

# ***Recreation Advisory Board***

## ***Agenda***

**Monday, March 17, 2025  
Recreation Center  
900 West Via Appia  
6:30 PM**

*Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.*

- *You can call in to 1-719-359-4580 or 1-833-548-0276(Toll Free)  
Webinar ID #886 7577 1709*
- *You can log in via your computer. Please visit the City's website here to link to the meeting: [www.louisvilleco.gov/rab](http://www.louisvilleco.gov/rab)*

*The Board will accommodate public comments during the meeting. Anyone may also email comments to the Board prior to the meeting at [KathyM@LouisvilleCO.gov](mailto:KathyM@LouisvilleCO.gov).*

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Public Comments on Items Not on the Agenda
- VI. Comp Plan Update-Jeff Hirt
- VII. Staff Updates

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or special transportation, should contact the City Clerk's Office at 303.335-4536 or [MeredythM@LouisvilleCO.gov](mailto:MeredythM@LouisvilleCO.gov). A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574.

- Recreation & Senior Center Updates
  - i. Aquatic Amenity Update-Paul
  - ii. General Updates-Kathy
- Golf Updates-GM Position hiring update-Kathy

VIII. Board Updates

- 2025 City Council Presentation (to be presented to City Council April 8)
- Outdoor Rec Amenities Update
- 2026 budget requests due to City Council on May 1<sup>st</sup>.

IX. Discussion Items for Next Meeting

X. Adjourn

## ***Recreation Advisory Board***

### ***Meeting Minutes***

**Monday, February 24, 2025**

**Recreation Center**

**900 West Via Appia**

**6:30 PM**

**Call to Order** – Chairperson Norgard called the meeting to order at 6:30.

**Roll Call** was taken. The following members were present:

Board Members Present: Douglas Minter, Dick Friedson, Angie Layton, Lisa Norgard, Michele Van Pelt, Dan Brenner, Everett Weiss

Board Members Absent:

Staff Members Present: Kathy Martin

Guests Present:

City Council Members Present: None

Public Members Present: David Cohen, Margie Haas, Mary Janda, Sheila Cohen, Ansley MacLeod, MHS Government Students (6)

**Approval of Agenda** – The agenda was approved unanimously

Motion: Lisa

Second: Dick

**Approval of Meeting Minutes** – The minutes from the July 25 meeting were approved unanimously.

Motion: Michele

Second: Dick

### **Staff Updates**

- **Fitness Update – Lindsey Witty**

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**City of Louisville**

*Parks & Recreation Department 749 Main Street Louisville CO 80027  
303.335.4903 (phone) 303.335.4738 (fax) [www.LouisvilleCO.gov](http://www.LouisvilleCO.gov)*

Handout of Fitness Survey Results. Hired two new staff members. Survey feedback was positive. Survey identified more hours needed on Saturday. Would like Sunday hours. Waiting line for some equipment. Priorities for new equipment purchases and staffing including trainers. Equipment upgrades will cost up to \$29,000. From 2023 to 2024 saw an increase of 10,000 participants for fitness classes. 369 surveys turned in, a big increase from last year. Assessing budget feasibility to meet these increasing demands. Zoom classes use tablets and there are some sound issues for remote participants. New technology will be installed in August 2025 to address these issues. Working to get a quote for installation during LRC closure week. Lisa: There are some issues with folks following rules during peak time. Can staff monitor usage at these times (e.g., 7 am and 5 pm)?

- **Recreation and Senior Center Updates – Kathy**

January revenue and attendance increased from a year ago. Up about 350 visitors. Summer day camp increased revenue to \$215,000, up from last year. GLO party last Saturday night was sold out, 250 families. Seniors ice castle tour in Cripple Creek. Universal preschool registration with classes already full. Youth basketball and indoor soccer participation on Saturdays has increased to full capacity. May need to request increased funding to meet the demand. For the past 13 years, we have been pursuing an IGA with BVSD to increase capacity and avoid exchanging payments between District and City. Dan: can we expand hours for the preschool programs from part to full day program? Kathy: we could but would need to seek a different license, provide food, etc. Dick: can we further increase fees for nonresidents to manage high usage rates?

