

Parks & Public Landscaping Advisory Board Agenda

**February 5, 2025
Library Meeting Room
951 Spruce Street
6:30 PM**

Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.

- You can call in to **+1 408 638 0968 or 833 548 0282 (Toll Free)**, Webinar ID # 885 1622 9475
- You can log in via your computer. Please visit the City's website here to link to the meeting: www.louisvilleco.gov/pplab

The Board will accommodate public comments during the meeting. Anyone may also email comments to the Board prior to the meeting at AMcneal@LouisvilleCO.gov.

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Public Comments on Items Not on the Agenda
- VI. Work Plan
 - Review 2024 Work Plan
 - Review Draft 2025 approve by March meeting
- VII. 2025 Monthly Calendar

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or special transportation, should contact the City Clerk's Office at 303 335-4536 or 303.335.4574 or clerksoffice@LouisvilleCO.gov . A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574 or email Clerksoffice@louisvilleco.gov

VIII. Board Report

- Bee City Committee- Mitigation of Japanese Beatle- review and approve

IX. Staff Report

X. Discussion Items for Next Meeting

XI. Adjourn

Parks and Public Landscaping Advisory Board Meeting Minutes

Wednesday, January 8, 2025, 5:30pm

City Hall Spruce Meeting Room

749 Main St.

1. Call to Order

- Meeting called to order at 5:30PM by Abby McNeal, Staff Liaison. PPLAB Members attending were advised that the meeting had a hard stop at 7:00PM, due to another Advisory Board meeting being scheduled for that evening at 7:00PM.
- As acting meeting Chair, Abby introduced the new PPLAB members and members of Louisville City Staff. Abby provided a review of PPLAB attendance policies and good government procedures.

2. Roll CallPresent

- Ash, Jody, remote
- Buck, Signe Maria, remote
- Denat, Julien
- Kelsey, Kathy
- Kutscher, Gene
- Webb, John
- Abby McNeal, Parks Superintendent
- Bryon Weber, Parks Planning and Project Manager
- Adam Blackmore, Parks and Open Space Director

Absent

- Flaska, Todd, A

Members of the Public in Attendance

- None

3. Approval of Agenda

- Moved and seconded, motion passed

4. Approval of Minutes

- Moved and seconded, motion passed

5. Public Comments on Items Not on the Agenda

- None

6. Advisory Board Introductions

- Completed

7. Governance Board

- **Election of Officers**
 - **Chair: Jody Ash**
 - **Vice-Chair: Julien Denat**

- **Secretary: John Webb**
- **Co-Secretary: Kathy Kelsey**
- **2025 Meeting Dates**
 - Meetings to occur on first Wednesday of each month, 6:30PM, Louisville Library first floor meeting room, with rescheduling for holidays.
- **Approval of posting locations**
 - City Hall, Police Station, Library, Louisville Recreation and Senior Center, and Louisville City Website
- **Outdoor Amenities representation:** Abby noted that the Outdoor Amenities collaboration committee with the Recreation Advisory Board had lost two representatives from PLAB due to PPLAB resignations. PPLAB member Gene Kutscher spoke on issues currently being evaluated by the existing Outdoor Amenities Board:
 - A community desire for a fifth tennis court at Centennial Park, which must meet USTA qualified, City Council has deferred decision on this expenditure to date.
 - A past Boulder Daily Camera article cited an intergovernmental agreement between Louisville, Lafayette and unincorporated Boulder County to develop joint-use sports activity fields, wherein Louisville agreed to build and has built baseball fields for joint usage, and Lafayette agreed to build adjacent multipurpose fields. Boulder has removed existing tennis courts for the University of Colorado South Campus expansion and has modified some other Tennis Courts for Pickle Ball, thus removing these tennis courts from USTA certification. To date, Boulder has not replaced these tennis courts and Lafayette has not fulfilled its commitment to building the multipurpose fields.
 - The objective of the current Outdoor Amenities board is to encourage the cities of Boulder and Lafayette to fulfill their earlier commitment by replacing the lost tennis courts in Boulder, and for Lafayette to comply with its prior agreement to build multiple use athletic fields. The outdoor Amenities Board meets once a month at the Louisville Recreation Center and reports back to PPLAB. PPLAB member Julien Denat volunteered to serve on the Outdoor Amenities Board.
 - Abby has met with RAB re: Concerns of users of the Bocci Ball Courts that have requested improved maintenance for the courts.

8. Enclave and Sunflower 95% Presentation – review

- Review by Bryon Weber. Byron summarized the history of these two parks located on Davidson Mesa (Enclave) and between Washington St and Sunflower Street, which were damaged by the Marshall fire and have been designated for renovation. Renovations are to be augmented by a \$500K GoCO grant, plus an in-kind match by the City of Louisville. Planning for this renovation began in 2023, soon after the fire with multiple opportunities for public input. Design Concepts submitted designs, which received the award in December of 2023. The initial designs were presented a year ago at a public open house for comments, with improved landscape, irrigation, play turf, and

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replacement of damaged trees as priorities. Other features included playground, seating and gathering space at Enclave. Sunflower was slated for landscape improvements and community gathering facilities, but no playground was needed.

