

MEMORANDUM

To: Historic Preservation Commission Members

From: Community Development Department

Subject: Establish Official Locations for Posting of Public Notice

Date: February 24, 2025

State law requires that each year every municipal board or commission shall establish the locations where the notice of their public meetings will be posted. It is required the location be established at that body's first regular meeting of the year.

The City's Home Rule Charter requires that notice of City Council meetings be posted in four locations. The City Attorney and City Manager's Office recommend that all city boards and commissions follow the same public notice posting practice, which are as follows:

- The Lobby of City Hall, 749 Main Street
- The Louisville Public Library Bulletin Board, 951 Spruce Street
- The Louisville Recreation Center, 900 West Via Appia
- The Police / Municipal Court building, 992 Via Appia
- The City of Louisville website, www.LouisvilleCO.gov

The Commission may make a motion and vote to approve the above list. A resolution is not necessary.