

Sustainability Advisory Board

Agenda

**September 17, 2025
Second Floor Meeting Board Room, Library
951 Spruce St.
6:30 PM**

Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.

- You can call in to +1 833 928 4610 (Toll Free)
Meeting ID **#846 2865 9916**
Meeting Password # **239019**
- You can log in via your computer. Please visit the City's website here to link to the meeting: www.louisvilleco.gov/sustainabilityboard.

The Board will accommodate public comments during the meeting. Anyone may also email comments to the Board prior to the meeting at HMiller@LouisvilleCO.gov.

- I. Call to Order
 - a. Kristen is secretary
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Public Comments on Items Not on the Agenda
 - a. 3 minutes per comment.
- VI. Administrative Tasks
 - a. Comp Plan public engagement events are TBD.
- VII. Staff Updates – 10 minutes
- VIII. Discussion and Direction Item: LSAB_City Council Energy Code Memo- 60 minutes

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, or taped material, should contact the City Clerk's Office (303.335.4536 or 303.335.4574) or ClerksOffice@LouisvilleCO.gov. A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574 o email ClerksOffice@LouisvilleCO.gov.

- a. Allison Kay, LSAB Chair with support from Hannah Miller, Sustainability Manager
- b. Public Comment (3 minutes per comment)
- c. LSAB Discussion, Direction and/or Approval

IX. Adjourn

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City of Louisville

City Manager's Office 749 Main Street Louisville CO 80027
303.335.4534 (phone) www.LouisvilleCO.gov

Memorandum

To: Louisville Sustainability Advisory Board

From: Hannah Miller, Sustainability Manager
Logan Johnson, Sustainability Specialist

Date: September 17, 2025

Re: Staff Updates

Budget Process

The City has presented a structurally balanced budget to City Council, which is scheduled for final approval on November 3, 2025. The Sustainable Neighborhood Network Program has been included in the 2026 budget.

Upcoming Events

Halloween Costume Exchange at First Friday- Friday, October 3rd 5:30 p.m. – 7:00 p.m. @Louisville Library

Green Business Breakfast- December 4th 7:30 a.m. - 10:00 a.m. @ Lafayette Library

Conferences

Mountain Towns 2030 Conference, Breckenridge (October 7–8)

Hannah and Logan will attend. Hannah will present with our Public Works team, highlighting lessons learned from Internal Decarbonization implementation and providing examples of how other cities can pursue similar initiatives.

Rocky Mountain ISA Conference, Breckenridge (October 2 – October 3)

Logan will be co-presenting with Dana Karcher on “Aligning Sustainability and Tree goals: Collaboration for Climate Resilience”. As communities prioritize climate resilience, forestry and sustainability departments must align strategies for impact. This session highlights collaborations that integrate tree canopy goals into sustainability plans—covering shared funding, communications, and data tracking. Case studies from Colorado’s Front Range and beyond show how cities adapt to meet equity, carbon, and heat goals. Attendees gain tools to strengthen partnerships for climate action.

Grant Applications

Staff are collaborating across departments to pursue multiple grant opportunities:

- CEO IMPACT Accelerator Grant – Staff completed an interview with CEO representatives and are awaiting notification regarding a formal application.
- DRCOG CPRG Funding – Staff are working with Community Development to develop a strategy, guided by City Council's direction.
- EV Charging Stations (Internal Decarbonization) – Staff are coordinating with Public Works to forecast grant and rebate opportunities.
- Cultural Services Collaboration – Staff are preparing a grant application to C3 to support making large city events zero waste.

Project Updates

Internal Decarbonization Plan – Requests for Proposals (RFPs) for the EV charging station scope, as well as electrification and energy efficiency scopes, have been released. Bids are expected shortly.

2026 Sustainability Work Plan – Staff are preparing to release an RFP at the end of fall/early winter.

Memorandum

To: Louisville City Council Members

From: Louisville Sustainability Advisory Board

Date: September 10, 2025

Re: Recommendation to Adopt the Cohort Code Package with the 2024 IECC Base

Dear Council Members,

We would like to begin by thanking the City Council for holding a special session on August 26, 2025, to discuss the 2024 IECC packages. We appreciate the time and thoughtful consideration you have given to this important decision for Louisville's future. We also want to acknowledge the concerns raised during the meeting regarding the viability and implementation of this code package. While we understand these concerns, the Louisville Sustainability Advisory Board (LSAB) believes that the Cohort Code Package aligns most closely with the City's adopted Sustainability Action Plan and will ensure stronger long-term outcomes for our community.