- PPLAB has held meetings for continued comments on design elements. Due to adjacency and other concerns, Sunflower and Enclave were redesigned in Oct. 2024. The project review is now at the 95% level
- The Parks Dept. has some initial pricing from CMGC Const Manager, a General Contractor. Final plans need to be approved by City Council prior to the bidding process.
- Tonight's task for PPLAB is to review the design and make comments prior to submittal at the January 21 City Council Meeting.
- PPLAB members had questions on eligibility for Federal disaster replacement funding. City insurance denied replacement of Enclave playground, which had been scheduled for renovation. GoCO came through with the \$500K matching grant.
- Previous contractor KCI Construction was good on delivery on Carnival and Meadows Park renovations. Came in under budget. The budget surplus has been applied to Enclave and Sunflower Park renovation.
- Recent changes in Sunflower Park design include walkway replacement and grades at Sunflower to match ADA guidelines, with significant hillside and slope reduction (see drawing in Meeting Packet). Upper portion of Sunflower includes playable grass space, landscape buffering on west and east sides, informal play area on the south, relocated bench for views to SE, sled hill created to Sunflower St, turf replacement with better sod on north side. Two fire-damaged trees need to be removed, a couple of the ash trees will be kept due to public comments.
- PPLAB noted that the plant list has not changed. Earlier suggestions from PPLAB included the addition of actual sunflowers and a flattened center for the Sunflower pavement feature. Community residents wanted retention of the Ash trees, but city may need to replace EAB compromised trees. PPLAB preferred native grasses for the hill, which could come in a sod mix. Washinton St play area could be traffic safety hazard, possible hedge along the street margin? Enviroturf proposed due to 40% less water than traditional Kentucky Blue grass.
- On the south side low water Bermuda grass could work, Buffalo/Blue Gramma as well. Plant list needs to be revised to include more native plants and shrubs per prior PPLAB comments. Abby described low water requirement for Bermuda grass and dryland seed mix sod in both areas for quicker establishment and will evaluate potential spots for sunflowers.
- Recent changes for Enclave include a retention basin where drainage enters from the west, storm water channel modifications by Louisville Public Works are in progress. These will include a cobble/dry creek look, with boulders in entry forebay, with engineering modification for sediment collection and infiltration of storm water to East outlet. Playground replacement is the primary objective, including swings and a play pit with engineered surface, and a concrete plaza to west. Seating tiers are planned for west side of plaza, with landscape buffering, new trees, and a complete scrape and regrade, with new sod. Playgrond and plaza will be raised above current grade. Some basin lowering is needed, play pit will drain back to channel.

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Comments from Community members:

- Seth Riseman, 1122 Enclave St, re: Tiered stadium seating, unhappy about installation of tiered seating bordering his property on west side of Enclave Park. A 40' buffer was originally proposed, but the current tiered seating will be 8' from property fence line. Resident feels it is too close, resulting in loss of privacy and real estate value.
- Staff Byron Weber noted that the original design featured the gathering area as requested in public meeting, an earlier three-tiered design has been reduced to two tiered to open up grass play space, and provide additional water capacity for retention basin.
- Resident Christina Riseman doesn't want stadium seating, citing proximity to property boundary and too much concrete. Noted that the proposed gazebo looks great, but the catch basin is over engineered. That area has flooded only twice since 2009. Resident would like a little more privacy to be considered in the final design.
- PPLAB suggested that tiered gathering area could be modified in final design.

9. Work Plan

- **Review 2024**
- **Draft 2025**

10. Board Report

11. Staff Report

12. Discussion Items for Next Meeting

13. Adjourn

- Due to 7:00 PM hard stop, additional agenda items were postponed to February meeting. Meeting was adjourned at 7:00 PM.

2024 PPLAB Work Plan

updated Oct. 2024

Requests are in no order of priority and will adjust to align with City Council Work plan.

Program Area	PPLAB Recommendations	Outcomes
Louisville Entryway Signage- McCaslin/ US 36 interchange	Partner with Economic Development, Planning, and Parks to support entryway signage at interchange to promote Louisville	Recommendation Memo to communicate support for scope to develop entryway signage
Arboretum Improvements	Partner with volunteer groups, Parks Division staff to provide enhancements to the property to include demonstration landscaping that promote habitats opportunities for pollinators and fire-wise plantings. Find locations to enhance that create mediation opportunities. Grant opportunities for overall improvements- tree replacement, landscape plantings, and identification signage.	Supported Arbor day tree planting and submitted request for future capital improvements to enhance Arboretum improvements
Bench Marking GMMP	How has the GMMP been implemented, what is needed to support requests to increase maintenance and operations to our Parks and Public spaces as suggested by GMMP. Using	On-going- Staff report in Nov (targeted) Possible support memo from PPLAB
Education	Find educational opportunities as outlined in PPLAB mission to support public's knowledge and understanding of the Parks Operational program. To include a continuation of the Bee City USA designation and community engagement	Various educational events hosted by sub-committee , Open Space and Parks for community supporting bio-diversity pollinators. Art Contest for Elementary and Middle School students.
Playground projects- Joe Carnival, Meadows, Enclave, Sunflower	Review and support design process for playground projects- Joe Carnival, Meadows, Enclave, and Sunflower	Joe Carnival and Meadows opened June 2024. Final review of Enclave and Sunflower designs.
Collaboration with other Advisory Boards or Commissions	Collaboration opportunities to work with city advisory boards and commission to further enhance the community. OSAB, RAB, LRC- as examples.	subcommittee participation with RAB designees. Future OSBA collaborative meeting
Parks and Open Space Sale use Tax	Sales use tax collaborate with OSAB work planning	On going review and discussion to support budget adjustments for 2025.
Parks Long Range Plan	Long Range planning input and support at requested "step" in the process. - started in 2023	Request of proposal was presented at October PPLAB meeting- review and discussion
Parks Signage	Prioritize park sign replacement and upgrades	Installed new Park signage- Annette Brand and Centennial. Reviewed Tree City USA and Bee City USA provided memo for recommendations
PPLAB Bylaws Review and Update	Work with City Clerk, Staff Liaison and Advisory members to review and update PPLAB Bylaws.	TBD
Outdoor Recreation Amenities Roadmap and buildout of Operational Model	Support RAB/PPLAB subcommittee with participation, 2024 planning and identification of priorities and initial project. Build out cost estimates for priorities and provide feedback to	On going meetings and discussion with input to submitted PROST 2025-2029 Capital Improvement Project requests.

DRAFT 2025 PPLAB Work Plan

updated Feb 2025

Affordable Housing, Economic
Vitality, Safety- all thru a lens of EDI
and Sustainability

Requests are in no order of priority and will adjust to align with City Council Work plan.

