medical Insurance	944	980	980	770	850
101735-513100	Dental Insurance	71	70	70	50	50
101735-513200	Vision Insurance	16	20	20	10	10
101735-513300	Life, AD&D & LTD Insurance	58	60	60	50	60
101735-513400	Employee Assistance Plan	2	-	-	-	-
101735-522110	Operating Supplies-Janitorial	656	1,060	500	1,060	1,060
101735-522500	Non-Capital Furn/Equip/Tools	18	-	10	-	-
101735-522900	Miscellaneous Supplies	-	270	-	-	-
101735-523100	Uniforms and Clothing	18	50	50	50	50
101735-534000	Utility Services-Gas	550	1,150	1,150	1,150	1,150
101735-534010	Utility Services-Electricity	750	1,370	1,370	1,370	1,370
101735-534020	Utility Service-Trash Removal	1,347	1,430	1,430	1,430	1,430
101735-534040	Utility Service-Haz Waste Disp	-	110	-	-	-
101735-535010	Communication Svcs-Cell Phone	36	50	50	50	50
101735-540300	Prof Serv-Custodial	7,081	10,950	7,500	7,700	7,700
101735-550000	Parts/Repairs/Maint-Bldgs/Fac	16,953	3,000	500	3,000	3,000
101735-550070	Parts/Repairs/Maint-HVAC	-	2,120	-	1,000	1,000
101735-550130	Parts/Repairs/Maint-Security	2,857	8,000	1,000	3,000	3,000
101735-550140	Parts/Repairs/Maint-Painting	88	2,650	1,000	1,000	1,000
101735-550150	Parts/Repairs/Maint-Fire Syste	9	270	-	100	100

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
101735-550160	Parts/Repairs/Maint-Electrical	234	530	-	250	250
101735-550170	Parts/Repairs/Maint-Plumbing	118	1,060	420	500	500
101735-550180	Parts/Repairs/Maint-Lighting	182	530	-	200	200
Total Arts Center Building Maintenance		**38,895**	**42,760**	**23,140**	**29,770**	**29,930**
Steinbaugh Pavilion Building Maintenance						
101736-511000	Regular Salaries	2,932	3,030	3,030	3,020	3,060
101736-511200	Overtime Pay	66	50	50	50	50
101736-512000	FICA Expense	225	230	230	230	230
101736-512100	Retirement Contribution	159	170	170	170	170
101736-512200	Workers Compensation	71	70	70	70	70
101736-513000	Medical Insurance	472	490	490	390	430
101736-513100	Dental Insurance	36	40	40	30	30
101736-513200	Vision Insurance	8	10	10	10	10
101736-513300	Life, AD&D & LTD Insurance	29	30	30	30	30
101736-513400	Employee Assistance Plan	1	-	-	-	-
101736-522500	Non-Capital Furn/Equip/Tools	9	-	10	-	-
101736-523100	Uniforms and Clothing	9	-	10	-	-
101736-534010	Utility Services-Electricity	(1,208)	5,150	2,000	5,150	5,150
101736-534050	Utility Services-Water	307	320	320	320	320
101736-535010	Communication Svcs-Cell Phone	18	-	20	20	20
101736-550000	Parts/Repairs/Maint-Bldgs/Fac	8,247	640	40	500	500
101736-550020	Parts/Repairs/Maint-Equip	-	640	-	-	-
101736-550140	Parts/Repairs/Maint-Painting	52	320	-	100	100
101736-550150	Parts/Repairs/Maint-Fire Syste	36	-	-	-	-
101736-550160	Parts/Repairs/Maint-Electrical	-	320	-	100	100
101736-550180	Parts/Repairs/Maint-Lighting	16	320	-	320	320
Total Steinbaugh Pavilion Building Maintenance		**11,484**	**11,830**	**6,520**	**10,510**	**10,590**
Debt Service						
101111-570350	Principal - Capital Leases	5,401	5,890	5,890	6,150	6,360
101111-570650	Interest - Capital Leases	3,542	2,590	2,590	2,360	2,140
Total Debt Service		**8,943**	**8,480**	**8,480**	**8,510**	**8,500**
Interfund Transfers						
101910-990201	Transfer to Open Space & Parks	828,610	849,960	838,550	854,480	872,420
101910-990202	Trans to Cons Trust Lottery	-	30,000	30,000	-	-
101910-990204	Transfer to Cemetery Fund	96,250	86,750	109,140	164,120	135,360
101910-990208	Transfer to Recreation Fund	1,735,360	1,525,120	1,525,120	1,414,980	1,087,340
101910-990301	Transfer to Cap Projects Fund	1,250,000	-	-	-	-
101910-990520	Transfer to Golf Course Fund	-	300,000	300,000	-	-
Total Interfund Transfers		**3,910,220**	**2,791,830**	**2,802,810**	**2,433,580**	**2,095,120**
Total General Fund Expenditures		**21,133,456**	**20,788,740**	**20,688,970**	**21,170,970**	**21,083,020**
Ending Fund Balance		**10,808,964**	**7,872,524**	**8,519,384**	**7,082,434**	**6,355,414**

City of Louisville

COLORADO • SINCE 1878

2021-2022 Biennial Operating & Capital Budget

Special Revenue Funds Tab

City of Louisville, Colorado
2021 - 2022 Biennial Budget
Open Space & Parks Fund

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Beginning Fund Balance		**3,275,092**	**2,862,739**	**2,862,739**	**3,149,819**	**2,119,219**
General Revenue						
201001-413100	Sales Tax	1,766,284	1,501,340	1,536,670	1,644,240	1,726,450
201001-413200	Use Tax - Consumer	204,367	122,620	153,280	176,270	193,900
201001-414100	Use Tax - Auto	178,366	107,020	133,770	153,840	169,220
201001-415100	Use Tax - Building Materials	214,556	194,770	194,770	194,890	125,980
201001-415130	Use Tax - Site Improvements	2,447	2,260	3,920	3,840	3,760
201001-433000	Grant Revenues	3,500	1,145,760	1,145,760	-	791,600
201001-461100	Interest Earnings	76,882	27,230	50,000	20,550	18,720
201001-461110	Net Incr (Decr) in Fair Value	14,920	-	-	-	-
201001-463100	Real Property Rental Income	40,208	40,210	40,210	40,210	40,210
201001-464120	Land Dedication Fee	166,955	205,360	205,360	-	-
201001-464130	Memorial Contributions/Gifts	1,929	-	1,550	-	-
201001-465100	Insurance Recovery	-	-	17,330	-	-
201001-492100	Proceeds from Sale of Assets	10,390	-	-	-	-
Total General Revenue		**2,680,804**	**3,346,570**	**3,482,620**	**2,233,840**	**3,069,840**
Interfund Transfers						
201001-980101	Xfer from General Fund	828,610	849,960	838,550	854,480	872,420
201001-980302	Tfer from Impact Fee Fund	153,230	327,620	318,260	153,150	24,940
Total Interfund Transfers		**981,840**	**1,177,580**	**1,156,810**	**1,007,630**	**897,360**
Total Open Space & Parks Fund Revenue		**3,662,644**	**4,524,150**	**4,639,430**	**3,241,470**	**3,967,200**
Central Fund-Wide Charges						
201110-511000	Regular Salaries	222,163	228,860	228,860	240,360	242,550
201110-511200	Overtime Pay	2,093	2,000	2,700	2,520	2,520
201110-512000	FICA Expense	16,167	17,250	17,250	17,160	17,260
201110-512100	Retirement Contribution	13,931	12,730	12,730	14,830	14,950
201110-512200	Workers Compensation	1,577	1,740	1,740	1,680	1,700
201110-513000	Medical Insurance	22,087	20,650	20,650	32,510	35,720
201110-513100	Dental Insurance	1,482	1,470	1,470	2,270	2,310
201110-513200	Vision Insurance	355	360	360	470	470
201110-513300	Life, AD&D & LTD Insurance	1,997	2,180	2,180	2,140	2,190
201110-513400	Employee Assistance Plan	68	70	70	70	70
201110-522500	Non-Capital Furn/Equip/Tools	501	600	600	600	600
201110-523100	Uniforms and Clothing	236	210	210	210	210
201110-532100	Insurance	30,300	43,320	43,530	47,650	52,420
201110-532120	Insurance Deductible	1,195	-	-	-	-
201110-532220	Business and Auto Allowance	899	750	900	900	900
201110-535010	Communication Svcs-Cell Phone	468	120	470	470	470
201110-540410	Prof Serv-Investment Fee	1,721	5,000	2,000	2,000	2,000
201110-540415	Prof Serv-Bank Charges	743	1,200	1,000	1,000	1,000
Total Central Fund-Wide Charges		**317,982**	**338,510**	**336,720**	**366,840**	**377,340**
Snow & Ice Removal						
201433-511000	Regular Salaries	62,359	65,310	65,310	68,140	68,740
201433-511200	Overtime Pay	2,682	2,210	1,700	2,210	2,210
201433-512000	FICA Expense	4,886	5,020	5,020	5,210	5,240
201433-512100	Retirement Contribution	3,579	3,710	3,710	3,880	3,900
201433-512200	Workers Compensation	986	990	990	1,020	1,030
201433-513000	Medical Insurance	8,158	8,350	8,350	9,700	10,640

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
201433-513100	Dental Insurance	695	680	680	770	790
201433-513200	Vision Insurance	158	160	160	180	180
201433-513300	Life, AD&D & LTD Insurance	628	650	650	660	670
201433-513400	Employee Assistance Plan	27	20	20	30	30
201433-522010	Operating Supplies-Chemicals	-	-	400	400	400
201433-522500	Non-Capital Furn/Equip/Tools	545	1,500	500	1,000	1,000
201433-522900	Miscellaneous Supplies	1,277	1,000	1,000	1,500	1,500
201433-523100	Uniforms and Clothing	285	340	340	340	340
201433-524360	Street Supplies - Ice Slicer	-	3,000	-	-	-
201433-532220	Business and Auto Allowance	60	250	100	100	100
201433-535010	Communication Svcs-Cell Phone	284	500	300	300	300
201433-550020	Parts/Repairs/Maint-Equip	5,077	5,000	5,000	5,000	5,000
Total Snow & Ice Removal		**91,685**	**98,690**	**94,230**	**100,440**	**102,070**
Open Space Administration & Operations						
201750-511000	Regular Salaries	165,181	207,170	207,170	231,740	234,050
201750-511100	Variable Salaries	20,479	16,340	16,340	66,650	67,980
201750-511200	Overtime Pay	1,997	1,990	1,990	1,990	1,990
201750-512000	FICA Expense	13,994	16,860	16,860	22,390	22,610
201750-512100	Retirement Contribution	9,145	11,500	11,500	12,860	12,980
201750-512200	Workers Compensation	2,750	3,060	3,060	4,270	4,330
201750-512300	Unemployment Compensation	912	-	-	-	-
201750-513000	Medical Insurance	17,104	17,420	17,420	26,170	28,690
201750-513100	Dental Insurance	1,436	1,420	1,420	2,060	2,090
201750-513200	Vision Insurance	347	340	340	440	450
201750-513300	Life, AD&D & LTD Insurance	1,551	2,000	2,000	2,160	2,250
201750-513400	Employee Assistance Plan	63	80	80	100	100
201750-520100	Office Supplies	623	500	450	450	450
201750-521100	Computer Supplies-Software	1,025	-	500	500	500
201750-522100	Operating Supplies-Signs	562	1,000	1,000	1,000	1,000
201750-522500	Non-Capital Furn/Equip/Tools	3,856	2,830	2,830	2,830	2,830
201750-522900	Miscellaneous Supplies	3	-	-	-	-
201750-523100	Uniforms and Clothing	1,055	2,050	2,050	2,050	2,050
201750-525100	Auto Expense-Parts & Repairs	1,607	2,950	3,160	2,950	2,950
201750-525200	Auto Expense-Tires	509	460	-	460	460
201750-525300	Gas & Oil	4,451	3,850	3,850	3,850	3,850
201750-531000	Ditch Assessment	2,320	2,200	2,200	2,200	2,200
201750-532000	Advertising/Marketing	-	500	500	500	500
201750-532200	Printing	166	-	-	-	-
201750-532220	Business and Auto Allowance	302	570	300	350	350
201750-532230	Dues/Subscriptions/Books	49	-	40	40	40
201750-533100	Boulder County Youth Corp	5,300	-	-	5,600	5,600
201750-534050	Utility Services-Water	2,164	500	1,020	500	500
201750-535010	Communication Svcs-Cell Phone	269	410	700	700	700
201750-538101	Travel, Training, & Meetings	3,152	3,730	3,730	3,730	3,730
201750-538350	Open Space Advisory Board	129	100	-	-	-
201750-538999	Other Services and Charges	6	-	-	-	-
201750-540110	Prof Serv-Engineering	7,743	2,500	2,500	2,500	2,500
201750-540530	Prof Serv-Resource Management	8,931	10,000	10,000	10,000	10,000
201750-540900	Prof Serv-Other	11,279	9,000	5,000	9,000	9,000
201750-547010	Prof Serv-Pest Control	4,301	4,520	4,520	4,520	4,520
201750-547020	Prof Serv-Weed Control	18,845	30,000	25,000	30,000	30,000
201750-547030	Prof Serv-Landscape Maint.	3,398	3,200	3,200	3,200	3,200
201750-550030	Parts/Repairs/Maint-Grounds	16,547	11,970	11,970	11,970	11,970
201750-550240	Parts/Repairs/Maint-Memorials	456	-	-	-	-
201750-550260	Parts/Repairs/Maint-Ground Irr	280	200	200	200	200
201750-580030	Vehicle/Equipment Replacement	7,596	1,900	1,900	7,600	7,600
201750-580040	Computer Replacement	933	-	-	700	700
Open Space Administration & Operations		**342,815**	**373,120**	**364,800**	**478,230**	**484,920**

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Parks Administration & Operations						
201751-511000	Regular Salaries	545,268	570,410	570,410	572,520	576,630
201751-511100	Variable Salaries	123,840	214,700	214,700	349,280	356,150
201751-511200	Overtime Pay	25,704	22,050	22,050	27,050	27,050
201751-512000	FICA Expense	52,360	61,750	61,750	71,280	72,040
201751-512100	Retirement Contribution	30,963	32,590	32,590	32,980	33,200
201751-512200	Workers Compensation	9,494	13,660	13,660	14,250	14,420
201751-512300	Unemployment Compensation	3,664		2,270	-	-
201751-513000	Medical Insurance	72,859	73,860	73,860	78,690	86,370
201751-513100	Dental Insurance	6,542	6,280	6,280	6,490	6,610
201751-513200	Vision Insurance	1,431	1,430	1,430	1,500	1,510
201751-513300	Life, AD&D & LTD Insurance	5,524	5,710	5,710	5,650	5,730
201751-513400	Employee Assistance Plan	172	240	240	240	240
201751-520100	Office Supplies	1,893	1,800	1,000	1,800	1,800
201751-521100	Computer Supplies-Software	468	250	100	250	250
201751-522010	Operating Supplies-Chemicals	2,887	1,000	2,310	3,400	3,400
201751-522100	Operating Supplies-Signs	113	1,500	250	1,500	1,500
201751-522110	Operating Supplies-Janitorial	721	-	-	-	-
201751-522120	Operating Supplies-Safety	1,319	2,000	2,000	2,000	2,000
201751-522170	Tree Replacement	5,475	5,000	2,500	5,000	5,000
201751-522200	Operating Supplies-Plant Mat.	5,168	6,000	6,000	6,000	6,000
201751-522500	Non-Capital Furn/Equip/Tools	4,460	6,000	5,000	5,000	5,000
201751-522900	Miscellaneous Supplies	8,346	9,600	9,600	9,600	9,600
201751-523100	Uniforms and Clothing	5,902	5,400	5,400	5,400	5,400
201751-525100	Auto Expense-Parts & Repairs	8,708	11,200	14,000	11,200	11,200
201751-525200	Auto Expense-Tires	3,615	1,600	1,600	1,600	1,600
201751-525300	Gas & Oil	24,978	22,460	17,000	22,460	22,460
201751-532220	Business and Auto Allowance	453	900	500	500	500
201751-532230	Dues/Subscriptions/Books	450	500	500	500	500
201751-533100	Boulder County Youth Corp	7,580	-	-	7,750	7,750
201751-534010	Utility Services-Electricity	21,687	22,050	22,050	22,050	22,050
201751-534020	Utility Service-Trash Removal	4,375	4,460	4,460	4,460	4,460
201751-534050	Utility Services-Water	218,690	221,960	221,960	221,960	221,960
201751-535010	Communication Svcs-Cell Phone	3,108	2,310	3,300	3,300	3,300
201751-536000	Rentals-Equipment	4,843	13,650	5,000	10,000	10,000
201751-538101	Travel, Training, & Meetings	1,923	3,000	2,400	3,000	3,000
201751-538999	Other Services and Charges	307	250	250	250	250
201751-540300	Prof Serv-Custodial	15,032	14,060	14,060	17,060	17,060
201751-540555	Prof Serv -Branch Site Grinding	21,161	14,000	14,000	14,000	14,000
201751-540900	Prof Serv-Other	3,881	14,400	5,000	7,500	7,500
201751-547000	Prof Serv-Mowing	97,711	109,070	90,000	109,070	109,070
201751-547010	Prof Serv-Pest Control	3,011	3,000	3,000	3,000	3,000
201751-547020	Prof Serv-Weed Control	-	2,000	-	-	-
201751-547030	Prof Serv-Landscape Maint.	9,433	18,000	12,000	15,000	15,000
201751-547100	Prof Serv - Tree/Hort Maint	15,900	36,000	20,000	25,000	25,000
201751-547110	Trail Work	12,236	15,000	15,000	15,000	15,000
201751-547120	Prof Serv - Tennis Crt Repairs	52,802	16,000	-	16,000	16,000
201751-550000	Parts/Repairs/Maint-Bldgs/Fac	75,678	3,500	3,500	3,500	3,500
201751-550020	Parts/Repairs/Maint-Equip	28,234	20,000	20,000	20,000	20,000
201751-550030	Parts/Repairs/Maint-Grounds	7,971	12,000	12,000	15,000	15,000
201751-550160	Parts/Repairs/Maint-Electrical	76	1,000	250	500	500
201751-550170	Parts/Repairs/Maint-Plumbing	196	-	170	-	-
201751-550180	Parts/Repairs/Maint-Lighting	925	-	-	-	-
201751-550240	Parts/Repairs/Maint-Memorials	162	2,000	2,000	2,000	2,000
201751-550260	Parts/Repairs/Maint-Ground Irr	10,461	20,000	23,110	20,000	20,000
201751-550280	Parts/Repairs/Maint-Other	-	6,000	-	-	-
201751-580030	Vehicle/Equipment Replacement	59,796	14,950	14,950	59,800	59,800
201751-580040	Computer Replacement	1,860	-	-	1,400	1,400
Total Parks Administration & Operations		**1,631,816**	**1,666,550**	**1,581,170**	**1,852,740**	**1,872,760**

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Open Space Acquisition						
201755-511000	Regular Salaries	3,159	3,270	3,270	3,350	3,380
201755-512000	FICA Expense	230	230	230	230	230
201755-512100	Retirement Contribution	167	180	180	180	190
201755-512200	Workers Compensation	33	30	30	30	30
201755-513000	Medical Insurance	229	230	230	240	260
201755-513100	Dental Insurance	29	30	30	30	30
201755-513200	Vision Insurance	7	10	10	10	10
201755-513300	Life, AD&D & LTD Insurance	25	20	20	20	20
201755-513400	Employee Assistance Plan	1	-	-	-	-
201755-532220	Business and Auto Allowance	30	-	30	30	30
201755-535010	Communication Svcs-Cell Phone	6	10	10	10	10
201755-540900	Prof Serv-Other	5,004	-	-	-	-
Total Open Space Acquistion		**8,919**	**4,010**	**4,040**	**4,130**	**4,190**
Open Space Education & Outreach						
201756-511000	Regular Salaries	139,664	162,000	162,000	118,470	116,880
201756-511200	Overtime Pay	2,247	2,030	2,030	2,030	2,030
201756-512000	FICA Expense	10,771	12,080	12,080	8,950	8,820
201756-512100	Retirement Contribution	7,790	9,020	9,020	6,630	6,540
201756-512200	Workers Compensation	2,491	2,460	2,460	1,640	1,640
201756-513000	Medical Insurance	14,518	28,820	28,820	15,810	16,530
201756-513100	Dental Insurance	1,225	2,340	2,340	1,080	1,050
201756-513200	Vision Insurance	349	470	470	280	260
201756-513300	Life, AD&D & LTD Insurance	1,339	1,630	1,630	1,130	1,150
201756-513400	Employee Assistance Plan	69	80	80	50	50
201756-520100	Office Supplies	-	250	-	-	-
201756-523100	Uniforms and Clothing	2,822	2,560	2,560	2,560	2,560
201756-532010	Public Eduction & Outreach	2,706	600	800	1,600	1,600
201756-532220	Business and Auto Allowance	91	170	100	100	100
201756-535010	Communication Svcs-Cell Phone	32	20	120	120	120
201756-537030	Volunteer Appreciation	629	1,000	1,000	1,000	1,000
Total Open Space Education & Outreach		**186,742**	**225,530**	**225,510**	**161,450**	**160,330**
Open Space Trail Maintenance						
201757-511000	Regular Salaries	63,639	66,410	66,410	88,110	89,310
201757-511200	Overtime Pay	728	380	380	380	380
201757-512000	FICA Expense	4,832	5,870	5,870	6,330	6,380
201757-512100	Retirement Contribution	3,480	3,670	3,670	4,870	4,930
201757-512200	Workers Compensation	874	990	990	1,200	1,210
201757-513000	Medical Insurance	6,697	6,840	6,840	14,040	15,410
201757-513100	Dental Insurance	565	560	560	1,100	1,120
201757-513200	Vision Insurance	152	150	150	240	240
201757-513300	Life, AD&D & LTD Insurance	576	600	600	750	810
201757-513400	Employee Assistance Plan	27	30	30	40	40
201757-522500	Non-Capital Furn/Equip/Tools	1,422	-	500	-	-
201757-523100	Uniforms and Clothing	199	220	220	220	220
201757-532220	Business and Auto Allowance	302	570	300	320	320
201757-533100	Boulder County Youth Corp	2,270	-	-	2,400	2,400
201757-535010	Communication Svcs-Cell Phone	86	80	90	100	100
201757-550030	Parts/Repairs/Maint-Grounds	2,666	4,000	1,000	3,000	3,000
Total Open Space Trail Maintenance		**88,514**	**90,370**	**87,610**	**123,100**	**125,870**
Open Space New Trails						
201758-511000	Regular Salaries	15,002	15,820	15,820	18,420	18,500
201758-511200	Overtime Pay	51	30	30	30	30
201758-512000	FICA Expense	1,097	1,300	1,300	1,350	1,350
201758-512100	Retirement Contribution	821	870	870	1,010	1,020
201758-512200	Workers Compensation	188	210	210	230	230
201758-513000	Medical Insurance	1,568	1,610	1,610	2,510	2,760

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
201758-513100	Dental Insurance	139	140	140	210	210
201758-513200	Vision Insurance	32	30	30	40	40
201758-513300	Life, AD&D & LTD Insurance	138	150	150	160	170
201758-513400	Employee Assistance Plan	4	-	-	10	10
201758-523100	Uniforms and Clothing	15	-	20	20	20
201758-532220	Business and Auto Allowance	30	60	40	40	40
201758-535010	Communication Svcs-Cell Phone	6	10	10	10	10
Total Open Space New Trails		**19,091**	**20,230**	**20,230**	**24,040**	**24,390**
Capital - Snow & Ice Removal						
201314-640001	Machinery & Equipment	4,035	-	-	-	-
Total Capital - Snow & Ice Removal		**4,035**	**-**	**-**	**-**	**-**
Capital - Parks						
201511-630071	Parks and Open Space Signs	1,933	-	970	30,000	15,000
201511-630101	Irrig Replacements & Improvs (%)	5,331	-	-	-	-
201511-630127	Miner's Field Park Improvs	-	11,000	-	-	-
201511-630129	Playground Surfacing Replacement	11,711	6,000	-	-	-
201511-630131	Recycling Cans for Park Sites (%)	14,755	-	-	-	-
201511-630132	Enhance BMX Track at Community Park	683	11,000	11,000	-	-
201511-630133	Freeze Resistant Drinking Fountains	-	-	-	17,600	-
201511-630135	Cottonwood Park Development	-	-	-	330,000	-
201511-630151	Miners Field Fencing Upgrade (%)	5,161	-	3,430	-	-
201511-630157	Park Site Furnishing Replacements	-	-	-	25,000	25,000
201511-640000	Motor Vehicle/Road Equipment (%)	31,638	-	-	-	-
201511-640001	Machinery & Equipment (%)	55,903	52,500	52,500	-	60,000
201511-640142	Wood Chipper (%)	-	-	-	-	42,500
Total Capital - Parks		**127,114**	**80,500**	**67,900**	**402,600**	**142,500**
Capital - Open Space Maintenance						
201522-630155	Russian Olive Removal and Tree Plantir	-	-	-	42,500	-
201522-630156	Retaining Wall Replacement	-	-	-	100,000	-
201522-640000	Motor Vehicle/Road Equipment (%)	34,973	-	-	45,000	-
201522-640001	Machinery & Equipment (%)	-	-	-	27,000	10,000
Total Capital - Open Space Maintenance		**34,973**	**-**	**-**	**214,500**	**10,000**
Capital - Open Space Education & Outreach						
201523-630117	Interpretive Education	3,722	-	-	-	-
201523-660093	Trail Connections (%)	40,930	-	3,570	-	-
Total Capital - Education & Outreach		**44,652**	**-**	**3,570**	**-**	**-**
Capital - Open Space Trail Maintenance						
201524-660252	Coyote Run Slope Mitigation (50%)	308,211	-	-	-	-
201524-660279	Soft Surface Trail Management Plan	-	-	-	400,000	180,000
Total Capital - Open Space Trail Maintenance		**308,211**	**-**	**-**	**400,000**	**180,000**
Capital - Open Space New Trails						
201528-660067	Hwy 42 Multi-Use Underpass	731,783	1,559,740	1,559,740	-	-
201528-660093	Trail Connections (%)	136,663	-	6,830	-	-
201528-660201	Trail Projects	-	37,800	-	-	-
201528-660277	104th Empire Trail & Shoulder Improver	-	-	-	144,000	1,500,000
Total Capital - Open Space New Trails		**868,446**	**1,597,540**	**1,566,570**	**144,000**	**1,500,000**
Total Open Space & Parks Fund Expenditures		**4,074,997**	**4,495,050**	**4,352,350**	**4,272,070**	**4,984,370**
Ending Fund Balance		**2,862,739**	**2,891,839**	**3,149,819**	**2,119,219**	**1,102,049**

City of Louisville, Colorado
2021 - 2022 Biennial Budget
Conservation Trust - Lottery Fund

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Beginning Fund Balance		**-**	**171,460**	**171,460**	**27,190**	**139,910**
Parks Revenue						
202051-435300	State Lottery	252,436	164,080	189,330	227,200	249,920
202051-461100	Interest Earnings	2,485	710	990	620	1,850
202051-461110	Net Incr (Decr) in Fair Value	913	-	-	-	-
Total Parks Revenue		**255,834**	**164,790**	**190,320**	**227,820**	**251,770**
Interfund Transfers						
202001-980101	Xfer from General Fund	-	30,000	30,000	-	-
Total Interfund Transfers		**-**	**30,000**	**30,000**	**-**	**-**
Total Conservation Trust - Lottery Fund Revenue		**255,834**	**194,790**	**220,320**	**227,820**	**251,770**
Administration & Operations						
202120-540410	Prof Serv-Investment Fee	57	400	50	100	100
Total Administration & Operations		**57**	**400**	**50**	**100**	**100**
Capital - Parks						
202511-630048	Playgrounds (%)	84,318	363,680	364,540	25,000	145,000
202511-640001	Parks Equipment Replacement (%)		-	-	60,000	-
202511-660015	Open Space & Parks Signs (%)		-	-	30,000	15,000
Total Capital - Parks		**84,318**	**363,680**	**364,540**	**115,000**	**160,000**
Total Conservation Trust - Lottery Fund Expenditures		**84,375**	**364,080**	**364,590**	**115,100**	**160,100**
Ending Fund Balance		**171,460**	**2,170**	**27,190**	**139,910**	**231,580**

City of Louisville, Colorado
2021 - 2022 Biennial Budget
Cemetery Fund

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Beginning Fund Balance		**33,513**	**27,587**	**27,587**	**27,587**	**30,637**
Parks Revenue						
204051-422300	Burial Permit	22,505	33,760	33,760	34,770	35,810
204051-448110	Burial Fees (Open & Close)	41,705	41,760	41,760	43,010	44,300
204051-461100	Interest Earnings	899	640	280	210	310
204051-461110	Net Incr (Decr) in Fair Value	148	-	-	-	-
Total Parks Revenue		**65,257**	**76,160**	**75,800**	**77,990**	**80,420**
Interfund Transfers						
204001-980101	Xfer from General Fund	96,250	86,750	109,140	164,120	135,360
204001-980203	Tfer fr Cemtry Perpet CareFund	15,280	12,010	10,000	4,920	6,910
Total Interfund Transfers		**111,530**	**98,760**	**119,140**	**169,040**	**142,270**
Total Cemetery Fund Revenue		**176,787**	**174,920**	**194,940**	**247,030**	**222,690**
Cemetery Administration & Operations						
204752-511000	Regular Salaries	57,655	61,290	61,290	61,730	62,430
204752-511100	Variable Salaries	1,313	1,500	1,500	1,530	1,560
204752-511200	Overtime Pay	3,708	2,760	2,760	3,760	3,760
204752-512000	FICA Expense	4,735	4,910	4,910	5,050	5,110
204752-512100	Retirement Contribution	3,392	3,530	3,530	3,600	3,640
204752-512200	Workers Compensation	970	980	980	960	970
204752-513000	Medical Insurance	8,578	8,800	8,800	9,440	10,350
204752-513100	Dental Insurance	653	650	650	670	690
204752-513200	Vision Insurance	160	160	160	160	170
204752-513300	Life, AD&D & LTD Insurance	593	620	620	610	630
204752-513400	Employee Assistance Plan	31	30	30	30	30
204752-521100	Computer Supplies-Software	-	2,000	100	250	250
204752-522170	Operating Supplies - Tree Repl	-	1,000	-	250	250
204752-522500	Non-Capital Furn/Equip/Tools	329	1,000	1,000	1,000	1,000
204752-522550	Cremation Vaults	778	1,500	1,500	1,500	1,500
204752-522900	Miscellaneous Supplies	-	500	100	100	100
204752-523100	Uniforms and Clothing	426	600	500	500	500
204752-532100	Insurance	10,388	11,430	14,930	16,400	18,100
204752-534050	Utility Services-Water	41,386	50,110	50,110	50,110	50,110
204752-535010	Communication Svcs-Cell Phone	533	500	600	600	600
204752-535030	Comm Svcs-Internet/Cable	448	500	500	500	500
204752-536000	Rentals-Equipment	999	1,200	1,200	1,200	1,200
204752-538101	Travel, Training, & Meetings	-	300	-	-	-
204752-540410	Prof Serv-Investment Fee	21	50	50	50	50
204752-540415	Prof Serv-Bank Charges	2,479	2,000	2,000	2,000	2,000
204752-540900	Prof Serv-Other	2,420	-	2,420	-	-
204752-547000	Prof Serv-Mowing	24,241	34,000	25,000	34,000	34,000
204752-547030	Prof Serv-Landscape Maint.	928	1,000	-	1,000	1,000
204752-547100	Prof Serv - Tree/Hort Maint	900	2,500	-	2,500	2,500
204752-550020	Parts/Repairs/Maint-Equip	29	-	-	-	-
204752-550030	Parts/Repairs/Maint-Grounds	1,742	5,000	2,000	3,500	3,500
204752-550260	Parts/Repairs/Maint-Ground Irr	1,450	-	200	1,500	1,500
Cemetery Administration & Operations		**171,288**	**200,420**	**187,440**	**204,500**	**208,000**

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Capital - Parks & Recreation						
204799-630101	Irrigation Improvements (%)		-	-	29,480	-
204799-640000	Motor Vehicle/Road Equipment (%)	3,925	-	-	-	-
204799-640001	Machinery & Equipment (%)	7,500	7,500	7,500	10,000	10,000
204799-640142	Wood Chipper (%)		-	-	-	4,250
Total Capital - Parks & Recreation		**11,425**	**7,500**	**7,500**	**39,480**	**14,250**
Total Cemetery Fund Expenditures		**182,713**	**207,920**	**194,940**	**243,980**	**222,250**
Ending Fund Balance		**27,587**	**(5,413)**	**27,587**	**30,637**	**31,077**

City of Louisville, Colorado
2021 - 2022 Biennial Budget
PEG Fee Fund

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Beginning Fund Balance		**7,664**	**11,231**	**11,231**	**13,301**	**20,381**
Administration & Support Services Revenue						
205010-446010	PEG Fees - Comcast	28,458	29,000	27,000	27,000	27,000
205010-461100	Interest Earnings	93	240	120	130	340
205010-461110	Net Incr (Decr) in Fair Value	18	-	-	-	-
Total Administration & Support Services Revenue		**28,569**	**29,240**	**27,120**	**27,130**	**27,340**
Total PEG Fee Fund Revenue		**28,569**	**29,240**	**27,120**	**27,130**	**27,340**
Administration & Operations						
205120-540410	Prof Serv-Investment Fee	2	50	50	50	50
Total Administration & Operations		**2**	**50**	**50**	**50**	**50**
Interfund Transfers						
205910-990101	Transfer to General Fund	25,000	25,000	25,000	20,000	-
Total Interfund Transfers		**25,000**	**25,000**	**25,000**	**20,000**	**-**
Total PEG Fee Fund Expenditures		**25,002**	**25,050**	**25,050**	**20,050**	**50**
Ending Fund Balance		**11,231**	**15,421**	**13,301**	**20,381**	**47,671**

City of Louisville, Colorado
2021 - 2022 Biennial Budget
Parking Improvement Fund

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Beginning Fund Balance		**-**	**92,466**	**92,466**	**93,616**	**94,566**
Transportation Revenue						
206031-446800	Parking Improvement Fee	91,305	-	-	-	-
206031-461100	Interest Earnings	772	-	1,200	1,000	1,000
206031-461110	Net Incr (Decr) in Fair Value	396	-	-	-	-
Total Transportation Revenue		**92,474**	**-**	**1,200**	**1,000**	**1,000**
Total Parking Improvement Fund Revenue		**92,474**	**-**	**1,200**	**1,000**	**1,000**
Parking Improvement Administration & Operations						
206120-540410	Prof Serv-Investment Fee	8	-	50	50	50
Total Parkiing Improvement Admin & Operations		**8**	**-**	**50**	**50**	**50**
Total Parking Improvement Fund Expenditures		**8**	**-**	**50**	**50**	**50**
Ending Fund Balance		**92,466**	**92,466**	**93,616**	**94,566**	**95,516**

City of Louisville, Colorado
2021 - 2022 Biennial Budget
Historic Preservation Fund

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Beginning Fund Balance		**2,111,371**	**2,643,376**	**2,643,376**	**2,744,436**	**2,949,916**
Community Design Revenue						
207016-413100	Sales Tax	588,761	500,450	512,220	548,080	575,480
207016-413200	Use Tax - Consumer	68,122	40,870	51,090	58,750	64,630
207016-414100	Use Tax - Auto	59,455	35,670	44,590	51,280	56,410
207016-415100	Use Tax - Building Materials	71,480	64,230	64,890	64,930	41,970
207016-415130	Use Tax - Site Improvements	816	750	1,310	1,280	1,250
207016-461100	Interest Earnings	51,626	25,870	45,000	21,270	30,470
207016-461110	Net Incr (Decr) in Fair Value	11,118	-	-	-	-
207016-462700	Loan Repayment - Principal	1,396	67,600	67,600	-	-
207016-462710	Loan Repayment - Interest	2,313	1,160	1,160	-	-
Total Community Design Revenue		**855,089**	**736,600**	**787,860**	**745,590**	**770,210**
Total Historic Preservation Fund Revenue		**855,089**	**736,600**	**787,860**	**745,590**	**770,210**
Historic Preservation Administration & Operations						
207540-511000	Regular Salaries	84,839	86,670	86,670	85,510	86,240
207540-511100	Variable Salaries	187	250	250	260	260
207540-511200	Overtime Pay	85	180	180	180	180
207540-512000	FICA Expense	6,193	6,550	6,550	6,200	6,240
207540-512100	Retirement Contribution	5,060	4,800	4,800	5,080	5,120
207540-512200	Workers Compensation	437	450	450	440	440
207540-513000	Medical Insurance	8,015	8,310	8,310	8,270	9,080
207540-513100	Dental Insurance	658	680	680	720	730
207540-513200	Vision Insurance	169	180	180	170	170
207540-513300	Life, AD&D & LTD Insurance	771	830	830	760	770
207540-513400	Employee Assistance Plan	28	30	30	30	30
207540-520100	Office Supplies	12	150	-	50	50
207540-522180	Operating Supplies-Plaques	217	1,000	750	750	750
207540-532000	Advertising/Marketing	414	-	500	-	-
207540-532010	Public Education & Outreach	2,000	6,000	3,000	5,000	5,000
207540-532220	Business and Auto Allowance	229	200	230	230	230
207540-532230	Dues/Subscriptions/Books	500	500	500	500	500
207540-535010	Communication Svcs-Cell Phone	126	100	150	150	150
207540-538101	Travel, Training, & Meetings	2,327	5,000	1,000	3,000	3,000
207540-540410	Prof Serv-Investment Fee	1,139	1,200	1,200	1,200	1,200
207540-540415	Prof Serv-Bank Charges	172	250	200	250	250
207540-540425	Prof Serv-Loan Administration	-	1,500	1,500	1,500	1,500
207540-540460	Prof Serv-Survey	18,942	-	-	-	-
207540-544530	Prof Serv-Presrv Master Plan	-	30,000	30,000	-	-
Total Historic Preservation Admin & Operations		**132,521**	**154,830**	**147,960**	**120,250**	**121,890**
Historic Preservation Incentives						
207541-538420	Contributions & Grants	117,753	250,000	250,000	250,000	250,000
207541-544580	Pre-Landmarking Assessments	18,600	25,000	25,000	25,000	25,000
Total Historic Preservation Incentives		**136,353**	**275,000**	**275,000**	**275,000**	**275,000**
Historic Preservation Acquisitions						
207542-620109	Miners' Cabins Relocation	-	208,000	208,000	-	-
207542-620113	Historical Museum Structural Work (%)	-	60,850	-	-	-
Total Historic Preservation Acquisitions		**-**	**268,850**	**208,000**	**-**	**-**

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Interfund Transfers						
207910-990101	Transfer to General Fund	54,210	55,840	55,840	144,860	147,950
Total Interfund Transfers		**54,210**	**55,840**	**55,840**	**144,860**	**147,950**
Total Historic Preservation Fund Expenditures		**323,084**	**754,520**	**686,800**	**540,110**	**544,840**
Ending Fund Balance		**2,643,376**	**2,625,456**	**2,744,436**	**2,949,916**	**3,175,286**

City of Louisville, Colorado
2021 - 2022 Biennial Budget
Recreation Fund

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Beginning Fund Balance		**-**	**1,081,630**	**1,081,630**	**967,210**	**244,100**
Recreation Revenue						
208053-413100	Sales Tax	703,632	598,090	612,160	655,010	687,760
208053-413200	Use Tax - Consumer	75,143	45,090	56,360	64,810	71,290
208053-414100	Use Tax - Auto	71,346	42,810	53,510	61,540	67,690
208053-415100	Use Tax - Building Materials	85,856	77,940	77,940	77,990	50,410
208053-415130	Use Tax - Site Improvements	979	980	1,570	1,540	1,510
208053-434400	Senior Grants	6,270	5,000	4,250	4,250	5,020
208053-437300	Senior Meals Reimbursement	51,570	161,000	136,850	136,850	41,260
208053-445100	Rec Center Membership Fee	1,577,090	1,035,000	519,080	570,990	1,261,680
208053-445110	Rec Center Daily User Fees	203,288	110,000	43,390	47,730	162,620
208053-445120	Rec Center Merchandise	2,597	840	430	470	2,080
208053-445121	Rec Center Nite at the Rec	50,080	11,010	11,020	-	40,060
208053-445122	Rec Center Nite@Rec Merchandis	15,241	4,130	4,270	-	12,190
208053-445125	Rec Center Child Care Fees	12,907	5,510	4,680	5,150	10,320
208053-445130	Rec Center Concession Fees	9,854	5,650	4,800	5,280	7,880
208053-445132	MAC Gym Fees	18,984	9,630	5,460	6,010	15,210
208053-445136	Rec Center - Rentals	43,888	14,480	4,340	4,770	35,120
208053-445139	Unclassified - Rentals	27,420	10,010	8,510	9,360	21,940
208053-445140	Rec Center Swim Lessons	92,466	31,820	14,240	15,660	73,970
208053-445141	Rec Center Aquatics Contracted	38,287	140	170	190	31,120
208053-445142	Rec Center Aquatics Red Cross	4,106	1,220	1,040	1,140	3,280
208053-445143	Rec Center Swim Team	21,272	5,250	13,190	14,510	17,020
208053-445145	Memory Square Swim Admission	43,359	-	-	28,620	34,690
208053-445146	Memory Square Swim Lessons	2,911	-	-	1,920	2,330
208053-445150	Rec Center Youth Activity Fees	224,557	95,000	65,450	72,000	179,660
208053-445151	Rec Cen Youth Activ Contracted	42,321	4,860	13,180	14,500	33,870
208053-445160	Rec Center Adult - Fitness	161,887	50,760	43,150	47,470	129,540
208053-445161	Rec Cen Adult Fit Contracted	54,509	18,660	15,860	17,450	43,610
208053-445170	Rec Center Youth Sports Fees	145,587	34,180	33,060	36,370	116,500
208053-445171	Rec Cen Youth Sports Contractd	32,883	4,280	22,950	25,250	26,310
208053-445180	Rec Center Adult Sports Fees	32,383	12,630	12,410	13,650	25,900
208053-445190	Senior Fees	20,466	4,790	4,670	5,140	16,390
208053-445191	Senior Fees - Contracted	14,876	1,480	2,130	2,340	11,910
208053-445193	Senior Meals Contributions	15,756	16,500	41,650	45,820	12,610
208053-461000	Miscellaneous Revenues	104	-	-	-	-
208053-461100	Interest Earnings	18,546	4,100	20,000	1,360	3,800
208053-461110	Net Incr (Decr) in Fair Value	5,244	-	-	-	-
208053-462150	Solar Powr Renew Energy Credit	67,118	35,000	65,000	65,000	65,000
208053-465100	Insurance Recovery	2,403	-	99,960	-	-
208053-469100	Cash Over/Short	(95)	-	-	-	-
208053-492100	Proceeds from Sale of Assets	1,400	-	-	-	-
Total Recreation Revenue		**3,998,493**	**2,457,840**	**2,016,730**	**2,060,140**	**3,321,550**
Interfund Transfers						
208001-980101	Xfer from General Fund	1,735,360	1,525,120	1,525,120	1,414,980	1,087,340
208001-980301	Tfer from Capital Projs Fund	125,000	127,500	126,500	128,900	131,610
Total Interfund Transfers		**1,860,360**	**1,652,620**	**1,651,620**	**1,543,880**	**1,218,950**
Total Recreation Fund Revenue		**5,858,853**	**4,110,460**	**3,668,350**	**3,604,020**	**4,540,500**

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Central Fund-Wide Charges						
208110-532100	Insurance	43,718	48,090	62,800	69,100	76,000
Total Central Fund-Wide Charges		**43,718**	**48,090**	**62,800**	**69,100**	**76,000**
Recreation Center Building Maintenance						
208442-511000	Regular Salaries	116,617	131,180	131,180	146,340	147,260
208442-511200	Overtime Pay	1,774	600	600	600	600
208442-512000	FICA Expense	8,707	9,640	9,640	10,530	10,540
208442-512100	Retirement Contribution	6,385	7,250	7,250	8,080	8,130
208442-512200	Workers Compensation	2,822	2,950	2,950	3,850	3,870
208442-513000	Medical Insurance	21,377	24,580	24,580	28,550	31,350
208442-513100	Dental Insurance	1,722	1,970	1,970	2,070	2,110
208442-513200	Vision Insurance	360	420	420	400	410
208442-513300	Life, AD&D & LTD Insurance	1,175	1,330	1,330	1,430	1,440
208442-513400	Employee Assistance Plan	50	60	60	60	60
208442-522110	Operating Supplies-Janitorial	37,321	55,930	25,000	35,000	35,000
208442-522500	Non-Capital Furn/Equip/Tools	351	-	400	330	330
208442-522900	Miscellaneous Supplies	1,821	1,590	1,590	1,590	1,590
208442-523100	Uniforms and Clothing	243	350	350	350	350
208442-532220	Business and Auto Allowance	54	50	50	50	50
208442-534000	Utility Services-Gas	79,321	79,000	79,000	79,000	79,000
208442-534010	Utility Services-Electricity	203,117	208,800	208,800	208,800	208,800
208442-534020	Utility Service-Trash Removal	6,241	6,370	6,370	6,370	6,370
208442-534040	Utility Service-Haz Waste Disp	-	530	-	-	-
208442-534050	Utility Services-Water	50,469	50,000	50,000	50,000	50,000
208442-535000	Communication Svcs-Telephone	2,240	2,860	2,860	2,860	2,860
208442-535010	Communication Svcs-Cell Phone	501	500	500	500	500
208442-535040	Communication Svcs-T1 Line	1,247	2,330	2,330	2,330	2,330
208442-540300	Prof Serv-Custodial	193,559	198,290	198,290	198,290	198,290
208442-540900	Prof Serv-Other	2,693	3,940	3,940	3,940	3,940
208442-547010	Prof Serv-Pest Control	908	2,020	1,000	1,000	1,000
208442-550000	Parts/Repairs/Maint-Bldgs/Fac	14,174	10,610	7,000	10,610	10,610
208442-550020	Parts/Repairs/Maint-Equip	4,407	5,310	3,000	5,310	5,310
208442-550070	Parts/Repairs/Maint-HVAC	4,629	19,400	5,000	10,000	10,000
208442-550080	Parts/Repairs/Maint-Elevators	5,199	4,670	4,670	4,670	4,670
208442-550100	Parts/Repairs/Maint-Software	319	1,580	500	500	500
208442-550130	Parts/Repairs/Maint-Security	944	1,060	1,060	1,060	1,060
208442-550140	Parts/Repairs/Maint-Painting	41	1,060	1,060	1,060	1,060
208442-550150	Parts/Repairs/Maint-Fire Syste	3,015	4,240	600	2,000	2,000
208442-550160	Parts/Repairs/Maint-Electrical	961	1,590	1,000	1,000	1,000
208442-550170	Parts/Repairs/Maint-Plumbing	6,378	5,840	2,000	5,840	5,840
208442-550180	Parts/Repairs/Maint-Lighting	1,752	2,650	1,500	2,000	2,000
208442-550200	Parts/Repairs/Maint-Pool Syst	10,594	10,610	15,800	10,610	10,610
208442-550290	Parts/Repairs/Maint-Rec Ctr An	44,674	22,440	-	22,440	22,440
208442-580030	Vehicle/Equipment Replacement	2,700	680	680	2,700	2,700
Total Recreation Center Building Maintenance		**840,861**	**884,280**	**804,330**	**872,120**	**875,980**
Recreation Center Management						
208721-511000	Regular Salaries	154,680	155,880	155,880	156,940	157,890
208721-511100	Variable Salaries	198,022	149,010	149,010	202,360	210,610
208721-511200	Overtime Pay	5,135	4,600	4,600	5,100	4,600
208721-512000	FICA Expense	27,346	23,680	23,680	18,910	19,150
208721-512100	Retirement Contribution	8,532	8,830	8,830	8,890	8,940
208721-512200	Workers Compensation	2,533	3,840	3,840	1,710	1,740
208721-513000	Medical Insurance	13,334	14,210	14,210	10,150	11,080
208721-513100	Dental Insurance	2,616	2,680	2,680	1,980	2,020
208721-513200	Vision Insurance	382	380	380	380	390
208721-513300	Life, AD&D & LTD Insurance	1,541	1,580	1,580	1,570	1,580
208721-513400	Employee Assistance Plan	60	60	60	60	60
208721-520100	Office Supplies	1,972	1,250	1,000	1,250	1,250

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
208721-521000	Computer Supplies	186	500	200	200	200
208721-522030	Operating Supplies-Medical	12	150	-	150	150
208721-522100	Operating Supplies-Signs	462	200	-	200	200
208721-522120	Operating Supplies-Safety	402	900	500	500	500
208721-522500	Non-Capital Furn/Equip/Tools	5,410	4,000	1,000	4,000	4,000
208721-522900	Miscellaneous Supplies	5,323	5,000	5,000	5,000	5,000
208721-523100	Uniforms and Clothing	2,488	500	500	500	500
208721-529100	Resale Merchandise	2,011	2,000	1,000	2,000	2,000
208721-532200	Printing	22,256	7,900	7,900	7,900	7,900
208721-532220	Business and Auto Allowance	91	100	100	100	100
208721-532230	Dues/Subscriptions/Books	982	250	410	410	410
208721-535010	Communication Svcs-Cell Phone	622	300	630	630	630
208721-535030	Comm Svcs-Internet/Cable	4,436	3,000	6,000	6,000	6,000
208721-535200	Postage	3,353	3,400	3,400	3,400	3,400
208721-540410	Prof Serv-Investment Fee	264	500	500	500	500
208721-540415	Prof Serv-Bank Charges	60,937	65,000	65,000	65,000	65,000
208721-540900	Prof Serv-Other	28,625	29,000	10,000	25,000	25,000
208721-550000	Parts/Repairs/Maint-Bldgs/Fac	2,391	2,000	2,500	2,000	2,000
208721-550020	Parts/Repairs/Maint-Equip	7,679	9,000	5,000	7,500	7,500
208721-550090	Parts/Repairs/Maint-Copiers	4,739	5,000	5,000	5,000	5,000
208721-550100	Parts/Repairs/Maint-Software	6,666	7,000	6,670	7,000	7,000
208721-580040	Computer Replacement	2,051	-	-	1,540	1,540
Total Recreation Center Management		**577,540**	**511,700**	**487,060**	**553,830**	**563,840**
Recreation Center Aquatics						
208722-511000	Regular Salaries	260,593	266,570	266,570	237,900	239,750
208722-511100	Variable Salaries	312,657	148,820	148,820	315,550	326,030
208722-511200	Overtime Pay	18,941	10,000	10,000	10,000	10,000
208722-512000	FICA Expense	44,009	32,500	32,500	31,310	31,840
208722-512100	Retirement Contribution	14,500	14,660	14,660	13,090	13,190
208722-512200	Workers Compensation	5,600	4,100	4,100	3,930	4,020
208722-512300	Unemployment Compensation	-	-	12,110		
208722-513000	Medical Insurance	49,768	48,350	48,350	48,410	53,130
208722-513100	Dental Insurance	3,962	4,280	4,280	3,870	3,940
208722-513200	Vision Insurance	602	650	650	710	720
208722-513300	Life, AD&D & LTD Insurance	2,538	2,840	2,840	2,390	2,420
208722-513400	Employee Assistance Plan	89	150	100	110	110
208722-520100	Office Supplies	824	250	150	250	250
208722-521100	Computer Supplies-Software	-	350	520	350	350
208722-522010	Operating Supplies-Chemicals	49,763	24,000	24,000	55,000	55,000
208722-522030	Operating Supplies-Medical	776	490	-	250	250
208722-522100	Operating Supplies-Signs	-	280	100	100	100
208722-522120	Operating Supplies-Safety	232	520	250	250	250
208722-522500	Non-Capital Furn/Equip/Tools	1,481	750	400	500	500
208722-522900	Miscellaneous Supplies	3,533	1,360	1,000	1,000	1,000
208722-523100	Uniforms and Clothing	1,807	900	900	1,800	1,800
208722-532000	Advertising/Marketing	566	550	550	550	550
208722-532200	Printing	307	130	160	400	400
208722-532220	Business and Auto Allowance	121	200	120	120	120
208722-532230	Dues/Subscriptions/Books	2,092	1,000	1,000	1,000	1,000
208722-535010	Communication Svcs-Cell Phone	94	70	420	600	600
208722-538101	Travel, Training, & Meetings	690	540	710	710	710
208722-540900	Prof Serv-Other	-	1,590	-	-	-
208722-547050	Prof Serv-Rec Cen Contractors	32,754	9,300	13,000	32,000	32,000
208722-547060	Prof Serv - Red Cross	5,209	3,500	1,500	3,500	3,500
208722-550020	Parts/Repairs/Maint-Equip	6,034	5,000	2,500	25,000	25,000
208722-580040	Computer Replacement	742	-	-	560	560
Total Recreation Center Aquatics		**820,282**	**583,700**	**592,260**	**791,210**	**809,090**

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Fitness & Wellness						
208723-511000	Regular Salaries	89,338	89,390	89,390	89,760	79,100
208723-511100	Variable Salaries	153,355	130,100	130,100	195,470	227,830
208723-511200	Overtime Pay	4,101	5,000	5,000	5,000	5,000
208723-512000	FICA Expense	18,543	17,170	17,170	17,950	17,610
208723-512100	Retirement Contribution	4,888	4,950	4,950	4,940	4,350
208723-512200	Workers Compensation	4,250	2,220	2,220	2,030	2,180
208723-512300	Unemployment Compensation	-	-	4,080		
208723-513000	Medical Insurance	15,905	14,370	14,370	16,470	16,130
208723-513100	Dental Insurance	1,426	1,430	1,430	1,420	1,310
208723-513200	Vision Insurance	306	310	310	280	260
208723-513300	Life, AD&D & LTD Insurance	946	1,030	1,030	860	770
208723-513400	Employee Assistance Plan	41	40	40	40	30
208723-520100	Office Supplies	917	500	500	500	500
208723-522500	Non-Capital Furn/Equip/Tools	4,226	1,500	1,500	1,500	1,500
208723-522900	Miscellaneous Supplies	2,267	750	950	750	750
208723-523100	Uniforms and Clothing	617	-	-	-	-
208723-532000	Advertising/Marketing	759	550	550	550	550
208723-532200	Printing	237	60	100	60	60
208723-532220	Business and Auto Allowance	91	150	100	100	100
208723-532230	Dues/Subscriptions/Books	7,434	7,680	7,680	7,680	7,680
208723-535010	Communication Svcs-Cell Phone	88	80	300	100	100
208723-538101	Travel, Training, & Meetings	770	410	410	410	410
208723-547050	Prof Serv-Rec Cen Contractors	29,009	7,800	20,000	7,800	7,800
208723-547060	Prof Serv - Red Cross	3,287	1,500	1,500	1,500	1,500
208723-580040	Computer Replacement	191	-	-	140	140
Total Fitness & Wellness		**342,991**	**286,990**	**303,680**	**355,310**	**375,660**
Youth Activities						
208724-511000	Regular Salaries	115,968	106,040	106,040	95,640	95,800
208724-511100	Variable Salaries	113,869	47,160	47,160	140,590	148,990
208724-511200	Overtime Pay	747	2,100	2,100	2,100	2,100
208724-512000	FICA Expense	17,142	12,600	12,600	13,980	14,550
208724-512100	Retirement Contribution	6,357	6,480	6,480	5,260	5,270
208724-512200	Workers Compensation	1,909	1,980	1,980	1,320	1,380
208724-513000	Medical Insurance	20,625	21,130	21,130	20,490	22,500
208724-513100	Dental Insurance	1,755	1,760	1,760	1,580	1,610
208724-513200	Vision Insurance	81	80	80	40	40
208724-513300	Life, AD&D & LTD Insurance	1,137	1,150	1,150	950	950
208724-513400	Employee Assistance Plan	40	40	40	30	30
208724-520100	Office Supplies	90	150	150	150	150
208724-522500	Non-Capital Furn/Equip/Tools	1,461	170	-	170	170
208724-522900	Miscellaneous Supplies	13,781	7,790	7,790	10,990	12,080
208724-523100	Uniforms and Clothing	175	390	390	390	390
208724-532000	Advertising/Marketing	849	550	550	550	550
208724-532200	Printing	352	310	310	310	310
208724-532220	Business and Auto Allowance	91	150	100	100	100
208724-532230	Dues/Subscriptions/Books	810	580	2,290	500	1,250
208724-535010	Communication Svcs-Cell Phone	94	70	330	100	100
208724-537410	Rec Center-Special Events	9,198	890	950	1,220	1,220
208724-538101	Travel, Training, & Meetings	472	350	350	350	350
208724-538200	Program Admission Fees	5,328	-	640	6,480	6,480
208724-538310	Youth Advisory Board	482	1,000	300	-	-
208724-540900	Prof Serv-Other	4,294	700	200	5,790	6,010
208724-547050	Prof Serv-Rec Cen Contractors	30,362	9,550	9,550	9,550	9,550
208724-550020	Parts/Repairs/Maint-Equip	32	200	-	200	200
208724-580040	Computer Replacement	191	-	-	140	140
Total Youth Activities		**347,693**	**223,370**	**224,420**	**318,970**	**332,270**

