

City Council

Special Meeting Agenda

Tuesday, April 8, 2025
CITY COUNCIL CHAMBERS
749 Main Street
6:00 PM

Members of the public are welcome to attend remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.

- You can call in to **+1 408 638 0968 or 833 548 0282 (Toll Free)**, Webinar ID **#876 9127 0986**.
- You can log in via your computer. Please visit the City's website here to link to the meeting: www.louisvilleco.gov/council

1. CALL TO ORDER

2. JOINT MEETING WITH RECREATION ADVISORY BOARD – 6pm

- Staff/Commission Presentation
- Public Comments (Please limit to three minutes each)
- Council Discussion/Direction

3. JOINT MEETING WITH OPEN SPACE ADVISORY BOARD – 7pm

- Staff/Commission Presentation
- Public Comments (Please limit to three minutes each)
- Council Discussion/Direction

4. JOINT MEETING WITH PARKS & PUBLIC LANDSCAPING – 8pm ADVISORY BOARD

- Staff/Board Presentation
- Public Comments (Please limit to three minutes each)
- Council Discussion/Direction

5. ADJOURN

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or special transportation, should contact the City Clerk's Office (303.335.4536 or 303.335.4574) or ClerksOffice@LouisvilleCO.gov. A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión del Consejo, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574 o email ClerksOffice@LouisvilleCO.gov.

SUBJECT: CITY COUNCIL JOINT MEETING WITH RECREATION
ADVISORY BOARD (RAB)

DATE: APRIL 8, 2025

PRESENTED BY: ADAM BLACKMORE, PROS DIRECTOR
KATHY MARTIN, REC. & SR. SERVICES SUPERINTENDENT
SAMMA FOX, DEPUTY CITY MANAGER

OVERVIEW:

The City Council tries to meet annually with each of the City's advisory boards to discuss Council's Work Plan, the board's work plan, and alignment of the two, provide direction and discuss matters of mutual interest.

Current members of RAB include: President Lisa Norgard, VP Michele Van Pelt, Secretary Douglas Minter, Dick Friedson, Dan Brenner, Angie Layton, Everett Weiss

FISCAL IMPACT:

None.

PROGRAM/SUB-PROGRAM IMPACT:

The meeting helps the Council meet the goal of the Governance Sub-Program by helping to understand the community's diverse interests.

RECOMMENDATION:

City Council provide feedback and guidance related to 2025 board work plans and goals as well as alignment with the adopted 2025 City Council Work Plan.

ATTACHMENT(S):

1. Work Plan
2. Financing Proforma
3. Presentation

SUBJECT: RAB JOINT MEETINGS WITH CITY COUNCIL

DATE: APRIL 8, 2025

PAGE 2 OF 2

STRATEGIC PLAN IMPACT:

☒	 Financial Stewardship & Asset Management	☐	 Reliable Core Services
☐	 Vibrant Economic Climate	☒	 Quality Programs & Amenities
☒	 Engaged Community	☐	 Healthy Workforce
☐	 Supportive Technology	☐	 Collaborative Regional Partner