Maintain what we have with a focus on Sustainability, Fire

Program Area	PPLAB Recommendations	Outcomes	Council Priority
Bench Marking GMMP	How has the GMMP been implemented, what is needed to support requests to increase maintenance and operations using the data to support.	On-going- Staff report in first qtr. 2-25, PPLAB recommendations from data review	Core Services
Education	Find educational opportunities as outlined in PPLAB mission to support public's knowledge and understanding of the Parks Operational program. Topics to include Fire Hardening, Sustainable Landscaping, Mental Health benefits of Park Spaces and continuation of the Bee City USA designation through community engagement	Various educational events hosted by sub-committee , Open Space and Parks for community supporting bio-diversity pollinators. Art Contest for Elementary and Middle School students.	Core Services
PROS Projects - Playgrounds: Enclave, Sunflower, Memory Square. Median renovations and Identified 2025 CIP projects	Review and support design process for playground projects- Enclave, and Sunflower- started in 2024. Memory Square 2025, Median renovations	Review and provide input as requested by staff. Medians- incorporate local materials and more perennials.	Core Services, Safety
Collaboration with other Advisory Boards or Commissions	Collaboration opportunities to work with city advisory boards and commission to further enhance the community. OSAB, RAB, LRC- as examples.	Outdoor Amenities subcommittee participation with RAB designees. Future OSBA collaborative meeting	
Outdoor Recreation Amenities Roadmap and buildout of Operational Model	Support RAB/PPLAB subcommittee with participation, 2024 planning and identification of priorities and initial project. Tennis programing expansion	On going meetings and discussion, PPLAB recommendations	
Parks Long Range Plan	Long Range planning	Review first qtr. 2025	Core Services, Economic Vitality, Safety
PPLAB Bylaws Review and Update	Work with City Clerk, Staff Liaison and Advisory members to review and update PPLAB Bylaws.	TBD City Clerk	
McCaslin Entryway Signage	Identified locations near Hwy 36/ McCaslin/ Dillon intersection. Collaborations with city departments and advisory boards for public/ private partnership opportunities to provide entryway signage to Louisville.	Collaborative discussions with Boards, Commissions, and City Departments	Economic Vitality
Multi-Use Fields	Outdoor Amenities working group feasibility study of multi-use fields and re-working of current athletic field space at Cleo Mudrock	PROS Long Range Plan data review to support conversion or additional need. Recreation Programing opportunity	Economic Vitality and Core Services
Pollinator Landscape Opportunities	Identify opportunities to further pollinator landscaping plants. Collaboration with OSAB for pocket plantings and transitional planting areas from Parks to Open Space. Enhance Cornerstone raised landscape bed	Staff to continue enhancing and renovating landscaping beds throughout city promoting native and pollinator plantings.	Core Services
Integrated Pest Management	Continue reducing pesticides in parks, review current IWPM communication and education to community.	PPLAB recommendations, communications and education programing	Core Services
Budgetary Support	Support Park Operational budget needs for current 2 year budget cycle. Keep communications regrading the underfunding of Parks Operations anticipated in 2027	PPLAB and City Council communications to support funding for Park Operations	

SUBJECT: ADOPT THE CITY COUNCIL 2025 WORK PLAN

DATE: JANUARY 21, 2025

PRESENTED BY: SAMMA FOX, INTERIM CITY MANAGER

SUMMARY:

The City Council establishes their work plan annually. The annual work plan reflects Council's priorities and includes only those items that require City Council involvement such as policy direction, guidance, or approval. The City Council work plan also helps staff prioritize internal work plans and schedule the work that is needed to bring to City Council for engagement.

This is the last step in a series of meetings planned to craft and finalize the 2025 Council Work Plan. Previously, work plans were organized by programs and contained a mix of strategic initiatives, programs, and tasks. For 2025, staff proposed taking an opportunity with the unique timing of the first resident survey in four years and the ten-year Comprehensive Plan Revision to build on existing strategic alignment of the work plan.

The City Council met in July and identified these four areas of focus for 2025:

- Economic Vitality
- Core Services
- Safety
- Affordable Housing

Additionally, the Council determined all work plan items should be viewed through the lenses of Equity, Diversity and Inclusion (EDI) and Environmental Sustainability.

These priorities and lenses align with the 2024 Resident Survey, the council affirmed Comprehensive Plan Vision and Values, and were used to inform the 2025-2026 Budget.

Staff has now applied programs and tasks to each priority area, in-line with council's expectations for the item, council has reviewed and provided feedback, and the work plan is presented for adoption tonight. Once approved, the work plan will be used to set advanced agenda items, inform staff priorities, and inform advisory board priorities.

FISCAL IMPACT:

The City Council Work Plan outlines the issues and items Council plans to address throughout the next year and those may impact the budget.

SUBJECT: 2025 ANNUAL WORK PLAN

DATE: JANUARY 21, 2025

PAGE 2 OF 2

PROGRAM/SUB-PROGRAM IMPACT:

One of the objectives of the Governance & Administration Sub-Program is providing governance based on a thorough understanding of the community's diverse interests executed through clear and effective policy direction. The annual City Council Work Plan helps set the agenda for Council policy direction and governance.

RECOMMENDATION:

The 2025 City Council Work Plan is presented for adoption.

ATTACHMENT(S):

1. 2025 Draft Work Plan – Redline
2. 2025 Work Plan – Clean Copy

STRATEGIC PLAN IMPACT:

☒	 Financial Stewardship & Asset Management	☒	 Reliable Core Services
☒	 Vibrant Economic Climate	☒	 Quality Programs & Amenities
☒	 Engaged Community	☒	 Healthy Workforce
☒	 Supportive Technology	☒	 Collaborative Regional Partner



2025 Louisville City Council Work Plan

DRAFT

2025 Louisville City Council Work Plan

2025 Council Priorities

Economic Vitality • Core Services • Safety • Affordable Housing

Equity, Diversity, and Inclusion (EDI) and Sustainability are core values of the City of Louisville and should be used as lenses through which to view all actions on this workplan. Council directs staff to consider both EDI and Sustainability in their decision making and in options presented for council direction.