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Memory Square Pool						
208725-511000	Regular Salaries	99,080	100,390	100,390	90,760	91,440
208725-511100	Variable Salaries	43,388	-	-	41,440	42,270
208725-511200	Overtime Pay	3,434	2,500	500	2,500	2,500
208725-512000	FICA Expense	10,689	7,880	7,880	8,110	8,180
208725-512100	Retirement Contribution	5,433	5,520	5,520	4,990	5,030
208725-512200	Workers Compensation	1,026	1,200	1,200	780	790
208725-513000	Medical Insurance	17,478	18,200	18,200	17,870	19,610
208725-513100	Dental Insurance	1,443	1,570	1,570	1,430	1,450
208725-513200	Vision Insurance	218	240	240	260	260
208725-513300	Life, AD&D & LTD Insurance	942	1,050	1,050	900	910
208725-513400	Employee Assistance Plan	48	60	60	40	40
208725-520100	Office Supplies	23	-	-	-	-
208725-522010	Operating Supplies-Chemicals	11,556	1,800	970	8,000	8,000
208725-522120	Operating Supplies-Safety	983	-	-	-	-
208725-522500	Non-Capital Furn/Equip/Tools	1,472	350	350	350	350
208725-522900	Miscellaneous Supplies	417	-	-	-	-
208725-523100	Uniforms and Clothing	735	-	-	800	800
208725-532000	Advertising/Marketing	412	210	210	210	210
208725-532200	Printing	149	-	110	70	70
208725-532220	Business and Auto Allowance	60	100	60	60	60
208725-535010	Communication Svcs-Cell Phone	82	160	340	160	160
208725-538101	Travel, Training, & Meetings	356	-	-	-	-
208725-550020	Parts/Repairs/Maint-Equip	19,157	-	-	1,000	1,000
Total Memory Square Pool		**218,579**	**141,230**	**138,650**	**179,730**	**183,130**
Youth Sports						
208726-511000	Regular Salaries	96,039	95,910	95,910	95,590	95,750
208726-511100	Variable Salaries	36,461	29,280	29,280	36,900	41,210
208726-511200	Overtime Pay	3,431	3,000	3,000	3,000	3,000
208726-512000	FICA Expense	10,101	9,800	9,800	9,460	9,740
208726-512100	Retirement Contribution	5,261	5,440	5,440	5,260	5,270
208726-512200	Workers Compensation	972	1,530	1,530	890	910
208726-513000	Medical Insurance	17,408	17,390	17,390	18,720	20,560
208726-513100	Dental Insurance	1,506	1,510	1,510	1,450	1,470
208726-513200	Vision Insurance	234	230	230	230	240
208726-513300	Life, AD&D & LTD Insurance	943	950	950	950	950
208726-513400	Employee Assistance Plan	30	30	30	30	30
208726-520100	Office Supplies	8	200	100	100	100
208726-522500	Non-Capital Furn/Equip/Tools	75	100	-	100	100
208726-522900	Miscellaneous Supplies	19,595	7,990	7,990	9,990	11,990
208726-532000	Advertising/Marketing	412	550	550	550	550
208726-532200	Printing	99	-	100	50	50
208726-532220	Business and Auto Allowance	91	170	100	100	100
208726-532230	Dues/Subscriptions/Books	398	480	480	480	480
208726-535010	Communication Svcs-Cell Phone	106	80	300	80	80
208726-536040	Rentals-Other	4,195	3,750	3,750	3,750	3,750
208726-538101	Travel, Training, & Meetings	861	1,060	-	1,060	1,060
208726-540900	Prof Serv-Other	2,378	2,250	2,730	2,820	3,380
208726-547050	Prof Serv-Rec Cen Contractors	19,910	3,600	7,000	20,000	20,000
208726-580040	Computer Replacement	191	-	-	140	140
Total Youth Sports		**220,705**	**185,300**	**188,170**	**211,700**	**220,910**
Adult Sports						
208727-511000	Regular Salaries	26,774	27,420	27,420	27,410	27,530
208727-511100	Variable Salaries	879	-	-	1,310	1,340
208727-512000	FICA Expense	2,014	2,120	2,120	2,040	2,040
208727-512100	Retirement Contribution	1,459	1,510	1,510	1,510	1,510
208727-512200	Workers Compensation	206	230	230	200	200
208727-513000	Medical Insurance	3,655	3,690	3,690	4,480	4,920

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
208727-513100	Dental Insurance	369	370	370	360	360
208727-513200	Vision Insurance	60	60	60	60	60
208727-513300	Life, AD&D & LTD Insurance	247	250	250	250	250
208727-513400	Employee Assistance Plan	8	10	10	10	10
208727-520100	Office Supplies	-	150	-	150	150
208727-522500	Non-Capital Furn/Equip/Tools	10	100	-	100	100
208727-522900	Miscellaneous Supplies	2,177	900	-	200	200
208727-532000	Advertising/Marketing	412	550	550	550	550
208727-532200	Printing	99	70	100	70	70
208727-532220	Business and Auto Allowance	60	100	100	60	60
208727-532230	Dues/Subscriptions/Books	-	80	80	80	80
208727-535010	Communication Svcs-Cell Phone	82	80	300	80	80
208727-538101	Travel, Training, & Meetings	356	100	100	100	100
208727-540900	Prof Serv-Other	2,574	2,000	2,000	2,000	2,000
Total Adult Sports		**41,439**	**39,790**	**38,890**	**41,020**	**41,610**
Seniors						
208728-511000	Regular Salaries	214,198	190,870	190,870	153,110	154,120
208728-511100	Variable Salaries	23,429	18,810	18,810	3,650	3,720
208728-511200	Overtime Pay	667	700	700	700	700
208728-512000	FICA Expense	17,494	16,100	16,100	11,570	11,640
208728-512100	Retirement Contribution	11,763	10,500	10,500	8,420	8,480
208728-512200	Workers Compensation	1,700	1,810	3,560	1,120	1,130
208728-513000	Medical Insurance	35,366	31,800	31,800	25,100	27,520
208728-513100	Dental Insurance	2,629	2,310	2,310	1,960	2,000
208728-513200	Vision Insurance	614	610	540	410	420
208728-513300	Life, AD&D & LTD Insurance	2,052	1,830	1,830	1,530	1,540
208728-513400	Employee Assistance Plan	56	90	90	60	60
208728-520100	Office Supplies	949	460	150	460	460
208728-522500	Non-Capital Furn/Equip/Tools	1,542	620	620	620	620
208728-522900	Miscellaneous Supplies	10,960	5,750	5,750	5,750	5,750
208728-523100	Uniforms and Clothing	312	10	10	10	10
208728-525100	Auto Expense-Parts & Repairs	9,357	400	400	400	400
208728-525300	Gas & Oil	699	300	300	300	300
208728-532000	Advertising/Marketing	1,101	550	550	550	550
208728-532200	Printing	1,017	500	500	500	500
208728-532220	Business and Auto Allowance	91	170	170	90	90
208728-532230	Dues/Subscriptions/Books	466	660	660	660	660
208728-534000	Utility Services-Gas	7,845	7,800	6,000	7,800	7,800
208728-534010	Utility Services-Electricity	14,787	14,800	11,000	14,800	14,800
208728-535010	Communication Svcs-Cell Phone	90	80	750	750	750
208728-535200	Postage	871	840	840	840	840
208728-538101	Travel, Training, & Meetings	987	590	250	590	590
208728-540300	Prof Serv-Custodial	21,485	21,500	21,500	21,500	21,500
208728-540900	Prof Serv-Other	5,071	50	50	2,500	2,500
208728-547050	Prof Serv-Rec Cen Contractors	9,487	2,400	2,400	8,000	8,000
208728-547080	Prof Serv- Senior Transport	24,000	24,000	24,000	24,000	25,200
208728-548010	Prof Serv-Bus Service	28,361	8,720	8,720	12,000	12,000
208728-550020	Parts/Repairs/Maint-Equip	5,258	1,360	1,360	3,360	3,360
208728-580030	Vehicle/Equipment Replacement	5,796	1,450	1,450	5,800	5,800
208728-580040	Computer Replacement	1,118	-	-	840	840
Total Seniors		**461,616**	**368,440**	**364,540**	**319,750**	**324,650**
Senior Meals						
208731-511000	Regular Salaries	52,118	52,820	52,820	52,630	53,230
208731-511100	Variable Salaries	576	1,440	1,440	-	-
208731-511200	Overtime Pay	-	150	150	150	150
208731-512000	FICA Expense	3,554	3,690	3,690	3,590	3,620
208731-512100	Retirement Contribution	2,845	2,910	2,910	2,900	2,930
208731-512200	Workers Compensation	389	400	400	380	390

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
208731-513000	Medical Insurance	14,996	15,010	15,010	15,160	16,630
208731-513100	Dental Insurance	1,254	1,260	1,260	1,160	1,180
208731-513200	Vision Insurance	214	210	210	200	200
208731-513300	Life, AD&D & LTD Insurance	483	490	490	500	510
208731-513400	Employee Assistance Plan	29	30	30	30	30
208731-520100	Office Supplies	488	100	110	100	100
208731-522500	Non-Capital Furn/Equip/Tools	217	250	250	250	250
208731-522900	Miscellaneous Supplies	7,595	8,000	5,000	5,000	5,000
208731-523100	Uniforms and Clothing	-	120	-	-	-
208731-532000	Advertising/Marketing	412	1,100	500	500	500
208731-532200	Printing	99	60	100	60	60
208731-532220	Business and Auto Allowance	91	170	170	90	90
208731-532230	Dues/Subscriptions/Books	-	170	50	170	170
208731-535010	Communication Svcs-Cell Phone	88	70	420	250	250
208731-538101	Travel, Training, & Meetings	356	730	100	730	730
208731-540900	Prof Serv-Other	57,147	63,250	150,000	63,250	66,420
208731-547070	Prof Serv-Senior Grants	6,591	5,300	5,300	5,300	5,300
208731-547080	Prof Serv- Senior Transport	14,535	15,910	14,540	15,910	16,710
208731-580040	Computer Replacement	191	140	-	140	140
Total Senior Meals		**164,268**	**173,780**	**254,950**	**168,450**	**174,590**
Nite at the Rec						
208732-511000	Regular Salaries	40,309	31,280	31,280	-	21,540
208732-511100	Variable Salaries	18,826	10,900	10,900	-	17,660
208732-511200	Overtime Pay	-	500	-	-	-
208732-512000	FICA Expense	4,409	3,270	3,270	-	1,530
208732-512100	Retirement Contribution	2,194	1,720	1,720	-	1,180
208732-512200	Workers Compensation	1,476	360	360	-	160
208732-513000	Medical Insurance	4,068	3,150	3,260	-	3,110
208732-513100	Dental Insurance	364	370	370	-	240
208732-513200	Vision Insurance	81	80	80	-	40
208732-513300	Life, AD&D & LTD Insurance	377	380	380	-	180
208732-513400	Employee Assistance Plan	14	10	10	-	10
208732-520100	Office Supplies	471	100	40	-	100
208732-522900	Miscellaneous Supplies	11,887	3,650	3,630	-	9,000
208732-523100	Uniforms and Clothing	425	-	-	-	500
208732-532000	Advertising/Marketing	412	310	250	-	500
208732-532200	Printing	99	10	110	-	100
208732-532220	Business and Auto Allowance	91	40	60	-	100
208732-532230	Dues/Subscriptions/Books	-	50	10	-	-
208732-535010	Communication Svcs-Cell Phone	88	80	90	-	250
208732-536040	Rentals-Other	10,100	3,000	2,960	-	12,000
208732-538101	Travel, Training, & Meetings	356	-	-	-	400
208732-540900	Prof Serv-Other	6,600	1,800	1,800	-	6,000
Total Nite at the Rec		**102,646**	**61,060**	**60,580**	**-**	**74,600**
Memory Square Building Maintenance						
208737-511000	Regular Salaries	7,740	8,060	8,060	8,060	8,150
208737-511200	Overtime Pay	197	100	100	100	100
208737-512000	FICA Expense	595	610	610	600	610
208737-512100	Retirement Contribution	427	450	450	450	450
208737-512200	Workers Compensation	192	200	200	190	190
208737-513000	Medical Insurance	1,250	1,300	1,300	1,110	1,220
208737-513100	Dental Insurance	93	90	90	80	80
208737-513200	Vision Insurance	21	20	20	20	20
208737-513300	Life, AD&D & LTD Insurance	78	80	80	80	80
208737-513400	Employee Assistance Plan	3	-	-	-	-
208737-522110	Operating Supplies-Janitorial	1,675	-	-	-	-
208737-522500	Non-Capital Furn/Equip/Tools	57	-	20	-	-
208737-522900	Miscellaneous Supplies	45	-	-	-	-

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
208737-523100	Uniforms and Clothing	27	50	30	30	30
208737-534000	Utility Services-Gas	6,673	340	1,500	6,000	6,000
208737-534010	Utility Services-Electricity	6,445	1,550	3,000	6,000	6,000
208737-534020	Utility Service-Trash Removal	1,347	530	530	530	530
208737-534050	Utility Services-Water	1,259	570	250	1,750	1,750
208737-535000	Communication Svcs-Telephone	1,735	1,590	1,590	1,590	1,590
208737-535010	Communication Svcs-Cell Phone	48	70	50	50	50
208737-540300	Prof Serv-Custodial	2,790	1,500	1,240	3,000	3,000
208737-550000	Parts/Repairs/Maint-Bldgs/Fac	4,745	-	-	2,000	2,000
208737-550020	Parts/Repairs/Maint-Equip	209	-	-	200	200
208737-550130	Parts/Repairs/Maint-Security	63	600	600	600	600
208737-550160	Parts/Repairs/Maint-Electrical	2	-	-	-	-
208737-550170	Parts/Repairs/Maint-Plumbing	242	-	-	200	200
208737-550200	Parts/Repairs/Maint-Pool Syst	211	-	-	200	200
Total Memory Square Building Maintenance		**38,170**	**17,710**	**19,720**	**32,840**	**33,050**
Athletic Fields Maintenance						
208754-511000	Regular Salaries	41,237	43,510	43,510	43,890	44,370
208754-511100	Variable Salaries	851	1,500	1,500	1,530	1,560
208754-511200	Overtime Pay	1,575	1,930	1,930	1,930	1,930
208754-512000	FICA Expense	3,280	3,470	3,470	3,500	3,530
208754-512100	Retirement Contribution	2,350	2,500	2,500	2,520	2,550
208754-512200	Workers Compensation	1,659	710	900	710	720
208754-513000	Medical Insurance	6,180	6,320	6,320	6,870	7,540
208754-513100	Dental Insurance	593	600	600	620	630
208754-513200	Vision Insurance	108	110	110	110	120
208754-513300	Life, AD&D & LTD Insurance	414	430	430	430	440
208754-513400	Employee Assistance Plan	19	20	20	20	20
208754-522010	Operating Supplies-Chemicals	7	250	-	100	100
208754-522120	Operating Supplies-Safety	91	250	100	100	100
208754-522190	Operating Supplies-Ballfield	9,121	5,400	5,400	9,400	9,400
208754-522500	Non-Capital Furn/Equip/Tools	1,196	1,530	500	1,530	1,530
208754-522900	Miscellaneous Supplies	287	900	140	200	200
208754-523100	Uniforms and Clothing	274	830	300	300	300
208754-532220	Business and Auto Allowance	60	250	60	60	60
208754-534010	Utility Services-Electricity	29,111	25,000	25,000	29,000	29,000
208754-534020	Utility Service-Trash Removal	1,430	1,500	1,500	1,500	1,500
208754-534050	Utility Services-Water	7,447	10,000	7,500	8,000	8,000
208754-535010	Communication Svcs-Cell Phone	231	250	250	250	250
208754-535030	Comm Svcs-Internet/Cable	199	-	200	-	-
208754-536000	Rentals-Equipment	6,313	6,000	6,000	6,000	6,000
208754-538101	Travel, Training, & Meetings	122	500	200	500	500
208754-540300	Prof Serv-Custodial	400	1,340	-	500	500
208754-540900	Prof Serv-Other	6,585	18,000	18,000	9,000	9,000
208754-547030	Prof Serv-Landscape Maint.	1,993	1,000	1,000	2,000	2,000
208754-550000	Parts/Repairs/Maint-Bldgs/Fac	77,696	1,500	1,500	1,500	1,500
208754-550020	Parts/Repairs/Maint-Equip	150	1,000	500	500	500
208754-550030	Parts/Repairs/Maint-Grounds	2,124	5,000	2,500	2,500	2,500
208754-550260	Parts/Repairs/Maint-Ground Irr	13,324	2,500	2,500	2,500	2,500
Total Athletic Fields Maintenance		**216,427**	**144,100**	**134,440**	**137,570**	**138,850**
Capital - Senior Services						
208533-640138	Rec Center Pool Table Replacements	-	-	670	-	-
Total Capital - Senior Services		**-**	**-**	**670**	**-**	**-**
Capital - Aquatics						
208535-620122	Rec Center Pool Plaster	-	79,000	79,000	-	-
208535-620123	Memory Square Plaster	105,296	-	-	-	-
208535-620128	Aquatics Amenity Updates	-	-	-	15,000	12,000
208535-630148	Memory Square Pool Play Feature	12,149	-	-	-	-

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
208535-640137	Memory Square Pool Safety Cover	11,587	-	-	-	-
208535-640144	Pump Replacements	-	-	-	-	15,000
Total Capital - Aquatics		**129,031**	**79,000**	**79,000**	**15,000**	**27,000**
Capital - Athletic Fields						
208538-610009	Sports Complex Infield Improvements	77,428	-	-	-	-
208538-630101	Irrigation Improvements (%)	-	-	-	167,030	-
208538-630153	Rebuild Cleo Dugout Roof	2,470	22,530	22,310	-	-
208538-640001	Parks Equipment Replacement (%)	-	-	-	10,000	10,000
Total Capital - Athletic Fields		**79,898**	**22,530**	**22,310**	**177,030**	**10,000**
Capital - Recreation Center Building						
208539-620121	Rec Center Gym Curtain Replacement	18,916	-	-	-	-
208539-620129	Family Locker Room Doors	-	-	-	6,500	-
208539-620135	Imperial/Hecla Room Divider	-	-	-	-	11,500
208539-630149	Rec Center Interior and Exterior Signage	17,460	-	-	-	-
208539-640123	Rec Center Equipment Replacement	76,107	63,000	6,300	70,000	70,000
208539-640136	Rec Center Adjustable Basketball Hoops	18,875	-	-	-	-
208539-640143	Radio System for Staff	-	-	-	7,000	-
Total Capital - Recreation Center Building		**131,358**	**63,000**	**6,300**	**83,500**	**81,500**
Total Recreation Fund Expenditures		**4,777,224**	**3,834,070**	**3,782,770**	**4,327,130**	**4,342,730**
Ending Fund Balance		**1,081,630**	**1,358,020**	**967,210**	**244,100**	**441,870**

City of Louisville, Colorado
2021 - 2022 Biennial Budget
Cemetery Perpetual Care Fund

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Beginning Fund Balance		**583,564**	**605,776**	**605,776**	**639,236**	**673,706**
Parks Revenue						
203051-422310	Burial Permits - Restricted	22,505	33,760	33,760	34,770	35,810
203051-461100	Interest Earnings	12,676	12,010	10,000	4,920	6,910
203051-461110	Net Incr (Decr) in Fair Value	2,604	-	-	-	-
Total Parks Revenue		**37,785**	**45,770**	**43,760**	**39,690**	**42,720**
Total Cemetery Perpetual Care Fund Revenue		**37,785**	**45,770**	**43,760**	**39,690**	**42,720**
Administration & Operations						
203120-540410	Prof Serv-Investment Fee	293	300	300	300	300
Total Administration & Operations		**293**	**300**	**300**	**300**	**300**
Interfund Transfers						
203910-990204	Transfer to Cemetery Fund	15,280	12,010	10,000	4,920	6,910
Total Interfund Transfers		**15,280**	**12,010**	**10,000**	**4,920**	**6,910**
Total Cemetery Perpetual Care Fund Expenditures		**15,573**	**12,310**	**10,300**	**5,220**	**7,210**
Ending Fund Balance		**605,776**	**639,236**	**639,236**	**673,706**	**709,216**

City of Louisville

COLORADO • SINCE 1878

2021-2022 Biennial Operating & Capital Budget

Capital Project Funds Tab

City of Louisville, Colorado
2021 - 2022 Biennial Budget
Capital Projects Fund

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Beginning Fund Balance		**6,442,587**	**9,707,496**	**9,707,496**	**2,478,146**	**2,653,276**
General Revenue						
301001-413100	Sales Tax	4,710,091	4,003,580	4,097,780	4,384,620	4,603,850
301001-413101	Sales Tax Business Assistance	(13,094)	(11,210)	(11,690)	(1,440)	(20,320)
301001-413200	Use Tax - Consumer	544,979	326,990	408,730	470,040	517,040
301001-413201	Consumer Use Tax Bus Assist	-	-	-	(11,440)	(11,000)
301001-415100	Use Tax - Building Materials	1,716,373	1,558,120	1,558,120	1,559,050	1,007,770
301001-415101	Use Tax - Business Assistance	(15,150)	(169,400)	(169,800)	(124,800)	-
301001-415130	Use Tax - Site Improvements	19,579	18,080	31,330	30,700	30,090
301001-433000	Grant Revenues	78,245	4,109,500	4,109,500	1,011,000	-
301001-441530	Patio Rentals	27,167	-	-	25,000	25,000
301001-461000	Miscellaneous Revenues	21,662	5,000	5,000	5,000	5,000
301001-461100	Interest Earnings	203,020	57,620	175,000	18,850	18,350
301001-461110	Net Incr (Decr) in Fair Value	45,085	-	-	-	-
301001-462110	Lease Revenue - Nextel	21,600	22,000	22,000	22,000	22,000
301001-462120	Lease Revenue - T-Mobile	14,745	19,660	19,660	19,660	19,660
301001-463100	Real Property Rental Income	40,208	40,210	40,210	40,210	40,210
301001-464111	Capital Contribution from URD	948,107	170,000	312,000	-	-
301001-464120	Land Dedication Fee	281,901	-	-	-	-
Total General Revenue		**8,644,518**	**10,150,150**	**10,597,840**	**7,448,450**	**6,257,650**
Interfund Transfers						
301001-980101	Xfer from General Fund	1,250,000	-	-	-	-
301001-980302	Tfer from Impact Fee Fund	347,369	309,130	459,170	516,510	149,410
Total Interfund Transfers		**1,597,369**	**309,130**	**459,170**	**516,510**	**149,410**
Total Capital Projects Fund Revenue		**10,241,887**	**10,459,280**	**11,057,010**	**7,964,960**	**6,407,060**
Central Fund-Wide Charges						
301110-511000	Regular Salaries	250,312	214,450	214,450	184,970	186,280
301110-511200	Overtime Pay	35	-	120	100	100
301110-512000	FICA Expense	18,661	16,390	16,390	13,560	13,630
301110-512100	Retirement Contribution	14,174	11,780	11,780	10,550	10,620
301110-512200	Workers Compensation	2,047	2,090	2,090	1,160	1,160
301110-513000	Medical Insurance	27,589	22,400	22,400	19,390	21,300
301110-513100	Dental Insurance	1,707	1,420	1,420	1,260	1,280
301110-513200	Vision Insurance	454	460	380	300	300
301110-513300	Life, AD&D & LTD Insurance	2,413	2,490	2,490	1,720	1,740
301110-513400	Employee Assistance Plan	76	80	80	60	60
301110-532220	Business and Auto Allowance	519	500	500	550	550
301110-535010	Communication Svcs-Cell Phone	457	710	710	500	500
301110-540410	Prof Serv-Investment Fee	4,075	3,500	5,000	5,000	5,000
301110-540415	Prof Serv-Bank Charges	2,551	3,900	2,700	3,000	3,000
Total Central Fund-Wide Charges		**325,068**	**280,170**	**280,510**	**242,120**	**245,520**
Capital - Sustainability						
301103-620133	Building Energy Efficiency		-	-	600,000	-
301103-630131	Recycling Cans for Park Sites (%)	14,755	5,000	5,000	-	-
301103-640030	Electric Vehicle Charging Station	15,411	20,000	20,000	26,400	-
301103-660025	Decorative Streetlight LED Conversion	-	-	-	120,000	120,000
Total Capital - Sustainability		**30,166**	**25,000**	**25,000**	**746,400**	**120,000**

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Capital - City Clerk						
301112-620115	City Clerk's Office Renovation	**7,771**	**-**	-	-	-
Total Capital - City Clerk		**7,771**	**-**	**-**	**-**	**-**
Capital - Community Design						
301161-660005	Wayfinding	590	-	-	-	-
Total Capital - Community Design		**590**	**-**	**-**	**-**	**-**
Capital - Information Technology						
301173-650035	ERP System	63,560	50,930	50,930	-	-
301173-650090	Rec Center-Copier Replacement	9,800	-	-	-	-
301173-650097	City-Wide Surveillance Refresh	124,225	-	-	-	50,000
301173-650098	IT Core Switching Fabric Upgrades	36,499	-	-	-	-
301173-650099	Storage, Server, & Backup Refresh	-	145,680	145,680	-	-
301173-650100	NEOGov Learning Management Softwa	-	24,900	24,900	-	-
301173-650102	Server Backup Solution Refresh	-	-	-	85,000	-
301173-650103	City-Wide Security Additions	-	-	-	75,000	-
301173-650104	City-Wide WiFi Refresh	-	-	-	38,000	-
301173-650111	External IT Security Audit	-	-	-	-	35,000
301173-660258	Middle Mile Fiber	35,893	164,110	164,110	195,710	260,590
Total Capital - Information Technology		**269,976**	**385,620**	**385,620**	**393,710**	**345,590**
Capital - General Facilities						
301191-620134	City Hall Elevator Modernization	-	-	-	-	135,000
301191-640118	City Hall Security Improvements	10,026	-	-	-	-
301191-650109	Fleet Scan Tool Replacement	-	-	-	10,000	-
301191-650110	City Hall Mass Notification System	-	-	-	65,000	-
Total Capital - General Facilities		**10,026**	**-**	**-**	**75,000**	**135,000**
Capital - Patrol & Investigations						
301211-620116	Police Dept Basement Restrooms & Loc	-	382,500	382,500	-	-
301211-620118	Police Dept Basement Sleep Room	-	27,000	27,000	-	-
301211-620125	Police Dept Lobby Security Glass	9,613	5,000	9,790	-	-
301211-640024	LTE D-Block Radio Program	-	11,100	11,100	-	-
301211-640106	Body Cams	-	75,000	75,000	-	-
301211-640114	FM Radio Stations	1,489	5,000	5,000	-	-
301211-640124	Handheld 700-800 Portable Radios	-	304,870	304,870	-	-
301211-640145	Taser Replacements	-	-	-	78,100	-
301211-650027	Toughbook, Prntrs, Dockng Stns	-	8,000	8,000	-	-
301211-650089	Police/Courts Records Mgmt Sys	139,040	160,960	160,960	-	-
301211-650105	Additional Features for BRAZO System	-	-	-	11,000	11,000
301211-650106	Bi-Directional 700-800 Amplifier	-	-	-	187,000	-
301211-650107	Communication Equipment for EOC	-	-	-	27,500	2,000
301211-650108	Police Data Storage Server	-	-	-	55,000	-
Total Capital - Patrol & Investigations		**150,142**	**979,430**	**984,220**	**358,600**	**13,000**
Capital - Police Department Building Maintenance						
301219-610010	Police Dept Parking Lot Repaving	35,000	-	-	-	-
301219-620120	Police Dept Electrical Work	-	25,000	25,000	-	-
301219-620131	Police Carport with Solar	-	-	-	85,000	-
301219-660276	Police Dept Concrete Replacement	157,116	41,880	11,650	-	-
Total Capital - Police Department Builidng Maintenance		**192,116**	**66,880**	**36,650**	**85,000**	**-**
Capital - Planning & Engineering						
301311-630138	Bus Stop Improvements	-	157,000	157,000	-	-
301311-630139	Street Lighting Safety Upgrades	41,614	-	-	-	-
301311-660202	Railroad Quiet Zones	43,878	3,274,020	3,274,020	-	-
301311-660227	SH 42: Hecla Dr Traffic Signal	7,155	-	-	-	-
301311-660239	SBR Connectivity Feasibility S	34,762	-	-	-	-
Total Capital - Planning & Engineering		**127,408**	**3,431,020**	**3,431,020**	**-**	**-**

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Capital - Transportation						
301312-630120	Bus then Bike Shelter	25,000	-	-	-	-
301312-630141	ADA Parking Improvements	1,355	88,650	88,650	-	-
301312-630142	Traffic Mitigation	1,922	25,000	28,900	-	-
301312-630144	Transportation Master Plan	-	2,723,560	2,723,560	-	1,300,000
301312-640000	Motor Vehicle/Road Equipment	-	-	-	187,600	-
301312-640001	Machinery & Equipment (%)	1,498	3,030	3,030	-	-
301312-660012	Pavement Booster Program	4,429,140	5,449,750	5,449,750	3,630,000	5,150,000
301312-660022	Concrete Replacement	59,876	90,120	90,120	92,400	96,000
301312-660064	Bridge Inspection Follow-Up Repairs	-	130,000	130,000	75,000	-
301312-660068	South Street Underpass (%)	20,753	163,500	163,500	-	-
301312-660079	SH42 Short Intersection Design	22,117	131,430	131,430	-	-
301312-660203	Contract Striping w/Epoxy Pain	44	-	-	-	-
301312-660222	SH42 Short Intersection Construction	416,363	2,863,480	2,863,480	-	-
301312-660226	Downtown Clay/Concrete Paver	10,356	-	-	-	-
301312-660247	DRCOG Traffic Signal Improvts	171,698	-	-	-	-
301312-660256	Downtown Ornamental Light Replaceme	-	142,000	-	24,000	-
301312-660278	SBR Pedestrian Improvements	-	-	-	1,359,800	-
301312-660280	Street Lighting Safety Upgrades		-	-	29,900	61,100
301312-660281	Signal Cabinet Upgrades		-	-	48,000	-
Total Capital - Transportation		**5,160,123**	**11,810,520**	**11,672,420**	**5,446,700**	**6,607,100**
Capital - Streetscapes						
301313-630145	Subdivision Entry Landscape Improvem	14,811	-	2,510	-	-
301313-640000	Motor Vehicle/Road Equipment (%)	31,400	-	-	-	-
301313-640001	Machinery & Equipment (%)	7,500	7,500	7,500	-	-
301313-660103	Median Improvements	54,841	-	18,340	-	-
301313-660254	Utility Undergrounding	-	717,000	717,000	-	-
Total Capital - Streetscapes		**108,552**	**724,500**	**745,350**	**-**	**-**
Capital - Snow & Ice Removal						
301314-640001	Machinery & Equipment (%)	5,982	7,500	7,500	-	-
301314-640135	Snow & Ice Attachment	14,930	-	-	31,500	-
301314-640140	Sander Box Leg Kit	-	22,150	22,150	-	-
Total Capital - Snow & Ice Removal		**20,912**	**29,650**	**29,650**	**31,500**	**-**
Capital - Parks						
301511-630048	Playground Replacement (%)	21,507	90,500	94,320	-	30,000
301511-630067	Heritage Restroom Renovation	3,375	131,000	131,000	-	-
301511-630151	Miners Field Fencing Upgrade (%)	152	-	25,550	-	-
301511-640001	Parks Equipment Replacement (%)	-	-	-	20,000	20,000
301511-640142	Wood Chipper (%)	-	-	-	-	38,250
Total Capital - Parks		**25,034**	**221,500**	**250,870**	**20,000**	**88,250**
Capital - Open Space Trail Maintenance						
301524-630158	Fence Replacement - 1501 Empire	-	-	-	45,000	-
301524-660252	Coyote Run Slope Mitigation (50%)	308,211	-	1,650	-	-
Total Capital - Open Space Trail Maintenance		**308,211**	**-**	**1,650**	**45,000**	**-**
Capital - Open Space New Trails						
301528-660068	South Street Underpass (%)	20,753	71,890	71,890	-	-
301528-660069	BNSF RR Underpass/N Drainage (%)	3,496	-	-	-	-
Total Capital - Open Space New Trails		**24,248**	**71,890**	**71,890**	**-**	**-**
Capital - Youth Activities						
301531-630127	Miners Field Fencing Upgrade (%)	-	22,000	22,000	-	-
Total Capital - Youth Activities		**-**	**22,000**	**22,000**	**-**	**-**

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Capital - Adult Activities						
301532-630127	Miners Field Fencing Upgrade (%)	-	22,000	22,000	-	-
301532-640046	Fitness Equipment	18,241	-	-	-	-
Total Capital - Adult Activities		**18,241**	**22,000**	**22,000**	**-**	**-**
Capital - Golf Course						
301537-620132	Golf Maintenance Facility Improvements	-	-	-	147,500	-
301537-640000	Motor Vehicle/Road Equipment (%)	3,925	-	-	-	-
301537-640146	Golf Course Pond Aerator	-	-	-	11,000	-
Total Capital - Golf Course		**3,925**	**-**	**-**	**158,500**	**-**
Capital - Library Services						
301551-620036	Library Building Improvements	13,568	-	-	-	-
301551-640030	Library Electric Vehicle Charging Station	-	-	-	20,000	-
301551-650087	Upgrade Makerspace	-	15,000	-	-	-
Total Capital - Library Services		**13,568**	**15,000**	**-**	**20,000**	**-**
Capital - Museum Services						
301552-620038	Museum Campus Building Improvement	29,572	21,640	21,640	-	-
301552-620097	Historical Museum Campus (%)	-	30,000	30,100	-	-
301552-620113	Historical Museum Structural Work (%)	230	60,620	60,620	-	-
301552-620130	Museum HVAC Replacement	-	-	-	38,400	-
Total Capital - Museum Servcies		**29,802**	**112,260**	**112,360**	**38,400**	**-**
Capital - Cultural Arts & Special Events						
301553-620114	Center for the Arts Restoration	-	46,620	46,620	-	-
301553-630136	Community Park Stage Improvements	600	15,000	15,000	-	-
301553-630159	Front Street Plaza - Phase I	-	-	-	-	120,000
301553-630160	Front Street Plaza - Phase II	-	-	-	-	120,000
301553-640001	Machinery & Equipment (%)	1,498	3,030	3,030	-	-
Total Capital - Cultural Arts & Special Events		**2,098**	**64,650**	**64,650**	**-**	**240,000**
Capital - Business Retention & Development						
301651-630137	Downtown Patio Program Expansion	24,000	25,000	24,000	-	12,000
Total Capital - Business Retention & Development		**24,000**	**25,000**	**24,000**	**-**	**12,000**
Interfund Transfers						
301910-990208	Transfer to Recreation Fund	125,000	127,500	126,500	128,900	131,610
Total Interfund Transfers		**125,000**	**127,500**	**126,500**	**128,900**	**131,610**
Total Capital Projects Fund Expenditures		**6,976,978**	**18,414,590**	**18,286,360**	**7,789,830**	**7,938,070**
Ending Fund Balance		**9,707,496**	**1,752,186**	**2,478,146**	**2,653,276**	**1,122,266**

City of Louisville, Colorado
2021 - 2022 Biennial Budget
Impact Fee Fund

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Beginning Fund Balance		**526,941**	**182,706**	**182,706**	**74,266**	**71,176**
General Revenue						
302001-461100	Interest Earnings	14,141	13,300	8,440	5,520	1,860
302001-461110	Net Incr (Decr) in Fair Value	2,928	-	-	-	-
Total General Revenue		**17,069**	**13,300**	**8,440**	**5,520**	**1,860**
Transportation Revenue						
302031-446100	Impact Fee - Transportation	233,872	292,050	300,650	531,840	101,690
Total Transportation Revenue		**233,872**	**292,050**	**300,650**	**531,840**	**101,690**
Parks Revenue						
302051-446500	Impact Fee - Parks and Trails	153,230	338,070	353,620	126,010	12,650
Total Parks Revenue		**153,230**	**338,070**	**353,620**	**126,010**	**12,650**
Cultural Services Revenue						
302055-446400	Impact Fee - Library	-	-	6,530	3,700	300
Total Cultural Services Revenue		**-**	**-**	**6,530**	**3,700**	**300**
Total Impact Fee Fund Revenue		**404,172**	**643,420**	**669,240**	**667,070**	**116,500**
Administration & Operations						
302120-540410	Prof Serv-Investment Fee	393	1,000	250	500	500
Total Administration & Operations		**393**	**1,000**	**250**	**500**	**500**
Interfund Transfers						
302910-990201	Transfer to Open Space & Parks	153,230	327,620	318,260	153,150	24,940
302910-990303	Transfer to Rec Center Construction	247,414	-	-	-	-
302910-990304	Transfer to Cap Project-Lib	113,493	3,100	188,580	4,070	670
302910-990307	Transfer to Cap Project-Transp	233,876	306,030	270,590	512,440	148,740
Total Interfund Transfers		**748,013**	**636,750**	**777,430**	**669,660**	**174,350**
Total Impact Fee Fund Expenditures		**748,406**	**637,750**	**777,680**	**670,160**	**174,850**
Ending Fund Balance		**182,706**	**188,376**	**74,266**	**71,176**	**12,826**

City of Louisville, Colorado
2021 - 2022 Biennial Budget
Recreation Center Construction Fund

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Beginning Fund Balance		**2,827,427**	**264,720**	**264,720**	**-**	**-**
Recreation Revenue						
303053-433000	Grant Revenue	471,775	-	-	-	-
303053-461100	Interest Earnings	11,934	-	5,050	-	-
303053-464110	Contribution from HPF	23,332	-	-	-	-
303053-465100	Insurance Recovery	347,167	-	-	-	-
Total Recreation Revenue		**854,208**	**-**	**5,050**	**-**	**-**
Interfund Transfers						
303001-980302	Transfer from Impact Fee Fund	247,414	-	-	-	-
Total Interfund Transfers		**247,414**	**-**	**-**	**-**	**-**
Total Recreation Center Constr Fund Revenue		**1,101,622**	**-**	**5,050**	**-**	**-**
Recreation Center Construction Administration & Operations						
303110-540410	Prof Serv-Investment Fee	411	-	150	-	-
Total Recreation Center Construction Administration &		**411**	**-**	**150**	**-**	**-**
Capital Outlay - Recreation						
303120-620104	Rec Center Design	36,716	-	-	-	-
303120-620105	Rec Center Construction Mgmt	29,188	-	600	-	-
303120-620106	Rec Center Construction	3,598,015	270,000	269,020	-	-
Total Capital Outlay - Recreation		**3,663,918**	**270,000**	**269,620**	**-**	**-**
Total Recreation Center Constr Fund Expenditures		**3,664,329**	**270,000**	**269,770**	**-**	**-**
Ending Fund Balance		**264,720**	**(5,280)**	**-**	**-**	**-**

City of Louisville

COLORADO • SINCE 1878

2021-2022 Biennial Operating & Capital Budget

Debt Service Fund Tab

City of Louisville, Colorado
2021 - 2022 Biennial Budget
Recreation Center Debt Service Fund

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Beginning Fund Balance		**14,604**	**46,213**	**46,213**	**152,503**	**342,593**
General Revenue						
402001-411000	Property Tax	1,760,880	1,894,150	1,827,950	1,916,770	2,010,560
402001-461100	Interest Earnings	13,146	36,670	18,740	15,520	23,530
402001-461110	Net Incr (Decr) in Fair Value	198	-	-	-	-
Total General Revenue		**1,774,223**	**1,930,820**	**1,846,690**	**1,932,290**	**2,034,090**
Total Debt Service Fund Revenue		**1,774,223**	**1,930,820**	**1,846,690**	**1,932,290**	**2,034,090**
Debt Service						
402111-538250	Bond Maint Fees-Paying Agent	300	300	300	300	300
402111-540410	Prof Serv-Investment Fee	314	300	300	300	300
402111-570100	Principal-Bonds	680,000	705,000	705,000	735,000	765,000
402111-570500	Interest-Bonds	1,062,000	1,034,800	1,034,800	1,006,600	977,200
Total Debt Service		**1,742,614**	**1,740,400**	**1,740,400**	**1,742,200**	**1,742,800**
Total Library Debt Service Fund Expenditures		**1,742,614**	**1,740,400**	**1,740,400**	**1,742,200**	**1,742,800**
Ending Fund Balance		**46,213**	**236,633**	**152,502.91**	**342,593**	**633,883**

PAGE LEFT INTENTIONALLY BLANK

City of Louisville

COLORADO • SINCE 1878

2021-2022 Biennial Operating & Capital Budget

Enterprise Funds Tab

City of Louisville, Colorado
2021 - 2022 Biennial Budget
Water Utility Fund

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Beginning Working Capital (Budget Basis)		**15,103,253**	**16,287,695**	**16,287,695**	**9,695,875**	**11,430,575**
Utilities Revenue						
501032-443010	Unclassified Charges for Servs	50,627	63,520	63,520	63,520	63,520
501032-443100	Commercial Users Fee	2,315,786	2,179,000	2,179,000	2,473,800	2,562,000
501032-443200	Residential User Fee	3,207,880	3,273,000	3,273,000	3,416,200	3,538,000
501032-443610	Tap Fees	2,853,800	2,495,400	2,495,400	2,994,530	260,900
501032-443900	Delinquent Charges	33,217	31,110	31,110	31,110	31,110
501032-461000	Miscellaneous Revenues	53,480	50,000	50,000	50,000	50,000
501032-461100	Interest Earnings	355,177	136,900	128,510	82,380	120,410
501032-461110	Net Incr (Decr) in Fair Value	71,728	-	-	-	-
501032-462140	Water Lease User Fees	1,446	-	-	-	-
501032-462150	Solar Powr Renew Energy Credit	88,265	62,000	62,000	62,000	62,000
501032-463100	Real Property Rental Income	40,208	40,210	40,210	40,210	40,210
501032-464109	Contribution from Northern Water	32,721	-	-	-	-
501032-465100	Insurance Recovery	65,874	-	-	-	-
501032-492100	Proceeds from Sale of Assets	-	-	2,750	-	-
Total Utilities Revenue		**9,170,209**	**8,331,140**	**8,325,500**	**9,213,750**	**6,728,150**
Total Water Utility Fund Revenue		**9,170,209**	**8,331,140**	**8,325,500**	**9,213,750**	**6,728,150**
Central Fund-Wide Charges						
501110-511000	Regular Salaries	320,886	313,020	313,020	359,300	362,700
501110-511200	Overtime Pay	1,407	1,000	3,300	2,000	2,000
501110-512000	FICA Expense	22,072	22,820	22,820	25,100	25,230
501110-512100	Retirement Contribution	20,602	17,330	17,330	22,810	23,000
501110-512200	Workers Compensation	2,431	2,610	2,610	2,810	2,830
501110-513000	Medical Insurance	27,331	27,930	27,930	36,790	40,390
501110-513100	Dental Insurance	1,938	2,060	2,060	2,480	2,530
501110-513200	Vision Insurance	457	480	450	570	570
501110-513300	Life, AD&D & LTD Insurance	2,608	2,780	2,780	2,970	3,030
501110-513400	Employee Assistance Plan	82	80	80	90	90
501110-520100	Office Supplies	-	80	-	-	-
501110-532100	Insurance	44,021	58,170	58,450	64,300	70,730
501110-532220	Business and Auto Allowance	2,716	2,560	2,750	2,750	2,750
501110-535010	Communication Svcs-Cell Phone	607	500	1,000	1,000	1,000
501110-538170	Refunds	3,748	3,600	3,600	3,600	3,600
501110-540100	Prof Serv-Audit	17,833	20,000	20,000	20,000	20,000
501110-540410	Prof Serv-Investment Fee	7,910	6,300	8,500	8,500	8,500
501110-540415	Prof Serv-Bank Charges	8,812	7,200	9,000	9,000	9,000
501110-542000	Legal-General	5,076	7,000	5,000	5,000	5,000
Total Central Fund-Wide Charges		**490,537**	**495,520**	**500,680**	**569,070**	**582,950**
Utility Billing						
501210-511000	Regular Salaries	29,257	32,480	32,480	31,810	32,250
501210-511200	Overtime Pay	3,061	3,000	3,000	3,000	3,000
501210-512000	FICA Expense	2,390	2,640	2,640	2,620	2,650
501210-512100	Retirement Contribution	1,753	1,980	1,980	1,920	1,940
501210-512200	Workers Compensation	1,003	900	900	840	860
501210-513000	Medical Insurance	4,900	6,510	6,510	4,930	5,340
501210-513100	Dental Insurance	306	460	460	280	280
501210-513200	Vision Insurance	89	110	110	90	90
501210-513300	Life, AD&D & LTD Insurance	303	340	340	300	310

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
501210-513400	Employee Assistance Plan	16	20	20	20	20
501210-520100	Office Supplies	475	100	100	100	100
501210-523100	Uniforms and Clothing	173	170	190	180	180
501210-532200	Printing	4,686	4,000	6,500	7,000	7,000
501210-535010	Communication Svcs-Cell Phone	217	150	300	300	300
501210-535200	Postage	13,143	15,000	15,000	15,000	15,000
501210-540415	Prof Serv-Bank Charges	25,954	37,000	30,000	32,000	32,000
501210-540900	Prof Serv-Other	38,340	41,500	39,000	40,000	40,000
501210-550020	Parts/Repairs/Maint-Equip	1,000	1,000	1,000	1,000	1,000
501210-550100	Parts/Repairs/Maint-Software	6,348	6,500	6,250	6,500	6,500
Total Utility Billing		**133,414**	**153,860**	**146,780**	**147,890**	**148,820**
Water Utility Engineering						
501422-511000	Regular Salaries	57,212	59,430	59,430	50,350	50,500
501422-511200	Overtime Pay	424	500	1,400	900	900
501422-512000	FICA Expense	4,261	4,490	4,490	3,830	3,840
501422-512100	Retirement Contribution	3,113	3,300	3,300	2,820	2,830
501422-512200	Workers Compensation	584	630	630	490	490
501422-513000	Medical Insurance	5,739	5,640	5,640	5,220	5,720
501422-513100	Dental Insurance	398	420	420	300	300
501422-513200	Vision Insurance	113	110	110	100	100
501422-513300	Life, AD&D & LTD Insurance	505	530	530	440	450
501422-513400	Employee Assistance Plan	19	20	20	20	20
501422-520100	Office Supplies	392	460	350	460	460
501422-521000	Computer Supplies	-	20	40	20	20
501422-521100	Computer Supplies-Software	47	100	130	100	100
501422-522120	Operating Supplies-Safety	37	60	130	60	60
501422-522500	Non-Capital Furn/Equip/Tools	517	300	240	300	300
501422-522900	Miscellaneous Supplies	68	230	100	100	100
501422-532200	Printing	469	300	200	300	300
501422-532230	Dues/Subscriptions/Books	821	500	500	500	500
501422-535010	Communication Svcs-Cell Phone	229	200	200	200	200
501422-540910	Prof Serv-Consulting	-	160	-	-	-
501422-550090	Parts/Repairs/Maint-Copiers	443	300	500	500	500
501422-550100	Parts/Repairs/Maint-Software	-	-	20	-	-
Total Water Utility Engineering		**75,392**	**77,700**	**78,380**	**67,010**	**67,690**
Water Plant Operations						
501461-511000	Regular Salaries	437,120	521,590	521,590	358,580	362,060
501461-511100	Variable Salaries	45,144	35,890	35,890	53,540	54,610
501461-511200	Overtime Pay	25,471	26,000	26,000	27,000	28,000
501461-512000	FICA Expense	39,118	44,280	44,280	28,290	28,530
501461-512100	Retirement Contribution	26,253	30,120	30,120	21,210	21,450
501461-512200	Workers Compensation	10,663	11,030	11,030	6,770	6,840
501461-513000	Medical Insurance	66,155	84,880	84,880	64,350	70,570
501461-513100	Dental Insurance	4,604	5,860	5,860	4,250	4,340
501461-513200	Vision Insurance	1,257	1,460	1,460	940	950
501461-513300	Life, AD&D & LTD Insurance	4,444	5,200	5,200	3,650	3,700
501461-513400	Employee Assistance Plan	142	230	230	170	170
501461-520100	Office Supplies	674	1,000	1,240	1,000	1,000
501461-521000	Computer Supplies	290	450	300	300	300
501461-521100	Computer Supplies-Software	1,237	-	-	-	-
501461-521200	Non-Capital Computer Hardware	1,856	2,100	1,000	2,000	2,000
501461-522010	Operating Supplies-Chemicals	261,142	275,000	250,000	275,000	275,000
501461-522020	Operating Supplies-Laboratory	27,784	30,000	30,000	30,000	30,000
501461-522100	Operating Supplies-Signs	608	300	-	300	300
501461-522120	Operating Supplies-Safety	3,985	4,200	2,500	4,000	4,000
501461-522500	Non-Capital Furn/Equip/Tools	1,822	2,500	3,260	2,500	2,500
501461-522900	Miscellaneous Supplies	546	1,000	1,000	1,000	1,000
501461-523100	Uniforms and Clothing	2,312	2,000	2,000	2,000	2,000

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
501461-525100	Auto Expense-Parts & Repairs	5,859	5,000	3,000	5,000	5,000
501461-525200	Auto Expense-Tires	-	1,200	500	750	750
501461-525300	Gas & Oil	6,976	6,500	5,000	6,000	6,500
501461-532200	Printing	3,625	4,250	4,800	3,750	3,750
501461-532230	Dues/Subscriptions/Books	12,107	6,500	12,500	12,500	12,500
501461-535010	Communication Svcs-Cell Phone	2,201	2,500	2,000	2,000	2,000
501461-535030	Comm Svcs-Internet/Cable	735	750	750	800	800
501461-535200	Postage	2,975	3,000	3,300	3,800	3,800
501461-536000	Rentals-Equipment	-	250	250	250	250
501461-536010	Rentals-Uniform	11,264	12,000	12,000	12,000	12,000
501461-537050	Water Week Education	219	750	500	500	500
501461-538101	Travel, Training, & Meetings	5,453	2,350	2,350	4,000	4,000
501461-538502	BOD TSS Surcharge	1,000	38,000	38,000	38,000	38,000
501461-540160	Prof Serv-Laboratory	16,114	40,000	20,000	30,000	30,000
501461-540170	Prof Serv-Info Systems	37,263	40,000	40,000	40,000	40,000
501461-540190	Prof Serv-Lead/Copper	10,687	13,500	13,500	14,500	14,500
501461-540585	Prof Serv-Sludge Removal	22,790	55,000	20,000	30,000	30,000
501461-540900	Prof Serv-Other	20,591	20,710	15,000	20,000	20,000
501461-540910	Prof Serv-Consulting	255	2,000	1,560	500	500
501461-550000	Parts/Repairs/Maint-Bldgs/Fac	64,640	-	-	-	-
501461-550020	Parts/Repairs/Maint-Equip	109,122	123,000	123,000	123,000	123,000
501461-550030	Parts/Repairs/Maint-Grounds	4,333	7,350	6,620	6,500	6,500
501461-550090	Parts/Repairs/Maint-Copiers	1,138	4,000	4,000	-	-
501461-550100	Parts/Repairs/Maint-Software	12,028	18,890	10,000	12,500	12,500
501461-580040	Computer Replacement	3,251	-	-	2,440	2,440
Total Water Plant Operations		**1,317,251**	**1,492,590**	**1,396,470**	**1,255,640**	**1,268,610**
Raw Water Operations						
501462-511000	Regular Salaries	42,205	51,140	51,140	39,110	39,490
501462-511200	Overtime Pay	2,786	2,550	2,550	2,500	2,500
501462-512000	FICA Expense	3,433	3,930	3,930	3,050	3,070
501462-512100	Retirement Contribution	2,539	2,950	2,950	2,290	2,310
501462-512200	Workers Compensation	892	990	990	750	760
501462-513000	Medical Insurance	7,082	9,330	9,330	7,010	7,690
501462-513100	Dental Insurance	469	620	620	460	470
501462-513200	Vision Insurance	123	150	150	100	100
501462-513300	Life, AD&D & LTD Insurance	429	510	510	390	400
501462-513400	Employee Assistance Plan	21	30	30	20	20
501462-522010	Operating Supplies-Chemicals	2,400	3,360	2,500	2,500	2,500
501462-531000	Ditch Assessment	72,578	75,000	75,000	75,000	75,000
501462-531010	Marshall Lake Assessments	12,043	-	-	-	-
501462-531020	Marshall Storage/Carriage Fees	12,839	25,000	25,000	25,500	26,000
501462-531030	NCWCD CBT Annual Assessments	180,220	215,000	215,000	218,000	221,000
501462-531040	Windy Gap Pumping & Carriage	-	10,000	-	-	-
501462-531050	NCWCD SWSP Yearly Maintenance	85,046	120,000	120,000	120,000	120,000
501462-531060	NCWCD-SWSP Pumping Charges	-	-	-	10,000	10,000
501462-534010	Utility Services-Electricity	1,789	3,000	2,500	2,500	2,500
501462-535010	Communication Svcs-Cell Phone	55	200	60	60	60
501462-538101	Travel, Training, & Meetings	165	-	-	-	-
501462-540550	Prof Serv-Landfill	-	3,750	1,000	1,000	1,000
501462-540900	Prof Serv-Other	25,527	25,920	4,000	-	-
501462-540910	Prof Serv-Consulting	137,174	185,000	125,000	150,000	150,000
501462-542000	Legal-General	30,481	80,000	75,000	75,000	75,000
501462-542028	Legal-Vranesh & Raisch	989	-	-	-	-
501462-542032	Legal-Eldora	632	-	-	-	-
501462-542051	Legal-LSV Coal Creek	2,492	-	-	-	-
501462-542064	Legal-Windy Gap	10,848	-	-	-	-
501462-550000	Parts/Repairs/Maint-Bldgs/Fac	-	1,500	-	-	-

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
501462-550020	Parts/Repairs/Maint-Equip	18,470	-	1,500	5,000	5,000
501462-550030	Parts/Repairs/Maint-Grounds	14,613	5,000	2,500	5,000	5,000
Total Raw Water Operations		**668,341**	**824,930**	**721,260**	**745,240**	**749,870**
Water Distribution						
501463-511000	Regular Salaries	228,378	253,500	253,500	268,890	272,030
501463-511200	Overtime Pay	19,656	20,000	20,000	20,000	20,000
501463-512000	FICA Expense	18,505	20,300	20,300	21,740	21,960
501463-512100	Retirement Contribution	13,598	15,040	15,040	15,890	16,060
501463-512200	Workers Compensation	6,046	6,300	6,300	6,470	6,560
501463-513000	Medical Insurance	36,381	47,480	47,480	38,870	42,190
501463-513100	Dental Insurance	2,354	3,450	3,450	2,310	2,330
501463-513200	Vision Insurance	659	760	760	690	690
501463-513300	Life, AD&D & LTD Insurance	2,333	2,650	2,650	2,620	2,650
501463-513400	Employee Assistance Plan	80	130	130	140	140
501463-520100	Office Supplies	78	250	100	100	100
501463-521200	Non-Capital Computer Hardware	21	100	-	-	-
501463-522120	Operating Supplies-Safety	3,652	2,500	2,000	2,500	2,500
501463-522240	Meter Pits & Meters	7,900	25,000	25,000	25,000	25,000
501463-522500	Non-Capital Furn/Equip/Tools	5,044	7,750	4,000	5,000	5,000
501463-523100	Uniforms and Clothing	1,834	3,200	2,000	2,500	2,500
501463-525100	Auto Expense-Parts & Repairs	6,270	5,000	10,000	5,000	5,000
501463-525200	Auto Expense-Tires	2,614	1,000	1,000	1,000	1,000
501463-525300	Gas & Oil	16,055	18,000	15,000	16,000	16,000
501463-535010	Communication Svcs-Cell Phone	1,938	1,700	2,000	1,700	1,700
501463-535030	Comm Svcs-Internet/Cable	648	240	500	240	240
501463-538101	Travel, Training, & Meetings	5,440	7,500	6,000	7,500	7,500
501463-540550	Prof Serv-Landfill	4,990	9,000	9,000	9,000	9,000
501463-540900	Prof Serv-Other	20,289	22,210	22,210	22,210	22,210
501463-540910	Prof Serv-Consulting	-	11,500	3,500	5,000	5,000
501463-550020	Parts/Repairs/Maint-Equip	5,749	7,750	7,750	7,750	7,750
501463-550060	Parts/Repairs/Maint-Util Lines	23,047	25,000	20,000	25,000	25,000
501463-550100	Parts/Repairs/Maint-Software	5,389	8,350	6,000	7,000	7,000
Total Water Distribution		**438,944**	**525,660**	**505,670**	**520,120**	**527,110**
Water Treatment Plant Building Maintenance						
501464-511000	Regular Salaries	19,609	20,130	20,130	20,150	20,360
501464-511200	Overtime Pay	524	150	150	150	150
501464-512000	FICA Expense	1,480	1,500	1,500	1,490	1,500
501464-512100	Retirement Contribution	1,069	1,120	1,120	1,120	1,130
501464-512200	Workers Compensation	483	490	490	460	470
501464-513000	Medical Insurance	3,112	3,230	3,230	2,820	3,100
501464-513100	Dental Insurance	228	230	230	190	200
501464-513200	Vision Insurance	53	50	50	50	50
501464-513300	Life, AD&D & LTD Insurance	194	210	210	200	200
501464-513400	Employee Assistance Plan	8	10	10	10	10
501464-522110	Operating Supplies-Janitorial	903	1,060	1,060	1,060	1,060
501464-522500	Non-Capital Furn/Equip/Tools	72	-	50	-	-
501464-522900	Miscellaneous Supplies	945	800	100	800	800
501464-523100	Uniforms and Clothing	72	100	100	100	100
501464-534000	Utility Services-Gas	10,008	12,000	10,000	10,000	10,000
501464-534010	Utility Services-Electricity	112,820	125,000	120,000	120,000	120,000
501464-534020	Utility Service-Trash Removal	2,734	2,920	2,920	2,920	2,920
501464-534040	Utility Service-Haz Waste Disp	-	2,970	-	2,000	2,000
501464-535000	Communication Svcs-Telephone	1,609	1,590	1,590	1,590	1,590
501464-535010	Communication Svcs-Cell Phone	121	150	150	150	150
501464-535040	Communication Svcs-T1 Line	549	740	600	600	600
501464-540300	Prof Serv-Custodial	9,846	12,610	10,000	11,000	11,000
501464-540900	Prof Serv-Other	-	100	-	-	-
501464-547010	Prof Serv-Pest Control	2,020	2,970	2,000	2,000	2,000

