



**City of
Louisville**
COLORADO • SINCE 1878

PUBLIC WORKS RIGHT-OF-WAY & EASEMENT WORK PERMIT

Submittal Date: _____

(Must be 5 working days prior to
Proposed Start Date)

CONTRACTOR INFORMATION *(attach additional subcontractor information)*

Prime Contractor: _____	Contact Name: _____
Address: _____	Primary Phone #: _____
Email Address: _____	City License #: _____
Sub-Contractor: _____	Contact Name: _____
Address: _____	Primary Phone #: _____
Email Address: _____	City License #: _____

All contractors must be licensed with the City; contact the Building Department at 303-335-4584 to confirm license is current.
Permits will not be accepted from unlicensed contractors or those whose license has expired.

APPLICANT INFORMATION *(if no contractor or different from above)*

Name: _____	Primary Phone #: _____
Address: _____	Alternate Phone #: _____
Email Address: _____	

LOCATION AND DESCRIPTION OF WORK

TOTAL VALUE OF ROW WORK _____

Address / Intersection / Location: _____

Description of Property: ☐ Single Family ☐ Multi-Family ☐ Commercial ☐ Other: _____

Description of Work *(please check ALL that apply)*: ☐ Pavement/Concrete ☐ Sanitary/Water/Storm
☐ Communication/Electric/Gas ☐ Landscape/Storage ☐ Overlot Grading

Description of Work: _____

Are Traffic Signal Locates Required? ☐ Yes ☐ No Location: _____

SCHEDULE OF WORK *(Minimum of 5 Working Days Required for Approval prior to Proposed Start Date)*

Proposed Start Date: _____ Proposed End Date: _____

LANDSCAPE/STORAGE Surface to be Impacted *(Check ALL that apply)*: ☐ Street ☐ Alley ☐ Walk ☐ Trail/Open Space

Type of Impact:	Type of Work:
☐ Construction Equipment	☐ Tree/Branch Removal ☐ Mulch ☐ Sod/Seed
☐ Material (Mulch, Rock, etc.)	☐ Tree/Shrub Planting ☐ Irrigation ☐ Other: _____
☐ Special: _____	

ATTACHMENTS/SUBMITTALS The following are attached and submitted with this permit for review and approval:

☐ Site Plan	☐ Concrete Mix Design	Supplier: _____	Mix No: _____
☐ Traffic Control	☐ Flowfill/Flashfill Mix Design	Supplier: _____	Mix No: _____
☐ Other: _____	☐ Asphalt Mix Design	Supplier: _____	Mix No: _____

PERMIT QUANTITIES AND FEES

(Please check ALL that apply and fill in applicable quantities)

SECTION I.		Base Permit Fee (required for all permits)		SECTION III.			
	Unit Fee	Quantity	Fee	A. Wet Utilities	Unit Fee	Quantity	Fee
	\$75.00/EA	1 EA	\$75.00	Water Main/Service	\$1.00/L.F.	L.F.	
SECTION II.				Sanitary Main/Service	\$1.00/L.F.	L.F.	
A. Pavement Type of cut: ☐ Street ☐ Alley				Main Connection	\$80.00/EA	EA	
Pavement area is to the nearest SQUARE YARD	Unit Fee	Quantity	Fee	Fire line, Storm, etc.	\$1.00/L.F.	L.F.	
Pavement Area	\$20.00/SY	SY		B. Dry Utilities ☐ Trenching ☐ Boring ☐ Overhead			
To be determined by Public Works Staff:				Gas	\$0.30/L.F.	L.F.	
Pavement <5 years	\$27.00/SY	SY		Phone/Cable	\$0.30/L.F.	L.F.	
Surface Treatment: Pavement < 2 years	\$550.00/EA	EA		Electric	\$0.30/L.F.	L.F.	
B. Concrete				Conduit	\$0.30/L.F.	L.F.	
☐ Curb/Gutter	\$0.30/LF	LF		Potholes	\$10.00/EA	EA	
☐ Sidewalk	\$0.30/SF	SF		C. Dry Utility Appurtenances (no fee if placed in easement)			
☐ Crossspan/Ramp Drive	\$0.30/SF	SF		a. Pedestal(s) EA	d. Cabinet(s)	EA	
SECTION II (A + B) SUB-TOTAL: _____				b. Pull Box(es) EA	e. Other:	EA	
				c. Transformer(s) EA	(a - e): \$5.00/EA	EA	
				SECTION III SUB-TOTAL: (\$75.00 Minimum) _____			

SUMMARY OF PERMIT FEES

Dumpster/Pods - \$75.00/week
Plus \$75.00 Base Permit Fee

Base Permit Fee (I): \$75.00

Work Fees (II+III): +

Total Permit Fee:

PERMIT CONDITIONS AND ACKNOWLEDGEMENT

By signing below, Applicant/Contractor certifies that it has read and understands the General Permit Requirements as set forth in the General Permit Requirements document provided on the City of Louisville website and agrees that all work under this permit shall be performed in compliance with these Requirements.

By signing below, Applicant/Contractor agrees to be bound by and to complete all work under this permit in compliance with the provisions and requirements of this permit and its attachments and the most recent editions of the Manual on Uniform Traffic Control Devices, the City of Louisville Design and Construction Standards and the City of Louisville Municipal Code. Applicant/Contractor further agrees to pay all associated fees and penalties as laid out in the Public Works Engineering Fee Schedule. This permit shall be invalid if, during the performance of the work, a violation of any of the above occurs.

By signing this Permit, Applicant/Contractor accepts full responsibility to repair damage done to public or private property and further understands that Applicant/Contractor will be held financially liable for all required repair work. If Applicant and Contractor are separate persons or firms, all persons and firms constituting the Applicant/Contractor shall be jointly and severally responsible for compliance with all permit requirements. The undersigned also declares that (i) all information provided on this form and any submitted attachments are true, accurate and complete, and (ii) that the undersigned has full authority to sign this permit. This permit shall not be effective unless signed on behalf of the City of Louisville, Department of Public Works, and shall automatically expire 30 days after the date of such signature, unless otherwise noted.

Applicant Signature: _____ Date: _____

Contractor Signature (if different than Applicant): _____ Date: _____

- For all pavement, concrete and utility work an inspection is required.
- Applicant must call the Construction Inspector at 303-489-5750 24 hours prior to starting work unless otherwise notified.
- A Pre-Construction Meeting may be required for certain activities, Public Works Staff will notify applicant if required.
- Utility locates are the responsibility of the Applicant/Contractor.