- **Inline Hockey Rink- Pickleball court project repurposing update – Kathy**

CIP budgeted for this year to fund conversion of rink. RFP will be out this week to contractors for bids due April 1. Past bids have shown to not be adequate to complete CIPs. Therefore, we will ask for line-item bids to help ensure completion this fall and within budget. Five courts would align with pickleball standards and would include noise mitigation (visual handout). Michele: can we ask for bids on wind screens? Kathy: we may need to customize these. Dasher boards could be left in place. Five courts would allow for benches between courts and meet national standards.

Public comments: David Cohen who resides near these planned courts asked whether noise from play may be an issue? Kathy: play has occurred for the last 2.5 years and is comparable to conversation level noise level. Mary Janda plays and supports noise mitigation as well. Could sound

barriers be added? Residents downhill are just returning to newly built homes.

Renovations to tennis courts and other park facilities including bocce ball are being made. Snow removal has been effective and timely.

Kathy: Relocation of inline hockey rinks is still uncertain. The two sites that were considered will not work. More review for other sites is needed.

- **Golf Updates – GM Position hiring update – Kathy**

Golf staff will report to a new Golf Manager. 50 applications received and interviews will start soon. City no longer allows Board members to help with interviews. Dick: it's important to have a citizen be included in the interviews, not necessarily Board members. It should not just be City employees conducting interviews. How can Board members raise these concerns since City Council cannot decide who can conduct interviews? Kathy: the Board needs to communicate our concerns to the Interim City Manager and Interim HR Director. Board agreed that Lisa will contact these folks with our concerns.

## **Board Updates**

- **2025 City Council Presentation (presented to City Council April 8)**

Lisa: we have slides from Meredyth Muth to use for RAB bullets, etc. Lisa will ask us to review draft slides and then meet to discuss them on March 17. All RAB members are invited to our presentation to Council.

- **Outdoor Rec Amenities Update**

Lisa: we have not met since the last RAB meeting. We will meet next on March 10.

- **2026 budget requests due to City Council on May 1<sup>st</sup>**

Lisa: we will need to consider budgeting for additional staffing, equipment, etc. Kathy: we could use a new Coordinator position to support Jesse and Mandy for youth sport programs. She thinks we would need an additional \$32,000 for 20 hours per week. RAB agreed we should advocate for this position in a memo to City Council.

Michele: did we get any feedback on Dick's proposal to the City planners during our last meeting? We did not get many answers to our questions

from Ryder. Lisa will follow up by email to him with the questions we posed.

**Discussion Items for Next Meeting on March 17**

City Comp Plan Presentation  
RAB Workplan presentation to City Council  
Rec Amenities Update  
2026 RAB budget request

**Adjourn** – The meeting was adjourned at 8:10 pm

Motion: Lisa

Second: Dick

**SUBJECT: COMPREHENSIVE PLAN UPDATE**

**DATE: MARCH 17, 2025**

**PRESENTED BY: JEFF HIRT, AICP, PLANNING MANAGER  
ROB ZUCCARO, AICP, COMMUNITY DEVELOPMENT DIRECTOR**

**PURPOSE**

The purpose of this agenda item is to update the RAB on the status of the [Comprehensive Plan](#) ("Plan") and request targeted feedback on the Plan's goals and strategies.

**BACKGROUND**

The City is updating its Comprehensive Plan. The Plan is adopted by City Council and required by state law. The Louisville Municipal Code (LMC) Section 17.64.050 also requires a Plan update at least every ten years. The last Plan update was in 2013. The Plan update is an opportunity for the community to refresh the City's overall vision, values, and policies on a range of topics including but not limited to land use, development, and infrastructure. The time horizon the Louisville Comprehensive Plan will address is about 20 years. The Plan is not the City's official zoning map and is not regulatory, but it does articulate official City policy that guides a range of decisions.



The Community Development Department is managing the Plan update in close coordination with City Council, Planning Commission and numerous other City boards, commissions, and departments with a consultant team led by Design Workshop with subconsultants Fehr and Peers (transportation), Economic and Planning Systems (economics analysis), and Spirit Environmental (sustainability, resilience, etc.).

