

SUBJECT: PURCHASE OF THE ANNUAL COMPUTER REPLACEMENTS - 2025

DATE: MAY 6, 2025

PREPARED BY: PAULINA BENNETT, INFORMATION TECHNOLOGY DIRECTOR

PRESENTED BY: PAULINA BENNETT, INFORMATION TECHNOLOGY DIRECTOR

SUMMARY:

Presented for Council approval is the purchase of the 2025 computer replacements for the City of Louisville employees. This is a budgeted yearly project. Each city desktop and laptop is on a 4-year replacement cycle meaning this project replaces roughly one quarter of all computers throughout the city each year.

BACKGROUND / PRIOR DISCUSSIONS:

City IT staff operate on a 4-year replacement plan to ensure all City of Louisville staff have appropriate technological resources to effectively perform their jobs. All departments contribute annually to the Technology Fund to properly fund for the replacement of their equipment.

On April 11, 2025, staff received communication from the vendor, CDW-G Quotes, that due to the tariffs, the quote provided to the city was only good for that day as sufficient computers were in stock to fill the order. Once those computers were gone, the vendor would have to order new stock which would be subject to the tariffs, which at the time was set at 125% and expected to increase to 180% within a few days. In order to obtain the best price possible, the City Manager worked with the City Council to proceed with placing the order, with the stipulation that the purchase be brought forward at a Council meeting for formal approval.

ANALYSIS:

Staff is seeking formal Council approval to move forward, based on this quote, with the purchase of computers from the 2025 Computer Replacement fund.

A 4-year computer replacement cycle is a best practice that ensures the City of Louisville maintains reliable, secure, and cost-effective technology. Aging computers are more prone to failures, slower performance, and security risks. Replacing devices every four years reduces downtime, improves staff productivity, and lowers long-term support costs, while enabling better cybersecurity and predictable budgeting. This proactive approach supports the City's IT goals to deliver efficient and secure public services.

2025 COUNCIL WORK PLAN:

- Providing all users with the appropriate technological resources to effectively perform their job is supporting equity for all employees at the City of Louisville.
- Proper management of electronic waste is crucial to reducing toxic substances from harming the environment. A key component of this project is to ensure proper recycling of all e-waste.
- Additionally, this is a core service IT provides to the City of Louisville employees.

FISCAL IMPACT:

Budgeted?: **Yes**

This is an annual Capital Improvement Project (CIP) funded by the Technology Management Fund 602120-650015. \$136,125.00 is the total cost of this purchase and \$142,550 is budgeted.

The IT Department used [Sourcewell Cooperative purchasing agreement](#) to obtain the most competitive solicitation instead of sole source or RFP. The contract, Request for Proposal, and price information can be found [here](#).

ALTERNATIVE(S):

Without a structured replacement plan, the City risks increased hardware failures, rising support costs, and growing security vulnerabilities. Staff productivity declines as older machines struggle to keep up with modern applications, and IT resources are strained by frequent, unplanned fixes.

RECOMMENDATION:

Staff recommends approval of the CDW-G Quotes in the amount of \$136,125 to procure computers for the 2025 replacement year.

ATTACHMENT(S):

1. Partial Quote totaling \$51,348.76
2. Partial Quote totaling \$84,775.31
3. Email Approval

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Thank you for choosing CDW•G. We have received your online order. Please take a moment to review it for accuracy and completeness.

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ORDER #	ORDER DATE	PO #	CUSTOMER #
PKFG979	4/11/2025	LENOVO REFRESH	5143572

ORDER DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Lenovo ThinkCentre M75q Gen 5 - tiny Ryzen 7 Pro 8700GE 3.6 GHz - 32 GB - S Mfg. Part#: 12RQ001PUS Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	36	8052807	\$1,123.88	\$40,459.68
Lenovo Premier Support Plus Upgrade - extended service agreement - 4 years Mfg. Part#: 5WS1L39515 Electronic distribution - NO MEDIA Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	36	7369024	\$60.83	\$2,189.88
Lenovo ThinkVision T24i-30 - LED monitor - Full HD (1080p) - 24" Mfg. Part#: 63CFMAT1US Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	20	7350216	\$169.75	\$3,395.00
Lenovo Essential Wireless Combo Gen 2 - keyboard and mouse set - QWERTY - U Mfg. Part#: 4X31N50708 Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	20	7805405	\$27.22	\$544.40
Lenovo ThinkPad Universal USB-C Smart Dock - docking station - USB-C - HDMI Mfg. Part#: 40B20135US Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	20	6857590	\$237.99	\$4,759.80

SUBTOTAL	\$51,348.76
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$51,348.76