CITY COUNCIL COMMUNICATION

Recreation and Golf Advisory Board
TENTATIVE* Board Items Calendar

January 27, 2025	February 24, 2025	March 24, 2025
Action Items: • Officer Elections: Chair, Vice-Chair, and Secretary • Approve Designation of Places for Posting “Notices for Public Meeting” for 2025 • Discuss 2025 RAB Work Plan • CIP Process Discussion • City Comprehensive Plan Update • Discuss Golf Course Plan with City Finance Director Updates/Discussion from the Department: • Introduction of New Board Members • Work Plan • Outdoor Rec Amenities Subcommittee Update Updates/Discussion from the Board:	Action Items: • Fitness Update – Silver Sneakers • Facility Use Discussion • Parks Maintenance Update • CIP Planning Update • Approve 2025 Work Plan • Discuss 2025 Work Plan for City Updates/Discussion from the Department: • Rec/Senior Center Update • Parks & Rec Director Update Updates/Discussion from the Board: • Board Feedback • Golf Course Update • Outdoor Rec Amenities Subcommittee Update	Action Items: • Memory Square Programming Update • Marketing Plan Update • Review Pickleball Facility needs. • Review Golf Course Master Plan • Prepare for City Council Study Session • Comp Plan Update Updates/Discussion from the Department: • Dashboards Golf/Rec Updates/Discussion from the Board: • Board Feedback • Outdoor Rec Amenities Subcommittee Update
April 28, 2025	May 26, 2025	June 23, 2025
Action Items: • Continue 1Q Items Not Completed • Review Rec Proposed Capital Projects for 2025 • Tour Rec Center & Memory Square Pool • Tour Coal Creek Golf Course • Budget Discussion Updates/Discussion from the Department: • Parks & Rec Director Update • Council Study Session Update & Review Updates/Discussion from the Board: • Board Feedback	Action Items: • Review Golf Budget for 2025-2026 Including funding of R&R of Equipment • Evaluate Rec Fees & Programs Updates/Discussion from the Department: • Aquatics Update • Council Study Session Update • Parks & Maintenance Update Updates/Discussion from the Board: • Board Feedback • Outdoor Rec Amenities Subcommittee Update	Action Items: • Review Rec Programming Plan • Review Senior Services & Senior Programming • Review Rec programming • Review Tennis Court Maintenance Projects • Discuss Golf Course Feasibility Plan Status Updates/Discussion from the Department: • Dashboards Rec/Golf Updates/Discussion from the Board: • Board Feedback • Outdoor Rec Amenities Subcommittee Update

• Outdoor Rec Amenities Subcommittee Update		
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*All items are subject to change. A final version of the agenda is posted on the web during the week prior to the RAB meeting.

Louisville Coal Creek Golf Course Financial Pro-forma
City of Louisville Recreation Advisory Committee
January 27, 2025

Improvements	Quantity	Unit Cost	Sub-total Cost
Golf Course Clubhouse (Inc FFE, Landscape, Prof Fees, Owner Costs)	1	\$20,000,000	\$20,000,000
Golf Range Simulator Building (3 positions)	1	\$600,000	\$600,000
Golf Course Maintenance Facility	1	\$2,500,000	\$2,500,000
Golf Course Grounds Improvements (PA and DR)	1	\$1,500,000	\$1,500,000
Additional Parking Space and Resurfacing (350 sp)	350	\$1,000	\$350,000
Sub-total Capital Improvements Cost			\$24,950,000
Soft Costs at 15% (includes management and contingency)			\$3,795,000
Total Capital Improvements and Soft Costs			\$28,745,000

Annual Revenue (2027/2028)

Golf Rounds	50,000	\$70	\$3,500,000
Golf Cart Rentals	25,000	\$21	\$525,000
Range Balls (240 Buckets/Day x 250 Days)	60,000	\$12	\$720,000
Indoor Golf Simulator (3 Bays, 6 hours/day, 100 days/year)	1,800	\$25	\$45,000
Merchandise	1	\$400,000	\$400,000
Food and Beverage	1	\$1,000,000	\$1,000,000
Meeting Rooms Rental	200	\$100	\$20,000
Weddings and Receptions	50	\$20,000	\$1,000,000
Memorial Services	10	\$5,000	\$50,000
Corporate Events	15	\$5,000	\$75,000
Instruction (25%)	2,800	\$25	\$70,000
Junior Golf (included in Instruction)			
Sub-total Revenue (2027-2028 Projection)			\$7,405,000

Annual Operating Expenses (Not Capital Improv)

Average Expenses for year 2027/2028	1		\$3,000,000
Operational Expenses (Utilities/Net Zero)	1		-\$24,000
Sub-total Annual Operating Expenses (2027-2028 Projection)			\$2,976,000

Annual Revenue less Operating Expenses (NIC Cap Imp)	\$4,429,000
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NOTE: Annual revenue does not include indirect revenue of taxes to the City for hotel rooms, rental cars, off-site food and beverage, gasoline, etc.

