

City Council Meeting Minutes

**January 6, 2025
City Hall, Council Chambers
749 Main Street
5:00 PM**

Call to Order – Mayor Leh called the meeting to order at 5:02 p.m. Roll Call was taken, and the following members were present:

City Council: ***Mayor Chris Leh
Mayor Pro Tem Caleb Dickinson (joined remotely at 6pm)
Councilmember Tim Bierman
Councilmember Deborah Fahey
Councilmember Barbara Hamlington
Councilmember Dietrich Hoefner
Councilmember Judi Kern (arrived at 5:06pm)***

Staff Present: ***Samma Fox, Interim City Manager
Meredyth Muth, Interim Deputy City Manager
Kathleen Kelly, City Attorney
Genny Kline, Interim City Clerk***

EXECUTIVE SESSION - RECRUITMENT / PERSONNEL MATTER

Mayor Leh introduced the executive session.

City Attorney Kelly stated she and the mayor are requesting the executive session concerning presentation by the Council committee for the City Manager recruitment of application materials submitted by the applicants, none of whom are finalists.

Interim City Clerk Kline read Section 2.90.050 of the Louisville Municipal Code.

City Attorney Kelly stated the authority for the executive session, Sections 5-2(a) and 5-2(b) of the Home Rule Charter authorizes an executive session for the purpose of the Mayor addressing the City Council on personnel matters for informational purposes.

State law, specifically the Colorado Open Records Act, provides at C.R.S. Section 24-72-204(3)(a)(XI) that records submitted by the City Manager applicants who are not finalists are confidential and not subject to disclosure. An executive session for this purpose is also authorized by the Colorado Open Meetings Law, Sections 24-6-402(4)(f) and (g) of the Colorado Revised Statutes, as it is a personnel matter that

City of Louisville

***City Council 749 Main Street Louisville CO 80027
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involves consideration of document protected by the mandatory nondisclosure provisions of the Colorado Open Records Act.

Mayor Leh moved to enter executive session for the purpose of discussing recruitment / a personnel matter. The session will include all members of the City Council, Recruiter Valerie Phillips of Bob Murray and Associates, City Attorney Kathleen Kelly, Interim City Manager Samma Fox, and Interim Deputy City Manager Meredyth Muth. Councilmember Fahey seconded the motion.

Aye: Ley, Dickinson, Cooperman, Fahey, Kern, Hamlington, Hoefner

Nay: None

Absent: None

Council adjourned into executive session at 5:07 pm.

The Council reconvened at 8:22 pm.

REPORT – DISCUSSION / DIRECTION / ACTION – RECRUITMENT/PERSONNEL MATTER

City Attorney Kelly reported that the executive session was held to review records of City Manager applicants, none of whom are finalists. To maintain confidentiality, applicants were assigned numbers, and Council should refer only to those numbers when deciding who remains in the pool.

Mayor Leh noted that Council has been reviewing six candidates and will determine how many to retain in the pool. He suggested keeping four to allow flexibility in case one withdraws.

Councilmember Hoefner selected candidates 1, 2, 4 and 6.

Councilmember Kern agreed and selected 1, 2, 4 and 6.

Councilmember Fahey selected 1, 2, 4 and 6.

Councilmember Hamlington thanked her fellow councilmembers, staff and the consultant for their work and agreed with 1, 2, 4, and 6.

Councilmember Cooperman expressed appreciation for interviewing four candidates and indicated his preference to move forward with candidates 2, 4, and 6, with candidate 1 as a backup.

Mayor Pro Tem Dickinson agreed on candidates 2, 4, and 6 and supported selecting an alternate during the hiring process. While he preferred candidate 5 as the alternate, he was comfortable with candidate 1 based on the consensus.

Mayor Leh noted the strong candidate pool and thanked the recruiter for assistance identifying candidates and first round of interviews. Based on Council feedback, candidates 1, 2, 4, and 6 will remain in the applicant pool, and Recruiter Valerie will follow up to confirm their availability for interviews.

ADJOURN

Members adjourned at 8:34 pm.