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
501464-550000	Parts/Repairs/Maint-Bldgs/Fac	68,649	15,910	55,000	10,000	10,000
501464-550020	Parts/Repairs/Maint-Equip	1,053	2,650	1,530	1,000	1,000
501464-550070	Parts/Repairs/Maint-HVAC	36	7,430	4,000	5,000	5,000
501464-550100	Parts/Repairs/Maint-Software	-	1,060	-	-	-
501464-550130	Parts/Repairs/Maint-Security	103	2,120	1,100	1,000	1,000
501464-550140	Parts/Repairs/Maint-Painting	-	1,060	-	1,000	-
501464-550150	Parts/Repairs/Maint-Fire Syste	170	530	400	200	200
501464-550160	Parts/Repairs/Maint-Electrical	1,420	2,120	1,000	1,700	1,700
501464-550170	Parts/Repairs/Maint-Plumbing	72	530	100	300	300
501464-550180	Parts/Repairs/Maint-Lighting	-	530	-	250	250
Total Water Treatment Plant Building Maintenance		**239,961**	**224,070**	**238,820**	**199,310**	**198,840**
Debt Service						
501111-538250	Bond Maint Fees-Paying Agent	330	500	330	350	350
501111-570300	Principal-Notes	760,000	785,000	785,000	795,000	820,000
501111-570350	Principal - Capital Leases	59,093	62,960	62,960	65,930	68,820
501111-570600	Interest-Notes	116,944	101,270	101,270	81,880	62,240
501111-570650	Interest - Capital Leases	44,183	38,320	38,320	35,460	32,570
Total Debt Service		**980,550**	**988,050**	**987,880**	**978,620**	**983,980**
Replacement Capital - Public Works						
501498-640000	Motor Vehicle/Road Equipment (%)	177,242	-	-	169,650	-
501498-640001	Machinery & Equipment (%)	1,498	4,600	34,430	-	54,390
501498-640045	Meters	164,317	44,280	44,280	-	-
501498-640121	WTP Resvr Treat Boat & Trailer	28,138	-	-		
501498-640147	Backhoe Replacement (%)	-	-	-	78,750	-
501498-640148	Chemical Mixing Equipment Replacement		-	-	-	32,500
501498-660122	Pump R and R	-	-	-	84,000	276,000
501498-660124	Valve R and R	-	-	-	35,000	-
501498-660182	Water Line Replacement	1,587,560	1,529,440	1,529,440	460,000	391,000
501498-660205	PRV Replacement	-	75,000	115,000	-	-
501498-660221	HBWTP Filter Media Replacement	857	-	-	-	-
501498-660234	Tube Settler Replacement	462,168	-	-	-	-
501498-660237	Water Tank Int Structure Maint	10,714	81,890	389,490	-	30,000
501498-660259	Floride Equipment Replacement	12,053	92,950	291,170	-	-
501498-660282	HBWTP Recycle Tank Maintenance	-	-	-	195,000	-
Total Replacement Capital - Public Works		**2,444,548**	**1,828,160**	**2,403,810**	**1,022,400**	**783,890**
Capital - Public Works						
501499-600025	Fire Hydrant Painting	40,733	-	-	-	-
501499-620119	Utilities Electrical Assessment (%)	-	32,500	32,500	100,000	100,000
501499-630146	Marshall Lake Sediment Control	-	110,000	110,000	600,000	-
501499-640116	Water Plants Disinfection Eval	134,333	565,300	660,570	-	-
501499-640127	Excavation Shoring Box (%)	8,486	-	-	-	-
501499-640131	Water Utility Trucks	69,840	-	-	-	-
501499-650035	ERP System	3,370	-	1,000	-	-
501499-650080	Water Facilities SCADA Upgrade	24,178	-	-	-	-
501499-660175	WTP Chemical Storage Tanks	-	405,000	-	-	-
501499-660190	NCWCD-Windy Gap Firming Proj	315,000	2,500,000	2,500,000	926,000	926,000
501499-660207	SCWTP Pump Station Improvement	62	-	-	-	-
501499-660210	Water Facilities Security Upgr	2,406	-	-	-	-
501499-660211	Howard Diversion Upgrades	2,907	125,830	125,830	-	-
501499-660212	SCWTP Recycle Pond Maintenance	57,000	29,000	705,000	-	-
501499-660223	Raw Water Line Lowering	3,590	-	-	-	-
501499-660230	HBWTP HVAC Upgrade	225	-	-	-	-
501499-660231	Louisville Lateral Ditch Pipin	3,011	-	-	-	-
501499-660232	Cent/McCaslin Hi Zone Water Lp	-	22,230	22,230	-	-
501499-660236	SBR Ditch Lining	-	258,510	258,510	97,750	218,500
501499-660237	WTP Tank Cleaning & Evaluation	-	50,000	50,000	-	-
501499-660243	Louisville Pipeline Flow Control	287,921	130,010	130,010	-	-

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
501499-660244	HBWTP Upgrades	22,719	-	-	-	-
501499-660245	SCWTP Upgrades	124,304	426,470	75,000	-	-
501499-660260	WTP Vault Painting	-	225,000	225,000	-	-
501499-660261	WTP Raw Water Study	-	75,000	175,000	-	-
501499-660274	NCWCD SWSP Eastern Pump Station	-	150,000	152,560	-	-
501499-660275	NCWCD SWSP Transmission Capacity	96,645	1,514,360	2,714,360	-	-
501499-660283	Process Pipe Evaluation	-	-	-	-	80,000
501499-660284	Utility Master Plan (%)	-	-	-	-	125,000
501499-670000	Water Rights Acquisition	100	-	-	250,000	250,000
Total Capital - Public Works		**1,196,829**	**6,619,210**	**7,937,570**	**1,973,750**	**1,699,500**
Total Water Utility Fund Expenditures		**7,985,767**	**13,229,750**	**14,917,320**	**7,479,050**	**7,011,260**
Ending Working Capital (Budget Basis)		**16,287,695**	**11,389,085**	**9,695,875**	**11,430,575**	**11,147,465**

City of Louisville, Colorado
2021 - 2022 Biennial Budget
Wastewater Utility Fund

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Beginning Working Capital (Budget Basis)		**5,619,330**	**5,980,547**	**5,980,547**	**5,320,667**	**5,312,427**
Utilities Revenue						
502032-443050	Reuse Water User Fees	54,233	30,000	60,000	50,000	50,000
502032-443100	Commercial Users Fee	992,703	996,300	996,300	1,026,000	1,071,900
502032-443200	Residential User Fee	2,671,757	2,693,700	2,693,700	2,774,000	2,898,100
502032-443300	Pretreatment Fees	6,001	41,500	41,500	41,500	41,500
502032-443430	RV Dump Station Fees	10,220	6,500	10,000	10,000	10,000
502032-443610	Tap Fees	248,160	422,880	422,880	319,500	26,600
502032-443900	Delinquent Charges	7,238	4,000	4,000	4,000	4,000
502032-461000	Miscellaneous Revenues	17,688	-	-	-	-
502032-461100	Interest Earnings	131,075	54,760	100,000	41,120	50,160
502032-461110	Net Incr (Decr) in Fair Value	27,751	-	-	-	-
502032-462150	Solar Powr Renew Energy Credit	7,028	8,000	8,000	8,000	8,000
502032-463100	Real Property Rental Income	40,208	40,210	40,210	40,210	40,210
502032-465100	Insurance Recovery	5,974	-	-	-	-
502032-492100	Proceeds from Sale of Assets	6,000	-	-	-	-
Total Utilities Revenue		**4,226,036**	**4,297,850**	**4,376,590**	**4,314,330**	**4,200,470**
Total Wastewater Utility Fund Revenue		**4,226,036**	**4,297,850**	**4,376,590**	**4,314,330**	**4,200,470**
Central Fund-Wide Charges						
502110-511000	Regular Salaries	221,193	217,280	217,280	253,950	256,400
502110-511200	Overtime Pay	529	500	1,500	1,000	1,000
502110-512000	FICA Expense	15,164	15,720	15,720	17,750	17,840
502110-512100	Retirement Contribution	13,997	12,000	12,000	15,860	15,990
502110-512200	Workers Compensation	1,790	1,930	1,930	2,130	2,140
502110-513000	Medical Insurance	18,756	19,210	19,210	25,370	27,850
502110-513100	Dental Insurance	1,328	1,510	1,510	1,680	1,710
502110-513200	Vision Insurance	317	340	340	400	400
502110-513300	Life, AD&D & LTD Insurance	1,784	1,910	1,910	2,100	2,140
502110-513400	Employee Assistance Plan	56	70	70	70	70
502110-532100	Insurance	58,803	81,700	82,100	90,310	99,340
502110-532120	Insurance- Deductibles	6,714	-	630	-	-
502110-532220	Business and Auto Allowance	2,106	1,800	2,100	2,100	2,100
502110-535010	Communication Svcs-Cell Phone	495	400	600	600	600
502110-540100	Prof Serv-Audit	8,662	9,500	9,500	9,500	9,500
502110-540410	Prof Serv-Investment Fee	2,843	5,700	3,000	3,300	3,300
502110-540415	Prof Serv-Bank Charges	4,285	2,700	4,000	4,250	4,250
502110-542000	Legal-General	-	6,000	1,000	1,500	1,500
502110-550020	Parts/Repairs/Maint-Equip	-	70	-	-	-
Total Central Fund-Wide Charges		**358,823**	**378,340**	**374,400**	**431,870**	**446,130**
Utility Billing						
502210-511000	Regular Salaries	29,257	32,480	32,480	31,810	32,250
502210-511200	Overtime Pay	3,061	3,000	3,000	3,000	3,000
502210-512000	FICA Expense	2,390	2,640	2,640	2,620	2,650
502210-512100	Retirement Contribution	1,753	1,980	1,980	1,920	1,940
502210-512200	Workers Compensation	1,003	900	900	840	860
502210-513000	Medical Insurance	4,900	6,510	6,510	4,930	5,340
502210-513100	Dental Insurance	306	460	460	280	280
502210-513200	Vision Insurance	89	110	110	90	90
502210-513300	Life, AD&D & LTD Insurance	303	340	340	300	310

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
502210-513400	Employee Assistance Plan	16	20	20	20	20
502210-520100	Office Supplies	475	100	100	100	100
502210-523100	Uniforms and Clothing	173	170	190	180	180
502210-532200	Printing	4,686	4,000	6,000	4,000	4,000
502210-535010	Communication Svcs-Cell Phone	217	150	300	300	300
502210-535200	Postage	13,143	15,000	15,000	15,000	15,000
502210-540415	Prof Serv-Bank Charges	25,234	37,000	30,000	30,000	30,000
502210-540900	Prof Serv-Other	19,170	25,000	20,000	20,000	20,000
502210-550020	Parts/Repairs/Maint-Equip	1,000	1,000	1,000	1,000	1,000
502210-550100	Parts/Repairs/Maint-Software	4,628	6,500	4,500	4,500	4,500
Total Utility Billing		**111,805**	**137,360**	**125,530**	**120,890**	**121,820**
Wastewater Utility Engineering						
502423-511000	Regular Salaries	35,444	36,230	36,230	27,540	27,540
502423-511200	Overtime Pay	77	50	150	50	50
502423-512000	FICA Expense	2,613	2,680	2,680	2,050	2,040
502423-512100	Retirement Contribution	1,922	2,000	2,000	1,520	1,520
502423-512200	Workers Compensation	321	340	340	220	220
502423-513000	Medical Insurance	3,508	3,330	3,330	2,870	3,150
502423-513100	Dental Insurance	267	280	280	160	160
502423-513200	Vision Insurance	70	70	70	60	60
502423-513300	Life, AD&D & LTD Insurance	296	300	300	220	220
502423-513400	Employee Assistance Plan	10	10	10	10	10
502423-520100	Office Supplies	392	460	460	350	350
502423-521000	Computer Supplies	-	20	40	20	20
502423-521100	Computer Supplies-Software	47	100	130	100	100
502423-522120	Operating Supplies-Safety	37	60	130	60	60
502423-522500	Non-Capital Furn/Equip/Tools	517	300	240	300	300
502423-522900	Miscellaneous Supplies	68	230	230	230	230
502423-532200	Printing	333	300	300	300	300
502423-532230	Dues/Subscriptions/Books	821	500	500	500	500
502423-535010	Communication Svcs-Cell Phone	127	150	130	150	150
502423-540711	Prof Serv-Sewer Main Video	46,291	25,000	25,000	25,000	25,000
502423-540910	Prof Serv-Consulting	-	160	-	-	-
502423-550090	Parts/Repairs/Maint-Copiers	443	300	500	300	300
502423-550100	Parts/Repairs/Maint-Software	-	-	20	-	-
Total Wastewater Utility Engineering		**93,604**	**72,870**	**73,070**	**62,010**	**62,280**
Wastewater Collections						
502471-511000	Regular Salaries	113,768	126,130	126,130	129,840	131,360
502471-511200	Overtime Pay	9,583	10,000	10,000	10,000	10,000
502471-512000	FICA Expense	9,245	10,150	10,150	10,530	10,640
502471-512100	Retirement Contribution	6,801	7,570	7,570	7,690	7,780
502471-512200	Workers Compensation	3,341	3,040	3,040	3,040	3,080
502471-513000	Medical Insurance	17,876	22,720	22,720	19,830	21,530
502471-513100	Dental Insurance	1,135	1,610	1,610	1,160	1,170
502471-513200	Vision Insurance	317	370	370	340	330
502471-513300	Life, AD&D & LTD Insurance	1,170	1,310	1,310	1,260	1,280
502471-513400	Employee Assistance Plan	58	60	60	60	60
502471-521200	Non-Capital Computer Hardware	21	100	-	50	50
502471-522120	Operating Supplies-Safety	4,128	3,500	3,500	3,500	3,500
502471-522500	Non-Capital Furn/Equip/Tools	960	1,450	1,000	1,450	1,450
502471-523100	Uniforms and Clothing	1,258	3,200	1,200	1,500	1,500
502471-525100	Auto Expense-Parts & Repairs	347	1,000	500	1,000	1,000
502471-525200	Auto Expense-Tires	-	1,900	-	500	500
502471-534000	Utility Services-Gas	992	1,000	1,050	1,000	1,000
502471-534010	Utility Services-Electricity	11,149	10,000	10,000	10,000	10,000
502471-535000	Communication Svcs-Telephone	1,268	1,250	1,250	1,250	1,250
502471-535010	Communication Svcs-Cell Phone	780	500	620	1,000	1,000
502471-535030	Comm Svcs-Internet/Cable	502	200	350	350	350

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
502471-538101	Travel, Training, & Meetings	3,168	3,500	600	3,500	3,500
502471-540550	Prof Serv-Landfill	1,481	2,760	2,760	2,760	2,760
502471-540900	Prof Serv-Other	21,759	17,710	10,000	10,000	10,000
502471-550020	Parts/Repairs/Maint-Equip	6,283	2,500	2,800	2,500	2,500
502471-550021	Parts/Repairs/Maint-Steel Ranch	1,203	5,000	1,000	1,000	1,000
502471-550022	Parts/Repairs/Maint-NorthEnd	1,698	5,000	1,010	1,000	1,000
502471-550023	Parts/Repairs/Maint-CTC	5,864	5,000	19,670	15,000	5,000
502471-550060	Parts/Repairs/Maint-Util Lines	611	2,000	1,500	1,500	1,500
502471-550100	Parts/Repairs/Maint-Software	2,043	5,220	2,000	2,000	2,000
502471-550280	Parts/Repairs/Maint-Other	2,006	5,000	2,000	2,000	2,000
502471-580040	Computer Replacement	3,813	-	-	2,860	2,860
Total Wastewater Collections		**234,627**	**260,750**	**245,770**	**249,470**	**242,950**
Wastewater Treatment Plant Operations						
502472-511000	Regular Salaries	327,418	345,870	345,870	320,900	325,980
502472-511100	Variable Salaries	17,130	-	-	35,240	35,940
502472-511200	Overtime Pay	23,023	21,000	21,000	23,000	23,000
502472-512000	FICA Expense	28,222	28,000	28,000	27,100	27,520
502472-512100	Retirement Contribution	19,487	20,180	20,180	18,910	19,190
502472-512200	Workers Compensation	4,070	4,810	4,810	3,810	3,870
502472-512300	Unemployment Compensation	-	-	310	-	-
502472-513000	Medical Insurance	44,986	44,990	44,990	45,870	50,300
502472-513100	Dental Insurance	3,282	3,190	3,190	3,080	3,140
502472-513200	Vision Insurance	867	830	830	760	770
502472-513300	Life, AD&D & LTD Insurance	3,399	3,540	3,540	3,270	3,340
502472-513400	Employee Assistance Plan	108	150	150	140	140
502472-520100	Office Supplies	917	800	500	500	500
502472-521000	Computer Supplies	323	-	-	-	-
502472-521200	Non-Capital Computer Hardware	379	-	-	-	-
502472-522010	Operating Supplies-Chemicals	108,188	110,250	110,250	114,000	117,000
502472-522020	Operating Supplies-Laboratory	17,104	18,380	18,380	16,000	16,000
502472-522120	Operating Supplies-Safety	2,581	3,000	2,000	2,500	2,500
502472-522500	Non-Capital Furn/Equip/Tools	8,532	8,000	5,000	8,000	8,000
502472-522900	Miscellaneous Supplies	192	500	-	-	-
502472-523100	Uniforms and Clothing	2,239	5,000	2,500	2,500	2,500
502472-525100	Auto Expense-Parts & Repairs	847	1,500	2,320	1,500	1,500
502472-525200	Auto Expense-Tires	254	300	-	300	300
502472-525300	Gas & Oil	3,433	4,000	2,000	3,300	3,300
502472-532200	Printing	1,771	250	620	1,000	1,000
502472-532230	Dues/Subscriptions/Books	18,452	15,300	15,300	18,850	19,800
502472-535010	Communication Svcs-Cell Phone	1,822	2,000	2,000	1,550	1,550
502472-535030	Comm Svcs-Internet/Cable	95	-	330	350	350
502472-535200	Postage	112	700	-	-	-
502472-536000	Rentals-Equipment	586	600	600	600	600
502472-536010	Uniform-Rental	2,561	5,000	410	-	-
502472-536040	Rentals-Other	80	200	300	-	-
502472-538101	Travel, Training, & Meetings	6,922	5,000	3,150	4,000	4,000
502472-538999	Other Services and Charges	78	5,000	1,930	500	500
502472-540160	Prof Serv-Laboratory	33,352	30,000	30,000	37,000	37,000
502472-540560	Prof Serv-Biosolids Hauling	92,330	99,000	99,000	105,000	110,000
502472-540580	Prof Serv-SCADA	6,345	8,500	8,500	10,000	10,000
502472-540900	Prof Serv-Other	37,650	20,710	23,360	20,000	20,000
502472-540910	Prof Serv-Consulting	-	100,000	-	-	-
502472-550020	Parts/Repairs/Maint-Equip	27,302	40,000	35,000	37,000	37,000
502472-550030	Parts/Repairs/Maint-Grounds	2,950	2,000	1,500	1,000	1,000
502472-550100	Parts/Repairs/Maint-Software	7,046	16,290	10,000	12,000	12,000
Total Wastewater Treatment Plant Operations		**856,436**	**974,840**	**847,820**	**879,530**	**899,590**

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Pretreatment						
502473-511000	Regular Salaries	14,572	7,850	7,850	29,950	30,430
502473-511200	Overtime Pay	723	1,150	1,150	2,000	2,000
502473-512000	FICA Expense	1,171	670	670	2,440	2,480
502473-512100	Retirement Contribution	840	500	500	1,760	1,780
502473-512200	Workers Compensation	177	90	90	740	760
502473-512300	Unemployment Compensation	12,384	-	-	-	-
502473-513000	Medical Insurance	764	680	680	850	920
502473-513100	Dental Insurance	39	40	40	200	200
502473-513200	Vision Insurance	41	10	10	60	60
502473-513300	Life, AD&D & LTD Insurance	151	80	80	310	310
502473-513400	Employee Assistance Plan	6	-	-	10	10
502473-520100	Office Supplies	49	200	-	100	100
502473-522020	Operating Supplies-Laboratory	27	3,000	2,000	2,000	2,000
502473-522120	Operating Supplies-Safety	-	320	-	-	-
502473-522500	Non-Capital Furn/Equip/Tools	-	750	200	400	250
502473-523100	Uniforms and Clothing	30	100	30	30	30
502473-532200	Printing	704	-	-	400	300
502473-532230	Dues/Subscriptions/Books	413	300	-	200	150
502473-535010	Communication Svcs-Cell Phone	60	440	60	60	60
502473-535200	Postage	-	500	-	500	400
502473-538101	Travel, Training, & Meetings	1,518	2,550	1,000	1,200	1,200
502473-538999	Other Services and Charges	76	350	360	350	-
502473-540160	Prof Serv-Laboratory	2,447	10,000	36,450	18,000	18,000
502473-540910	Prof Serv-Consulting	89,683	95,000	95,000	90,000	60,000
Total Pretreatment		**125,876**	**124,580**	**146,170**	**151,560**	**121,440**
Wastewater Treatment Plant Building Maintenance						
502474-511000	Regular Salaries	9,805	10,070	10,070	10,080	10,180
502474-511200	Overtime Pay	262	100	100	100	100
502474-512000	FICA Expense	740	760	760	750	760
502474-512100	Retirement Contribution	535	560	560	560	570
502474-512200	Workers Compensation	241	250	250	230	230
502474-513000	Medical Insurance	1,556	1,620	1,620	1,410	1,550
502474-513100	Dental Insurance	114	110	110	100	100
502474-513200	Vision Insurance	26	30	30	30	30
502474-513300	Life, AD&D & LTD Insurance	97	100	100	100	100
502474-513400	Employee Assistance Plan	4	-	-	-	-
502474-522110	Operating Supplies-Janitorial	837	1,490	1,000	1,490	1,490
502474-522500	Non-Capital Furn/Equip/Tools	36	-	30	-	-
502474-522900	Miscellaneous Supplies	91	100	-	100	100
502474-523100	Uniforms and Clothing	36	50	50	50	50
502474-534000	Utility Services-Gas	1,399	3,400	1,500	1,500	1,500
502474-534010	Utility Services-Electricity	237,550	275,000	250,000	250,000	250,000
502474-534020	Utility Service-Trash Removal	14,105	7,000	10,000	7,000	7,000
502474-535000	Communication Svcs-Telephone	577	640	640	640	640
502474-535010	Communication Svcs-Cell Phone	60	100	100	100	100
502474-535040	Communication Svcs-T1 Line	244	420	250	250	250
502474-540300	Prof Serv-Custodial	6,354	8,120	8,120	8,120	8,120
502474-540900	Prof Serv-Other	258	530	-	530	530
502474-547010	Prof Serv-Pest Control	412	-	-	-	-
502474-550000	Parts/Repairs/Maint-Bldgs/Fac	2,417	5,000	2,000	5,000	5,000
502474-550020	Parts/Repairs/Maint-Equip	73	2,000	500	1,000	1,000
502474-550070	Parts/Repairs/Maint-HVAC	854	1,000	1,000	1,000	1,000
502474-550100	Parts/Repairs/Maint-Software	-	1,110	-	-	-
502474-550130	Parts/Repairs/Maint-Security	818	1,060	500	500	500
502474-550140	Parts/Repairs/Maint-Painting	-	270	-	100	100
502474-550150	Parts/Repairs/Maint-Fire Syste	85	250	-	100	100
502474-550160	Parts/Repairs/Maint-Electrical	400	530	-	530	530

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
502474-550170	Parts/Repairs/Maint-Plumbing	1,027	530	-	530	530
502474-550180	Parts/Repairs/Maint-Lighting	-	530	-	100	100
Total Wastewater Treatment Plant Building Maintenanc		**281,011**	**322,730**	**289,290**	**292,000**	**292,260**
Debt Service						
502111-570300	Principal-Notes	764,804	769,840	769,840	792,620	810,960
502111-570600	Interest-Notes	443,587	515,350	515,350	489,620	469,490
Total Debt Service		**1,208,391**	**1,285,190**	**1,285,190**	**1,282,240**	**1,280,450**
Replacement Capital - Public Works						
502498-640000	Motor Vehicle/Road Equipment	-	37,000	37,000	-	-
502498-640001	Machinery & Equipment (%)	1,498	4,600	5,700	-	-
502498-640134	Replacement High Pressure Sewer Clea	295,867	-	-	-	-
502498-660183	Sewer Utility Lines	254,576	518,420	518,420	368,000	299,000
502498-660216	Reuse System Replacement	17,346	-	-	-	-
502498-660265	Reuse System Equipment Replacement	-	98,000	98,000	-	-
502498-660272	Drum Thickener Replacement	-	275,000	-	-	-
Total Replacement Capital - Public Works		**569,287**	**933,020**	**659,120**	**368,000**	**299,000**
Capital - Public Works						
502499-620119	Utilities Electrical Assessment (%)	-	32,500	32,500	100,000	100,000
502499-630147	WWTP Digester and Reuse Lighting Im	77	-	-	-	-
502499-640127	Excavation Shoring Box (%)	2,829	-	-	-	-
502499-640132	WWTP Tractor	-	20,000	20,000	-	-
502499-640133	Portable Lift Station Pump	-	44,760	48,000	-	-
502499-640149	Secondary Process Probes	-	-	-	105,000	-
502499-650035	ERP System	3,370	-	1,000	-	-
502499-660153	Wastewater Plant Upgrade	10,143	-	-	-	-
502499-660262	WWTP Additional Influent Pump	73	71,930	71,930	-	-
502499-660263	WWTP Asphalt Addition	-	20,000	20,000	-	-
502499-660264	WWTP Digester Control Improvements	114	-	-	-	-
502499-660266	WWTP Digester and Digester Lights	34	-	-	-	-
502499-660267	WWTP Aeration Basin & Reuse Mixers	8,286	141,710	441,710	-	-
502499-660268	WWTP Total Suspended Solids (TSS) F	-	45,000	45,000	-	-
502499-660269	WWTP Vac Dump Station	34	234,970	234,970	-	-
502499-660271	OPS Lift Station Painting	-	75,000	75,000	-	-
502499-660284	Utility Master Plan (%)	-	-	-	-	125,000
502499-660285	WWTP Solids Handling Upgrades	-	-	-	220,000	1,430,000
502499-660286	WWTP Painting	-	-	-	60,000	-
Total Capital - Public Works		**24,959**	**685,870**	**990,110**	**485,000**	**1,655,000**
Total Wastewater Utility Fund Expenditures		**3,864,819**	**5,175,550**	**5,036,470**	**4,322,570**	**5,420,920**
Ending Working Capital (Budget Basis)		**5,980,547**	**5,102,847**	**5,320,667**	**5,312,427**	**4,091,977**

City of Louisville, Colorado
2021 - 2022 Biennial Budget
Storm Water Utility Fund

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Beginning Working Capital (Budget Basis)		**1,111,716**	**1,690,829**	**1,690,829**	**456,019**	**593,379**
Utilities Revenue						
503032-421600	Storm Water Permit Fees	1,200	2,000	2,000	2,000	2,000
503032-433000	Grant Revenues	400,000	250,000	250,000	100,000	-
503032-443100	Commercial Users Fee	438,706	432,000	432,000	472,320	508,800
503032-443200	Residential User Fee	474,088	468,000	468,000	511,680	551,200
503032-443900	Delinquent Charges	1,486	900	900	900	900
503032-461000	Miscellaneous Revenues	3,339	-	-	-	-
503032-461100	Interest Earnings	25,144	10,560	10,680	4,180	7,370
503032-461110	Net Incr (Decr) in Fair Value	3,757	-	-	-	-
Total Utilities Revenue		**1,347,721**	**1,163,460**	**1,163,580**	**1,091,080**	**1,070,270**
Total Storm Water Utility Fund Revenue		**1,347,721**	**1,163,460**	**1,163,580**	**1,091,080**	**1,070,270**
Storm Water Administration & Operations						
503424-511000	Regular Salaries	28,116	28,330	28,330	10,550	10,550
503424-511200	Overtime Pay	77	50	200	100	100
503424-512000	FICA Expense	2,031	2,110	2,110	790	790
503424-512100	Retirement Contribution	1,528	1,560	1,560	590	590
503424-512200	Workers Compensation	304	310	310	90	90
503424-513000	Medical Insurance	2,254	2,150	2,150	1,090	1,200
503424-513100	Dental Insurance	152	160	160	60	60
503424-513200	Vision Insurance	44	40	40	20	20
503424-513300	Life, AD&D & LTD Insurance	252	250	250	90	90
503424-513400	Employee Assistance Plan	7	10	10	-	-
503424-520100	Office Supplies	392	460	200	250	250
503424-521000	Computer Supplies	-	-	40	40	40
503424-521100	Computer Supplies-Software	47	100	130	100	100
503424-522120	Operating Supplies-Safety	78	60	130	60	60
503424-522500	Non-Capital Furn/Equip/Tools	537	300	240	300	300
503424-522900	Miscellaneous Supplies	68	230	100	100	100
503424-532200	Printing	401	300	300	300	300
503424-532230	Dues/Subscriptions/Books	821	500	500	500	500
503424-535010	Communication Svcs-Cell Phone	133	200	150	150	150
503424-540910	Prof Serv-Consulting	923	160	-	160	160
503424-550090	Parts/Repairs/Maint-Copiers	443	300	500	300	300
503424-550100	Parts/Repairs/Maint-Software	-	-	20	-	-
Total Storm Water Administration & Operations		**38,608**	**37,580**	**37,430**	**15,640**	**15,750**
Storm Water Utility Engineering						
503432-511000	Regular Salaries	152,134	157,900	157,900	169,360	171,480
503432-511200	Overtime Pay	9,042	10,000	10,000	10,000	10,000
503432-512000	FICA Expense	11,620	12,290	12,290	13,190	13,290
503432-512100	Retirement Contribution	8,965	9,580	9,580	10,050	10,170
503432-512200	Workers Compensation	3,513	3,210	3,210	3,360	3,730
503432-513000	Medical Insurance	18,703	22,980	22,980	19,720	23,340
503432-513100	Dental Insurance	1,191	1,630	1,630	1,230	1,340
503432-513200	Vision Insurance	357	390	390	370	400
503432-513300	Life, AD&D & LTD Insurance	1,440	1,530	1,530	1,550	1,660
503432-513400	Employee Assistance Plan	65	60	60	70	70
503432-520100	Office Supplies	-	80	-	-	-
503432-521200	Non-Capital Computer Hardware	-	100	100	100	100

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
503432-522500	Non-Capital Furn/Equip/Tools	1,129	1,000	1,000	1,000	1,000
503432-522900	Miscellaneous Supplies	298	1,000	300	400	400
503432-523100	Uniforms and Clothing	489	250	530	250	250
503432-525100	Auto Expense-Parts & Repairs	110	250	250	250	250
503432-532220	Business and Auto Allowance	664	600	700	700	700
503432-532230	Dues/Subscriptions/Books	-	200	-	-	-
503432-535010	Communication Svcs-Cell Phone	817	600	1,100	1,100	1,100
503432-535030	Comm Svcs-Internet/Cable	731	400	750	400	400
503432-538101	Travel, Training, & Meetings	2,709	6,390	3,000	4,000	4,000
503432-540021	Prof Serv-Keep It Clean	25,000	25,000	25,000	25,000	25,000
503432-540410	Prof Serv-Investment Fee	415	1,250	500	600	600
503432-540415	Prof Serv-Bank Charges	933	1,050	1,050	1,050	1,050
503432-540550	Prof Serv-Landfill	12,009	22,320	10,000	15,000	15,000
503432-540900	Prof Serv-Other	45,969	35,710	35,710	35,710	35,710
503432-550020	Parts/Repairs/Maint-Equip	5,855	6,500	2,500	6,500	6,500
503432-550100	Parts/Repairs/Maint-Software	2,563	7,290	3,000	4,000	4,000
Total Storm Water Utility Engineering		**306,723**	**329,560**	**305,060**	**324,960**	**331,540**
Debt Service						
503111-570300	Principal-Notes	156,647	157,680	157,680	162,340	166,100
503111-570600	Interest-Notes	90,855	105,550	105,550	100,280	96,160
Total Debt Service		**247,502**	**263,230**	**263,230**	**262,620**	**262,260**
Capital - Public Works						
503499-630024	BNSF RR Underpass/N Drainage (%)	66,418	-	-	-	-
503499-630032	Ctywide Strm Sewr Outfall Imps	5,080	-	-	-	-
503499-630096	Detention Pond Maintenance	1,472	238,530	238,530	119,000	158,000
503499-630150	Drainageway "A-1" Garfield/Cottonwood	-	860,000	860,000	-	-
503499-630154	Coal Creek Drainageway 7-1	-	500,000	500,000	-	-
503499-640001	Machinery & Equipment	-	1,570	2,720	-	23,310
503499-640128	Arterial Snow Plow Replacement (%)	43,936	-	-	-	-
503499-640147	Backhoe Replacement (%)	-	-	-	31,500	-
503499-660068	South Street Underpass (%)	292	-	-	-	-
503499-660273	Storm Water Quality Master Plan	58,577	191,420	191,420	-	-
503499-660287	Storm Water Quality Master Plan Capita	-	-	-	200,000	100,000
Total Capital - Public Works		**175,775**	**1,791,520**	**1,792,670**	**350,500**	**281,310**
Total Storm Water Utility Fund Expenditures		**768,607**	**2,421,890**	**2,398,390**	**953,720**	**890,860**
Ending Working Capital (Budget Basis)		**1,690,829**	**432,399**	**456,019**	**593,379**	**772,789**

City of Louisville, Colorado
2021 - 2022 Biennial Budget
Solid Waste & Recycling Utility Fund

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Beginning Working Capital (Budget Basis)		**89,900**	**144,833**	**144,833**	**302,893**	**354,563**
Utilities Revenue						
510032-443200	Residential User Fee	1,473,659	1,398,000	1,398,000	1,418,970	1,440,260
510032-443400	Admin Fee-Trash&Recycl Billing	155,955	156,000	156,000	156,000	156,000
510032-443410	Hazardous Waste Fee	62,855	62,860	62,860	62,860	62,860
510032-443420	Prepaid Extra Bag Tags	6,443	5,800	5,800	5,800	5,800
510032-443900	Delinquent Charges	5,248	3,750	3,750	3,750	3,750
510032-461000	Miscellaneous Revenues	5,718	-	-	-	-
510032-461100	Interest Earnings	2,437	2,050	2,050	2,860	3,790
510032-461110	Net Incr (Decr) in Fair Value	304	-	-	-	-
Total Utilities Revenue		**1,712,620**	**1,628,460**	**1,628,460**	**1,650,240**	**1,672,460**
Total Solid Waste & Recycling Fund Revenue		**1,712,620**	**1,628,460**	**1,628,460**	**1,650,240**	**1,672,460**
Solid Waste & Recycling Administration & Operations						
510481-511000	Regular Salaries	52,223	45,470	45,470	56,990	57,690
510481-511200	Overtime Pay	86	-	300	200	200
510481-512000	FICA Expense	3,671	3,490	3,490	4,030	4,070
510481-512100	Retirement Contribution	2,972	2,510	2,510	3,280	3,320
510481-512200	Workers Compensation	320	320	320	380	380
510481-513000	Medical Insurance	4,884	4,220	4,220	6,120	6,720
510481-513100	Dental Insurance	367	370	370	420	430
510481-513200	Vision Insurance	93	90	90	110	110
510481-513300	Life, AD&D & LTD Insurance	439	450	450	480	490
510481-513400	Employee Assistance Plan	15	10	10	10	10
510481-529550	Prepaid Extra Bag Tags	12,467	6,000	6,000	6,000	6,000
510481-532220	Business and Auto Allowance	372	600	400	400	400
510481-533090	BC Household Hazardous Waste	50,703	71,230	71,230	71,230	71,230
510481-535010	Communication Svcs-Cell Phone	73	100	100	100	100
510481-540410	Prof Serv-Investment Fee	11	20	20	20	20
510481-540415	Prof Serv-Bank Charges	1,597	1,420	1,600	1,700	1,700
510481-540420	Prof Serv-Disposal & Recycling	31,822	20,000	30,000	30,000	30,000
510481-540590	Prof Serv-Solid Waste Haulin	1,484,070	1,291,320	1,291,320	1,404,000	1,404,000
510481-540900	Prof Serv-Other	11,502	13,720	12,500	13,100	13,800
Total Solid Waste & Recycling Admin & Operations		**1,657,687**	**1,461,340**	**1,470,400**	**1,598,570**	**1,600,670**
Total Solid Waste & Recycling Fund Expenditures		**1,657,687**	**1,461,340**	**1,470,400**	**1,598,570**	**1,600,670**
Ending Working Capital (Budget Basis)		**144,833**	**311,953**	**302,893**	**354,563**	**426,353**

City of Louisville, Colorado
2021 - 2022 Biennial Budget
Golf Course Fund

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Beginning Working Capital (Budget Basis)		**212,778**	**262,182**	**262,182**	**210,022**	**221,112**
Recreation Revenue						
520053-447100	Green Fees	865,120	979,020	979,020	949,650	978,140
520053-447105	Annual Season Passes	176,512	176,110	176,110	181,400	186,840
520053-447120	Golf Cart Rentals	219,795	190,790	190,790	219,800	226,390
520053-447130	Driving Range Fees	111,124	80,290	80,290	111,120	114,460
520053-447140	Food & Beverage Sales	1,571	-	-	-	-
520053-447150	Pro Shop Merchandise Sales	108,697	78,690	78,690	108,700	111,960
520053-447165	Daily Rentals	10,694	9,480	9,480	10,690	11,020
520053-447180	Golf Lesson Fees	68,037	60,460	60,460	68,040	70,080
520053-447185	Club Repair Fees	10,599	6,180	6,180	10,600	10,920
520053-447190	Handicap Fees	6,674	5,860	5,860	6,670	6,870
520053-447210	Golf Course - Rentals	31,917	30,000	30,000	30,000	30,000
520053-461000	Miscellaneous Revenues	5,794	310	-	-	-
520053-461100	Interest Earnings	10,160	3,500	3,500	2,190	3,990
520053-461110	Net Incr (Decr) in Fair Value	2,231	-	-	-	-
520053-464112	Fourth of July Reimbursement	8,000	-	-	8,000	8,000
520053-465100	Insurance Recovery	44,661	-	-	-	-
520001-469100	Cash Over/Short	(38)	-	-	-	-
Total Recreation Revenue		**1,681,549**	**1,620,690**	**1,620,380**	**1,706,860**	**1,758,670**
Interfund Transfers						
520001-980101	Xfer from General Fund	-	300,000	300,000	-	-
Total Interfund Transfers		**-**	**300,000**	**300,000**	**-**	**-**
Total Golf Course Fund Revenue		**1,681,549**	**1,920,690**	**1,920,380**	**1,706,860**	**1,758,670**
Golf General & Marketing						
520711-511000	Regular Salaries	40,892	45,170	45,170	44,650	45,260
520711-512000	FICA Expense	3,060	3,410	3,410	3,170	3,220
520711-512100	Retirement Contribution	2,197	2,480	2,480	2,460	2,490
520711-512200	Workers Compensation	304	350	350	340	340
520711-513000	Medical Insurance	857	870	9,000	9,530	10,470
520711-513100	Dental Insurance	695	740	740	710	720
520711-513200	Vision Insurance	111	120	120	120	120
520711-513300	Life, AD&D & LTD Insurance	383	440	440	420	420
520711-513400	Employee Assistance Plan	15	20	20	20	20
520711-520100	Office Supplies	510	800	500	500	500
520711-521000	Computer Supplies	-	220	220	220	220
520711-521100	Computer Supplies-Software	1,544	-	-	-	-
520711-522500	Non-Capital Furn/Equip/Tools	451	300	300	300	300
520711-523100	Uniforms and Clothing	-	400	100	200	200
520711-528900	Miscellaneous Golf Supplies	103	210	210	210	210
520711-532000	Advertising/Marketing	11,493	12,000	10,000	16,000	16,000
520711-532030	Golf Gifts & Promotions	2,106	2,000	2,000	2,000	2,000
520711-532100	Insurance	9,956	15,950	14,300	15,700	17,300
520711-532200	Printing	2,108	1,500	1,500	3,000	3,000
520711-532230	Dues/Subscriptions/Books	1,352	1,000	1,000	1,000	1,000
520711-535010	Communication Svcs-Cell Phone	30	100	30	30	30
520711-535200	Postage	942	330	330	330	330
520711-536000	Rentals-Equipment	372	200	-	200	200
520711-538101	Travel, Training, & Meetings	329	410	430	410	410

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
520711-540410	Prof Serv-Investment Fee	229	340	200	250	250
520711-540415	Prof Serv-Bank Charges	36,026	45,000	35,000	40,000	42,000
520711-580040	Computer Replacement	2,138	-	-	1,610	1,610
Total Golf General & Marketing		**118,202**	**134,360**	**127,850**	**143,380**	**148,620**
Golf Operations & Pro Shop						
520712-511000	Regular Salaries	242,541	251,510	251,510	248,740	250,670
520712-511100	Variable Salaries	200,618	221,390	221,390	225,980	230,500
520712-511200	Overtime Pay	5,904	6,400	6,400	6,400	6,400
520712-512000	FICA Expense	34,379	30,170	30,170	36,240	36,710
520712-512100	Retirement Contribution	13,173	14,190	14,190	14,030	14,140
520712-512200	Workers Compensation	4,340	5,310	5,310	4,630	4,690
520712-512300	Unemployment Compensation	1,933	-	1,820	-	-
520712-513000	Medical Insurance	25,529	26,040	26,040	20,320	22,310
520712-513100	Dental Insurance	1,628	1,620	1,620	1,650	1,690
520712-513200	Vision Insurance	489	490	490	490	490
520712-513300	Life, AD&D & LTD Insurance	1,880	2,010	2,010	1,820	1,840
520712-513400	Employee Assistance Plan	84	80	80	80	80
520712-520100	Office Supplies	1,145	550	550	550	550
520712-521000	Computer Supplies	737	1,050	200	750	750
520712-521100	Computer Supplies-Software	-	1,050	1,050	1,050	1,050
520712-521130	Golf Course Software Subscript	11,419	13,300	12,000	15,800	15,800
520712-521200	Non-Capital Computer Hardware	-	-	-	500	-
520712-522500	Non-Capital Furn/Equip/Tools	6,741	7,280	8,000	7,280	7,280
520712-523100	Uniforms and Clothing	3,313	2,500	2,700	2,700	2,700
520712-528100	Golf Cart Supplies	1,537	1,500	1,200	1,500	1,500
520712-528200	Range Balls	5,995	6,000	6,000	6,000	6,000
520712-528250	Range Supplies	2,309	1,500	1,500	1,500	1,500
520712-528400	Cart Barn Supplies	278	1,000	1,000	1,000	1,000
520712-528900	Miscellaneous Golf Supplies	272	550	550	550	550
520712-529100	Resale Merchandise	93,640	60,000	60,000	60,000	60,000
520712-532030	Golf Gifts & Promotions	2,789	1,900	1,900	3,800	3,800
520712-532200	Printing	590	110	110	110	110
520712-532220	Business and Auto Allowance	302	700	300	300	300
520712-532230	Dues/Subscriptions/Books	400	1,000	1,000	1,000	1,000
520712-532700	Golf Handicap Services	5,868	5,000	5,000	5,000	5,000
520712-535010	Communication Svcs-Cell Phone	604	600	600	600	600
520712-536000	Rentals-Equipment	59,509	-	3,700	-	-
520712-538101	Travel, Training, & Meetings	3	1,000	1,050	1,050	1,050
520712-547040	Prof Serv - Golf Contractors	5,361	-	10,330	20,000	20,000
520712-550230	Parts/Repairs/Maint-Golf Carts	5,104	500	1,000	1,000	1,000
520712-580040	Computer Replacement	933	-	-	700	700
Total Golf Operations & Pro Shop		**741,346**	**666,300**	**680,770**	**693,120**	**701,760**
Golf Course Maintenance						
520713-511000	Regular Salaries	277,394	328,430	328,430	316,350	320,150
520713-511100	Variable Salaries	48,614	57,860	57,860	73,770	75,240
520713-511200	Overtime Pay	36,474	22,280	22,280	22,280	22,280
520713-512000	FICA Expense	27,317	31,690	31,690	30,360	30,660
520713-512100	Retirement Contribution	16,922	19,300	19,300	18,620	18,830
520713-512200	Workers Compensation	4,935	4,510	4,510	4,350	4,410
520713-513000	Medical Insurance	35,331	49,510	49,510	53,430	58,770
520713-513100	Dental Insurance	2,647	3,760	3,760	3,990	4,070
520713-513200	Vision Insurance	728	930	880	930	940
520713-513300	Life, AD&D & LTD Insurance	2,764	3,510	3,300	3,050	3,160
520713-513400	Employee Assistance Plan	111	190	190	160	160
520713-520100	Office Supplies	101	150	150	150	150
520713-521000	Computer Supplies	971	1,350	500	1,000	1,000
520713-522120	Operating Supplies-Safety	238	1,620	750	1,000	1,000
520713-522500	Non-Capital Furn/Equip/Tools	6,026	4,900	4,900	4,900	4,900

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
520713-522900	Miscellaneous Supplies	1,820	1,000	1,000	1,000	1,000
520713-523100	Uniforms and Clothing	2,772	3,610	3,960	3,610	3,610
520713-525400	Fuel & Lubricants	14,308	13,980	10,000	13,980	13,980
520713-528300	Tee & Green Supplies	4,117	3,250	3,250	3,250	3,250
520713-528500	Course Maintenance Supplies	144	2,000	1,500	1,500	1,500
520713-528900	Miscellaneous Golf Supplies	311	100	500	500	500
520713-532200	Printing	205	-	160	100	100
520713-532220	Business and Auto Allowance	302	570	300	300	300
520713-532230	Dues/Subscriptions/Books	1,205	1,330	1,330	1,330	1,330
520713-534000	Utility Services-Gas	2,417	2,580	2,580	2,580	2,580
520713-534010	Utility Services-Electricity	33,436	39,230	35,000	45,000	45,000
520713-534020	Utility Service-Trash Removal	2,579	2,920	2,920	3,920	3,920
520713-534050	Utility Services-Water	41,866	45,000	45,000	45,000	45,000
520713-535010	Communication Svcs-Cell Phone	109	200	100	100	100
520713-535030	Comm Svcs-Internet/Cable	120	200	120	150	150
520713-536000	Rentals-Equipment	-	500	-	-	-
520713-538101	Travel, Training, & Meetings	3,449	2,000	2,000	2,000	2,000
520713-538999	Other Services and Charges	47	220	100	220	220
520713-540160	Prof Serv-Laboratory	-	1,130	-	-	-
520713-540300	Prof Serv-Custodial	1,153	1,750	1,200	1,300	1,300
520713-540900	Prof Serv-Other	10,850	14,420	7,000	12,000	12,000
520713-547010	Prof Serv-Pest Control	1,638	1,840	1,840	1,840	1,840
520713-550000	Parts/Repairs/Maint-Bldgs/Fac	2,520	2,120	3,650	3,600	3,600
520713-550020	Parts/Repairs/Maint-Equip	19,547	21,000	21,000	23,000	25,000
520713-550030	Parts/Repairs/Maint-Grounds	53,554	54,110	54,110	54,110	54,110
520713-550070	Parts/Repairs/Maint-HVAC	624	530	1,310	550	550
520713-550090	Parts/Repairs/Maint-Copiers	-	160	-	-	-
520713-550130	Parts/Repairs/Maint-Security	546	-	570	570	570
520713-550140	Parts/Repairs/Maint-Painting	-	530	-	530	530
520713-550150	Parts/Repairs/Maint-Fire Syste	40	270	-	100	100
520713-550160	Parts/Repairs/Maint-Electrical	-	530	-	200	200
520713-550170	Parts/Repairs/Maint-Plumbing	1,895	270	100	270	270
520713-550180	Parts/Repairs/Maint-Lighting	402	270	270	270	270
520713-550210	Parts/Repairs/Maint-Irrigation	-	-	260	-	-
520713-550260	Parts/Repairs/Maint-Ground Irr	1,853	4,500	1,500	4,500	4,500
520713-580040	Computer Replacement	742	-	-	560	560
Golf Course Maintenance		**665,143**	**752,110**	**730,640**	**762,280**	**775,660**
Golf Clubhouse Operations & Maintenance						
520715-511000	Regular Salaries	20,779	22,380	22,380	22,230	22,380
520715-511200	Overtime Pay	393	-	100	100	100
520715-512000	FICA Expense	1,581	1,640	1,640	1,650	1,650
520715-512100	Retirement Contribution	1,143	1,230	1,230	1,230	1,240
520715-512200	Workers Compensation	429	450	450	420	420
520715-513000	Medical Insurance	2,991	3,090	3,090	2,820	3,090
520715-513100	Dental Insurance	208	210	210	180	190
520715-513200	Vision Insurance	50	50	50	50	50
520715-513300	Life, AD&D & LTD Insurance	188	200	200	180	190
520715-513400	Employee Assistance Plan	7	10	10	10	10
520715-522000	Operating Supplies	3,762	4,100	4,100	4,100	4,100
520715-522110	Operating Supplies-Janitorial	1,191	700	1,610	700	700
520715-522120	Operating Supplies-Safety	525	500	1,110	500	500
520715-522500	Non-Capital Furn/Equip/Tools	2,080	1,200	1,200	1,200	1,200
520715-523100	Uniforms and Clothing	54	100	100	100	100
520715-534000	Utility Services-Gas	3,614	4,290	3,700	3,800	3,800
520715-534010	Utility Services-Electricity	20,097	20,000	20,000	20,000	20,000
520715-534020	Utility Service-Trash Removal	3,244	3,000	3,000	3,000	3,000
520715-534040	Utility Service-Haz Waste Disp	15	-	-	-	-
520715-534050	Utility Services-Water	2,377	700	2,000	2,000	2,000
520715-535000	Communication Svcs-Telephone	4,037	2,800	3,000	2,800	2,800

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
520715-535010	Communication Svcs-Cell Phone	121	150	150	150	150
520715-535030	Comm Svcs-Internet/Cable	4,748	5,260	5,000	5,000	5,000
520715-535040	Communication Svcs-T1 Line	484	200	200	200	200
520715-536000	Rentals-Equipment	897	500	-	500	500
520715-540300	Prof Serv-Custodial	7,626	6,400	8,200	8,200	8,200
520715-547010	Prof Serv-Pest Control	295	1,600	300	300	300
520715-550000	Parts/Repairs/Maint-Bldgs/Fac	5,394	3,000	3,000	3,000	3,000
520715-550020	Parts/Repairs/Maint-Equip	3,382	2,000	4,700	5,000	5,000
520715-550070	Parts/Repairs/Maint-HVAC	525	2,120	500	1,000	1,000
520715-550090	Parts/Repairs/Maint-Copiers	705	600	600	600	600
520715-550130	Parts/Repairs/Maint-Security	974	-	1,700	1,500	1,500
520715-550140	Parts/Repairs/Maint-Painting	64	270	-	270	270
520715-550150	Parts/Repairs/Maint-Fire Syste	1,501	1,500	100	1,500	1,500
520715-550160	Parts/Repairs/Maint-Electrical	458	530	2,000	500	500
520715-550170	Parts/Repairs/Maint-Plumbing	319	1,700	-	1,700	1,700
520715-550180	Parts/Repairs/Maint-Lighting	-	1,060	-	500	500
Total Golf Clubhouse Operations & Maintenance		**96,259**	**93,540**	**95,630**	**96,990**	**97,440**
Capital - Parks & Recreation						
520799-620126	Chemical Storage Building	-	35,000	35,000	-	-
520799-630115	Cart Path Repairs	-	18,410	-	-	-
520799-640141	Golf Carts	-	302,650	302,650	-	-
520799-650015	Irrigation Computer Replacement	11,196	-	-	-	-
Total Capital - Parks & Recreation		**11,196**	**356,060**	**337,650**	**-**	**-**
Total Golf Course Fund Expenditures		**1,632,145**	**2,002,370**	**1,972,540**	**1,695,770**	**1,723,480**
Ending Working Capital (Budget Basis)		**262,182**	**180,502**	**210,022**	**221,112**	**256,302**

City of Louisville

COLORADO • SINCE 1878

2021-2022 Biennial Operating & Capital Budget

Internal Service Funds Tab

City of Louisville, Colorado
2021 - 2022 Biennial Budget
Technology Management Fund

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Beginning Working Capital (Budget Basis)		**198,796**	**226,102**	**226,102**	**169,952**	**148,772**
Administration & Support Services Revenue						
602010-449100	Equipment Replacement	70,666	-	-	53,030	53,030
602010-461100	Interest Earnings	4,849	1,960	4,000	1,190	1,380
602010-461110	Net Incr (Decr) in Fair Value	964	-	-	-	-
Total Administration & Support Services Revenue		**76,478**	**1,960**	**4,000**	**54,220**	**54,410**
Total Technology Management Fund Revenue		**76,478**	**1,960**	**4,000**	**54,220**	**54,410**
Administration, Operations, & Capital						
602120-540410	Prof Serv-Investment Fee	111	250	150	150	150
602120-540420	Prof Serv-Disposal & Recycling	246	500	-	250	250
602120-650015	Computer-Hardware	48,815	60,000	60,000	75,000	75,000
Total Administration, Operations, & Capital		**49,172**	**60,750**	**60,150**	**75,400**	**75,400**
Total Technology Management Fund Expenditures		**49,172**	**60,750**	**60,150**	**75,400**	**75,400**
Ending Working Capital (Budget Basis)		**226,102**	**167,312**	**169,952**	**148,772**	**127,782**

City of Louisville, Colorado
2021 - 2022 Biennial Budget
Fleet Management Fund

Account Number	Account Description	2019 Actual	2020 Budget	2020 Estimates	2021 Budget	2022 Budget
Beginning Working Capital (Budget Basis)		**567,313**	**660,563**	**660,563**	**607,173**	**187,183**
Administration & Support Services Revenue						
603010-449100	Equipment Replacement	350,796	87,730	87,730	281,430	281,430
603010-461100	Interest Earnings	13,652	6,160	12,000	2,970	1,650
603010-461110	Net Incr (Decr) in Fair Value	2,978	-	-	-	-
603010-465100	Insurance Recovery	32,636	-	970	-	-
603010-492100	Proceeds from Sale of Assets	-	-	23,550	-	-
Total Administration & Support Services Revenue		**400,061**	**93,890**	**124,250**	**284,400**	**283,080**
Total Fleet Management Fund		**400,061**	**93,890**	**124,250**	**284,400**	**283,080**
Administration & Operations						
603120-540410	Prof Serv-Investment Fee	306	500	400	400	400
603120-640000	Motor Vehicle/Road Equipment	-	-	-	99,960	-
603211-640000	Motor Vehicle/Road Equipment	117,075	177,240	177,240	136,780	150,450
603312-640000	Motor Vehicle/Road Equipment	-	-	-	257,250	-
603314-640000	Motor Vehicle/Road Equipment	160,421	-	-	-	-
603511-640000	Motor Vehicle/Road Equipment	29,009	-	-	210,000	175,100
Total Administration & Operations		**306,811**	**177,740**	**177,640**	**704,390**	**325,950**
Total Fleet Management Fund		**306,811**	**177,740**	**177,640**	**704,390**	**325,950**
Ending Working Capital (Budget Basis)		**660,563**	**576,713**	**607,173**	**187,183**	**144,313**

City of Louisville
COLORADO • SINCE 1878

2021-2022 Biennial Operating & Capital Budget

Capital Improvements Program Tab

Capital Improvement Program (CIP)

A Capital Improvement Program (CIP) is a planning process that identifies the capital investments a local government intends to make over a period of time. Capital, for a local government, constitutes the facilities and materials needed to perform the jurisdiction's functions and to produce and deliver the services expected of it. Generally speaking, capital improvements are assets that are unique, fixed in place (relatively), permanent or which have long useful lives, and are (relatively) expensive. The City's capitalization threshold is $10,000.

While a CIP does not cover routine maintenance, it does include renovation, major repair, or reconstruction of damaged or deteriorated facilities. While capital improvements do not usually include furniture and equipment, capital project may include the furniture and equipment clearly associated with a newly constructed or renovated facility or furniture and equipment that is significant in cost.

The City of Louisville's CIP includes expenditures for buildings, land, parks, water and sewer facilities, acquisition of water rights, sidewalks, streets, and other transportation infrastructure, storm drains, major equipment and other commodities, which are of significant value and have a useful life of several years.

The planning period for the City's CIP is six years. The expenditures proposed for the two years of the program are incorporated into the Biennial Budget and are assigned as account number.

Funds Includes in the CIP

Open Space & Parks Fund – The capital improvements within the Open Space & Parks Fund are for the acquisition or improvement of land for open space, trails, parks, buffer zones, wetlands and wildlife habitats.

Conservation Trust – Lottery Fund – The capital improvements within the Conservation Trust – Lottery Fund are for improvements on open space land, trails, parks, buffer zones, wetlands and wildlife habitats.

Cemetery Fund – The capital improvements within the Cemetery Fund are for general improvements and expansion projects.

Recreation Fund – The capital improvements within the Recreation Fund are for equipment and improvements for the Recreation/Senior Center and the Memory Square Park.

Capital Projects Fund – The capital improvements within the Capital Projects Fund include improvements and equipment for general governmental purposes, large public works projects on streets, alleys, and sidewalks, improvements to building and other facilities, improvements for parks and trails facilities, building facilities, and the acquisition capital equipment.

Water Utility Fund – The capital improvements within the Water Utility Fund include water rights acquisition, major water system improvements, water storage facilities, raw water pipe lines, water lines, meters, lab equipment, and major capital equipment.

Wastewater Utility Fund – The capital improvements within the Wastewater Utility Fund include lab plant equipment, major capital equipment, and sewer lines.

Storm Water Utility Fund – The capital improvements within the Storm Water Utility Fund include improvements to drainage systems.

Technology Management Fund – The capital improvements within the Technology Management Fund are for computer hardware replacement (workstations, servers, etc).

Fleet Management Fund – The capital improvements within the Fleet Management Fund are for vehicle and heavy equipment replacement for the Police Department, Public Works Department (excluding utilities) and Parks & Recreation Department.