Guiding Documents:

- [Louisville City Charter](#)
- [Louisville City Code](#)
- [2025/2026 Louisville City Budget](#)
- [2024 Louisville Community Survey](#)
- [2012-2013 Comprehensive Plan](#), transitioning to the [2025 Comprehensive Plan](#) when adopted
- [Sustainability Action Plan](#)
- [EDI Task Force – Final Report](#)

The 2025 Louisville City Council Work Plan represents planned work on council priorities in 2025 above and beyond day-to-day services and anticipates updates to council throughout the year. Council may adjust this plan as needed, recognizing the scale of many of these initiatives and that adjustments such as additions or changes will impact items listed below. The following pages define each of Council's four 2025 priorities.



2025 Louisville City Council Work Plan

Economic Vitality

Economic Vitality, also known as Economic Prosperity, includes completion of current planning initiatives such as the Comprehensive Plan and Downtown Vision Plans, code updates to continue a business-friendly approach, and traditional economic development focuses such as business attraction and retention.

Additional Guiding Documents

- [Downtown Vision Plan for Streetscapes and Public Places](#)
- [Housing Plan](#)
- [McCaslin Parcel O Redevelopment Study](#)
- Urban Renewal Plans
 - [Highway 42 Urban Renewal Plan](#)
 - [550 South McCaslin Urban Renewal Plan](#)

2025 Projects & Actions

Item	Description	Council Actions
Comprehensive Plan	Update to 2013 Comprehensive Plan addressing community future growth and development, infrastructure, and a range of other topics including but not limited to Housing Plan implementation.	Anticipating four City Council meetings in 2025, with City Council adoption planned for Summer 2025.
Downtown Vision Plan for Streetscapes and Public Places	The Downtown Vision Plan for Streetscapes and Public Places was adopted by the Louisville Revitalization Committee and City Council in 2024. The next steps focus on design and construction, <u>being thoughtful to mitigate impacts for business and the community during this process.</u>	Anticipate 2-3 meetings including approval of design RFP and approval of contractor. Additional meetings to be determined as the project progresses.
Economic Vitality Committee (EVC) Policy Recommendations	Based on 2024, staff anticipates the EVC to bring forward policy	<i>To Be Determined</i>



2025 Louisville City Council Work Plan

	recommendations for council consideration, such as potential Business Assistance Program (BAP) amendments, loan program, small retail special assistance, CHIPS designation, or branding.	
2025 Comprehensive Plan Implementation - Targeted Development Code Amendments	Identify near term, targeted, priority development code updates to implement the 2025 Comprehensive Plan that should occur prior to the development code rewrite project that is planned to begin in early 2026. Such code changes include but are not limited to parts of Title 16 (Subdivisions) and Title 17 (Zoning).	Potential council actions include discussion and direction, if needed, as well as adoption of targeted code amendments.
2025 Comprehensive Plan Implementation – Development Code Rewrite	A rewrite of Title 16 (Subdivisions) and Title 17 (Zoning) of the Louisville Municipal Code addressing development and design standards, procedures, land use, and other related topics. This project is estimated to take 18 months to completion and will require consultant support.	Anticipated action resulting from the 2025 Comprehensive Plan adoption in mid-2025. Council to review RFP and scope of work, approve consultant contract, and begin first phases of project in second half of 2025, with project continuing into 2026.

Potential Partners

- Louisville Chamber
- Louisville Downtown Business Association (DBA)
- Louisville Revitalization Commission (LRC)



2025 Louisville City Council Work Plan

Core Services

Core Services are broad ranging with a 2025 focus on maintaining existing infrastructure and assets, including utilities, parks, open space, and sustainable asset management, as well as city communications.

Additional Guiding Documents

- [Boulder County Community Wildfire Protection Plan](#)
- [Coal Creek Golf Course Facility Improvement Feasibility Study](#)
- [Digital Accessibility Guidance](#) (state guidance)
- [Historic Preservation Master Plan](#)
- [Open Space Vegetation Survey](#)
- Parks General Maintenance Management Plan
- [Parks, Recreation, Open Space, and Trails Master Plan](#)
- [Police Department 2025-2028 Guiding Document](#)
- [Transportation Master Plan](#)
- Utility Master Plan (coming for adoption in 2025)
- [Wildfire Risk Assessment](#)

2025 Projects & Actions

Item	Description	Council Actions
Building the Foundation	Potential Study Session topics include: - Technology - Facilities - Transportation Infrastructure - Open Space	Anticipate up to four study sessions, which would provide a quarterly focus on a different area of core services.
Utility Master Plan	A utility master plan is a formal plan addressing mission-critical utility service requirements.	The Utility Master Plan has been updated through the last year and a half and will be placed on Council's agenda for formal adoption for records.
PROS Long-Range Plan & Trails Master Plan	The 10-year PROS(G) department strategic plan, last completed in 2012. Will be completed in concert with the department's first Trails Master Plan.	Anticipate 1-2 status update meetings in 2025. May also include requests to attend Open Houses or Public Engagement meetings. Anticipate adoption in 2026.
Website Communications	<u>Community engagement, internal and external, such as understanding communications</u>	Anticipate 1-2 meetings with council.



