

City Council

Special Meeting Agenda

Tuesday, April 22, 2025
CITY COUNCIL CHAMBERS
749 Main Street
6:00 PM

Members of the public are welcome to attend remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.

- You can call in to **+1 408 638 0968 or 833 548 0282 (Toll Free)**, Webinar ID **#876 9127 0986**.
- You can log in via your computer. Please visit the City's website here to link to the meeting: www.louisvilleco.gov/council

1. CALL TO ORDER

2. JOINT MEETING WITH YOUTH ADVISORY BOARD – 6:00pm

- Staff/Commission Presentation
- Public Comments (Please limit to three minutes each)
- Council Discussion/Direction

3. JOINT MEETING WITH HISTORICAL MUSEUM ADVISORY BOARD – 6:30pm

- Staff/Board Presentation
- Public Comments (Please limit to three minutes each)
- Council Discussion/Direction

4. JOINT MEETING WITH LIBRARY BOARD OF TRUSTEES – 7:15pm

- Staff/Board Presentation
- Public Comments (Please limit to three minutes each)
- Council Discussion/Direction

5. ADJOURN

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or special transportation, should contact the City Clerk's Office (303.335.4574) or ClerksOffice@LouisvilleCO.gov. A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión del Consejo, por favor llame a la Ciudad al 303.335.4574 o email ClerksOffice@LouisvilleCO.gov.

SUBJECT: CITY COUNCIL JOINT MEETING YOUTH ADVISORY BOARD (YAB)

DATE: APRIL 22, 2025

PRESENTED BY: JESSICA SCHWARTZ, LIBRARIAN I – TEEN SERVICES
MANDY PERERA, RECREATION SUPERVISOR II
DIANA LANGLEY, CITY MANAGER

SUMMARY:

The City Council tries to meet annually with each of the City's advisory boards to discuss Council's Work Plan, the board's work plan, and alignment of the two, provide direction and discuss matters of mutual interest.

Current members of YAB include:

- Sena Williams (Monarch, 11th Grade) - Chair
- Soren Firestine (Fairview, 11th grade) - Vice Chair
- Everett Weiss (Centaurus, 10th grade) - Secretary
- Chelsea Dietz (Monarch, 11th grade) - Marketing Manager
- Bailey Bartich (Centaurus, 12th grade)
- Violet Beckman (Monarch, 9th Grade)
- Aerith Braverman (Casey Middle, 7th grade)
- Grace Firestine (Platt Choice, 7th grade)
- Evan Hiatt (LMS, 7th Grade)
- Seoyool Lee (SUMMIT MIDDLE, 8th Grade)
- Lexi Miller (Centaurus, 12th grade)
- CJ Payne (MONARCH, 9th Grade)
- Kiana Peterson (Centaurus, 12th grade)
- Sonya Solomon (Monarch, 10th Grade)
- Lily Timberlake (Monarch, 10th Grade)
- Hazel Van Zale (LMS, 8th grade)

FISCAL IMPACT:

None.

PROGRAM/SUB-PROGRAM IMPACT:

The meeting helps the Council meet the goal of the Governance Sub-Program by helping to understand the community's diverse interests.

RECOMMENDATION:

City Council provide feedback and guidance related to the 2025 board work plans and goals as well as alignment with the adopted 2025 City Council Work Plan.

SUBJECT: YAB JOINT MEETING WITH CITY COUNCIL

DATE: APRIL 22, 2025

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ATTACHMENT:

1. Presentation

STRATEGIC PLAN IMPACT:

☐	 Financial Stewardship & Asset Management	☐	 Reliable Core Services
☐	 Vibrant Economic Climate	☐	 Quality Programs & Amenities
☒	 Engaged Community	☐	 Healthy Workforce
☐	 Supportive Technology	☐	 Collaborative Regional Partner



City Council & Youth Advisory Board 2025 Joint Meeting

April 22, 2025

Mayor: Chris Leh

Board Chair: Sena Williams

Liaison: Jessica Schwartz & Mandy Perera



Introductions

- Name
- Pronouns
- Role
- Tenure on Council / YAB / with the City



Purpose and Expectations

- Annual joint meeting with City Council
- Overview of YAB role
- 2025 City Council Priorities and Work Plan
- 2025 YAB Priorities
- Discussion/Direction from City Council

Youth Advisory Board

Advisory to city council.

Louisville Municipal Code

- Sec. 2.20.020 – Boards and Commissions - General

Except as otherwise provided by the charter or by ordinance, each board and commission shall be advisory in character. The term, responsibilities, policies, and other matters concerning each board and commission shall be as established by resolution.