Benefits of Preparing a CIP

Several traditionally recognized benefits accrue to the community as the result of preparing and maintaining a sound capital improvement program. These include:

1. The CIP shows citizens where and when projects are expected. This information is useful in coordinating public projects with each other and with the Comprehensive Plan.

2. The CIP establishes a reasonable multi-year spending plan that can help keep the expectations for public improvements within the City's ability to pay. Accordingly, the financial agencies that issue bond ratings, consider it very important for the City to have a well-considered capital improvement programming process, and to adopt and follow the program closely.

3. The CIP process is a means for reviewing all projects that are competing for the same funds against each other and against a central set of priorities. In this way, road projects are not only judged against other roads, but against parks, libraries, etc. This comprehensive approach ensures not only that proper priorities are maintained but also that the desired mix of projects is maintained.

Assumptions

Several assumptions are made in creating the City's CIP. These assumptions are, as follows:

1. The CIP is based principally on projected future revenues from existing funding sources. While the City Council may consider new funding sources in the future, no assumption has been made that these will be used.

2. Project cost estimates are based on information developed by internal City departments.

3. A "balanced" CIP is presented. A balanced CIP is one in which projects are included only to the extent that funds are expected to be available in the future to support these projects. This required that many important projects be delayed for either a year or two or deferred to years beyond the six-year horizon of the program. Beyond the necessity to balance the budgeted first two years, it is important to balance the CIP for the entire six years.

The CIP Process

1. The City Council gives direction to staff for prioritizing capital projects.

2. Each department submits a "Project Request Form" for each capital project requested.

3. The projects are summarized and matched with the projected revenue, by program and by fund.

4. The City Council, City Manager, and staff review, adjust, reevaluate, and reprioritize projects, bringing the projected costs in balance with projected revenue.

The summary pages that follow outline the revenues, projects, and other expenses in the CIP. In order to provide the project details and impact on current and future operating budgets, the "Project Request Forms" are included for projects scheduled between 2021 and 2026.

Note: Many Public Works projects (specifically road and drainage improvements) do not identify operating budget impact due to the difficulty in determining the offsetting reduction in required maintenance.

City of Louisville, Colorado
Six-Year Capital Improvement Plan
For the Years 2021 Through 2026

Open Space & Parks Fund

Request No.	Project Description	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
1	104th & Empire Trail and Shoulder Improvement	144,000	1,500,000	-	-	-	-	1,644,000
2	Russian Olive Removal and Tree Planting	42,500	-	-	-	-	-	42,500
3	Open Space Equipment Replacement	27,000	10,000	-	-	-	-	37,000
4	Retaining Wall Replacement	100,000	-	-	-	-	-	100,000
5	Parks Equipment Replacement (60%)	-	60,000	45,000	45,000	45,000	45,000	240,000
6	Park Site Furnishing Replacements	25,000	25,000	-	-	-	-	50,000
7	Freeze Resistant Drinking Fountains	17,600	-	-	-	-	-	17,600
8	Soft Surface Trail Management Plan	400,000	180,000	150,000	150,000	150,000	150,000	1,180,000
9	Wood Chipper (50%)	-	42,500	-	-	-	-	42,500
10	Cottonwood Park Development	330,000	-	-	-	-	-	330,000
11	Open Space & Parks Signs (50%)	30,000	15,000	-	-	-	-	45,000
12	Open Space Maintenance Vehicle	45,000	-	-	-	-	-	45,000
13	PROST Master Plan	-	-	-	225,000	-	-	225,000
	Total Open Space & Parks Fund	**1,161,100**	**1,832,500**	**195,000**	**420,000**	**195,000**	**195,000**	**3,998,600**

Conservation Trust - Lottery Fund

Request No.	Project Description	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
11	Open Space & Parks Signs (50%)	30,000	15,000	-	-	-	-	45,000
5	Parks Equipment Replacement (60%)	60,000	-	-	-	-	-	60,000
14	Playground Replacement (80%)	-	120,000	120,000	120,000	120,000	120,000	600,000
15	Fishing Pond Improvements	-	-	-	35,000	300,000	-	335,000
16	BMX Drainage	-	-	-	55,000	-	-	55,000
17	Bench Replacement	-	-	-	-	-	15,000	15,000
	Total Conservation Trust - Lottery Fund	**115,000**	**160,000**	**120,000**	**210,000**	**420,000**	**135,000**	**1,160,000**

Cemetery Fund

Request No.	Project Description	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
5	Parks Equipment Replacement (10%)	10,000	10,000	7,500	7,500	7,500	7,500	50,000
18	Irrigation Improvements (15%)	29,480	-	-	-	-	-	29,480
9	Wood Chipper (5%)	-	4,250	-	-	-	-	4,250
	Total Cemetery Fund	**39,480**	**14,250**	**7,500**	**7,500**	**7,500**	**7,500**	**83,730**

Recreation Fund

Request No.	Project Description	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
5	Parks Equipment Replacement (10%)	10,000	10,000	7,500	7,500	7,500	7,500	50,000
18	Irrigation Improvements (85%)	167,030	-	-	-	-	-	167,030
19	Turf Gym Door Replacement	-	-	13,000	-	-	-	13,000
20	Piano Replacement	-	-	6,700	-	-	-	6,700
21	Trash, Recycle, & Compost Bins	-	-	8,000	-	-	-	8,000
22	Turf Gym Shade Structure	-	-	40,000	-	-	-	40,000
23	Imperial/Hecla Room Divider	-	11,500	-	-	-	-	11,500
24	Brooks and Crown Room Doors	-	-	6,630	-	-	-	6,630
25	Radio System for Staff	7,000	-	-	-	-	-	7,000
26	Mirrors & Barre in Mt Elbert Studio	-	-	26,000	-	-	-	26,000
27	Fitness Equipment	70,000	70,000	70,000	100,000	125,000	152,000	587,000
28	Aquatics Amenity Updates	15,000	12,000	11,000	-	-	-	38,000
29	Underwater LED Lights	-	-	12,000	-	-	-	12,000
30	Doors to Gendered Locker Rooms	-	-	6,500	-	-	-	6,500
31	Family Locker Room Doors	6,500	-	-	-	-	-	6,500
32	Controller Connectivity	-	-	23,000	-	-	-	23,000
33	Memory Pool Heaters	-	-	40,000	-	-	-	40,000
34	Recreation Center Cameras	-	-	33,000	-	-	-	33,000
35	Poll Pace Clocks	-	-	-	6,400	-	-	6,400
36	Pump Replacements	-	15,000	15,000	15,000	15,000	-	60,000
37	Pump Room Layout	-	-	10,000	-	-	-	10,000
38	Pool Vacuums	-	-	-	13,000	-	-	13,000
39	Hydroxyl Radicals	-	-	-	71,000	-	-	71,000
40	Miracote Deck	-	-	-	37,000	-	-	37,000
41	Chlorine Enclosure	-	-	26,000	-	-	-	26,000
42	Recreation Center HVAC Replacement	-	-	25,000	720,000	-	-	745,000
43	Memory Chlorinators	-	-	-	6,000	-	-	6,000
44	Central Pressure Washing	-	-	-	-	39,000	-	39,000
45	Pool Diving Blocks	-	-	-	-	14,000	-	14,000
46	Pool Feature Refresh	-	-	-	-	-	65,000	65,000
47	Pool Furniture	-	-	-	-	-	25,000	25,000
48	Memory Furniture	-	-	-	-	-	37,000	37,000
49	Lifeguard Chairs	-	-	-	-	-	7,000	7,000
50	Raise Lap Pool	-	-	-	-	-	52,500	52,500
	Total Recreation Fund	**275,530**	**118,500**	**379,330**	**975,900**	**200,500**	**346,000**	**2,295,760**

Capital Projects Fund

Request No.	Project Description	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
51	Decorative Streetlight LED Conversion	120,000	120,000	120,000	120,000	120,000	-	600,000
52	Downtown Streetlight Improvements	24,000	-	-	-	-	-	24,000
53	Electric Vehicle Charging Station	26,400	-	-	-	-	-	26,400
54	Server Backup Solution Refresh	85,000	-	-	-	-	-	85,000
55	City Wide Security Additions	75,000	-	-	-	-	-	75,000
56	City Wide WiFi Refresh	38,000	-	-	-	-	-	38,000
57	Middle Mile Improvements & Enhancements	195,710	260,590	14,840	147,870	-	-	619,010
58	700-800 Mobile Radios	-	-	-	-	-	283,650	283,650
59	700-800 Portable Radios	-	-	-	-	-	334,880	334,880
60	Additional Features for BRAZO System	11,000	11,000	-	-	-	-	22,000
61	Bi-Directional 700-800 Amplifier	187,000	-	-	-	-	-	187,000
62	Communication Equipment for EOC	27,500	2,000	2,000	2,000	2,000	2,000	37,500
63	Police Data Storage Server	55,000	-	-	-	-	-	55,000
64	Taser Replacements	78,100	-	-	-	-	125,820	203,920
65	Fleet Scan Tool Replacement	10,000	-	-	-	-	-	10,000
66	City Hall Mass Notification System	65,000	-	-	-	-	-	65,000
67	Museum HVAC Replacement	38,400	-	-	-	-	-	38,400
68	Police Carport with Solar	85,000	-	-	-	-	-	85,000
69	Fence Replacement - 1501 Empire	45,000	-	-	-	-	-	45,000
70	Bridge Inpections & Repairs	75,000	-	75,000	-	75,000	-	225,000
71	Concrete Replacement	92,400	96,000	98,400	100,800	104,400	108,000	600,000
72	Street Lighting Safety Upgrades	29,900	61,100	93,600	63,700	98,800	33,800	380,900
73	Library Electric Vehicle Charging Station	20,000	-	-	-	-	-	20,000
74	Asphalt Patch Truck (70%)	187,600	-	-	-	-	-	187,600
75	Spreaders & Plow Replacements	31,500	-	-	-	-	-	31,500
76	Signal Cabinet Upgrades	48,000	-	-	-	-	-	48,000
77	South Boulder Road Pedestrian Improvements	1,359,800	-	-	-	-	-	1,359,800
78	Pavement Management Program	3,630,000	5,150,000	3,680,000	4,130,000	4,160,000	4,010,000	24,760,000
79	Transportation Master Plan	-	1,300,000	-	-	-	-	1,300,000
5	Parks Equipment Replacement (20%)	20,000	20,000	15,000	15,000	15,000	15,000	100,000
14	Playground Replacement (20%)	-	30,000	30,000	30,000	30,000	30,000	150,000
80	Golf Maintenance Facility Improvements	147,500	-	-	227,000	25,000	-	399,500
81	Building Energy Efficiency	600,000	-	-	-	-	-	600,000
82	Front Street Plaza - Phase I	-	120,000	-	-	-	-	120,000
83	Front Street Plaza - Phase II	-	120,000	-	-	-	-	120,000
84	Downtown Patio Maintenance & Expansion	-	12,000	-	12,000	-	-	24,000
85	External IT Security Audit	-	35,000	-	-	-	-	35,000
86	City Security & Surveillance Camera Refresh	-	50,000	-	-	-	-	50,000
87	City Hall Elevator Modernization	-	135,000	-	-	-	-	135,000
9	Wood Chipper (45%)	-	38,250	-	-	-	-	38,250
88	Replace Shoretel VOIP Phone System	-	-	125,000	-	-	-	125,000
89	VRTX Server Cluster Replacement	-	-	135,000	-	-	-	135,000
90	Golf Equipment Replacement	-	-	581,950	-	-	-	581,950
91	Replacement of Network Switches	-	-	-	80,000	-	-	80,000
92	Police & Court HVAC Replacement	-	-	-	200,000	-	-	200,000
93	Police 7 Court Roof Replacement	-	-	-	225,000	-	-	225,000
94	City Hall HVAC Replacement	-	-	-	-	195,000	-	195,000
95	Golf Course Pond Aerator	11,000	-	-	-	-	-	11,000
96	Cart Path Repair	-	-	-	-	25,000	25,000	50,000
97	City Hall Roof Replacement	-	-	-	-	-	190,000	190,000
98	Library HVAC Replacement	-	-	-	-	-	376,000	376,000
99	Library Roof Replacement	-	-	-	-	-	250,000	250,000
	Total Capital Projects Fund	**7,418,810**	**7,560,940**	**4,970,790**	**5,353,370**	**4,850,200**	**5,784,150**	**35,938,260**

Water Utility Fund

Request No.	Project Description	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
100	SBR Ditch Lining	97,750	218,500	143,750	-	-	-	460,000
101	Harper Lake Pump Station	-	-	-	-	-	95,000	95,000
102	HBWTP Recycle Tank Maintenance	195,000	-	-	-	-	-	195,000
103	Marshall Lake Sediment Control	600,000	-	-	-	-	-	600,000
104	Pump Replacement & Rehabilitation	84,000	276,000	17,000	-	-	-	377,000
105	SCWTP Raw Water Valve Replacement	35,000	-	-	-	-	-	35,000
106	Water Rights Acquisition	250,000	250,000	250,000	250,000	500,000	500,000	2,000,000
107	Windy Gap Firming Project	926,000	926,000	926,000	926,000	926,000	926,000	5,556,000
108	Electrical Assessments (50%)	100,000	100,000	-	-	-	-	200,000
109	Backhoe Replacement (50%)	78,750	-	-	-	-	-	78,750
74	Asphalt Patch Truck (30%)	80,400	-	-	-	-	-	80,400
110	Water Break Repair Vehicle Replacement	89,250	-	-	-	-	-	89,250
111	Water Line Replacement Program	460,000	391,000	540,500	724,500	494,500	241,500	2,852,000
112	Chemical Mixing Equipment Replacement	-	32,500	-	-	-	-	32,500
113	Louisville Lateral Ditch Piping	-	-	-	-	-	3,120,000	3,120,000
114	Process Pipe Evaluation	-	80,000	50,000	50,000	50,000	-	230,000
115	Tank Maintenance	-	30,000	-	-	-	30,000	60,000
116	Utility Master Plan (50%)	-	125,000	-	-	-	-	125,000
117	Valve Exercise Trailer (70%)	-	54,390	-	-	-	-	54,390
118	Filter Media Replacement	-	-	616,000	-	-	-	616,000
119	Meter Replacement	-	-	-	-	1,040,000	1,040,000	2,080,000
120	WTP Vehicle Replacement	-	-	80,000	50,000	-	-	130,000
121	HBWTP Drying Beds Maintenance	-	-	-	-	221,000	-	221,000
122	Instrumentation Replacement	-	-	-	-	-	260,000	260,000
	Total Water Utility Fund	**2,996,150**	**2,483,390**	**2,623,250**	**2,000,500**	**3,231,500**	**6,212,500**	**19,547,290**

Wastewater Utility Fund

Request No.	Project Description	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
123	Secondary Process Probes	105,000	-	-	-	-	-	105,000
124	WWTP Solids Handling Upgrades	220,000	1,430,000	-	-	-	-	1,650,000
125	WWTP Painting	60,000	-	-	-	-	-	60,000
108	Electrical Assessments (50%)	100,000	100,000	-	-	-	-	200,000
126	Sewer Line Replacement Program	368,000	299,000	437,000	540,500	632,500	460,000	2,737,000
116	Utility Master Plan (50%)	-	125,000	-	-	-	-	125,000
127	WWTP Vehicle/Equipment Replacement	-	-	-	50,000	-	-	50,000
	Total Wastewater Utility Fund	**853,000**	**1,954,000**	**437,000**	**590,500**	**632,500**	**460,000**	**4,927,000**

Storm Water Utility Fund

Request No.	Project Description	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
128	Detention Pond Maintenance	119,000	158,000	124,000	150,000	170,000	174,000	895,000
129	Storm Water Quality Master Plan Capital	200,000	100,000	100,000	100,000	100,000	100,000	700,000
109	Backhoe Replacement (20%)	31,500	-	-	-	-	-	31,500
117	Valve Exercise Trailer (30%)	-	23,310	-	-	-	-	23,310
130	Storm Water Master Plan Update	-	-	-	120,000	-	-	120,000
	Total Storm Water Utility Fund	**350,500**	**281,310**	**224,000**	**370,000**	**270,000**	**274,000**	**1,769,810**

Technology Management Fund

Request No.	Project Description	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
131	Computer Hardware Replacement - IT	75,000	75,000	75,000	75,000	75,000	75,000	450,000
	Total Technology Management Fund	**75,000**	**75,000**	**75,000**	**75,000**	**75,000**	**75,000**	**450,000**

Fleet Management Fund

Request No.	Project Description	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
132	Vehicle/Equipment Replacement - Building	70,000	-	-	-	-	-	70,000
133	Vehicle/Equipment Replacement - Police	136,780	150,450	165,500	182,050	200,260	220,280	1,055,320
109	Vehicle/Equipment Replacement - Backhoe (30%)	47,250	-	-	-	-	-	47,250
134	Vehicle/Equipment Replacement - Loader	210,000	-	-	-	-	-	210,000
135	Vehicle/Equipment Replacement - Open Space	30,000	-	-	-	-	-	30,000
136	Vehicle/Equipment Replacement - Parks	180,000	175,100	95,480	136,590	39,390	-	626,560
137	Vehicle/Equipment Replacement - I.T.	29,960	-	-	-	-	-	29,960
138	Vehicle/Equipment Repalcement - Rec Bus	-	-	-	-	-	95,000	95,000
	Total Fleet Management Fund	**703,990**	**325,550**	**260,980**	**318,640**	**239,650**	**315,280**	**2,164,090**

All Funds

Fund Description	2021 Budget	2022 Budget	2023 Planned	2024 Planned	2025 Planned	2026 Planned	6-Year Totals
Open Space & Parks Fund	1,161,100	1,832,500	195,000	420,000	195,000	195,000	3,998,600
Conservation Trust - Lottery Fund	115,000	160,000	120,000	210,000	420,000	135,000	1,160,000
Cemetery Fund	39,480	14,250	7,500	7,500	7,500	7,500	83,730
Recreation Fund	275,530	118,500	379,330	975,900	200,500	346,000	2,295,760
Capital Projects Fund	7,418,810	7,560,940	4,970,790	5,353,370	4,850,200	5,784,150	35,938,260
Water Utility Fund	2,996,150	2,483,390	2,623,250	2,000,500	3,231,500	6,212,500	19,547,290
Wastewater Utility Fund	853,000	1,954,000	437,000	590,500	632,500	460,000	4,927,000
Storm Water Utility Fund	350,500	281,310	224,000	370,000	270,000	274,000	1,769,810
Technology Management Fund	75,000	75,000	75,000	75,000	75,000	75,000	450,000
Fleet Management Fund	703,990	325,550	260,980	318,640	239,650	315,280	2,164,090
Total for All Funds	**13,988,560**	**14,805,440**	**9,292,850**	**10,321,410**	**10,121,850**	**13,804,430**	**72,334,540**

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: 104th and Empire Trail and Shoulder Improvements **Submitted By:** Public Works **Version:** 6/15/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	New Trails	Open Space & Parks Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	120,000	-	-	-	-	-	120,000
Other Prof Services	-	-	-	-	-	-	-
Construction		1,250,000	-	-	-	-	1,250,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	24,000	250,000	-	-	-	-	274,000
Total Costs (Gross)	144,000	1,500,000	-	-	-	-	1,644,000
Grants or Other Off-Setting Revenue	-	791,667	-	-	-	-	791,667
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Transportation Master Plan Project MU17, BK2 - design and construct approximately 2.6 miles of a primarily soft surface, separated multi-use trail generally between Empire Road to the north and the trail head parking lot within the Carolyn Holmberg Preserve.

Project revenue or grants that will support the project and the impacts to the operating budget:

CDOT DRCOG TIP Funding and local match from partner agencies.

Reference to Plan being implemented (i.e., Master Plan):

Transportation Master Plan.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The proposed project will provide a multimodal use option through a corridor where bike/pedestrian use does not currently exist, and connects two heavily used regional trails. The project will help ensure that the regional transportation system is well-connected and serves all modes of travel. The trail connection offers a continuous trail connection between two important regional trails – the 14-mile Coal Creek Regional Trail and 12-mile Rock Creek Trail along 104th Street.

Department Priority Ranking: High **Request Number:** 1 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Russian Olive Removal and Tree Planting	Parks & Recreation	1/1/1900

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Maintenance & Management	Open Space & Parks Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition		-	-	-	-	-	-
Design & Engineering		-	-	-	-	-	-
Other Prof Services	42,500	-	-	-	-	-	42,500
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	42,500	-	-	-	-	-	42,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	1,000	1,000	-	-	-	-	2,000

Description and Justification





Description & Proposed Funding:

Equipment/Project Description:

Funding is requested for the removal of large diameter Russian Olive trees on select Open Space properties. Russian Olives are noxious trees which outcompete native trees and disrupt wildlife habitat. Designated trees would be cut at the base and chipped on site with follow-up herbicide treatment by staff. In addition to removal, 2 replacement trees will be planted at Harper Lake to provide shade for citizens. Weekly or bi-weekly watering will be necessary by staff to ensure tree survival after planting.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets the objectives of the "Maintenance & Management" Sub Program removal of noxious vegetation is consistent with good stewardship and promotes native plants and wildlife and habitat.

Department Priority Ranking:	High	Request Number:	2 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Equipment Replacement	Submitted By:	Parks & Recreation	Version:	4/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Maintenance & Management	Open Space & Parks Fund	50%
	Trail Maintenance	Open Space & Parks Fund	50%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	27,000	10,000	-	-	-	-	37,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	27,000	10,000	-	-	-	-	37,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	100	100	100	100	100	100	600

Description and Justification





(Map or Photo)



Description & Proposed Funding:

Equipment/Project Description:

2021-The Ventrac power rake attachment. An attachment that can be utilized with existing equipment to scarify and break up ground materials. This equipment would be used for trail repair and installation and revegetation restoration work. 2021- Vibratory roller. Used to compact trail material during trail installation and repair. Necessary tool to preform proper in-house trail repair. 2022- 14' by 83" dump trailer. This trailer has a hydraulic lift for dumping materials. Necessary to increase efficiency and personnel safety for hauling day-to-day materials such as: trails crusher fine, project spoils, road base, soil, trash, limbs, etc.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets the objectives of the "Maintenance & Management" Sub Program in that the equipment will aid staff in general system maintenance and natural resource work that is consistent with good land stewardship and also enhances passive recreation experiences.

Department Priority Ranking:	Highest	Request Number:	3 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Retaining Wall Replacement | Submitted By: Parks & Recreation | Version: 8/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Maintenance & Management	Open Space & Parks Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	100,000	-	-	-	-	-	100,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	100,000	-	-	-	-	-	100,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Remove and replace deterioating and unsafe wooden retaining walls on Hillside Open Space and Coyote Run Open Space. In some locations exposed rebar is present and wood is rotten. The current request is based on a per linear foot cost estimate (materials and labor) and anticipates replacement of current railroad ties with the same material. Engineered plans and permits could be required at some locations which could increase the cost of the project.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets the objectives of the "Maintenance & Management" Sub Program in that it is consistent with good stewardship and enhance passive recreation experiences.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Park Division Equipment Replacement	Submitted By:	Parks & Recreation	Version:	3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Parks	Open Space & Parks Fund	60%
Parks	Cemetery	Cemetery Fund	10%
Recreation	Athletic Field Maintenance	Recreation Fund	10%
Transportation	Streetscapes	Capital Projects Fund	10%
Transportation	Snow & Ice Removal	Capital Projects Fund	10%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	100,000	100,000	75,000	75,000	75,000	75,000	500,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	100,000	100,000	75,000	75,000	75,000	75,000	500,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Equipment replacement for the Park Division. Years 2021 and 2022 are budgeted higher due to large mower replacements needed along with smaller equipment replacements.

Project revenue or grants that will support the project and the impacts to the operating budget:

Equipment will be used in multiple programs/sub-programs.

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

It is necessary to replace equipment as it wears out. Having good equipment is a key to proving well maintained parks and landscaped areas which is in alignment with the Parks program goal.

Department Priority Ranking:	High	Request Number:	5 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Park Site Furnishing Replacements	Submitted By:	Parks & Recreation	Version:	3/18/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Parks	Open Space & Parks Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	25,000	25,000	-	-	-	-	50,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	25,000	25,000	-	-	-	-	50,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Proposed funding would be used to replace dated and worn amenities in the parks such as picnic tables, benches, trash cans, etc.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Project helps support the program/sub-program goal of providing well-maintained parks and landscaped areas.

Department Priority Ranking:	Low	Request Number:	6 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Freeze Resistant Drinking Fountains at Park Sites | Submitted By: Parks & Recreation | Version: 8/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Parks	Open Space & Parks Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	16,000	-	-	-	-	-	16,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Contengency	1,600	-	-	-	-	-	1,600
Total Costs (Gross)	17,600	-	-	-	-	-	17,600
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-		-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

A freeze resistent water fountain is currently included in the Heritage Park restroom renovation. A freeze resistant fountain is also included in the CIP for improvemetns at Cottonwood Park. This current CIP is to install freeze resistant fountains at Community Park and the Arboretum Restrooms. While these fountains are freeze resistent, they are no freeze proof and shoudl be located in locations with heated bathrooms to avoid freezing and costly repairs. This will provide a total of 4 freeze resistant fountains throughout the city once complete.

Cost allocation methodology for projects with more than one funding source:

N/A.

Project revenue or grants, if any, that will support the project and the impacts to the operating budget:

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The ever increasing reliance on bottled water has serious environmental effects and deterring that use by installing additional drinking fountains is in line with the City's Sustainability sub-program. Amenities such as drinking fountains also provide a comfort and convenience feature for park users.

Is there a computer hardware or software component to this request? No | If so, has I.T. Dept. reviewed this request?

Department Priority Ranking: Low | Request Number: (Finance Use) 7

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Soft Surface Trail Management Program | Submitted By: Parks & Recreation | Version: 9/1/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Trail Maintenance	Open Space & Parks Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	400,000	180,000	150,000	150,000	150,000	150,000	1,180,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	400,000	180,000	150,000	150,000	150,000	150,000	1,180,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Annual soft surface trail resurfacing for trail sytem with high levels of use. With proper maintenance, trails will be more compact which will decrease seasonal errosion issues and enhance safety and users experience. 2021- Resurfacing of the Davidson Mesa trail at a distance of 3.63 miles. 2022- Resurfacing of Hecla Lake at a trail distance of 1 mile long. Out years will include Coyote Run, Aquarius, Warembourg/Daughenbaugh and CTC. Staff is working to create an ongoing soft surface trail managment program to inform future year requests with review/input from OSAB and residents on priorities.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project meets the objectives of the "Trail Maintenance" Sub Program in that it encourages recreation and safe walking, running, and biking in Louisville.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Wood Chipper | Submitted By: Parks & Recreation | Version: 8/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Parks	Open Space & Parks Fund	40%
Transportation	Streetscapes	Capital Projects Fund	40%
Open Space & Trails	Maintenance & Management	Open Space & Parks Fund	10%
Recreation	Golf Course	Capital Projects Fund	5%
Parks	Cemetery	Cemetery Fund	5%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	85,000		-	-	-	85,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	85,000	-	-	-	-	85,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The City's current chipper is 20 years old and can only handle wood up to 9" diameter. Goal is to purchase a new chipper that can handle larger diameter wood to increase productivity and purchase while the current chipper is still operational. This piece of equipment is used by parks and open space staff on an almost daily basis. It is also used by public works staff when needed. While larger, more complicated tree activites are routinely contracted out, this equipment (along with the associated chip truck) allows staff to efficiently and effectively process these materials as needed.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets objectives of Parks Sub-Program by maintaining parks to established criteria with necessary equipment. Meets objectives of the Streetscapes Sub-program, by providing safe, visually appealing .... sidewalks and publicly-owned areas adjacent to streets and sidewalks. Current equipment is operational, but 20 years old. Replacement is requested to avoid the need for emergency replacement due to mechnical failure. Request could potentially be pushed out further than 2022 if needed.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Cottonwood Park Upgrades	Parks & Recreation	8/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Parks	Open Space & Parks Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	300,000	-	-	-	-	-	300,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	30,000	-	-	-	-	-	30,000
Total Costs (Gross)	330,000	-	-	-	-	-	330,000
Grants or Other Off-Setting Revenue	-			-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The requested funding would provide meaningful and necessary updates to Cottonwood Park in leui of a full master plan and park renovation due to budget reductions. Cottonwood Park playground is at the end of it's useful lifespan and is in need of replacement. Cottonwood is one of our larger and busiest playgrounds in the city. Once a full renovation of the park is feasibile a master plan would be developed and the updated playground would be incorporated into that planning process.

Project revenue or grants that will support the project and the impacts to the operating budget:

Staff will research and submit for relevant grants to lower the overall costs as available. (GOCO)

Reference to Plan being implemented (i.e., Master Plan):

TMP, Open Space, Parks and Trails Wayfinding Plan

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Redevelopment of Cottonwood Park is not feasible at this time, but there are large, vital park components that are in need of urgent replacement. Cottonwood serves as a large community park that serves the northern portion of the City. **PPLAB had recommended redevelopment of Cottonwood Park as a top priority.**

Department Priority Ranking: Highest **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Open Space and Parks Signs | Submitted By: Parks & Recreation | Version: 8/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Maintenance & Management	Open Space & Parks Fund	50%
Parks	Parks	Conservation Trust - Lottery Fund	50%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	10,000	-	-	-	-	-	10,000
Other Prof Services	-	-	-	-	-	-	-
Construction	50,000	30,000	-	-	-	-	80,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	60,000	30,000	-	-	-	-	90,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

In 2021, staff recommends installing park signs at locations that currently have no identifying signage. Staff also recommends additional design work in 2021 to finalize the sign pallet concept and materials so that the directional signage concept is responsibly priced. This work would be followed by a sign pilot project and then full implementation would be considered in subsequent years.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

Transportation Master Plan and Parks and Open Space Wayfinding Plan.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project meets the goals identified in the PROST and is a high priority for OSAB and staff. This project also meets the objectives of the "Trail Maintenance" Sub Program in that it encourages recreation and safe walking, running, and biking in Louisville. The directional signage/kiosk component also meet the objectives of the "Outreach and Education" Sub Program by informing and educating residents and visitors about the City's diverse Parks and Open Space properties. Staff feels that the addition of signage at our newly named park locations will help with eduction and enforcement of rules within the park system.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Open Space Maintenance Vehicle	Parks & Recreation	10/9/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Maintenance & Management	Open Space & Parks Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	45,000	-	-	-	-	-	45,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	45,000	-	-	-	-	-	45,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This CIP provides for the purchase of a new vehicle for a new Open Space Maintenance position that is included in the 2021/22 budget.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Open Space maintenance has been a high priority for City Council and that is reflected in the inclusion of a new Maintenance Specialist position included in the 21/22 budget. For that staff person to effectively and effeciently complete the necessary work a new vehicle is being requested to serve those needs. This vehicle will need to be able to pull trailers and equipment necessary for maintenance activities.

Department Priority Ranking:	High	Request Number:	12 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	PROST Master Plan	Submitted By:	Parks & Recreation	Version:	3/27/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Parks	Open Space & Parks Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services		-	-	225,000	-	-	225,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	225,000	-	-	225,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The purpose of the Master Plan is to create a guiding document to provide a framwork for the planning, acquistion, development, and administration of park, recreation, open space and trail facilities. As the City approaches build-out, the availability of lands suitable for parks and open space will ultimately diminish. This plan will help focus those limited resources in a way that best serves the community.

Project revenue or grants that will support the project and the impacts to the operating budget:

GOCO and other grants may be available to leverage City funding

Reference to Plan being implemented (i.e., Master Plan):

Master Plan

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The current Master Plan was prepared in 2012 and many of the goals and objects have been accomplished, a new Master Plan would guide the City for the six to eight years. Meets the objectives of the parks, recreation and open space and trails programs and subprograms.

Department Priority Ranking:	Medium	Request Number:	13 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Playground Replacement | Submitted By: Parks & Recreation | Version: 8/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Parks	Conservation Trust - Lottery Fund	80%
Parks	Parks	Capital Projects Fund	20%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	150,000	150,000	150,000	150,000	150,000	750,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	150,000	150,000	150,000	150,000	150,000	750,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	NA

Description and Justification





Description & Proposed Funding:

Equipment/Project Description:

The requested funding is for replacement of playgrounds at the following locations: 2022, Enclave Park; 2023, Meadows Park; 2024, Joe Carnival Park; 2025, Sports Complex; 2026, Memory Square. Actual order of replacements in out years will be determined based on which play equipment is in most need of replacement, as well as feedback from PPLAB and the community. There is no replacement included in this CIP request for 2021 as that request is being submitted seperately for replacement of the playgound at Cottonwood Park.

Project revenue or grants that will support the project and the impacts to the operating budget:

Staff will research and submit for relevant grants to lower the overall costs as applicable. (GOCO)

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Replacing / Improving playgrounds and equipment improves safety , helps to maintain levels of service for residents and helps the City meet ADA requirements. By continuing assessment and addressing park and playground deficiencies on going maintennance cost decrease. If Louisvilles playgrounds are allowed to fall into disrepair it demonstrates a lack of commmitment and a poor image for the City's park system.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Fishing Pond Improvements | Submitted By: Parks & Recreation | Version: 9/1/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Maintenance & Management	Conservation Trust - Lottery Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	35,000	-	-	35,000
Construction	-	-	-	-	300,000	-	300,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	35,000	300,000	-	335,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Construction of Master Plan improvements will improve the pond aquatic habitat and fishing, nature experience and recreational opportunities.

Project revenue or grants that will support the project and the impacts to the operating budget:

GOCO and other grants may be available to leverage funding

Reference to Plan being implemented (i.e., Master Plan):

Master Planning

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Construction of improvements meets the objectives of the "Maintenance & Management" Sub Program as the project is consistent with good stewardship, promotes wildlife habitat and enhances passive recreation experiences such as fishing. Meets the objectives of the "Education & Outreach" Sub Program. This project is a high priority for OSAB.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Drainage Improvement at BMX Track at Community P | Submitted By: Parks & Recreation | Version: 9/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Parks	Conservation Trust - Lottery Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	55,000	-	-	55,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	55,000	-	-	55,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

In 2019 Council approved the Enhanced BMX Track at Community Park CIP with an approved budget of $20,000. The main objective of this project is to improve the drainage and make improvements to the track. Staff moved forward with hiring OTAK for engineering services in the amount of $10,627. The engineer's estimate to construct the drainage improvement is estimated at $41,000 which the current budget does not support. This project is not currently a priority so it has been moved to 2024.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The BMX track currently experiences drainage problems creating muddy conditions after rain and snow events. The goal in making this improvement is to enhance the BMX experience for the young/novice rider. The project meets the objectives of the Parks Sub-Program by providing popular parks and facilities that provide outdoor opportunities for residents and visitors to enjoy.

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Bench Replacement | Submitted By: Parks & Recreation | Version: 9/1/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Maintenance & Management	Conservation Trust - Lottery Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	15,000	15,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	-	15,000	15,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Standard system wide amenity bench replacement for benches that are peeling, rusting, or have damage that can't be repaired by staff or contractors.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets the objectives of the "Maintenance & Management" Sub Program in that it is consistent with good stewardship and enhance passive recreation experiences.

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Irrigation Improvements	Submitted By:	Parks & Recreation	Version:	3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Athletic Field Maintenance	Recreation Fund	85%
Parks	Cemetery	Cemetery Fund	15%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	15,000	-	-	-	-	-	15,000
Other Prof Services	-	-	-	-	-	-	-
Construction	165,000	-	-	-	-	-	165,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	16,500	-	-	-	-	-	16,500
Total Costs (Gross)	196,500	-	-	-	-	-	196,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Project is to replace the irrigation mainline at the Sports Complex and a portion of the mainline at the Cemetery. Last year at the Sports Complex, approximately 12 mainline breaks occurred which were costly to repair and effected services. It's staff opinion that the irrigation system at the Sports Complex is reaching end-of-life. At the Cemetery a row of trees were planted adjacent to the mainline which are now impeding repairs. A portion of this mainline needs to be relocated.

Project revenue or grants that will support the project and the impacts to the operating budget:

Narrative …

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Project helps support the program/sub-program goal of providing well-maintained parks and landscaped areas...sports facilities that are fully used and properly maintained. PPLAB recommended irrigation repair projects as a top priority.

Department Priority Ranking:	Highest	Request Number:	18 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Door Replacement Turf Gym | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Recreation Center Building Maint	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	10,000	-	-	-	10,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	3,000	-	-	-	3,000
Total Costs (Gross)	-	-	13,000	-	-	-	13,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Replace old exterior glass doors with metal gate with capability to lock and secure the area.

Project revenue or grants that will support the project and the impacts to the operating budget:

Will allow after hours rentals of the Turf Gym, with the ability to secure the rest of the building and restrict where the renting particpants go.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The Turf Gym was intended to have an opportunity for after hours programs and rental. The current doors are the old exit doors before the expansion. The floor area in the transition was modified and as a result the doors cannot be locked. Would be more beneficial to have the ability to lock the doors for after hours or if the Turf gym is privately rented. The current configuration is not inviting to usasge, as one door stays shut and the west door is chained to a steel beam. A sliding gate would allow an open concept, and add to the ability to secure the area.

Department Priority Ranking: Low | Request Number: (Finance Use) 19

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Piano Replacement | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Senior Activities & Services	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	6,700	-	-	-	6,700
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	6,700	-	-	-	6,700
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Hybrid Digital Piano

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The current piano can no longer be re-tuned and will continue to go out of tune. It is used for 7 special events, both senior and general recreation, and is also used Friday mornings for the Singing Seniors Choir. The style of Hybrid Digital Piano we want to replace with is easier to maneuver and never needs to be re-tuned, like other classical pianos.

Department Priority Ranking: Low | Request Number: 20 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

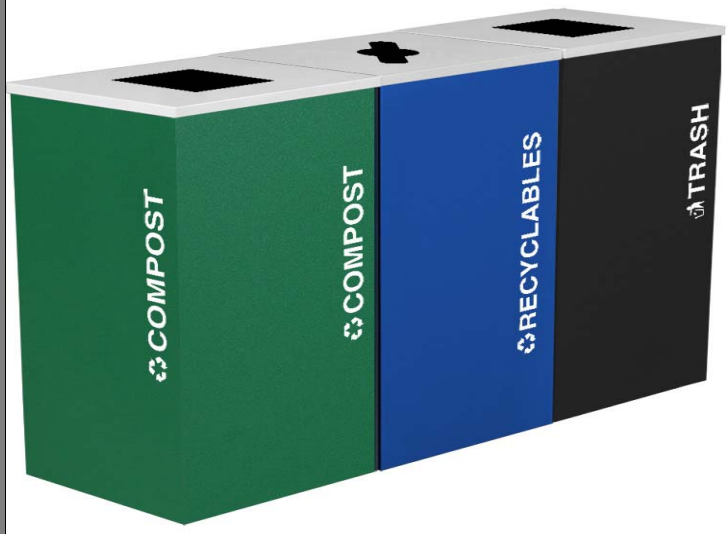
Project Name: Trash, Recycle, Compost Bins | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Recreation Center Building Maint	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	8,000	-	-	-	8,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	8,000	-	-	-	8,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

3 Unit containers facility wide for trash, recycle, compost to replace individual Slim Jim containers.

Project revenue or grants that will support the project and the impacts to the operating budget:

Create a more efficient means to practice sustainable measures, ease of empty containers.

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Slim Jim containers are used currently, which has created 3 containers in each area. Tying the systems together will add to the sustainablity efforts, and make the flow of waste more efficient for users and custodial staff.

Department Priority Ranking: Low | Request Number: (Finance Use) 21

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Turf Gym Shade Structure | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Youth Activities	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	36,353	-	-	-	36,353
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	3,635	-	-	-	3,635
Total Costs (Gross)	-	-	39,988	-	-	-	39,988
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification





Description & Proposed Funding:

Equipment/Project Description:

Installation of a 16 x 20 ft metal shade structure on the south side of the turf gym.

Project revenue or grants that will support the project and the impacts to the operating budget:

none

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Summer Day Camp hosted the first season in 2019 based in the new turf gym. The hot top area outside the gym was utilzed for free play, games and meals 3-5 hours per day. With the southern sun, this area receives the hottest sun of the day during the warmest months. A shade structure would support the physical, mental and social well-being of the program participants by allowing a sheltered space to socialize, eat, and play, out of the harmful rays of the sun, while still alowing participants to enjoy the fresh air, views and nature.

Department Priority Ranking: Low | Request Number: (Finance Use) 22

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Divider in Imperial/Hecla Room | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Senior Activities & Services	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	11,500	-	-	-	-	11,500
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	11,500	-	-	-	-	11,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

A large operable room divider for the Imperial/Hecla rooms to allow them to be single rooms or one large room.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The current divider in the Imperial and Hecla rooms is original from 1990 and shows some moderate to major wear and tear. It has permanent paint and glue stains and we have looked into replacing the covering on it but have been told we can't due to the age of the divider. We currently avoid opening and closing the current divider due to the difficulty we have. The track is old and stiff and it makes it hard to open and close the divider. Because we avoid it, we are constrained to using the space as the separate rooms. When we replace the divider, we will be able to have one additional large room for programs and rentals as well.

Department Priority Ranking: Medium | Request Number: 23 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Modification to Doors in Brooks and Crown Rooms Submitted By: Parks & Recreation Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Recreation Center Building Maint	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	5,100	-	-	-	5,100
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	1,530	-	-	-	1,530
Total Costs (Gross)	-	-	6,630	-	-	-	6,630
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Install Oblong windows to 7 hallway doors: 1 Paramount, 3 Brooks and 3 Crown Room doors

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Add windows to the doors. The previous doors had windows and windows will improve security for those rooms as well as being able to see what is going on in them and avoiding disturbance of programs.

Department Priority Ranking: Medium Request Number: (Finance Use)

24

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Radio System For Staff | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Recreation Center Management	Recreation Center Fund	
			0%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	7,000	-	-	-	-	-	7,000
Capital Equipment Purch		-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	7,000	-	-	-	-	-	7,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Purchase mobile communication devices

Project revenue or grants that will support the project and the impacts to the operating budget:

Increase safety and communication

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The availability of communication devices (radio type) would allow staff to connect for facility communication between areas of the center in the event of a guest conflict, emergency response, and overall connection of Guest Services staff with Facilty Assistant, Supervisors and Aquatics staff. Allows for more efficient response to center emergencies.

Department Priority Ranking: Medium | Request Number: (Finance Use) 25

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

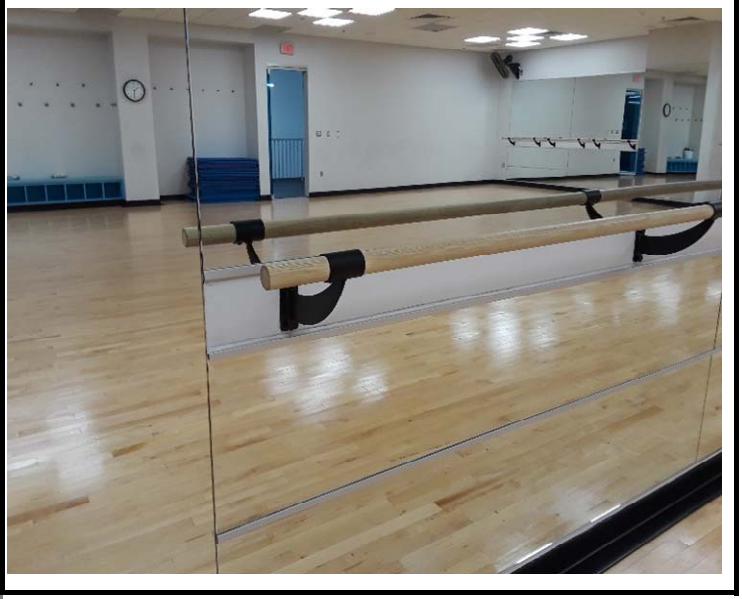
Project Name: Mirrors & Barre in Mt Elbert Studio | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Adult Activities	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	20,000	-	-	-	20,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	6,000	-	-	-	6,000
Total Costs (Gross)	-	-	26,000	-	-	-	26,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Extend barre the full length of the front wall and closing the gap between the mirrors and the wall. As well as install a dual barre.

Project revenue or grants that will support the project and the impacts to the operating budget:

Revenue from adult activities.

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

From a safety standpoint it is important that the participants be able to see the instructor at all times with no gaps in the mirrors. It would increase the overall quality of the classes and would accommodate participants of all heights.

Department Priority Ranking: Low | Request Number: (Finance Use) 26

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Fitness Equipment Replacement | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Adult Activities	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	70,000	70,000	70,000	100,000	125,000	152,000	587,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	70,000	70,000	70,000	100,000	125,000	152,000	587,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This budget will be used for the ongoing repalcement of the cardiovascular, stretching circuit and free weight equipment throughout the facility & studios. 2026 earmarks the first year to start replacing circuit weight machines.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Fitness equipment attracts & retians guests who use the facility for exercise. Keeping this equipment up to date is crucial to our facility operations and keeping revenue streams consistent.

Department Priority Ranking: High | Request Number: (Finance Use) 27

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Aquatics Amenity Updates | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	15,000	12,000	11,000	-	-	-	38,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	15,000	12,000	11,000	-	-	-	38,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

These funds would be used to purchase additional amenities for the aquatics area at the Recreation Center. Amenities identified currently include a Climbing wall, Zip line and obstacle course. Actual amenities and order would be determined by staff in consultation with RAB.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Staff wants to ensure the pool area continues to have fun, unique and highly active amenities for a wide range of users.

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Underwater LED Lights | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	12,000	-	-	-	12,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	12,000	-	-	-	12,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Improved efficiency and color changing ability for events. Adding a timer to the system would streamline staff operation.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The main pool received the least amount of changes during the rennovation. With this CIP the dated light design will be exchanged with LED lights. This CIP will increase efficiency, color options, and a programmable lighting schedule along with a reduction in operating costs.

Department Priority Ranking: Low | Request Number: (Finance Use) 29

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Doors to Gendered Locker Rooms | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	5,000	-	-		5,000
Capital Equipment Purch	-		-	-	-	-	-
Contingency	-	-	1,500	-	-	-	1,500
Total Costs (Gross)	-	-	6,500	-	-	-	6,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Glass doors seperating natatorium and pool area.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Currently the pool area and locker rooms are sepreated with gates. Having seperate HVAC zones to prevent cool breezes flowing through locker rooms, will improve patron comfort. The addition benefits of a more controled HVAC operation will be acheived by seperating the locker room and natatorium climate zones.

Department Priority Ranking: Low | Request Number: (Finance Use) 30

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

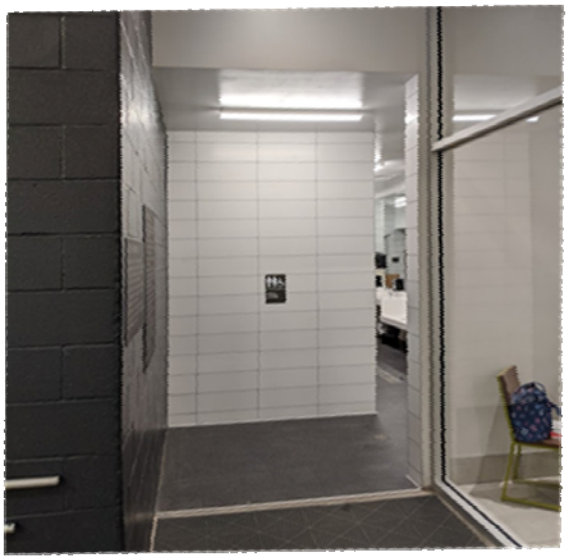
Project Name: Family Locker Room Doors | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-		-	-	-	-	-
Other Equip/Project Costs	5,000	-	-	-	-	-	5,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	1,500	-	-	-	-	-	1,500
Total Costs (Gross)	6,500	-	-	-	-	-	6,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Add an automatic closing doorway between the family locker rooms and natatorium for HVAC balance purposes. Add ADA push buttons to ADA stalls and doorways.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The curent design of the Family dressing room has a flaw with dooring not closing and creating cold areas because of improper HVAC balances in the spaces. With this CIP the pool staff will have ADA buttons added to automatically open and close the doors. In addintion an additional locking door will be added which will increase security to the pool area when closed. This addion will alos sperate air handling zones, improves accessibility and improves air temperature comfort in both the locker room and natatorium

Department Priority Ranking: Medium | Request Number: (Finance Use)

31

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Controller Connectivity | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	23,000	-	-	-	23,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	23,000	-	-	-	23,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Add Becs controller to Memory Square Main pool and suplement controler capabilities and integration with total disolved solution, VFD's, flow control integration, and web applications. Run networking into the pump rooms at the Recreation Center to connect supported controllers to web applications.

Project revenue or grants that will support the project and the impacts to the operating budget:

Naone

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The main pool controler for Memory square was not included in the project for the renovation. With this CIP the new controler will be the same system througout the aquatcis department. It will also increase monitoring capabilities for better water quality
Improved water quality consistency.Staff check the pools manually at selected times throughtout the day. With this CIP project it would allow staff the ability for remote monitoring and control of chemical feed systems. This addition would increase operational efficiency.

Department Priority Ranking: Low | Request Number: (Finance Use) 32

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Memory Pool Heaters | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	40,000	-	-	-	40,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	40,000	-	-	-	40,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Boiler replacement of main and baby pool at Memory Square.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Boilers were not replaced during the renovation, both have operation challenges. The baby pool boiler caused closures in Summer 2019. With this CIP staff would like to improve heating efficiency and reliability, new boilers will increase usable pump room space.

Department Priority Ranking: Low | Request Number: (Finance Use) 33

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Rec Center Cameras | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Recreation Center Management	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	33,000	-	-	-	33,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	33,000	-	-	-	33,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project is to replace, remove and add cameras to the Recreation Center and Memory Square Pool.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The following is a list of work that would be done with this project: Budgetary Figures

- Hardware $22,400 ($1000/NK8BR4 $1500/P3807 $400/M3016)
- Camera Vendor Labor/Materials $5,000
- Cabling Vendor Labor/Materials $5,000

Purchase

- P3807 Gym 1 – Cabling needed – Special Mounting needed
- P3807 Gym 2 – Cabling needed – Special Mounting needed

Department Priority Ranking: Low | Request Number: 34 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Pool Pace Clocks | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	6,400	-	-	6,400
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	6,400	-	-	6,400
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Add 3 new syncable pace clocks to be visable at the lap and program pools.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

These clocks are syncable, clear, easy to read and have battery back up.
Drop-in users, aerobics and contracted programs will see an increased quality of their experience in the natatorium.

Department Priority Ranking: Medium | Request Number: (Finance Use) 35

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Pump Replacements | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	15,000	15,000	15,000	15,000	-	60,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	15,000	15,000	15,000	15,000	-	60,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Plan for replacement and repair of pumps. A 4 year schedule cycling to purchase 1-2 pumps a year, to be shelved until needed.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The pool circulation pumps are the heartbeat of the pool. To reduce downtime due to pump failure staff will shelf replacement pumps. The pumps will systematically be replaced during scheduled maintenance. If a catastrophic failure accures staff will have a replacement ready for a quick replacement.

Department Priority Ranking: Medium | Request Number: (Finance Use) 36

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Pump Room Layout | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	10,000	-	-	-	10,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	10,000	-	-	-	10,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Add pumproom sink at the Recreation Center and demo outdated pool equipment such as previous VFD's and pumps.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

With this CIP project the pool staff would add a pumproom sink which allows for equipment cleaning in the pump room. Additional outlets would be added to make it easier to run temporary equipment, e.g., a shop vac.

Department Priority Ranking: Low | Request Number: (Finance Use)

37

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Pool Vacuums | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	13,000	-	-	13,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	13,000	-	-	13,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Robotic vacuums for replacement of existing. These are the unsung heroes of the recreation center, working every night keeping it clean. Amount of use requires a 3-5 year replacement cycle.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The pool vaccuums are used every night in all 3 pools of the facility. They sweep the bottom of the pool to assisst in keeping the pools clean. This decreases staff time needed to sweep pools and allows for a cleaner healthier pool environment. This CIP also includes 2 vaccuums for Memory Square Pool.

Department Priority Ranking: Medium | Request Number: (Finance Use) 38

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

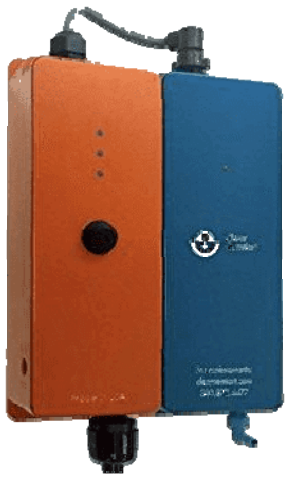
Project Name: Hydroxyl Radicals | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch		-	-	71,000	-	-	71,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	71,000	-	-	71,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Supplemental disinfectant that can limit chloramines and reduce chlorine consumption.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The addition of this product aides the decrease chlorine usage and chloramines within the pool area. This contributes to a better experience in water and air quality. This could provide a cost savings in chemicals for the facility.

Department Priority Ranking: Low | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Miracote Deck | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	37,000	-	-	37,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	37,000	-	-	37,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Match entire deck and finish renovated concrete with Miracote top coating.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

During the renovation not all of the pool area was budgeted to have the pool deck covered and sealed with Miracote. This protective coating is a non-slip decorative sealant. The Aquatics pool deck shows wear because of general use and the use heavy equipment, this coating will eliminate those areas of wear. For the CIP project we will have the entire surface shot blasted all cracks will be repaired and a micro topping will be placed over the existing concrete.

Department Priority Ranking: Medium | Request Number: (Finance Use) 40

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Chlorine Enclosure | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	5,000	-	-	-	5,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	15,000		-	-	15,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	6,000	-	-	-	6,000
Total Costs (Gross)	-	-	26,000	-	-	-	26,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Additional wall enclose of the chlorine room to improve air quality and decrease equipment degradation.

Project revenue or grants that will support the project and the impacts to the operating budget:

Narrative …

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The chlorinators and chlorined tablets are currently stored in the same location as pool filtering equipment. With this CIP a wall will be constructied to Isolate airborne oxidizers wich will also reduce wear on adjacent systems, prolonging life and reducing chance for equipment failure.

Department Priority Ranking: Medium | Request Number: (Finance Use) 41

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Recreation & Senior Center HVAC Replacement	Submitted By:	Public Works	Version:	2/11/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Recreation Center Building Maint	Recreation Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	20,000	-	-	-	20,000
Construction	-	-	-	-			-
Other Equip/Project Costs	-	-	-	600,000	-	-	600,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	5,000	120,000	-	-	125,000
Total Costs (Gross)	-	-	25,000	720,000	-	-	745,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Replace standard efficiency roof top units (RTUs) installed in 2009 with high efficiency units. RTUs to be replaced include RTU 1-7, RTU 9-14, NDHU-1 & ERV-1.

Project revenue or grants that will support the project and the impacts to the operating budget:

Operating costs should decrease based on improved energy efficiency and reduced maintenance costs. Xcel Energy rebates may be available for systems that provide outstanding energy efficiency.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

HVAC components have an expected life span of approximately 15-20 years. These units are being scheduled for replacement at 15 years due to mediocre original quality and high energy use. Together these factors have contributed to reduced reliability, obsolete parts and increased maintenance and operating costs. Units currently available have improved efficiency due better motors, compressors and heat exchangers. It is estimated that the most efficient units available today are up to 50% more efficient that the units available 10 years ago.

Department Priority Ranking:	High	Request Number:	42 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Memory Chlorinators | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	6,000	-	-	6,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	6,000	-	-	6,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Replace current bleach with accu-tab chlorinators

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

With the renovation at Memory Square new chlorine feeders were not added to the project. With this CIP Memory Square sanitation would be changed from bleach to Accu-tab chlorinatiors. This system has been used with great success at the Recreation Center. Lowers staff time spent changing bleach barrels, improves consistency in delivery, can keep up with heavy user and sun days more efficiently.

Department Priority Ranking: Low | Request Number: (Finance Use) 43

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Central Pressure Washing | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	30,000	-	30,000
Contingency	-	-	-	-	9,000	-	9,000
Total Costs (Gross)	-	-	-	-	39,000	-	39,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Central power washer with plumbing connections around deck for improved deck cleanliness.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The pool decks are hosed and brushed daily, the pool deck is powerwashed with the annual Recreation Center maintenance week. With this CIP the pool staff will be able to powerwash the deck throughout the year. The goal with this improvement is to increase cleanliness and decrease patron impact. With this improvement we'll be able to wash while the facility is still open, with more frequency.

Department Priority Ranking: Low | Request Number: 44 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

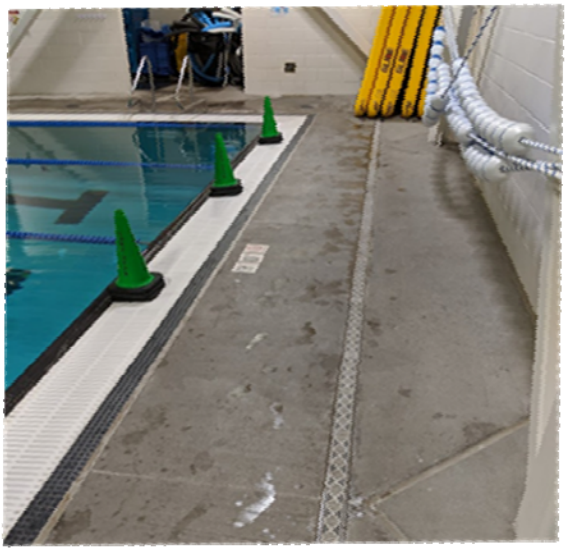
Project Name: Program Pool Diving Blocks | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	14,000	-	14,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	14,000	-	14,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Add 4 diving blocks to the deep end of the program pool for lessons.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

With this addition to the pool are instructors will be able to work with kids on their starts without having to go to the main pool, which is a required skill for advanced swim levels.

