

City Council

Special Meeting Agenda

Tuesday, May 27, 2025
Library Meeting Room
951 Spruce Street
6:00 PM

Members of the public are welcome to attend remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.

- You can call in to **+1 719 359 4580 or 877 853 5247 (Toll Free)**, Webinar ID **#876 9127 0986**.
- You can log in via your computer. Please visit the City's website [here](http://www.louisvilleco.gov/council) to link to the meeting: www.louisvilleco.gov/council

The Council will accommodate public comments during the meeting. Anyone may also email comments to the Council prior to the meeting at Council@LouisvilleCO.gov.

1. CALL TO ORDER

2. ROLL CALL

3. 2025 WORK PLAN UPDATE & 2026 INITIAL WORK PLAN DISCUSSION

- Public Comments (Please limit to three minutes each)
- Staff/Commission Presentation
- Council Discussion/Direction

4. ADJOURN

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or special transportation, should contact the City Clerk's Office (303.335.4574) or ClerksOffice@LouisvilleCO.gov. A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión del Consejo, por favor llame a la Ciudad al o 303.335.4574 o email ClerksOffice@LouisvilleCO.gov.

**SUBJECT: 2025 CITY COUNCIL WORK PLAN UPDATE & 2026 INITIAL
WORK PLAN DISCUSSION**

DATE: MAY 27, 2025

PREPARED BY: SAMMA FOX, DEPUTY CITY MANAGER

**PRESENTED BY: DIANA LANGLEY, CITY MANAGER
SAMMA FOX, DEPUTY CITY MANAGER**

SUMMARY:

This is the initial discussion for the 2026 Council Work Plan. Staff will provide an overview of the background and work plans, an update on the 2025 Council Work Plan, a timeline for the 2026 work plan process, and open a discussion about 2026 Council Work Plan priorities and lenses. The goal of the meeting is for council to set 3-5 priorities that can be utilized to further develop the 2026 Council Work Plan and throughout the 2026 Supplemental Budget.

BACKGROUND / PRIOR DISCUSSIONS:

While this is the first 2026 Council Work Plan Discussions, discussions in the last year include:

- June 11, 2024 – [Initial 2025 Council Work Plan Discussion](#), introducing new format
- July 23, 2024 – [2025 Council Work Plan Discussion](#), setting priorities
- December 17, 2024 – [2024 City Council Work Plan Wrap Up](#)
- January 14, 2025 – [Draft 2025 Council Work Plan Review and Discussion](#)
- January 21, 2025 – [Adoption of the 2025 Council Work Plan](#)

ANALYSIS:

City Council Work Plan Overview

The City Council establishes their work plan annually. The annual work plan reflects Council's priorities and includes only those items that require City Council involvement such as policy direction, guidance, or approval. The Council Work Plan also helps staff prioritize internal work plans and schedule the work that is needed to bring to City Council for engagement.

The process has evolved in recent years with a transition to setting priorities before budgeting in 2024 and a re-vamp of the Council Work Plan format in 2025. For the 2025 cycle, Council reviewed the resident survey, took into account the current fiscal environment, and other resources to determine four priorities (Economic Vitality • Core Services • Safety • Housing) and two lenses (Equity, Diversity, and Inclusion • Environmental Sustainability). Staff, utilizing information provided by Council about the

problem or opportunity and what success on each would look like, then drafted a proposed work plan with projects for each. Council reviewed and revised to ensure the 2025 Council Work Plan met their expectations before adopting in January.

Board and Commission Recommendations

Louisville Sustainability Advisory Board (LSAB): LSAB is working on a memo with recommendations to be considered at their June 25th meeting, requesting that City Council consider directing staff to explore three high-impact policy initiatives.

- A climate resilience fund/tax similar to initiatives in Fort Collins, Boulder, and Boulder County to support local climate adaptation and mitigation efforts.
- Water conservation through smart technology. Specifically, that Council direct staff to evaluate the City's current tiered water rate structure and consider adjustments that would incentivize conservation, particularly among commercial users.
- Assess feasibility of a universal recycling ordinance (URO) or zero waste ordinance such as policies in neighboring communities such as Longmont, Boulder, and Lafayette.

Open Space Advisory Board (OSAB): A memo from OSAB is attached requesting that City Council provide direction and consideration for additions to the Work Plan with specific interest in advancing the Bird City designation. Staff is supportive of applying for the Bird City designation in November which would require City Council approval of a resolution in advance of the application. The memorandum outlines an additional eight concepts that OSAB considers priority work that are not currently included in the City Council Work Plan. OSAB seeks City Council consideration and direction on if and when these concepts would be appropriate to add to a board or Council Work Plan.

Parks and Public Landscape Advisory Board (PPLAB): A memo from PPLAB is attached requesting City Council add review of the Integrated Weed Management Plan (IWMP) and evaluation of pesticide usage to the 2026 City Council Work Plan. Staff recommends the consideration of a City Council study session sometime in 2025 to be briefed on this subject and also recommends City Council take up the review of the Integrated Weed Management Plan (and anticipated financial allocations for consulting services) as a component of their 2026 City Council Work Plan.