The project is over half complete with a target adoption date of late Summer 2025. To date, several thousand residents have provided input on the plan. This input guided development of the Plan's [Vision Statement and Core Values](#) and is guiding the Plan's drafting. City Council and Planning Commission have also provided direction on the Plan's future land use policies (see Attachment 2). Link 4 is a summary of the Plan's most recent community engagement.

The Community Development Department is seeking input from several boards and commissions in March as the project team is starting to draft the Plan. Specifically, the primary purpose of these discussions is to address the goals and strategies of the Plan that are aligned with the board or commission's role.

RAB Discussion – January 22, 2024

The project team asked for RAB input on the top issues the Plan should address when the project kicked off in early 2024. The RAB had the following general comments:

- The Plan should align with and support the forthcoming PROS Master Plan.
- Consider addressing opportunities for lacking recreational facilities, including multi-purpose fields, tennis courts, and outdoor pickleball courts (note: this plan will likely not be this granular but these topics will instead be better addressed in the PROS Master Plan).
- Consider any support the Plan can provide for improving the golf course clubhouse.

RAB Related Goals and Strategies

Attachment 3 includes a summary table of the potential goals and related strategies that may be in the Comprehensive Plan related to the RAB's role. Specifically, those goals or strategies related to recreational facilities and programs. These goals and strategies will be part of a broader Plan framework of goals and strategies that will be organized around the Vision Statement and Core Values.

The purpose of these goals and strategies is to articulate City policy on specific topics. The Plan is a policy document and not regulatory, but these statements will guide City decision making on a range of topics like budgeting, programming, capital projects, and land use decisions. The Plan will also inform the City's upcoming Parks, Recreation, and Open Space (PROS) Master Plan update.

**SCHEDULE AND NEXT STEPS**

The project team is seeking input from several City boards and commissions in March to inform the Plan's drafting, followed by continued discussions with Planning Commission and City Council. Following this input the project team is working towards a June public review draft period. At that time there will be extensive community notification of the draft availability and opportunities for input. The target adoption of the Plan by City Council is late Summer 2025.

**REQUESTED RAB FEEDBACK**

City staff are requesting feedback from the RAB on the relevant draft, preliminary goals and strategies in Attachment 1. Specifically:

- What are the most important things to capture in describing the goal or strategy in the Comprehensive Plan?
- What goals and strategies within RAB's role are missing from the list below that should be included in the Comprehensive Plan?

**ATTACHMENTS/LINKS:**

1. Goals and Strategies Worksheet for RAB Input
2. Comprehensive Plan Future Land Use Framework Draft Summary
3. [Comprehensive Plan Vision Statement and Core Values](#)

## **RAB COMMUNICATION**

**SUBJECT: COMPREHENSIVE PLAN UPDATE**

**DATE: MARCH 17, 2025**

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4. [December 2025 Community Engagement Summary](#)
5. [Project Website](#)
6. [2013 Comprehensive Plan](#)

## Attachment 1: Comprehensive Plan Goals and Strategies (for RAB)

The purpose of this document is to seek input from the RAB on the Comprehensive Plan's potential goals and strategies. The table below reflects potential goals and strategies related to RAB's role. These will evolve and be part of a broader articulation of City goals and strategies on a range of topics in the Plan.