2025 Louisville City Council Work Plan

	<u>best practices and opportunities, telling our story, and</u> revision of the City of Louisville website.	
Accessibility/ADA	Continuing efforts to improve accessibility for our community <u>in all city services</u> . Initial scoping is in progress.	ADA Transition Plan and Process contract approval in Q2. Review findings and needs Q1 2026.
Waste Water Treatment Plant (WWTP) Expansion	Expansion of WWTP to service Redtail Ridge.	Approval of Redtail WWTP Expansion Agreement and approve Redtail Ridge WWTP Expansion Construction contract.
<u>Pavement Management Transportation Infrastructure</u>	Pavement Preservation is one of the City's highest funded priorities. The City surveys the street network every 3 years. This item provides for review of the 2024 pavement condition index results. (Good news: Network average was a 74.) Receive an overview on current transportation and transportation infrastructure strategies and priorities, such as the Transportation Master Plan, rail, multi-modal, and regional efforts. Provide direction on potential future strategic transportation work if desired.	Review pavement survey results. Review current transportation strategy and priorities. Provide feedback on future pavement preservation funded strategic work if desired.
Advocacy	Core services rely on supportive legislation, regional partnerships, and are benefited by grant funding and incentives. Support of and active advocacy around the legislative agenda, especially on items such as transit, is imperative.	Anticipate 1-2 meetings on the legislative agenda. Additional agenda items, such as resolutions in support or opposition of legislation, as needed.
Franchise Agreement	Such as Comcast, due in 2025, and Xcel, due in 2027.	Anticipate one or more meetings to review and approve the agreements, <u>understand alternatives</u> .
2026 Supplemental Year Budget	Funding is crucial for core services.	Anticipate 3 or more meetings to set and adopt the 2026 supplemental year budget.



2025 Louisville City Council Work Plan

EDI Task Force Follow Up	Review the Task Force's Report, what has been done to date, and discuss future policy and/or strategic EDI work if desired.	Anticipate one or more meetings. Study session or meeting for discussion/direction
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Potential Partners

- Boulder Valley School District
- Colorado Municipal League
- Comcast
- Denver Regional Council of Governments (DRCOG)
- Developer
- Metro Mayor's Caucus
- Neighboring Jurisdictions
- Northwest Mayors and Commissioners Coalition
- Xcel



2025 Louisville City Council Work Plan

Safety

Safety is a core priority for council with a [desire for residents to feel safe being in our community](#) and a 2025 focus on bike and pedestrian safety, [traffic safety](#), [disaster](#) and emergency preparedness.

Additional Guiding Documents

- [Boulder County Community Wildfire Protection Plan](#)
- [Police Department 2025-2028 Guiding Document](#)
- [Transportation Master Plan](#)
- [Wildfire Risk Assessment](#)

2025 Projects and Actions

Item	Description	Council Actions
Building the Foundation	Potential study session topics include: - Police and Public Safety - Emergency Response & Disaster Preparedness - Cyber Security - Information Technology - Mental Health	Anticipate 2-4 study sessions to provide insight into different areas of safety.
Traffic Safety	Capacity and resource focus, equipment, technology, vehicle and pedestrian safety. An overview of infrastructure traffic safety.	Infrastructure Traffic Safety discussion anticipated in early 2025.
Preparedness	Collaboration and Coordination between Police, Fire District, ODM, Internal City departments, and other Regional Partners, <u>and overviews on topics such as the CWPP, cell phone towers, and resident/business preparedness, balancing an all hazards approach with the importance of fire preparedness in our community.</u> Training, <u>communications</u> , education, and engagement, such as for disaster preparedness month	May include study session(s) as noted above <u>and discussion/direction opportunities.</u> May also include requests to attend public engagement and promote trainings and education opportunities.



2025 Louisville City Council Work Plan

	<u>and bringing together resources and work done in these areas.</u>	
Wildland Urban Interface (WUI) Code	In 2024 City Council provided direction to pursue a WUI code. Senate Bill 23-166 requires the state to adopt a state-wide minimum WUI code and define areas of applicability by July 1, 2025 and includes a three-month period for local adoption.	Anticipate 1-3 council meetings on the topic, including adoption.
<u>Potential Citywide Defensible Space</u>	<u>An opportunity to understand potential citywide defensible space policies to aid in wildfire mitigation and preparedness.</u>	<u>Anticipate one or more meetings, depending on council's direction.</u>

Potential Partners

- Boulder Valley School District
- Boulder County (including Office of Disaster Management)
- Louisville Fire District
- Neighboring Jurisdictions
- Xcel



2025 Louisville City Council Work Plan

Affordable Housing Policy

~~Affordable Housing includes~~ Includes implementation of the Housing Plan through development and adoption of code changes and policies, partnership with regional efforts, an emphasis on the importance of affordable housing, and a push to break ground on new units within Louisville.

Additional Guiding Documents

- Housing Plan
- State Requirements
 - [HB 24-1313](#) (Housing in Transit Oriented Communities)
 - [SB 24-174](#) (Sustainable Affordable Housing Assistance)
 - [HB 24-1152](#) (Accessory Dwelling Units)
 - [HB 24-1007](#) (Prohibit Residential Occupancy Limits)
 - [HB 24-1304](#) (Minimum Parking Requirements)
 - [HB 24-1175](#) (Local Government Rights to Property for Affordable Housing)
 - [Proposition 123 Compliance](#)

2025 Projects and Actions

Item	Description	Council Actions
Building the Foundation	A potential overview of housing legislation and/or another meeting with the housing authority	One study session.
Code Update: ADUs	Housing Plan implementation item to update the accessory dwelling unit codes due to state regulations. (City Council provided direction in mid-2024)	Two council meetings in early 2025 (1 st and 2 nd Readings).
Code Update: Inclusionary Housing Ordinance (IHO)	Housing Plan implementation to update the inclusionary housing ordinance to address incentives for providing more affordable housing, updates to fees, and other refinements.	Anticipate 2-3 council meetings, mid 2025.
Potential City Initiated Rezoning	Consider potential city-initiated rezoning of a parcel for housing development. The 2025 Comprehensive Plan's future land use framework will provide guidance for any such rezoning.	As a potential action item from the 2025 Comprehensive Plan, there could be 1-3 meetings on the subject.