The Cohort Code Package was created through a collaborative process involving building code officials and sustainability professionals from across the Denver region who have been working together since 2021 to determine the best path forward. Their expertise and regional perspective make this package not only technically sound but also regionally consistent, providing Louisville with a proven framework to advance energy efficiency, resilience, and climate goals.

Why the Cohort Code Package is the Best Choice for Louisville:

- **Readiness for the Low Energy and Carbon Code (LECC)**
 - The Cohort Code Package positions Louisville to be ready for the state's Low Energy and Carbon Code (LECC), which will apply to any code updates made after June 30, 2026. The LECC is expected to be more stringent than the 2024 International Energy Conservation Code (IECC) base code, meaning that adopting only the base code could require Louisville to undergo another round of revisions as soon as next year. By adopting the Cohort Package now, Louisville can stay ahead of this transition, reduce regulatory uncertainty, and avoid the costs and challenges of multiple code changes in quick succession.
- **Regional Leadership and Consistency**
 - Golden has already adopted the Cohort Code Package, and Northglenn is considering adoption. By following suit, Louisville will remain regionally aligned, reduce confusion for the building industry, and demonstrate leadership in meeting climate and sustainability goals. In addition, many Denver Regional Council of Governments (DRCOG) member municipalities are expected to consider code updates after June 30, 2026, when the LECC will apply. This makes it more likely that they, too, will adopt the Cohort Package—further strengthening regional consistency and momentum.

- **Alignment with Louisville’s Sustainability Plan and Adopted Climate Action Goals (Res. 18-2024)**
 - Louisville has set ambitious climate and energy goals, including reducing greenhouse gas emissions and transitioning to clean energy. The Cohort Code Package directly supports these objectives by incentivizing all-electric construction, encouraging heat pump adoption, and driving higher efficiency standards across all building types.
- **Protecting Residents and Businesses from Long-Term Costs**
 - By prioritizing energy-efficient construction and electrification now, Louisville residents and businesses will save on long-term utility bills and avoid the financial burden of future retrofits required to meet federal regulations. This approach ensures affordability and resilience for our community in the decades ahead.
- **Strengthening Community Resilience**
 - Adopting this package will reduce Louisville’s reliance on fossil fuels, improve indoor air quality, and support the local green workforce. These benefits make our community more resilient to both climate change and energy price volatility, while also improving quality of life for residents.
- **Ensuring Fairness in Energy Use**
 - The package includes stronger standards for large homes over 5,000 square feet, which typically have disproportionately higher energy consumption. This ensures that our code treats energy efficiency equitably across all building sizes and reduces strain on Louisville’s energy infrastructure.
- **Flexibility for Builders While Maintaining Strong Outcomes**
 - Multiple compliance pathways are included, giving builders and developers flexibility to choose the approach that works best for their projects. This balance of rigor and adaptability makes implementation more feasible while keeping efficiency outcomes strong.

The Louisville Sustainability Advisory Board strongly recommends adoption of the Cohort Code Package with the 2024 IECC Base. This package reflects years of expert collaboration across the region, is consistent with Louisville’s Sustainability Plan and City Council adopted climate action goals, and is the most effective path to achieving our city’s climate, economic, and community resilience goals.

We thank you for your careful deliberation on this matter and for your continued leadership in advancing Louisville’s sustainability and climate goals. The LSAB stands ready to assist in outreach, education, and implementation as Louisville takes this important step forward.

Sincerely,
Louisville Sustainability Advisory Board

Sustainability Advisory Board
Meeting Minutes
June 25, 2025

First Floor Board Room, Louisville Public Library

951 Spruce St
6:30 PM

Call to Order: 6:31 p.m.

Roll Call

- Attendees: Kristen, Tiffany, Kevin, Allison, Aubrey, Nisa, Diana

Approval of the Agenda

- Kevin moved to approve the agenda; Nisa seconded the motion.

Approval of Minutes

- Kristen moved to approve the agenda; Aubrey seconded the motion.

