

Library Board of Trustees

**Thursday, March 13
Library Second Floor Boardroom
951 Spruce Street
6:30 PM**

Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.

- You can call in to + 1-719-359-4580, 877-853-5247 (Toll Free)
- Webinar ID #841 1584 2014
- You can log in via your computer. Please visit the City's website here to link to the meeting: www.louisvilleco.gov/libraryboard.

The Board will accommodate public comments during the meeting. Anyone may also email comments to the Board prior to the meeting at EOwen@LouisvilleCO.gov.

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes (November 2024 and January 2025)
5. LPL Foundation Report
6. Library Staff Report
7. Little Free Library
8. 2025 Work Plan Discussion
9. Public Comments on Items Not on the Agenda
10. Board Comments
11. Discussion Items for Next Meeting
12. Adjourn

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or special transportation, should contact the City Clerk's Office at 303 335-4536 or MeredythM@LouisvilleCO.gov. A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574.

Library Board of Trustees

**Thursday, November 14
Library First Floor Meeting Room
951 Spruce Street
6:30 PM**

Call to Order - Chairperson Laurel Cole called the meeting to order at 6:30 PM

Roll Call - was taken and the following board members were present:

Laurel Cole, Carrie Cortiglio, Weyan Chen, Jaime Dufresne, Helana Lechner, Cheryl Achterberg

Also present - Sharon Nemechek, Deb Fahey

Absent - Heather Wiegand

Approval of Agenda – Approved

Approval of Meeting Minutes – The minutes from the 12 September 2024 meeting were approved.

Little Free Library Discussion

- Helena has been coordinating with Eagle Scouts regarding the little library project and stated that an Eagle Scout has cut the wood for the 2 new little libraries.
- One of these new libraries will go to Joe Carnival park and the other will go to Superior.
- Question about a little library that was replaced in a park by a construction company. Who is maintaining it? Sharon and Cheryl to connect with Superior.
- For the Superior location:
 - Will Superior supply the pole?
 - Discovery Lane location by new buildings downtown has a little library.
 - Potential for one in Miner's Park.
 - Jaime offered to take point from Helena on the Joe Carnival little library.

Staff Holiday Appreciation Discussion

- Gift cards suggested for library staff at five dollars each. Moxie was the most popular gift card in past years.
- Sharon will provide Carrie with the number of employees and she will get cards and collect money.
- Sharon requested gift cards go to Erin the first or second week of December
- Laurel will provide a greeting card to go with the gift cards

Enforcement of Library Policies: Policy Review and Approval

- Director Sharon Nemecheck sees the need to add a policy about enforcement of policies allowing for the banning patrons
- Recent situation of a patron who has repeatedly become violent after a medical procedure
- Discussion of policy that outlines a procedure to allow police involvement in cases of violence.
- Suggestion by Cheryl to make the tiered process for appeal of reinstatement after a suspension to be clearer.
- Sharon to adjust wording and run this by the police and city legal department. This board to re-look at the policy again at the January meeting.

Library Director Report (copy and paste from report)

Director's Report November 14, 2024

Herbarium

Library and Open Space staff are collaborating to share information about native plants with Library patrons. The departments got together to purchase a display case that will live in the Library's entryway and be home to pressed plants harvested from Louisville's very own open space lands. These displays will rotate with the seasons.

In addition to the pressed samples of native plants, the City's Natural Resource Supervisor will provide seeds collected from local native species at a seed swap event in the spring.

We are excited to be part of an effort to bring more true native plants into local home gardens!

Retention Interviews

In the month of October I met with every Library, Museum, and Arts & Events employee, asking the questions, "What keeps you here?" and "If you had a magic wand and could change anything, what would it be?" The overwhelming response to the first question was that people like, trust and respect their supervisors and feel liked, trusted and respected in return. They also love their colleagues. To the second question I got lots of interesting ideas!

The top four:

1. Create a video social story to introduce patrons to the library and museum prior to their visit.
2. Do more active outreach to our Spanish-speaking community.
3. Hire a part-time page in the busy summer months to stay on top of shelving.
4. Resume composting solid food waste. (This one is done thanks to a passionate and committed employee.)

Library Facility Update

The RFP for this project has been issued and we're already seeing interest. We anticipate an extended closure, with only holds pick-up and limited browsing. Our plan is to have this project completed by the end of March.

