

SUBJECT: APPOINTMENT OF TWO COUNCILMEMBERS TO SERVE ON
COMMITTEE TO REVIEW BOARD AND COMMISSION
APPLICATIONS

DATE: OCTOBER 1, 2024

PRESENTED BY: MEREDYTH MUTH, INTERIM DEPUTY CITY MANAGER

SUMMARY:

The annual application period for board and commission vacancies closes November 4. A Council Committee of two members will complete the initial review of the applications and then make a recommendation to the full City Council on November 19 regarding which applicants to appoint and/or which to interview. If needed, City Council will hold applicant interviews the evenings of December 9 and 10 at a Special City Council meeting. The Council will make the 2025 appointments to the various boards and commissions at the December 17 City Council meeting.

At the October 1 meeting the Council will need to appoint two members to the review committee as the first step in this process.

FISCAL IMPACT:

None at this time.

PROGRAM/SUB-PROGRAM IMPACT:

The Governance and Administration Subprogram's goal is to ensure inclusive, responsive, transparent, friendly, fiscally responsible, effective, and efficient governance, administration, and support. Annually appointing members of the public to serve on the City's various boards helps ensure that happens.

RECOMMENDATION:

Appoint two City Councilmembers to serve as a committee to review the 2025 board and commission applications and make a recommendation to City Council.

ATTACHMENT(S):

1. Initial draft list of 2025 board openings

SUBJECT: BOARD AND COMMISSION APPLICATION REVIEW COMMITTEE

DATE: OCTOBER 1, 2024

PAGE 2 OF 2

STRATEGIC PLAN IMPACT:

☐	 Financial Stewardship & Asset Management	☐	 Reliable Core Services
☐	 Vibrant Economic Climate	☐	 Quality Programs & Amenities
☒	 Engaged Community	☐	 Healthy Workforce
☐	 Supportive Technology	☐	 Collaborative Regional Partner

2025 Board and Commission Vacancies

Appointee Names	Length of Term	
Board of Adjustment		3
	3 Years	January 2025 - December 2027
	2 Years	January 2025 - December 2026
<i>associate</i>	2 Years	January 2025 - December 2026
Building Code Board of Appeals		3
	3 Years	January 2025 - December 2027
	3 Years	January 2025 - December 2027
	1 Year	January 2025 - December 2025
Culture Advisory Board		3
	3 Years	January 2025 - December 2027
	3 Years	January 2025 - December 2027
	3 Years	January 2025 - December 2027
Historic Preservation Commission		2
	3 Years	January 2025 - December 2027
	3 years	January 2025 - December 2027
Historical Museum Advisory Board		2
	4 Years	January 2025 - December 2028
	1 Year	January 2025 - December 2025
Library Board of Trustees		2
	4 Years	January 2025 - December 2028
	4 Years	January 2025 - December 2028
Local Licensing Authority		3
	4 Years	January 2025 - December 2028
	4 Years	January 2025 - December 2028
	3 Years	January 2025 - December 2027
Open Space Advisory Board		4
	3 Years	January 2025 - December 2027
	3 Years	January 2025 - December 2027
	3 Years	January 2025 - December 2027
	1 Year	January 2025 - December 2025

2025 Board and Commission Vacancies

Parks & Public Landscaping Advisory Board		3
	3 Years	January 2025 - December 2027
	3 Years	January 2025 - December 2027
	3 Years	January 2025 - December 2027
Recreation Advisory Board		2
	3 Years	January 2025 - December 2027
	3 Years	January 2025 - December 2027
Revitalization Commission		1
	5 Years	January 2025 - December 2029
Sustainability Advisory Board		1
	1 Year	January 2025 - December 2025

Vacant seats as of 9-23-24