- Sec. 2.24.040(H) – Standards

No employee shall be appointed to serve as a member of a city board or commission. Members of the youth advisory board are exempt from this provision.

Established November 6, 2002

- Established by City Council in 2002 to advise the City Council on issues affecting the youth within Louisville
- The first board consisted of one student from each grade (5-12) from the following schools (appointed by school administrators)
 - Coal Creek Elementary
 - Fireside Elementary
 - Louisville Elementary
 - Louisville Middle School
 - Monarch High School
- Open recruitment of Youth Advisory Board members was started in 2005

Other Key Guidance

- All City Boards are subject to the Colorado Open Records Act and Open Meeting rules in the Home Rule Charter.
- Rules of Procedure are in place for all boards. These cover meeting civility, general rules, meeting requirements and more.
- Bylaws – Updates coming

2025 Council Work Plan

2025 Council Work Plan

Four Priorities:

- Economic Vitality
- Core Services
- Safety
- Housing

Two lenses:

- Equity, Diversity, and Inclusion (EDI)
- Environmental Sustainability

Youth Advisory Board Annual Update

April 22, 2025

Members

Sena Williams (Monarch, 11th grade) - **Chair**
Soren Firestine (Fairview, 11th grade) - **Vice Chair**
Everett Weiss (Centaurus, 10th grade) - **Secretary**
Chelsea Dietz (Monarch, 11th grade) - **Marketing Manager**
Bailey Bartich (Centaurus, 12th grade)
Violet Beckman (Monarch, 9th grade)
Aerith Braverman (Casey Middle, 7th grade)
Grace Firestine (Platt Choice, 7th grade)
Evan Hiatt (LMS, 7th grade)
Seoyool Lee (Summit Middle, 8th grade)
Lexi Miller (Centaurus, 12th grade)
CJ Payne (Monarch, 9th grade)
Kiana Peterson (Centaurus, 12th grade)
Sonya Solomon (Monarch, 10th grade)
Lily Timberlake (Monarch, 10th grade)
Hazel Van Zale (LMS, 8th grade)

Mandy Perera - *Liaison*
Jessica Schwartz - *Liaison*

First Meeting - October 2024



Volunteer Work and Projects



February

- Sweetheart Dance
- All Careers Field Session

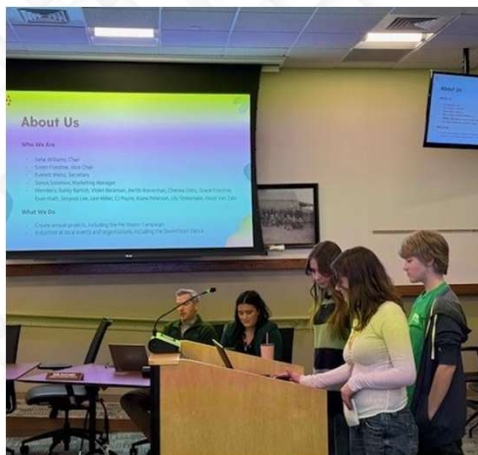
March

- All Careers Field Session

April

- All Careers Event
- Pet Mayor Meet and Greet

Annual Project - Pet Mayor



ATTENTION ALL LOUISVILLE PET PARENTS!

Enter Your Pet to Be the Next Pet Mayor of Louisville

February 12-26, 2025

CALL FOR ENTRIES!

Entries close on February 26, 2025 at 11:59 p.m.

Enter your pet and start campaigning!

Voting opens Wednesday, March 12

HOPS

ARLO

Brought to you by the City of Louisville Youth Advisory Board and the current Canine Mayors of Louisville, Arlo and Hops.

EngageLouisvilleCo.org/PetMayor

- Second pet mayor election.
- Voting is currently in process.
- Meet and Greet Thursday, April 24 4:30-5:30 at the Rec
- Announcement May 2

All Careers



- Sustainability within different fields
- All Careers Field Session
- Alpine Window and Jax
- Volunteering at the upcoming event this month

Questions for City Council

- What do you see as the role of the Youth Advisory Board?
- How could the Youth Advisory Board work with City Council to support City Council future work plans in order to have the voice of youth heard?

Council Guidance

Opportunity for discussion/direction from council:

- Anything else the board should consider related to the council work plan?
- Council guidance on the non-work plan items?

Important considerations:

- *Are all items in the purview of the board and advisory to council in nature?*
- *Is this what council needs from the board?*

Thank you!