Christopher M. Leh, Mayor

Genny Kline, City Clerk

City Council

Special Meeting Minutes

**January 14, 2025
Library Meeting Room
951 Spruce Street
5:00 PM**

Mayor Pro Tem Dickinson called the meeting to order at 5:02 p.m. Roll Call was taken, and the following members were present:

City Council: ***Mayor Chris Leh (arrived at 5:10)***
 Mayor Pro Tem Caleb Dickinson
 Councilmember Josh Cooperman
 Councilmember Deborah Fahey
 Councilmember Barbara Hamlington
 Councilmember Dietrich Hoefner
 Councilmember Judi Kern (arrived at 5:10)

Staff Present: ***Samma Fox, Interim City Manager***
 Kathleen Kelly, City Attorney
 Kurt Kowar, Public Works Director
 Rob Zuccaro, Community Development Director
 Ryder Bailey, Finance Director
 Adam Blackmore, Parks, Recreation, & Open Space Director
 Sharon Nemechek, Cultural Services Director
 Rafael Gutierrez, Police Chief
 Paulina Bennett, Information Technology Director
 Meredyth Muth, City Clerk

2025 CITY COUNCIL WORK PLAN

Mayor Pro Tem Dickinson introduced the item.

Public Comment:

- Ann Brennen
- Larry Donner
- Michael Reis

Mayor Leh thanked attendees and staff, noted the evolving process and updated form.

Interim City Manager Fox presented the staff presentation.

Council Discussion

Council agreed that the 2025 Work Plan should focus on big-picture goals, not everyday services; and reflect what residents care about, like economic growth, safety, housing, and core services. These priorities will be shaped by values like equity and sustainability. Council asked the Interim City Manager to carry out the plan and emphasized that housing should include all types, not just affordable. They also want to make sure the plan is clear, doable, and tied to the budget and community feedback.

Council recessed for dinner.

Council directed staff to move forward with the 2025 Work Plan by broadening the housing priority to include all types, reinforcing equity and sustainability across all areas, and refining the structure and descriptions under each priority. They agreed not to add or remove priorities but asked for clearer alignment with community values and guiding documents. Specific actions include creating a historic preservation fund and commission, revisiting downtown street closure planning, and expanding the scope of transportation and economic vitality efforts.

ADJOURN

Members adjourned at 8:37 pm.

Christopher M. Leh, Mayor

Genny Kline, Interim City Clerk

City Council

Meeting Minutes

**February 18, 2025
City Hall, Council Chambers
749 Main Street
6:00 PM**

Mayor Leh called the meeting to order at 6:00 p.m. Roll Call was taken, and the following members were present:

City Council: **Mayor Chris Leh**
 Mayor Pro Tem Caleb Dickinson
 Councilmember Josh Cooperman
 Councilmember Deborah Fahey
 Councilmember Barbara Hamlington
 Councilmember Dietrich Hoefner
 Councilmember Judi Kern

Staff Present: **Samma Fox, Interim City Manager**
 Meredyth Muth, Interim Deputy City Manager
 Kathleen Kelly, City Attorney
 Ryder Bailey, Finance Director
 Sharon Nemechek, Cultural Services Director
 Kristen Bodine, Library Youth Services Supervisor
 Peggy Norris, Library Adult Services Manager
 Kurt Kowar, Public Works Director

APPROVAL OF AGENDA (00:1:20)

Councilmember Fahey moved to approve the agenda; seconded by Councilmember Kern.

Aye: Ley, Dickinson, Cooperman, Fahey, Kern, Hamlington, Hoefner

Nay: None

Absent: None

City of Louisville

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**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA AND ON THE CONSENT AGENDA
(00:1:30)**

- Christian Dino - Resigned from the Building Code Board of Appeals
- Chris Allred - Rocky Mountain Greenway Trail at Rocky Flats.
- Claire McLean – Rocky Flats
- Monica Ramunda - Natural medicine restrictions

APPROVAL OF THE CONSENT AGENDA (00:16:29)

- A.** Approval of Bills
- B.** Approval of Resolution No. 5, Series 2025 – A Resolution Approving an Agreement with Ready to Work, LLC for General Landscape and Maintenance Services
- C.** Approval of Resolution No. 6, Series 2025 – A Resolution Approving a Structure Lease Agreement for Wireless Equipment at the Louisville Recreation and Senior Center
- D.** Approval of 2025 On Call Geographic Information System and Asset Management System Support Services Contract with Invision GIS, LLC
- E.** Approval of Resolution No. 7, Series 2025 – A Resolution Approving the BOCC Intergovernmental Agreement Amendment with Boulder County for 2025 Co-Responder Services
- F.** Approval of Letter of Engagement with SGR, LLC for Safe to Report Process
- G.** Approval of Second Amendment to Employment Agreement for Interim City Manager

Councilmember Fahey moved to approve the consent agenda; seconded by Councilmember Hamlington.

