

Historical Museum Advisory Board

Agenda

**Wednesday, September 17, 2025
Library Meeting Room
951 Spruce Street
6:30 PM**

“Be a Part of the Story: Connect and Share in the Heart of Louisville”

Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.

- You can call in to: +1 386 347 5053 or 888 788 0099 (Toll Free)
- Webinar ID Number: 839 6300 6112
- You can log in via your computer. Please visit the City’s website here to link to the meeting: www.LouisvilleCO.gov/historicalmuseumboard.

The Board will accommodate public comments during the meeting. Anyone may also email comments to the Board prior to the meeting at gyang@louisvilleco.gov.

- I. Call to order
- II. Roll call
- III. Approval of agenda
- IV. Approval of minutes for the July 16, 2025 regular meeting – see *attached draft*

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, or taped material, should contact the City Clerk’s Office (303.335.4536 or 303.335.4574) or ClerksOffice@LouisvilleCO.gov. A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574 o email ClerksOffice@LouisvilleCO.gov.

- V. Public comments on Items Not on the Agenda
- VI. Report from Louisville History Foundation board representative, Gordon Madonna (3 minutes)
- VII. Report from liaison from the Historic Preservation Commission. Sloane Whidden (3 minutes)
- VIII. Updates on City projects - Brandi Cummings, Cultural Services Director
 - A. Budget update
 - B. Historic Preservation Tax update
 - C. Board expectations handbook
 - D. Cultural Services Strategic Plan – *see attachment*
 - E. HMAB applications open
 - i. Board Open House in October
- IX. Updates on Museum – Gigi Yang, Museum Services Supervisor
 - A. Museum Services Supervisor’s written report – *see attachment*
 - B. Museum buildings and campus
 - C. Updates on Museum operations & projects
 - i. Louisville History Month
 - ii. Bloomberg Connects
 - iii. Upcoming Events
 - D. Approval of Deeds of Gifts from donors
 - E. Advice sought on donations of other artifacts being offered
- X. HMAB Work Plan for 2025
 - A. HMAB engagement
 - i. Farmers Market
 - ii. Vintage Baseball
 - B. Pioneer Award – nominations and voting
 - i. Review guidelines– *see attachment*
 - ii. Nominations for future
 - iii. Recognition at Chamber
 - C. Joint meeting with Louisville History Foundation
- XI. Chair’s Report
- XII. Commission comments & discussion items for next meeting (November 19, 2025)
- XIII. Adjourn

Historical Museum Advisory Board Minutes

**Wednesday, July 16, 2025
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- I. **Call to order:** HMAB Vice-Chair Joe Teasdale called to meeting to order at 6:30PM
- II. **Roll call:** HMAB Members present: David Hosansky, Scott McElroy, Jeanette Bangs, Joe Teasdale, and Rebecca Ferguson
Absent HMAB members: Barbara Taylor

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Other Representatives present: Gigi Yang, Museum Services Supervisor and Sloane Whidden HPC liaison

- III. **Welcome Brandi Cummings, Cultural Services Director, and introductions:** Brandi introduced herself and her background to the HMAB board members
- IV. **Approval of agenda:** Members approved the agenda, 5 to 0
- V. **Approval of minutes for the May 21, 2025 regular meeting – see attached draft**

Members approved the minutes, 5 to 0
- VI. **Public comments on Items Not on the Agenda:** None
- VII. **Report from Louisville History Foundation board representative,** Gordon Madonna (3 minutes) No report
- VIII. **Report from liaison from the Historic Preservation Commission.** Sloane Whidden (3 minutes) Sloane and Gigi focusing on the Museum walking tours and how they are used
- IX. **Updates on Museum –** Gigi Yang, Museum Services Supervisor,
 - A. Museum Services Supervisor's written report – *see attached memo*
 - B. Budget updates: Brandi states that there is a tight budget this year along with being in a waiting period for the commission to direct to budget
 - C. Museum buildings and campus: Front window glass being replaced along with broken panes on Jacoe and Tomeo
 - D. Updates on Museum operations & projects: Labor Day parade and working on getting information about Mary Trebing a pilot who lived in Louisville. Still working on Bloomberg Connects which creates a virtual tour of the museum, views of the Museum remotely, and also translates in the language your phone is in
 - i. America 250/Colorado 150
 - ii. Accessibility Social Story – *see attachment*
 - iii. Historic Markers Policy – *see attachment*
 - E. Approval of Deeds of Gifts from donors: HMAB Members approved donations, 5 to 0
 - i. Anonymous – two mugs from Senor T's c. 2000s.
 - ii. Anne Dyni – Powerpoint presentation on Basecamp Collective – Marshall Fire Store.
 - iii. Paula Elrod – Ethel T. Andrew's wedding book from 1909, belonged to John Harnagle.
 - iv. Shirley Elrod – Paper and digital scans of ten employee newsletters related to Rocky Flats, c. 1960s-1980; scan of

John & Roger Waschak on Harper Lake, interview tape of John Waschak.