Superior Locker Expansion

The Town of Superior added two new locker towers to the existing array. This has alleviated a lot of the pressure on the holds system at the Community Center.

Treasure Hunt

There's treasure to be found at the library! Stop by the Children's Desk for your treasure map. Find each place in the library, then unlock the treasure box for a prize.

Snowed In: First Friday at the Library

Join us for our December First Friday event from 5 to 7pm on December 6th. There will be live music, crafts for kids, art for sale, hot apple cider, and snacks for all. We could use a lot of help with snacks, especially the hot cider. Let Erin know if you're able to volunteer that evening.

-Board request for Erin to send out a signup for volunteers.

LPL Foundation Report

- Carrie and Laurel attended the last two meetings for the Foundation and shared a report.
- The Foundation is currently rolling out the "How to Become a Friend of the Library program". This will go live with the utility billing at the end of the year.
- If you contribute \$25 or more, you will be getting a Library card that says that you are a friend of the library. An email from CO Gives should be received verifying a donation
- Note from Weiyan and Laurel that the newest 100 years of the Library t-shirt quality issue - wording comes off with washing.
- Elevator speech needed for the Foundation about why they have so much of an endowment. They are currently working on this quick informational speech.
- Change of process of sharing funding going forward. Requested funds from the library will be given in entirety to the library and the library will share funding reports/buckets at the end of the year. This is instead of the foundation paying out for each expense (like a credit card).

Public Comments on Items Not on the Agenda

- Deb Lahey: City Council got an email from a patron who couldn't get a copy of the constitution from the library.
- Sharon Nemecheck noted: There were four copies of the constitution at the library on the day the patron requested. However, we do not have DAR provided small copies to hand out to patrons. Sharon will ask DAR if we can get copies.

Board Comments

- Weiyan is struggling with getting into the Board meetings due to work commitments and she plans to step down from the board.
- Helena's last meeting after 9-10 years with the board given term limits. She would be happy to serve again if there is a need.
- Board members collectively thanked both individuals for their service.
- Sharon noted that new board members will be joining in January.

Discussion Items for Next Meeting

- Re-look at policy for enforcing rules.
- New board members
- Library closure for carpeting and paint, may be approximately 4-5 week closure. Currently coordinating with installers/painters to determine if work should be phased in areas or have hold pickup/limited browsing. There is a communication plan for closures. Question of how to continue services while the library needs to be closed. In consideration: Superior Community Center, talk with Elks, rec center for storytime.

Adjourn - meeting adjourned at 7:15 by Chairperson Laurel Cole.

Library Board of Trustees

Meeting Minutes

**9 January 2025
Library Meeting Room
950 Spruce Street
6:30 PM**

Call to Order – Chairperson Laurel Cole called the meeting to order at 6:30PM.

Welcome and Introductions

Roll Call was taken and the following members were present and introduced themselves:

Board Members Present: Allie Benz, Alan Halpern, Carrie Cortiglio, Carol Burket (Alternative Superior representative), Heather Wiegand, Jaime Dufresne, Laurel Cole

Board Members Absent: Cheryl Lynn Achterberg (Primary Superior representative)

Staff Members Present: Sharon Nemechek

Approval of Agenda – The agenda was approved by all members.

Election of Officers – Retention of existing officers for the next year. Approved by all members.

Agenda Posting Locations – Approved by all members

2025 Meeting Dates - Approved by all members

2025 Open Government Pamphlet

Our meetings are open, anyone can attend

All meetings must be open, announced, posted

2025 Rules of Procedure – questions or clarifications

Alan asked two clarifying questions about the definition of CIP (capital improvement projects) and clarity around the electioneering prohibition.

Role of the Trustee

Current members shared the ways they promote the library and its services in the community.

LBOT Handbook – Chairperson Cole provided a brief overview of the LBOT handbook.

2025 Work Plan: Discussion

City council work planning session scheduled for Tuesday, 14 January. In April the LBOT will present our work plan for the year to City Council.

Sharon suggested reviewing the Downtown Vision plan in preparation for the LBOT work plan discussion at the March meeting. (The library is the downtown 'anchor store,' and draws ~650 people/day to downtown Louisville)

Sharon will also share the Library's 2025 Work Plan prior to the March meeting. The recommendation is that we review the 2024 plan as the foundation for updates.