Aye: Ley, Dickinson, Cooperman, Fahey, Kern, Hamlington, Hoefner

Nay: None

Absent: None

**COUNCIL INFORMATIONAL COMMENTS ON PERTINENT ITEMS NOT ON THE AGENDA
(00:16:35)**

Mayor Leh stated the EVC meeting was rescheduled for Friday, February 21 at 1:30 pm. He provided an update on the passenger rail service, and the governor is attempting to authorize the use of the FasTrack Tax and potentially route it to three stations, one being Louisville.

CITY MANAGER'S REPORT (00:19:15)

Interim City Manager Fox stated the water team was recently highlighted in an AP article on water and fire systems. The Skate with a Cop program was successful; and the World Music Art Series at the Louisville Art Center is on Friday at 7:00 p.m.

REGULAR BUSINESS

DISCUSSION / DIRECTION - ROCKY MOUNTAIN METROPOLITAN AIRPORT TASK FORCE UPDATE (00:19:54)

Mayor Leh introduced the item.

City Attorney Kelly informed Council that there would be no formal presentation and noted that the Council Communication included in the packet provides an overview of the task force meetings and outlines topics for discussion.

Council Discussion

Council discussed engaging in special counsel; concerns regarding lead, noise levels, and obtaining flight data.

City Attorney Kelly provided special council information, who is familiar with airports, Margaret Martin with the Thompson Burton Firm in Nashville.

Council Comments

Public Comments:

- Sherry Sommer - Recommended Brie Layman of the Boulder Quiet Skies Group
- Chris Allred – Westminster and Broomfield community concerned with contamination issues

Council Comments

The analysis should cover what the City is able and unable to do, given that it does not have authority over the airport, concerns about lead, Part 150 Study on noise levels, and obtaining flight data. The goal is to create a public meeting and a public document. The consensus was to move forward with the proposal to obtain special counsel.

PURCHASING POLICY UPDATES (00:45:57)

RESOLUTION NO. 8 SERIES 2025 – A RESOLUTION AMENDING THE CITY OF LOUISVILLE PURCHASING POLICIES

ORDINANCE NO. 1890, SERIES 2025 – AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 3.08 OF THE LOUISVILLE MUNICIPAL CODE PERTAINING TO THE PROCUREMENT OF GOODS, SERVICES AND CONTRACTS FOR PUBLIC WORKS – 2ND READING, PUBLIC HEARING (advertised City of Louisville Website 02/07/25)

Mayor Leh introduced the item by title and opened the public hearing.

Finance Director Bailey presented the staff report.

Council Questions

Public Comments – None

Council Comments

Council requested updates to the local purchasing preference to ensure vendors are licensed, in good standing with sales tax, include a formalized sustainability preference, and are reviewed more regularly.

Public Comments – None

Councilmember Fahey moved to approve Resolution No. 8; seconded by Mayor Pro Tem Dickinson.

Aye: Ley, Dickinson, Cooperman, Fahey, Kern, Hamlington, Hoefner

Nay: None

Absent: None

Councilmember Fahey moved to approve Ordinance No.1890; seconded by Councilmember Kern.

Aye: Ley, Dickinson, Cooperman, Fahey, Kern, Hamlington, Hoefner

Nay: None

Absent: None

AWARD CONTRACT TO BLUE SPRUCE CONSTRUCTION SERVICES FOR PUBLIC LIBRARY INTERIOR IMPROVEMENTS (01:01:88)

Mayor Leh introduced the item and asked for a staff presentation.

Youth Services Supervisor Bodine provided the staff report.

Council Questions

Council and staff discussed the use of impact fees for the library project, including timing, staff impacts, funding sources, and scope adjustments. Questions were raised about VOC materials and ventilation, the role of the Foundation, potential use of Capital Funds, and trade-offs involved. Staff clarified that impact fees have no minimum balance requirement but must be spent within a set timeframe

City Attorney Kelly stated the impact fee funds are required to be spent within six years.