Recreation Advisory Board (RAB): A draft memo from RAB is attached requesting discussions, preliminary location and design work or another type of formal action be taken in 2026 as it relates to a new Clubhouse/Community Facility at Coal Creek Golf Course. At their April meeting the full board voted to give approval to the Chair to submit this draft for City Council consideration. Due to schedule conflicts and RAB's regularly scheduled meeting date falling on Memorial Day, the formal acceptance by the board for the memo's content will not be considered until June but the RAB Chair and staff liaisons

feel the current draft encapsulates the current request for consideration from a high-level perspective. Formal adoption of the memo and/or revisions will be shared with City Council after the RAB June meeting. Approval of this item being on the 2026 Work Plan may require professional services funding that is not currently in the 2025-2026 budget.

At the time of drafting, staff were not aware of any other Board or Commission working on a memo for City Council regarding the 2026 Council Work Plan.

2026 Council Work Plan

For this meeting, staff will provide an update on the 2025 Council Work Plan and then open for discussion on 2026 Council Work Plan Priorities. Many of the 2025 items continue into 2026, and it is staff's recommendation that Council consider using the 2025 priorities and lenses as a starting point for the 2026 discussion.

The goal of the meeting is to establish a set of 2026 Council Work Plan priorities that council is supportive of moving forward with and utilizing through the budget discussion. To help frame these priorities, staff recommends council share problems they are looking to address or opportunities for each, as well as what success looks like. For example, council may identify Fiscal Sustainability as a priority area and identify that the Historic Preservation Tax sunsets in 2028 as an opportunity. In order to provide staff enough direction to follow up with drafting the details of the work plan, council should also identify what successfully addressing that opportunity looks like.

These priorities and lenses will be utilized throughout the budget conversation and staff will utilize all the information provided to apply programs and tasks to each priority area, in-line with the council expectations for the items. The draft work plan will then be brought forward to council for review, discussion, and revision as necessary until it meets council's expectations and is ready for adoption.

It is important to remember through this process, council work plans are a reflection of City Council's priorities for one year and do not reflect every priority of the City. Council work plans reflect policy priority areas where City Council plans to provide direction and take action within a year. These priorities should be framed in the context of the [Louisville Charter](#), [Code of Ordinances](#), [Comprehensive Plan](#), [2024 Community Survey](#), [prior work plans](#), [the budget](#), and other strategic and planning documents.

2025 COUNCIL WORK PLAN:

N/A - This item provides an update to the 2025 Council Work Plan and is the initial 2026 Council Work Plan Discussion.

FISCAL IMPACT:

Budgeted?: **Not Applicable**

Council Work Plan priorities are used to guide budget development and fiscal impacts will be explored through that process.

ALTERNATIVE(S):

Council may choose to extend the existing 2025 Council Work Plan into a 2025-2026 Council Work Plan. Council may also choose to not pursue a work plan, which could create a challenging lack of clarity in council priorities for staff and the community, having wide-ranging implications.

RECOMMENDATION:

Staff recommends council provide direction on 2026 priorities.

ATTACHMENT(S):

1. Presentation
2. 2025 Council Work Plan Update
3. OSAB Council Work Plan Memo
4. PPLAB Council Work Plan Memo
5. DRAFT RAB Council Work Plan Memo



Discussion & Direction

2026 Council Work Plan

May 27, 2025

Diana Langley, City Manager
Samma Fox, Deputy City Manager



Purpose and Expectations

- To set 2026 Council Work Plan priorities and prepare for 2026 supplemental budget discussions
- The Council Work Plan reflects Council related work only, and is above and beyond day-to-day core services
- The 2026 Council Work Plan should be achievable
- Maintain alignment with the Resident Survey, Comprehensive Plan, and 2026 Budget



Agenda

- Background & Strategic Framework
- 2025 Council Work Plan Review
- Discussion/Direction on 2026 Work Plan Priorities
- Next Steps

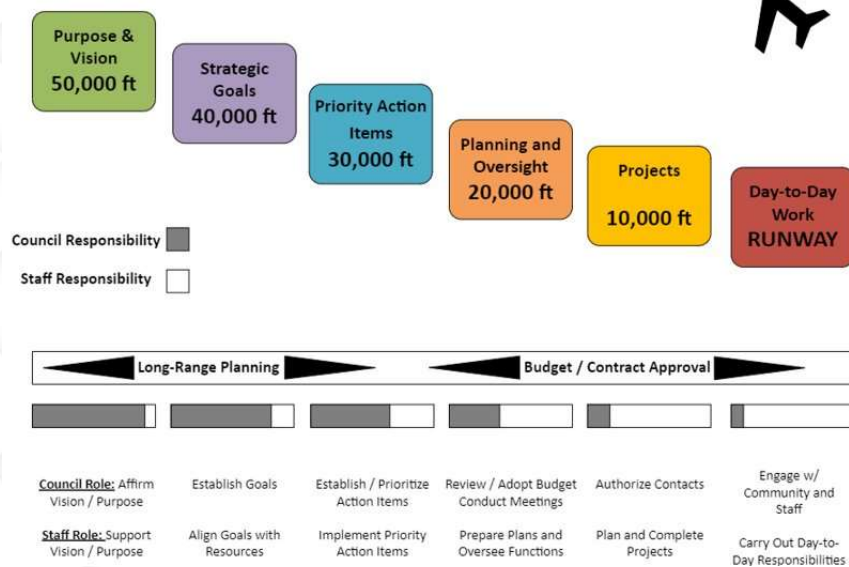
Background & Strategic Framework

What is the work plan?