- To the Board members for your leadership and time as volunteers!
- To staff for your work!
- Next Steps:
 - Council looks forward to continued work with each board and commission
 - MAY – Recommendations for interim budget due
 - MAY – Recommendations for 2026 Council Work Plan due
 - NOVEMBER – Recommendations for 2026 Legislative agenda due

SUBJECT: CITY COUNCIL JOINT MEETING HISTORICAL MUSEUM
ADVISORY BOARD (HMAB)

DATE: APRIL 22, 2025

PRESENTED BY: GIGI YANG, MUSEUM SERVICES SUPERVISOR
DIANA LANGLEY, CITY MANAGER

SUMMARY:

The City Council tries to meet annually with each of the City's advisory boards to discuss Council's Work Plan, the board's work plan, and alignment of the two, provide direction and discuss matters of mutual interest.

Current members of HMAB include: Chair – currently vacant, Vice-chair – Joe Teasdale, Secretary – Rebecca Ferguson, Jeanette Bangs, David Hosansky, Scott McElroy, Barbara Taylor

FISCAL IMPACT:

None.

PROGRAM/SUB-PROGRAM IMPACT:

The meeting helps the Council meet the goal of the Governance Sub-Program by helping to understand the community's diverse interests.

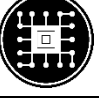
RECOMMENDATION:

City Council provide feedback and guidance related to the 2025 board work plans and goals as well as alignment with the adopted 2025 City Council Work Plan.

ATTACHMENT:

1. Presentation

STRATEGIC PLAN IMPACT:

☒	 Financial Stewardship & Asset Management	☐	 Reliable Core Services
☒	 Vibrant Economic Climate	☒	 Quality Programs & Amenities
☒	 Engaged Community	☐	 Healthy Workforce
☐	 Supportive Technology	☐	 Collaborative Regional Partner



City Council & Historical Museum Advisory Board 2025 Joint Meeting

April 22, 2025

Mayor: Chris Leh
Board Chair: John Honan
Liaison: Gigi Yang



Introductions

- Name
- Pronouns
- Role
- Tenure on Council / HMAB / with the City



Purpose and Expectations

- Annual joint meeting with City Council
- Overview of HMAB role
- 2025 City Council Priorities and Work Plan
- 2025 HMAB Priorities
- Discussion/Direction from City Council

Historical Museum Advisory Board Role

Advisory to city council.

Louisville Municipal Code

- **Sec. 2.20.020. – Boards and Commissions - General**

Except as otherwise provided by the charter or by ordinance, each board and commission shall be advisory in character.

- **Sec. 2.20.070 – Cultural Advisory Board**

The board shall serve in an advisory capacity to the city council in matters related to the Louisville Historical Museum and to promote public awareness of the history of Louisville, Colorado. The powers, duties, and responsibilities of the board shall be as set forth by city council resolution.

Resolution No. 60, Series 2023

- **The Board shall have the following responsibilities and such other duties as may be assigned by the City Council:**

- A. *Assist City staff in promoting public awareness of the history of Louisville and the Louisville Historical Museum.*
- B. *Advise City staff and City Council in determining the community's needs and desires for public history and historical museum services.*
- C. *Advise City staff and City Council on maintenance, improvements, and development of all City museum facilities.*
- D. *Advise City staff and City Council on the capital and operating budget as it relates to museum services.*
- E. *Advise City staff and City Council on medium- and long- range planning for museum services and facilities.*

Other Key Guidance

- All City Boards are subject to the Colorado Open Records Act and Open Meeting rules in the Home Rule Charter.
- Rules of Procedure are in place for all boards. These cover meeting civility, general rules, meeting requirements and more.
- Bylaws – Updates coming
- New quasi-judicial role

2025 Council Work Plan

2025 Council Work Plan

Four Priorities:

- Economic Vitality
- Core Services
- Safety
- Housing

Two lenses:

- Equity, Diversity, and Inclusion (EDI)
- Environmental Sustainability

2025 Proposed Work Plan

Historical Museum Advisory Board

2024 HMAB Highlights

- Assisted Museum staff at retreat for Strategic Priorities planning for 2024-2026.
- Reviewed HMAB role and Museum standard practices in the STEPS program (Standards and Excellence Program for History Organizations).
- Awarded Pioneer Award to Ed Helmstead for 2024.
- Attended and participated in Museum events – Members Only reception, Vintage Base Ball game.
- Reviewed and approved updated Museum policies and donations to the Museum collections.