Department Priority Ranking: Low | Request Number: (Finance Use)

45

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Pool Feature Refresh | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	50,000	50,000
Contingency	-	-	-	-	-	15,000	15,000
Total Costs (Gross)	-	-	-	-	-	65,000	65,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Add arches, activator button, dumping bucket, and other features to outdoor patio.
Replace tot slide inside and zero depth sprayers with new features.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

By adding additional features and changing out slides and sprays it will keep the pool area fresh and interesting over time. This will help to attract and retain members to the facility.

Department Priority Ranking: Medium | Request Number: (Finance Use) 46

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

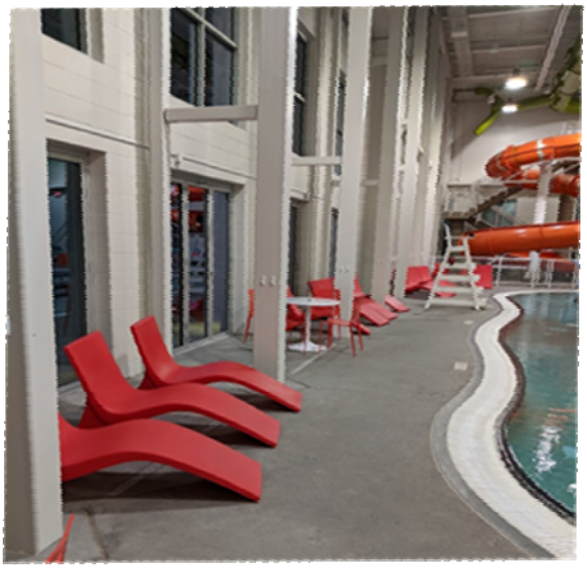
Project Name: Pool Furniture | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	25,000	25,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	-	25,000	25,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Interior deck furniture is supplemented by exterior furniture over the Fall, Winter, and Spring. Additional furnishings could add to this and allow for year-round consistency. Additional cubbies for deck storage.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

With the first year of opperations after the pool rennovation completion the pool staff have used the opprotunity to see what areas would see a benefit to additonal furniture. With this CIP the purchased furniture will add seating and storage around the deck, this will give patrons more functional use of the spaces.

Department Priority Ranking: Low | Request Number: 47 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Memory Furniture | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	37,000	37,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	-	37,000	37,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Memory Square Deck furniture replacement

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The Memory Square deck furniture was last purchase in 2015. With this CIP staff will add seating and storage around the deck which gives patrons a more functional space along with replacing dated or damaged furniture.

Department Priority Ranking: Low | Request Number: (Finance Use) 48

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Lifeguard Chairs | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	7,000	7,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	-	7,000	7,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Replace existiing Lifeguard chairs.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The current Lifeguard chairs do a great job of giving the guards surveillance views, new chairs continue to be developed, that encourage standing to add height, allow quicker, and safer responses to emergencies. We will also be adding more chairs giving the guards more options for guarding locations and making them more visible to patrons.

Department Priority Ranking: Low | Request Number: (Finance Use) 49

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Raise Lap Pool | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Aquatics	Recreation Center Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	35,000	35,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	17,500	17,500
Total Costs (Gross)	-	-	-	-	-	52,500	52,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Level lap pool by raising southeast corner to match northwest corner.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Since the original construction the southeast gutter of the pool has been lower than the rest of the pool. With this CIP project the lower portion of the gutter will be removed and reinstalled to match the rest of the pool. This was orrivinally requested to be performed during construction. Wtih this project there will be improved surface filtration with higher surface movement yeilds better water quality

Department Priority Ranking: Low | Request Number: (Finance Use) 50

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Decorative Streetlight LED Conversion | Submitted By: Administration | Version: 4/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Sustainability	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	100,000	100,000	100,000	100,000	100,000	-	500,000
Other Equip/Project Costs	-		-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	20,000	20,000	20,000	20,000	20,000	-	100,000
Total Costs (Gross)	120,000	120,000	120,000	120,000	120,000	-	600,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The City entered into Xcel's Colorado LED Streetlight program in 2016 and converted 700 of 1,800 streetlights. Starting in 2021, the City will begin converting the remaining 1,100 streetlights. The purpose of the project is to increase energy efficiency and reduce light pollution by installing dark sky compliant fixtures. The City will have to cover the upfront cost to replace the lights and Xcel will create a new, lower billing rate for the City.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The objectives of the Sustainability sub-program include using environmental, economic, and human resources to meet present and future needs without compromising the ecosystems on which we depend and actively pursuing energy efficient upgrades to realize cost savings and reduce environmental impacts. Increasing energy efficiency through LED conversion will help to achieve these goals.

Department Priority Ranking: Low | Request Number: (Finance Use) 51

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Downtown Streetlight Improvements	Administration	9/30/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Transportation Infrastructure Maint	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	20,000	-	-	-	-	-	20,000
Other Equip/Project Costs	-		-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	4,000	-	-	-	-	-	4,000
Total Costs (Gross)	24,000	-	-	-	-	-	24,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The pedestrian streetlights in downtown were installed in the late 90s as part of the Downtown Improvements Projects. The lights were installed and maintained by Xcel. After 2010, Xcel noted deficiencies in the fixtures resulting in high maintenance costs and structural failures at the base of certain light poles.

In 2019/2020, staff completed an analysis of options for upgrade the streetlights to LED. The purpose of this effort is to increase energy efficiency and reduce light pollution. After completing this analysis, staff recommends moving forward with a separation study in 2021 in the event that the City decides to acquire the streetlights from Xcel.

Additionally, the City will look at potential improvements (i.e. individual pole replacement, conceptual design for private lighting system, meter installation for holiday lights).

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The goal of the Transportation program include providing a safe, well-maintained, effective and efficient multi-modal transportation system. The replacement of these lights will help to ensure a safe and appropriately lit system. Additionally, the Sustainability sub-program aims to use actively pursue energy efficient upgrades to realize cost savings and reduce environmental impacts. Increasing energy efficiency through LED conversion will help to achieve these goals.

52

Department Priority Ranking: Low

Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Electric Vehicle Charging Station	Administration	4/1/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Sustainability	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	22,000	-	-	-	-	-	22,000
Capital Equipment Purch		-	-	-	-	-	-
Contingency	4,400	-	-	-	-	-	4,400
Total Costs (Gross)	26,400	-	-	-	-	-	26,400
Grants or Other Off-Setting Revenue	10,000	-	-	-	-	-	10,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Staff recently completed a municipal electric vehicle plan that calls for the installation of electric vehicle charging stations at City facilities. The plan calls for installation of a public level 2 charging station at the Police/Municipal Court building in 2021.

Project revenue or grants that will support the project and the impacts to the operating budget:

Staff anticipates receiving a grant for $10,000 from the Regional Air Quality Council

Reference to Plan being implemented (i.e., Master Plan):

Municipal Electric Vehicle Plan

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The objectives of the Sustainability sub-program include using environmental, economic, and human resources to meet present and future needs without compromising the ecosystems on which we depend and actively pursuing energy efficient upgrades to realize cost savings and reduce environmental impacts. Pursuing electrification helps transition away from fossil fuels and reduce emissions.

Department Priority Ranking: Low

Request Number: (Finance Use) 53

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Server Backup Solution Refresh	Submitted By:	Information Technology	Version:	1/1/1900

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	85,000	-	-	-	-	-	85,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	85,000	-	-	-	-	-	85,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	35,000	-	-	35,000

Description and Justification





Description & Proposed Funding:

Equipment/Project Description:

Refresh the Rapid Recovery server and data backup system.

Included in this CIP is the purchase of two new backup servers, an additional 10TB of licensing to bring our total Rapid Recovery licensing to 40TB front end.

3 years of maintenance included.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

Disaster Recovery and Business Continuity

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Quest no longer supports the Appliances that Rapid Recovery was purchased with. We are also having trouble getting even third parties to support the hardware in case of failure. Moving to generic servers that are easily supportable with better performance will allow us to maximize backup and restoration speed as well as support the servers for 5-7 years. IT Staff's sub-program goal is to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs.

Department Priority Ranking:	Highest	Request Number:	54 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	City Wide Security Additions	Submitted By:	Information Technology	Version:	1.0

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	75,000	-	-	-	-	-	75,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	75,000	-	-	-	-	-	75,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	40,000	40,000	40,000	40,000	40,000	200,000

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project would enhance security, auditing, and logging for City systems. It would also provide enhanced security functions for patron networks located at the library.

Items included. Iboss for City Hall, Palo Alto for Library Patron Network, Netwrix or Varonis for File server auditing and Ransomware protection, Adding a netmotion server to allow for HA, and 60 additional Netmotion Licenses.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

IT Network & Infrastructure Security

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

As the City see ever increasing cyber security risks, IT continues to ensure that our systems are resistant to failure and breaches. It is also imperative that in the event of a breach the City be able to provide detailed audits and logs to forensic teams investigating any breaches. These systems proposed meet both these qualifications and provide additional benefits to IT staff that can reduce time recovering after an incident. IT Staff's sub-program goal is to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs.

In addition, purchasing Varonis will include their forensic team support in case of an incident. High cost includes licensing varonis with current number of Active Directory Users. Once AD cleanup has been performed, licening costs should decrease by about half.

Department Priority Ranking:	High	Request Number:	(Finance Use)

55

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	City Wide WiFi Refresh	Submitted By:	Information Technology	Version:	1.0

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	5,000	-	-	-	-	-	5,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	33,000	-	-	-	-	-	33,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	38,000	-	-	-	-	-	38,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	5,000	5,000

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The goal of this project is to replace all unsupported Meraki Access Points, increase coverage, and increase throughput at each City Site. Additionally, when new hardware is installed, WiFi networks will be configured to match across all sites enabling staff to take laptops to any City site without needing additiona SSIDs and Passwords to connect.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

Core IT Infrastructure

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

A large portion of our Meraki Access points are no longer supported. Bug fixes and security updates are no longer availble. These older acccess points do not support the features newer laptops and phones have which allow much more reliable and fast connections. Replacing these older access points would provide a better end user experience and increase our security posture. IT Staff's sub-program goal is to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs.

Department Priority Ranking:	Medium	Request Number:	56 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

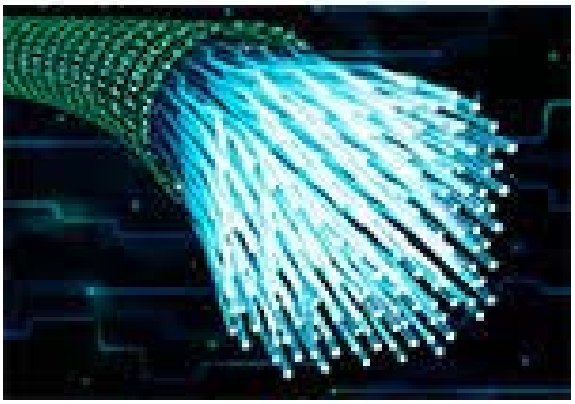
Project Name:	Middle Mile Improvements & Enhancements	Submitted By:	Information Technology	Version:	2.0

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	131,312	190,841	7,566	104,131	-	-	433,850
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	25,000	12,500	5,000	12,500	-	-	55,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	39,394	57,252	2,270	31,239	-	-	130,155
Total Costs (Gross)	195,706	260,593	14,836	147,870	-	-	619,005
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

IT Staff are working finish a Middle Mile assessment in 2020 to create a plan for improvements and enhancements. Staff would like to budget some capital dollars to address critical deficiencies and prioritized enhancements that need to be remediated.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

Core IT Infrastructure

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

IT Staff is working with a consultant to review current middle mile capabilites and to assist Staff with planning for the future. 2 areas that are high on the priority list for 2020/2021 are closing the City's fiber loop between City Services and Waster Water Treatment Plant, and also improving the link between Louisville Library and the Waster Water Treatment Plan. Creating these fiber links will allow the City to have a fully redundant fiber ring, ensuring that all locations stay operational 24-7-365 in the event of a fiber cut. IT Staff's sub-program goal is to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs. This would include network redundancy.

Department Priority Ranking:	High	Request Number:	57 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

s	Replacment of 700-800 Mobile Radios for Police, Coc	Submitted By:	Police	Version:	5/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering		-	-	-	-	-	-
Other Prof Services		-	-	-	-	23,353	23,353
Construction		-	-	-	-	-	-
Other Equip/Project Costs		-	-	-	-	-	-
Capital Equipment Purch		-	-	-	-	234,506	234,506
Contingency		-	-	-	-	25,786	25,786
Total Costs (Gross)	-	-	-	-	-	283,645	283,645
Grants or Other Off-Setting Revenue	-	-	0 -	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Replacment purchase and installation of 29 mobile 700-800 radios, allowing Officers to communicate on multi-bands. (29 cars-25 patrol, 2 Code and 2-Ranger)

Project Revenue or grants that will support the project and the impacts the operating budget.

None.

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Response to emergency and non-emergency calls for service. Radios will assist us with our sub-program objective of "Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times."

Department Priority Ranking: 58 **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

s	Replacement of 700-800 Portable Radios for Officers	Submitted By:	Police	Version:	5/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering		-	-	-	-	-	-
Other Prof Services		-	-	-	-	3,554	3,554
Construction		-	-	-	-	-	-
Other Equip/Project Costs		-	-	-	-	-	-
Capital Equipment Purch		-	-	-	-	297,339	297,339
Contingency		-	-	-	-	33,982	33,982
Total Costs (Gross)	-	-	-	-	-	334,875	334,875
Grants or Other				0			
Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual							
Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Replacment of hand held multi-band 700-800 radios. 40-Police, 2 Code and 2 Ranger.

Project Revenue or grantrs that will support the project and the impacts to the operating budget.

None.

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Response to emergency and non-emergency calls for service. Radios will assist us with our sub-program objective of "Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times."

Department Priority Ranking: Request Number: (Finance Use) 59

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Additional Features for the Department's BRAZO Sys	Submitted By:	Police	Version:	3/28/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering		-	-	-	-	-	-
Other Prof Services	-		-	-	-	-	-
Construction		-	-	-	-	-	-
Other Equip/Project Costs		-	-	-	-	-	-
Capital Equipment Purch	10,000	10,000					20,000
Contingency	1,000	1,000	-	-	-	-	2,000
Total Costs (Gross)	11,000	11,000	-	-	-	-	22,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	1,000	1,000	1,000	1,000	4,000

Description and Justification

(Map or Photo)

Description & Proposed Funding:

Equipment/Project Description:

Enhancements to the Department's new electronic ticketing and warning system. Additional features could include: Field Interview Cards and Code Enforcement Courtesy Notices.

Project Revenue or grants that will support the project and the impacts to the operating budget:

None.

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Response to emergency and non-emergency calls for service. New features will assist us with our sub-program objective of "Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times."

Department Priority Ranking: 60 Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Bi-directional 700-800 Amplifier for Police and Court	Submitted By: Police	Version:	3/28/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	10,000	-	-	-	-	-	10,000
Other Prof Services	-	-	-	-	-	-	-
Construction	10,000	-	-	-	-	-	10,000
Other Equip/Project Costs	150,000	-	-	-	-	-	150,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	17,000	-	-	-	-	-	17,000
Total Costs (Gross)	187,000	-	-	-	-	-	187,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

(Map or Photo)

Description & Proposed Funding:

Equipment/Project Description:

700-800 coverage

Projected Revenue or grants that will support the project and the impacts on the operating budget.

None.

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Response to emergency and non-emergency calls for service. Equipment will assist us with our sub-program objective of "Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times" by augmenting our radio coverage.

Department Priority Ranking: 61 Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Communication equipment (radios, computer and Po	Submitted By: Police	Version:	3/28/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering		-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction		-	-	-	-	-	-
Other Equip/Project Costs	25,000	-	-	-	-	-	25,000
Capital Equipment Purch	-	2,000	2,000	2,000	2,000	2,000	10,000
Contingency	2,500	-	-	-	-	-	2,500
Total Costs (Gross)	27,500	2,000	2,000	2,000	2,000	2,000	37,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

(Map or Photo)

Description & Proposed Funding:

Equipment/Project Description:

To equip and maintain Emergency Operations Center (scheduled for completion in 2020).

Project Revenue or grants that will support the project and the impacts to the operating budget:

None.

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Response to emergency and non-emergency calls for service. Emergencey Operations Center will assist us with our sub-program objective of "Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times."

Department Priority Ranking: 62 Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Stand-alone on-site server for Police Data Storage	Submitted By: Police	Version:	3/28/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	50,000	-	-	-	-	-	50,000
Contingency	5,000	-	-	-	-	-	5,000
Total Costs (Gross)	55,000	-	-	-	-	-	55,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	500	500	500	500	500	2,500

Description and Justification

(Map or Photo)

Description & Proposed Funding:

Equipment/Project Description:

Stand-alone on-site server for Police Data Storage. Server would provide additional capacity and security for electronic evidence.

Project Revenue or grants that will support the project and the impacts to the operating budget.

None.

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Response to emergency and non-emergency calls for service. Server will assist us with our sub-program objective of "Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times."

Department Priority Ranking: Request Number: (Finance Use) 63

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Taser Replacements	Police	3/28/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction		-	-	-	-	-	-
Other Equip/Project Costs	8,459	-	-	-	-	13,660	22,119
Capital Equipment Purch	69,640	-	-	-	-	112,155	181,795
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	78,099	-	-	-	-	125,815	203,914
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Existing Tasers are at the end of their 5-year life cycle. Tasers provide some protection for Officers in that the likelihood of having to go "hands on" with an uncooperative subject are diminished-reducing chances of injuries to either the Officer or the subject. 40 Tasers and related equipment.

Project revenue or grants that will support the project and the impacts to the operating budget:

None.

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Response to emergency and non-emergency calls for service. Tasers will assist us with our sub-program objective of "Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times."

Department Priority Ranking: 64 **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Replacement Fleet Scan Tool	Public Works	4/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Fleet Maintenance	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	9,000	-	-	-	-	-	9,000
Contingency	1,000	-	-	-	-	-	1,000
Total Costs (Gross)	10,000	-	-	-	-	-	10,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This CIP provides for the replacement purchase of a Diagnostic Scan tool to help in the repairs of the citys fleet.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The purchase of a Matco Maximus scan tool is to replace the current scan tool that has out lived its useful life. The current scan tool is for automotive use only and has cannot be used on the fleet department's heavy equipment. The new scan tool will be wireless giving the technicians freedom to look at the components while diagnosing. Updates are cheaper for the replacement scan tool and can be updated through the internet rather than having have the dealer install the updates.

Department Priority Ranking:	High	Request Number:	65 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: City Hall Mass Notification System | Submitted By: Public Works | Version: 2/11/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Facilities Maintenance	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	55,000		-	-			55,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	10,000	-	-	-	-	-	10,000
Total Costs (Gross)	65,000	-	-	-	-	-	65,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	200	200	200	200	200	1,000

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Install Mass Notification System to provide notifications for fire and other life safety emergecies that require immediate action in City Hall. System will be capable of providing visual, audible, voice and text/email notifications.

Project revenue or grants that will support the project and the impacts to the operating budget:

Grants may be available. System will need to be tested annually.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

City Hall does not have a notification system to notify building occupants of fire or other life safety issues. The notification system will provide notification via a number of different means and will meet current ADA, NFPA and IFC standards.

Department Priority Ranking: Highest | Request Number: (Finance Use) 66

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Museum HVAC Replacement	Public Works	2/11/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Cultural Services	Museum Services	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	32,000	-	-	-			32,000
Other Equip/Project Costs		-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	6,400	-	-	-	-	-	6,400
Total Costs (Gross)	38,400	-	-	-	-	-	38,400
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Replace HVAC units in the Jordinelli and Tomeo House.

Project revenue or grants that will support the project and the impacts to the operating budget:

Operating costs should decrease based on improved energy efficiency and reduced maintenance costs. Xcel Energy rebates may be available for systems that provide outstanding energy effeciency.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

HVAC components have an expected life span of approximately 15-20 years. These units are approximately 20 years old and are being scheduled for replacement in 2021 due to reduced reliability, obsolete parts and increased maintenance and operating costs. The R22 refrigerant used in these units is no longer manufactured and will contribute to high maintenance costs.

Department Priority Ranking:	High	Request Number:	67 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Police Carport	Submitted By:	Public Works	Version:	2/11/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	70,000	-	-				70,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	15,000	-	-		-		15,000
Total Costs (Gross)	85,000	-	-	-	-	-	85,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	100	100	100	100	100	100	600

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Install Carport with solar panels, lighting and electrical outlets for 10 vehicles in the Police Department parking area.

Project revenue or grants that will support the project and the impacts to the operating budget:

Additional carport parking will protect vehicles from hail damage and inclement weather. One hailstorm could save the City over $25,000 in deductable costs and lost staff time.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The installation of this additional carport will provide protection from hail as well as reduce vehicle cleanup after snow storms. The reduction of snow between vehicles in the winter will reduce the number of slips and falls due to ice. Solar panels will have a rating of approximately 30kW.

Department Priority Ranking:	Medium	Request Number:	68 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: 1501 Empire Rd Fence Replacement | Submitted By: Public Works | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Maintenance & Management	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	38,000	-	-	-	-	-	38,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	7,000	-	-	-	-	-	7,000
Total Costs (Gross)	45,000	-	-	-	-	-	45,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Remove and replace approximately 900 feet of 6 foot high cedar fencing and posts along the north border of 1501 Empire Rd (Old City Services site). New posts will be metal to prolong the life of the fence.

Project revenue or grants that will support the project and the impacts to the operating budget:

1501 Empire Rd is owned by the City and leased out. The north fence provides site security and a visual barrier from Highway 42 and the Sports Complex to the north. A new fence will reduce maintenance costs for the Parks department in the near future.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The current cedar wood fence is over 30 years old and is in poor condition. The posts are rotting and require frequent repairs. The new fence will provide the site security the tenant requires and provide a pleasing visual screening for the public view from Highway 42 and the Sports Complex. The ability of the City to rent this site out depends on providing a secure site. Alternative fencing materials may be considered . Cedar is considered to be the best combination of providing a natural look at a reasonable price.

Department Priority Ranking: Medium | Request Number: (Finance Use) 69

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Bridge Inspection Follow-up Repairs	Submitted By:	Public Works	Version:	3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Transportation Infrastructure Maint	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	50,000		50,000		50,000		150,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	25,000	-	25,000	-	25,000	-	75,000
Total Costs (Gross)	75,000	-	75,000	-	75,000	-	225,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Continue to maintain the City's bridges by completing the recommended maintenance after the State's two year inspection report is delivered

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project is needed for maintenance of the infrastructure. Maintaining the City's infrastructure is consistent with a City Council goal of addressing aging infrastructure.

Department Priority Ranking:	Medium	Request Number:	70 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Concrete Replacement | Submitted By: Public Works | Version: 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Transportation Infrastructure Maint	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	77,000	80,000	82,000	84,000	87,000	90,000	500,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	15,400	16,000	16,400	16,800	17,400	18,000	100,000
Total Costs (Gross)	92,400	96,000	98,400	100,800	104,400	108,000	600,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project includes the removal and replacement of curb, gutter, walk, cross pans and ramps at intersection corners to provide safe pedestrian walks and repair street concrete that detrimentally impacts pavement life. Settlement, heave, cracks, spalled and ponding are typical distresses that staff evaluates to rank items for replacement.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time that may be used to support the project.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Project will provide safe walks and reduce potential pavement failure caused by the infiltration of water into the pavement subgrade. Maintaining the City's infrastructure is consistent with a City Council goal of addressing aging infrastructure.

Department Priority Ranking: High | Request Number: (Finance Use) 71

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

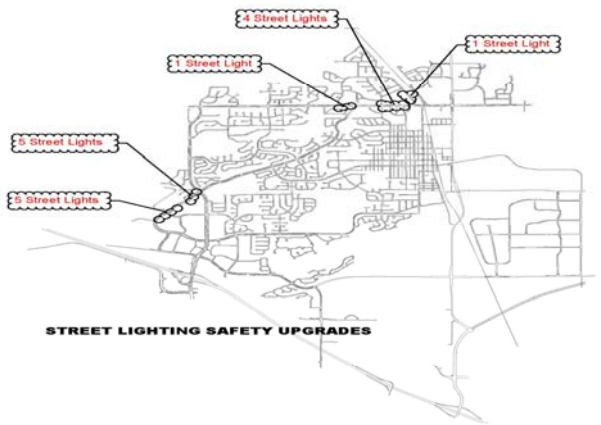
Project Name:	Submitted By:	Version:
Street Lighting Safety Upgrades	Public Works	3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Planning & Engineering	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	23,000	47,000	72,000	49,000	76,000	26,000	293,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	6,900	14,100	21,600	14,700	22,800	7,800	87,900
Total Costs (Gross)	29,900	61,100	21,600	63,700	98,800	33,800	380,900
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

In the 70's and 80's, the City welcomed development to improve financial integrity and provide enhancement to the community thru capital project work. However, a portion of the older developments received approval without all needed public improvements. This CIP will address inadequate street lighting. Staff receives complaints about dark areas in the right of way and staff has noted areas of inadequate street lighting.

Project revenue or grants that will support the project and the impacts to the operating budget:

Project has only one funding source.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The addition of street lights will improve the safety of pedestrians and cyclists by reducing dark areas along public roadways.
Example: Centennial Pkwy - Hillside Lane to McCaslin Blvd. (5 Lights)

Department Priority Ranking:	Low	Request Number:	72 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Library Electric Vehicle Charging Station | Submitted By: Public Works | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Facilities Maintenance	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	20,000	-	-	-	-	-	20,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	20,000	-	-	-	-	-	20,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Add one dual port Chargepoint charger for Library parking garage. This will bring the total electric vehicle charging stations up to four, supporting downtown visitors and future City electric vehicles.

Project revenue or grants that will support the project and the impacts to the operating budget:

Grants have supported the purchase of charging stations in the past and are expected to be available from the Regional Air Quality Council. Once installed user fees will offset the increase in electricity consumption.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The number of electric vehicles continues to increase and downtown Louisville currently has only two electric vehicle charging stations. The City is also considering the purchase of electric vehicles for staff use. The Library parking garage is seen as the best place to locate additional chargers for public and City use.

Department Priority Ranking: Medium | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Asphalt Patch Truck	Public Works	4/1/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	30%
Transportation	Transportation Infrastructure Maint	Capital Projects Fund	70%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	253,000	-	-	-	-	-	253,000
Contingency	15,000	-	-	-	-	-	15,000
Total Costs (Gross)	268,000	-	-	-	-	-	268,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This CIP provides for the purchase of an asphalt patch truck to repair city streets and alleyways.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The purchase of a new asphalt patch truck will provide the Operations Division with four times the capacity of the existing hot box requiring fewer trips to the asphalt plants, and the ability to repair larger asphalt patches and mill/patch more square feet of roadway at a time. The Operations division Purchases on average 415 tons of asphalt costing approximtely $18,300.00 a year. We also spend roughly 1800 man hours repairing city streets. The new patch truck will allow Operations to use two employees to fill pot holes instead of three to four employees with two trucks and the asphalt trailer. This equipment will save hundreds of man hours over its lifetime and give the Operations Division the ability to potentially repair twice as much roadway.

Department Priority Ranking:	Request Number:
Highest	74 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: F550 Spreaders & Plow Replacement **Submitted By:** Public Works **Version:** 3/10/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Snow & Ice Removal	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	30,000	-	-	-	-	-	30,000
Contingency	1,500	-	-	-	-	-	1,500
Total Costs (Gross)	31,500	-	-	-	-	-	31,500
Grants or Other Off-Setting Revenue	1,500	-	-	-	-	-	1,500
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This equipment will replace the existing Spreaders an snow plows on unit #3213 and unit #3216.

Project revenue or grants that will support the project and the impacts to the operating budget:

The spreaders will be sent to auction and the snow plows will be used for parts and then sent to be recycled.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The spreaders on both units were from previous smaller plow trucks and are only half the capacity of the existing units. The snow plows are also from the former plow trucks and a lot of man hours are being spent on welding rust spots and replacing parts. by replacing the spreaders snow plow crews will be able to spend twice the amount of time plowing and will travel back to refill with salt half as much resulting in a greater snow plowing efficiency.

Department Priority Ranking: High **Request Number:** 75 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Signal Cabinet Upgrades **Submitted By:** Public Works **Version:** 4/4/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Transportation Infrastructure Maint	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	40,000	-	-	-	-	-	40,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	8,000	-	-	-	-	-	8,000
Total Costs (Gross)	48,000	-	-	-	-	-	48,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Replace the signal cabinet at Via Appia and McCaslin.

Project revenue or grants that will support the project and the impacts to the operating budget:

None Identified

Reference to Plan being implemented (i.e., Master Plan):

None Identified

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The existing cabinet and controller are currently at the end of their useful life. Maintenance is currently on borrowed time in responding to trouble calls. The cabinet is located within the pedestrian refuge island and not in a safe place for maintenance. Further, this location is more suseptible to vehicle damage. If this cabinet should fail, there are no current parts and equipment available to replace. This project could be part of the larger proposed modular signal replacement project. Relocating this cabinet would be a good and necessary first step to that project.

Department Priority Ranking: High **Request Number:** 76 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: South Boulder Road Pedestrian Surface Improvemen **Submitted By:** Public Works **Version:** 6/15/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Planning & Engineering	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	1,046,000	-	-	-	-	-	1,046,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	313,800	-	-	-	-	-	313,800
Total Costs (Gross)	1,359,800	-	-	-	-	-	1,359,800
Grants or Other Off-Setting Revenue	1,003,000	-	-	-	-	-	1,003,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Transportation Master Plan: SBR 1-5, SW 1, Bullhead Gulch Reroute - - This project will complete the design and construction of signal, pavement marking, geometric, and other infrastructure improvements at five intersections along South Boulder Road.

Project revenue or grants that will support the project and the impacts to the operating budget:

DRCOG TIP Funding - 80/20 match.

Reference to Plan being implemented (i.e., Master Plan):

Transportation Master Plan.

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The objective of the recommended improvements is to provide safety and mobility enhancements that can be implemented in the short-term to benefit all users of South Boulder Road. Safety highlights for people walking or bicycling include reduced crossings distances, minimized conflicts with turning vehicles through signal modifications, and a Pedestrian Hybrid Beacon at Eisenhower Drive.

Department Priority Ranking: Highest **Request Number:** 77 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

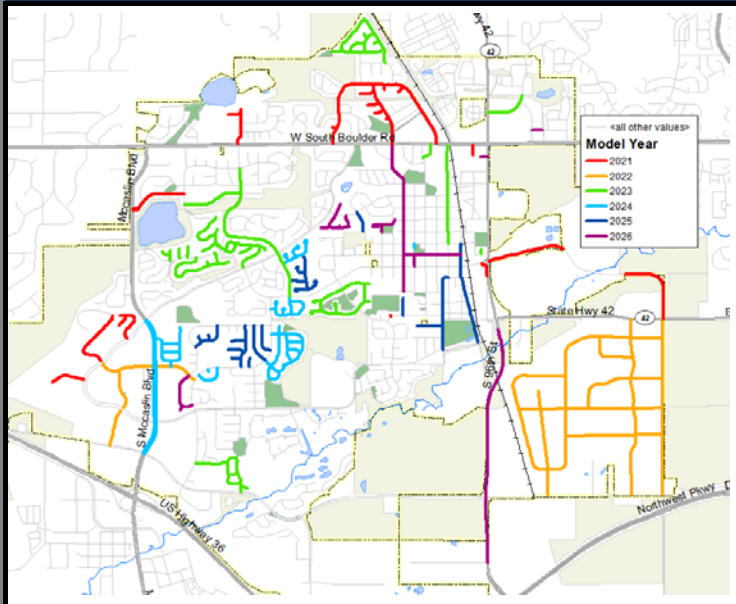
Project Name:	Submitted By:	Version:
Pavement Management Program	Public Works	4/14/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Transportation Infrastructure Maint	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	3,630,000	5,150,000	3,680,000	4,130,000	4,160,000	4,010,000	24,760,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency							-
Total Costs (Gross)	3,630,000	5,150,000	3,680,000	4,130,000	4,160,000	4,010,000	24,760,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The project includes replacement of curb, gutter, walk, as well as improving the surface condition of asphalt pavements by utilizing a variety of maintenance techniques. Streets that exhibit signs of minor surface failure are crack sealed, patched, leveled and resurfaced with an overlay or chipseal. Streets that exhibit severe signs of deterioration are reconstructed.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time that may be used to support the project.

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project is needed for maintenance of 200 lane miles of the city's pavement infrastructure. Maintaining the City's infrastructure is consistent with a City Council goal of addressing aging infrastructure. This project supports compliance with the city's desired PCI level.

Department Priority Ranking: High

Request Number: 78 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Transporation Master Plan	Submitted By:	Public Works	Version:	6/24/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Planning & Engineering	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering		130,000	-	-	-	-	130,000
Other Prof Services	-	-	-	-	-	-	-
Construction		1,170,000	-	-	-	-	1,170,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	1,300,000	-	-	-	-	1,300,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

CITY OF LOUISVILLE
Transportation Master Plan

Description & Proposed Funding:

Equipment/Project Description:

This project considers focus on several core concepts Citywide from the Transportaion Master Plan: 1) Via Appia Corridor Improvements 2) Bike Routes 3) Enhanced Crossings 4) US 36 Connections 5) Fun Routes 6) Safe Routes to School

Project revenue or grants that will support the project and the impacts to the operating budget:

Possible future grants could include Safe Routes to School, TIP, Federal Stimulus, etc. Grant funding is not currently programmed for this submittal.

Reference to Plan being implemented (i.e., Master Plan):

2019 Transportation Master Plan

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The City has completed its first Transporation Master Plan. Staff are utilizing various project areas of focus to start working towards incremental improvements across the City. Concepts will be developed into discrete packages for bidding of work or internal self perform work. As increments are ready to bid the project funding will be spent down. Any additional funding not utilized due to underspending in this project will focused towards future Hwy 42 Multimodal Improvements.

Department Priority Ranking:	Request Number:	(Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Maintenance Facility Improvements	Parks & Recreation	2/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Parks	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	147,500	-	-	227,000	25,000	-	399,500
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	147,500	-	-	227,000	25,000	-	399,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification





Description & Proposed Funding:

Equipment/Project Description:

In 2021 purchase and install a cold storage building for equipment, implements, and bulk fertilizers. In 2024 pave the maintenance facility parking lot. Once the cold storage is built and equipment can be stored there we would add an office, a room for the bedknife and reel grinders with ventilation.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Our current maintenance facility does not have adequate storage for the current inventory of equipment we have and after we purchase new equipment in 2023 we will need a cold storage building to house some of our current fleet and new equipment that will be added to our inventory. Paving the parking lot in 2024 will help protect the new equipment which currently gets damages as rocks hit the cutting reels and rollers. We have to constantly check mowers for height of cut due to the rough terrain they drive over as they enter and exit the maintenance facility. Once a cold storage building is in place we would like to add and office so that the Superintendent and Assistant Superintendent do not have to share a small office. In addition to that we would like to wall off a section of the current maintenance facility to store the reel and bedknife grinders. This room will have ventilation so that the metal dust and debris created while grinding reels and bedknives is exhausted outside creating a safer work place.

Department Priority Ranking:	Highest	Request Number:	80 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Building Energy Efficiency	Administration	10/8/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Sustainability	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	600,000	-	-	-	-	-	600,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	600,000	-	-	-	-	-	600,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

In 2019 City Council adopted renewable energy and carbon emission reduction goals for municipal operations. The renewable energy goal for the City is to generate 100% of municipal electric needs from carbon free sources by 2050.

As of 2020, the City met this goal by subscribing to Xcel's Windsource program. However, there are potential savings that could be realized by completing efficiency audits and energy upgrades at City facilities to reduce energy use, thus lowering our subscription cost for Windsource.

Increasing the efficiency of HVAC, lighting, building envelopes and major appliances represent the City's top potential invetments for energy reduction.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The objectives of the Sustainability sub-program include using environmental, economic, and human resources to meet present and future needs without compromising the ecosystems on which we depend and actively pursuing energy efficient upgrades to realize cost savings and reduce environmental impacts. Pursuing energy efficiency helps transition away from fossil fuels and reduce emissions.

81

Department Priority Ranking: Medium

360

Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Front Street Plaza - Phase I | **Submitted By:** Administration | **Version:** 10/1/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Cultural Services	Cultural Arts & Special Events	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	100,000	-	-	-	-	100,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	20,000	-	-	-	-	20,000
Total Costs (Gross)	-	120,000	-	-	-	-	120,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The Front Street Plaza project will create a gathering space in Historic Downtown Louisville and enhance the existing concert venue at Steinbaugh Pavilion. Benefits of the project could include a positive economic impact to local businesses, additional cultural services programming and opportunities to pursue sustainability initatives.

Phase I of the project will address the next 1-5 years. Staff will install removable bollards on Front Street, streetscape improvements (flowers/lights), integrate the street with pedestrian access and rent or borrow a stage trailer to try new locations on Front Street for performances.

Potential impacts that will need to be explored include: BNSF right-of-way,

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The goal of the Cultural Services Program is to provide services, facilities and activities that inform, involve, engage and inspire the community and preserve the community heritage. The Front Street Plaza could create an enhanced space in downtown that provides opportunities for the community to engage with one another during programs and special events. Steinbaugh Paviliion is one of the only concert venues in the city and creating a more accessible space would improve the experience for visitors.

Department Priority Ranking: Low | **Request Number:** 82 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Front Street Plaza - Phase II | **Submitted By:** Administration | **Version:** 10/1/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Cultural Services	Cultural Arts & Special Events	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	100,000	-	-	-	-	100,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	20,000	-	-	-	-	20,000
Total Costs (Gross)	-	120,000	-	-	-	-	120,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The Front Street Plaza project will create a gathering space in Historic Downtown Louisville and enhance the existing concert venue at Steinbaugh Pavilion. Benefits of the project could include a positive economic impact to local businesses, additional cultural services programming and opportunities to pursue sustainability initatives.

Phase II of the project will address the long-term use of the space. The City will hire a design team to complete a visioning process (conceptual plan/design) and address technical aspects (drainage, stormwater, parking BNSF right-of-way) and public engagement. The visioning process will take place 2021-2022 with design in 2022-2023 and proposed construction in 2025 when paving on Front Street is scheduled to occur.

Potential impacts that will need to be explored include: BNSF right-of-way, investing in downtown area, business community feedback, parking, competing priorities and funding for construction.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The goal of the Cultural Services Program is to provide services, facilities and activities that inform, involve, engage and inspire the community and preserve the community heritage. The Front Street Plaza could create an enhanced space in downtown that provides opportunities for the community to engage with one another during programs and special events. Steinbaugh Pavilion is one of the only concert venues in the city and creating a more accessible space would improve the experience for visitors.

83

Department Priority Ranking: Low | **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Downtown Patio Maintenance & Expansion	Economic Development	v1

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Economic Prosperity	Business Retention & Development	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction		12,000		12,000	-	-	24,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	12,000	-	12,000	-	-	24,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The annual Downtown Patio Program makes available outdoor patios within existing on-street parking spaces from approximately late April to early November. The program benefits the community by allowing additional space for gathering and active streetscape; it also benefits the downtown food and drink establishments to accommodate demand for outdoor dining. While we are likely near maximum number of patios within downtown, we also need to look toward maintenance of our patios. This request would be to purchase replacement patios for future years.

Project revenue or grants that will support the project and the impacts to the operating budget:

Participating businesses pay a rental fee to license the patios. The fee is currently $1,000 per 12' patio. We currently own 26, 12' patios and have two scheduled for delivery in 2020- one will be a replacement and one an expansion.

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This request is aligned with the Economic Propserity Program in that it creates opportunity to increase retail sales in the downtown. The program is also a significant component in maintaining and enhnacing the City's relationship with downtown merchants. In 2020, the program is projected to collect $28,000 in licensing/rental fees.

Department Priority Ranking: Highest

Request Number: 84 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	External IT Security Audit	Submitted By:	Information Technology	Version:	1.0

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	35,000	-	-	-	-	35,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	35,000	-	-	-	-	35,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Professional services engagement by a qualified external electronic security auditor to determine condition and quality of City IT security measures.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

Core IT Infrastructure

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

It is important for City IT to have their security protocols, procedures and systems assessed by an external auditor to determine that best practices are in place and that the City network is safe and secure. Audits provide the team with important benchmarks, tools and feedback to improve on internal security practices. IT Staff's sub-program goal is to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs.

Department Priority Ranking:	Medium	Request Number:	85 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	City Security & Surveillance Camera Refresh	Submitted By:	Information Technology	Version:	1.0

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	5,000	-	-	-	-	5,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	45,000	-	-	-	-	45,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	50,000	-	-	-	-	50,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Now that the City has a solid recording system, its time to replace cameras that have bad images, the company is no longer in business, or the camera was a poor choice for where it was installed. No items installed in '19 would be replaced or moved.

This project would replace 22 cameras in total and expand recording space on the DVR that services City Hall and Library.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

Critical Core IT Infrastructure

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

After replacing the DVRs and management software, there are still a significant number of unsupportable cameras around the City, their image quality continues to degrade the older they get. In most cases the brand of cameara has gone out of business years ago and parts like domes are no longer available. Some cameras are not the right type for where they were installed leading to the City recording ceilings and sky in several places. IT Staff's sub-program goal is to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs.

Department Priority Ranking:	Medium	Request Number:	86 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

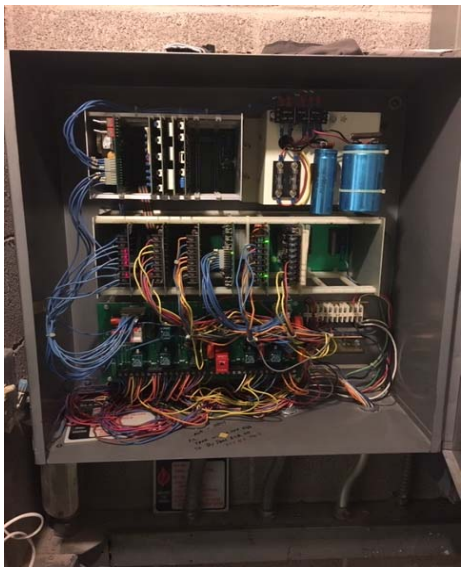
Project Name: City Hall Elevator Modernization | Submitted By: Public Works | Version: 2/11/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Facilities Maintenance	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-		-	-			-
Other Equip/Project Costs	-	125,000	-	-	-	-	125,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	10,000	-	-	-	-	10,000
Total Costs (Gross)	-	135,000	-	-	-	-	135,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Modernization of the elevator involves the replacement of key electrical and mechanical components to extend the life and reliability of the elevator system. Project includes option to upgrade cab interior with new wall panels, ceiling lighting ($23,000).

The elevator is nearing the end of its life cycle and repairs tends to take a few days to several weeks depending on the part availability. This is the building's only ADA accessible route and employees on the second floor rely on the elevator to access the workplace.

Modernization of the elevator would address ongoing part availability issues, proprietary issues and building/fire code requirements. These issues were identified during a recent evacuation drill that was supervised by the Fire Department.

Project revenue or grants that will support the project and the impacts to the operating budget:

Maintenance costs may decrease based on repairs that are normally out of the scope of the maintenance contract.

Reference to Plan being implemented (i.e., Master Plan):

Narrative ...

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The City Hall elevator is approximately 40 years old and many components are near the end of their life cycle or obsolete. These factors are having a detrimental effect on the reliabilty of the elevator. The elevator plays an important role in providing ADA accessabilty and also serves to move supplies and equipment to the second floor of City Hall. This project meets the objectives of the Administration & Support Services Program and Facilities Maintenance Sub-Program.

87

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Replace Shoretel VOIP Phone System	Submitted By:	Information Technology	Version:	1.0

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	125,000	-	-	-	125,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	125,000	-	-	-	125,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	10,000	10,000	10,000	30,000

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

City Staff upgraded to a Shoretel VOIP system in 2015. In 2023 the system will reach eight years of life and Staff should begin looking to replace the system. The system is comprosed of Voice-over-IP phone switches and analog converter switches. The system also includes desk phones and conference phones. THe system also includes mobile capabilities and voicemail services, including call routed and automated attendants.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

Critical Core IT Infrastructure

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The City relies on telephones for inbound and outbound dial-tone and calling to provide essential City Services. The system was installed in 2015 and will be approaching end-of-life in the next few years. IT Staff's sub-program goal is to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs.

Department Priority Ranking:	Medium	Request Number:	(Finance Use)

88

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	VRTX Server Cluster Replacement	Submitted By:	Information Technology	Version:	1.0

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	135,000	-	-	-	135,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	135,000	-	-	-	135,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Description & Proposed Funding:

Equipment/Project Description:

This will replace the remaining Dell VRTX with 4 dell servers running Vmware VSAN. It will also purchase additional Server 2019 Datacenter core licenses to cover the difference between VRTX and new servers.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

Critical Core IT Infrastructure

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

As servers begin to age, the risk of total hardware failure, data loss, and downtime increases. It also becomes more difficult to find parts and or companies to warranty the existing hardware with an SLA ensuring minimal downtime. The VRTX is also fairly specialized equipment making it more difficult to repair and find hardware in case of failure. Moving to generic servers running VSAN gives us advantages on multiple fronts. Normal servers make finding parts easier, and VSAN allows us more failover functionality in case a piece of hardware fails or a server needs to be worked on. IT Staff's sub-program goals are to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs.

Department Priority Ranking:	Highest	Request Number:	89 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Golf Division Equipment Replacement	Parks & Recreation	2/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Golf Course	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	581,950	-	-	-	581,950
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	581,950	-	-	-	581,950
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Replace aging fleet of equipment with a package purchase.

Project revenue or grants that will support the project and the impacts to the operating budget:

Some equipment will be traded for approximately $25,000 and will be determined by the market value at the time of trade in.

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

After 7 years of use on the golf course most of the equipment will be at or over 2500 hours and at the end if its usefulness. We will trade in most of the equipment before the cost of ownership exceeds the cost of replacement so that we can provide consistent playing conditions on the golf course.

Department Priority Ranking: Highest

Request Number: 90 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Replace Networking Switches	Submitted By:	Information Technology	Version:	1.0

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch		-	-	80,000	-	-	80,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	80,000	-	-	80,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

Extreme®
Connect Beyond the Network

Description & Proposed Funding:

Equipment/Project Description:

Replace aging X440 and X460 gen 1 switches. At least 18 switches would be replaced

If gen 3 switches are not yet released, we expect to replace the majority of switches with X450-G2 series switches.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

Critical Core IT Infrastructure

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Once switches get beyond about 7 years old the chances for failure and downtime significantly increase. These switches would be around 8 years old at this point. They will also be nearing end of support by extreme around this time. Lifetime warranty only lasts as long as extreme has stock to replace a failed unit. If these are end of support, it can be questionable to get a replacement. Potentially extending any outages. IT Staff's sub-program goal is to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs.

Department Priority Ranking:	Highest	Request Number:	91 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Police and Court HVAC Replacement	Submitted By:	Public Works	Version:	2/11/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Facilities Maintenance	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	170,000			170,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	30,000	-		30,000
Total Costs (Gross)	-	-	-	200,000	-	-	200,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Replace two roof top HVAC units. Rennovate VAV boxes as necessary.

Project revenue or grants that will support the project and the impacts to the operating budget:

Operating costs should decrease based on improved energy efficiency and reduced maintenance costs. Xcel Energy rebates may be available for systems that provide outstanding energy effeciency.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

HVAC components have an expected life span of approximately 15-20 years. These units are being scheduled for replacement in 2024, at 20 years of operation, due to anticipated reduced reliability, obsolete parts and increased maintenance and operating costs. The R22 refrigerant used in these roof top units is no longer manufactured and will contribute to high maintenance costs. VAV boxes use electric reheat and will be tested and repaired as necessary to be fully operational.

Department Priority Ranking:	Medium	Request Number:	(Finance Use)

92

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Police & Court Roof Replacement	Submitted By:	Public Works	Version:	2/11/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Facilities Maintenance	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering		-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-		-	192,000			192,000
Other Equip/Project Costs	-	-	-	-	-		-
Capital Equipment Purch	-	-	-	-	-		-
Contingency	-	-	-	33,000	-		33,000
Total Costs (Gross)	-	-	-	225,000	-	-	225,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Remove and replace balasted EPDM membrane roof with TPO. Project includes all flashing and parapet membrane.

Project revenue or grants that will support the project and the impacts to the operating budget:

Maintenance costs may decrease due to less roof repairs.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The expected life of an EPDM roof is approximately 15-20 years. This 2024 roof replacement anticipates that the roof will last 20 years before replacement is necessary. Additional roofing insulation may be required as per the current code when the work is performed.

Department Priority Ranking:	High	Request Number:	(Finance Use)

93

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	City Hall HVAC Replacement	Submitted By:	Public Works	Version:	2/11/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Facilities Maintenance	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	163,000		163,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	32,000	-	32,000
Total Costs (Gross)	-	-	-	-	195,000	-	195,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Replace two RTUs, server room AC and 19 VAV boxes.

Project revenue or grants that will support the project and the impacts to the operating budget:

Operating costs should decrease based on improved energy efficiency and reduced maintenance costs. Xcel Energy rebates may be available for systems that provide outstanding energy effeciency.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

HVAC components have an expected life span of approximately 15-20 years. These units are being scheduled for replacement at 20 years of operation due to anticipated reduced reliability, obsolete parts and increased maintenance and operating costs.

Department Priority Ranking:	High	Request Number:	(Finance Use)

94

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Pond Aerator	Submitted By:	Parks & Recreation	Version:	8/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Golf Course	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	1,000	-	-	-	-	-	1,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	10,000	-	-	-	-	-	10,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	11,000	-	-	-	-	-	11,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Purchase and install a pond aerator and fountain. This will help keep the algae in the irrigation pond under control and help golfers see that there is a water feature on 17.

Project revenue or grants that will support the project and the impacts to the operating budget:

The electric bill on the pump house may increase but we are hoping the chemical control of the algae will be reduced.

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The pond on 17 is the main irrigation pond for the golf course. Adding an aerator and fountain will increase the oxygen levels in the pond which will reduce the amount of algae in this pond and allow golfers to see that there is a water feature on the left side of the fairway. From the tee box it is impossible to see that the irrigation pond is there which results in many lost balls in the pond. This aerator will also circulate any chemical control we use in the pond which should result in less chemicals being used to control algae.

Department Priority Ranking:	Low	Request Number:	95 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Cart Path Repair	Parks & Recreation	2/26/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Golf Course	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction		-	-	-	25,000	25,000	50,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	25,000	25,000	50,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Remove and replace damaged cart path areas on golf course.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Some of the original cart path has weathered over time and is in need of repair. During the reconstruction heavy equipment has also damaged some areas of cart path that are in need of repair. I am breaking up this project into 2 years to minimize the financial impact and address the areas with the most damage first.

Department Priority Ranking: High

Request Number: (Finance Use) 96

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	City Hall Roof Replacement	Submitted By:	Public Works	Version:	3/5/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Facilities Maintenance	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering		-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-		-	-		160,000	160,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	30,000	30,000
Total Costs (Gross)	-	-	-	-	-	190,000	190,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Remove and replace TPO membrane roof and flashing.

Project revenue or grants that will support the project and the impacts to the operating budget:

Maintenance costs may decrease due to less roof repairs.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The expected life of a TPO roof is approximately 15-20 years. This 2026 roof replacement anticipates that the roof will last 20 years before replacement is necessary. Additional roofing insulation may be required as per the current code when the work is performed.

Department Priority Ranking:	Medium	Request Number:	97 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Library HVAC Replacement	Public Works	2/11/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Cultural Services	Library Services	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-		316,000	316,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	60,000	60,000
Total Costs (Gross)	-	-	-	-	-	376,000	376,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Replace two Intellipack RTUs & IT room AC

Project revenue or grants that will support the project and the impacts to the operating budget:

Operating costs should decrease based on improved energy efficiency and reduced maintenance costs. Xcel Energy rebates may be available for systems that provide outstanding energy effeciency.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

HVAC components have an expected life span of approximately 15-20 years. These units are being scheduled for replacement in 2026, at 20 years of operation, due to anticipated reduced reliability, obsolete parts and increased maintenance and operating costs. The R22 refrigerant used in these units is no longer manufactured and will contribute to high maintenance costs.

Department Priority Ranking: 98

Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Library Roof Replacement	Public Works	3/5/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Cultural Services	Facilities Maintenance	Capital Projects Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering		-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-		-	-		210,000	210,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	40,000	40,000
Total Costs (Gross)	-	-	-	-	-	250,000	250,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Remove and replace EPDM membrane roof and flashing.

Project revenue or grants that will support the project and the impacts to the operating budget:

Maintenance costs may decrease due to less roof repairs.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The expected life of an EPDM roof is approximately 15-20 years. This 2026 roof replacement anticipates that the roof will last 20 years before replacement is necessary. Additional roofing insulation may be required as per the current code when the work is performed.

Department Priority Ranking: Medium

Request Number: (Finance Use)

99

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: SBR Ditch Lining **Submitted By:** Public Works **Version:** 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	85,000	190,000	125,000	-	-	-	400,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	12,750	28,500	18,750	-	-	-	60,000
Total Costs (Gross)	97,750	218,500	143,750	-	-	-	460,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project includes installation of a culvert lining system to reinforce four ditch crossings on South Boulder Road.
Culvert 1 (Cottonwood Park) Goodhue Ditch - 2021
Culvert 2 (East of Main Street) Goodhue Ditch - 2022
Culvert 3 Louisville Lateral - 2023

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time that may be used to support the project.

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Project will help protect South Boulder Road from potential pipe collapse providing a safe, well maintained transportation system. The project will extend the life of the existing culverts and prevent having to open trench cut a busy arterial road. Project need was identified through City and Ditch Company assessment. Need is due to rusted metal culverts that are at the end of their service life.

Department Priority Ranking: Medium **Request Number:** 100 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Harper Lake Pump Station	Submitted By:	Public Works	Version:	5/27/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	95,000	95,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	-	95,000	95,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project will fund the multi-year project of the inspection, evaluation and repair of the Harper Lake Pump Station. The evaluation will start in 2021, with the major construction activities scheduled for 2022.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The Harper Lake Pump Station was constructed 34 years ago and transfers water from Harper Lake to Louisville Reservoir for treatment. This Project will evaluate and repair equipment as needed. This work will include the removal of all three vertical turbine pumps and motors, as well as inspection of the wet well and all piping in the station. Additionally, the building and structure will be evaluated. Lastly, electrical, security, controls and communication system will be reviewed for upgrade. This pump station is critical to supplying raw water for treatment during summer high demands. The failure of the equipment in the station could potentially result in an inadequate supply of water to the city and possible water restrictions.

Department Priority Ranking:	High	Request Number:	101 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	HBWTP Recycle Tank Maintenance	Submitted By:	Public Works	Version:	3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	150,000	-	-	-	-	-	150,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	45,000	-	-	-	-	-	45,000
Total Costs (Gross)	195,000	-	-	-	-	-	195,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This CIP funds the cleaning and inspection of the Backwash Recycle Tank at the Howard Berry Treatment Plant. In addition, funds will be allocated for minor repairs and painting.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The Backwash Recycle Tank at the Howard Berry Water Treatment Plant is utilized to contain process water removed during filter cleaning cycles and stabilize it for recycle or sanitary sewer discharge. Over time the tank collects sediment which has to be periodically removed. Additionally, operational and structural components can deteriorate due to corrosion and from normal operation. The backwash tank was constructed in 1992 and requires regular maintenance, cleaning and inspection to ensure proper operation. Failure of the tank structure or equipment would prevent the backwash operations and would ultimately render the entire plant inoperable.

Department Priority Ranking:	High	Request Number:	102 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Marshall Lake Sediment Control | Submitted By: Public Works | Version: 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	600,000	-	-	-	-	-	600,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	600,000	-	-	-	-	-	600,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project allows for the evaluation and design of a solution(s) for the sediment loading that is experienced from Marshall Lake. Possible solutions that will be evaluated are: sediment basins, dredging and/or modifications to the outlet works. This improves the ability to treat water as it makes the raw water properties more consistent.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Project assesses the best collection techniques, location and position of improvements to enhance and treat raw water from Marshall Lake. A recent diver inspection of the Marshall Lake Outlet revealed that current sediment levels have reached the same level of the Outlet Structure. Sediment levels in this area are estimated at approximately 5 feet above the reservoir bottom. This project will address the immediate need of dredging this material and development of possible long term maintenance solutions to prevent future build up. The reduction in sediment loading in the raw water will improve the entire treatment process by requiring less chemical consumption, fewer backwashes of the filters and lowering the amount of solids sent to the drying beds and discharged to the WWTP. All of these items result in better efficiency and cost savings. Additionally, long term water supply strategies contemplate delivering this water to Harper and Louisville Reservoirs. This project will look to prevent transporting this problem to these downstream reservoirs.

103

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Pump Replacement and Rehabilitation **Submitted By:** Public Works **Version:** 2/11/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	84,000	276,000	17,000	-	-	-	377,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	84,000	276,000	17,000	-	-	-	377,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project is for the replacement or rehabilitation of various pumps:
2021-SCWTP Lower Pond Pump
2022-HBWTP High Zone Pumps
2023-HBWTP Recycle Pump

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project is a critical component of the City's treatment process and will ensure a reliable water supply. This CIP provides the funds to rebuild or replace the identified pumps. Each pump will be evaluated by a 3rd party vendor to determine the feasibility of rebuilding vs replacement. These pumps are up to 25 years old and carry a significant lead-time if failure occurred. Additionally, in the event of failure staff would not be able to pump water from the recycling tank to the reservoir which would cause flooding onsite and potential fines from the state. Failure of high zone pumps would prevent staff from sending water to the 2MG tank which stores 1/3 of City's drinking water. Lastly, failure of the recycle pump would result in the inability to pump water out of the recycle tank and a 3rd party vendor would be needed to haul away the contents. The high zone pumps are the only system with redundancy as there are three pumps and we need two to keep up with peak demands.