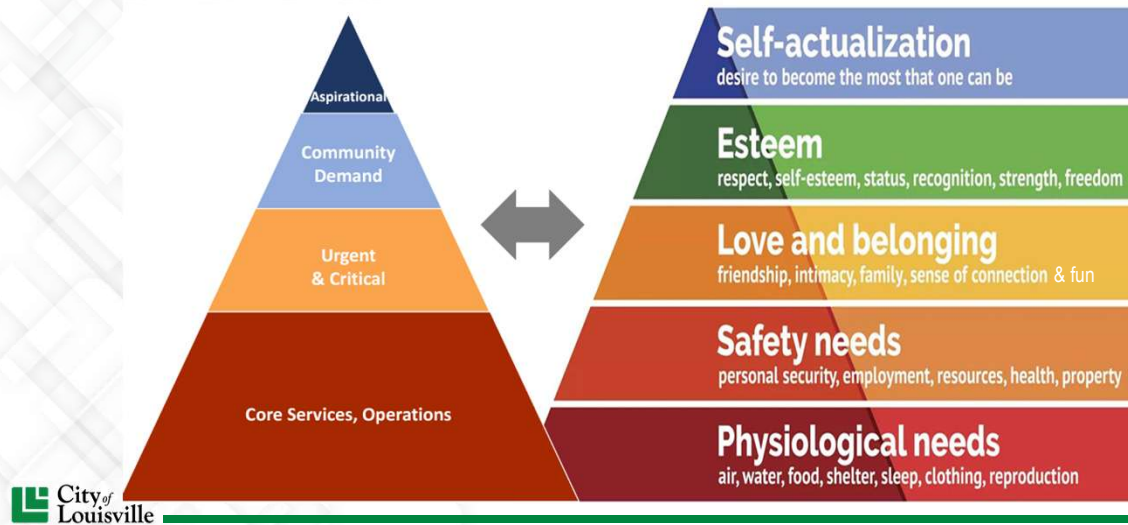
- Represents Council's annual priorities
- Items above and beyond day-to-day services
- Intended to be achievable
- May need to be adjusted
- Changes have impacts
- Used to guide department and B&C work plans

Roles

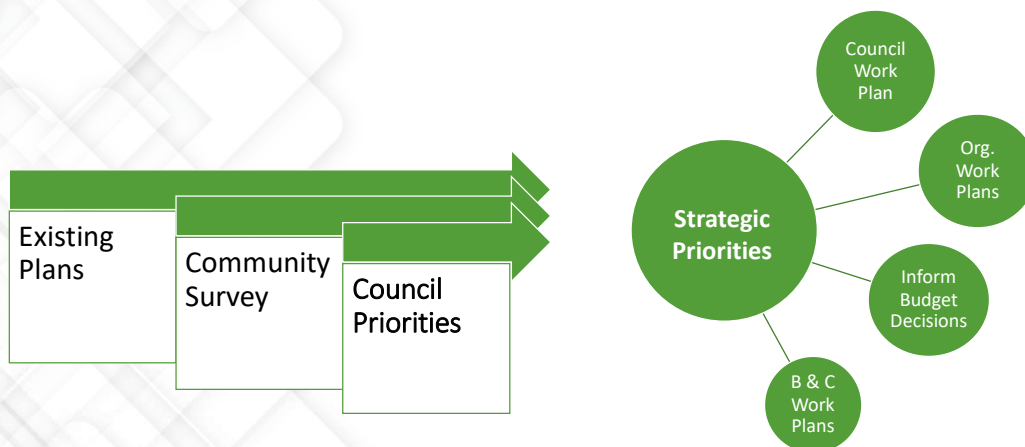
Council & Staff Work Flight Analogy



Hierarchy of Needs



Strategic Framework



2025 Approach

- Council Defined - Problem/Opportunity
- Council Defined - Successful if
- Staff Identified – Projects
- Council Reviews, Provides Feedback, & Adopts

2025 Council Work Plan

Review

Revised Work Plan Format

- Priorities and Lenses
- Guiding Documents & Introduction
- Each Priority
 - Description
 - Additional Guiding Documents
 - 2025 Projects and Actions
 - Potential Partners

Guiding Documents

- Louisville City Charter
- Louisville City Code
- 2025/2026 Louisville City Budget
- 2024 Louisville Community Survey
- Comprehensive Plan

2025 Council Work Plan

Four Priorities:

- Economic Vitality
- Core Services
- Safety
- Affordable Housing

Two lenses:

- Equity, Diversity, and Inclusion (EDI)
- Environmental Sustainability

Economic Vitality

- Comprehensive Plan – In Progress
- Downtown Vision (Front and Center)– In Progress
- EVC Policy Recommendations – In Progress (CHIPS Approved!)
- Post Comp Plan – In Progress
 - Targeted Development Code Updates – In Progress
 - Development Code Rewrite – Anticipate Q3 – Utilizing Prop 123 Grant