Public Comments – None.

Council Comments

Mayor Pro Tem Dickinson moved to award the contract as presented; seconded by Councilmember Fahey.

Aye: Ley, Dickinson, Cooperman, Fahey, Kern, Hamlington, Hoefner

Nay: None

Absent: None

EXECUTIVE SESSION – PENDING LITIGATION (01:20:26)

Mayor Leh introduced the executive session concerning pending litigation regarding obligations under an agreement.

City Attorney Kelly stated she is requesting the executive session pursuant to Sections 5-2(d) of the City's Home Rule Charter and C.R.S. § 24-6-402(4)(b) for the purpose of legal advice on specific legal questions concerning pending litigation regarding a city contract.

Interim Deputy City Manager read Section 2.90.050 of the Louisville Municipal Code.

City Attorney Kelly read Section 5-2(d) of the Home Rule Charter authorizing an executive session, and authorized by the Open Meetings Law, Section 24-6-402(4)(b) of the Colorado Revised Statutes. The request involves discussion of potential litigation involving a City contract.

Mayor Leh moved to go into executive session for the purpose of discussing pending litigation and that the executive session includes all members of the City Council, Interim City Manager Samma Fox, Interim Deputy City Manager Meredyth Muth, Finance Director Ryder Bailey, and City Attorney Kathleen Kelly. Councilmember Kern seconded the motion.

Aye: Ley, Dickinson, Cooperman, Fahey, Kern, Hamlington, Hoefner

Nay: None

Absent: None

Council adjourned into executive session at 7:24 pm.

The Council reconvened at 8:13 pm.

REPORT – DISCUSSION / DIRECTION / ACTION – PENDING LITIGATION (02:13:44)

City Attorney Kelly reported the executive session was for the purpose of discussion of pending litigation and no further action is requested.

CITY ATTORNEY’S REPORT (2:13:04) - None

COUNCIL COMMENTS, COMMITTEE REPORTS, AND IDENTIFICATION OF FUTURE AGENDA ITEMS (02:13:17)

Councilmember Fahey suggested Council schedule a discussion of the Rocky Mountain Greenway trail on March 4. The consensus was, given the current capacity, the item should not be prioritized ahead of other items already in progress.

Councilmember Cooperman asked to revisit Sec. 8.08 regarding weeds and remove any species native to the region. Staff will share additional information with Council to help determine whether the item should be placed on a future agenda.

ADJOURN (02:25:31)

Mayor Leh moved to adjourn the meeting; seconded by Councilmember Hamlington.

Aye: Ley, Cooperman, Fahey, Kern, Hamlington, Hoefner

Nay: Dickinson

Absent: None

Members adjourned at 8:25 pm.

Christopher M. Leh, Mayor

Genny Kline, City Clerk

City Council

Meeting Minutes

**Tuesday, March 18, 2024
City Hall, Council Chambers
749 Main Street
6:00 PM**

Mayor Leh called the meeting to order at 6:00 p.m. Roll Call was taken, and the following members were present:

City Council: ***Mayor Chris Leh***
Mayor Pro Tem Caleb Dickinson
Councilmember Josh Cooperman
Councilmember Deborah Fahey
Councilmember Barbara Hamlington
Councilmember Dietrich Hoefner
Councilmember Judi Kern

Staff Present: ***Samma Fox, Interim City Manager***
Meredyth Muth, Interim Deputy City Manager
Kathleen Kelly, City Attorney
Kurt Kowar, Public Works Director
Rob Zuccaro, Community Development Director
Ryder Bailey, Finance Director
Adam Blackmore, Parks, Recreation, & Open Space Director
Paulina Bennett, Information Technology Director
Genny Kline, Interim City Clerk

APPROVAL OF AGENDA (00:02:14)

Councilmember Fahey moved to approve the agenda; seconded by Councilmember Cooperman.