Little Free Library Assignments

Community Park – Heather

Dutch Creek – Carrie

Heritage Park – Laurel

Williams Park – Cheryl (Carol to check in with Cheryl)

Joe Carnival – Jaime

Via Appia – Allie

Alan suggested adding QR codes to our LFLs that point to the library website or the Friends of the Library site.

Enforcement of Library Policies: Policy Review and Vote

Sharon provided context for the policy, to supplement the Library Code of Conduct, and walked through examples of how the library staff work to enforce the policy.

Discussion of the enforcement document, with a few clarifying questions.

Document approved by unanimous vote.

LPL Foundation Report

Vanguard endowment at \$710K

Approved \$58K request to support library programs including Summer Reading, eBooks and others.

Friends of the Library fundraiser – launched in November.

Elections at the December meeting to elect new officers

Public Comments - None

Board Comments

Carrie asked about an update on the new paint and carpet. Bids came in much higher than budgeted, with longer-than-hoped library closures. The project will need to go back to City Council to approve the additional budget. If approved timeframe is likely to be late February.

Jaime asked about the staff holiday gift cards. Staff was very appreciative.

Discussion Items for Next Meeting - None

Adjourn – The meeting was adjourned at 7:34PM.

The Louisville Public Library Board of Trustees' primary role is advisory. The Board is advisory to Library staff in areas of strategy and policy. The Library Board also serves as an advisory body to the City Council on all issues pertaining to the operation of the Library.

In addition to this role, the Library Board of Trustees' 2024 Work Plan will include the following priorities:

Equity, Diversity and Inclusion

In line with City Council's work plan item 2m "Equity, Diversity and Inclusion" and the Library's strategic goal to create a welcoming space by practicing active inclusivity and accessibility:

The LBoT will receive training in EDI principles and practices in order to meaningfully support this initiative.

The Library Board of Trustees will work with Library staff to do continuous and ongoing review of policies and practices to identify those that no longer align with EDI ideals.

The members of the LBoT will attend, volunteer at, or assist with Library programming that supports the aims of the City's EDI initiatives.

The LBoT will advocate for the removal of all Library fines as a way to close an equity gap. (Critical Success Factor – Quality Programs and Amenities.)

The members of the Library Board of Trustees will work to attract a more diverse pool of candidates for selection by Council to serve on the Board.

Economic Vitality

The Library Trustees will support welcoming spaces that invite patrons from Louisville and beyond to work, study, read and play.

Library Trustees will promote engaging programming that will bring community members into the Historic Downtown area, supporting the City's vision of creating a great small-town feel.

Library Trustees will advocate for a program to connect small business owners with experienced mentors.

Administrative

Update bylaws and handbook.

Library Board of Trustees Work Plan 2025

Sharon's suggestions in black.

Laurel's suggestions in blue.

Economic Vitality:

As trustee of an organization that sees over 200,000 patron visits every year (probably the busiest downtown amenity) we will advocate for a Library Trustee to participate in any committee guiding the Downtown Vision Plan execution.

The LBoT will also continue to advocate and support partnerships between the library and Louisville businesses in programs such as the Summer Reading Scavenger Hunt.

Are there economic development task forces, a chamber of commerce, other groups or initiatives that support downtown Louisville's growth and vitality? With 200,000 visits (is that visits or visitors?), the library is probably the anchor in downtown. What can the library do to help other businesses? What can Louisville build around the library?

Core Services:

Library isn't listed as a core service. One of the library's primary values is to create a sense of belonging. At a time when the country is experiencing an epidemic of loneliness, which poses a major public health risk, we will advocate for the library to bring more people together in a wider variety of ways. We will advocate for the Library to be considered a core service.

The LBoT will continue to advocate for library policies that improve accessibility for all library patrons.

Sharon's comment suggests the library can be a more significant draw to bring people together in new ways and more often to combat loneliness (and increase traffic and energy downtown – see Economic Vitality). This is different than improving accessibility which could be read as finding it easier for current patrons to access services or for current services to be accessed more easily. Fighting loneliness might be a different service from what's already being offered. And there might be ways to partner with other Louisville institutions. The Senior Center comes to mind.

Safety:

We will advise staff to leverage their relationships with residents to build an even stronger relationship with PD. Some ideas - Continue Officer Storytime, host regular sessions where residents can meet the Chief or officers. We will also advise staff to continue connections with the fire department and host events such as firefighter story time and perhaps even host a joint bike and pedestrian safety storytime to include public safety personnel.

