

Table 1. List of 2025 Work Plan Items			
Recurring Work Plan Items			
These are standard work plan items to support basic functions and requirements of the HPC.			
Item	Description	Personnel needs	Suggested Timeline
1. Landmark plaque ceremony	Annual ceremony honoring 2024-early 2025 landmarks	1 HPC volunteer for event planning in May Lynda	April – May (HPC volunteer May only)
Priority Work Plan Items			
These are the priority work plan items to be addressed in 2025			
Item	Description	Personnel needs	Suggested Timeline
4. Grant Program Update	Consider Historic Preservation Fund grant increases as well as considering adding additional grant programs.	Staff Full Commission for review	Q3 - Q4 (July - December 2025)
Commissioner-Initiated Work Plan Items			
All items require some level of staff involvement, especially for final review and/or City approval of public materials, etc. However, the following items will be initiated and developed primarily by commissioners. Open government rules limiting business discussions among commissioners to 2 commissioners maximum without public notice apply.			
Item	Description	Personnel needs	Suggested Timeline
3. Public Outreach	Update the online map which features landmarked properties	Staff HPC Subcommittees (1-2 members) Josh , Lynda	No suggested timeline.
	Create a walking tour around Old Town that features historic and landmarked structures of significance. Provide background information for each destination.	Staff HPC Subcommittees (1-2 members) Sloane , Lynda	No suggested timeline.
	Create an updated brochure/flyer highlighting the historic preservation program to be distributed to the public	Staff HPC Subcommittee (1-2 members) Sloane , Marty	To be completed after grant program update. Brochure can be drafted with other information in meantime. Q3 (July - September 2025)
	Identify in-person events in Louisville to participate at a booth promoting the historic preservation program and answering questions.	Staff HPC Subcommittees (1-2 members) Chrissy , Talbot	Q2 (April - June 2025) - Identify key public events for HPC representation Louisville Farmers Market Summer Fest Q3 - Q4 (July - December 2025) - Staff booths at events