Loan/Bond Calculations (\$29,000,000 / 30 years) @5%

Principal (Including Soft Costs)	Lump Sum		\$29,000,000
Annual Payment at 5% Interest (1 Year)	12	\$171,000	\$2,052,000
Annual Revenue less Operating Expenses (NIC Cap Imp)			\$4,429,000
Annual Surplus			\$2,377,000



City Council & Recreation Advisory Board 2025 Joint Meeting

April 8, 2025

Mayor: Chris Leh

Board Chair: Lisa Norgard

Liaison: Kathy Martin, Recreation & Senior
Services Superintendent



Introductions

- Name
- Pronouns
- Role
- Tenure on Council/RAB/with the City



Purpose and Expectations

- Annual joint meeting with City Council
- Overview of RAB role
- 2025 City Council Priorities and Work Plan
- 2025 RAB Priorities
- Discussion/Direction from City Council

Recreation Advisory Board Role

Advisory to city council.

Louisville Municipal Code

- Sec. 2.20.020. – Boards and Commissions - General

Except as otherwise provided by the charter or by ordinance, each board and commission shall be advisory in character. The term, responsibilities, policies, and other matters concerning each board and commission shall be as established by resolution.

- Sec. 2.67.030. – Powers and Duties

The members of the Board shall serve in an advisory capacity to City Council, and shall have principal responsibility for matters related to recreation and golf programs and facilities

Resolution No. 54, Series 2017

- To assist the City staff and Council in determining the community's needs and desires for recreation and golf facilities;
- To advise the City staff and Council on maintenance, development, and redevelopment of recreation and golf facilities;
- To advise the City staff and Council on the capital and operating budget as it relates to recreation and golf;
- To advise the City staff and Council on financial policies related to cost recovery for recreation program areas;
- To advise the City staff and Council on medium and long- range planning for recreation and golf facilities;
- To advise the City staff and Council on programming and facility usage for recreation and golf.

Other Key Guidance

- All City Boards are subject to the Colorado Open Records Act and Open Meeting rules in the Home Rule Charter.
- Rules of Procedure are in place for all boards. These cover meeting civility, general rules, meeting requirements and more.
- Bylaws – Updates coming

2025 Council Work Plan

2025 Council Work Plan

Four Priorities:

- Economic Vitality
- Core Services
- Safety
- Affordable Housing

Two lenses:

- Equity, Diversity, and Inclusion (EDI)
- Environmental Sustainability

2025 Proposed Work Plan

Recreation Advisory Board

2024 RAB Highlights

- Council Approved Capital Projects:
 - Conversion of Inline Skate Rink to Pickleball Court
 - Continue offering Hybrid Fitness Classes along with the purchase of new equipment.
- Improvements to the Bocce ball courts at Memory Square and Community Park.
- The procurement of a new golf cart fleet at Coal Creek.
- Continued collaboration with PPLAB with the Outdoor Recreation Amenities Subcommittee.
- Ongoing maintenance of our tennis courts. Addressing cracks, uneven areas and weeding for safe play.

2024 RAB Highlights

- Crack repairs completed at the Skate Park.
- A new tennis backerboard installed at Centennial East Courts.
- Mission Green tennis court reconstruction complete.
- New cart path installed on hole 13 at CCGC.
- Parking Lot improvements at CCGC.

2025 RAB Priorities – Related to Council's Work Plan

Proposed 2025 RAB Work Plan Priorities not included on City Council's Adopted Plan

- Add a fifth tennis court adjacent to the existing courts at Centennial Courts.
- Build a new clubhouse at the golf course. The current one is in disrepair and inadequate. See Financial Pro-forma slides.
- Continue to identify land for the Soccer/Multi-Purpose Fields.
- Continue to support all maintenance projects. Highly recommend maintaining what we currently have.