We will support staff in learning more about emergency preparedness and the Library's role in disaster recovery.

Are there ways to promote safety which don't focus on children, books or storytime?
What other information is in the collection or accessible through the library to promote safety?
Are there resources for action or actions we could promote? What about online safety? Mental health?

Housing Policy (affordable housing:)

We couldn't think of any intersections with this one...

Support library staff in providing outreach opportunities to residents in affordable housing units

Does the library have information or public records that provide history and context on Louisville and Boulder County housing? Could we mount a display of Louisville history or the history of housing in Louisville that illustrate affordability, supply, sprawl, or quality? Could we partner with the historical society, students at the high school, other governmental units or non-profits to pursue this work? Do we have data on where patrons live that shows a change in library utilization or geography that reflects the cost of housing? Does that data tell us anything about the utilization of library services based on income, housing type, or housing location?

([Washington Post: Who Uses Libraries Most?](#))

Library Board of Trustees Work Plan

2024

Role of Board of Trustees

- Advisors
 - We act as a sounding board to the Director and her staff on policy and strategy issues
 - Advocates
 - We act as advocates for the library - spreading the word about library services and events
 - Volunteers
 - We volunteer at library events around the community
 - Supports
 - We maintain little libraries around Louisville and Superior and celebrate the library staff with holiday gifts and occasional luncheons
-

Library Mission

A welcoming place to connect, discover, and grow



Library Strategic Plan

Welcoming Space: Design and maintain an inviting, comfortable, accessible space with responsive, helpful, and friendly staff who embrace the diversity of our community and create a sense of belonging.

Connecting Community: Create a variety of opportunities for our community to gather, celebrate and build relationships. Cultivate empowering moments where patrons can connect to each other, to library resources, and to local experts.



Library Strategic Plan

Reading for Life and Lifelong Learning: Offer a robust collection that entertains, inspires, sparks imagination, and satisfies curiosity. Nurture a passionate love of books and reading among patrons of all ages.

Creativity: Provide a wide range of resources and programs that encourage exploration, creativity, and self-discovery.

Staff Empowerment: Hire, train, and retain a team of employees who feel seen, valued, engaged and motivated. Encourage employee growth and development. Create opportunities for meaningful learning and professional development.

City Council Priorities

2M - Equity, Diversity and Inclusion

3M - Sustainability Programs

5H - Economic Vitality



Library Board of Trustees Work Plan

2M - Equity, Diversity and Inclusion

- The LBoT will receive training in EDI principles and practices in order to meaningfully support this initiative.
 - The Library Board of Trustees will work with Library staff to do continuous and ongoing review of policies and practices to identify those that no longer align with EDI ideals.
 - The members of the LBoT will attend, volunteer at, or assist with Library programming that supports the aims of the City's EDI initiatives.
 - The LBoT will advocate for the removal of all Library fines as a way to close an equity gap. (Critical Success Factor – Quality Programs and Amenities.)
 - The members of the Library Board of Trustees will work to attract a more diverse pool of candidates for selection by Council to serve on the Board.
-

Library Board of Trustees Work Plan

3M - Sustainability Programs

- Library Trustees will support and volunteer at events such as Ecotober Fest to promote community sustainability efforts.
 - Trustees will support the library's priority to be a Community Hub and will support the acquisition of materials promoting sustainable practices.
 - The Library Trustees will support and advocate for the e-materials budget.
 - Trustees will promote and volunteer at the annual book recycling event.
-

Library Board of Trustees Work Plan

5H - Economic Vitality

- The Library Trustees will support welcoming spaces that invite patrons from Louisville and beyond to work, study, read and play.
 - Library Trustees will promote engaging programming of interest to our diverse community and bring them to the Historic Downtown area, supporting the City's vision of creating a great small-town feel.
 - Library Trustees will advocate for a program to connect small business owners with experienced mentors.
 - The Library Trustees will volunteer at library events, such as First Fridays, to draw community members downtown.
 - The Trustees will support the library's strong business collection including databases as resources for our local business community.
-

Mission Statement:

A welcoming place to connect, discover, and grow.

Strategic Goals:**Hire and onboard a new Library Director****Welcoming Space**

Design and maintain an inviting, comfortable, accessible space with responsive, helpful, and friendly staff who embrace the diversity of our community and create a sense of belonging.