Department Priority Ranking: High **Request Number:** 104 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	SCWTP Raw Water Valve Replacement	Submitted By:	Public Works	Version:	3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	35,000	-	-	-	-	-	35,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	35,000	-	-	-	-	-	35,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The main valve controlling flow into the Sid Copeland Water Treatment Plant has reached end of life, is difficult to operate and is challenging to shut down completely. It is critical to plant operations and compliance to have this valve fully operational at all times. This project will replace the valve and actuator with a new unit.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The valve controlling the raw water influent flow into the plant is over 30 years old and has reached the end of life. The valve does not seat completely and allows water to flow through even when closed; replacement of the valve is required before the problem worsens. A new valve and actuator will alleviate issues with plant performance during temporary shut down and help reduce plant start up time. A new valve and actuator will also better accommodate low flow demand during periods of low water usage.

Department Priority Ranking:	High	Request Number:	105 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Water Rights Acquisition	Submitted By:	Public Works	Version:	5/27/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	250,000	250,000	250,000	250,000	500,000	500,000	2,000,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	250,000	250,000	250,000	250,000	500,000	500,000	2,000,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project is for the acquisition of water rights to meet City water usage demands with emphasis on future growth.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

2012 Water System Facilities Plan and 2016 Water Management Plan

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Under long term buildout conditions the City may be unable to provide adequate water supplies. As outlined in the 2016 Water Management Plan, buildout demand was set at 6,700 acre-feet. Firm yield for supply are projected at 6,500 acre-feet corresponding to a shortfall of 200 acre-feet. The Plan provided for 11 recommendations: including the acquisition of 200 acre-feet of additional water supplies.

Department Priority Ranking:	High	Request Number:	106 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Windy Gap Firming Project	Submitted By:	Public Works	Version:	3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	842,000	842,000	842,000	842,000	842,000	842,000	5,052,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	84,000	84,000	84,000	84,000	84,000	84,000	504,000
Total Costs (Gross)	926,000	926,000	926,000	926,000	926,000	926,000	5,556,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The Northern Colorado Water Conservancy will be constructing the Chimney Hollow Reservoir for storing Windy Gap water. The City's participation is projected to provide 2,700 acre-feet of water storage. Construction is scheduled to begin in 2020.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

2012 Water System Facilities Plan and 2016 Water Management Plan

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The project is a critical component of the City's overall Water Supply portfolio and ensures a reliable water supply. Failure to complete the project would result a firm yield reduction of 600 acre-feet and the inability to meet long term projected use. Alternative to this project are severally limited and have a high decree of uncertainty and risk.

Department Priority Ranking:	High	Request Number:	107 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Electrical Assessment Projects	Submitted By:	Public Works	Version:	3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	50%
	Wastewater	Wastewater Utility Fund	50%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	200,000	200,000	-	-	-	-	400,000
Total Costs (Gross)	200,000	200,000	-	-	-	-	400,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

An electrical assessment of the all three plants is planned for 2020 and is in the proposal scoping and development stages. This CIP is a placeholder for projects resulting from the assessment.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. No operational and maintenance impacts are expected.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project provides the funds for future projects developed as part of the electrical assessment for all three treatment plants.

Department Priority Ranking: Medium

Request Number: 108 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Backhoe Replacement | **Submitted By:** Public Works | **Version:** 4/4/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	50%
Transportation	Transportation Infrastructure Maint	Fleet Management Fund	30%
Utilities	Storm Water	Storm Water Utility Fund	20%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	150,000		-	-	-	-	150,000
Contingency	7,500		-	-	-	-	7,500
Total Costs (Gross)	157,500	-	-	-	-	-	157,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This CIP provides for the purchase of a replacement backhoe.

Project revenue or grants that will support the project and the impacts to the operating budget:

The purchase will be offset by $9,500 for trade-in value.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The existing back hoe unit #3411 is a 1996 John Deere 410D that meets the age criteria for replacement. This back hoe is equipped with a manual transmission that is difficult to use taking more time to get from one job site to another. This equipment is used for water main repairs, asphalt patching, snow and ice events, loading salt and spoils, the cleaning of Stormwater inlets, and is used by other departments. The replacement back hoe will be equipped with a hydraulic thumb, tamping plate, and jack hammer attachment. Having these attachments will save hundreds of man hours over the course of the equipments life time.

Department Priority Ranking: High | **Request Number:** 109 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Water Break Repair Vehicle Replacement **Submitted By:** Public Works **Version:** 4/4/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	85,000	-	-	-	-	-	85,000
Contingency	4,250		-	-	-	-	4,250
Total Costs (Gross)	89,250	-	-	-	-	-	89,250
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This CIP is for the purchase of a replacement emergency waterline repair vehicle.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The current 2004 Ford F450 water repair vehicle # 3405 has met the age criteria of 12 years, also the internal hydraulic pump is nearing the end of its useful life. The emergency repair vehicle is used for water main repairs, valve exercising/repair, fire hydrant repair/maintenance, water turn-on/shut-off and multiple other uses. The replacement vehicle will be a van equipped with internal shelving containing parts and tools for efficient maintenance and repair of the water distribution system. This vehicle will also have a hydraulic unit on board that will be able to run more than one piece of equipment.

Department Priority Ranking: Highest **Request Number:** 110 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

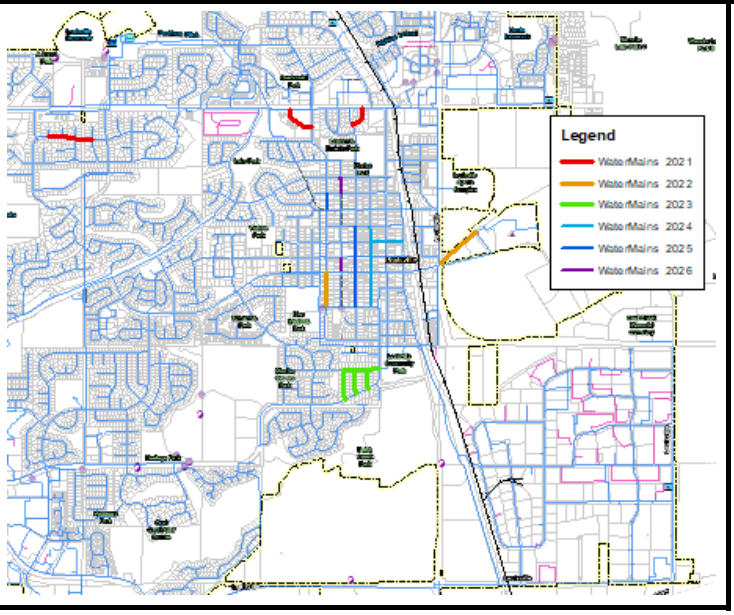
Project Name:	Water Pipeline Replacement Program	Submitted By:	Public Works	Version:	4/14/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	400,000	340,000	470,000	630,000	430,000	210,000	2,480,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	60,000	51,000	70,500	94,500	64,500	31,500	372,000
Total Costs (Gross)	460,000	391,000	540,500	724,500	494,500	241,500	2,852,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project replaces older, deficiently sized, deteriorating, water mains. As utility lines age it is more cost effective to replace segments rather than trying to do spot repairs. It is also cost efficient to replace deficient wet utilities when reconstructing or resurfacing streets. The program is focused mainly on Cast Iron and AC Pipe sized 4" and 6". Work is also included with Operations water break data.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time that may be used to support the project.

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project will continue to replace old and troubled pipelines. This is an ongoing program. This program is driven by the need to maintain the water distribution system.

Department Priority Ranking: Medium

Request Number: (Finance Use) 111

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Chemical Mixing Equipment Replacement | **Submitted By:** Public Works | **Version:** 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	5,000	-	-	-	-	5,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	20,000	-	-	-	-	20,000
Contingency	-	7,500	-	-	-	-	7,500
Total Costs (Gross)	-	32,500	-	-	-	-	32,500
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This CIP provides the funds to replace the chemical mixing tanks and equipment at both Water Treatment Plants. Both tanks have exceeded the service life and are showing signs of deterioration.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Both Treatment Plants utilize small chemical mixing tanks to dose treatment chemicals used to adjust PH and prevent the corrosion of pipes in the distribution system. These tanks were originally installed in 2005 and had a life expectancy of 15-20 years. While they are currently operational, the chemical mixing tanks have outlived their life expectancy and are showing signs of deterioration. Due to the hazardous nature of these chemicals the tanks and mixers start to corrode and wear down over time. Replacing this equipment ensures an adequate feed at the desired dosage and reduces variability in feeding. Replacements of failed components are either fabricated at a significant expenses with a long lead time or sourced by third party vendors. In the event of failure time is critical as this machine provides chemicals necessary to ensure safe, reliable and great tasting water.

112

Department Priority Ranking: High | **Request Number:** (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Louisville Lateral Ditch Piping	Public Works	5/27/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	240,000	240,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	2,400,000	2,400,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-		-	-	-	480,000	480,000
Total Costs (Gross)	-	-	-	-	-	3,120,000	3,120,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project includes piping the open sections of the Louisville Lateral and the possible replacement of existing piped section to provide for a continuous pipeline from Howard Berry Water Treatment Plant (HBWTP) to the Sid Copeland Water Treatment Plant (SCWTP).

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

2016 Water Management Plan

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Piping of the lateral will allow for a secure and readily available means of increasing resiliently of the City's water supply. Project will also accommodate a future project of delivering NCWCD water to HBWTP. Lastly, piping will reduce water loss through seepage and evaporation, reduce maintenance time and protect water quality. The first two main points make up a concept defined as Load-Shifting which is detailed in the 2016 Water Management Plan (WMP). The SCWTP can take South Boulder supplies delivered with either the Louisville Pipeline or the Louisville Lateral. The Pipeline as a typical capacity of 5 cfs or 3.2 MGD, which is 40% of the rated capacity of the SCWTP. This project will ensure the remaining 60% of the SCWTP can be satisfied by deliveries from the Lateral. The 2016 WMP projects the use of Load-Shifting to increase total firm water supplies by 100 acre-feet.

Department Priority Ranking:	Request Number:
High	(Finance Use)

113

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Process Pipe Evaluation	Submitted By:	Public Works	Version:	3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	80,000	-	-	-	-	80,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	50,000	50,000	50,000	-	150,000
Total Costs (Gross)	-	80,000	50,000	50,000	50,000	-	230,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This CIP will fund the inspection and evaluation of existing internal process pipe infrastructure with non-destruction testing (ultrasonic, radiography, or magnetic particle). Contingency amounts were added as placeholders for potential repairs identified during the evaluation.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Much of the piping inside both of the Water Treatment Plants is 30+ years old. This project will evaluate the integrity and condition of exposed piping and determine if replacement is needed before it fails. Pipe failure could result in the plant becoming inoperable and force plant shutdown, ceasing water production until repaired. Proper inspection and repair can greatly mitigate this risk. Proper maintenance can reduce long term asset expenses and improve water quality.

Department Priority Ranking:	High	Request Number:	114 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Tank Maintenance	Submitted By:	Public Works	Version:	3/27/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	30,000	-	-	-	30,000	60,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	30,000	-	-	-	30,000	60,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project ensures the City meets the CDPHE regulatory requirements of cleaning and inspecting of the City's potable storage tanks every 5 years.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The City has five defined potable water storage tanks: three finished water storage tanks with a capacity of 8.5 million gallons and two clear well storage tanks located at each treatment facility. Under State Regulation 11.28, water systems are required to perform a comprehensive inspection and cleaning of its potable water storage tanks every five years. In order to provide water to residents without interruption, the City has previously used dive contractors to perform this work. This Project would complete the comprehensive inspections and cleaning on all 5 potable water storage tanks in compliance with Regulation 11.28.

Department Priority Ranking:	High	Request Number:	(Finance Use)

115

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Utility Master Plan | Submitted By: Public Works | Version: 3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	50%
Utilities	Wastewater	Wastewater Utility Fund	50%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	250,000	-	-	-	-	250,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	250,000	-	-	-	-	250,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

(Map or Photo)

Description & Proposed Funding:

Equipment/Project Description:

In 2012 and 2015 the City initiated a Water and Wastewater System Facilities Plan respectively. This project will updated these plans simultaneously to provide a roadmap for planning upgrades/improvements, maintenance projects and expansions for the utility system.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Successful management and growth of a water and wastewater utility system is dependent on thoughtful and careful planning. Identifying critical infrastructure needs and developing adequate budgeting for improvements in a cost effective manner is vital for a utility. A water and wastewater system facilities plan provides a roadmap towards planning upgrades and expansions. Existing City infrastructure will be in need of maintenance and upgrades to accommodate increased demand due to population and industrial growth in the City. The system facilities plan will also highlight project that will be needed in response to future and more rigorous regulations and/or new standards.

Department Priority Ranking: High | Request Number: (Finance Use) 116

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Valve exercise trailer	Submitted By:	Public Works	Version:	3/10/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	70%
Utilities	Storm Water	Storm Water Utility Fund	30%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch		74,000	-	-	-	-	74,000
Contingency		3,700	-	-	-	-	3,700
Total Costs (Gross)	-	77,700	-	-	-	-	77,700
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This CIP provides for the purchase of a Valve Exercising Trailer.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The purchase of a Valve Exercising Trailer provides staff with a multi-functional piece of equipment to perform yearly valve exercising. The trailer is equipped to exercise valves, has a vacuum, pressure washer, and hydraulic hook-ups for attachments such as a jackhammer or water pump to assist in with a water main failures. The Operations division exercises on average around 1300 valves per years to make sure all of these valves are working correctly. A valve exercising trailer will be able to assist in fixing hard to operate valves, broken valve boxes, and vacuuming out valve boxes. Presently when vacuuming out valve boxes this requires our large vac truck and a blocker truck taking a large area in the street to clean out a valve box having a valve exercising trailer would only require two technicians with a truck pulling the exercising trailer. The valve exercising trailer will also assist with cleaning storm water inlets.

Department Priority Ranking:	High	Request Number:	117 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Filter Media Replacement	Submitted By:	Public Works	Version:	3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	70,000	-	-	-	70,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	440,000	-	-	-	440,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	106,000	-	-	-	106,000
Total Costs (Gross)	-	-	616,000	-	-	-	616,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project will facilitate the replacement of the filter media at the Sid Copeland Water Treatment Plant. The removal of the media will allow for maintenance and inspection activities to be performed on the filter basins. Planned auxiliary work includes: painting, underdrain inspection and resealing of wall penetrations. Replacement of the underdrain is not anticipated.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

2012 Water System Facilities Plan

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project is a critical component of the City's water treatment process and will ensure a reliable water supply. The existing media was last replaced in 2009, with this project scheduling replacement in 14 years. Industry standard suggest replacement of filter media every 10 to 20 years. At this point, two-thirds through the projected replacement schedule, the media is performing as required and is not showing accelerated signs of degradation. Media material testing will be conducted prior to replacement to confirm failure of performance. If testing suggests material is adequate, the project will be delayed an appropriate period as determined at the time of testing.

Department Priority Ranking:	High	Request Number:	118 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Meter Replacement	Public Works	5/27/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	800,000	800,000	1,600,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	240,000	240,000	480,000
Total Costs (Gross)	-	-	-	-	1,040,000	1,040,000	2,080,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Water Meters have a life expectancy of 10 to 15 years. As meters age they become less efficient and read less flow resulting in loss revenues. With extended age, meters can also develop problems with leaking. This project is a 3-year process to replace all meters city-wide. Staff had nearly 1,000 hours related to meter activities in 2019.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project is a critical component of the City's water system and ensures accurate usage and appropriate cost recovery. In addition, improvements in meter technology includes: remote notification of leaks, tampering and out-of-threshold operating conditions. This information can also be made available to customers for real-time monitoring of their own system. Increases in meter intelligence have shown to alert users quicker for faster troubleshooting and repair. Shortening response times can lessen damaged and loss of water from leaks or breaks. Aging meters cause a great occurrence of leaks and faults that will trigger a corresponding response from the Utility. An increase in response requires more staff time to investigate and resolve these inconsistencies. In total, aging meters will increase demands on staff and reduce system cost recovery by accounting for less water than what is actually used.

Department Priority Ranking:	High	Request Number:	119 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	WTP Vehicle & Equipment Replacement	Submitted By:	Public Works	Version:	3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	80,000	50,000	-	-	130,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	80,000	50,000	-	-	130,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This CIP provides for the purchase of replacement vehicles.
2023-WTP Truck #3508 (2011 w/ 35k miles)
2024-WTP Truck #3510 (2012 w/ 57k miles)

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Criteria for trucks replacement is either 12 years old or at 120,000. Staff will evaluate condition of vehicles prior to replacement to ensure maximum life is obtained from current vehicles. This CIP provides the funds to replace vehicles if needed after the vehicles have reached twelve years of use.

Department Priority Ranking:	Medium	Request Number:	120 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	HBWTP Drying Beds Maintenance	Submitted By:	Public Works	Version:	3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	170,000	-	170,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	51,000	-	51,000
Total Costs (Gross)	-	-	-	-	221,000	-	221,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project will replace the drying bed media and perform maintenance on the filter underdrains.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

In 2015 drying beds were built at the Howard Berry Treatment Plant to dry sludge wasted from the treatment process. Every year this dried sludge is removed and taken to a landfill for disposal. When this removal occurs a small amount of the sand filter media in the drying beds gets removed as well. This project is part of regular maintenance and will replace the missing media and perform any needed maintenance on the filter underdrains or associated structures. Failure to replenish this media could cause the beds to dry sludge inefficiently and raise the cost of annual sludge hauling. Additionally, containments removed by the beds could pass through the process and impact the Wastewater Treatment Plant if the media and underdrains are not working properly.

Department Priority Ranking:	High	Request Number:	121 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Instrumentation Replacement	Public Works	3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Water	Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	200,000	200,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	60,000	60,000
Total Costs (Gross)	-	-	-	-	-	260,000	260,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This Project will replace Water Plant instrumentation that was installed in 2017. These devices have a design life of 8-10 years.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

In 2017, the Water Treatment Plants installed all new instrumentation designed to monitor processes and equipment throughout both Water Treatment Plants. This gives the Plant staff critical information needed to make operational changes when needed and protect public heath. Due to product life cycles and advancing changes in technology, these instruments will be reaching end of life by 2027. This equipment is essential to run the plant efficiently and in compliance with CDPHE requirements. Completion of this project will ensure the divisions ability to maintaining the City's infrastructure and ensure safe, reliable and great tasting drinking water.

Department Priority Ranking: High

Request Number: (Finance Use) 122

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Secondary Process Probes	Submitted By:	Public Works	Version:	3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Wastewater	Wastewater Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	10,000	-	-	-	-	-	10,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	7,500	-	-	-	-	-	7,500
Capital Equipment Purch	79,500	-	-	-	-	-	79,500
Contingency	8,000	-	-	-	-	-	8,000
Total Costs (Gross)	105,000	-	-	-	-	-	105,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

AN-ISE sc: Combination Sensor for Ammonium and Nitrate (with RFID* technology)



Two-in-one low maintenance sensor measures both ammonium and nitrate at the same time.

Description & Proposed Funding:

Equipment/Project Description:

This project would fund the addition of six new ammonia and nitrate sensors in the wastewater treatment secondary process. Three existing ammonia-only sensors will be repurposed for influent ammonia monitoring. This project includes equipment purchase, field power and communication wiring, and SCADA modifications.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is expected to increase by $10,000 per year.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The purpose of the secondary treatment process is to remove ammonia and nitrate. The existing probe installation relays only ammonia measurement at the end of the secondary treatment process to the SCADA system. With this improvement, the SCADA system will be able to 1) predict ammonia loading into the treatment process through upstream measurement, 2) increase or decrease dissolved oxygen based on the upstream readings, and 3) increase or decrease internal mixed liquor recycle pump speed for nitrate removal. This modification can potentially reduce energy costs through reliable, real-time process data.

Department Priority Ranking: Medium

Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	WWTP Solids Handling Upgrades	Submitted By:	Public Works	Version:	3/27/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Wastewater	Wastewater Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	220,000	-	-	-	-	-	220,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	1,100,000	-	-	-	-	1,100,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	330,000	-	-	-	-	330,000
Total Costs (Gross)	220,000	1,430,000	-	-	-	-	1,650,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Project goals focus on the evaluation, design, upgrade, equipment replacement and building modifications of the solids handling process for the Wastewater Treatment Plant. It is anticipated that the supporting electrical and control services will require improvements and updating. Lastly, miscellaneous building improvement items including: etching and re-epoxying the floors, minor equipment updates and lighting upgrades will be performed.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

During the design of Wastewater Plant Upgrade project in 2013/2014, it was determined that the solids handling portion of the plant process had sufficient life expectancy (estimated at approximately 10 years) to be excluded from the 2015 Upgrade Project. This project request looks to combine two previously identified projects of the drum thickener replacement and dewatering improvements in to a single project that will allow for a comprehensive evaluation of the entire solids handling process. As part of the evaluation process, a detailed improvement plan will be developed and set for implementation in multiyear capital improvements starting in 2022 and concluding in 2023 or possible 2024. Major equipment purchase have substantial lead times and require carefully timing to minimize impacts to operations. Alternative removal would result in significant impacts in the hauling operations with an increase in costs, truck traffic and operations modifications.

Department Priority Ranking:	High	Request Number:	124 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: WWTP Painting | Submitted By: Public Works | Version: 3/27/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Wastewater	Wastewater Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	50,000	-	-	-	-	-	50,000
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	10,000	-	-	-	-	-	10,000
Total Costs (Gross)	60,000	-	-	-	-	-	60,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project would allow for the repair of several damaged paint areas on aeration basin piping, in influent channels, and building ceilings. Project will require the need for sandblasting and multi-layer recoating to protect these areas from the harsh WWTP environment.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. No continued operation and maintenance costs are associated with this project.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Paint used in the WWTP basins is a multipart epoxy which protects piping and channels from the abrasive effects of wastewater. Continuous upkeep is required to ensure the underlying structure is maintained.

Department Priority Ranking: High | Request Number: (Finance Use) 125

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

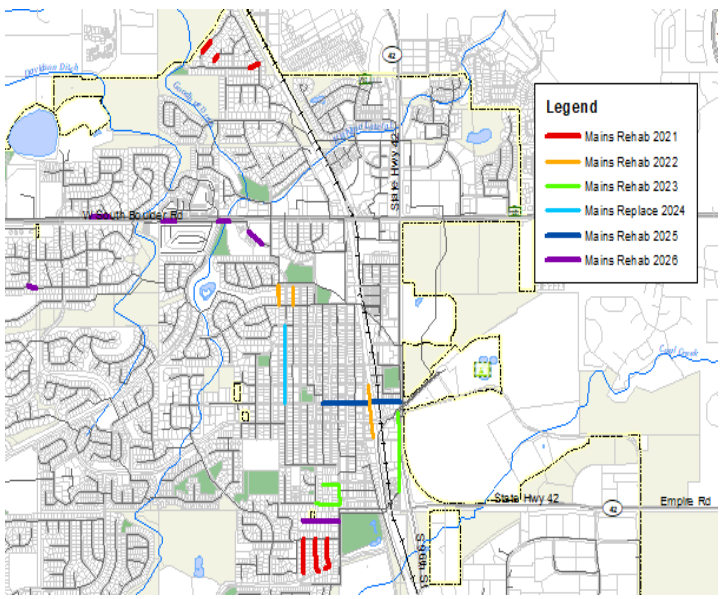
Project Name:	Submitted By:	Version:
Sewer Replacement Program	Public Works	3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Wastewater	Wastewater Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	320,000	260,000	380,000	470,000	550,000	400,000	2,380,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	48,000	39,000	57,000	70,500	82,500	60,000	357,000
Total Costs (Gross)	368,000	299,000	437,000	540,500	632,500	460,000	2,737,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

The City maintains over 90 miles of sanitary sewer mains. Staff estimates approximately 17 miles of sewer mains are in need of replacement or lining. This project replaces or lines deficiently sized, deteriorating, poorly constructed sanitary sewer mains. Work is also coordinated with the Street Program to prevent replacements in new streets. The program is focused mainly on VCP sized 6" and 8".

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time.

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project will continue to replace old and troubled pipelines. This is an ongoing program. This program is driven by the need to maintain the wastewater collection system.

Department Priority Ranking: Medium

Request Number: (Finance Use) 126

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	WWTP Vehicle & Equipment Replacement	Submitted By:	Public Works	Version:	3/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Wastewater	Wastewater Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	50,000	-	-	50,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	50,000	-	-	50,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This CIP provides for the purchase of replacement vehicles.
2024 - Truck 3612 (2012 w/ 4k miles)

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time. Annual maintenance is not expected to change.

Reference to Plan being implemented (i.e., Master Plan):

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Criteria for trucks replacement is either 12 years old or at 120,000. Staff will evaluate condition of vehicles prior to replacement to ensure maximum life is obtained from current vehicles. This CIP provides the funds to replace vehicles if needed after the vehicles have reached twelve years of use.

Department Priority Ranking: Medium

Request Number: (Finance Use) 127

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

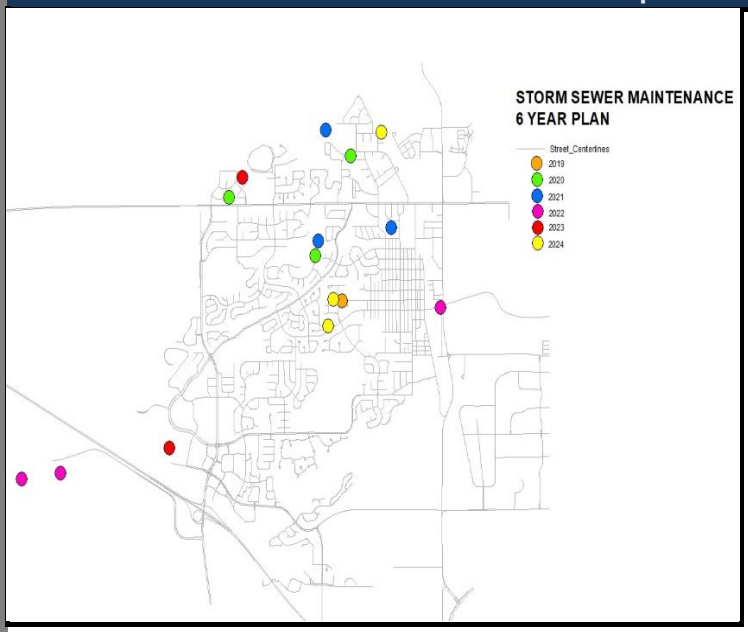
Project Name: Storm Sewer Detention Pond Maintenance Program **Submitted By:** Public Works **Version:** 4/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Stormwater	Storm Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	119,000	158,000	124,000	150,000	170,000	174,000	895,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	119,000	158,000	124,000	150,000	170,000	174,000	895,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project will rehabilitate city owned detention ponds and storm sewers to improve their storm water detention and drainage efficiency. The project will follow the recommendations in the Louisville Storm Water Master Plan completed in 2015. Costs include a 2.5% inflation rate.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grants have been identified at this time that may be used to support the project. Ongoing operational and maintenance will be completed by the operations division.

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project will ensure the detention ponds and storm sewers continue to function as designed. Maintaining the City's infrastructure is consistent with a City Council goal of addressing aging infrastructure.

Department Priority Ranking: Medium **Request Number:** 128 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Stormwater Quality Master Plan CIP **Submitted By:** Public Works **Version:** 4/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Stormwater	Storm Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering							-
Other Prof Services	-	-	-	-	-	-	-
Construction	200,000	100,000	100,000	100,000	100,000	100,000	700,000
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	200,000	100,000	100,000	100,000	100,000	100,000	700,000
Grants or Other Off-Setting Revenue	100,000	-	-	-	-	-	100,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project will continue to implement the Stormwater Quality Master Plan. The master plan will evaluate environmental impacts from the storm sewer system on receiving streams and recommend a Capital Project list to be completed each year looking forward. Many of the older subdivisions were built before the current water quality regulations and do not have water quality treatment before entering the creeks.

Project revenue or grants that will support the project and the impacts to the operating budget:

A CDPHE grant was obtained for 2020 to 2021 which provides $100,000 of matching funds each year for a total of $200,000 over two years.

Reference to Plan being implemented (i.e., Master Plan):

2020 Stormwater Quality Master Plan

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project will review the existing storm sewer system and associated facilities. This is a is an ongoing program. This program is driven by the need to maintain the storm sewer system.

Department Priority Ranking: Medium **Request Number:** (Finance Use)

129

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Stormwater Master Plan Update **Submitted By:** Public Works **Version:** 4/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Utilities	Stormwater	Storm Water Utility Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	120,000	-	-	120,000
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	120,000	-	-	120,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project will update the 2015 Stormwater Master Plan. The master plan will evaluate the condition of the City's storm sewer system and and detention ponds. The plan will recommend a Capital Project list to be completed each year looking forward.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

2015 Stormwater Master Plan

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

This project will review the existing storm sewer system and associated facilities. This is a is an ongoing program. This program is driven by the need to maintain the storm sewer system.

Department Priority Ranking: Medium **Request Number:** 130 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Annual Desktop Hardware Replacements	Information Technology	1.0

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Technology Management Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	75,000	75,000	75,000	75,000	75,000	75,000	450,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	75,000	75,000	75,000	75,000	75,000	75,000	450,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Ongoing refresh of desktop, laptop, monitors, scanners, printers and copiers.

Project revenue or grants that will support the project and the impacts to the operating budget:

All City teams contribute annually to the Technology Fund to allow for the replacement of their equipment every 4 years. These replacements should be funded by the Technology Fund.

Reference to Plan being implemented (i.e., Master Plan):

Core IT Infrastructure

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

City IT Staff operate on a 4 year replacement cycle for a desktop and workgroup related hardware. IT Staff's sub-program goal is to maintain a secure and connected network ensuring all users have appropriate technological resources to effectively perform their jobs.

Department Priority Ranking: High

Request Number: 131 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Building Inspector Vehicles | Submitted By: Planning/Building Safety | Version: 4/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Community Design	Development Review	Fleet Management Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	70,000	-	-	-	-	-	70,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	70,000	-	-	-	-	-	70,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

(Map or Photo)

Description & Proposed Funding:

Equipment/Project Description:

Two hybrid vehicles for the City's two full time buidling inspectors.

Project revenue or grants that will support the project and the impacts to the operating budget:

Narrative …

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Vehicles would be Ford Escape, Toyota Highlander or equivilant hybrid model. Current vehicles are Ford F150 trucks, which will be repurposed to areas that would better utilize a full sized pickup and will replace Utilities unit #3407 and and Rec Center unit #5233. Ford F150 has gas mileage of 20 mpg in city and Ford Escape has 44 mpg and Toyota Highlander 35 mpg in city. No new vehicles would be added to overal City fleet.

Department Priority Ranking: | Request Number: 132 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	New Police Cars	Submitted By:	Police	Version:	3/28/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Public Safety & Justice	Patrol & Investigations	Fleet Management Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction		-	-	-	-	-	-
Other Equip/Project Costs	53,330	58,664	64,530	70,984	78,082	85,890	411,480
Capital Equipment Purch	83,446	91,790	100,970	111,068	122,174	134,392	643,840
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	136,776	150,454	165,500	182,052	200,256	220,282	1,055,320
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

This project is to budget for the replacement of vehicles in the police department fleet. The funding for the police vehicle replacement comes from depreciating vehicles in the police fleet on a continuing basis. 2 Vehicles each year (2021-2026).

Project revenue or grants that will support the project and the impacts to the operating budget:

None.

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Response to emergency and non-emergency calls for service. Vehicles will assist us with our sub-program objective of "Maintain community safety and a low crime rate through community engagement, effective patrol and efficient response times."

Department Priority Ranking: 133 Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Loader Replacement | **Submitted By:** Public Works | **Version:** 4/4/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Transportation	Snow & Ice Removal	Fleet Management Fund	50%
Transportation	Transportation Infrastructure Maint	Fleet Management Fund	50%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	200,000	-	-	-	-	-	200,000
Contingency	10,000	-	-	-	-	-	10,000
Total Costs (Gross)	210,000	-	-	-	-	-	210,000
Grants or Other Off-Setting Revenue	7,000	-	-	-	-	-	7,000
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Replacement of equipment that has met the replacement criteria.

Project revenue or grants that will support the project and the impacts to the operating budget:

The purchase will be offset by $7,000 for trade-in value.

Reference to Plan being implemented (i.e., Master Plan):

Narrative …

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Unit #3294 is a 1991 John Deer Loader 624E with over 11000 hours. Due to its age and the number of hours it meets the replacement criteria. This model is not being manufactured anymore so parts are hard to find a more expensive. Fleet maintenance has deemed unit #3294 not reliable. This equipment is used for snow events, loading dump trucks, helping other departments, and loading/unloading equipment. The replacement loader will be a 624L Wheel Loader which is a similar to the loader that is being replaced.

Department Priority Ranking: Highest | **Request Number:** 134 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Submitted By:	Version:
Replacement Truck	Parks & Recreation	1/1/1900

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Open Space & Trails	Maintenance & Management	Fleet Management Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	30,000		-	-	-	-	30,000
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	30,000	-	-	-	-	-	30,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Truck unit 5317 has met the criteria for fleet replacement. The truck will be replaced with a like truck.

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

Meets the objectives of the "Maintenance & Management" Sub Program as required equipment to complete necessary stewardship activities.

Department Priority Ranking: Medium

Request Number: 135 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: Park Vehicle Fleet Replacement | Submitted By: Parks & Recreation | Version: 3/23/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Parks	Parks	Fleet Management Fund	60%
Parks	Cemetery	Fleet Management Fund	5%
Transportation	Snow & Ice Removal	Fleet Management Fund	10%
Transportation	Streetscapes	Fleet Management Fund	20%
Recreation	Athletic Field Maintenance	Fleet Management Fund	5%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	-	-
Capital Equipment Purch	180,000	175,100	95,481	136,591	39,393	-	626,565
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	180,000	175,100	95,481	136,591	39,393	-	626,565
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification

(Map or Photo)

Description & Proposed Funding:

Equipment/Project Description:

Based on condition, age, and mileage. The amount of Park fleet vehicles are recommended for replacement in the following years: 2021 - 5 vehicles, 2022 - 5 vehicles, 2023 - 2 vehicles, 2024 - 3 vehicles, 2025 - 1 vehicle, 2026 - 0.

Project revenue or grants that will support the project and the impacts to the operating budget:

N/A

Reference to Plan being implemented (i.e., Master Plan):

N/A

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

It is necessary to replace vehicles as they wear out. Having well running vehicles is a key to proving well maintained parks and landscaped areas, having sports facilities that are fully used and properly maintained, providing a final resting place that meets the communities need, as well as providing a safe transportation system all of which are in a alignment with sub-programs mentioned above.

Department Priority Ranking: High | Request Number: (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name:	Vehicle Purchase - Chevy Bolt	Submitted By:	Administration	Version:	4/3/2020

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Administration & Support Services	Information Technology	Fleet Management Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	29,960	-	-	-	-	-	29,960
Capital Equipment Purch		-	-	-	-	-	-
Contingency		-	-	-	-	-	-
Total Costs (Gross)	29,960	-	-	-	-	-	29,960
Grants or Other Off-Setting Revenue		-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Purchase of a Chevy Volt electric vehicle. This vehicle replaces an electric vehicle for City Hall that was involved in an accident (no fault of City) and not replaced. The vehicle would serve the IT department and be available for use by other departments at City Hall. The IT department has six staff and provides services which require regular site visits to all City facilities. An electric vehicle supports the City's sustainability goals and is well-suited to the short range travel required for this purpose.

Project revenue or grants that will support the project and the impacts to the operating budget:

No grant funding at this time. No impacts to the operating budget. Potentail for fuel/maintenance and insurance costs. Reduction in employee mileage reimbursement.

Reference to Plan being implemented (i.e., Master Plan):

Sustainability Action Plan - Climate and Energy Strategy #3 - Purchase

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

The purchase of a City vehicle for IT and CMO would help support the IT subprogram goal to provide outstanding internal customer service to efficiently resolve employee help desk issues, as they would be able to travel to all City facilities quickly and safely. The objectives of the Sustainability sub-program include actively pursuing energy efficient upgrades to realize cost savings and reduce environmental impacts. Pursuing electric vehicles helps transition away from fossil fuels and reduce emissions.

Department Priority Ranking:	Medium	Request Number:	137 (Finance Use)

Six-Year (2021-2026) Capital Improvement Plan
Request Form for Capital Equipment or Capital Project

Identification and Funding Source

Project Name: 15 passenger Non-CDL Mini Bus | Submitted By: Parks & Recreation | Version:

Program(s):	Sub-Program(s):	Funding Source(s):	Percent
Recreation	Senior Activities & Services	Fleet Management Fund	100%
			100%

Estimated Cash Flow Schedule

Equipment or Project Costs	Year 1 2021	Year 2 2022	Year 3 2023	Year 4 2024	Year 5 2025	Year 6 2026	Six-Year Total
Land Acquisition	-	-	-	-	-	-	-
Design & Engineering	-	-	-	-	-	-	-
Other Prof Services	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Other Equip/Project Costs	-	-	-	-	-	95,000	95,000
Capital Equipment Purch	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Total Costs (Gross)	-	-	-	-	-	95,000	95,000
Grants or Other Off-Setting Revenue	-	-	-	-	-	-	-
Impact to Annual Maint/Operating Costs	-	-	-	-	-	-	-

Description and Justification



Description & Proposed Funding:

Equipment/Project Description:

Replacement of the 2011 Ford 11-passenger van

Project revenue or grants that will support the project and the impacts to the operating budget:

None

Reference to Plan being implemented (i.e., Master Plan):

None

Justification and Alignment with Program/Sub-Program Goals & Key Performance Indicators:

We currently have an 11 passenger van from 2011. The new up to 15-passenger minibuses that do not require a CDL would be a better and easier option for passengers of all ages and abilities to get on and off. Minibuses offer a center aisle to allow passengers to stand and not crouch over when loading and unloading and they generally have two steps for getting in instead of the current one step. The increase in passenger count would also allow for more participants in some programs including Volocity and small local hikes or local day trips.

Department Priority Ranking: Low | Request Number: 138 (Finance Use)

PAGE LEFT INTENTIONALLY BLANK

City of Louisville

COLORADO • SINCE 1878

2021-2022 Biennial Operating & Capital Budget

Financial Policies Tab

City of Louisville
COLORADO • SINCE 1878

FINANCIAL POLICIES

Introduction

The City of Louisville is an organization charged with providing a wide range of services that are supported by a wide range of revenue sources. The City's Financial Policies have been established to guide the City in providing these services in the most efficient way possible within the bounds of available revenue.

Financial policies are central to a strategic, long-term approach to financial management and are intended to serve as a blueprint to achieve the financial stability required to accomplish the City's goals and objectives. More specifically, the intent of adopting a written set of financial policies is to institutionalize good financial management, clarify strategic intent for financial management, define certain boundaries and limits on actions that staff may take, support good bond ratings, promote long-term and strategic thinking, manage risks to financial condition, and comply with established best practices in public management.

The City's Financial Policies have been written in relatively broad terms as guidelines for financial management decisions. These policies should not be confused with administrative statements of operating procedure, which cover the detailed steps needed to accomplish business processes.

The City's Financial Policies shall be adopted by resolution of the City Council. The policies shall be reviewed annually by management and any modifications made thereto must also be approved by resolution of the City Council.

Definitions

- *Advanced Refunding* – a refunding in which the outstanding bonds are callable and remain outstanding for a period of more than 90 days after the issuance of the refunding bonds. Proceeds from the sale of the refunding bonds are used to purchase permissible legal securities, which are deposited into an escrow account.

- *Agencies* – federal agency securities and/or Government-sponsored enterprises.

- *Arbitrage* – the difference between the interest paid on the tax-exempt securities and the interest earned by investing the proceeds in higher-yielding taxable securities. The Internal Revenue Service regulates arbitrage on the proceeds from the issuance of municipal securities.

- *Bankers' Acceptance* – a draft or bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

- *Broker* – brings buyers and sellers together for a commission.

- *Capital Budget* – the first two years of the Six-Year Capital Improvement Plan. These amounts are automatically included in the annual biennial budget process.

- *Capital Improvement Plan (C-I-P)* – a plan that describes the capital projects and associated funding sources the City intends to undertake during the next six years.

- *Collateral* – securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies (Public Deposit Protection Act; CRS 11-10.5-101 et seq.)

- *Current Refunding* – a refunding in which the outstanding bonds are retried within 90 days after the new bonds are sold.

- *Competitive Bond Sale* – bonds are marketed to a wide audience of investment banking (underwriter) firms. Sealed bids are submitted at a specific date and time and the underwriter is selected based on its bid for the City's securities.

- *Dealer* – as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

- *Delivery-versus-Payment* – delivery of securities with an exchange of money for the securities. Delivery-versus-receipt is delivery of securities with an exchange of a signed receipt for the securities.

- *Full Accrual Basis of Accounting* – under this basis of accounting, revenue is recognized when earned and expenses are recognized when the liability is incurred.

- *Fund* – an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources, together with all related liabilities, obligations, reserves, and equities, which are segregated for the purpose of carrying out specific activities or attaining certain objectives.

- *Fund Balance* – the difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources in a governmental fund. Used as a measure of *reserves* in governmental funds.

    - *Non-spendable Fund Balance* – fund balance that is inherently non-spendable, such as the long-term portion of loans receivable, the principal of an endowment, and inventories.

    - *Restricted Fund Balance* – fund balance that has externally enforceable limitations on its use, imposed by parties such as creditors, grantors, or laws and regulations of other governments.

    - *Committed Fund Balance* – fund balance with limitations imposed by the government itself at its highest level of decision making. For example, for the City of Louisville, this would be limitations imposed on fund balance by the Council through an ordinance or resolution.

- *Assigned Fund Balance* – fund balance that is earmarked for an intended use at either the highest level of decision making or by a body or an official designated for that purpose.

- *Unassigned Fund Balance* – all fund balances that are left after considering the other four categories. Use is the least restricted in this category of fund balance.

- *Unrestricted Fund Balance* – a category of fund balance that comprises committed fund balance, assigned fund balance, and unassigned fund balance. Unrestricted fund balance is, therefore, unconstrained or the constraints are self-imposed, so they could be lifted in order to make fund balances available for other purposes.

- *General Fund Operating Expenditures* – as used in the financial indicators, this term refers to total General Fund expenditures, less non-recurring interfund transfers-out.

- *General Fund Operating Revenue* – as used in the financial indicators, this term refers to total General Fund revenue, less other financing sources (such as sales of assets) and interfund transfers-in.

- *General Fund Recurring Expenditures* – as used in the financial indicators, this term refers to total General Fund expenditures, less non-recurring interfund transfers-out.

- *General Fund Recurring Revenue* – as used in the financial indicators, this term refers to total General Fund revenue, less non-recurring building-related revenue, non-recurring and non-operational grants, other financing sources, and interfund transfers-in.

- *General Fund Sales Tax Revenue* – as used in the financial indicators, this term refers to total sales tax revenue less any sales tax rebates due to Business Assistance Packages.

- *General Obligation Bonds* – bonds backed by the "full faith and credit" of the City. Bondholders have the authority to compel the City to use its taxing power, or to use other revenue sources, to generate the revenue necessary to repay the bonds. General obligation bonds are subject to the City's debt limitation and voter approval is required.

- *Liquidity* – refers to the ease in which an asset can be converted into cash without a substantial loss of value.

- *Modified Accrual Basis of Accounting* – under this basis of accounting, revenue is recognized when it become both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when they are expected to draw on current spendable resources.

- *Negotiated Bond Sale* – the City selects the underwriter in advance of the bond sale. The Financial Advisor and City staff work with the underwriter to bring the issue to the market and negotiate all rates and terms of the sale.

- *Private Bond Placement* – the City sells its bonds to a limited number of sophisticated investors, and not the general public.

- *Program* – a set of activities, operations, or organizational units designed and directed to accomplish specific service outcomes or objectives for a defined customer.

- *Refunding* – refinancing an outstanding bond issue by issuing new bonds.

- *Reserves* – refers to unrestricted fund balance in governmental funds and working capital in proprietary funds.

- *Revenue Bonds* – bonds secured by revenue generated by user fees or by other non-ad valorem revenue sources typically generated by the project being financed. Only the specific revenue source is pledged for the bond repayment. No taxing power or General fund pledge is provided as security. Revenue bonds are not subject to the City's debt limitation and voter approval is not required.

- *TABOR* – the Taxpayer Bill of Rights amendment to the Colorado Constitution and other Colorado law and court decisions.

- *Treasuries* – securities issued by the U.S. Treasury to finance the national debt. Treasury Bills are non-interest bearing discount securities that mature in one year or less. Treasury Notes are coupon bearing securities having initial maturities of two to ten years. Treasury Bonds are coupon-bearing securities having initial maturities of more than ten years.

- *Underwriter* – a dealer that purchases new issues of municipal securities from the issuer and resells them to investors. The difference between the price at which the bonds are bought and the price at which they are offered to investors is the underwriter's discount.

- *Utility Fund Budgetary Basis Expenses* – as used in the financial indicators, this term refers all expenses under the City's budgetary basis of accounting, less capital outlay and interfund transfers-out.

- *Working Capital* – current assets less current liabilities. Used as a measure of *reserves* in proprietary funds. Proprietary funds, unlike governmental funds, report both capital assets and long-term debt, even though neither is directly relevant to near-term financing. Therefore, the difference between proprietary fund assets and liabilities (net position) is not equivalent to the fund balance reported in governmental funds, and is not a useful indicator of *reserves*.

- *Yield* – the rate of annual income return on an investment, expressed as a percentage. Income yield is obtained by dividing the current dollar income by the current market price for the security. Net yield or yield to maturity is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

City of Louisville
COLORADO • SINCE 1878

FINANCIAL POLICIES

General Policies

Policy Section: 1
Adopted by: Council Action
Effective Date: November 4, 2019

Purpose and Scope

General Policies are financial policies that are not easily categorized under any of the other policy sections. Among other things, these policies will direct management to calculate specific information about the City of Louisville's current fiscal condition, past and future trends, as well as providing guidelines for making fiscal decisions and assuring that the City continues to pursue a financially prudent course.

Policies

1.1 **Financial Indicators.** The City of Louisville shall annually calculate and publish financial indicators consistent with those listed in Appendix "A". All indicators shall be calculated as of year-end and published in the biennial budget document, along with the previous year's indicators for up to ten years. Any indicator that shows a warning trend when compared to prior years shall be more closely analyzed for reasons why a change has occurred.

City of Louisville, Colorado
Financial Policies
General Policy 1.1
Appendix A - Financial Indicators

Category	Description	Formula	Warning Trend
Revenue:			
	General Fund Revenue Per Capita	General Fund Operating Revenue / Population	Decrease
	General Fund Intergovernmental Revenue	General Fund Intergovernmental Revenue / General Fund Operating Revenue	Increase
	General Fund Sales Tax	General Fund Sales Tax Revenue / General Fund Operating Revenue	Decrease
	General Fund Property Tax	General Fund Property Tax Revenue / General Fund Operating Revenue	Decrease
	General Fund Actual Revenue vs. Budget	General Fund Actual Revenue / General Fund Budgeted Revenue	Decrease
Expenditures:			
	General Fund Expenditures Per Capita	General Fund Operating Expenditures / Population	Increase
	General Fund Expenditures vs. Budget	General Fund Actual Expenditures / General Fund Budgeted Expenditures	Increase
	City-Wide Employees Per Capita	City-Wide Employees (FTE's) / Population	Increase
	City-Wide Employee Benefit Cost	City-Wide Employee Benefits Cost / City-Wide Employee Wages Cost	Increase
Operating Position:			
	General Fund Operational Surplus/(Deficit)	General Fund Operating Revenue / General Fund Operating Expenditures	Decrease
	General Fund Operating Margin	General Fund Operational Surplus/(Deficit) / General Fund Operating Revenue	Decrease
	General Fund Reserves	General Fund Unrestricted Fund Balance / General Fund Operating Expenditures	Decrease
	Open Space & Parks Fund Reserves	Open Space & Parks Fund Total Fund Balance / Open Space & Parks Fund Targeted Fund Balance	Decrease
	Water Utility Fund Working Capital	Water Utility Fund Working Capital / Water Utility Fund Budgetary Basis Expenses	Decrease

(continued)

City of Louisville, Colorado
Financial Policies
General Policy 1.1
Appendix A - Financial Indicators
(continued)

Category	Description	Formula	Warning Trend
Operating Position: (continued)			
	Wastewater Utility Fund Working Capital	Wastewater Utility Fund Working Capital / Wastewater Utility Fund Budgetary Basis Expenses	Decrease
	Storm Water Utility Fund Working Capital	Storm Water Utility Fund Working Capital / Storm Water Utility Fund Budgetary Basis Expenses	Decrease
	Combined Utility Fund Debt Burden	Total Combined Utility Fund Revenue / Total Combined Utility Fund Debt Service	Decrease
	Combined Utility Fund Net Position	Combined Utility Fund Current Year Net Position / Combined Utility Fund Prior Year Net Position	Decrease
	City-Wide Cash & Investments	City-Wide Unrestricted Cash & Investments / City-Wide Current Liabilities	Decrease
	City-Wide Net Position	City-Wide Current Year Net Position / City-Wide Prior Year Net Position	Decrease
	City Wide Accumulated Depreciation	City Wide Accumulated Depreciation / City-Wide Depreciable Assets	Increase
	City-Wide Debt Per Capita	City-Wide Total Debt / Population	Increase

Financial Policies
Appendix A to General Policies, Section 1.1
Calculation of Financial Indicators
2010 - 2019

Indicator	2010	2011	2012
Revenue:			
General Fund Operating Revenue Per Capita (Nominal $'s)	735	762	802
General Fund Operating Revenue Per Capita (Constant $'s)	726	726	749
General Fund Intergovernmental Revenue (Percent of Total)	7%	7%	7%
General Fund Sales Tax - Net of BAP's (Percent of Total)	37%	37%	36%
General Fund Property Tax (Percent of Total)	17%	16%	15%
General Fund Actual Revenue vs. Budget	107%	106%	108%
Expenditures:			
General Fund Operating Expenditures Per Capita (Nominal $'s)	701	701	731
General Fund Operating Expenditures Per Capita (Constant $'s)	693	668	683
General Fund Operating Expenditures vs. Budget	97%	97%	98%
Full-Time Equivalents Per Capita	n/av	0.0099	0.0099
City-Wide Employee Benefit Cost As Percent Of Wages	26%	26%	26%
Operating Position:			
General Fund Operational Surplus/Deficit (Op Rev/Op Expend)	105%	109%	110%
General Fund Operating Margin (Surplus as Percent of Revenue)	5%	8%	9%
General Fund Reserves (As Percent of Operating Expenditures)	40%	48%	30%
Water Utility Fund Working Capital (As % of Op Expenses)	60%	68%	144%
Wastewater Utility Fund Working Capital (As % of Op Expenses)	610%	652%	646%
Storm Water Utility Fund Working Capital (As % of Op Expenses)	1372%	1008%	1174%
Combined Utility Fund Debt Burden (Op Rev/Debt Service)	3.8	4.1	5.1
Combined Utility Fund Net Postion (% of Prior Year)	99%	104%	108%
City-Wide Cash & Investments (Cash/Current Liabilities)	9.3	17.5	15.7
City-Wide Net Position (% Change from Prior Year)	101%	104%	106%
City-Wide Accumulated Depreciation (As % of Depreciable Assets)	43%	44%	46%
City-Wide Debt Per Capita (Nominal $'s)	1,041	917	803
City-Wide Debt Per Capita (Constant/Real $'s)	1,028	874	750

Notes:

[1] Significant increases in General Fund revenue (sales taxes, use taxes, building permits, etc.) have allowed the City to increase its service levels at a greater rate than population increases.

[2] The declines in the Wastewater and Storm Water working capital is mainly due to a reduction in reserves to fund capital projects.

[3] Recent increases in debt include the 2015 Colorado Water Resources and Power Development Authority Note ($31.6 Million) and the 2017 General Obligation Recreation Center Bonds ($27.5 million).

2013	2014	2015	2016	2017	2018	2019	Possible Warning Trend	
838	865	884	944	963	1132	1006	Decrease	
763	766	773	804	793	907	791	Decrease	
7%	8%	7%	7%	7%	7%	7%	Increase	
36%	37%	37%	38%	41%	35%	44%	Decrease	
14%	13%	13%	14%	14%	14%	15%	Decrease	
111%	106%	102%	105%	104%	103%	106%	Decrease	
738	764	785	846	845	929	905	Increase	[1]
671	676	686	720	696	744	712	Increase	[1]
96%	94%	93%	96%	91%	90%	96%	Increase	
0.0100	0.0100	0.0108	0.0111	0.0111	0.0114	0.0124	Increase	[1]
27%	28%	28%	27%	27%	26%	26%	Increase	
114%	113%	113%	112%	114%	122%	111%	Decrease	
12%	12%	11%	10%	12%	18%	10%	Decrease	
45%	24%	34%	31%	43%	53%	56%	Decrease	
228%	242%	195%	342%	435%	325%	375%	Decrease	
615%	608%	285%	201%	194%	177%	183%	Decrease	[2]
1327%	1072%	596%	213%	245%	206%	285%	Decrease	[2]
6.9	8.3	4.6	4.0	4.2	4.5	4.6	Decrease	
106%	107%	106%	115%	107%	102%	103%	Decrease	
15.4	8.9	4.1	3.6	6.2	6.7	8.2	Decrease	
104%	106%	105%	110%	106%	105%	104%	Decrease	
47%	47%	43%	42%	38%	35%	37%	Increase	
692	652	2,169	2,278	3,448	3,276	3,153	Increase	[3]
630	577	1,897	1,939	2,838	2,625	2,479	Increase	[3]

City of Louisville
COLORADO • SINCE 1878

FINANCIAL POLICIES

Reserve Policies

Policy Section: 2
Adopted by: Council Action
Effective Date: November 4, 2019

Purpose and Scope

The City of Louisville desires to maintain an appropriate level of financial resources to guard its citizens against service disruption in the event of unexpected revenue shortfalls or unanticipated one-time expenditures. This policy is also intended to document the appropriate reserve levels to protect the City's credit worthiness and maintain its good standing with bond rating agencies.

Reserves are accumulated and maintained to provide stability and flexibility to respond to unexpected adversity and/or opportunities. This policy establishes the reserve amounts the City will strive to maintain in its General Fund and its other major operating funds. This policy also stipulates the conditions under which those reserves may be used and how the reserves will be replenished if they fall below established reserve amounts.

The City will measure its compliance with this policy as of December 31st of each year, as soon as practical after final year-end information is audited and becomes available.

Policies

2.1 **General Fund Reserves.** The minimum unrestricted fund balance of the General Fund shall be maintained at or above 15% of current operating expenditures. For purpose of this policy, operating expenditures are defined as all expenditures less any interfund transfers to other funds, regardless of whether the transfers are considered recurring or non-recurring.

While the minimum unrestricted fund balance is set at 15% of current operating expenditures, the targeted unrestricted fund balance will be at or above 20% of current operating expenditures. This higher target is in recognition of:

- the General Fund's reliance on revenue sources that are subject to fluctuations (sales and use taxes);
- the General Fund's exposure to unexpected and significant one-time expenditure outlays (transfers to the Capital Projects Fund, mid-year changes to operations, disasters, etc.); and
- the potential drain on General Fund resources from other funds (recurring support transfers to the Open Space & Parks Fund, the Cemetery Fund, and the Recreation Fund).

The use of General Fund reserves will be limited to addressing unanticipated, non-recurring needs. Reserves shall not normally be used for recurring annual operating expenditures.

However, reserves may be used to provide the City time to restructure operations (as might be required in an economic downturn), but such use will only take place in the context of a long-term financial plan. Use of reserves below the 20% target requires authorization from City Council.

In the event reserves are used resulting in an unrestricted fund balance below the 15% minimum, a plan will be developed by the City Manager to replenish the reserves as quickly as reasonably possible and will be presented as part of a long-term financial plan. Methods of replenishing fund balance may include the use of non-recurring revenue, year-end surpluses, and, if legally permissible, excess resources from other funds.

2.2 **Open Space & Parks Fund Reserves.** The entire fund balance for the Open Space and Parks Fund is restricted by voters for acquisition, development, and operation of open space, trails, wildlife habitats, wetlands, and parks.

The minimum fund balance of the Open Space and Parks Fund shall be maintained at or above 15% of current operating expenditures. For purpose of this policy, operating expenditures include only open space and parks operations and exclude all interfund transfers and capital outlay.

The Open Space & Parks Fund requires a recurring annual transfer from the General Fund to fund its operating deficit. This annual transfer will be calculated by taking the amount of funding provided by the General Fund for Parks in 2007 ($626,900) and inflating that amount on an annual basis by the regional Consumer Price Index for All Urban Consumers. The 2007 funding level for Parks is the starting point for the calculation, since that was the last year that Parks was funded within the General Fund.

The City Council will annually consider interfund transfers of excess General Fund or Capital Project Fund balances to the Open Space & Parks Fund for property acquisition reserves.

In the event reserves are used resulting in an unrestricted fund balance below the 15% minimum, a plan will be developed by the City Manager to replenish the reserves as quickly as reasonably possible and will be presented as part of a long-term financial plan. Methods of replenishing fund balance may include transfers from other funds, securing loans from other agencies to jointly purchase property, seeking approval of bonds to finance property acquisition, and/or delaying/reducing expenditures for development, construction, operation, and maintenance of open space zones, trails, wildlife habitats, wetlands, and parks.

2.3 **Cemetery Fund Reserves.** The minimum unrestricted fund balance of the Cemetery Fund shall be maintained at or above 15% of current operating expenditures. For purpose of this policy, operating expenditures are defined as all expenditures, excluding interfund transfers and capital outlay.

The Cemetery Fund requires a recurring annual transfer from the General Fund to fund its operational deficit. This transfer will be adjusted on an annual basis to ensure that the unrestricted fund balance of the Cemetery Fund is maintained at or above 15% of current operating expenditures.

In the event reserves are used resulting in an unrestricted fund balance below the 15% minimum, a plan will be developed by the City Manager to replenish the reserves as quickly as reasonably possible and will be presented as part of a long-term financial plan. Methods

of replenishing fund balance may include the use of non-recurring revenue, year-end surpluses, and, if legally permissible, excess resources from other funds.