Core Services

- Foundational Study Sessions – In Progress
- Utility Master Plan – In Progress
- PROS Long-Range Plan & Trails Master Plan – In Progress
- Communications – In Progress
- Accessibility/ADA – In Progress
- WWTP Expansion – In Progress
- Transportation Infrastructure – In Progress
- Advocacy – In Progress
- Franchise Agreement – In Progress
- 2026 Supplemental Budget – In Progress
- EDI Task Force Follow Up – Not Started

Safety

- Building the Foundation – COMPLETE (& can do more)
- Traffic Safety Overview – COMPLETE (& work ongoing)
- Preparedness – In Progress
- WUI Code – In Progress
- Potential Citywide Defensible Space – In Progress

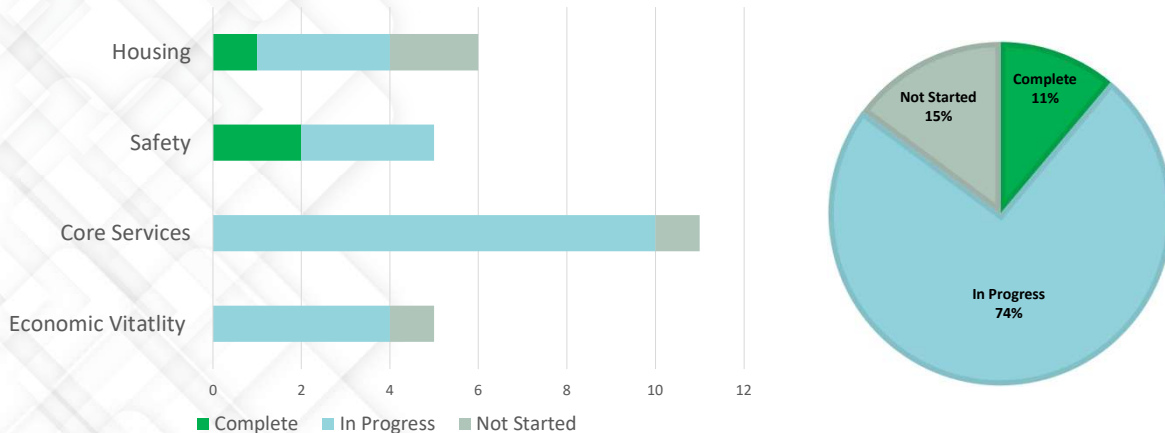
Housing

- Building the Foundation – Not Started
- Code Update: ADUs – Complete
- Code Update: IHO – Not Started
- Potential City Initiated Re-Zoning- In Progress
- Potential Property Acquisition or Project Contribution – In Progress
- Proposition 123 Compliance – In Progress

Application of Lenses

- 2025 Lenses
 - Equity, Diversity, and Inclusion
 - Environmental Sustainability
- Considered by staff and council in all council work plan items
- The council communication was updated to include greater discussion of lenses
- This is new for Louisville and feedback is welcomed

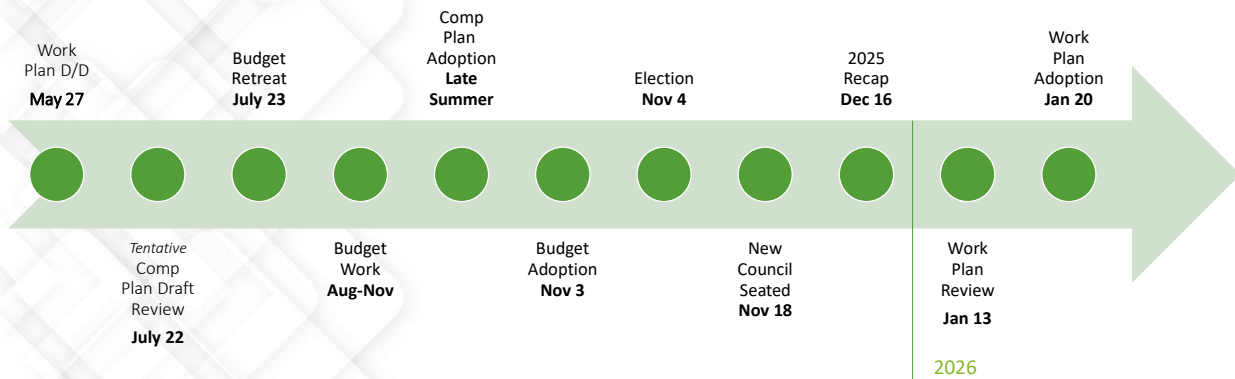
2025 Council Work Plan – Progress at a Glance – May 2025



2026 Recommended Approach

- All - Review Progress on 2025 Council Work Plan
- Council Identify - Adjustments to Priorities, If Needed
 - Define problem/opportunity and what success looks like
- Staff Identify – Projects
- Council Reviews, Provides Feedback, & Adopts

Timeline



2026 Work Plan Discussion/Direction

- Reference the 2025 Council Work Plan in the packet
- Are these priorities and lenses still right for 2026?
 - If they need tweaks, what is the problem/opportunity and what would success look like?
- Staff team available for questions

Reflection & Wrap Up

- Is council supportive of these priorities and lenses?
- Is this an achievable set of priorities?
- Staff will:
 - Utilize in determining budget recommendations
 - Assign projects to each priority and bring a recommended work plan to City Council

Next Steps

- The 2026 City Council Work Plan Priorities and Lenses will be utilized throughout the 2026 Supplemental Budget Process
- Next work plan discussion anticipated late 2025/early 2026



2025 Louisville City Council Work Plan

2025 Louisville City Council Work Plan

2025 Council Priorities

Economic Vitality • Core Services • Safety • Affordable Housing

Equity, Diversity, and Inclusion (EDI) and Sustainability are core values of the City of Louisville and should be used as lenses through which to view all actions on this workplan. Council directs staff to consider both EDI and Sustainability in their decision making and in options presented for Council direction.