Aye: Leh, Dickinson, Fahey, Cooperman, Hoefner, Kern, Hamlington

Nay: None

Absent: None

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA AND ON THE CONSENT AGENDA (00:06:10)

- Helmut Lestinski – Noise issue with potential Pickleball courts
- Adlin – Supports keeping the rink
- Owen Cheesbrow – Supports keeping the rink
- Kyle Cheesebrow – Public Involvement of Inline Skating Rink conversion project
- Jenny Zurall – Pickleball
- Ryan Patterson, pooled time with George (in the audience) – Opposed converting Hockey Rink to Pickleball court
- Brian Ball – Hockey Rink utilized for skateboarding instruction
- Steven Gioielli – Opposed removing kid's space for Pickleball
- Susan Kennedy – Inline Rink a vital place
- Jan Willem Debruyne Kops – Multiuse vs. single use of rink
- Cam Koelsch – Opposed to removing the rink

APPROVAL OF THE CONSENT AGENDA (00:33:33)

Mayor Leh moved to approve the consent agenda with the exception of Item C, which was moved to Item 8G; the motion was seconded by Councilmember Hoefner.

Aye: Leh, Dickinson, Fahey, Cooperman, Hoefner, Kern, Hamlington

Nay: None

Absent: None

- A.** Approval of Bills
- B.** Resolution No. 15, Series 2025 – A Resolution Authorizing Changes to the Approved Signers for the City's Banking and Financial Accounts
- C.** Parks, Recreation, and Open Space (PROS) Long-Range Plan and Trails Master Plan Award
 - ◊ Award the Parks, Recreation and Open Space Department Long-Range Plan and Trails Master Plan Projects to DTJ Design, Inc.
 - ◊ Approve a Not-to-Exceed Consulting Contract with DTJ Design, Inc. and Authorize Staff to Execute Change Orders Within the Identified Budget of \$400,000.00
- Item C. was removed from the Consent Agenda and placed on regular agenda, 8G.*
- D.** Resolution No. 16, Series 2025 – A Resolution Setting the 2025 Sewer Use Regulation Fees & Charges for the City of Louisville, Colorado
- E.** Resolution No. 17, Series 2025 – A Resolution Setting Sewer Tap Fees for the City of Louisville, Colorado

- F. Approval of a Sole Source Agreement with Spronk Water Engineers for 2025 Water Rights Administration

COUNCIL INFORMATIONAL COMMENTS ON PERTINENT ITEMS NOT ON THE AGENDA - None

CITY MANAGER'S REPORT (00:33:56)

Interim City Manager Fox expressed gratitude to Council, the community, and staff for their support during her time as Interim City Manager and extended special thanks and recognition to Meredyth Muth for her 27 years of dedicated service to the City of Louisville.

REGULAR BUSINESS (50:37)

ORDINANCE NO. 1892, SERIES 2025 – AN ORDINANCE AMENDING TITLE 17 AND TITLE 3 OF THE LOUISVILLE MUNICIPAL CODE CONCERNING THE REGULATION OF ACCESSORY DWELLING UNITS IN THE CITY OF LOUISVILLE (1ST READING, SET PUBLIC HEARING FOR 04/15/2025) (50:40)

Mayor Pro Tem Dickinson moved to approve Ordinance No. 1892, Series 2025, and set the public hearing for April 15, 2025; seconded by Councilmember Kern.

Aye: Leh, Dickinson, Fahey, Cooperman, Hoefner, Kern, Hamlington

Nay: None

Absent: None

ORDININACE NO. 1893, SERIES 2025 – AN ORDINANCE AMENDING TITLE 17 OF THE LOUISVILLE MUNICIPAL CODE TO MODIFY THE DEFINITION OF FAMILY (1ST READING, SET PUBLIC HEARING FOR 04/15/2025) (00:51:47)

Mayor Pro Tem Dickinson moved to approve Ordinance No. 1893, Series 2025, and set the public hearing for April 15, 2025; seconded by Councilmember Kern.

Aye: Leh, Dickinson, Fahey, Cooperman, Hoefner, Kern, Hamlington

Nay: None

Absent: None

LANDMARK DESIGNATION AND GRANT REQUEST – 509 LAFARGE AVENUE

RESOLUTION NO. 18, SERIES 2025 – A RESOLUTION APPROVING A LANDMARK DESIGNATION FOR A HISTORICAL RESIDENTIAL PROPERTY LOCATED AT 509 LAFARGE AVENUE

RESOLUTION NO. 19, SERIES 2025 – A RESOLUTION APPROVING A PRESERVATION AND RESTORATION GRANT FOR THE LECOMTE HOUSE LOCATED AT 509 LAFARGE AVENUE (00:52:09)

Planner Emily Cline-Gibson presented the staff report.