2.4 **Combined Utility Fund Reserves.** The Water, Wastewater, and Storm Water Utility Funds are enterprise funds and, therefore, the measure of reserves is based on levels of working capital rather than on levels of fund balance. It is important to maintain adequate levels of working capital in these funds to mitigate risks and to ensure a stable fee structure and service level.

The minimum working capital for the Water, Wastewater, and Storm Water Utility Funds shall be maintained at or above 25% of current operating expenses, as measured on the City's budgetary basis. For purpose of this policy, operating expenses are defined as all budgetary-basis expenses, excluding interfund transfers and capital outlay.

In the event reserves are used resulting in a working capital balance below the 25% minimum, a plan will be developed by the City Manager to replenish the reserves as quickly as reasonably possible and will be presented as part of a long-term financial plan. Methods of replenishing working capital may include the use of non-recurring revenue, year-end surpluses, and, if legally permissible, excess resources from other funds.

2.5 **Recreation Fund Reserves.** The minimum fund balance of the Recreation Fund shall be maintained at or above 15% of current operating expenditures. For purpose of this policy, operating expenditures are defined as all expenditures, excluding interfund transfers and capital outlay.

In addition to maintaining an operating reserve, the Recreation Fund will also maintain a capital asset renewal and replacement reserve. The purpose of this reserve is to accumulate funds for the timely renewal and replacement of Recreation Center and Memory Square Pool assets. The methodology for calculating this reserve will be approved by the Finance Committee.

In the event reserves are used resulting in an unrestricted fund balance below the 15% minimum and capital asset renewal and replacement reserves, a plan will be developed by the City Manager to replenish the reserves as quickly as reasonably possible and will be presented as part of a long-term financial plan. Methods of replenishing fund balance may include the use of non-recurring revenue, year-end surpluses, and, if legally permissible, excess resources from other funds.

It is the intent of the City Council that the dedicated sales tax and user fee revenues generated by the Recreation Center and Memory Square Pool facilities cover the operating costs for those facilities, fund the 15% minimum fund balance, and fund the capital asset renewal and replacement reserve. However, the City Council also recognizes that the dedicated sales tax and user fee revenues may not be sufficient and the Recreation Fund may also need to rely on annual General Fund transfers. The maximum annual General Fund transfer will be calculated by taking the General Fund subsidy for the Recreation Center/Memory Square Pool in 2017 ($986,300) and inflating that amount on an annual basis by the regional Consumer Price Index for All Urban Consumers. The 2017 General Fund subsidy level is the starting point for the calculation, since that is the last year that the Recreation Center and Memory Square Pool were funded within the General Fund.

In addition to the annual General Fund transfer towards the annual operating costs, minimum fund balance requirements, and capital asset renewal and replacement reserves, this policy also authorizes an annual transfer from the Capital Projects Fund to the Recreation Fund in the amount of $125,000 for 2019 and each year thereafter inflated on an annual basis by the regional Consumer Price Index for All Urban Consumers. This transfer is restricted for capital outlay.

2.6 **Golf Course Fund Reserves.** The minimum working capital balance of the Golf Course Fund shall be maintained at or above 15% of current operating expenditures. For purpose of this policy, operating expenditures are defined as all expenditures, excluding interfund transfers and capital outlay.

To assist the Golf Course Fund in meeting this reserve minimum, beginning with the 2021 fiscal year, all Golf Course capital outlay will be funded through the Capital Projects Fund.

In the event reserves are used resulting in working capital balance below the 15% minimum, a plan will be developed by the City Manager to replenish the reserves as quickly as reasonably possible and will be presented as part of a long-term financial plan. Methods of replenishing working capital may include the use of non-recurring revenue, year-end surpluses, and, if legally permissible, excess resources from other funds.

City of Louisville
COLORADO • SINCE 1878

FINANCIAL POLICIES

Debt Policies

Policy Section: 3
Adopted by Resolution No. 92, Series 2015
Effective Date: December 15, 2015

Purpose and Scope

To enhance creditworthiness and engage in prudent financial management, the City of Louisville is committed to systematic capital planning and long-term financial planning. Maintaining the City's bond rating is an important objective and, to this end, the City is continually working to improve its financial policies, budgets, forecasts, and financial health.

These policies establish criteria for the issuance of debt obligations by the City so that acceptable levels of indebtedness are maintained. The objectives of these policies are to ensure that the City obtains debt financing only when necessary, that the process for identifying the timing and amount of debt financing be as efficient as possible, that the most favorable interest rates and related issuance costs are obtained, and that future financial flexibility remains relatively unconstrained.

Debt financing includes general obligation bonds, revenue bonds, notes payable to the Colorado Water Resources & Power Development Authority, leases, and any other City obligations permitted to be issued or incurred under Colorado law, the City's Municipal Code, and the City's Charter.

This policy does not apply to the Urban Revitalization District, a legally separate entity, but a component unit of the City for financial reporting purposes.

Policies

3.1 **Use of Debt Financing.** Although the City will normally finance projects on a cash basis (pay-as-you-go), the City may decide that the most equitable way of financing a project is through debt financing (pay-as-you-use).

Factors which may favor *pay-as-you-go* financing include circumstances where:

- the project can be adequately funded from available current revenue and reserves;
- the project can be completed in an acceptable timeframe given the available resources;
- additional debt levels could adversely affect the City's credit rating or repayment sources; or
- market conditions are unstable or are not conducive to marketing debt.

Factors which may favor *pay-as-you-use* financing include circumstances where:

- current revenue or reserves are insufficient to pay project costs;
- a project is immediately required;
- revenue available for debt issues are considered sufficient and reliable so that long-term financing can be marketed with an appropriate credit rating, which can be maintained;
- market conditions present favorable interest rates and demand for municipal debt financing; or
- the useful life of the project or asset is five years or greater.

The City will not use long-term debt to finance any recurring purpose such as current operations. Debt financing will be used only for capital improvement projects and large equipment purchases. Debt payments shall not extend beyond the estimated useful life of the project or the equipment being financed.

3.2 **Limitations and Constraints on Debt Financing.** Per Article 12, Section 12-1, of the City of Louisville Charter, the total amount of the City's indebtedness shall not at any time exceed three (3) percent of the actual value, as determined by the County Assessor, of taxable property within the City, except such debt as may be incurred by supplying water.

Per Article 12, Section 12-3, of the City of Louisville Charter, any lease-purchase agreement, except for the acquisition of water rights, entered into by the City shall be approved by the City Council by non-emergency ordinance.

Per the Taxpayer Bill of Rights (TABOR) amendment to the Colorado Constitution, all multiple-year debt shall first be approved by the City's taxpaying electorate unless it is issued for a TABOR-defined government enterprise, refinances bonded debt at a lower interest rate, or sufficient cash reserves are pledged irrevocably for future payments. The City's TABOR-defined enterprises include the Water Utility Fund, the Wastewater Utility Fund, the Storm Water Utility Fund, and the Golf Course Fund. Operating leases, lease-purchases, and certificates of participation (COP's) that are subject to annual appropriation are not considered multiple-year debt and are not subject to TABOR election requirements.

3.3 **Structure of Debt Financing.** City debt will be structured to achieve the lowest possible net interest cost given market conditions, the urgency of the capital project, and the nature and type of any security provided. City debt will be structured in ways that will minimize impacts on future financing flexibility. To the extent possible, repayment of debt shall be structured to rapidly recapture credit capacity for future use.

City debt will be amortized for the shortest period consistent with a fair allocation of cost to current and future beneficiaries of the project being financed, and in keeping with other related provisions of this policy. The City shall normally issue general obligation bonds or revenue bonds with a maximum life of twenty years or less.

The City will normally seek to amortize general obligation bonds and revenue bonds with level payments (principal plus interest) over the life of the issue. Pushing higher debt service costs to future years will only be considered under special circumstances. The City will also avoid repayment schedules that consist of low annual payments and a large payment of the balance due at the end of the term. There shall always be at least one interest payment in the first fiscal year after a bond sale. Principal repayment shall start no later than the second year after the bond issue.

Call provisions for bond issues shall be made as short as possible, consistent with the lowest interest cost to the City. Unless specific compelling reasons exist, all bonds shall be callable only at par.

Credit enhancements may be used if the costs of such enhancements are lower than the reduction in net debt service payments or if they provide other significant financial benefits to the City.

3.4 **Bond Counsel.** The City will retain an external bond counsel through a competitive process administered by the Finance Department and the City Attorney's Office. All debt issues of the City will include a written opinion by bond counsel on the validity of the bond offering, the security for the offering, and whether and to what extent interest on the bonds is exempt from income and other taxation.

3.5 **Financial Advisor.** The City will retain an external financial advisor through a competitive process administered by the Finance Department. For each debt issuance, the financial advisor will provide the City with information and recommendations on all aspects of the issuance, including market opportunities, method of sale, structure, term, pricing, and fees.

3.6 **Method of Sale.** As a matter of general policy, the City shall seek to issue its general and revenue bond obligations with a competitive sale process unless it is determined by the City's Financial Advisor and Finance Director that such a method will not produce the best results for the City. Other methods of sale that may be authorized by the Financial Advisor and Finance Director are a negotiated sales process and a private placement process.

Conditions that may favor a negotiated sale process are:

- The bond issue is, or contains, a refinancing that is dependent on market timing;
- At the time of the issuance, the interest rate environment or economic factors that affect the bond issue are volatile;
- The nature of the debt is unique and requires particular skills from the underwriter; or
- The debt issuance is bound by a compressed timeline due to extenuating circumstances that prevent a competitive process from being accomplished.

Whenever a negotiated sale process is determined to be in the best interests of the City, the City will use a competitive process to select its investment banking team.

In such instances where the City, through competitive bidding, deems the bids as unsatisfactory, or does not receive bids, it may, at the election of the Finance Director, immediately enter into a negotiated sale process or private placement process.

3.7 **Refunding of Debt.** Periodic reviews of all outstanding debts will be undertaken by the Finance Director and Financial Advisor to determine refunding opportunities. Refundings will be considered (within legal constraints) if and when there is a net economic benefit of the refunding, or if the refunding is essential in order to amend covenants to enhance operations and management. As a general rule, refundings will only be considered if the present value savings (net of all costs) of a particular refunding will exceed five percent (5%) of the refunded principal.

3.8 **Arbitrage Liability Management.** It is the City's policy to minimize the cost of arbitrage rebate and yield restriction while strictly complying with the law. The City will not issue obligations except for identifiable projects with very good prospects of timely initiation. Because of the complexity of the arbitrage rebate regulations and the severity of non-compliance penalties, the City will use the services of Bond Counsel and other arbitrage compliance experts when determining arbitrage liability, reporting, and exemptions.

3.9 **Financial Disclosure.** The City is committed to full and complete financial disclosure and to cooperating fully with rating agencies, institutional and individual investors, other levels of government, and the general public to share clear, comprehensible, accurate, and timely financial information. Continuing disclosure requirements under Rule 15c2-12 issued by the Securities and Exchange Commission (SEC) may apply to certain debt transactions of the City. The City will comply with all such Federal or other State reporting requirements on a timely basis. The City is committed to meeting continuing disclosure requirements of the national information repositories.

City of Louisville
COLORADO • SINCE 1878

FINANCIAL POLICIES

Revenue Policies

Policy Section: 4
Adopted by: Council Action
Effective Date: November 4, 2019

Purpose and Scope

The City of Louisville collects revenue from various sources, the largest of which are from sales and use taxes, utility fees, property taxes, and intergovernmental revenue. The structure, equity, fluctuation, and collection of revenue are important for financial stability and are reviewed by bond rating agencies to determine the City's credit quality.

Policies

4.1 **Diversification and Stabilization.** The City will strive to maintain a diversified and stable revenue system to reduce the overall effects of fluctuations in any one revenue source.

4.2 **Equity.** Revenue will be derived from a fair, equitable, and adequate resource base, while minimizing tax differential burdens. Services having a City-wide benefit shall be financed with revenue sources generated from a broad base, such as sales taxes and property taxes. Services where the customer determines the use shall be fully or partially financed with user fees and charges related to the level of service provided.

4.3 **Collections.** The City will monitor all taxes, fees, and charges to make sure they are equitably administered and collections are timely and accurate. The City will pursue collection of delinquent amounts (including related penalties and interest) as authorized by the Louisville Municipal Code.

4.4 **Recurring and Non-recurring Revenue.** The City's objective is to fund all recurring expenditures with recurring revenue. Non-recurring, one-time revenue should be used to fund only non-recurring, one-time expenditures. The preferred use of non-recurring revenue is to invest in projects that will result in long-term operational cost savings.

4.5 **Intergovernmental Revenue.** The City will pursue intergovernmental aid, including grants, for those programs and activities that address a recognized need and are consistent with the City's goals and objectives, and will attempt to recover all allowable costs associated with those programs. The City will avoid using grants for ongoing service delivery needs. Any decision to pursue intergovernmental aid should only be made after consideration of the present and future funding requirements, costs of administering the funds, costs associated with special conditions or regulations attached to the aid, and ongoing operational costs after the aid period.

4.6 **User Fees and Services Charges.** The City will periodically recalculate the full cost of providing services in order to provide a basis for setting the associated user fee or service charge. Full cost shall incorporate direct and indirect costs, including operations (with City labor costs), maintenance, overhead, debt service, equipment, and capital charges. The intent of this policy is to set fees at a level that is related to the actual cost of producing the good or service. The City will also periodically examine and compare rates from other cities providing similar services. It is recognized that competing policy objectives may result in user fee levels that recover only a portion of the costs. The City Council's intent is to review all fees every year during the budget process. For years in which a complete recalculation of full costs is not done, this policy authorizes the use of an annual fee inflator to be applied to certain fees.

4.7 **Fees for Children's Recreational Services and Senior Programs.** The City may set fees for children's recreational programs and senior services at levels below the full cost of providing those services.

4.8 **Fees for Non-Resident City Services.** Non-residents may be required to pay higher fees than residents for City services.

City of Louisville
COLORADO • SINCE 1878

FINANCIAL POLICIES

Operating Budget Policies

Policy Section: 5
Adopted by: Council Action
Effective Date: November 4, 2019

Purpose and Scope

The formulation of the annual operating budget, including the publication of the budget document, is one of the most important financial activities that the City of Louisville undertakes each year. The budget process provides a comprehensive plan to deliver efficient services to residents and stakeholders of the City in a manner that aligns resources with the policies, goals, mission, and vision of the City. This policy is intended to provide guidelines to assist in the formulation of financial discussion and the broader implications of financial decisions. This policy shall apply to all funds with an adopted budget.

Policies

5.1 **Budgetary Basis of Accounting.** The "basis of accounting" is a term used to describe the timing of revenue and expenditure recognition. In other words, when the effects of transactions or events should be recognized. In governmental accounting, the basis of accounting used for financial reporting purposes, as required by generally accepted accounting principles (GAAP), is not required for use in preparing a budget document. Under GAAP, governmental funds are required to utilize a modified accrual basis of accounting and proprietary funds (enterprise and internal service) are required to utilize a full accrual basis of accounting for financial reporting purposes. The City of Louisville's *budgetary* basis of accounting is a modified accrual basis for *all* fund types, including proprietary funds. Some of the differences between the City's budgetary basis of accounting and the GAAP basis of accounting for proprietary fund types are:

- *Issuance of debt* – budgeted as a revenue item, adjusted at year-end to a liability for financial reporting purposes.
- *Principal payment on debt* – budgeted as an expense item, adjusted at year-end to a reduction in the liability for financial reporting purposes.
- *Capital acquisition* – budgeted as an expense item, adjusted at year-end to an asset acquisition for financial reporting purposes.
- *Depreciation* – not recognized for budgeting purposes, recorded at year-end as an expense for financial reporting purposes.

5.2 **Level of Budgetary Control.** The level of budgetary control is the level at which spending cannot exceed the budgeted amount without City Council authorization. The level of control is also the level of detail the City Council approves in the appropriation resolution. The City's current level of budgetary control is at the fund level. However, department management is responsible for administering their respective programs within the financial constraints described by the budget as adopted.

Article 11, Section 11-6 of the City of Louisville Charter states, *"During the fiscal year, no officer or employee shall expend or contract to expend any money, or incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts appropriated by the City Council. Any contract, verbal or written, made in violation of this subsection shall be void, and no moneys of the City shall be paid on such contract; except that the City Council may ratify such a contract if it determines that ratification would be in the best interest of the City, and if it adopts a resolution making the necessary appropriation."*

5.3 **Balanced Budget.** The City's definition of a balance budget requires each fund's revenue plus appropriated fund balance/working capital to be equal to, or greater than, each fund's total appropriations. However, it is the City's intent to go further and develop *structurally* balanced budgets for the General Fund and the other major operating funds (excluding capital project funds). In a structurally balanced budget, annual recurring revenue will be projected to equal or exceed annual recurring expenditures for each fund. If a structural imbalance (recurring expenditures exceeding recurring revenue) should occur in the General Fund or in any of the major operating funds, a plan will be developed and implemented to bring the budget back into structural balance.

5.4 **Budget Form.** Article 11, Section 11-2 of the City of Louisville Charter states, *"The proposed budget shall provide a complete financial plan for the City in a format acceptable to the City Council. Except as otherwise provided by this Charter, the proposed budget shall be prepared in accordance with State statutes establishing the local government budget law and the local government uniform accounting law."*

5.5 **Capital Improvement Plan (C-I-P).** A Six-Year Capital Improvement Plan will be presented to the City Council for consideration during the biennial budget development process. The annual capital budget will be based on the first year of the approved C-I-P.

5.6 **Long-Term Financial Plan (LTFP).** Six-year financial forecasts for each of the City's major operating funds will be presented to the City Council for consideration during budget development. The LTFP will coordinate the C-I-P with the operating budget and will provide insight into potential future financial imbalances so that action can be taken before a crisis occurs.

5.7 **Budget Amendment.** The City Council may amend or supplement the budget by resolution at any time after its initial adoption. A public hearing is required.

5.8 **Budget Control System.** The City will develop and maintain a budgetary control system to help it adhere to the budget. All departments are part of the budget control system and will have access to individual department reports that compare budget-to-actual financial performance. The Finance Department will report City-wide budget-to-actual performance on a quarterly basis for both revenue and expenditures to the City Finance Committee.

City of Louisville
COLORADO • SINCE 1878

FINANCIAL POLICIES

Investment Policies

Policy Section: 6
Adopted by Resolution No. 92, Series 2015
Effective Date: December 15, 2015

Purpose and Scope

It is the policy of the City of Louisville to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands and conforming to all Colorado Revised Statutes, the City of Louisville Charter, and the City of Louisville Municipal Code.

The provisions of this investment policy shall apply to all funds held in the custody of the City and all of its offices. Except for cash in certain restricted and special funds, the City shall consolidate, or "pool", cash and investment balances from all funds to maximize investment earnings and to increase efficiencies with regards to investment pricing, safekeeping, and administration. The investment income derived from the pooled cash and investment accounts shall be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

Policies

6.1 **Objectives.** In order of priority, the primary objectives of investment activities shall be safety, liquidity, and yield:

- *Safety.* Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio through the mitigation of credit risk and interest rate risk.

- *Liquidity.* The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This shall be accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. Furthermore, since all possible cash demands cannot be anticipated, the portfolio shall consist largely of securities with active secondary or resale markets. In addition, a portion of the portfolio may be placed in local government investment pools (LGIPs) which offer same-day, constant dollar liquidity for short-term funds.

- *Yield.* The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary

importance compared to the safety and liquidity objectives described above. Securities generally shall be held to maturity with the following exceptions:

- A security with a declining credit may be sold early to minimize loss of principal.
- A security swap would improve the quality, yield, or target duration of the portfolio.
- Liquidity needs of the portfolio require the security to be sold.

6.2 **Delegation of Authority.** The Finance Director shall be the designated investment officer of the City and shall be responsible for all investment decisions and activities, under the direction of the City Manager. The Finance Director shall establish investment policy procedures for the operation of the investment program consistent with this policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Director.

The Finance Director may delegate the authority to conduct investment transactions and manage the operation of the investment portfolio to one or more subordinates and/or an external registered investment advisor who shall act in accordance with established procedures on internal controls and in compliance with this investment policy.

6.4 **Legal Investments.** All investments shall be made in accordance with Colorado Revised Statutes (CRS) as follows: CRS 11-10.5-101, et seq., Public Deposit Protection Act; CRS 24-75-601, et seq., Funds - Legal Investments for Government Units; CRS 24-75-603, et seq., Depositories; CRS 24-75-701 and 702, et seq., Local Governments - Local Government Pooling and that the investment or deposit meets the standard established in section CRS 15-1-304. Any revisions or extensions of these sections of the CRS will be assumed to be part of this Investment Policy immediately upon enactment.

To the extent possible, the City shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than five (5) years from the settlement date or in accordance with state and local statutes and ordinance. Pursuant to CRS Section 24-75-601.1(1), as amended from time to time, and subject to the limitations set forth therein, the securities listed herein shall be eligible for investment of public funds by the City. In the event of a conflict between CRS 24-75-601.1(1) and this policy, other than this policy being more restrictive that CRS 24-75-601(1), CRS 24-75-601.1(1) shall control. Nothing herein shall preclude the City from adopting a policy to permit securities other than those listed in CRS 24-75-601.1(1) for investment of public funds.

CRS 24-75-601(1) and this policy authorize the following investments:

- Any security issued by, fully guaranteed by, or for which the full credit of the United States Treasury is pledged for payment; allowing for inflation indexed securities. The period from the date of settlement of this type of security to the maturity date shall be no more than five years, unless the City Council authorizes investment for a period in excess of five years.

- Any security issued by, fully guaranteed by, or for which the full credit of the following is pledged for payment: The Federal Farm Credit Bank, A Federal Home Loan Bank, the Federal Home Loan Mortgage Corporation, The Federal National Mortgage Association, the Government National Mortgage Association, or an entity or organization that is not

listed in this paragraph but that is created by, or the creation of which is authorized by, legislation enacted by the United States Congress and that is subject to control by the federal government that is at least as extensive as that which governs an entity or organization listed in this paragraph. The period from the date of settlement of this type of security to its maturity date shall be no more than three years. Any entity or organization listed in this paragraph may represent up to but not more than 35% of the investment portfolio. The total of the above mentioned entities or organizations and inclusive of corporate or bank securities cannot represent more than 95% of the investment portfolio.

- Any security that is a general or revenue obligation of any state of the United States, the District of Columbia, or any territorial possession of the United States or of any political subdivision, institution, department, agency, instrumentality, or authority of any of such governmental entities. The period from the date of settlement of this type of security to the maturity date shall be no more than three years.

- Any interest in a local government investment pool pursuant to CRS 24-75-701, et seq.

- Any guaranteed investment contract (GIC) if at the time the contract or agreement is entered into, the long-term credit rating, financial obligations rating, claims paying ability rating, or financial strength rating of the party, or of the guarantor of the party, with whom the public entity enters the contract or agreement is, at the time of issuance, rated in one of the two highest rating categories by two or more nationally recognized securities rating agencies that regularly issue such ratings. Contracts or agreements purchased under this paragraph shall not have a maturity period greater than three years.

- Any dollar-denominated corporate or bank security issued by a corporation or bank that has a maturity of less than three years from the date of settlement and, at the time of purchase, must carry at least two credit ratings from any of the nationally recognized credit rating agencies and must not be rated below “AA– or Aa3” by any credit rating agency. The aggregate value of all securities referred to in this paragraph shall equal no more than 25% of the total portfolio.

- Money market instruments, such as commercial paper or bankers' acceptance, must carry at least two credit ratings from any of the nationally recognized credit rating agencies and must not be rated below "A1, P1, or F1" by any credit rating agency.

- Any money market fund that is registered as an investment company under the federal “Investment Company Act of 1940”, as amended, at the time the investing public entity invests in such fund. The money market fund must: 1) have no commission fee on the charged on purchases or sales of shares; 2) have a constant daily net asset value per share of $1.00; 3) limit assets of the fund to U.S. Treasury Securities; 4) have a maximum stated maturity and weighted average maturity in accordance with Federal Securities Regulation 270-2A-7; and 5) have a rating at the time of purchase of at least AAAm by Standard & Poor’s or Aaa/MRI+ Moody’s

- The purchase of any repurchase agreement of marketable securities referred to in the preceding paragraphs. A Master Repurchase Agreement must be executed with the bank or dealer. The securities must be delivered to the City’s custodian or to a third-party custodian or third-party trustee for safekeeping on behalf of the City. The title to or

a perfected security interest in such securities along with any necessary transfer documents must be transferred to the City or the City's custodian. The collateral securities of the repurchase agreement must be collateralized at no less than one hundred two percent and marked to market no less frequently than weekly. Collateralization is required per the Public Deposit Protection Act, CRS 11-10.5-101 et seq. The securities subject to the repurchase agreement may have a maturity in excess of five years. The repurchase agreement itself may not have a maturity of more than five years from the date of settlement unless the City Council authorizes investment for a period in excess of five years.

- Certificates of deposit in state or national banks or in state or federally chartered savings banks, which are state-approved depositories per CRS Section 24-75-603, et seq. (as evidenced by a certificate issued by the State Banking Board) and are insured by the FDIC. Certificates of deposit, which exceed the FDIC insured amount, shall be collateralized in accordance with the Colorado Public Deposit Protection Act. Certificates of deposit must comply with CRS Section 30-10-708 (1). The aggregate value of all certificates of deposit shall equal no more than 25% of the total portfolio.

6.4 **Standards of Care and Performance.** The "reasonable prudence" standard shall be used by investment officials in the context of managing an overall portfolio. The "reasonable prudence" standard provides that investments shall be made with the judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not in regard to speculation, but in regard to the permanent disposition of funds, considering the probable income as well as the probable safety of the capital.

Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

In addition, officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose to the City Manager any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the City.

6.5 **Authorized Financial Institutions, Depositories, and Broker-Dealers.** Unless utilizing the services of an external registered investment advisor, the Finance Department shall maintain a list of financial institutions and depositories authorized to provide investment services to the City. In addition, the Finance Department shall maintain a list of approved security broker/dealers that may include "primary" dealers or regional dealers qualifying under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule). To qualify for consideration for investment transactions with the City, all financial institutions and broker-dealers must supply the following, as appropriate:

- Proof of state registration (except for those firms providing safekeeping and custodial services only).
- Audited financial statements demonstrating compliance with state and federal capital adequacy guidelines.
- Proof of Financial Industry Regulatory Authority (FINRA) certification.
- Evidence of adequate insurance coverage.
- Certification of having read and understood and agreeing to comply with the City's investment policy.

An annual review of the financial condition and registration of all qualified financial institutions and broker/dealers will be conducted by the Finance Director.

6.6 **Safekeeping and Custody.** All trades of marketable securities will be executed "delivery versus payment" (where applicable) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

Securities will be held by an independent third-party custodian selected by the City and evidenced by safekeeping receipts in the City's name. The safekeeping institution shall provide on an annual basis a copy of its most recent report on internal controls (Statement of Standards 70).

Moreover, management is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived, and (2) the valuation of costs and benefits requires estimates and judgments by management. The internal controls structure should address the following points:

- Control of collusion.
- Separation of transaction authority from accounting and recordkeeping.
- Custodial safekeeping.
- Avoidance of physical delivery securities.
- Written confirmation of transactions for investments and wire transfers.
- Dual authorization of wire transfers.

Compliance with these controls shall be reviewed and confirmed through the City's annual independent audit.

6.7 **Performance Standards & Reporting**

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs.

The City's investment strategy is passive. Given this strategy, the basis used by the Finance Director to determine whether market yields are being achieved shall be the ColoTrust local government investment pool, the one-year US Treasury Bill, and the two-year Agency Benchmark.

The Finance Director shall provide the Finance Committee monthly investment reports that provide the status and characteristics of the current investment portfolio. The investment report should include schedules on:

- Portfolio diversification.
- Maturity distribution.
- A listing of all securities held by authorized investment category.
- Par value, amortized book value, and market value for all securities held.
- Monthly activity – purchases, sales, calls, and interest received.

City of Louisville
COLORADO • SINCE 1878

FINANCIAL POLICIES

Capital Asset Investment & Management Policies

Policy Section: 7
Adopted by: Council Action
Effective Date: November 4, 2019

Purpose and Scope

Capital assets have a major impact on the ability of the City of Louisville to deliver services, the economic vitality of the City, and the overall quality of life for the City's citizens. The purpose of this policy is to provide general guidelines for a comprehensive process of allocating limited resources to capital investments. This policy applies to all funds included in the City's Six-Year Capital Improvement Plan.

Policies

7.1 **General Process for Six-Year Capital Improvement Plan (C-I-P).** The Finance Department is responsible for coordinating the C-I-P process within the annual budget calendar and for compiling the requested, recommended, and adopted C-I-P document.

Each year, City departments will submit a list of prioritized projects for inclusion into the C-I-P. The City Manager will review the requests and make the final recommendations to City Council. City Council will review the recommended C-I-P and direct any changes for the final C-I-P. The first two years of the C-I-P will be included in the Biennial Operating & Capital Budget presented to the City Council for formal adoption in November.

The City shall provide meaningful opportunities for all stakeholders to provide input into the C-I-P development process.

7.2 **C-I-P Project Selection.** An objective set of criteria will be used to assess and evaluate project proposals. Although specific criteria may be updated from time to time, the following concepts are core principles to be considered in the development of such criteria:

- Long-Term Forecasts – Long-term forecasts will be prepared to better understand resources available for capital spending and to assess operational impacts and eventual maintenance and replacement costs.

- Impact of Other Projects – Projects shall not be considered in isolation. One project's impact on others should be recognized and costs shared between projects where appropriate.

- Full Costing – Cost analysis of a proposed project should encompass the entire cost of the project, including annual maintenance and other impacts to the operating budget.

- Predictable Project Timing & Scope – Schedule and scope estimates should be practical and achievable within the requested resources, including financial and human.

7.3 **Balanced C-I-P.** The adopted C-I-P will be balanced. This means that for the six-year period, revenue plus the use of fund reserves will equal or exceed total project expenditures.

7.4 **Asset Maintenance & Replacement.** It is the City's intent to maintain its existing assets and a level that protects the initial capital investment and minimizes future maintenance and replacement costs. Based on an asset inventory and risk assessment, staff shall include recommendations for asset maintenance in the C-I-P. It is the City's intent to ensure that adequate resources are allocated to preserve the City's existing infrastructure to the best of its ability before allocating resources to other capital projects.

City of Louisville
COLORADO • SINCE 1878

FINANCIAL POLICIES

Accounting, Auditing, & Financial Reporting Policies

Policy Section: 8
Adopted by: Council Action
Effective Date: November 4, 2019

Purpose and Scope

The City of Louisville desires to maintain a system of financial management that safeguards City assets, promotes financial transparency, and provides timely, accurate, and relevant financial information to citizens, elected officials, and management. This policy pertains to all funds and operations of the City and, to the extent reasonably possible, all component units of the City.

Policies

8.1 **Accounting.** The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles applicable to state and local governments. The City's accounting and reporting policies will conform to the generally accepted accounting principles (GAAP).

8.2 **Auditing.** Article 11, Section 11-7 of the City of Louisville Charter states, *"The Council shall provide for a financial audit, which shall be performed at least annually by a certified public accountant selected by the Council. The Audit shall be performed in accordance with the State statutes establishing the local government audit law. Copies of the audit shall be made available for public inspection."*

In compliance with the Charter, an annual audit will be performed by an independent certified public accounting firm in accordance with Generally Accepted Governmental Auditing Standards and the auditor's opinion will be included in the City's Comprehensive Annual Financial Report (CAFR).

The City's Finance Department shall be responsible for managing the audit procurement process. The City Council will appoint the independent auditor and approve each year's audit engagement letter. The audit engagement term shall typically be for five to ten years, subject to annual review, approval, and appropriation.

8.3 **Audit Committee.** The City's Finance Committee will act as the City's Audit Committee. The Audit Committee will provide an independent review and oversight of the government's financial reporting processes, internal controls, and independent auditors. The City's independent auditors will meet with the Audit Committee at lease annually and have direct access to the Audit Committee if City staff is unresponsive to auditor recommendations or if

the auditors consider such communication necessary to fulfill their legal and professional responsibilities.

8.4 **Financial Reporting.** The City's Comprehensive Annual Financial Report (CAFR) will be published annually to present the results, financial position, and results of operations of the City for the prior year. As an additional independent confirmation of the quality of the City's financial information, the City will annually submit its CAFR to the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting program.

The Finance Department will provide quarterly interim financial reports to the Finance Committee after the close of each quarter. The reports will be designed to keep the Committee continuously informed of the City's overall financial status.

8.5 **Internal Controls.** The goals and objectives of the City's internal control policies are to safeguard City assets and to foster reliance on public information for decision-making purposes at all levels both internally and externally. Management shall establish the presence of integrity, ethics, competence, and a positive control environment. Directors are responsible for establishing, executing, and maintaining control policies and procedures at the detail level within their specific departments.

The City's internal control structure will be based on the Committee of Sponsoring Organizations of the Treadway Commission on Fraudulent Financial Reporting (COSO) framework and comprised of the following elements:

- **Control Environment** – Factors include integrity and ethical values, commitment to competence, leadership philosophy and operating style, assignment of authority and responsibility, and policy and procedures;

- **Risk Assessment** – Routine assessment of risk and its impact on internal controls;

- **Control Activities** – Such as segregation of duties, authorization of transactions, retention of records, supervision and monitoring of operations, and physical safeguards;

- **Information and Communication** – Policies and procedures are documented and accessible; and

- **Monitoring** – Assessment of the quality of performance over time to determine whether controls are effective and track resolution achievements of identified problems.

8.6 **Capitalization of Assets.** The terms capital assets, capital outlay, and fixed assets are used to describe assets that are used in operations that have initial lives extending beyond a single reporting period, such as water rights, infrastructure, land, buildings, improvements other than buildings, and equipment. It is incumbent upon departments to maintain adequate control over all resources, including capital assets, to minimize the risk of loss or misuse.

Not all capital assets are required to be reported on the City's balance sheet. Specifically, capital assets with extremely short useful lives or of small monetary value are properly reported as an "expenditure" or "expense" of the period in which they are acquired. Capital

assets that are reported on the City's balance sheet are said to be "capitalized" and must meet the capitalization criteria outlined in this policy.

The City's capitalization criteria are, as follows:

- Assets should be capitalized only if they have an estimated useful life of at least two years following the date of acquisition.

- The capitalization thresholds shall normally be applied to individual items rather than to groups of similar items (e.g., chairs), unless the effect of doing so would be to eliminate a significant portion of total capital assets (e.g., library books).

- The capitalization threshold for each individual item is $10,000.

- Directors are responsible for establishing control and inventory procedures at the department level for non-capitalized assets such as office equipment, communications equipment, fleet management inventory, firearms, etc.

8.7 **Accounts Receivable Write-Off.** Accounts receivable is an asset account reflecting amounts owed to the City. Staff will make every effort to collect all receivables. Only receivables deemed uncollectible can be written off. In order to be deemed uncollectible, a receivable must meet the following criteria:

- All standardized collections procedures have been exhausted;

- Further measures to collect the debt have been determined as inappropriate; and

- The characteristics of the debt are such that write-off is appropriate (e.g., the debt is small relative to the cost of further collection efforts).

The City Manager or Finance Director is authorized to approve a write-off of up to $100 per individual account. Staff's request to write-off accounts greater than $100 must be approved by the Finance Committee. The amounts and reasons for all write-offs will be documented and made available for audit.

City of Louisville

COLORADO • SINCE 1878

2021-2022 Biennial Operating & Capital Budget

Miscellaneous Tab

RESOLUTION NO. 91
SERIES 2020

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE CITY OF LOUISVILLE, COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2021 AND ENDING ON THE LAST DAY OF DECEMBER 2021

WHEREAS, the City Council of Louisville has appointed the City Manager to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, the City Manager submitted a proposed budget to the City Council of Louisville on September 22, 2020, for its consideration; and

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on October 20, 2020, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases have been made to revenue, or reserves have been used, so that the budget remains in balance, as required by law.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

SECTION 1. That the estimated revenue and expenditures for each fund as provided for in the budget are as summarized below in Exhibit A.

SECTION 2. That the budget as submitted, amended, and herein summarized by fund, a copy of which is attached hereto and incorporated herein by this reference, hereby is approved and adopted as the budget of the City of Louisville for the calendar year beginning on the first day of January 2021 and ending on the last day of December 2021.

SECTION 3. That the budget hereby approved and adopted shall be signed by the Mayor and City Clerk and made a part of the public record of the City of Louisville, Colorado.

Exhibit A

City of Louisville, Colorado
Summary of Budgeted Revenue, Expenditures, and Projected Changes to Fund Balances
All Funds
2021 Budget

	General Fund	Special Revenue Funds	Capital Project Funds	Debt Service Funds	Enterprise Funds (Bdgt Basis)	Internal Service Funds (Bdgt Basis)	Total All Funds
Beginning Balance *[1]*	8,519,384	7,662,395	2,552,412	152,503	15,985,476	777,126	35,649,296
Revenue & Other Sources:							
General Revenue	16,669,020	2,233,840	7,453,970	1,932,290	-	-	28,289,120
Administration & Support Services	151,290	27,130	-	-	-	338,620	517,040
Community Design	1,537,940	745,590	-	-	-	-	2,283,530
Public Safety & Justice	115,510	-	-	-	-	-	115,510
Transportation	619,360	1,000	531,840	-	-	-	1,152,200
Utilities	-	-	-	-	16,269,400	-	16,269,400
Parks	7,920	345,500	126,010	-	-	-	479,430
Open Space & Trails	-	-	-	-	-	-	-
Recreation	-	2,060,140	-	-	1,706,860	-	3,767,000
Cultural Servcies	408,120	-	3,700	-	-	-	411,820
Economic Prosperity	60,000	-	-	-	-	-	60,000
Interfund Transfers	164,860	2,720,550	516,510	-	-	-	3,401,920
Total Revenue & Other Sources	19,734,020	8,133,750	8,632,030	1,932,290	17,976,260	338,620	56,746,970
Expenditures & Other Uses:							
Administration & Support Services	5,243,690	366,890	1,477,730	-	-	779,790	7,868,100
Community Design	1,631,990	395,250	-	-	-	-	2,027,240
Public Safety & Justice	6,775,280	-	443,600	-	-	-	7,218,880
Transportation	2,649,530	100,490	5,498,200	-	-	-	8,248,220
Utilities	-	-	-	-	11,830,430	-	11,830,430
Parks	27,900	2,584,720	-	-	-	-	2,612,620
Open Space & Trails	-	1,579,450	45,000	-	-	-	1,624,450
Recreation	112,160	4,327,130	158,500	-	1,695,770	-	6,293,560
Cultural Services	2,054,060	-	38,400	-	-	-	2,092,460
Economic Prosperity	234,270	-	-	-	-	-	234,270
Debt Service	8,510	-	-	1,742,200	2,523,480	-	4,274,190
Interfund Transfers	2,433,580	169,780	798,560	-	-	-	3,401,920
Total Expenditures & Other Uses *[2]*	21,170,970	9,523,710	8,459,990	1,742,200	16,049,680	779,790	57,726,340
Ending Balance *[1]*	7,082,434	6,272,435	2,724,452	342,593	17,912,056	335,956	34,669,926

[1] "Balance" for Governmental Funds refers to Fund Balance. "Balance" for Proprietary Funds refers to Working Capital.
[2] Does not include adjustment for estimated "Turnback".

PASSED AND ADOPTED this 17th day of November, 2020.

By: _____
Ashley Stolzmann, Mayor

Attest: _____
Meredyth Muth, City Clerk

CITY OF LOUISVILLE SEAL COLORADO

RESOLUTION NO. 92
SERIES 2020

ANNUAL APPROPRIATION RESOLUTION FOR THE CITY OF LOUISVILLE, COLORADO FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021

WHEREAS, the City Council has adopted the annual budget for the 2020 budget year and it is necessary to appropriate the revenues and reserves provided in the budget to and for the purposes described below.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

SECTION 1. That out of the estimated revenue to be derived from all sources, as set forth in the 2021 budget, to be received into the funds listed below, which together with estimated reserves at January 1, 2021, make a total of estimated revenue and reserves, there is hereby appropriated to each such fund for the fiscal year beginning January 1, 2021, the amount listed in the following table:

City of Louisville, Colorado
Schedule of Appropiations by Fund
2021 Budget

Fund Description	2021 Appropriations
General	$ 21,170,970
Open Space & Parks	4,272,070
Conservation Trust - Lottery	115,100
Cemetery Perpetual Care	5,220
Cemetery	243,980
PEG Fees	20,050
Parking Improvement	50
Historic Preservation	540,110
Recreation	4,327,130
Capital Projects	7,789,830
Impact Fee	670,160
Recreation Center Debt Service	1,742,200
Water Utility	7,479,050
Wastewater Utility	4,322,570
Stormwater Utility	953,720
Solid Waste & Recycling Utility	1,598,570
Golf Course	1,695,770
Technology Management	75,400
Fleet Management	704,390
Total Appropriations	$ 57,726,340

PASSED AND ADOPTED this 17th day of November, 2020.

By: _____
Ashley Stolzmann, Mayor

Attest: _____
Meredyth Muth, City Clerk

CITY OF LOUISVILLE SEAL COLORADO

RESOLUTION NO. 93
SERIES 2020

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2020, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE CITY OF LOUISVILLE, COLORADO FOR THE 2021 BUDGET YEAR

WHEREAS, the City Council of the City of Louisville has adopted the annual budget for the 2021 budget year in accordance with the Local Government Budget Law, on November 17, 2020; and

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is $3,668,301; and

WHEREAS, the amount of money necessary from property tax revenue to balance the budget for the estimated debt service payments for the approved 2017 General Obligation Recreation Center Bonds is $1,945,995; and

WHEREAS, the 2020 preliminary net valuation for assessment for the City of Louisville as certified by the County Assessor is $707,619,846; and

WHEREAS, the City of Louisville is exempt from the statutory property tax revenue limitation (5.5% limit) due to the voter approval of Ballot Issue 2A on November 6, 2001; and

WHEREAS, the City of Louisville is exempt from the fiscal year spending limitation imposed by Article X, Section 20, to the Colorado Constitution, approved by the voters on November 3, 1992, due to the voter approval of Ballot Issue 2A on November 6, 2001.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

SECTION 1. That for the purpose of meeting all general operating expenses of the City of Louisville during the 2021 budget year, there is hereby levied a tax of 5.184 mills upon each dollar of the total valuation for assessment of all taxable property within the City for the year 2020.

SECTION 2. That for the purpose of meeting payments for bonded indebtedness of the City of Louisville during the 2021 budget year, there is hereby levied a tax of 2.750 mills upon each dollar of the total valuation for assessment of all taxable property within the City for the year 2020.

SECTION 3. That the City Clerk is hereby authorized and directed to immediately certify to the County Commissioners of Boulder County, Colorado, the mill levies for the City of Louisville as herein above determined and set.

PASSED AND ADOPTED this 17th day of November, 2020.

By: _____
Ashley Stolzmann, Mayor

Attest: _____
Meredyth Muth, City Clerk

CITY OF LOUISVILLE SEAL COLORADO

RESOLUTION NO. 95
SERIES 2020

A RESOLUTION SETTING CERTAIN FEES, RATES, AND CHARGES FOR THE CITY OF LOUISVILLE, COLORADO

WHEREAS, pursuant to the Louisville Municipal Code, the City Council is authorized to establish certain fees, rates, and charges by resolution; and

WHEREAS, the City Council wishes to establish by this resolution the amounts of certain fees, rates, and charges effective January 1, 2021.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOUISVILLE, COLORADO:

SECTION 1. Pursuant to authorization in the Louisville Municipal Code, the Louisville City Council hereby establishes certain fees, rates, and charges in accordance with the schedules and tables attached and made a part hereof.

SECTION 2. The fees, rates, and charges set by this resolution shall be effective January 1, 2021 and may thereafter be amended from time to time by resolution of the City Council.

SECTION 3. The fees, rates, and charges set by this resolution shall supersede and replace any fees, rates, or charges previously set or adopted by the City Council for the same purpose. However, the same shall not be deemed to release, extinguish, alter, modify, or change in whole or in part any liability which shall have been previously incurred, and the superseded or replaced provision shall be treated and held as still remaining in force for the purpose of sustaining any judgment, decree, or order.

SECTION 4. If any portion of this resolution is held to be invalid for any reason, such decisions shall not affect the validity of the remaining portions hereof.

PASSED AND ADOPTED this 1st day of December, 2020.

Ashley Stolzmann, Mayor

ATTEST:

Meredyth Muth, City Clerk

CITY OF LOUISVILLE SEAL COLORADO

Resolution 95, Series 2020 Exhibit A				
Code Section Ref.	**Fee Description**	**2021 Fee**	**Additional Fee Information**	**Staff Responsibility**
1.24.010	Credit on Fine or for time served	57.00	Per 24hrs.	Deputy Manager
3.20.402.C	Sales/Use Tax License	25.00		Finance Director
5.04.070	Business Registration		Replaced by Sales/Use Tax License	
5.08.040	Liquor Application and registration fee		List, see Table 1	Deputy Manager
5.08.050	Liquor License annual fees (local)		List, see Table 1	Deputy Manager
5.08.070	Liquor Special Event Permit fees		List, see Table 1	Deputy Manager
5.10.060/5.11.060	Marijuana Establishment - Application fees	3,245.00	plus $100 for fingerprinting and background check	Deputy Manager
5.10.090.C/5.11.100C	Marijuana Establishment - Late Renewal Application Fee	541.00		Deputy Manager
5.10.100/5.11.100/110	Marijuana Establishment - Annual Renewal/Operating License Fee	1,622.00		Deputy Manager
5.10.130.D/5.11.140D	Marijuana Establishment - Modification of Premises	1,622.00		Deputy Manager
5.10.110.B/5.11.120B	Marijuana Establishment - Change in Location Application Fee	1,622.00		Deputy Manager
5.10.130.C/5.11.140C	Marijuana Establishment - Transfer of Ownership Application Fee	3,245.00		Deputy Manager
5.12.020	Contractor's Licenses, application and fee		List, see Table 4	Planning Director
5.16.040	Massage Parlor, Application Fee	376.00		Deputy Manager
5.16.130	Massage Parlor, Initial fee, and annual renewal	376.00	$150 each renewal	Deputy Manager
5.18.050	Sexually Oriented Businesses, License fee	216.00	Annual	Planning Director
	Sexually Oriented Businesses, Manager fee	57.00		Planning Director
	Sexually Oriented Businesses, Application Fee	541.00		Planning Director
5.20.050	Cable TV system - New Application	1,082.00		Deputy Manager
	Cable TV system - Transfer or Assignment	541.00		Deputy Manager
6.12.060	Dog License - Spayed or Neutered	11.00		Deputy Manager
	Dog License - Un-Spayed or Un-Neutered	17.00		Deputy Manager
6.20.010	Fowl running at large	0.25	Per fowl	Police Chief
8.08.030	Cutting Weeds, recoup administrative costs	163.00	Up to	Parks Director
8.12.200	Arborist License	35.00	Annual	Parks Director
8.40.050	Pest Control, recoup administrative costs	55.00	Up to	Police Chief
8.64.090	Residential Refuse and Recycling		List, see Table 9	Public Works Director
9.40.050	Live Music event application fee	23.00		Deputy Manager
9.60.010	Failure to return processing fee, plus cost of item	6.00		Library Director
10.12.230	Bicycle License Fee		No charge	Police Chief
10.18.030	Parking Permit Fee		No parking districts currently exist. Fee established by City Council.	City Manager
12.12.030	Excavation Permit		List, see Table 10	Public Works Director

Code Section Ref.	Fee Description	2021 Fee	Additional Fee Information	Staff Responsibility
13.08.130	Turn on water after the violation of supplying water to others	46.00		Public Works Director
13.24.030	Sewer Tap (residential and non-residential)		List, see Table 5	Public Works Director
13.12.090	Water Rates for Usage, residential and non-residential		List, see Table 7	Public Works Director
	Inside City Limits			Public Works Director
	Outside City Limits		Double In-City rates from Table 7	Public Works Director
13.12.080	Bulk Water Rate			Public Works Director
	Weekly Permit Fee	50.00		Public Works Director
	Deposit for Meter	2,500.00		Public Works Director
	Per 1,000 gallons	9.23	$9.23/1,000 gallons - beginning with the first gallon	Public Works Director
13.28.030	Residential and Non-residential Sewer rates		List, see Table 6	Public Works Director
13.32.110	Cost Recovery Fees for Wastewater (Annual):			Public Works Director
	Significant Contributor	1,000.00		Public Works Director
	Small Signigicant Contributor	500.00		Public Works Director
	Potential Contributor (Annual):			Public Works Director
	Class A	500.00		Public Works Director
	Class B	250.00		Public Works Director
	Class C	100.00		Public Works Director
	Class D	50.00		Public Works Director
13.32.125	Surcharge rate for excess BOD and TSS (49 - 2017)	0.58	BOD per pound	Public Works Director
	(Resolution 49, Series 2017)	0.58	TSS per pound	Public Works Director
	(Resolution 49, Series 2017)	0.58	Oil and Grease per pound	Public Works Director
13.37.040 E 1.	Storm water Utility Service Fee:			Public Works Director
	Single Family Residential (Resolution 15, Series 2017)	5.58	Per month - Single and Multi Family	Public Works Director
	All Others (Resolution 15, Series 2017)	5.58	SF of impervious area/3,500 times $4.23	Public Works Director
14.16.110	Parks, alcohol use		Deposit	Parks Director
Section 15, various	Building Permits, Inspections, and Review Fees		List, see Table 8	Planning Director
15.20.040	Mobile Home, licenses, permits, deposits and fees	11.00	Installer's License	Planning Director
		34.00	Water Deposit	Planning Director
15.24.030	Mobile Home Park operator license	11.00	Operator License	Planning Director
17.20.025	Parking Improvement Fee - Downtown (Resolution 25, 2017)	21,525.00	Per parking space	Planning Director

Exhibit A

Table 1: Liquor License Fees

	CITY			STATE		
	Application Fee	License Fee	**Total Local Fees**	Application Fee	License Fee	**Total State Fees**
RETAIL LICENSE FEE LIST						
BEER AND WINE LICENSE						
New	$ 650.00	$ 48.75	**$ 698.75**	$ 1,550.00	$ 351.25	**$ 1,901.25**
Transfer	$ 525.00	$ 48.75	**$ 573.75**	$ 1,550.00	$ 351.25	**$ 1,901.25**
Renewal	$ 50.00	$ 48.75	**$ 98.75**	$ -	$ 351.25	**$ 351.25**
HOTEL AND RESTAURANT LICENSE						
New	$ 650.00	$ 75.00	**$ 725.00**	$ 1,550.00	$ 500.00	**$ 2,050.00**
Transfer	$ 525.00	$ 75.00	**$ 600.00**	$ 1,550.00	$ 500.00	**$ 2,050.00**
Renewal	$ 50.00	$ 75.00	**$ 125.00**	$ -	$ 500.00	**$ 500.00**
TAVERN LICENSE						
New	$ 650.00	$ 75.00	**$ 725.00**	$ 1,550.00	$ 500.00	**$ 2,050.00**
Transfer	$ 525.00	$ 75.00	**$ 600.00**	$ 1,550.00	$ 500.00	**$ 2,050.00**
Renewal	$ 50.00	$ 75.00	**$ 125.00**	$ -	$ 500.00	**$ 500.00**
RETAIL LIQUOR STORE LICENSE						
New	$ 650.00	$ 22.50	**$ 672.50**	$ 1,550.00	$ 227.50	**$ 1,777.50**
Transfer	$ 525.00	$ 22.50	**$ 547.50**	$ 1,550.00	$ 227.50	**$ 1,777.50**
Renewal	$ 50.00	$ 22.50	**$ 72.50**	$ -	$ 227.50	**$ 227.50**
CLUB LICENSE						
New	$ 650.00	$ 41.25	**$ 691.25**	$ 1,550.00	$ 308.75	**$ 1,858.75**
Transfer	$ 525.00	$ 41.25	**$ 566.25**	$ 1,550.00	$ 308.75	**$ 1,858.75**
Renewal	$ 50.00	$ 41.25	**$ 91.25**	$ -	$ 308.75	**$ 308.75**
FERMENTED MAL BEVERAGE (OFF PREMISE) LICENSE						
New	$ 650.00	$ 3.75	**$ 653.75**	$ 1,550.00	$ 96.25	**$ 1,646.25**
Transfer	$ 525.00	$ 3.75	**$ 528.75**	$ 1,550.00	$ 96.25	**$ 1,646.25**
Renewal	$ 50.00	$ 3.75	**$ 53.75**	$ -	$ 96.25	**$ 96.25**
FERMENTED MAL BEVERAGE (ON PREMISE) LICENSE						
New	$ 650.00	$ 3.75	**$ 653.75**	$ 1,550.00	$ 96.25	**$ 1,646.25**
Transfer	$ 525.00	$ 3.75	**$ 528.75**	$ 1,550.00	$ 96.25	**$ 1,646.25**
Renewal	$ 50.00	$ 3.75	**$ 53.75**	$ -	$ 96.25	**$ 96.25**
BREW PUB LICENSE						
New	$ 650.00	$ 75.00	**$ 725.00**	$ 1,550.00	$ 750.00	**$ 2,300.00**
Transfer	$ 525.00	$ 75.00	**$ 600.00**	$ 1,550.00	$ 750.00	**$ 2,300.00**
Renewal	$ 50.00	$ 75.00	**$ 125.00**	$ -	$ 750.00	**$ 750.00**
LODGING AND ENTERTAINMENT LICENSE						
New	$ 650.00	$ 75.00	**$ 725.00**	$ 1,550.00	$ 500.00	**$ 2,050.00**
Transfer	$ 525.00	$ 75.00	**$ 600.00**	$ 1,550.00	$ 500.00	**$ 2,050.00**
Renewal	$ 50.00	$ 75.00	**$ 125.00**	$ -	$ 500.00	**$ 500.00**
ARTS LICENSE						
New	$ 650.00	$ 41.25	**$ 691.25**	$ 1,550.00	$ 308.75	**$ 1,858.75**
Transfer	$ 525.00	$ 41.25	**$ 566.25**	$ 1,550.00	$ 308.75	**$ 1,858.75**
Renewal	$ 50.00	$ 41.25	**$ 91.25**	$ -	$ 308.75	**$ 308.75**
LIQUOR-LICENSE DRUGSTORE LICENSE						
New	$ 650.00	$ 22.50	**$ 672.50**	$ 1,300.00	$ 227.50	**$ 1,527.50**
Transfer	$ 500.00	$ 22.50	**$ 522.50**	$ 1,300.00	$ 227.50	**$ 1,527.50**
Renewal	$ 50.00	$ 22.50	**$ 72.50**	$ -	$ 227.50	**$ 227.50**
RACETRACK LICENSE						
New	$ 650.00	$ 75.00	**$ 725.00**	$ 1,550.00	$ 500.00	**$ 2,050.00**
Transfer	$ 525.00	$ 75.00	**$ 600.00**	$ 1,550.00	$ 500.00	**$ 2,050.00**

Renewal	$ 50.00	$ 75.00	**$ 125.00**	$ -	$ 500.00	**$ 500.00**
ART GALLERY PERMIT						
	$ 25.00	$ 25.00	**$ 50.00**	$ -	$ 100.00	**$ 71.25**
MINI BAR PERMIT HOTEL AND RESTAURANT LICENSE						
New	$ -	$ 325.00	**$ 325.00**	$ -	$ 500.00	**$ 500.00**
Transfer	$ -	$ 325.00	**$ 325.00**	$ -	$ 500.00	**$ 500.00**
Renewal	$ -	$ 325.00	**$ 325.00**	$ -	$ 500.00	**$ 500.00**
LOCAL AND STATE ISSUED PERMIT FEES						
BED AND BREAKFAST PERMIT						
	$ -	$ 25.00	**$ 25.00**	$ -	$ 50.00	**$ 50.00**
CHANGE OF LOCATION						
	$ 525.00	$ -	**$ 525.00**	$ 150.00	$ -	**$ 150.00**
CHANGE OF TRADE NAME						
	$ -	$ -	**$ -**	$ 50.00	$ -	**$ 50.00**
MANAGER'S REGISTRATION						
	$ 75.00	$ -	**$ 75.00**	$ 75.00	$ -	**$ 75.00**
OPTIONAL PREMISES LICENSE (ADD/EACH)						
	$ -	$ -	**$ -**	$ 100.00	$ -	**$ 100.00**
RESORT COMPLEX FACILITY PERMIT (EACH)						
	$ 100.00	$ -	**$ 100.00**	$ 500.00	$ -	**$ 500.00**
CORPORATE/LLC CHANGE (PER PERSON)						
	$ 100.00	$ -	**$ 100.00**	$ 100.00	$ -	**$ 100.00**
TEMPORARY PERMIT						
	$ 100.00	$ -	**$ 100.00**	$ -	$ -	**$ -**
LATE RENEWAL (NOT MORE THAN 90-DAYS OF LICENSE EXP)						
	$ 500.00	$ -	**$ 500.00**	$ 500.00	$ -	**$ 500.00**
MODIFICATION OF PREMISES						
	$ -	$ -	**$ -**	$ 150.00	$ -	**$ 150.00**
PACKET FEE						
	$ 25.00	$ -	**$ 25.00**	$ -	$ -	**$ -**
DUPLICATE LICENSE FEE (STATE)						
	$ -	$ -	**$ -**	$ 50.00	$ -	**$ 50.00**
MASTER FILE LOCATION FEE (PER LOCATION)						
	$ -	$ -	**$ -**	$ 25.00	$ -	**$ 25.00**
SPECIAL EVENT PERMIT						
Malt/Vinos/ Spirits	$ 25.00	$ 25.00	**$ 50.00**	$ -	$ 25.00	**$ 25.00**
FMB (3.2)	$ 25.00	$ 10.00	**$ 35.00**	$ -	$ 10.00	**$ 10.00**
CONCURRENT REVIEW - NEW APPLICANTS						
	$ -	$ -	**$ -**	$ 100.00	$ -	**$ 100.00**
BACKGROUND INVESTIGATION AND FINGERPRINTING						
	$ -	$ 100.00	**$ 100.00**	$ -	$ -	**$ -**

Table 4: Contractor's License, Application, and Fee

Type	Class	Fee
GA	Building Contractor Class A*	$158.00
GB	Building Contractor Class B*	$105.00
GC	Building Contractor Class C*	$ 79.00

D	Building Contractor Class D (Other)	$ 79.00
P	Plumbing Contractor (both commercial and residential)	$105.00
M	Mechanical Contractor (both commercial and residential)	$105.00
PM	Plumbing & Mechanical Contractor (both commercial & residential)	$105.00
PME	Plumbing, Mechanical, & Electrical (both commercial & residential)	$105.00
E	Electrical Contractor Registration	$ 0.00
S	Solar Contractor	$ 79.00

*ICC Test required: General Building Contractor A, B, or C LICENSES require copy of corresponding passing test result of ICC National test prior to issuing license.

