



Request for Proposal

City Property Fence Construction Replacements

Project Number: 201110-532909

RFP Due Date: March 31, 2022, 10:00 A.M., M.T.

Submit Sealed Proposals to: Louisville City Services
Parks Division
739 S. 104th Street
Louisville, CO 80027

Proposals received after the above specified due date and time or are not prepared and filed in accordance with the terms and conditions for this Request for Proposal will not be considered for evaluation or award of this RFP

All bidders must be on the plan holders list for bids to be accepted. In order to be placed on the plan holders list you must notify Dean Johnson at deanj@louisvilleco.gov.

I. GENERAL DESCRIPTION

When the Marshall Fire burned through many parts of Louisville on December 30, 2021, much of the fencing on park and open space properties were damaged or destroyed.

The City of Louisville, Parks, Recreation, Open Space and Trails (PROST) Department is seeking proposals for the demolition of the remaining damaged fences on these properties and replacement with new as itemized in the attached, “Bidder’s Proposal”.

II. PROPOSAL GUIDELINES

Contractors should bid this project based on the bid sheet included in the attached “Bidder’s Proposal” and plan to repair with the same material. Example of damaged fences pictured below.



US 36 Bike Path



Dillon Rd.



Louisville Recreation Center



Damyanovich



Harper Lake



Davidson Mesa

III. SPECIFICATIONS

See attached Specifications document and construct according to specs for fences at the following locations: Coal Creek Trail, Damyanovich, Davidson Mesa and Harper.

IV. EVALUATION CRITERIA

Proposals will be evaluated by the Parks and Recreation Department on the following main criteria. List may not be all inclusive.

1. Fee Proposal. Unit cost fee proposal is preferred showing totals.
2. Experience with Similar Projects. Provide references (with contact names and telephone numbers) for projects completed within the last five years.
3. Summarize the experience and qualifications of any sub-contractors that may be included.

4. Timeline for completion. Preference is to complete project as soon as possible.

V. STANDARD TERMS AND CONDITIONS

When preparing a proposal for submission in response to this RFP, contractors should be aware of the following terms and conditions which have been established by the City of Louisville:

1. This request for proposals is not an offer to contract. The provisions in this RFP and any purchasing policies or procedures of the City are solely for the fiscal responsibility of the City, and confer no rights, duties or entitlements to any party submitting quotes. The City of Louisville reserves the right to reject any and all proposals, to consider alternatives, to waive any informalities and irregularities, to abandon the project for this RFP at any time, and to re-solicit proposals.
2. Contractor acknowledges that any potential expenditure incurred by selected firm outside the current fiscal year is contingent upon appropriation, budgeting, and availability of specific funds for such proposed expenditure. The current fiscal year ends on December 31, 2022.
3. The City of Louisville reserves the right to conduct such investigations of and discussions with those who have submitted proposals or other entities as they deem necessary or appropriate to assist in the evaluation of any proposal or to secure maximum clarification and completeness of any proposal.
4. The successful proposer shall be required to sign a contract with the City in a form provided by and acceptable to the City and provide proof of insurance.
5. The City of Louisville assumes no responsibility for payment of any expenses incurred by any proponent as part of the RFP process.
6. All responses to this RFP become the property of the City upon receipt and regardless of selection or rejection, and will not be returned, except that the City may return late responses submitted after the response deadline. Any trade secrets or confidential commercial or financial information submitted with any response is subject to potential disclosure, and submitting it constitutes proposer's waiver of any recourse against the City in respect to disclosure and proposer's agreement to indemnify the City for any costs, legal fees or expenses incurred in relation to any proceeding concerning disclosure of such information. Any trade secrets or confidential commercial or financial information submitted with a response shall be clearly segregated and marked; provided; however, that neither cost information nor the total RFP will be considered proprietary. The City

will notify the vendor of any request for disclosure of information so segregated and marked that may be subject to nondisclosure, and it will be the responsibility of the vendor to object and to pursue any legal actions pursuant to Colorado law. A vendor shall notify the City within 24 hours of notification by City of request for disclosure of the vendor's objections to disclosure and the vendor's intent to pursue lawful protection under Colorado law.

1. The City of Louisville shall not reimburse any firm for costs incurred in the preparation and presentation of their proposal.
2. The City reserves the right to reject any and all proposals.

VI. Proposal Submittal Requirements

All bidders must be on the plan holders list for bids to be accepted. In order to be placed on the plan holders list you must notify Dean Johnson at deanj@louisvilleco.gov.

Proposals must be received by March 31, 2022, 10:00 A.M., M.T. Proposals must be submitted in hard copy. Please submit three (3) hard copies of the "Bidder's Proposal" and additional information as needed. Proposals will not be accepted after the specified due date and time.

All Bids that have been duly received will be publicly opened and read aloud. **The Bid Opening will be held on March 31, 2022 at 10:00 a.m., M.T. at Louisville City Services, 739 S. 104th St., Louisville, CO 80027, in the conference room.**

For questions pertaining to this RFP, please contact Dean Johnson, Parks Superintendent at deanj@louisvilleco.gov. Questions must be received in writing not later than: March 22, 2022. An Addendum will be issued on March 24, 2022, if necessary, to include all questions and City responses and will be posted on the City website, <https://www.louisvilleco.gov/doing-business/bidding-opportunities-requests-for-proposals> under the heading, "Bidding Opportunities/Requests for Proposals".

It is the offeror's responsibility to ensure the addendum(s) issued is acknowledged with the proposal. Failure to acknowledge may result in a disqualification of respective submittal.

All proposals must be sealed and marked, "City Property Fence Construction Replacements Project".

Proposals are to be submitted to:

Mail: Louisville City Services
 Attn: Dean Johnson
 739 S. 104th Street
 Louisville, CO 80027