- Welcome All
 - *Welcome All* training and integration into all we do
 - Continue in year two
 - Opportunities for Surprise and Delight
 - Coffee Cart
 - Music and Artists in our spaces
 - Gallery & First Friday
 - Live art demonstrations in the gallery
 - Active Inclusivity/Accessibility
 - Accessibility Project (HB)
 - Website Audit – Work with CMO on web redesign
- Inviting Spaces
 - Spaces/Seating
 - Bring The Hollow to life
 - Explore options for toddler area
 - Carpet and Paint Renovation

Connecting Community

Create a variety of opportunities for our community to gather, celebrate and build relationships. Cultivate empowering moments where patrons can connect to each other, to library resources, and to local experts.

- Reengage with Displaced Families/New Families
 - New Owner Mail Service (25/26)
- Outreach and Partnerships
 - Continue with Kestrel
 - Add visits to Balfour
- Community Demographics/Community Survey
 - Who are we missing?
 - City GIS?
- Superior

- Work with Town administration on realistic service model.

Reading for Life and Lifelong Learning

Offer a robust collection that entertains, inspires, sparks imagination, and satisfies curiosity. Nurture a passionate love of books and reading among patrons of all ages.

- Respond to community demand for materials
 - Collection Development surprise and delight
 - Interesting and unexpected additions?
 - Expand Discovery Kits
 - Vox Books
 - Audit collection and how budget is allocated
 - OverDrive increase
 - Adult physical collections.
 - Allocate less to DVD's, more to Large Print.
 - Increase E-materials budget to better meet increasing demand
 - Additional \$10,000 for 2025 from the Foundation.
- Provide opportunities for lifelong learning
 - Friday Afternoon Club for seniors
- Readers Advisory
 - Staff training and engagement
 - Adult Services staff to attend a three-part RA series in Q1 2025.

Creativity

Provide a wide range of resources and programs that encourage exploration, creativity, and self-discovery.

- Creative Spaces
 - Toddler Area redesign
- Creative Classes/Workshops
 - Programs w/ focus on the Arts
- Local Authors
 - Large Author Events and Local Author Showcase

Staff Empowerment

Hire, train, and retain a team of employees who feel seen, valued, engaged and motivated. Encourage employee growth and development. Create opportunities for meaningful learning and professional development.

- Expanding Training and Professional Development
 - Cross Training
 - Job Shadowing
 - Visiting and Learning from other Libraries
 - Teams/Sharepoint training during Library closure

- Opportunities for professional growth
 - Outreach events
 - Book reviews
 - City committees
 - CAL committees
 - In-house & Organization (ALA, PLA, CAL, CLiC) trainings
 - Focus on service to diverse populations
- Recognition and Appreciation
 - Encourage peer to peer
 - Staff swag

2025 Louisville City Council Work Plan

DRAFT

2025 Louisville City Council Work Plan

2025 Council Priorities

Economic Vitality • Core Services • Safety • Affordable Housing

Equity, Diversity, and Inclusion (EDI) and Sustainability are core values of the City of Louisville and should be used as lenses through which to view all actions on this workplan. Council directs staff to consider both EDI and Sustainability in their decision making and in options presented for council direction.

Guiding Documents:

- [Louisville City Charter](#)
- [Louisville City Code](#)
- [2025/2026 Louisville City Budget](#)
- [2024 Louisville Community Survey](#)
- [2012-2013 Comprehensive Plan](#), transitioning to the [2025 Comprehensive Plan](#) when adopted

The 2025 Louisville City Council Work Plan represents planned work on council priorities in 2025 above and beyond day-to-day services and anticipates updates to council throughout the year. Council may adjust this plan as needed, recognizing the scale of many of these initiatives and that adjustments such as additions or changes will impact items listed below. The following pages define each of Council's four 2025 priorities.

2025 Louisville City Council Work Plan

Economic Vitality

Economic Vitality, also known as Economic Prosperity, includes completion of current planning initiatives such as the Comprehensive Plan and Downtown Vision Plans, code updates to continue a business-friendly approach, and traditional economic development focuses such as business attraction and retention.