Alignment with Recreation/Golf Departmental Work Plans

- Completion of financial feasibility study for the Coal Creek Golf Course by Z Design Group/NGF Consulting 2022
- Completion of the golf course strategic plan 2021.
- Creation of the Outdoor Recreation Amenities Subcommittee with members from PPLAB.
- Continue to work closely as a board and with staff to ensure the long-term sustainability and quality of our recreational facilities. Provide input and feedback for the Comp Plan and PROS.
- Provide board input to the PROST long range plan.

Council Guidance

Opportunity for discussion/direction from council:

- Anything else the board should consider related to the council work plan?
- Council guidance on the non-work plan items?

Important considerations:

- *Are all items in the purview of the board and advisory to council in nature?*
- *Is this what council needs from the board?*

Thank you!

- To the Recreation Advisory Board members for your leadership and time as volunteers!
- To staff for your work!
- Next Steps:
 - Council looks forward to continued work with each board and commission
 - MAY 16 – Recommendations for interim budget due
 - MAY 16 – Recommendations for 2026 Council Work Plan due
 - NOVEMBER – Recommendations for 2026 Legislative agenda due

SUBJECT: CITY COUNCIL JOINT MEETING OPEN SPACE ADVISORY BOARD (OSAB)

DATE: APRIL 8, 2025

PRESENTED BY: ADAM BLACKMORE, PROS DIRECTOR
EMBER BRIGNULL, OPEN SPACE SUPERINTENDENT
SAMMA FOX, DEPUTY CITY MANAGER

OVERVIEW:

The City Council tries to meet annually with each of the City's advisory boards to discuss Council's Work Plan, the board's work plan, and alignment of the two, provide direction and discuss matters of mutual interest.

Current members of OSAB include: Susan McEachern (Chair), Andrew Dorsey (Vice-Chair), Michiko Christiansen, Benjamin Mow, Graeme Patterson, Mark Poletti, Brad Pugh, Daniel Rupp

FISCAL IMPACT:

None.

PROGRAM/SUB-PROGRAM IMPACT:

The meeting helps the Council meet the goal of the Governance Sub-Program by helping to understand the community's diverse interests.

RECOMMENDATION:

City Council provide feedback and guidance related to 2025 board work plans and goals as well as alignment with the adopted 2025 City Council Work Plan.

ATTACHMENT:

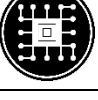
1. Memo from OSAB
2. Presentation

SUBJECT: OSAB JOINT MEETING WITH CITY COUNCIL

DATE: APRIL 8, 2025

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STRATEGIC PLAN IMPACT:

☒	 Financial Stewardship & Asset Management	☐	 Reliable Core Services
☐	 Vibrant Economic Climate	☒	 Quality Programs & Amenities
☒	 Engaged Community	☐	 Healthy Workforce
☐	 Supportive Technology	☐	 Collaborative Regional Partner

CITY COUNCIL COMMUNICATION

MEMORANDUM

To: City Council
From: Open Space Advisory Board
Date: April 8, 2025
Re: Board Study Session with City Council

2024 Achievements

2024 achievements are listed in the PowerPoint. OSAB members donated 421 hours to the city in 2024, and we are very proud of our work to protect and improve our open spaces, one of Louisville's most important assets in this ever-more-crowded and environmentally challenging time in our history.

Background & 2025 Goals

OSAB is integral to the Council's 2025 Work Plan under the Priority of Economic Vitality and through the Lens of Environmental Sustainability. Louisville is an attractive and livable city in large part because of its beautiful outdoor spaces, which provide both physical and mental wellbeing and a refuge for native flora and fauna. OSAB's overarching goal for the present and future is to protect, restore, and add to our open space properties. With a number of long-range plans in process over the coming months, we expect much of our attention in the near term will be devoted to reviewing consultant recommendations regarding open space management, trails, and long-range planning. We also will prioritize developing working relationships with other Louisville advisory boards and with neighboring communities to implement shared conservation goals since native habitats and trails don't stop at city limits.