2025 HMAB Priorities – Related to Council's Work Plan

Economic Vitality

- HMAB will support the Historical Museum as a community resource and as stewards of Louisville history.
- HMAB will promote and volunteer at Museum events that will bring community members and tourists to the Historic Downtown area.
- HMAB will promote the Museum Campus as a welcoming space and build awareness of the Historical Museum's value as a cultural destination.

Equity, Diversity and Inclusion

- HMAB will receive training in EDI principles and practices.
- HMAB will work with Museum staff on regular review of policies and practices to support EDI ideals.
- HMAB will attend, volunteer at, or assist with Museum programming that supports the City's EDI initiatives.
- HMAB will work to attract a more diverse pool of candidates for selection by Council to serve on the Board.

Proposed 2025 HMAB Work Plan Priorities not included on City Council's Adopted Plan

- Advisors
 - We act as a sounding board to the Museum Supervisor and her staff on policy and strategy issues.
- Advocates
 - We act as advocates for the Museum – promoting Louisville History Month.
 - We build awareness in the community and with City Council of Museum activities and needs.
 - We recognize community leaders through the annual Pioneer Award.
- Volunteers
 - We volunteer at Museum events around the community.

Council Guidance

Opportunity for discussion/direction from council:

- Anything else the board should consider related to the council work plan?
- Council guidance on the non-work plan items?

Important considerations:

- *Are all items in the purview of the board and advisory to council in nature?*
- *Is this what council needs from the board?*

Thank you!

- To the Board members for your leadership and time as volunteers!
- To staff for your work!
- Next Steps:
 - Council looks forward to continued work with each board and commission
 - MAY – Recommendations for interim budget due
 - MAY – Recommendations for 2026 Council Work Plan due
 - NOVEMBER – Recommendations for 2026 Legislative agenda due

SUBJECT: CITY COUNCIL JOINT MEETING LIBRARY BOARD OF TRUSTEES (LBOT)

DATE: APRIL 22, 2025

PRESENTED BY: KRISTEN BODINE, INTERIM DIRECTOR OF CULTURAL SERVICES
DIANA LANGLEY, CITY MANAGER

SUMMARY:

The City Council tries to meet annually with each of the City's advisory boards to discuss Council's Work Plan, the board's work plan, and alignment of the two, provide direction and discuss matters of mutual interest.

Current members of LBoT include: Chair Laurel Cole, Allie Benz, Carrie Cortiglio, Jaime Dufresne, Alan Halpern, Heather Wiegand, and Cheryl Lynn Achterberg (appointee from Superior)

FISCAL IMPACT:

None.

PROGRAM/SUB-PROGRAM IMPACT:

The meeting helps the Council meet the goal of the Governance Sub-Program by helping to understand the community's diverse interests.

RECOMMENDATION:

City Council provide feedback and guidance related to the 2025 board work plans and goals as well as alignment with the adopted 2025 City Council Work Plan.

ATTACHMENT:

1. Presentation

SUBJECT: LBOT JOINT MEETING WITH CITY COUNCIL

DATE: APRIL 22, 2025

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STRATEGIC PLAN IMPACT:

☒	 Financial Stewardship & Asset Management	☐	 Reliable Core Services
☐	 Vibrant Economic Climate	☒	 Quality Programs & Amenities
☒	 Engaged Community	☐	 Healthy Workforce
☐	 Supportive Technology	☐	 Collaborative Regional Partner

CITY COUNCIL COMMUNICATION



City Council & Library Board of Trustees 2025 Joint Meeting

April 22, 2025

Mayor: Chris Leh

Board Chair: Laurel Cole



Introductions

- Name
- Pronouns
- Role
- Tenure on Council/ LBOT /with the City



Purpose and Expectations

- Annual joint meeting with City Council
- Overview of LBoT role
- 2025 City Council Priorities and Work Plan
- 2025 LBoT Priorities
- Discussion/Direction from City Council

Library Board of Trustees

Advisory to city council.

Louisville Municipal Code

- Sec. 2.20.020. – Boards and Commissions - General

Except as otherwise provided by the charter or by ordinance, each board and commission shall be advisory in character.

- Sec. 2.20.040 – Library Board

The city council shall appoint a library board of trustees (board) to advise library administration, city council and city staff on matters concerning the public library of the city.