2025 Louisville City Council Work Plan

Potential Property Acquisition or Project Contribution for the <u>Creation of Affordable Housing</u>	Potential to utilize budgeted capital funding for acquisition or contribution to leverage additional funding and support affordable housing.	Anticipate at least one council meeting.
Prop. 123 Compliance	Includes audit of development code for compliance with Prop 123 expedited review for affordable housing requirement as part of regional grant. This audit will inform a code amendment that must be in place by November 2026.	Anticipate one council meeting.

Potential Partners

- Boulder County
- Boulder County Housing Authority
- Neighboring Jurisdictions
- Nonprofits
- Regional Housing Partnership
- The State of Colorado - Department of Local Affairs (DOLA)



2025 Louisville City Council Work Plan

2025 Louisville City Council Work Plan

2025 Council Priorities

Economic Vitality • Core Services • Safety • Affordable Housing

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- [EDI Task Force – Final Report](#)

The 2025 Louisville City Council Work Plan represents planned work on council priorities in 2025 above and beyond day-to-day services and anticipates updates to council throughout the year. Council may adjust this plan as needed, recognizing the scale of many of these initiatives and that adjustments such as additions or changes will impact items listed below. The following pages define each of Council's four 2025 priorities.



2025 Louisville City Council Work Plan

Economic Vitality

Economic Vitality, also known as Economic Prosperity, includes completion of current planning initiatives such as the Comprehensive Plan and Downtown Vision Plans, code updates to continue a business-friendly approach, and traditional economic development focuses such as business attraction and retention.

Additional Guiding Documents

- [Downtown Vision Plan for Streetscapes and Public Places](#)
- [Housing Plan](#)
- [McCaslin Parcel O Redevelopment Study](#)
- Urban Renewal Plans
 - [Highway 42 Urban Renewal Plan](#)
 - [550 South McCaslin Urban Renewal Plan](#)

2025 Projects & Actions

Item	Description	Council Actions
Comprehensive Plan	Update to 2013 Comprehensive Plan addressing community future growth and development, infrastructure, and a range of other topics including but not limited to Housing Plan implementation.	Anticipating four City Council meetings in 2025, with City Council adoption planned for Summer 2025.
Downtown Vision Plan for Streetscapes and Public Places	The Downtown Vision Plan for Streetscapes and Public Places was adopted by the Louisville Revitalization Committee and City Council in 2024. The next steps focus on design and construction, being thoughtful to mitigate impacts for business and the community during this process.	Anticipate 2-3 meetings including approval of design RFP and approval of contractor. Additional meetings to be determined as the project progresses.
Economic Vitality Committee (EVC) Policy Recommendations	Based on 2024, staff anticipates the EVC to bring forward policy recommendations for council consideration, such as potential Business Assistance	<i>To Be Determined</i>



2025 Louisville City Council Work Plan

	Program (BAP) amendments, loan program, small retail special assistance, CHIPS designation, or branding.	
2025 Comprehensive Plan Implementation - Targeted Development Code Amendments	Identify near term, targeted, priority development code updates to implement the 2025 Comprehensive Plan that should occur prior to the development code rewrite project that is planned to begin in early 2026. Such code changes include but are not limited to parts of Title 16 (Subdivisions) and Title 17 (Zoning).	Potential council actions include discussion and direction, if needed, as well as adoption of targeted code amendments.
2025 Comprehensive Plan Implementation – Development Code Rewrite	A rewrite of Title 16 (Subdivisions) and Title 17 (Zoning) of the Louisville Municipal Code addressing development and design standards, procedures, land use, and other related topics. This project is estimated to take 18 months to completion and will require consultant support.	Anticipated action resulting from the 2025 Comprehensive Plan adoption in mid-2025. Council to review RFP and scope of work, approve consultant contract, and begin first phases of project in second half of 2025, with project continuing into 2026.

Potential Partners

- Louisville Chamber
- Louisville Downtown Business Association (DBA)
- Louisville Revitalization Commission (LRC)



2025 Louisville City Council Work Plan

Core Services

Core Services are broad ranging with a 2025 focus on maintaining existing infrastructure and assets, including utilities, parks, open space, and sustainable asset management, as well as city communications.

Additional Guiding Documents

- [Boulder County Community Wildfire Protection Plan](#)
- [Coal Creek Golf Course Facility Improvement Feasibility Study](#)
- [Digital Accessibility Guidance](#) (state guidance)
- [Historic Preservation Master Plan](#)
- [Open Space Vegetation Survey](#)
- Parks General Maintenance Management Plan
- [Parks, Recreation, Open Space, and Trails Master Plan](#)
- [Police Department 2025-2028 Guiding Document](#)
- [Transportation Master Plan](#)
- Utility Master Plan (coming for adoption in 2025)
- [Wildfire Risk Assessment](#)

2025 Projects & Actions

Item	Description	Council Actions
Building the Foundation	Potential Study Session topics include: - Technology - Facilities - Transportation Infrastructure - Open Space	Anticipate up to four study sessions, which would provide a quarterly focus on a different area of core services.
Utility Master Plan	A utility master plan is a formal plan addressing mission-critical utility service requirements.	The Utility Master Plan has been updated through the last year and a half and will be placed on Council's agenda for formal adoption for records.
PROS Long-Range Plan & Trails Master Plan	The 10-year PROS(G) department strategic plan, last completed in 2012. Will be completed in concert with the department's first Trails Master Plan.	Anticipate 1-2 status update meetings in 2025. May also include requests to attend Open Houses or Public Engagement meetings. Anticipate adoption in 2026.
<u>Communications</u>	Community engagement, internal and external, such as understanding communications	Anticipate 1-2 meetings with council.