Looking Beyond 2025

Our 2025 goals are listed in the PowerPoint, but in future years, we hope to advocate for a vote in the 2028 election year to make the open space sales tax (2C) permanent, which would provide for more stable open space funding and increase opportunities for acquiring new properties through bond issues. Other long-term priorities are implementing a mobile education trailer, revisiting Dark Sky designation for areas near open spaces, obtaining water rights to enhance the environmental health of Coal Creek and Hecla Lake, and restoring and protecting the Coal Creek riparian zone.



City Council & Open Space Advisory Board 2025 Joint Meeting

April 8, 2025

Mayor: Chris Leh

Board Chair: Susan McEachern

Liaison: Ember Brignull, Open Space Superintendent



Members with Differing Needs

Not all members of a board have the same interactions during a meeting and it is incumbent on all members to make sure the meeting runs in a way that everyone is included. A few meeting ground rules will reap major benefits:

- Establish a turn-taking and participation protocol, don't talk over each other
- If an ASL interpreter is in the meeting, participants should pause between questions and/or comments to give the interpreter time to catch up.
- Maintain eye-contact with the person communicating, not the interpreter.
- Don't speak for anyone other than yourself.
- Eliminate side conversations so the interpreter can focus on the main conversation.
- Take breaks as needed to allow everyone to catch up.
- Follow up with written action items so everyone knows what was decided.



Introductions

- Name
- Pronouns
- Role
- Tenure on Council/OSAB/with the City

Purpose and Expectations

- Annual joint meeting with City Council
- Overview of Open Space Advisory Board role
- 2025 City Council Priorities and Work Plan
- 2025 Open Space Advisory Board priorities
- Discussion/Direction from City Council

Open Space Advisory Board Role

Advisory to city council.

Charter

Section 10-1(b) - Establishment of Boards and Commissions.

The following boards and commissions shall not be abolished:

- 1) *Board of Adjustment;*
- 2) *Building Code Board of Appeals*
- 3) *Historic Preservation Commission*
- 4) ***Open Space Advisory Board***
- 5) *Planning Commission*

Louisville Municipal Code

Sec. 4.02.010.A. - Creation of the board.

- *There shall be a Louisville Citizens Open Space Advisory Board composed of seven Louisville residents appointed by the city council . . . In addition to the regular members of the board, the city council may appoint one alternate member of the board.*

Sec. 4.02.040. Ongoing duties.

- A. *The board shall, from time to time, review the classification system for open space and **recommend** any changes to the classification system.*
- B. *The board shall, from time to time, review the open space master plan and make **recommendations** for changes to such plan based on new information and or circumstances affecting open space land.*
- C. *The board shall inventory and provide **recommendations** to city council for the classification of any open space acquired by the city after the enactment of this charter.*
- D. *The board shall provide **recommendations** to the Council and/ or Planning Commission on development applications as provided in Section 4. 02. 050. The City Manager or designee may also refer any development applications found to materially impact open space lands to the board for recommendation to the Council and/or Planning Commission.*

Municipal Code cont.

- E. ***Provide input** on the location of trails and paths on open space lands.*
- F. ***Provide input** to the planning commission and city council on revisions of the plan.*
- G. *Work with city staff to periodically review and evaluate the management policies and procedures of open space lands, and **make recommendations** to council as to any desired changes regarding such management policies and procedures.*
- H. ***Provide recommendations** as to how open space within the city's boundaries and immediately adjacent thereto can best coexist with surrounding private land.*
- I. ***Provide recommendations** as to how the city can manage park and other land adjacent to open space lands in a manner that best promotes the continued integrity of open space.*
- J. ***Provide recommendations** for weed management.*
- K. ***Provide recommendations** for environmental education that address management issues including ways to minimize impacts to native flora and fauna.*
- L. *Provide a forum for citizen comment on open space and trails issues.*
- M. ***Provide any additional recommendation** on open space issues the board finds appropriate.*