The function of the Board of Trustees is to act as advocates for the city public library, with a primary focus on four key areas:

- 1. Create and advance the library's service philosophy and strategic plan.*
- 2. Advocate for critical resources to meet library needs.*
- 3. Act as community advocates on behalf of the library to city council, the public, and other libraries.*
- 4. Work closely with the library director to provide advice and support.*

Other Key Guidance

- All City Boards are subject to the Colorado Open Records Act and Open Meeting rules in the Home Rule Charter.
- Rules of Procedure are in place for all boards. These cover meeting civility, general rules, meeting requirements and more.
- Bylaws – Updates coming

2025 Council Work Plan



2025 Council Work Plan

Four Priorities:

- Economic Vitality
- Core Services
- Safety
- Housing

Two lenses:

- Equity, Diversity, and Inclusion (EDI)
- Environmental Sustainability

2025 Proposed Work Plan

Library Board of Trustees

Library Board of Trustees Role

- Advisors
 - We act as a sounding board to the Director and her staff on policy and strategy issues
- Advocates
 - We act as advocates for the library - spreading the word about library services and events
- Volunteers
 - We volunteer at library events around the community
- Supports
 - We maintain little libraries around Louisville and Superior and celebrate the library staff with holiday gifts and occasional luncheons

2024 LBoT Highlights

- Updated handbook
- Attended EDI workshop
- Continue to update, revise, and advise on library policies including one on Enforcement of Library Policies
- Promoted library programs and volunteered at events
- Attracted in Board Members
- Working on updating by-laws

2025 LBoT Priorities – Related to Council's Work Plan - Economic Vitality

- The library is most likely the busiest downtown amenity with over 200,000 patron visits a year-
 - Over 700 patrons during Snowed in at the Library Event (prior to Parade of Lights)
 - Over 700 patrons at the Summer Carnival (3000+ involved in Summer Reading Challenge)
 - First Friday events all bring people downtown!
- Physical anchor for Front Street
 - Close proximity to Steinbaugh Pavilion and potential new park
- Engage and support library representation in Downtown Vision Plan

2025 LBoT Priorities – Related to Council's Work Plan - Economic Vitality

- Support and promote business databases for use by small business owners
- Member of the Chamber of Commerce
 - Leverage relationships especially supports with Summer Reading Challenge
- Support library staff in programming developed spaces
 - Steinbaugh Pavilion and the front entrance plaza

2025 LBoT Priorities – Related to Council's Work Plan - Core Services

- Advocate for the inclusion of the library as a core service
- Advise and investigate Language Access Plan (community language resources)
 - Already has a language line at service desks
 - Key documents translated into Spanish
 - Texts in many world languages
- Continue to support and advocate for courses in technology-
 - AI
 - Cyber security
- Promote library services such as free museum passes, 3D printer use, hotspot check-outs
- Continue to support and advocate for ADA services

2025 LBoT Priorities – Related to Council's Work Plan - Safety

- Support and advise the ongoing relationships with the police and fire departments to offer storytimes and meet and greets
- Advocate for the inclusion of safety courses and storytimes in pet safety, poison control, bike safety, safety for seniors, identity theft
- Continue to promote the library as a cooling shelter in the summer
- Continue to support and advocate for mental health resources and programs including those for LGTBQ+ youth
- Continue to support the displays of diverse books in all library departments so that all members of our community feel “seen” in our library

2025 LBoT Priorities – Related to Council's Work Plan - Housing Policy

Though affordable housing is out of the scope of the Library Board of Trustees, we have many resources that support residents of all socio-economic groups:

- First and foremost, the library, its books and programming are all FREE!
- Support outreach programs to housing units such as Kestral
- Support and promote programming in tenants rights, mortgages, and online high school courses
- Continue to support and advocate for no more fees for late library materials (library hasn't charged late fees since Covid and youth items do not carry late fees)
- Continue to support welcoming community spaces with artwork, removal of security machines
- Support free access to computers, wifi and hotspots

Proposed 2025 LBoT Work Plan Priorities not included on City Council's Adopted Plan

- Little Libraries
 - Continue to maintain
 - Publish bookmarks to inform community about little libraries and promote library programming
 - Explore ways to connect all little libraries in Louisville
- Support Onboarding on new Director of Cultural Services
- Continue to support the work of the Louisville Public Library Foundation

Alignment with Library Work Plan

Mission: A welcoming place to connect, discover, and grow

- Welcoming Space
 - Promoting events and Language Access Plan
- Connecting Community
 - Supporting outreach visits
- Reading for Life and Lifelong Learning
 - Supporting diverse displays
- Creativity & Staff Empowerment
 - Supporting new programming and community connections

Council Guidance

Opportunity for discussion/direction from council:

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