Additional Guiding Documents

- Highway 42 Urban Renewal Plan
- 550 South McCaslin Urban Renewal Plan
- McCaslin Parcel O Redevelopment Study
- Downtown Vision Plan for Streetscapes and Public Places

2025 Projects & Actions

Item	Description	Council Actions
Comprehensive Plan	Update to 2013 Comprehensive Plan addressing community future growth and development, infrastructure, and a range of other topics including but not limited to Housing Plan implementation.	Anticipating four City Council meetings in 2025, with City Council adoption planned for Summer 2025.
Downtown Vision Plan for Streetscapes and Public Places	The Downtown Vision Plan for Streetscapes and Public Places was adopted by the Louisville Revitalization Committee and City Council in 2024. The next steps focus on design and construction.	Anticipate 2-3 meetings including approval of design RFP and approval of contractor. Additional meetings to be determined as the project progresses.
Economic Vitality Committee (EVC) Policy Recommendations	Based on 2024, staff anticipates the EVC to bring forward policy recommendations for council consideration, such as potential Business Assistance Program (BAP) amendments.	<i>To Be Determined</i>
2025 Comprehensive Plan Implementation - Targeted Development Code Amendments	Identify near term, targeted, priority development code updates to implement the 2025 Comprehensive Plan that should occur prior to the development code rewrite project that is planned to begin in early 2026. Such code changes include but are not	Potential council actions include discussion and direction, if needed, as well as adoption of targeted code amendments.

2025 Louisville City Council Work Plan

	limited to parts of Title 16 (Subdivisions) and Title 17 (Zoning).	
2025 Comprehensive Plan Implementation – Development Code Rewrite	A rewrite of Title 16 (Subdivisions) and Title 17 (Zoning) of the Louisville Municipal Code addressing development and design standards, procedures, land use, and other related topics. This project is estimated to take 18 months to completion and will require consultant support.	Anticipated action resulting from the 2025 Comprehensive Plan adoption in mid-2025. Council to review RFP and scope of work, approve consultant contract, and begin first phases of project in second half of 2025, with project continuing into 2026.

Potential Partners

- Louisville Chamber
- Louisville Downtown Business Association (DBA)
- Louisville Revitalization Commission (LRC)

2025 Louisville City Council Work Plan

Core Services

Core Services are broad ranging with a 2025 focus on maintaining existing infrastructure and assets, including utilities, parks, open space, and sustainable asset management, as well as city communications.

Additional Guiding Documents

- Transportation Master Plan
- Utility Master Plan
- Parks, Recreation, Open Space, and Trails Master Plan
- Historic Preservation Master Plan
- Police Department 2025-2028 Guiding Document
- Digital Accessibility Plan
- Open Space Vegetation Survey
- Wildfire Risk Assessment
- Parks General Maintenance Management Plan
- Coal Creek Golf Course Clubhouse Feasibility Study
- Boulder County Community Wildfire Protection Plan

2025 Projects & Actions

Item	Description	Council Actions
Building the Foundation	Potential Study Session topics include: - Technology - Facilities - Transportation Infrastructure - Open Space	Anticipate up to four study sessions, which would provide a quarterly focus on a different area of core services.
Utility Master Plan	A utility master plan is a formal plan addressing mission-critical utility service requirements.	The Utility Master Plan has been updated through the last year and a half and will be placed on Council's agenda for formal adoption for records.
PROS Long-Range Plan & Trails Master Plan	The 10-year PROS(G) department strategic plan, last completed in 2012. Will be completed in concert with the department's first Trails Master Plan.	Anticipate 1-2 status update meetings in 2025. May also include requests to attend Open Houses or Public Engagement meetings. Anticipate adoption in 2026.
Website	Revision of the City of Louisville website.	Anticipate 1-2 meetings with council.
Accessibility/ADA	Continuing efforts to improve accessibility for our community. Initial scoping is in progress.	ADA Transition Plan and Process contract approval in Q2. Review findings and needs Q1 2026.

2025 Louisville City Council Work Plan

Waste Water Treatment Plant (WWTP) Expansion	Expansion of WWTP to service Redtail Ridge.	Approval of Redtail WWTP Expansion Agreement and approve Redtail Ridge WWTP Expansion Construction contract.
Pavement Management	Pavement preservation is one of the City's highest funded priorities. The City surveys the street network every 3 years. This item provides for review of the 2024 pavement condition index results. (Good news. Network average was a 74.)	Review pavement survey results. Provide feedback on future pavement preservation funded if desired.
Advocacy	Core services rely on supportive legislation, regional partnerships, and are benefited by grant funding and incentives. Support of and active advocacy around the legislative agenda, especially on items such as transit, is imperative.	Anticipate 1-2 meetings on the legislative agenda. Additional agenda items, such as resolutions in support or opposition of legislation, as needed.
Franchise Agreements	Such as Comcast, due in 2025, and Xcel, due in 2027.	Anticipate one or more meetings to review and approve the agreements.
2026 Supplemental Year Budget	Funding is crucial for core services.	Anticipate 3 or more meetings to set and adopt the 2026 supplemental year budget.