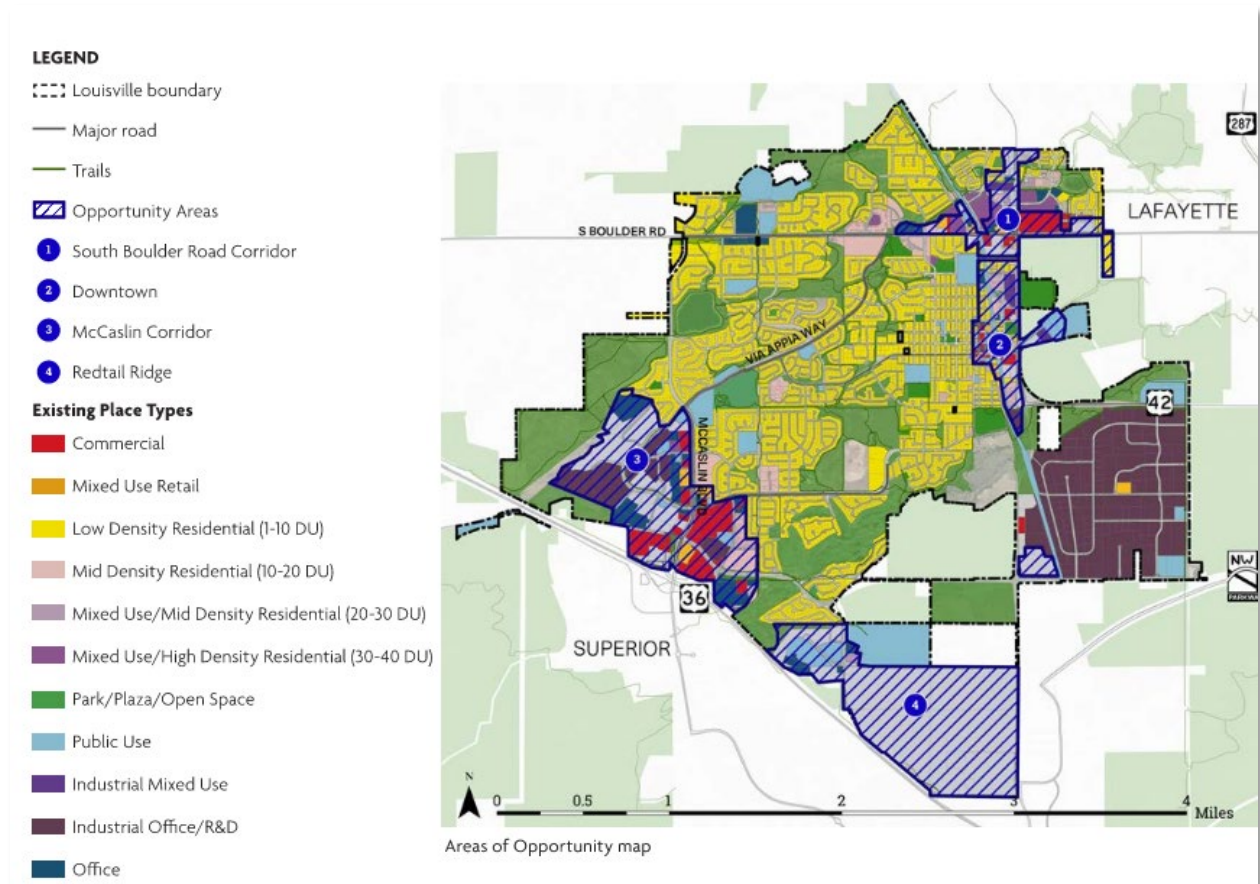
Please review the content in the table below and be ready to discuss while considering the following questions:

- *What are the most important things to capture in describing the goal or strategy in the Comprehensive Plan?*
- *What goals and strategies within RAB's role are missing from the list below that should be included in the Comprehensive Plan?*

| Summary of Potential RAB Related Goals and Strategies in the Comprehensive Plan |                                                                                                                                                                                                |              |
|---------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| Draft GOAL                                                                      | Draft STRATEGY                                                                                                                                                                                 | RAB Comments |
| <b>1. Support for Priority Public Facility Upgrades</b>                         | <ul style="list-style-type: none"><li>• Support PROS Master Plan-identified priority investments in public facilities.</li></ul>                                                               |              |
| <b>2. Placemaking and Public Realm</b>                                          | <ul style="list-style-type: none"><li>• Support Update to PROS Master Plan</li><li>• Encourage Enhanced Design of Public Spaces</li><li>• Encourage Development of New Public Places</li></ul> |              |
| <b>3. Core Community Services</b>                                               | <ul style="list-style-type: none"><li>• Address Population Growth Impacts on Public Parks and Open Spaces.</li></ul>                                                                           |              |

## Attachment 2: Louisville Comprehensive Plan Draft Future Land Use Framework

The Comprehensive Plan will include a future land use framework that acts as City policy for land use decisions. This will include a citywide map of desired future land uses and accompanying descriptions of different place types (e.g., low density residential, commercial, parks, etc.). The Plan will address the entire city, but with more granular recommendations for areas more likely to change (“Opportunity Areas”). The map below is the current draft that shows such areas of change. In early 2025, Planning Commission and City Council provided direction to address future land uses within each of the four areas of change as summarized in the table below. These groups also provided direction that the Plan should provide policies supporting some limited, context sensitive redevelopment in the places outside of the areas of change.