- v. Anthony Galassini – Colacci’s menu.
- vi. Jim Lastoka – scans of company scrip and photo of coal mine, related to Louisville.
- vii. Wayne Lee – Four photographs taken by Wayne Lee of sites around Louisville related to his book “Louisville: At Home in a Small Town”, c. 2010.
- viii. Lewis Lombardi – two black glass beer bottles, c.1880-1910; one pinked glass ink bottle, c.1912; for the Education Collection.
- ix. Melanie Millier – Abstract of Title for 1201 LaFarge, The Cargo yearbook 1954, Photograph of James Vinson outside City Hall, 1996 map of Louisville, Lafayette, and Longmont.
- x. Jean Morgan – three bike license plates and two Licensed Beekeeper plates, c. 1970s-1980s; one automobile license plate from the Bicentennial.
- xi. Joan Riggins – Blue Parrot business card.
- xii. John & Kathy Steinbaugh – Early 1900s Edison phonograph and box of wax recordings.
- xiii. Christine Wecker – Photo of Louisville Grade School class, c. 1922.

F. Advice sought on donations of other artifacts being offered: None

X. Updates on City projects - Brandi Cummings, Cultural Services Director

- A. [Comprehensive Plan](#): 10 year document on how we want the city to grow, preserving and protecting open space. A draft of this we be present in September.
- B. [Downtown Vision Plan](#) : Reconstruction of Steignbaugh pavilion Front St. and Main St. bump outs on streets expanded. Spaces for seating on Main St. between Walnut St. and Pine St.

XI. HMAB Work Plan for 2025

- A. Board Roles and Expectations: Jeanette would like to know our roles with HMAB. Brandi shared how we can advocate for HMAB by making a document for conversation starters for members to be able to talk to the community and encourage them to come to the museum. Scott shared that we as HMAB Members are advocates for the museum.
- B. HMAB engagement
 - i. Actions to support Museum work - *see attachment*
 - ii. Farmers Market: Volunteers for August are Joe and Rebecca

C. Pioneer Award – nominations due September – *see attachment*

D. Joint meeting with Louisville History Foundation: fundraising to support HMAB and Historical Foundation

XII. Chair's Report: Be ready to discuss Pioneer Nominations at next meeting

XIII. Commission comments & discussion items for next meeting
(September 17, 2025)

XIV. Adjourn: Vote to adjourn meeting, vote 5 to 0 The HMAB meeting was adjourned at 7:40PM

Strategic Plan Process

TIMELINE

CURRENT STATE ANALYSIS

OCTOBER 2025 - MARCH 2026

COMMUNITY ENGAGEMENT

MARCH - JULY

DATA INSIGHTS & ORGANIZATION

JULY - AUGUST

PLAN DEVELOPMENT

AUGUST - NOVEMBER

COMMUNITY REPORTING

NOVEMBER - DECEMBER

ADOPTION

JANUARY 2027



Memorandum

To: Historical Museum Advisory Board
From: Gigi Yang, Museum Services Supervisor
Date: September 17, 2025
Re: Museum Services Supervisor's Report

The Museum had a successful summer of programs and visitors to the museum. We introduced several different program series and walking tours which were well received by the public.

The six-part Preschool Nature Play series brought 132 preschoolers, siblings, and parents to explore the Museum campus and learn about trees, flowers, bugs, animals, outdoor work, and plants. Evaluation survey responses from parents were uniformly positive with appreciation for the time and space to explore nature and the chance to socialize with other children. They also enjoyed the crafts and story times. The biggest request was for more programming as the class sizes were capped at 12 students, they did fill up quickly. We are pleased with the community response to this program as summed up by these two parent comments:

"[I] appreciate this effort for the kids, staff inside museum was great too! Hope this keeps happening for the town, great place for grandma's to take grandchild!"

"The lead teacher absolutely made the program. She was phenomenal, super great with the kids, managing the class on age and engaging in age appropriate ways. It was super nice as a parent to have such a quality program for my preschooler."

On August 30, we were very pleased to launch Bloomberg Connects at the Members Only event. We introduced Museum members to the self-guided digital tour of the three buildings on the Museum campus that is now available on the Bloomberg Connects app. We are working on adding audio descriptions and narration by the end of September and will begin marketing to the general public in October. Bloomberg Connects allows current visitors to the Museum to use the app to enhance their visit and remote visitors can now peruse Museum buildings from home.