2025 Louisville City Council Work Plan

	best practices and opportunities, telling our story, and revision of the City of Louisville website.	
Accessibility/ADA	Continuing efforts to improve accessibility for our community in all city services. Initial scoping is in progress.	ADA Transition Plan and Process contract approval in Q2. Review findings and needs Q1 2026.
Waste Water Treatment Plant (WWTP) Expansion	Expansion of WWTP to service Redtail Ridge.	Approval of Redtail WWTP Expansion Agreement and approve Redtail Ridge WWTP Expansion Construction contract.
Transportation Infrastructure	Receive an overview on current transportation and transportation infrastructure strategies and priorities, such as the Transportation Master Plan, rail, multi-modal, and regional efforts. Provide direction on potential future strategic transportation work if desired.	Review current transportation strategy and priorities. Provide feedback on future strategic work if desired.
Advocacy	Core services rely on supportive legislation, regional partnerships, and are benefited by grant funding and incentives. Support of and active advocacy around the legislative agenda, especially on items such as transit, is imperative.	Anticipate 1-2 meetings on the legislative agenda. Additional agenda items, such as resolutions in support or opposition of legislation, as needed.
Franchise Agreement	Comcast, due in 2025,	Anticipate one or more meetings to review and approve the agreements, understand alternatives.
2026 Supplemental Year Budget	Funding is crucial for core services.	Anticipate 3 or more meetings to set and adopt the 2026 supplemental year budget.
EDI Task Force Follow Up	Review the Task Force's Report, what has been done to date, and discuss future policy and/or strategic EDI work if desired.	Anticipate one or more meetings. Study session or meeting for discussion/direction



2025 Louisville City Council Work Plan

Potential Partners

- Boulder Valley School District
- Colorado Municipal League
- Comcast
- Denver Regional Council of Governments (DRCOG)
- Developer
- Metro Mayor's Caucus
- Neighboring Jurisdictions
- Northwest Mayors and Commissioners Coalition
- Xcel



2025 Louisville City Council Work Plan

Safety

Safety is a core priority for council with a desire for residents to feel safe being in our community and a 2025 focus on bike and pedestrian safety, traffic safety, disaster and emergency preparedness.

Additional Guiding Documents

- [Boulder County Community Wildfire Protection Plan](#)
- [Police Department 2025-2028 Guiding Document](#)
- [Transportation Master Plan](#)
- [Wildfire Risk Assessment](#)

2025 Projects and Actions

Item	Description	Council Actions
Building the Foundation	Potential study session topics include: - Police and Public Safety - Emergency Response & Disaster Preparedness - Cyber Security - Information Technology - Mental Health	Anticipate 2-4 study sessions to provide insight into different areas of safety.
Traffic Safety	An overview of infrastructure traffic safety.	Infrastructure Traffic Safety discussion anticipated in early 2025.
Preparedness	Collaboration and Coordination between Police, Fire District, ODM, Internal City departments, and other Regional Partners, and overviews on topics such as the CWPP, cell phone towers, and resident/business preparedness, balancing an all hazards approach with the importance of fire preparedness in our community. Training, communications, education, and engagement, such as for disaster preparedness month <u>and bringing together</u>	May include study session(s) as noted above and discussion/direction opportunities. May also include requests to attend public engagement and promote trainings and education opportunities.



2025 Louisville City Council Work Plan

	resources and work done in these areas.	
Wildland Urban Interface (WUI) Code	In 2024 City Council provided direction to pursue a WUI code. Senate Bill 23-166 requires the state to adopt a state-wide minimum WUI code and define areas of applicability by July 1, 2025 and includes a three-month period for local adoption.	Anticipate 1-3 council meetings on the topic, including adoption.
Potential Citywide Defensible Space	An opportunity to understand potential citywide defensible space policies to aid in wildfire mitigation and preparedness.	Anticipate one or more meetings, depending on council's direction.

Potential Partners

- Boulder Valley School District
- Boulder County (including Office of Disaster Management)
- Louisville Fire District
- Neighboring Jurisdictions
- Xcel



2025 Louisville City Council Work Plan

Housing Policy

Includes implementation of the Housing Plan through development and adoption of code changes and policies, partnership with regional efforts, an emphasis on the importance of affordable housing, and a push to break ground on new units within Louisville.

Additional Guiding Documents

- Housing Plan
- State Requirements
 - [HB 24-1313](#) (Housing in Transit Oriented Communities)
 - [SB 24-174](#) (Sustainable Affordable Housing Assistance)
 - [HB 24-1152](#) (Accessory Dwelling Units)
 - [HB 24-1007](#) (Prohibit Residential Occupancy Limits)
 - [HB 24-1304](#) (Minimum Parking Requirements)
 - [HB 24-1175](#) (Local Government Rights to Property for Affordable Housing)
 - [Proposition 123 Compliance](#)

2025 Projects and Actions

Item	Description	Council Actions
Building the Foundation	A potential overview of housing legislation and/or another meeting with the housing authority	One study session.
Code Update: ADUs	Housing Plan implementation item to update the accessory dwelling unit codes due to state regulations. (City Council provided direction in mid-2024)	Two council meetings in early 2025 (1 st and 2 nd Readings).
Code Update: Inclusionary Housing Ordinance (IHO)	Housing Plan implementation to update the inclusionary housing ordinance to address incentives for providing more affordable housing, updates to fees, and other refinements.	Anticipate 2-3 council meetings, mid 2025.
Potential City Initiated Rezoning	Consider potential city-initiated rezoning-for housing development. The 2025 Comprehensive Plan's future land use framework will provide guidance for any such rezoning.	As a potential action item from the 2025 Comprehensive Plan, there could be 1-3 meetings on the subject.



2025 Louisville City Council Work Plan

Potential Property Acquisition or Project Contribution for the Creation of Affordable Housing	Potential to utilize budgeted capital funding for acquisition or contribution to leverage additional funding and support affordable housing.	Anticipate at least one council meeting.
Prop. 123 Compliance	Includes audit of development code for compliance with Prop 123 expedited review for affordable housing requirement as part of regional grant. This audit will inform a code amendment that must be in place by November 2026.	Anticipate one council meeting.