Guiding Documents:

- [Louisville City Charter](#)
- [Louisville City Code](#)
- [2025/2026 Louisville City Budget](#)
- [2024 Louisville Community Survey](#)
- [2012-2013 Comprehensive Plan](#), transitioning to the [2025 Comprehensive Plan](#) when adopted
- [Sustainability Action Plan](#)
- [EDI Task Force – Final Report](#)

The 2025 Louisville City Council Work Plan represents planned work on Council priorities in 2025 above and beyond day-to-day services and anticipates updates to Council throughout the year. Council may adjust this plan as needed, recognizing the scale of many of these initiatives and that adjustments such as additions or changes will impact items listed below. The following pages define each of Council's four 2025 priorities.



2025 Louisville City Council Work Plan

Economic Vitality

Economic Vitality, also known as Economic Prosperity, includes completion of current planning initiatives such as the Comprehensive Plan and Downtown Vision Plans, code updates to continue a business-friendly approach, and traditional economic development focuses such as business attraction and retention.

Additional Guiding Documents

- [Downtown Vision Plan for Streetscapes and Public Places](#)
- [Housing Plan](#)
- [McCaslin Parcel O Redevelopment Study](#)
- Urban Renewal Plans
 - [Highway 42 Urban Renewal Plan](#)
 - [550 South McCaslin Urban Renewal Plan](#)

2025 Projects & Actions

Item	Description	Council Actions	May 2025 Status Update
Comprehensive Plan	Update to 2013 Comprehensive Plan addressing community future growth and development, infrastructure, and a range of other topics including but not limited to Housing Plan implementation.	Anticipating four City Council meetings in 2025, with City Council adoption planned for Summer 2025.	In Progress – Met with City Council and Boards & Commissions through Q1 and early Q2. Anticipate full plan draft for public feedback and Planning Commission and Council review in July followed by adoption hearings in late summer.



2025 Louisville City Council Work Plan

Downtown Vision Plan for Streetscapes and Public Places	The Downtown Vision Plan for Streetscapes and Public Places was adopted by the Louisville Revitalization Committee and City Council in 2024. The next steps focus on design and construction, being thoughtful to mitigate impacts for business and the community during this process.	Anticipate 2-3 meetings including approval of design RFP and approval of contractor. Additional meetings to be determined as the project progresses.	In Progress – Staff has met with the City Council and LRC and is continuing work on Front and Center, the implementation of the Downtown Vision Plan for Streetscapes and Public Places. Staff and the consultant meet regularly with a focus group and provide monthly updates to LRC. Additional meetings are anticipated with LRC and Council in Q3/Q4 to review and provide feedback on plan options and final construction plans.
Economic Vitality Committee (EVC) Policy Recommendations	Based on 2024, staff anticipates the EVC to bring forward policy recommendations for council consideration, such as potential Business Assistance Program (BAP) amendments, loan program, small retail special assistance, CHIPS designation, or branding.	<i>To Be Determined</i>	In Progress – Revised BAP policy brought forward, and CHIPS Designation supported by Council and received. EVC is still actively engaging in this work and may bring forward more recommendations throughout the year.
2025 Comprehensive Plan Implementation - Targeted Development Code Amendments	Identify near term, targeted, priority development code updates to implement the 2025 Comprehensive Plan that should occur prior to the development code rewrite	Potential Council actions include discussion and direction, if needed, as well as adoption of targeted code amendments.	In Progress – Staff is working with property owners on potential code updates to be reviewed this summer. Once the Comp Plan is adopted,



2025 Louisville City Council Work Plan

	project that is planned to begin early 2026. Such code changes include but are not limited to parts of Title 16 (Subdivisions) and Title 17 (Zoning).		additional short-term updates are likely.
2025 Comprehensive Plan Implementation – Development Code Rewrite	A rewrite of Title 16 (Subdivisions) and Title 17 (Zoning) of the Louisville Municipal Code addressing development and design standards, procedures, land use, and other related topics. This project is estimated to take 18 months to completion and will require consultant support.	Anticipated action resulting from the 2025 Comprehensive Plan adoption in mid-2025. Council to review RFP and scope of work, approve consultant contract, and begin first phases of project in second half of 2025, with project continuing into 2026.	Not Started – Anticipate drafting scope and RFP in Q3 or early Q4 for Council review and hiring consultant in Q4. City received DOLA Prop 123 housing plan implementation grant of \$196,000 to supplement project budget.

Potential Partners

- Louisville Chamber
- Louisville Downtown Business Association (DBA)
- Louisville Revitalization Commission (LRC)



2025 Louisville City Council Work Plan

Core Services

Core Services are broad ranging with a 2025 focus on maintaining existing infrastructure and assets, including utilities, parks, open space, and sustainable asset management, as well as city communications.