Public Comments on Items Not on the Agenda

- Martin Ogle: Bringing the idea of a program on energy, including policy of local and national scales. Bringing together decision makers, youth, citizens, etc. This program will likely be in early Fall, and Martin would love if LSAB could attach our name to it and help with outreach.

Administrative Tasks

- Nothing scheduled for July, so the July Sustainability Board meeting will be cancelled.
- The Legislative Agenda Memo name was changed to the Work Plan Memo.

Staff Updates

- Question from Tiff: Looking for more background on the DRCOG Building Policy Collaborative as well as the Colorado Energy Office's IMPACT Accelerator.
 - These are two grant opportunities funded from the EPA.
 - DRCOG:
 - Louisville is slated for \$600,000 to support us in energy code implementation and adoption for both residential and commercial.
 - We can also do more than just energy code, such as compliance or exploring other building policy.
 - We don't have to apply for this money until October.
 - IMPACT Accelerator:
 - We have to submit a letter of intent by August 1st, and Hannah has been working on a proposal for this.

- Question from Tiff: The fact that our GHG emissions have decreased, this has nothing to do with local citizens in our buildings, the cleaning up is mostly because of Xcel, correct?
 - It's hard to parse out whether the decrease is from residents since we have multiple emission reductions going on at a time, such as the solar co-op, EnergySmart rebates, Xcel cleaning the grid, and more.
- Question from Aubrey: When will be able to see the full 2024 GHG inventory from Louisville?
 - The full GHG inventory will be ready to share with the public and city leadership by the end of the year.

Discussion Item: LSAB City Council Work Plan Memo Approval

- Public comments:
 - None
- LSAB Discussion and Direction:
 - Minor changes to the water structure based on research.
 - Enjoying the addition of #4 Promote Sustainability Wins Through Public Engagement
- *Kevin moved to approve the memo; Kristen seconded the approval.*

Discussion and Direction Item: LSAB Comp Plan Memo Approval

- Public comments:
 - Tamar Krantz: In looking at the draft Comp Plan, not everything we have in the memo was incorporated into the draft Comp Plan. The plan extremely focused on new housing growth without enough commitment to sustainability, decarbonization, and affordability. The Comp Plan as it is currently written, only has aspirational sustainability efforts and language, not solid requirements. Now that the draft plan is out, she is looking for more concrete information to be included in our memo.
- LSAB Discussion and Direction:
 - Jeff in Community Development is looking for all comments and feedback on the Comp Plan by early July.
 - Diana Langley, City Manager: There are discussions within council to potentially extend the date for public feedback. All comments will be submitted to the consultant by 7/11, with a public comment period afterwards and potentially an open house in August (tentatively 8/21) to provide additional feedback. Staff alone already has over 800 comments on the initial draft. It's also possible to share the memos from the other advisory boards so we can see where there is overlap in comments.
 - In terms of feedback, focusing on goals and strategies to reach the goals are the most helpful. The core of the Comp Plan is high-level land use, so feedback and recommendations do not have to be super specific at this point in time.
 - Nisa: Themes of stewardship and opportunities for leadership. Weighing the long-term impacts on Louisville residents.

- Tiffany: Our goal as the only Sustainability Board is to set the bar high. Refer to examples from other city comp plans.
- LSAB presented the idea to move the August LSAB meeting to 8/27 so that it can occur after the August open house on the Comp Plan.
- LSAB members think that it would be best to approve and provide our memo now, and then follow up with additional feedback later in the summer.
- *Kevin moved to approve the memo with a small change noting that there will likely be more comments to follow; Aubrey seconded the approval.*
 - Directed Allison to draft the addendum to the memo.
 - LSAB members and/or residents can share ideas and specific examples with Hannah for Allison to include in the memo addendum before August.
 - Hannah to share the draft Comp Plan and other Board memos for consideration.

Discussion Item: LSAB Boards and Commissions Rules and Procedures

- LSAB Discussion and Direction:
 - Per our discussion at the May LSAB meeting, the farmers market is completely full, but LSAB is still interested in partnering with other organizations for engagement and education.
 - Diana Langley presented on the rules for engagement.
 - This Board is tasked on advising City Council on policy, program, etc. related to sustainability, not publicly advocating for sustainability.
 - Any further questions about this can be emailed to Hannah.

Adjourn

- Aubrey moved to adjourn the meeting; Kevin seconded the motion.
- Meeting adjourned at 7:28 pm