| Comprehensive Plan Draft Future Land Use Framework – March 2025 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|-----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Opportunity Area                                                | Framework                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 1. South Boulder Road                                           | <ul style="list-style-type: none"> <li>• Mid-density residential uses in some locations near South Boulder Road and Highway 42, opportunity to consider 3-stories.</li> <li>• Mixed use residential and commercial along some parts of South Boulder Road; consider allowing residential by-right in mixed use districts.</li> </ul>                                                                                                                                                                                                                                                                          |
| 2. Downtown Louisville                                          | <ul style="list-style-type: none"> <li>• Maintain ground floor retail and other street level active uses in commercial area.</li> <li>• Propose mid-density residential in some locations, including above ground floor retail.</li> <li>• Consider 3-stories in some locations, including near future transit.</li> <li>• Support enhancements to community gathering places.</li> <li>• Address as a special character area with supplemental policies addressing design, scale, and land use.</li> </ul>                                                                                                   |
| 3. McCaslin Corridor                                            | <ul style="list-style-type: none"> <li>• Mid-density residential uses along Centennial Blvd, changing current zoning from office, and designed in a manner that promotes a neighborhood feel.</li> <li>• Maintain commercial (retail) as primary use along McCaslin Blvd.</li> <li>• High-density residential/mixed use near US 36; consider 4 stories, possibly up to 5 stories at locations along US 36.</li> <li>• Incorporate parks, green space, or trail connections to promote transportation and open space connectivity.</li> </ul>                                                                  |
| 4. Redtail Ridge                                                | <ul style="list-style-type: none"> <li>• Mid-density residential and mixed-use residential uses at some locations, opportunity to consider 3 or 4 stories.</li> <li>• High-density residential near relocated hospital site and along US 36; opportunity to consider 4-stories, consider transit connections.</li> <li>• Propose mid- to high-density housing inter-mixed with office, R&amp;D and industrial uses when appropriate to support jobs-housing balance and vibrancy.</li> <li>• Consider a community green area, green corridor and trails network to promote livability/workability.</li> </ul> |

To: Recreation Advisory Board  
From: Paul Borth/ Aquatics Supervisor  
Date: 03/17/2025  
Subject: Pool Amenity Update

**Purpose:**

The purpose of this memorandum is to provide an update regarding the planned Pool Amenity Update. This update will focus on the Splash Pool zero depth area, specifically targeting children under 48" in height that need to be supervised by adults. This update is for the board to review and offer any questions and/or suggestions to support staff in the recommendation of pool amenity feature selection.

**Background:**

The City of Louisville Aquatics area has consistently prioritized the enhancement of pool amenities to provide engaging and safe recreational opportunities for patrons of all ages. As part of the Capital Improvement Plan (C.I.P.), the City Staff developed a structured multi-year upgrade plan aimed at keeping the pool area attractive and relevant for all ages. This strategy has incorporated efforts to have a balanced timeline for the pool area for all age groups and abilities.

In previous years, amenities such as the Zip Line, Inflatable, and Log were prioritized based on patron polling, with over 300 participants selecting their preferences. Originally, the recommended timeline placed the purchase the Zip Line in 2022, and the Inflatable in 2023. For the upcoming update, we are excited to announce new enhancements tailored to younger children, ensuring a safer and more engaging aquatic experience. The following features will be added:

1. **New Safer Slide:** A redesigned slide with improved safety measures to accommodate younger children while increasing visibility, maintaining fun and accessibility.
2. **Updated Tactile Play Structure:** A multi-sensory play area that encourages hands-on interaction, fine motor skill development, and inclusive play opportunities.
3. **Updated Splash/Spray Features:** A dynamic water play element designed to offer interactive and refreshing entertainment for young swimmers.

**Next Steps**

Staff is requesting the Board's support in moving forward with the updated amenity purchase. With safety as the cornerstone and due to line-of-sight limitations, space constraints, and the goal of minimizing pool structure modifications, it is our recommendation to limit product to Vortex Pool International. We welcome any questions or suggestions from the Board to further refine and enhance the plan. Thank you for your ongoing support in making the Louisville Aquatics area a premier destination for families and children of all ages.