Additional Guiding Documents

- [Boulder County Community Wildfire Protection Plan](#)
- [Coal Creek Golf Course Facility Improvement Feasibility Study](#)
- [Digital Accessibility Guidance](#) (state guidance)
- [Historic Preservation Master Plan](#)
- [Open Space Vegetation Survey](#)
- Parks General Maintenance Management Plan
- [Parks, Recreation, Open Space, and Trails Master Plan](#)
- [Police Department 2025-2028 Guiding Document](#)
- [Transportation Master Plan](#)
- Utility Master Plan (coming for adoption in 2025)
- [Wildfire Risk Assessment](#)

2025 Projects & Actions

Item	Description	Council Actions	May 2025 Status Update
Building the Foundation	Potential Study Session topics include: - Technology - Facilities - Transportation Infrastructure - Open Space	Anticipate up to four study sessions, which would provide a quarterly focus on a different area of core services.	In Progress – Utilities and transportation study sessions were held in Q1.
Utility Master Plan	A utility master plan is a formal plan addressing	The Utility Master Plan has been updated through the last	In Progress – Draft plan awaiting finalization of



2025 Louisville City Council Work Plan

	mission-critical utility service requirements.	year and a half and will be placed on Council's agenda for formal adoption for records.	comprehensive planning to align forecasting.
PROS Long-Range Plan & Trails Master Plan	The 10-year PROS(G) department strategic plan last completed in 2012. Will be completed in concert with the department's first Trails Master Plan.	Anticipate 1-2 status update meetings in 2025. May also include requests to attend Open Houses or Public Engagement meetings. Anticipate adoption in 2026.	In Progress- Contract for PROS Long-Range Plan & Trails Master Plan with DTJ approved at 5/6 Council meeting. Anticipate initial public engagement and open house invites in Q3.
<u>Communications</u>	Community engagement, internal and external, such as understanding communications best practices and opportunities, telling our story, and revision of the City of Louisville website.	Anticipate 1-2 meetings with Council.	In Progress – Ward meetings held in Q1 and scheduled for the summer, website revision project is progressing, and anticipate a communications study session with Council in summer, digital accessibility compliance is underway and on track.
Accessibility/ADA	Continuing efforts to improve accessibility for our community in all city services. Initial scoping is in progress.	ADA Transition Plan and Process contract approval in Q2. Review findings and needs Q1 2026.	In Progress – Nearing advertisement for Request for Proposal for Consultant.
Waste Water Treatment Plant (WWTP) Expansion	Expansion of WWTP to service Redtail Ridge.	Approval of Redtail WWTP Expansion Agreement and Redtail Ridge WWTP Expansion Construction contract.	In Progress - Pending Redtail Team finalizing efforts.
Transportation Infrastructure	Receive an overview on current transportation and transportation infrastructure strategies and priorities, such as the Transportation Master Plan, rail, multi-modal, and	Review current transportation strategy and priorities. Provide feedback on future strategic work if desired.	In Progress – Monitoring national and state politics regarding funding. Multiple large projects at or in 30% review and budgetary analysis. Budget prioritization and value



2025 Louisville City Council Work Plan

	regional efforts. Provide direction on potential future strategic transportation work if desired.		engineering may be necessary in Q2/Q3.
Advocacy	Core services rely on supportive legislation, regional partnerships, and are benefited by grant funding and incentives. Support of and active advocacy around the legislative agenda, especially on items such as transit, is imperative.	Anticipate 1-2 meetings on the legislative agenda. Additional agenda items, such as resolutions in support or opposition of legislation, as needed.	In Progress – Legislative agenda adopted, staff and Mayor participated in NW MCC DC fly in, Council and staff continue advocacy work.
Franchise Agreement	Comcast, due in 2025	Anticipate one or more meetings to review and approve the agreements, understand alternatives.	In Progress – D/D held with council in Q2. Legal counsel pursuing a month-to-month approach while working with Comcast on update.
2026 Supplemental Year Budget	Funding is crucial for core services.	Anticipate 3 or more meetings to set and adopt the 2026 supplemental year budget.	In Progress – Scheduled for discussion at Council Budget Retreat in July
EDI Task Force Follow Up	Review the Task Force's Report, what has been done to date, and discuss future policy and/or strategic EDI work if desired.	Anticipate one or more study session or meeting for discussion/direction	Not Started – Staff will work with the new City Manager to determine an approach.

Potential Partners

- Boulder Valley School District
- Colorado Municipal League
- Comcast
- Denver Regional Council of Governments (DRCOG)



2025 Louisville City Council Work Plan

- Developers
- Metro Mayor's Caucus
- Neighboring Jurisdictions
- Northwest Mayors and Commissioners Coalition
- Xcel



2025 Louisville City Council Work Plan

Safety

Safety is a core priority for Council with a desire for residents to feel safe being in our community and a 2025 focus on bike and pedestrian safety, traffic safety, disaster and emergency preparedness.