Potential Partners

- Boulder County
- Boulder County Housing Authority
- Neighboring Jurisdictions
- Nonprofits
- Regional Housing Partnership
- The State of Colorado - Department of Local Affairs (DOLA)

Managing Japanese Beetles in Gardens and Landscapes

Japanese beetles can be a significant problem for gardeners, but with the right strategies, you can minimize their impact. Start early in the season. Control is easier before infestations become widespread. By combining several of these strategies, you can manage Japanese beetle populations effectively and minimize their damage. Here are some of the best approaches:

1. Hand-Picking and Trapping

- **Hand-Picking** - One of the most straightforward methods is to physically remove the beetles from your plants. You can do this in the early morning when they are sluggish. Drop or brush them off your plants into a bucket with an inch or two of soapy water to kill them (liquid dish soap works well). Japanese beetles are highly mobile, so you will need to do this at least once a day to impact the population and protect your plants. Drain the bucket in the toilet and dispose of the dead beetles in the trash.
- **Traps** - Japanese beetle traps can help catch beetles in the garden. Place them away from plants you want to protect to draw the beetles away. However, use beetle traps with caution, sometimes they attract more beetles than they capture, so placement is key. Traps will effectively reduce the population in areas where infestation is not too dense. Check traps every 2 weeks, or as necessary.

2. Neem Oil or Insecticidal Soap (not recommended due to toxicity to bees, larvae of beneficial insects, and fish, based on studies from the University of California and Xerces Society for Invertebrate Conservation).

- **Neem Oil** - This natural insecticide disrupts the beetles' ability to feed and reproduce. Apply it to plants as soon as beetles are spotted. It's effective when sprayed directly on the insects, but it also helps deter new beetles from landing.
- **Insecticidal Soap** - A less harsh option, insecticidal soap can kill beetles on contact while being safe for beneficial insects and the environment. Be sure to cover both the upper and lower sides of leaves.

3. Beneficial Nematodes

- These microscopic organisms attack the larvae (grubs) of Japanese beetles in the soil. You can apply nematodes to your garden soil in late summer or fall, after Japanese beetle eggs have hatched. This helps reduce the population of beetles in the following year.

4. Milky Spore Bacteria

- This naturally occurring bacterium specifically targets Japanese beetle larvae. It can be applied to the soil, where it infects the larvae, killing them. It's a long-term solution, as it can take a year or more to be fully effective, but once established, it provides ongoing control.

5. Row Covers or Netting

- Use lightweight row covers or netting to physically protect plants from Japanese beetles. This is most effective when the beetles are actively feeding but be mindful to remove the covers

when pollinators like bees are active. Row covers can be unsightly and inconvenient to work with garden plants.

6. Encourage Natural Predators

- Birds, especially starlings and robins, as well as other predators like raccoons and certain wasp species, are known to feed on Japanese beetles. Encouraging these animals in your garden can help keep beetle populations in check (and they are fun to watch!).

7. Healthy Garden Practices

- Frequent monitoring of your landscape allows you to act before infestations get out of control.

- Diversity: Planting a variety of plants can make your garden less attractive to beetles, as they tend to prefer certain plants like roses, grapes, and beans. Sacrificial plants such as Hibiscus will lure the beetles away. The blooms of Hibiscus are short lived and are replaced daily.

- Native Plants: Japanese beetles are less prevalent on many of our native plants, so gardens dominated by xeric natives will see less of an infestation.

- Proper Maintenance: Keep your garden healthy and well-maintained. Stressed plants are more vulnerable to beetle infestations. Prune dead or damaged leaves and avoid overwatering. Japanese beetles tend to thrive in unhealthy, overwatered environments.

- Consider replacing traditional turf with alternative native grasses or low-water fescue. Beetle larvae feed on the roots of turf grasses. If you do have turf, reduce watering in the late summer/ early fall to make it less desirable for egg-laying.

Additional Management Practices

8. Diatomaceous Earth (not recommended due to respiratory toxicity to bees and other beneficial insects).

- Diatomaceous earth is a chemically non-toxic powder made from fossilized algae. It can be sprinkled on plant foliage and the soil. The sharp particles damage the exoskeletons of the Japanese beetles and other beneficial insects including pollinators, leading to dehydration and death. Diatomaceous earth is most effective when dry and may need to be reapplied after rainfall.

9. Chemical Pesticides

- Chemical pesticides should be considered a last resort and are highly discouraged. If other methods aren't effective and the infestation is severe, you may consider chemical pesticides. However, these should be used sparingly and only when absolutely necessary, as they can harm beneficial insects, pollinators, and the environment. Always follow label directions and consider targeting the beetles directly with spot treatments instead of widespread spraying. Pesticide contamination is already too common in the urban, suburban, and rural environment. See Colorado DPW report on Colorado Native Pollinating Insects Health Study, <https://dnr.colorado.gov/native-pollinating-insects-health-study>.

Memorandum

To: Parks Public Landscape Advisory Board (PPLAB)
From: Abby McNeal, CSFM, CPRP
Date: 02/05/2025
Re: Parks Division Monthly Report

Streetscapes/ Horticulture:

Staff attending industry classes supporting certifications, new trends, and networking

Dead heading and pruning perennials and shrubs as weather permits

Parks, Athletic Fields, Cemetery:

Supporting general parks maintenance that includes snow and ice management.

Resurfaced Bocce Ball Courts at Community Park and installed Eagle Scout project- little library at Joe Carnival

Supporting contractor in Holiday light display removal- started January 27.

Forestry:

Contractor pruning along ditch and staff pruning around playground space at Cottonwood Park

Ash pruning at Annette Brand

Projects:

1. Playgrounds (Sunflower/Enclave) – contract to City Council
2. Median Landscape Renovations – continue weed management, trimming, and establishing low grow pollinator seed mix
3. Irrigation Improvements – controller purchased and installations starting late February
4. Sports Complex Lighting – collecting bids for lamp and wiring upgrades
5. PROST Department Long Range Plan awarded