Potential Partners

- Xcel
- Boulder Valley School District
- Developer
- Northwest Mayors and Commissioners Coalition
- Colorado Municipal League
- Metro Mayor's Caucus
- Neighboring Jurisdictions

2025 Louisville City Council Work Plan

Safety

Safety is a core priority for council with a 2025 focus on bike and pedestrian safety and emergency preparedness.

Additional Guiding Documents

- Transportation Master Plan
- Police Department Guiding Document
- Wildfire Risk Assessment
- Boulder County Community Wildfire Protection Plan

2025 Projects and Actions

Item	Description	Council Actions
Building the Foundation	Potential study session topics include: - Police and Public Safety - Emergency Response - Cyber Security - Information Technology	Anticipate 2-4 study sessions to provide insight into different areas of safety.
Traffic Safety	Capacity and resource focus, equipment, technology, vehicle and pedestrian safety.	Infrastructure Traffic Safety discussion anticipated in early 2025.
Preparedness	Collaboration and Coordination between Police, Fire District, ODM, Internal City departments, and other Regional Partners. Training, education, and engagement, such as for disaster preparedness month.	May include study session(s) as noted above. May also include requests to attend public engagement and promote trainings and education opportunities.
Wildland Urban Interface (WUI) Code	In 2024 City Council provided direction to pursue a WUI code. Senate Bill 23-166 requires the state to adopt a state-wide minimum WUI code and define areas of applicability by July 1, 2025 and includes a three-month period for local adoption.	Anticipate 1-3 council meetings on the topic, including adoption.

Potential Partners

- Boulder Valley School District
- Boulder County (including Office of Disaster Management)
- Louisville Fire District

2025 Louisville City Council Work Plan

- Xcel
- Neighboring Jurisdictions

DRAFT

2025 Louisville City Council Work Plan

Affordable Housing

Affordable Housing includes implementation of the Housing Plan through development and adoption of code changes and policies, partnership with regional efforts, and a push to break ground on new units within Louisville.

Additional Guiding Documents

- Housing Plan
- State Requirements – HB 24-1313 (Housing in Transit Oriented Communities), SB 24-174 (Sustainable Affordable Housing Assistance), HB 24-1152 (Accessory Dwelling Units), HB 24-1007 (Prohibit Residential Occupancy Limits), HB 24-1304 (Minimum Parking Requirements), HB 24-1175 (Local Government Rights to Property for Affordable Housing), and Proposition 123 Compliance

2025 Projects and Actions

Item	Description	Council Actions
Building the Foundation	A potential overview of housing legislation and/or another meeting with the housing authority	One study session.
Code Update: ADUs	Housing Plan implementation item to update the accessory dwelling unit codes due to state regulations. (City Council provided direction in mid-2024)	Two council meetings in early 2025 (1 st and 2 nd Readings).
Code Update: Inclusionary Housing Ordinance (IHO)	Housing Plan implementation to update the inclusionary housing ordinance to address incentives for providing more affordable housing, updates to fees, and other refinements.	Anticipate 2-3 council meetings, mid 2025.
Potential City Initiated Rezoning	Consider potential city-initiated rezoning of a parcel for housing development. The 2025 Comprehensive Plan's future land use framework will provide guidance for any such rezoning.	As a potential action item from the 2025 Comprehensive Plan, there could be 1-3 meetings on the subject.
Potential Property Acquisition or Project Contribution	Potential to utilize budgeted capital funding for acquisition or contribution to leverage additional funding and support affordable housing.	Anticipate at least one council meeting.
Prop. 123 Compliance	Includes audit of development code for compliance with Prop	Anticipate one council meeting.

2025 Louisville City Council Work Plan

	123 expedited review for affordable housing requirement as part of regional grant. This audit will inform a code amendment that must be in place by November 2026.	
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Potential Partners

- Boulder County
- Boulder County Housing Authority
- Regional Housing Partnership
- Neighboring Jurisdictions
- The State of Colorado, Department of Local Affairs