Additional Guiding Documents

- [Boulder County Community Wildfire Protection Plan](#)
- [Police Department 2025-2028 Guiding Document](#)
- [Transportation Master Plan](#)
- [Wildfire Risk Assessment](#)

2025 Projects and Actions

Item	Description	Council Actions	May 2025 Status Update
Building the Foundation	Potential study session topics include: - Police and Public Safety - Emergency Response & Disaster Preparedness - Cyber Security - Information Technology - Mental Health	Anticipate 2-4 study sessions to provide insight into different areas of safety.	In Progress – Held City Council Study Sessions on Police and Public Safety and Cyber Security in Q1, and an Emergency Response and Disaster Preparedness D/D in Q2 (May 6).
Traffic Safety	An overview of infrastructure traffic safety.	Infrastructure Traffic Safety discussion anticipated in early 2025.	Traffic Calming presentation provided on 2/11/25. Staff continue to monitor and manage requests.
Preparedness	Collaboration and Coordination between Police, Fire District, ODM, Internal City departments, and other Regional Partners, and overviews on topics such as	May include study session(s) as noted above and discussion/direction opportunities. May also include requests to attend public engagement and	In Progress – Boulder County staff presented the countywide CWPP at a joint meeting with Louisville Fire Protection District in Q1, May



2025 Louisville City Council Work Plan

	the CWPP, cell phone towers, and resident/business preparedness, balancing an all-hazards approach with the importance of fire preparedness in our community. Training, communications, education, and engagement, such as for disaster preparedness month and bringing together resources and work done in these areas.	promote trainings and education opportunities.	6 D/D of next steps, and continued programming.
Wildland Urban Interface (WUI) Code	In 2024, City Council provided direction to pursue a WUI code. Senate Bill 23-166 requires the state to adopt a state-wide minimum WUI code and define areas of applicability by July 1, 2025, and includes a three-month period for local adoption.	Anticipate 1-3 council meetings on the topic, including adoption.	In Progress – The State minimum code is published with an anticipated adoption by July 1. The State legislature has amended the local adoption timeframe, allowing jurisdictions 9 months to adopt the State minimum code or more stringent code and 3 months to implement the code. This makes the new deadline end of March 2026 to adopt locally and end of June 2026 to implement. Staff anticipates Council discussion / direction in Q3 or Q4 this year to review code options.



2025 Louisville City Council Work Plan

Potential Citywide Defensible Space	An opportunity to understand potential citywide defensible space policies to aid in wildfire mitigation and preparedness.	Anticipate one or more meetings, depending on Council's direction.	In Progress – Staff is working with the new City Manager, expanded Wildfire Risk Assessment by the Louisville Fire Protection District, and state WUI code work, which will inform this topic. Staff intends to bring a discussion/direction item in Q3/Q4.
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Potential Partners

- Boulder Valley School District
- Boulder County (including Office of Disaster Management)
- Louisville Fire District
- Neighboring Jurisdictions
- Xcel
- Fors Marsh Consulting



2025 Louisville City Council Work Plan

Housing Policy

Includes implementation of the Housing Plan through development and adoption of code changes and policies, partnership with regional efforts, an emphasis on the importance of affordable housing, and a push to break ground on new units within Louisville.

Additional Guiding Documents

- Housing Plan
- State Requirements
 - [HB 24-1313](#) (Housing in Transit Oriented Communities)
 - [SB 24-174](#) (Sustainable Affordable Housing Assistance)
 - [HB 24-1152](#) (Accessory Dwelling Units)
 - [HB 24-1007](#) (Prohibit Residential Occupancy Limits)
 - [HB 24-1304](#) (Minimum Parking Requirements)
 - [HB 24-1175](#) (Local Government Rights to Property for Affordable Housing)
 - [Proposition 123 Compliance](#)

2025 Projects and Actions

Item	Description	Council Actions	May 2025 Status Update
Building the Foundation	A potential overview of housing legislation and/or another meeting with the housing authority	One study session.	Not Started – Staff will continue to work with council and schedule a study session if/when appropriate.
Code Update: ADUs	Housing Plan implementation item to update the accessory dwelling unit codes due to state regulations. (City Council provided direction in mid-2024)	Two Council meetings in early 2025 (1 st and 2 nd Readings).	In Progress – 2 nd reading was held on May 20 th and will go into effect on June 21 st
Code Update: Inclusionary Housing Ordinance (IHO)	Housing Plan implementation to update the inclusionary housing ordinance to address incentives for providing more	Anticipate 2-3 Council meetings, mid 2025.	Not Started – Delayed due to other Council priorities that have arisen this year. Staff anticipates working on



2025 Louisville City Council Work Plan

	affordable housing, updates to fees, and other refinements.		potential amendments and fee updates for Council review in Q4.
Potential City Initiated Rezoning	Consider potential city-initiated rezoning-for housing development. The 2025 Comprehensive Plan's future land use framework will provide guidance for any such rezoning.	As a potential action item from the 2025 Comprehensive Plan, there could be 1-3 meetings on the subject.	In Progress – Staff is communicating with property owners who may want to move forward with land use changes prior to Comp Plan adoption. If desired by any property owners, staff will bring forward any requests that may be directionally aligned with the draft Comp Plan.
Potential Property Acquisition or Project Contribution for the Creation of Affordable Housing	Potential to utilize budgeted capital funding for acquisition or contribution to leverage additional funding and support affordable housing.	Anticipate at least one Council meeting.	In Progress – City Council held an Executive Session on property acquisition options. Staff is exploring options and potentially bringing in a consultant.
Prop. 123 Compliance	Includes audit of development code for compliance with Prop 123 expedited review for affordable housing requirement as part of regional grant. This audit will inform a code amendment that must be in place by November 2026.	Anticipate one Council meeting.	In Progress – City is part of Boulder County-led grant funded effort to complete development code audits. This will likely take place in late 2025 and inform the City's development code rewrite project scheduled to be initiated also in late 2025. Council engagement in 2025 will likely include scope and RFP review and approval of a consultant contract in Q3 and Q4 of this year.