PURCHASER BILLING INFO**DELIVER TO**

Billing Address:
CITY OF LOUISVILLE
ACCTS. PAYABLE
749 MAIN ST
LOUISVILLE, CO 80027-1829
Phone: (303) 666-6565
Payment Terms: NET 30-VERBAL

Shipping Address:
CITY OF LOUISVILLE
DAVE TOVEY
749 MAIN ST
LOUISVILLE, CO 80027-1829
Phone: (303) 666-6565
Shipping Method: UPS Ground (2-3 days)

Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515



Sales Contact Info

Ashton Sellers | (866) 811-6523 | ashtsel@cdwg.com

LEASE OPTIONS

FMV TOTAL	FMV LEASE OPTION	BO LEASE OPTION
\$51,348.76	\$1,471.66/Month	\$1,682.70/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

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- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

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<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager

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ORDER CONFIRMATION

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ORDER #	ORDER DATE	PO #	CUSTOMER #
PKFG974	4/11/2025	LENOVO REFRESH	5143572

ORDER DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Lenovo ThinkPad T14 Gen 5 - AI Ready - 14" - AMD Ryzen 7 - 8840U - 32 GB RA Mfg. Part#: 21MC004YUS Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	27	7978368	\$1,354.14	\$36,561.78
Lenovo Premier Support Plus Upgrade - extended service agreement - 4 years Mfg. Part#: 5WS1M86962 Electronic distribution - NO MEDIA Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	27	7580654	\$353.43	\$9,542.61
Lenovo ThinkPad T16 Gen 2 - AI Ready - 16" - AMD Ryzen 7 Pro - 7840U - 32 G Mfg. Part#: 21K7003SUS Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	16	7617450	\$1,696.24	\$27,139.84
Lenovo 4Y Premier Support Upgrade from 1Y Depot CCI Mfg. Part#: 5WS0T36177 UNSPSC: 81112307 Electronic distribution - NO MEDIA Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	16	5388420	\$276.43	\$4,422.88
Lenovo ThinkPad P16v Gen 1 - AI Ready - 16" - AMD Ryzen 7 Pro - 7840HS - AM Mfg. Part#: 21FE0028US Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	3	7732573	\$2,077.57	\$6,232.71
Lenovo Premier Support Plus Upgrade - extended service agreement - 4 years Mfg. Part#: 5WS1M86981 Electronic distribution - NO MEDIA Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	3	7577560	\$291.83	\$875.49

SUBTOTAL	\$84,775.31
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$84,775.31

PURCHASER BILLING INFO	DELIVER TO
Billing Address: CITY OF LOUISVILLE ACCTS. PAYABLE 749 MAIN ST LOUISVILLE, CO 80027-1829 Phone: (303) 666-6565 Payment Terms: NET 30-VERBAL	Shipping Address: CITY OF LOUISVILLE DAVE TOVEY 749 MAIN ST LOUISVILLE, CO 80027-1829 Phone: (303) 666-6565 Shipping Method: UPS Ground (2-3 days)
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Ashton Sellers | (866) 811-6523 | ashtsel@cdwg.com

LEASE OPTIONS		
FMV TOTAL	FMV LEASE OPTION	BO LEASE OPTION
\$84,775.31	\$2,429.66/Month	\$2,778.09/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

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- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

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Outlook

Computer Purchase

From Diana Langley <dlangle@louisvilleco.gov>

Date Fri 4/11/2025 3:16 PM

To Chris Leh <christophermleh@gmail.com>; Caleb Dickinson <cdickinson@louisvilleco.gov>; Josh Cooperman <jcooperman@louisvilleco.gov>; Deb Fahey <dfahey@louisvilleco.gov>; Judi Kern <jkern@louisvilleco.gov>; Barbara Hamlington <BHamlington@louisvilleco.gov>; Dietrich Hoefner <DHoefner@louisvilleco.gov>

Cc kathleen@kellypc.com <kathleen@kellypc.com>; Samma Fox <sfox@louisvilleco.gov>; Ryder Bailey <rbailey@louisvilleco.gov>; Paulina Bennett <pbennett@louisvilleco.gov>

Good afternoon Mayor and Councilmembers,

To follow up on our discussions today, we currently have \$143,000 budgeted to purchase new computers as part of the computer replacement program. Paulina received a quote from a vendor who indicated that the quote is only good for today, that they have computers in stock, but once those computers are gone tariffs will be applied as they will have to order new stock, made in China. The current tariff for China is 125% and is expected to increase to 180% next week. Also, future quotes will only be good for the day they are provided as the tariffs are so volatile.

Staff is going to proceed with placing the order today to avoid the tariff and will follow up with a staff report at an upcoming Council meeting to formalize that Council approved the purchase. Thank you.

Diana Langley (*she/her*)

City Manager

303.335.4530 (office)

720.762.7488 (cell)

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LouisvilleCO.gov