Council Questions

Public Comment – None

Council Comments

Councilmember Fahey moved to approve Resolution No. 18, Series 2025; seconded by Councilmember Kern.

Aye: Leh, Fahey, Dickinson, Cooperman, Hoefner, Kern, Hamlington

Nay: None

Absent: None

Mayor Pro Tem Dickinson moved to approve Resolution No.19, Series 2025; seconded by Councilmember Hamlington

Aye: Leh, Fahey, Dickinson, Cooperman, Hoefner, Kern, Hamlington

Nay: None

Absent: None

RESOLUTION NO. 20, SERIES 2025 – A RESOLUTION APPROVING THE TEMPORARY WAIVER OF CERTAIN FEES FOR THE DOWNTOWN SEASONAL PATIO PROGRAM (01:00:47)

Interim City Manager Fox presented the staff report.

Council Questions

Public Comment – None

Council Comments

Mayor Pro Tem Dickinson made a motion to reduce the fee to \$500 permanently; seconded by Councilmember Hamlington.

Council Discussion

Mayor Leh offered a friendly amendment, including the previous motion plus limit the wavier of half the fee this year. The final whereas in the resolution to read “by waiving one half the city-imposed fees of \$1,000 for those downtown businesses participating in the patio program for the 2025 season and intends to charge fees in 2026 unless further action is taken by council.” The friendly amendment is seconded by Councilmember Kern.

Aye: Leh, Fahey, Dickinson, Cooperman, Hoefner, Kern,
Nay: Hamlington
Absent: None

WILDFIRE MITIGATION CAMPAIGN DEVELOPMENT CONTRACT WITH FORS MARSH (01:42:41)

Interim Deputy City Manager Muth and Community Development Director Zuccaro presented the staff report.

Council Questions

Public Comment

- Margaret Falco

Council Comments

Councilmember Fahey moved to approve the contract with Fors Marsh; seconded by Councilmember Cooperman.

Aye: Leh, Fahey, Dickinson, Cooperman, Hoefner, Kern, Hamlington
Nay: None
Absent: None

Council recessed briefly.

DISCUSSION / DIRECTION – COMCAST CABLE FRANCHISE RENEWAL (02:36:42)

Interim Deputy City Manager Muth Meredyth presented the staff report.

Council Questions

Public Comment

- Bill Cardell
- Andy Davis

Council Discussion

Council directed staff to shorten the period of the franchise renewal to an eight-and-a-half-year franchise.

PARKS, RECREATION, AND OPEN SPACE (PROS) LONG-RANGE PLAN AND TRAILS MASTER PLAN AWARD (02:55:11)

- I. AWARD THE PARKS, RECREATION AND OPEN SPACE DEPARTMENT LONG-RANGE PLAN AND TRAILS MASTER PLAN PROJECTS TO DTJ DESIGN, INC.**
- II. APPROVE A NOT-TO-EXCEED CONSULTING CONTRACT WITH DTJ DESIGN, INC. AND AUTHORIZE STAFF TO EXECUTE CHANGE ORDERS WITHIN THE IDENTIFIED BUDGET OF \$400,000.00
(MOVED FROM THE CONSENT AGENDA)**

No staff presentation, Parks Project Manager, Bryon Weber was available to answer questions.

Council Questions

Council Discussion

Public Comment

- Cathern Smith

Council Comments

Council reached consensus and provided direction to compile the data and place the item on the consent agenda, targeting the April 1st or 15th meeting.

CITY ATTORNEY'S REPORT (3:41:45)

None

COUNCIL COMMENTS, COMMITTEE REPORTS, AND IDENTIFICATION OF FUTURE AGENDA ITEMS (3:42:51)

Councilmember Kern spoke regarding the Inline Skate Rink/ Pickleball courts.

ADJOURN

Councilmember Kern moved to adjourn the meeting; seconded by Councilmember Hamlington.

Aye: Leh, Fahey, Dickinson, Cooperman, Hoefner, Kern, Hamlington

Nay: None

Absent: None

Members adjourned at 9:43 pm.

Christopher M. Leh, Mayor

Genny Kline, City Clerk