Other Key Guidance

- All City Boards are subject to the Colorado Open Records Act and Open Meeting rules in the Home Rule Charter.
- Rules of Procedure are in place for all boards. These cover meeting civility, general rules, meeting requirements and more.
- Bylaws – Updates coming
- New quasi-judicial role

2025 Council Work Plan

2025 Council Work Plan

Four Priorities:

- Economic Vitality
- Core Services
- Safety
- Affordable Housing

Two lenses:

- Equity, Diversity, and Inclusion (EDI)
- Sustainability

2025 Proposed OSAB Work Plan

2024 OSAB Highlights

- Provided recommendations to the city's internal open space land acquisitions process
- Provided feedback on implementation of budget revisions following passage of 2C
- Reviewed and recommended revisions to the Redtail Ridge trail plan
- Advocated for an ordinance banning rodenticides within city limits
- Increased volunteer hours and visibility of the Weed Whacker group
- Provided input on Wayfinding implementation
- Researched grant opportunities for open space capital projects
- Provided feedback on e-bike usage on open space trails
- Provided recommendations on Open Space Education and Outreach programs
- Reviewed the quasi-judicial process for advisory boards

2025 Priorities – Related to Council's Work Plan

- Provide feedback on the Comprehensive Plan, and the PROS and Trails plans
- Support development of RFPs recommended by PROS and Trails Plans
- Further refine the city's internal property acquisition process
- Support restoration of native ecosystems and grasslands
- Support and advocate for staff to complete city-wide Wayfinding on the trail network
- Advise on Redtail Ridge final trail plan and open space protection during construction
- Quasi-judicial development reviews as needed

Proposed 2025 OSAB Work Plan Priorities not included on City Council's Adopted Plan

- Achieve Bird City designation for Louisville
- Collaborate with neighboring communities on mutual wildlife and environmental conservation goals, including restoration of pollinator habitat and the Coal Creek riparian area
- Collaborate with other Louisville advisory boards on issues of mutual concern
- Advocate for passage of rodenticide ordinance

Alignment with Open Space Departmental Work Plans

These items currently are on the Department Work Plan:

- Review interpretive education panels
- Advise on wildfire mitigation communication campaign
- Advise on Short Street/Hwy 42 Urban Renewal Plan as requested
- Review budgets as requested
- Evaluate and participate in the Bioblitz

Alignment with Open Space Departmental Work Plan?

These items currently are not on the Department Work Plan:

- Achieve Bird City designation for Louisville
 - Staff is able to complete with Council direction. This will require a Council Resolution before July 1 or November 1 with a \$200 fee.
- Collaborate with neighboring communities on mutual wildlife and environmental conservation goals, including restoration of pollinator habitat and the Coal Creek riparian area
 - Staff is able to explore the request to obtain more detail on project scope. Implementation will require City Council direction and approval for future budget cycles.
- Collaborate with other Louisville advisory boards on issues of mutual concern
 - Staff is able to support with Director approval by topic and direction from City Council.
- Advocate for passage of rodenticide ordinance
 - In 2024, OSAB submitted a letter of recommendation to City Council. City Council direction required for next steps.

Council Guidance

Opportunity for discussion/direction from council:

- Anything else the OSAB should consider related to the council work plan?
- Council guidance on the non-work plan items?

Important considerations:

- *Are all items in the purview of the OSAB and advisory to council in nature?*
- *Is this what council needs from the OSAB?*

Thank you!

- To OSAB members for your leadership and time as volunteers!
- To staff for your work!
- Next Steps:
 - Council looks forward to continued work with each board and commission
 - MAY 16 – Recommendations for interim budget due
 - MAY 16 – Recommendations for 2026 Council Work Plan due
 - NOVEMBER – Recommendations for 2026 Legislative agenda due

SUBJECT: CITY COUNCIL JOINT MEETING WITH PARKS & PUBLIC
LANDSCAPING ADVISORY BOARD (PPLAB)

DATE: APRIL 8, 2025

PRESENTED BY: ADAM BLACKMORE, PROS DIRECTOR
ABBY MCNEAL, PARKS SUPERINTENDENT
SAMMA FOX, DEPUTY CITY MANAGER

OVERVIEW:

The City Council tries to meet annually with each of the City's advisory boards to discuss Council's Work Plan, the board's work plan, and alignment of the two, provide direction and discuss matters of mutual interest.