Table 5: Sewer Tap Fees

Unit	**Amount**
Single Family Residential, per Unit	$ 4,600.00
Multi-Family, per Unit (80% SFE)	$ 3,680.00
Nonresidential, by Meter Size	
3/4”	$ 4,600.00
1”	$ 8,200.00
1 1/2 “	$ 18,400.00
2”	$ 32,800.00
3”	$ 73,600.00
4”	$130,900.00

Table 6: Residential, Multifamily and Commercial Sewer Usage Fees (Per Resolution 20, Series 2020)

MARCH 3, 2020 ADOPTED WATER, SEWER AND STORMWATER RATES

City of Louisville

SEWER RATES

Effective May 1, 2020, sewer rates for all accounts inside city limits are as follows (outside city limits = double these rates):

May 1, 2020 SINGLE FAMILY RESIDENTIAL SEWER RATES

RATE	DESCRIPTION
$4.82	Monthly Volume Charge, $ per 1,000 gallons of Average Winter Consumption (AWC). AWC =
$2.77	Monthly Billing Charge, $ per Bill
$6.57	Monthly Readiness to Serve Charge, $ per Bill

MARCH 3, 2020 ADOPTED WATER, SEWER AND STORMWATER RATES

May 1, 2020 MULTI FAMILY RESIDENTIAL SEWER RATES

RATE	DESCRIPTION
$4.82	Monthly Volume Charge, $ per 1,000 gallons of Average Winter Consumption (AWC). AWC =
$2.77	Monthly Billing Charge, $ per Bill
$6.57	Monthly Readiness to Serve Charge, $ per Dwelling Unit

MARCH 3, 2020 ADOPTED WATER, SEWER AND STORMWATER RATES

May 1, 2020 COMMERCIAL SEWER RATES

RATE	DESCRIPTION
$4.82	Monthly Volume Charge, $ per 1,000 gallons
$2.77	Monthly Billing Charge, $ per Bill
	Monthly Readiness to Serve Charge, $ per Bill
$6.57	3/4" Meter
$11.48	1" Meter
$25.16	1-1/2" Meter
$44.55	2" Meter
$99.50	3" Meter
$176.33	4" Meter
$258.13	6" Meter

Table 7: Residential, Commercial, Irrigation and Multifamily Water Rates (Per Resolution 20, Series 2020)

MARCH 3, 2020 ADOPTED WATER, SEWER AND STORMWATER RATES

City of Louisville

WATER RATES

Effective May 1, 2020, water rates for all accounts inside city limits are as follows (outside city limits = double these rates):

May 1, 2020 RESIDENTIAL WATER RATES - 3/4"METER

GALLONS	RATE
Zero - 5,000	$18.99 (minimum monthly charge)
5,001 - 20,000	$18.99 for the first 5,000 gallons, plus $5.47 for each additional 1,000 gallons (or fraction thereof)
20,001 - 30,000	$101.04 for the first 20,000 gallons, plus $13.35 for each additional 1,000 gallons (or fraction thereof)
30,001 - 40,000	$234.54 for the first 30,000 gallons, plus $14.71 for each additional 1,000 gallons (or fraction thereof)
40,001 - 50,000	$381.64 for the first 40,000 gallons, plus $15.72 for each additional 1,000 gallons (or fraction thereof)
50,001 and over	$538.84 for the first 50,000 gallons, plus $16.77 for each additional 1,000 gallons (or fraction thereof)

MARCH 3, 2020 ADOPTED WATER, SEWER AND STORMWATER RATES

May 1, 2020 RESIDENTIAL WATER RATES - 1"METER

GALLONS	RATE
Zero - 5,000	$18.99 (minimum monthly charge)
5,001 - 20,000	$18.99 for the first 5,000 gallons, plus $5.47 for each additional 1,000 gallons (or fraction thereof)
20,001 - 30,000	$101.04 for the first 20,000 gallons, plus $13.62 for each additional 1,000 gallons (or fraction thereof)
30,001 - 40,000	$237.24 for the first 30,000 gallons, plus $14.71 for each additional 1,000 gallons (or fraction thereof)
40,001 - 50,000	$384.34 for the first 40,000 gallons, plus $15.72 for each additional 1,000 gallons (or fraction thereof)
50,001 and over	$541.54 for the first 50,000 gallons, plus $16.77 for each additional 1,000 gallons (or fraction thereof)

MARCH 3, 2020 ADOPTED WATER, SEWER AND STORMWATER RATES

May 1, 2020 COMMERCIAL, IRRIGATION, AND MULTIFAMILY WATER RATES - 3/4" METER

GALLONS	RATE
Zero - 20,000	$10.45 (minimum monthly charge), plus $3.02 for each 1,000 gallons (or fraction thereof)
20,001 - 30,000	$70.85 for the first 20,000 gallons, plus $7.50 for each additional 1,000 gallons (or fraction thereof)
30,001 - 40,000	$145.85 for the first 30,000 gallons, plus $8.10 for each additional 1,000 gallons (or fraction thereof)
40,001 - 50,000	$226.85 for the first 40,000 gallons, plus $8.66 for each additional 1,000 gallons (or fraction thereof)
50,001 and over	$313.45 for the first 50,000 gallons, plus $9.23 for each additional 1,000 gallons (or fraction thereof)

MARCH 3, 2020 ADOPTED WATER, SEWER AND STORMWATER RATES

May 1, 2020 COMMERCIAL, IRRIGATION, AND MULTIFAMILY WATER RATES - 1" METER

GALLONS	RATE
Zero - 40,000	$20.90 (minimum monthly charge), plus $3.02 for each 1,000 gallons (or fraction thereof)
40,001 - 60,000	$141.70 for the first 40,000 gallons, plus $7.50 for each additional 1,000 gallons (or fraction thereof)
60,001 - 80,000	$291.70 for the first 60,000 gallons, plus $8.10 for each additional 1,000 gallons (or fraction thereof)
80,001 - 100,000	$453.70 for the first 80,000 gallons, plus $8.66 for each additional 1,000 gallons (or fraction thereof)
100,001 and over	$626.90 for the first 100,000 gallons, plus $9.23 for each additional 1,000 gallons (or fraction thereof)

MARCH 3, 2020 ADOPTED WATER, SEWER AND STORMWATER RATES

May 1, 2020 COMMERCIAL, IRRIGATION, AND MULTIFAMILY WATER RATES - 1-1/2" METER

GALLONS	RATE
Zero - 80,000	$31.35 (minimum monthly charge), plus $3.02 for each 1,000 gallons (or fraction thereof)
80,001 - 120,000	$272.95 for the first 80,000 gallons, plus $7.50 for each additional 1,000 gallons (or fraction thereof)
120,001 - 160,000	$572.95 for the first 120,000 gallons, plus $8.10 for each additional 1,000 gallons (or fraction thereof)
160,001 - 200,000	$896.95 for the first 160,000 gallons, plus $8.66 for each additional 1,000 gallons (or fraction thereof)
200,001 and over	$1,243.35 for the first 200,000 gallons, plus $9.23 for each additional 1,000 gallons (or fraction thereof)

MARCH 3, 2020 ADOPTED WATER, SEWER AND STORMWATER RATES

May 1, 2020 COMMERCIAL, IRRIGATION, AND MULTIFAMILY WATER RATES - 2" METER

GALLONS	RATE
Zero - 160,000	$41.75 (minimum monthly charge), plus $3.02 for each 1,000 gallons (or fraction thereof)
160,001 - 240,000	$524.95 for the first 160,000 gallons, plus $7.50 for each additional 1,000 gallons (or fraction thereof)
240,001 - 320,000	$1,124.95 for the first 240,000 gallons, plus $8.10 for each additional 1,000 gallons (or fraction thereof)
320,001 - 400,000	$1,772.95 for the first 320,000 gallons, plus $8.66 for each additional 1,000 gallons (or fraction thereof)
400,001 and over	$2,465.75 for the first 400,000 gallons, plus $9.23 for each additional 1,000 gallons (or fraction thereof)

MARCH 3, 2020 ADOPTED WATER, SEWER AND STORMWATER RATES

May 1, 2020 COMMERCIAL, IRRIGATION, AND MULTIFAMILY WATER RATES - 3" METER

GALLONS	RATE
Zero - 320,000	$83.63 (minimum monthly charge), plus $3.02 for each 1,000 gallons (or fraction thereof)
320,001 - 480,000	$1,050.03 for the first 320,000 gallons, plus $7.50 for each additional 1,000 gallons (or fraction thereof)
480,001 - 640,000	$2,250.03 for the first 480,000 gallons, plus $8.10 for each additional 1,000 gallons (or fraction thereof)
640,001 - 800,000	$3,546.03 for the first 640,000 gallons, plus $8.66 for each additional 1,000 gallons (or fraction thereof)
800,001 and over	$4,931.63 for the first 800,000 gallons, plus $9.23 for each additional 1,000 gallons (or fraction thereof)

MARCH 3, 2020 ADOPTED WATER, SEWER AND STORMWATER RATES

May 1, 2020 COMMERCIAL, IRRIGATION, AND MULTIFAMILY WATER RATES - 4" METER

GALLONS	RATE
Zero - 640,000	$167.24 (minimum monthly charge), plus $3.02 for each 1,000 gallons (or fraction thereof)
640,001 - 960,000	$2,100.04 for the first 640,000 gallons, plus $7.50 for each additional 1,000 gallons (or fraction thereof)
960,001 - 1,280,000	$4,500.04 for the first 960,000 gallons, plus $8.10 for each additional 1,000 gallons (or fraction thereof)
1,280,001 - 1,600,000	$7,092.04 for the first 1,280,000 gallons, plus $8.66 for each additional 1,000 gallons (or fraction thereof)
1,600,001 and over	$9,863.24 for the first 1,600,000 gallons, plus $9.23 for each additional 1,000 gallons (or fraction thereof)

MARCH 3, 2020 ADOPTED WATER, SEWER AND STORMWATER RATES

May 1, 2020 COMMERCIAL, IRRIGATION, AND MULTIFAMILY WATER RATES - 6" METER

GALLONS	RATE
Zero - 1,280,000	$334.50 (minimum monthly charge), plus $3.02 for each 1,000 gallons (or fraction thereof)
1,280,001 - 1,920,000	$4,200.10 for the first 1,280,000 gallons, plus $7.50 for each additional 1,000 gallons (or fraction thereof)
1,920,001 - 2,560,000	$9,000.10 for the first 1,920,000 gallons, plus $8.10 for each additional 1,000 gallons (or fraction thereof)
2,560,001 - 3,200,000	$14,184.10 for the first 2,560,000 gallons, plus $8.66 for each additional 1,000 gallons (or fraction thereof)
3,200,001 and over	$19,726.50 for the first 3,200,000 gallons, plus $9.23 for each additional 1,000 gallons (or fraction thereof)

Table 8: Building Permits, Inspections, and Review Fees

BUILDING PERMIT FEES	
Total Valuation	**Fees**
$0.00 to $500.00	$28.00 except as provided in Sec. 15.04.060.14€LMC for residential permits
$501.00 to $2,000.00	$28.00 for the first $500.00 plus $4.00 for each additional $100.00, or fraction thereof, to and including $2,000.00
$2,001.00 to $25,000.00	$82.00 for the first $2,000.00 plus $16.00 for each additional $1,000.00, or fraction thereof, to and including $25,000.00
$25,001.00 to $50,000.00	$400.00 for the first $25,000.00 plus $12.00 for each additional $1,000.00, or fraction thereof, to and including $50,000.00
$50,001.00 to $100,000.00	$700.00 for the first $50,000.00 plus $8.00 for each additional $1,000.00, or fraction thereof, to and including $100,000.00
$100,001.00 to $500,000.00	$1000.00 for the first $100,000.00 plus $6.00 for each additional $1,000.00, or fraction thereof, to and including $500,000.00
$500,001.00 to $1,000,000.00	$4,000.00 for the first $500,000.00 plus $5.00 for each additional $1,000.00, or fraction thereof, to and including $1,000,000.00
$1,000,001.00 and up	$6,000.00 for the first $1,000,000.00 plus $4.00 for each additional $1,000.00, or fraction thereof

Exhibit A

City of Louisville Valuation* Data Table

	A	B
1	Group (2018 International Building Code Louisville Colorado)	All
2	A-1 Assembly, theaters, with stage	229.26
3	A-1 Assembly, theaters, without stage	210.11
4	A-2 Assembly, nightclubs	179.28
5	A-2 Assembly, restaurants, bars, banquet halls	178.28
6	A-3 Assembly, churches	212.12
7	A-3 Assembly, general, community halls, libraries, museums	176.94
8	A-4 Assembly, arenas	209.11
9	B Business	182.98
10	E Educational	194.27
11	F-1 Factory and industrial, moderate hazard	109.64
12	F-2 Factory and industrial, low hazard	108.64
13	H-1 High Hazard, explosives	102.63
14	H234 High Hazard	102.63
15	H-5 HPM	182.98
16	I-1 Institutional, supervised environment	183.95
17	I-2 Institutional, hospitals	307.93
18	I-2 Institutional, nursing homes	213.36
19	I-3 Institutional, restrained	208.19
20	I-4 Institutional, day care facilities	183.95
21	M Mercantile	133.57
22	R-1 Residential, hotels	185.63
23	R-2 Residential, multiple family	180.00
24	R-3 Residential, one- and two-family	180.00
25	R-4 Residential, care/assisted living facilities	180.00
26	S-1 Storage, moderate hazard	101.63
27	S-2 Storage, low hazard	100.63
28	U Utility, miscellaneous	78.63
29	Basements Unfinished	45.19
30	Basements Finished	95.5
31	Pole Barns, Carports, Decks, Loafing Sheads, Covers	32.34
32	Private Garages	47.33

*Cost per sqft

Note: Minimum valuation shall be determined in accordance with the City of Louisville Building Valuation Data Table per square feet. The valuation is calculated based upon standard building valuation data and where the actual total contract construction cost differs, the higher of the two valuation figures shall be used to determine the building permit fee. The City has the right to audit any project to determine if the proper permit fee was paid.

Exhibit A

OTHER INSPECTIONS AND FEES			
Item	**Description**	**Cost**	**Note**
1.	Inspection outside of normal business hours	$125.00/ hour	Minimum charge: 2 hours
2.	Re-inspection fees assessed	$100.00/ hour	
3.	Replacement of lost permit/inspection card	$50.00	
4.	Administration fee for permit refund	$50.00	
5.	For use of outside consultants for plan checking and inspections or both	Actual cost[1]	
6.	Temporary Certificate of Occupancy	$175.00	
7.	Work without a permit – 1st Offense	2 x Permit Fee	Minimum $200
8.	Work without a permit – 2nd Offense within 12 months	4 x Permit Fee	Minimum $400

[1] Additional Administrative/Overhead Costs Required as Noted in Plan Review and Administration Fees Table.

PLAN REVIEW AND ADMINISTRATION FEES	
Type of Fees	**Fees**
In-House Plan Review Fee	65 percent of the building permit fee
Administrative/Overhead Costs of Outside Consultant Plan Reviews	20 percent of the building permit fee
Plan Review Fee for Phased Building Permit	100 percent of the building permit fee after issuance
Additional Plan Review Fee After Permit is Issued	$100.00 per hour (minimum one hour)
Building Permit Requiring Zoning Verification Only (New Fee)	$28.00

ELEVATOR INSPECTION FEES	
Annual Certificates of Inspection	
Type of Fees	**Fees**
For each elevator	$260.00
For each escalator or moving walk	$260.00
For each dumbwaiter	$260.00

Table 9: Residential Refuse and Recycling

SECTION 1. For refuse collection and disposal, the following rates, fees and charges shall apply and be charged effective September 1, 2019:

Container Size	Rate
35 Gallon	$13.09/month
65 Gallon	$26.19/month
95 Gallon	$39.28 /month
Extra Refuse Bin per 30 Gallon Increment	$13.09/month
Extra Recycle Bin per 30 Gallon Increment	$2.57/month
Extra Compost Bin per 30 Gallon Increment	$2.57/month

Each account subject to refuse collection and disposal service shall be entitled to recycling service and compost service at no additional charge up to 95 gallon container. Upon having 95-gallon container of refuse, recycle, or compost additional charges based upon 30-gallon increment apply.

SECTION 2. For other services provided by the City, the following rates, fees and charges shall apply and be charged effective September 1, 2019:

Service	Fee
32 Gallon Prepaid Sticker	$3.50/each
End of Month Service Changes	No Charge
Mid Month Service Changes or Prorations	Included
Drive In Service	$10.00/month*
Cart Roll Out Service	$10.00/month*
First Large Item Pickup Per Quarter	No Charge**
Cart Change Fee (Up to 3 Free per year)	$15 each

*Any residents who need this service due to a handicap will receive this service at no charge.
**Excludes Freon-containing appliances and hazardous waste

SECTION 3. A $2.35 per month administrative fee shall be added to each account subject to Ordinance No. 1545.

SECTION 4. Residences that do not use City service and that are not excluded from City service as set forth in Section 8.64.070 of the Louisville Municipal Code shall be charged a minimum monthly charge of $15.65, effective September 1, 2019.

SECTION 5. A $0.70 cent per month hazardous materials management facility fee shall be added to the bill for City water service for each dwelling unit and single family home in accordance with Section 8 of this Resolution for services and expenditures related to the Boulder County Hazardous Materials Management Facility intergovernmental agreement.

SECTION 6. Rates, fees and charges hereunder shall be billed in conjunction with the bill for City water service. For residences that do not have a water billing account, there shall be established an account for billings hereunder.

SECTION 7. Should it be necessary to set fees for special services not covered by the rates and fees established in Sections 1, 2 and 3, the Public Works Director is authorized to set such fees needed to cover the actual cost of providing such services.

Exhibit A

Table 10: Excavation, Right-of-Way, and Easement Work Permit Fees

All Right-of-Way permits shall require a base fee. Additional fees shall be assessed to the permit depending on the services required, the type of work, location of work, and the inspection requirements. Permit fees shall be paid prior to the issuance of the right-of-way permit. Fees shall be doubled if work has begun prior to issuing the permit.

Right-of-Way Base Fees

All Permits Applications	$75.00/each

Right-of-Way Inspection Service Fees

Initial Inspection	Included in permit fees
(A) Re-Inspections (2nd, 3rd, 4th, etc.)	$50.00/hr, 1 hour minimum
(B) Failure to Schedule Inspection	$100.00/one-time fee
(C) Not ready for scheduled inspection	$100.00/hr, 1 hour minimum
(D) After-Hours Inspection	$100.00/ hr, 1 hour minimum

Utility Fees

Underground Dry Utilities (Gas, Communication, Electric)	$0.30/Linear Foot
Underground Wet Utilities (Water, Sanitary, Storm)	$1.00/Linear Foot
Water, Sanitary, Storm Main Connection Fee	$80.00/each
Boring	$0.30/Linear Foot
Dry Utility Appurtenances	$5.50/each
Pothole Fee	$11.00/each

Asphalt & Concrete Fees

Curb & Gutter, Sidewalk, Crosspan/Ramp Drive	$0.30/Linear Foot, $0.30/Square Foot
Asphalt Paving / Patching	$20.00/Square Yard
Asphalt Patching New Asphalt (<5 years old)*	Additional $10.00/Square Yard
Asphalt Patching Recent Surface Treatment (< 2 years old)*	Additional $550.00/each cut

Other Applicable Fees

(E) No Permit for the job	2X permit Base Fee
(F) Emergency/ Expedite *	2X permit Base Fee
(G) Special Use*	$75.00/week

*Refer to General Permit Requirements OR at the discretion of the Engineer

FEES ESTABLISHED BY CITY MANAGER			
EFFECTIVE JANUARY 1, 2021			
Fee Description	**Detail**	**2021 Fee**	**Responsible Department/Director**
General			
City Maps	Zoning Map (24" x 36")	6.00	Planning Director
City Maps	City Street Map (small/color)	7.00	Public Works Director
City Maps	City Street Map (large)	14.00	Public Works Director
City Maps	Centerline Map (small)	7.00	Public Works Director
City Maps	Centerline Map (large)	22.00	Public Works Director
City Maps	Traffic Count Map (free on website)	7.00	Public Works Director
City Maps	Utility Atlas Plots - per SF	7.00	Public Works Director
City Maps	Custom Maps-Black and White - per SF	5.00	Public Works Director
City Maps	Custom Maps – Color Mylar Printing - per SF	7.00	Public Works Director
City Maps	Electronic Copies		
Copies	8.5" x 11" B/W - per page	0.10	Deputy Manager
Copies	11" x 17" B/W - per page	0.25	Deputy Manager
Copies	24" x 36" B/W - per page	3.30	Deputy Manager
Copies	8.5" x 11" Color - per page	0.60	Deputy Manager
Copies	11" x 17" Color - per page	1.00	Deputy Manager
Copies	Certified Copies - per page	1.40	Deputy Manager
Copies of CD/DVDs		6.00	Deputy Manager
Extra Duty Officers/Supervisor/Police Vehicle	Per hour/Vehicle Per Day Cost	67.00/84.00 Veh. 50.00	Police Chief
Notary Fee	First 3 seals free, additional seals $5 per seal	5.00	Deputy Manager
Mylar Printing	Per page	5.00	
Patio Rental	Per 12-Foot Section	1,000.00	Econ Dev Director
Photographs	CC & PL (does not include cost of copies)	15.00	
Police Reports (Non-electronic)	No charge for paper or electronic copies for victims and those involved in accidents/dispatch tapes subject to then current charge from Boulder County Sheriff's Communications Center.		Police Chief

Fee Description	Detail	2021 Fee	Responsible Department/Director
Police Reports Requiring Research	City's standard hourly research fee. Dispatch tapes subject to then current charge from Boulder County Sheriff's Communications Center.		Police Chief
Police Report/Traffic Accident	$5.00 for first 10 pages (no charge for victims & those involved in accidents). Additional pages are $.25 each.	5.00	Police Chief
Police Address Activity Report	$5.00 per address	5.00	Police Chief
Police Background/History Check		10.00	Police Chief
Police BWC Research/Redaction	$25 per hour	25.00	Police Chief
Police CAD Report		5.00	Police Chief
Police Photographs	$5.00 per CD	5.00	Police Chief
Postage – Mailing	Charged at standard postal/shipping rate		Deputy Manager
Public Records Research Fee	First 2 hours free, then charged in 15-minute increments - $20 per hour	23.00	Deputy Manager
Special Event Permit - Standard		453.00	Deputy Manager
Special Event Permit - Small Impact Right-of-Way Closure		57.00	Deputy Manager
Technical Data	City Design Standards	57.00	Public Works Director
Technical Data	Storm Drainage Standards	46.00	Public Works Director
Technical Data	City Standard Details – CD	29.00	Public Works Director
Technical Data	G.I.S. Information – ½ hr. minimum charge of $25	34.00	Public Works Director
Library			
Borrowing late fees	Art prints, Audio books, Books, CDs, Magazines - per day	0.10	Library Director
Borrowing late fees	DVDs, Book club bags, Special Items (telescopes, dolls, etc.) - per day	0.50	Library Director
Collection Agency	Referral Fee - per action, plus cost of item	10.00	Library Director
Meeting Room	Non-profit, Non-resident - per hour	29.00	Library Director
Meeting Room	Non-profit, Resident Groups - No charge		Library Director
Meeting Room	“For profit” enterprises - per hour	52.00	Library Director
Board Room-Upstairs	Non-profit, Non-resident - per hour	20.00	Library Director
Board Room - Upstairs	“For profit” enterprises - per hour	40.00	Library Director
Study Room	No charge		Library Director
Historic Photographs			
Reproduction Fee	Per image	17.00	Library Director

Fee Description	Detail	2021 Fee	Responsible Department/Director
Commercial Use Fees:			
Published use, less than 5,000 copies	Per image	17.00	Library Director
Published use, more than 5,000 copies	Per image	38.00	Library Director
Display in a business or at an event	Per image	11.00	Library Director
Advertise or promotion	Per image	108.00	Library Director
Websit/Internet	Per year	57.00	Library Director
Film/video production	Per image	108.00	Library Director
Performance or presentation	Per image	57.00	Library Director
Cemetery Fees			
Cemetery Burial Space - Full Size	Resident	1,290.00	Parks/Rec Director
Cemetery Burial Space - Full Size	Non-Resident	3,675.00	Parks/Rec Director
Cemetery Burial Space - Full Size - Blocks 25 to 29	Resident	645.00	Parks/Rec Director
Cemetery Burial Space - Full Size - Blocks 25 to 29	Non-Resident	1,830.00	Parks/Rec Director
Cremation Burial Space	Resident	700.00	Parks/Rec Director
Cremation Burial Space	Non-Resident	2,045.00	Parks/Rec Director
Infant Burial Space	Resident	700.00	Parks/Rec Director
Infant Burial Space	Non-Resident	2,300.00	Parks/Rec Director
Graves - Open & Close	Full Burial	1,330.00	Parks/Rec Director
Graves - Open & Close	Infant Size Burial	650.00	Parks/Rec Director
Graves - Open & Close	Cremation Burial	480.00	Parks/Rec Director
Graves - Disinterment		1,575.00-3,150.00	Parks/Rec Director
Graves - Open & Close	Less Than 48 Hours Notice	575.00	Parks/Rec Director
Graves - Open & Close	Overtime for Saturday Burial	575.00	Parks/Rec Director
Poly Vault	Cremation Burial	155.00	Parks/Rec Director
Concrete Vault	Cremation Burial	340.00	Parks/Rec Director
Facility Rentals (Parks and Rec)			
Birthday party package - Turf Gym	Resident	Basic:$126; Plus:$179; Supreme:$210	Parks/Rec Director
Birthday party package - Turf Gym	Non-resident	Basic:$158; Plus:$226; Supreme:$263	Parks/Rec Director

Fee Description	Detail	2021 Fee	Responsible Department/Director
Birthday party package - Pool	Resident	Basic:$105; Plus:$179; Supreme:$210	
Birthday party package - Pool	Non-resident	Basic:$131; Plus:$226; Supreme:$263	
Parks - All Other Park Shelters	Resident - 1st (4) hours	70.00	Parks/Rec Director
Parks - All Other Park Shelters	Non-Resident - 1st (4) hours	95.00	Parks/Rec Director
Parks - All Other Park Shelters	Resident - Each additional hour	20.00	Parks/Rec Director
Parks - All Other Park Shelters	Non-Resident - Each additional hour	25.00	Parks/Rec Director
Parks - All Other Park Shelters	Large Group Rates (>150) - Additional fee	105.00	Parks/Rec Director
Parks - Community Park Shelter <100 attendees	Resident - 1st (4) hours	115.00	Parks/Rec Director
Parks - Community Park Shelter <100 attendees	Non-Resident - 1st (4) hours	145.00	Parks/Rec Director
Parks - Community Park Shelter <100 attendees	Resident - Each additional hour	25.00	Parks/Rec Director
Parks - Community Park Shelter <100 attendees	Non-Resident - Each additional hour	35.00	Parks/Rec Director
Parks - Community Park Shelter >100 attendees	Resident - 1st (4) hours	210.00	Parks/Rec Director
Parks - Community Park Shelter >100 attendees	Non-Resident - 1st (4) hours	260.00	Parks/Rec Director
Parks - Community Park Shelter >100 attendees	Resident - Each additional hour	50.00	Parks/Rec Director
Parks - Community Park Shelter >100 attendees	Non-Resident Resident - Each additional hour	65.00	Parks/Rec Director
Rooms - Arts Center	Resident non-profit rate per hour	36.00	Deputy Manager
Rooms - Arts Center	Non-resident non-profit rate per hour	46.00	Deputy Manager
Rooms - Arts Center	Resident rate per hour (4 hour minimum)	62.00	Deputy Manager
Rooms - Arts Center	Non-resident rate per hour (4 hour minimum)	72.00	Deputy Manager
Rooms - Grand or Summit	Resident - per hour	50.00	Parks/Rec Director
Rooms - Grand or Summit	Non-Resident - per hour	65.00	Parks/Rec Director
Rooms - Brooks or Crown	Resident - per hour	55.00	Parks/Rec Director
Rooms - Brooks or Crown	Non-resident - per hour	70.00	Parks/Rec Director
Rooms - Garibaldi, Imperial, Paramount	Resident - per hour	40.00	Parks/Rec Director
Rooms - Garibaldi, Imperial, Paramount	Non-resident - per hour	50.00	Parks/Rec Director
Rooms - Heritage Street Parking Area	Use of Heritage Street Parking Area - Additional fee	420.00	Parks/Rec Director
Rooms - Kitchen	Resident - per hour	25.00	Parks/Rec Director
Rooms - Kitchen	Non-resident - per hour	30.00	Parks/Rec Director
Rooms - South Gym	Resident - per hour	55.00	Parks/Rec Director
Rooms - South Gym	Non-resident - per hour	75.00	Parks/Rec Director
MAC Gym	Resident - per hour	85.00	Parks/Rec Director
MAC Gym	Non-Resident per hour	105.00	Parks/Rec Director
Rooms - Steinbaugh Pavillion <100 attendees	1st (4) hours	242.00	Deputy Manager
Rooms - Steinbaugh Pavillion <100 attendees	Each additional hour	57.00	Deputy Manager

Fee Description	Detail	2021 Fee	Responsible Department/Director
Rooms - Steinbaugh Pavillion >100 attendees	1st (4) hours	324.00	Deputy Manager
Rooms - Steinbaugh Pavillion >100 attendees	Each additional hour	85.00	Deputy Manager
Rooms - Steinbaugh Pavillion Non-Profit/Educational	Non-profit or Educational group - per hour (2 hour min)	48.00	Deputy Manager
Sports Complex			
Drag, Line, and/or Change Bases		27.00	Parks/Rec Director
Field Supervisor	Per hour (to be determined by LRC, if needed)	16.00	Parks/Rec Director
Hourly Rate per Field	Resident	31.00	Parks/Rec Director
Hourly Rate per Field	Non-Resident	42.00	Parks/Rec Director
Sat/Sun - Daily Rental (includes all four fields, initial line and drag and lights)	Resident	1,130.00	Parks/Rec Director
Sat/Sun - Daily Rental (includes all four fields, initial line and drag and lights)	Non-Resident	1,400.00	Parks/Rec Director
Usage of Lights	Per hour/Per field	35.00	Parks/Rec Director
Weekday - Daily Rental (includes all four fields, initital line and drag and lights)	Resident	600.00	Parks/Rec Director
Weekday - Daily Rental (includes all four fields, initital line and drag and lights)	Non-Resident	750.00	Parks/Rec Director
Other City Sports Fields			
Any day - Daily Rental	Resident	210.00	Parks/Rec Director
Any day - Daily Rental	Non-Resident	275.00	Parks/Rec Director
Drag, Line, and/or Change Bases per each occurance	Each occurance	27.00	Parks/Rec Director
Field Supervisor	Per hour (to be determined by LRC, if needed)	16.00	Parks/Rec Director
Hourly Rental	Resident	26.00	Parks/Rec Director
Hourly Rental	Non-Resident	37.00	Parks/Rec Director
Tennis Courts		5.50	Parks/Rec Director
Other Recreation Fees			
Harper Lake Boat Permit - 1 boat/1 year	Resident	20.00	Parks/Rec Director
Harper Lake Boat Permit - 1 boat/1 year	Non-Resident	40.00	Parks/Rec Director
Recreation Ctr Sales -- Misc items	Cost plus 40%		Parks/Rec Director
Recreational Vehicle Sanitary Waste Disposal	Resident - per calendar year/per RV	21.00	Public Works Director

Fee Description	Detail	2021 Fee	Responsible Department/Director
Recreational Vehicle Sanitary Waste Disposal	Non-resident - per calendar year/per RV	31.00	Public Works Director
Recreation Center Admission			
10 Visit Pass	Resident Youth (3-17)	37.50	Parks/Rec Director
10 Visit Pass	Non-Resident Youth (3-17)	75.00	Parks/Rec Director
20 Visit Pass	Resident Youth (3-17)	75.00	Parks/Rec Director
20 Visit Pass	Non-Resident Youth (3-17)	150.00	Parks/Rec Director
10 Visit Pass	Resident Adult (18-59)	57.50	Parks/Rec Director
10 Visit Pass	Non-Resident Adult (18-59)	97.50	Parks/Rec Director
20 Visit Pass	Resident Adult (18-59)	115.00	Parks/Rec Director
20 Visit Pass	Non-Resident Adult (18-59)	195.00	Parks/Rec Director
10 Visit Pass	Resident Senior 60+	37.50	Parks/Rec Director
10 Visit Pass	Non-Resident Senior 60+	75.00	Parks/Rec Director
20 Visit Pass	Resident Senior 60+	75.00	Parks/Rec Director
20 Visit Pass	Non-Resident Senior 60+	150.00	Parks/Rec Director
Daily Admission	Resident Youth (3-17)	5.25	Parks/Rec Director
Daily Admission	Non-Resident Youth (3-17)	8.50	Parks/Rec Director
Daily Admission	Resident Adult (18-59)	7.25	Parks/Rec Director
Daily Admission	Non-Resident Adult (18-59)	10.75	Parks/Rec Director
Daily Admission	Resident Senior 60+	5.25	Parks/Rec Director
Daily Admission	Non-Resident Senior 60+	8.50	Parks/Rec Director
Daily Admission	Resident Group Rate (10+) Youth	3.75	Parks/Rec Director
Daily Admission	Non-Resident Group Rate (10+) Youth	7.50	Parks/Rec Director
Daily Admission	Resident Group Rate (10+) Adults	5.75	Parks/Rec Director
Daily Admission	Non-Resident Group Rate (10+) Adults	9.75	Parks/Rec Director
Monthly Pass	Youth (3-17) Resident	25.00	Parks/Rec Director
Monthly Pass	Youth (3-17) Non-Resident	36.00	Parks/Rec Director
Monthly Pass	Adult (18-59) Resident	42.00	Parks/Rec Director
Monthly Pass	Adult (18-59) Non-Resident	60.00	Parks/Rec Director
Monthly Pass	Senior 60+ Resident	25.00	Parks/Rec Director
Monthly Pass	Senior 60+ Non-Resident	36.00	Parks/Rec Director
Monthly Pass	Couple - Resident	63.00	Parks/Rec Director
Monthly Pass	Couple - Non-Resident	80.00	Parks/Rec Director
Monthly Pass	Family - Resident	78.00	Parks/Rec Director
Monthly Pass	Family - Non-Resident	105.00	Parks/Rec Director
Monthly Pass	Business - Non - Resident Adult	48.00	Parks/Rec Director

Fee Description	Detail	2021 Fee	Responsible Department/Director
Monthly Pass	Business - Non - Resident Senior	31.00	Parks/Rec Director
Annual Pass	Business - Non - Resident Adult	504.00	Parks/Rec Director
Annual Pass	Business - Non - Resident Senior	302.00	Parks/Rec Director
Annual Pass	Youth (3-17) Resident	239.00	Parks/Rec Director
Annual Pass	Youth (3-17) Non-Resident	370.00	Parks/Rec Director
Annual Pass	Adult (18-59) Resident	441.00	Parks/Rec Director
Annual Pass	Adult (18-59) Non-Resident	640.00	Parks/Rec Director
Annual Pass	Senior (60+) Resident	239.00	Parks/Rec Director
Annual Pass	Senior (60+) Non - Resident	370.00	Parks/Rec Director
Annual Pass	Couple - Resident	693.00	Parks/Rec Director
Annual Pass	Couple - Non-Resident	890.00	Parks/Rec Director
Annual Pass	Family - Resident	743.00	Parks/Rec Director
Annual Pass	Family - Non-Resident	950.00	Parks/Rec Director
Towel Rental		1.00	Parks/Rec Director
LRC Childcare			
Annual Kids Corner Pass - First child	Resident	262.00	Parks/Rec Director
	Non-resident	327.00	
Annual Kids Corner Pass - Each additional child	Resident	52.00	Parks/Rec Director
	Non-resident	65.00	
Drop-in 1 hour	Resident	3.25	Parks/Rec Director
	Non-resident	4.50	
Drop-in - Additional child same family	Resident	2.75	Parks/Rec Director
	Non-resident	3.50	
Punch Card - 10 hours/40 punches	Resident	21.00	Parks/Rec Director
	Non-resident	26.00	
Other LRC Programs			
American Red Cross CPR & AED	Resident	53.00	Parks/Rec Director
American Red Cross CPR & AED	Non-Resident	66.00	Parks/Rec Director
Aquatics Group Lessons	Resident	50.00	Parks/Rec Director
Aquatics Group Lessons	Non-Resident	63.00	Parks/Rec Director
Aquatics Private Lessons	Resident	30.00	Parks/Rec Director
Aquatics Private Lessons	Non-Resident	38.00	Parks/Rec Director
Aquatics Mini-Private Lessons	Resident	15.00	
Aquatics Mini-Private Lessons	Non-Resident	19.00	

Fee Description	Detail	2021 Fee	Responsible Department/Director
Pool Rental (after hours) - Lap Pool	Resident	$158/hr	
Pool Rental (after hours) - Lap Pool	Non-Resident	$198/hr	
Pool Rental (after hours) - Progam Pool	Resident	$158/hr	
Pool Rental (after hours) - Progam Pool	Non-Resident	$198/hr	
Pool Rental (after hours) - Splash/Lazy River	Resident	$158/hr	
Pool Rental (after hours) - Splash/Lazy River	Non-Resident	$198/hr	
Pool Rental (after hours) - Hot Tub	Resident	$26/hr	
Pool Rental (after hours) - Hot Tub	Non-Resident	$33/hr	
Pool Rental Extra Guests - 41-80 guests		$53/hr	
Pool Rental Extra Guests - 81-120 guests		$105/hr	
Pool Rental Extra Guests - 121-160 guests		$158/hr	
Pool Rental Extra Guests - 161-200 guests		$210/hr	
Dance		84.00-120.00	Parks/Rec Director
Fitness Wellness Classes		21.00-240.00	Parks/Rec Director
Lifeguard training	Resident	38.00	Parks/Rec Director
Lifeguard training	Non-Resident	48.00	Parks/Rec Director
Nite at the Rec	Resident	12.00	Parks/Rec Director
Nite at the Rec	Non-Resident	15.00	Parks/Rec Director
Nite at the REC - Purchase of (4) nights	Resident	36.00	Parks/Rec Director
Nite at the REC - Purchase of (4) nights	Non-Resident	45.00	Parks/Rec Director
Senior Activities		free -100.00	Parks/Rec Director
Sports/Adult		28.00-450.00	Parks/Rec Director
Sports/Youth		30.00-85.00	Parks/Rec Director
Yoga/ Martial Arts		46.00-75.00	Parks/Rec Director
Youth Activities		10.00-282.00	Parks/Rec Director
Coal Creek Golf Course			
Standard Green Fees (may vary for promotions, etc. with approval of Parks and Rec. Dir.)			
	18 hole weekday	45.00-49.00	Parks/Rec Director
	18 hole weekend	55.00-59.00	Parks/Rec Director
	9 hole weekday	22-00-25.00	Parks/Rec Director
	9 hole weekend	25.00-27.00	Parks/Rec Director
	Twilight weekday	30.00	Parks/Rec Director

Fee Description	Detail	2021 Fee	Responsible Department/Director
	Twilight weekend	35.00	Parks/Rec Director
	Annual Membership/Unlimited Golf	2,000.00-2,600.00	Parks/Rec Director
Water Tap Fees			
(larger than 4" tap, fee by agreement with City Council)	By Demand in gpm/tap size:		
	0-22 ¾" tap	53,500.00	Public Works Director
	23-45 1" tap	95,300.00	Public Works Director
	46-80 1½ " tap	214,000.00	Public Works Director
	81-140 2" tap	380,500.00	Public Works Director
	141-280 3" tap	856,000.00	Public Works Director
	281-500 4" tap	1,521,700.00	Public Works Director
Storm Water Permit Fee			
	1 - 5 Acres	300.00	Public Works Director
	6 - 25 Acres	625.00	Public Works Director
	26 - 50 Acres	950.00	Public Works Director
	51 - 100 Acres	1,250.00	Public Works Director
	Above 101 Acres	1,500.00	Public Works Director
Development Review Applications	**All Fees set forth in Section 17**		
Annexation & Zoning	Annexation & initial zoning	7,210.00	Planning Director
Annexation & Zoning	Rezoning	4,316.00	Planning Director
Wireless Communication Facility	Public review	2,956.00	Planning Director
Wireless Communication Facility	Administrative review	567.00	Planning Director
Other Land Use Fees	Municipal Code Amendment	541.00	Planning Director
Other Land Use Fees	Easement or right-of-way vacation	1,988.00	Planning Director
Other Land Use Fees	Floodplain development permit	505.00	Planning Director
Other Land Use Fees	Major Demo Permit Review	489.00	Planning Director
Other Land Use Fees	Minor Demo Permit Review	62.00	Planning Director
Other Land Use Fees	Variance - Board of Adjustment	803.00	Planning Director
Other Land Use Fees	Variance – Administrative	206.00	Planning Director
Other Land Use Fees	Minor Impact Variance	93.00	Planning Director
Other Land Use Fees	Oil & gas production permit	3,595.00	Planning Director
Other Land Use Fees	1041 Permit	1,432.00	Planning Director
Other Land Use Fees	Vested Right Request	1,710.00	Planning Director

Fee Description	Detail	2021 Fee	Responsible Department/Director
Other Land Use Fees	LP Gas Sales and Exchange	618.00	Planning Director
Other Land Use Fees	Appeal of Zoning Administrator Decision	788.00	Planning Director
Other Land Use Fees	Building Code Board of Appeals Appeal Application	788.00	Planning Director
Other Land Use Fees	Nonconforming Use Certificate Request	1,978.00	Planning Director
Planned Community Zone District	PCZD (≤ 100 acres)	5,552.00	Planning Director
Planned Community Zone District	PCZD (> 100 acres)	6,252.00	Planning Director
Planned Community Zone District	PCZD amendment	1,978.00	Planning Director
Planned Unit Development	PUD – preliminary review (< 7 acres)	2,956.00	Planning Director
Planned Unit Development	PUD – final review (≤ 7 acres)	2,956.00	Planning Director
Planned Unit Development	PUD – preliminary review (> 7 acres)	3,595.00	Planning Director
Planned Unit Development	PUD – final review (> 7 acres)	2,956.00	Planning Director
Planned Unit Development	PUD – amendment	1,978.00	Planning Director
Planned Unit Development	Administrative PUD amendment	572.00	Planning Director
Special Review Use	Special Review Use (SRU)	1,308.00	Planning Director
Special Review Use	SRU amendment	1,082.00	Planning Director
Special Review Use	SRU (use only, no development)	541.00	Planning Director
Special Review Use	SRU administrative	371.00	Planning Director
Special Review Use	Day Care (Neighborhood 6 – 12 children)	381.00	Planning Director
Subdivision	Preliminary plat (≤ 15 acres)	1,442.00	Planning Director
Subdivision	Preliminary plat (> 15 acres)	3,677.00	Planning Director
Subdivision	Final plat (all) & Final agreement(s) (with final PUD)	1,143.00	Planning Director
Subdivision	Final plat (not accompanied by a PUD)	2,039.00	Planning Director
Subdivision	Minor subdivision	2,039.00	Planning Director
Temporary Uses	Temporary use permit (administrative)	206.00	Planning Director
Temporary Uses	Temporary use permit (public review)	361.00	Planning Director
Temporary Uses	Temporary sign permit	103.00	Planning Director
Zoning Code Amendment		597.00	Planning Director
Zoning Map Amendment		608.00	Planning Director
Impact Fees			
	See Table 1 of Attachment 1		Planning Director
Revocable License Agreements			
	Staff/Attorney Fees	TBD	City Manager
	Fees may be charged to recoup city costs, including city attorney fees		City Manager

Fee Description	Detail	2021 Fee	Responsible Department/Director
Public Works			
Temporary Easements	Construction, Slope, etc.	10.00	Public Works Director
IPP Sampling Fees	Cost for sampling Industrial Users - Market Value		Public Works Director
Utility Fees			
Re-use Water Fee		75% of Residential Rate	Public Works Director
Account Delinquent Fee	Charged when bill is 30 days past due	$5.00 + 1%/Month	Finance Director
Final Bill/Transfer Fee	Covers cost of final reading, final billing and transfer account. Charged to seller when property is sold	26.00	Finance Director
Reconnect Fee for Utilities	1st occurrence		Finance Director
Reconnect Fee for Utilities	Normal business hours	25.00	Finance Director
Reconnect Fee for Utilities	After hours	50.00	Finance Director
Reconnect Fee for Utilities	2nd occurrence		Finance Director
Reconnect Fee for Utilities	Normal business hours	50.00	Finance Director
Reconnect Fee for Utilities	After hours	75.00	Finance Director
Reconnect Fee for Utilities	Subsequent occurrences		Finance Director
Reconnect Fee for Utilities	Normal business hours	75.00	Finance Director
Reconnect Fee for Utilities	After hours	100.00	Finance Director
Red Tag Fee (Delinquency Notice)	Fee for hanging notice at time account is 30 days past due	15.00	Finance Director
Service Fee for rejected payment		25.00	Finance Director
Voluntary Disconnect & Reconnect Fee	Per disconnect and per reconnect	25.00	Finance Director

Table 1: Impact Fees

	Library	Parks and Trails*	Transportation*
Single-Family			
1,100 sq. ft. of finished floor area or less	$68.00	$3,084.62	$1,709.89
1,101 to 1,400	$92.00	$4,146.63	$2,166.71
1,401 to 1,700	$111.00	$5,028.25	$2,531.74
1,701 to 2,000	$127.00	$5,748.71	$2,837.00
2,001 or more	$149.00	$6,750.95	$3,257.53
Multi-Family			
750 or less	$46.00	$2,063.17	$1,168.74
751 to 900	$67.00	$3,024.86	$1,696.01
901 to 1,050	$85.00	$3,845.64	$2,141.09
1,051 or more	$110.00	$4,987.69	$2,760.15
Nonresidential - per square foot			
Commercial	$0.00	$0.00	$3.30
Office	$0.00	$0.00	$1.43
Institutional	$0.00	$0.00	$1.99
Industrial	$0.00	$0.00	$0.50

* Parks and Trails and Transportation Fees Updated on November 1st of Each Year. Above Fees are Effective for November 1, 2020 through October 31, 2021.

Accounting Period - A period for which financial statements are prepared.

Accounting Procedures - All processes which discover, record, classify, and summarize financial information to produce financial reports and to provide internal control.

Accounting System - The total structure of records and procedures which discover, record, classify, summarize and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

Accounts Payable - A liability account reflecting amounts on open account owing to private persons or organizations for goods and services received by a government.

Accounts Receivable - An asset account reflecting amounts owing on open account from private persons or organizations for goods and services furnished by a government. Taxes and special assessments receivable are recorded and reported separately. Amounts due from other funds or from other governments are also reported separately.

Accrual Basis - The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Accrued Expenses - Expenses incurred but not due until a later date.

Accumulated Depreciation - A valuation account to record the accumulation of periodic credits made to record the expiration of the estimated service life of fixed assets.

Advance Refunding Bonds - Bonds issued to refund an outstanding bond issue prior to the date on which the outstanding bonds become due or callable. Proceeds of the advance refunding bonds are deposited in escrow with a fiduciary, invested in U.S. Treasury Bonds or other authorized securities, and used to redeem the underlying bonds at maturity or call date and to pay interest on the bonds being refunded or the advance refunding bonds.

Annual Budget - A budget applicable to a single fiscal year.

Appropriation - A legal authorization granted by City Council for the funds of the city permitting expenditures and obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

Assess - To value property officially for the purpose of taxation.

Assessed Valuation - A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assets - Resources owned or held by a government, which have monetary value.

Audit - A methodical examination of utilization of resources. It concludes in a written report of its findings. An audit is a test of management's accounting system to determine the extent to which internal accounting controls are both available and being used.

Audit Report - The report prepared by an auditor covering the investigation made.

Auditor's Opinion - A statement signed by an auditor in which he/she states that he/she has examined the financial statements in accordance with generally accepted auditing standards (with exceptions, if any) and in which he/she expresses an opinion on the financial position and results of operations.

BVSD – Boulder Valley School District

Balance Sheet - The basic financial statement which discloses the assets, liabilities, and equities of an entity at a specified date.

Balanced Budget – The City of Louisville has defined the term "balanced budget" as budgeted revenues meeting or exceeding budgeted expenditures. In some cases, *budget* expenditures has been replaced with *expected* expenditures in order to factor in "turnback".

Bond - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or date. The difference between a note and a bond is the latter runs for a longer period of time and requires greater legal formality.

Bond Issue - A form of borrowing money for major capital projects. The City obligates itself to repay the principal at a stated rate of interest over a stated period of time.

Bonded Debt - The portion of indebtedness represented by outstanding bonds.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Document - The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body. The budget document usually consists of three parts. The first part contains a message from the budget-making authority, together with a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the information as to the past years' actual revenues, expenditures, and other data used in making the estimates. The third part is composed of drafts of the appropriation, revenue, and borrowing measures necessary to put the budget into effect.

Budgetary Comparison - Governmental GAAP financial reports must include comparisons of approved budgeted amounts with actual results of operations. Such reports should be subjected to an independent audit, so that all parties involved in the annual operating budget/legal appropriation process are provided with assurances that government monies are spent in accordance with the mutually agreed-upon budgetary plan.

Budgetary Control - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Budgetary Expenditures - Decreases in net current assets. In contrast to conventional expenditures, budgetary expenditures are limited in amount to exclude amounts represented by non-current liabilities. Due to their spending measurement focus, governmental fund types are concerned with the measurement of budgetary expenditures.

CAFR - Comprehensive Annual Financial Report.

CRS – Colorado Revised Statutes.

Capital Budget - A plan of proposed capital outlays and the means of financing them.

Capital Outlay - Expenditures which result in the acquisition of or addition to fixed assets.

Capital Projects Fund - A fund created to account for financial resources to be used for

the acquisition or construction of major capital facilities.

Carryover - Amount of money remaining at the end of the preceding year and available in the current budget year.

Cash - An asset account reflecting currency, coin, checks, express money orders, and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits. All cash must be accounted for as a part of the fund to which it belongs. Any restrictions or limitations as to its availability must be indicated in the records and statements. It is not necessary, however, to have a separate bank account for each fund unless required by law.

Cash Balance - The total cash within a specific fund.

Cash Basis - A basis of accounting under which transactions are recognized only when cash changes hands.

Contingency - Appropriation of funds to cover unforeseen events that may occur during the budget year.

Cost Accounting - That method of accounting which provides for assembling and recording all the elements of costs incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.

Current Assets - Those assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets which will be used up or converted into cash within one year. Some examples are cash, temporary investments, and taxes receivable which will be collected within one year.

Debt - An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, leases and notes.

Debt Limit - The maximum amount of gross or net debt which is legally permitted.

Deficit - (1) The excess of the liabilities of a fund over its assets; (2) the excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

Depreciation - Financial mechanism to allocate the cost of a capital item over its service life. Also, the decrease in value of assets because of wear and tear, action of physical elements, inadequacy or obsolescence.

Due From Other Fund - An asset account used to indicate amounts owed to a particular fund by another fund in the same government for goods sold or services rendered. This account includes only short-term obligations on open account and not non-current portions of long-term loans.

Due To Other Fund - A liability account reflecting amounts owed by a particular fund to another fund in the same government for goods sold or services rendered. These amounts include only short-term obligations on open account and not non-current portions of long-term loans.

Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

EIS – Environmental Impact Statement.

EPA – Environmental Protection Agency.

Encumbrances - An amount of money committed and reserved but not yet expended for the purchase of a specific good or service.

Enterprise Fund - A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Expenditures - Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

Expenses - Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

Fees - A general term used for any charge levied by government associated with providing a service, permitting and activity, or imposing a fine or penalty. Major types of fees include water and sewer fees, liquor licenses, user charges, and building permits.

Fiscal Policy - The City Government's policies with respect to taxes, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year - A 12-month period of which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

Fixed Assets - Assets of long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery, and equipment.

Franchise - A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

FTE - Full-time equivalent.

Fund – An accounting entity with a self-balancing set of accounts, which is segregated from other funds, to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance - The fund equity of Governmental Funds.

GASB – The Governmental Accounting Standard Board.

GOCO – Greater Outdoors Colorado, funded through lottery proceeds.

General Fund - public safety, parks and recreation, public works, and administrative activities of the City, financed mainly by sales tax, property tax and transfers from other funds.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards of and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

General Obligation Bonds - Bonds for the payment of which the full faith and credit of the issuing government are pledged.

Grants - Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

ICBO – International Conference of Building Officials.

Improvements - Buildings, other structures, and other attachments or annexations to land which are intended to remain so attached or annexed, such as sidewalks, trees, drives, tunnels, drains, and sewers.

Intergovernmental Revenues – Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Internal Service Fund - A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

Investments - Cash and securities held for the production of revenues in the form of interest or dividends.

Lease-Purchase Agreement - Financial arrangement which permits the City to pay for the use of equipment or machinery over a period of time through a lease and to purchase it at the end of that time.

Levy - (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by a government.

Liabilities - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Long-term Debt - Debt with a maturity of more than one year after the date of issuance.

MGD – Million gallons per day (water treatment).

Machinery & Equipment - Tangible property of a more or less permanent nature, other than land or buildings and improvements thereon. Examples are machinery, tools, trucks, cars, furniture, and furnishings.

Mill Levy - Rate by which assessed valuation is multiplied to determine property tax. A mill is 1/10 of one cent.

NASD – National Association of Securities Dealers.

Net Income - Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating expenses, and operating transfers-out.

Non-Operating Revenues - Proprietary fund revenues which are incidental to, or by-products of, the fund's primary service activities.

O&M – Operations and Maintenance.

Object - As used in expenditure classification, this term applies to the article purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are personal services, contractual services, materials, and supplies.

Obligations - Amounts which a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

Ombudsman – One appointed to investigate citizens' complaints.

Operating Expenses - Proprietary fund expenses which are directly related to the fund's primary service activities.

Operating Income - The excess of proprietary fund operating revenues over operating expenses.

Operating Revenues - Proprietary fund revenues which are directly related to the fund's primary service activities. They consist primarily of user charges for services.

Ordinance - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statue or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, usually require ordinances.

Other Financing Uses - Governmental fund operating transfers-out. Such amounts are classified separately from expenditures.

PPM – Parts per million (water treatment).

Property Tax - Annual charge to owners of real property, based on assessed valuation and the mill levy.

Purchase Order - A document which authorizes the delivery of specified merchandise or the rendering of certain services and the making of a charge for them.

Refunding Bonds - Bonds issued to retire bonds already outstanding. The refunding bonds may be sold for cash and outstanding bonds redeemed in cash, or the refunding bonds may be exchanged with holders of outstanding bonds.

Reimbursements - (1) Repayments of amounts remitted on behalf of another party; (2) interfund transactions which constitute reimbursements of a fund for expenditures or expenses initially made from it which are properly applicable to another fund - e.g., an expenditure properly chargeable to a Special Revenue Fund was initially made from the General Fund, which is subsequently reimbursed. They are recorded as expenditures or expenses (as appropriate) in the reimbursing fund and as reductions of the expenditure or expense in the fund that is reimbursed.

Reserve - (1) An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Reserve For Debt Service - An account used to segregate a portion of fund balance for Debt Service Fund resources legally restricted to the payment of general long-term debt principal and interest amounts maturing in future years.

Reserve For Encumbrances - An account used to segregate a portion of fund balance for expenditures upon vendor performance.

Resolution - An order of a legislative body requiring less legal formality than an ordinance or statute.

Restricted Assets - Monies or other resources, the use of which is restricted by legal, policy, or contractual requirements. In governmental accounting, special treatments are applied to restricted assets arising out of revenue bond indentures in Enterprise Funds. These are sometimes also called restricted "funds" but such terminology is not preferred.

Retained Earnings - An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue Bonds - Bonds whose principal and interest are payable exclusively from a specific revenue source.

Revenues - (1) Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers. Under NCGA Statement 1, general long-term debt proceeds and operating transfers-in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type net total assets from other than expense refunds, capital contributions, and residual equity transfers. Under NCGA Statement 1, operating transfers-in are classified separately from revenues.

Risk Management – A planning process to control costs and coverage in lieu of paying premiums to insurance companies.

Sinking Fund - Financial system to set aside sums of money on a regular basis to meet a future financial obligation.

Special Assessment - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Supplemental Appropriation - An appropriation by the City Council when there is a need to transfer budgeted and appropriated moneys from one fund to another fund, or if, during the fiscal year, the governing body or any spending agency of such local government received unanticipated revenue or revenues not assured at the time of the adoption of the budget.

TABOR – Taxpayer Bill of Rights – An amendment to the State Constitution providing tax and spending limitations on local government.

Tax Levy Ordinance - An ordinance by means of which taxes are levied.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

Turnback – A positive actual-to-budget variance in annual expenditures.

User Fees - Charge to the benefiting party for the direct receipt of a public service.

Working Capital - The amount of current assets that exceeds current liabilities.