We started Louisville History Month off with the launch of the America 250/ Colorado 150 anniversary events at the Labor Day Parade. Board members from HMAB, Louisville History Foundation, Cultural Arts Board, Museum staff, and volunteers under the umbrella of Cultural Services marched and handed out lollipops with the new Louisville Sesquicentennial emblem and attempted to teach the crowd how to pronounce "sesquicentennial."

Louisville Historical Commission Pioneer Award

***Revised by the Louisville Historical Commission
Sept. 20, 2023***

1. Introduction:

- 1.1 The Louisville Historical Commission presents the Pioneer Award to a person or persons, or to an organization at the annual Chamber of Commerce Banquet to be held each year.
- 1.2 At least one representative from the Historical Commission attends the banquet to make the official presentation.
- 1.3 The presentation speech is typically written so that it may be included in the next issue of *The Louisville Historian*.

2. Qualifications for the Award:

- 2.1 The recipient should be a person or persons or an organization who, through his/her or their business and personal activities, is recognized within the Louisville community as an active or previously active contributor to the ongoing or past successes and welfare of the community.
- 2.2 As the Louisville Historical Museum is committed to collecting, preserving, and sharing a full range and diversity of experiences in our community, these values should be expressed with this award.
- 2.3 The award is given in recognition of the past achievements in spirit and time in promoting the interests and future of the City of Louisville through his/her or their personal service to the community and its residents.
- 2.4 The Pioneer Award may be presented as a posthumous award, in which case it will be presented to the recipient's family.
- 2.5 The Pioneer Award may be presented to a living person.

3. Procedures for the Award:

- 3.1 Anyone may nominate an individual, business, or organization for the Pioneer Award.

- 3.2 Nominations may be made to any Louisville Historical Commission Member or to the Louisville Historical Museum Supervisor for referral to the Commission.
- 3.3 The Louisville Historical Museum Supervisor shall place a notice in the Spring edition of the Louisville Historian seeking nominations for the Pioneer Award.
- 3.4 Nominations should include all relevant information and facts which would support the request.
- 3.5 Nominations should be submitted as early as possible for the Commission to review.
- 3.6 The Commission may ask for guidance from the Louisville Historical Museum Supervisor or anyone from within the community with an interest.
- 3.7 All nominations are confidential and only the final award recipient will be identified.
- 3.8 At the May meeting, the Commission shall make initial recommendations for nominations for the award.
- 3.9 The Commission will consider initial background information for each nomination at the July meeting and seek to narrow the nominations down to two at that meeting.
- 3.10 The Commission or a subcommittee of one or more members may research and provide any additional information for the nominations.
- 3.11 Should there be more than one nomination, the nomination(s) not chosen may be considered for the following year's award.
- 3.12 The Commission shall make the final nomination(s) at the November meeting.
- 3.13 A subcommittee of one or more members shall prepare a draft presentation for the award for consideration at the following January meeting.
- 3.14 After the January meeting, the subcommittee shall revise the draft presentation for the award and forward it along with a photo of the recipient, if available, to the Louisville Historical Museum Services Supervisor for finalization, notification, processing and possible inclusion into *The Louisville Historian*.

Louisville Historical Commission Pioneer Award Past Recipients

1985	J.J. Steinbaugh	2006	Virginia Caranci
1986	Charles, Iona, & Quentin Thomas	2007	Bill and Betty Buffo
1987	Dr. Lucius Cassidy Sr.	2008	David Ferguson
1988	Joe Colacci	2009	Patricia Seader
1989	John "Ring" Dionigi	2010	Frank Domenico
1990	Martha Eberharter	2011	Lawrence Enrietto
1991	G.R. Henning	2012	George Brown
1992	Eugene Caranci	2013	Barbara DiSalle
1993	Susie DiGiacomo	2014	Marion Junior
1994	Lewton McCorkle	2015	Dick DelPizzo
1995	Fr. Benedict Ingenito OSB	2016	Ted & Carolyn Manzanares
1996	Frank Rizzi	2017	Anthony "Joe" Madonna
1997	L.C. "Bun" Graves	2018	Donald William "Donnie" Buffo
1998	Vera Taylor	2019	Leon Wurl
1999	Eileen Schmidt	2020	Keith Helart
2000	Eliseo Jacoe	2021	The Louisville Community
2001	Joe Carnival	2022	Debbie Krueger
2002	Robert Ross	2023	Janet Russell
2003	Glenn Steinbaugh	2024	Ed Helmstead
2004	Donald Ross		
2005	Carolyn Conarroe		