Current members of PPLAB include: Chair Jody Ash, Co-Chair Julien Denat, Secretary John Webb, Co-Secretary Kathy Kelsey, Board Member Signe Maria Buck, Board Member Gene Kutscher

FISCAL IMPACT:

None.

PROGRAM/SUB-PROGRAM IMPACT:

The meeting helps the Council meet the goal of the Governance Sub-Program by helping to understand the community's diverse interests.

RECOMMENDATION:

City Council provide feedback and guidance related to 2025 board work plans and goals as well as alignment with the adopted 2025 City Council Work Plan.

ATTACHMENT:

1. Presentation

SUBJECT: PPLAB JOINT MEETINGS WITH CITY COUNCIL

DATE: APRIL 8, 2025

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STRATEGIC PLAN IMPACT:

☒	 Financial Stewardship & Asset Management	☐	 Reliable Core Services
☐	 Vibrant Economic Climate	☒	 Quality Programs & Amenities
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☐	 Supportive Technology	☐	 Collaborative Regional Partner

CITY COUNCIL COMMUNICATION



City Council & Parks & Public Landscaping Advisory Board 2025 Joint Meeting

April 8, 2025

Mayor: Chris Leh

Board Chair: Jody Ash

Liaison: Abby McNeal, Parks Superintendent



Introductions

- Name
- Pronouns
- Role
- Tenure on Council/PPLAB/with the City



Purpose and Expectations

- Annual joint meeting with City Council
- Overview of PPLAB role
- 2025 City Council Priorities and Work Plan
- 2025 PPLAB Priorities
- Discussion/Direction from City Council

Parks & Public Landscaping Advisory Board Role

Advisory to city council.

Louisville Municipal Code

- Sec. 2.20.020. – Boards and Commissions - General

Except as otherwise provided by the charter or by ordinance, each board and commission shall be advisory in character. The term, responsibilities, policies, and other matters concerning each board and commission shall be as established by resolution.

- Sec. 8.12.240 – Appeals

Any decision of the city forester concerning licensing or removal of trees may be appealed to and heard by the parks and public landscaping advisory board.

Resolution No. 65, Series 2015

- To assist the City Council and staff in determining the community's needs and desires for parks, programs, and facilities in relationship to parks related issues in the Parks, Recreation, Open Space, and Trails Master Plan;
- To advise the City Council and staff on park and public landscape maintenance, development, and redevelopment, and review referrals for proposed landscape plans for public areas;
- To advise the City Council and staff on the capital and operating budget as it relates to parks and public landscape maintenance;
- To advise the City Council and staff on best practices related to parks and landscaping;
- To promote healthy horticultural and forestry practices in public and private landscapes;
- To educate the public regarding horticultural and forestry practices appropriate to Louisville's climate and soils;
- To review and give comments on city landscape master plans, landscape ordinances and other appropriate landscape documents;
- To maintain a list of small, medium, and large trees, bushes and shrubs to be planted as street trees or park trees and advise the City on the adoption of regulations for the care and planting of trees.