2025 Louisville City Council Work Plan

Potential Partners

- Boulder County
- Boulder County Housing Authority
- Neighboring Jurisdictions
- Nonprofits
- Regional Housing Partnership
- The State of Colorado - Department of Local Affairs (DOLA)

MEMORANDUM

To: City Council Members
Diana Langley, City Manager
Adam Blackmore, Parks Recreation, and Open Space Director

From: Open Space Advisory Board

Date: May, 19 2025

Re: Work Plan Direction for OSAB, Staff, and City Council

The items below were listed in the Open Space Advisory Board (OSAB) packet materials to city council during the Study Session on April 8, 2025. OSAB Seeks clarification and city council direction to add the following items to OSAB, Staff, and City Council Work Plans.

Additional Needs Not in the Six-Year Department Work Plan:

1. Achieve Bird City designation for Louisville

The Open Space Advisory Board (OSAB) is writing in support of staff submitting an Open Space Division's application for Bird City designation in 2025. Open Space staff has researched the criteria for consideration, and the city meets all the following requirements:

- Celebrating World Migratory Bird Day. The Open Space Division sponsors a migratory bird walk at Hecla Lake every spring.
- Habitat (category 1): The Open Space Division promotes native plants, controls invasive plants, and provides nesting habitat.
- Threats to Birds (category 2): The Open Space Division addresses the threat of pesticides and other toxins.
- Education and Engagement (category 3): The Open Space Division offers a range of educational programs for adults and children that foster an interest in and engagement with the natural world.
- Sustainability (category 4): The city as a whole, is working to reduce energy use and carbon emissions.

Louisville is already a Tree City and a Bee City, and adding Bird City to our identity only strengthens our image as a sustainable, environmentally conscious community. OSAB asks the city council approval to pass a resolution in support of Bird City designation and fund the \$200 annual fee. The upcoming application deadlines are July 1 and November 1.

2. Collaborate with neighboring communities on mutual wildlife and environmental conservation goals, including restoration of pollinator habitat and the Coal Creek riparian area
3. Collaboration with other Louisville advisory boards on issues of mutual concern
4. Advocate for passage of rodenticide ordinance
5. Advocate for a vote in the 2028 election year to make the open space sales tax (2C) permanent
6. Advocate for a Dark Sky designation for areas near open spaces
7. Advocate for a volunteer and education coordinator staff position, especially able to work on weekends, when most citizens are available for programs and projects. This would enhance our public outreach and communication and free up existing staff to concentrate on their primary responsibilities.
8. Advocate for a mobile education trailer for placement on a rotating series of open-space properties, comparable to the Shack, Lafayette's Waneka Lake education and interpretation center.
9. Advocate for the purchase of water rights to improve the environmental health of Coal Creek and Hecla Lake.

Memorandum

To: City Council
From: Parks and Public Landscape Advisory Board
Date: 05/07/2025
Re: Recommendation to review of Integrated Weed Management Plan (IWMP) for City Council's 2026 Work Plan

PPLAB requests that City Council add to the 2026 Work Plan the review of Louisville's Integrated Weed Management Plan (IWMP) and evaluation of the continued use or discontinuance of pesticides currently in use by Parks and Open space Departments.

Approved unanimously by voice vote.

Memorandum

To: Louisville City Council
From: Recreation Advisory Board
Date: May 18, 2025
Re: Recommendation to include New Clubhouse Construction in the 2026

Dear Council Members,

We are writing to respectfully recommend that the construction of a new clubhouse be considered and added to the 2026 City Council Work Plan. This project represents a vital step forward in supporting our growing community's need for safe, functional, and inclusive public spaces.

As highlighted in the 2022 Z Design Group feasibility study commissioned by the city, the current clubhouse has reached the end of its useful life. The study detailed serious structural and operational limitations that hinder our facility's effectiveness and place increasing strain on our city staff and restaurateurs, especially when it comes to our golf cart storage. The need for replacement is not only clear but becoming increasingly urgent.

To maintain momentum and ensure responsible planning, we urge Council to include **at least the predesign or schematic design phase** component of this project in the current year's work plan. Initiating this phase will allow the city to begin essential tasks such as defining space requirements, estimating costs, engaging the public and exploring sustainable design options – all of which are critical for informed decision making and future funding.

Moving forward with this phase offers several advantages:

- **Fulfills the recommendations from the Z Design Group 2022 feasibility study** regarding the need for replacement.
- **Enables detailed planning and cost estimating** to support the budgeting process.
- **Demonstrates clear progress toward** delivering a much-needed facility for our community, events and recreation.
- **Supports alignment with long-term city goals** for infrastructure, accessibility, and sustainability.

Thank you for your consideration. We welcome the opportunity to assist or participate in any planning efforts as this project moves forward.

Sincerely,
RAB Board
Lisa Norgard
RAB, Chair

DRAFT