



749 Main Street
Louisville, Colorado 80027
Building Safety Division – 303.335.4584
Planning Department – 303.335.4592
Fire Department – 303.666.8809
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planning@ci.louisville.co.us

SALES OF LP-GAS APPLICATION PACKET

FOR: Sales and distribution of LP-Gas Containers

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NOTES:

SALES AND DISTRIBUTION OF LIQUEFIED PETROLEUM GASES (LPG)

Retail sites and other types of commercial facilities may be permitted to sell and distribute Liquefied Petroleum Gas (LPG or LP-Gas) tanks for household use if the distribution and storage of the containers and container areas on site meet the criteria listed in this application.

The City of Louisville Planning Department, Fire Department and the Building Safety Department shall conduct a review of the project. The initial application shall be made with the Building Safety Department whereas they are to distribute the application to the Fire Department and Planning Department for comments on the application. Please refer to the 2003 International Fire Code – Chapter 38, fire regulations. These requirements will be used in reviewing the application for a LP-Gas distribution center.

Project / Site Criteria

- The proposed site must consist of a durable and dustless surface for all-weather use when storing the LP-gas containers;
- Per the 2003 International Fire Code, the permitted locations of storing LP-tanks are as follows:
 - o 20 feet from any building access/exit doors;
 - o 20 feet from any other fuel dispensing units (gas station pumps);
 - o 10 feet from any other combustible materials (wood, paper, etc.);
 - o “No smoking” signs must be posted within 25 feet of display area;
 - o other site distance requirements may be enacted after detailed Site Plan Review
- Protection of tank storage area: Bollards and shading.
 - o Shading / awnings: Shading may be required to shade any LP tanks exposed to sun light, please note shading on site plan drawings.
 - o Bollards: Safety bollards surrounding the site or area of storage to create a buffer zone for possible accidents in and around the tanks may be required after further site plan review by the City of Louisville. A 20-30 foot “clear-zone” around the distribution center may be needed for the site as well.
- Other site plan requirements may be added to the site after further review by the above-mentioned City of Louisville staff. The building site proposed might need additional fire suppression (sprinkling system), which shall be determined after further review.

CHECKLIST

Any proposed LP-gas distribution center must include the following information:

- ☐ Make application with the City of Louisville Building Department by filing for a “Special Building Permit” found in the Building Department, (Phone #303.335.4584). In addition, complete the following Planning Department application included with the Building Department application.
- ☐ As permitted by the 2003 International Building Code, Section 104.10 (Site) Modifications, the Building Safety Division Application Fees shall be \$425.00. Please make check out to “City of Louisville”, see Building Safety Division for further information.
- ☐ Provide the following information: Written project description that shall include hours of

operation; total gallons of LP gas to be stored and sold; written training verification that all employees are to be trained and have received training from distributor; other pertinent information related to proposal.

- ☐ Scaled Site Plan drawing showing location of proposed use on site and it's relation to other structures and parking areas and distance and location of existing fire hydrants.
- ☐ Provide information on how the project addresses the above Project / Site Criteria, (usually done on the site plan).

CITY OF LOUISVILLE

SALES OF COMMERCIAL LP-GAS APPLICATION

APPLICANT INFORMATION	OWNER INFORMATION
APPLICANT: _____ ADDRESS: _____ _____ _____ TELEPHONE: _____ FAX: _____ E-MAIL: _____ _____	OWNER: _____ ADDRESS: _____ _____ _____ TELEPHONE: _____ FAX: _____ E-MAIL: _____ _____
APPLICANT SIGNATURE (Applicant has secured authority from Owner to cause this application and duly represents such to the City.)	OWNER SIGNATURE

PROPERTY INFORMATION:

Address: _____

Legal Description (if available or property is not addressed): _____

Summary of Request(s): _____

Use Start Date: _____

Ending Date: _____

CITY STAFF USE ONLY. DO NOT WRITE IN THIS AREA.

Completeness Check:

- | | |
|--|--|
| ☐ Fee paid: _____
☐ Construction trailer/real estate office
☐ Temporary signs | ☐ Special event
☐ Seasonal sales facility |
|--|--|

Planning Department Approval: _____ Date: _____