Other Key Guidance

- All City Boards are subject to the Colorado Open Records Act and Open Meeting rules in the Home Rule Charter.
- Rules of Procedure are in place for all boards. These cover meeting civility, general rules, meeting requirements and more.
- Bylaws – Updates coming
- New quasi-judicial role

2025 Council Work Plan

2025 Council Work Plan

Four Priorities:

- Economic Vitality
- Core Services
- Safety
- Affordable Housing

Two lenses:

- Equity, Diversity, and Inclusion (EDI)
- Environmental Sustainability

2025 Proposed Work Plan

Parks & Public Landscaping Advisory Board

2024 PPLAB Highlights

- Louisville Entryway Signage- McCaslin/ US 36 interchange
Memo submitted to City Leadership and Council supporting the scope to develop entryway signage
- Support PROS design review for Projects including: Playgrounds at Joe Carnival, Meadows, Enclave, Sunflower
- Outdoor Recreation Amenities Roadmap and buildout of Operational Model
 - Support RAB/PPLAB subcommittee with participation, 2024 planning and identification of priorities and initial project. Build out cost estimates for priorities and provide feedback to staff
- Bee City continuing support as requested

2025 PPLAB Priorities – Related to Council's Work Plan

- Budgetary Support- *Core Services, Safety*
 - Support Park Operational budget needs for current 2 year budget cycle. Keep communications regarding the underfunding of Parks Operations anticipated in 2027
- Pollinator Habitat, Resilience, Fire Resistant, Low water, Sustainable Landscape Opportunities – *Core Services, Safety, Economic Vitality, Sustainability*
 - Sustainable landscape opportunities that are resilient fire resistant low water pollinator habitats. Collaboration with OSAB for pocket plantings and transitional planting areas from Parks to Open Space. Enhance Cornerstone raised landscape bed and continue work at Arboretum
- Education- *Core Services, Sustainability, EDI*
 - Find educational opportunities as outlined in PPLAB mission to support public's knowledge and understanding of the Parks Operational program. Topics to include Fire Hardening, Sustainable Landscaping, Japanese Beetle, Mental Health benefits of Park Spaces and continuation of the Bee City USA designation through public outreach opportunities.

2025 PPLAB Priorities – Related to Council’s Work Plan

- Integrated Pest Management- *Core Services, Safety, Sustainability, EDI*
 - Continue to support the reduction of pesticide use in Parks and City maintained properties.
 - Encourage community members to reduce pesticide use and enhance community education.
 - Increase transparency on pesticide use on city properties. Review current IPM.
- PROS Projects- Playground: Memory Square, Median Renovations and Identified 2025 CIP projects, Development reviews-*Core Services, Sustainability, EDI*
 - Design process Memory Square playground renovation 2025
 - Median Renovations.
 - Development as requested
- Collaboration with other Advisory boards or commissions- *Core Services, Sustainability, EDI*

Proposed 2025 PPLAB Work Plan Priorities not included on City Council's Adopted Plan

- Outdoor Recreation Amenities Roadmap and buildout of Operational Model including multi-use fields.- *Core Services, Economic Vitality, EDI*
 - RAB/PPLAB subcommittee participation, continuing planning and identification of priorities and project recommendations. Potential Tennis programming expansion 5th court at Centennial Park. Feasibility study on multi-use fields and redesign of current athletic field space at Cleo Mudrock

Alignment with Parks Departmental Work Plans

- Pollinator landscape plantings
 - Arboretum Landscape Transformation Challenge- Grant with sustainability and Resource Central
- Educational opportunities with PROS Marketing
 - Park Operations seasonally, Japanese Beetle, Emerald Ash Bore, and water conservation
- Staff collaboration with PLAY Boulder and Youth Forestry Corp planting 25 trees and education on urban tree care through Youth Corp

Council Guidance

Opportunity for discussion/direction from council:

- Anything else the board should consider related to the council work plan?
- Council guidance on the non-work plan items?

Important considerations:

- *Are all items in the purview of the board and advisory to council in nature?*
- *Is this what council needs from the board?*

Thank you!

- To the Parks and Public Landscape Advisory Board members for your leadership and time as volunteers!
- To staff for your work!
- Next Steps:
 - Council looks forward to continued work with each board and commission
 - MAY 16 – Recommendations for interim budget due
 - MAY 16 – Recommendations for 2026 Council Work Plan due
 - NOVEMBER – Recommendations for 2026 Legislative agenda due