

Recreation Advisory Board

Agenda

Monday, December 1 2025
Louisville Recreation & Senior Center
900 W Via Appia
6:30pm

Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.

- You can call in to 1-719-359-4580 or 1-833-548-0276(Toll Free)
Webinar ID #886 7577 1709
- You can log in via your computer. Please visit the City's website here to link to the meeting: www.louisvilleco.gov/rab

The Board will accommodate public comments during the meeting. Anyone may also email comments to the Board prior to the meeting at KMartin@LouisvilleCO.gov.

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Public Comments on Items Not on the Agenda
- VI. Staff Updates
 - Recreation & Senior Services
 - Pickleball Court Updates
 - Long Range Plan Update

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or special transportation, should contact the City Clerk's Office at 303.335-4536 or MeredythM@LouisvilleCO.gov. A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574.

- Golf Updates-Mark Jensen and Bo Lewis
 - i. Restaurant Task Force Update
 - ii. December Sale

VII. Board Updates and Feedback

- 2026 Workplan-Lisa

VIII. Discussion Items for Next Meeting

IX. Adjourn

Recreation Advisory Board

Meeting Minutes

Monday, October 27, 2025

Recreation Center

900 W. Via Apia

Louisville, CO 80027

6:30 PM

Call to Order – Chairperson Norgard called the meeting to order at 6:30 pm.

Roll Call was taken. The following members were present:

Board Members Present: Douglas Minter, Lisa Norgard, Michele Van Pelt, Dick Friedson, Dan Brenner, and Everett Weiss

Board Members Absent: Angie Layton

Staff Members Present: Kathy Martin, Bo Lewis, Adam Blackmore

Public Members Present: Monarch HS Government Class (10 students)

Approval of Agenda – The agenda was approved unanimously.

Motion: Michele Van Pelt

Second: Dick Friedson

Approval of Meeting Minutes – The minutes from the September 22 meeting were approved unanimously.

Motion: Lisa Norgard

Second: Dan Brenner

Public Comments on Items not on the Agenda

None

Staff Updates – Kathy Martin

Recreation & Senior Services

This Wednesday is the PROS Open House at the Rec Center to get public input on our long range plan including our master plan guiding the future of all Divisions. A trails master plan is also included.

Michele: I never received a postcard reminder for the statistical survey.

Kathy: We will send you a link for the survey which is still open until November.

No fiscal impact from the federal shutdown to our senior services. We expect minimal impacts even if the shutdown continues.

Next Meeting: There was a consensus for December 1st as our last Board meeting this year thereby avoiding the week of Thanksgiving.

2026 Fees-Non Resident Fee Update

Kathy: We are recommending a 7% increase to the Finance Committee rather than what we discussed at the September RAB meeting, which was \$90 for the non-resident monthly fee. This would be similar to last year's increase and aligns with what Boulder has been charging non-residents. What we discussed last month won't really decrease crowding because many non-residents are seniors who are covered by insurance and will continue to come to the Rec Center.

After some discussion among the RAB members, there was consensus for Lisa to draft a Board memo in support of the \$90 non-resident fee discussed last month.

Golf Updates - Bo Lewis

Rate Review

See Bo's handout on pricing which he believes is competitive with other local golf courses.

Bo: We are still utilizing dynamic pricing when needed when there are cancellations, to meet higher demand, etc. Charges for carts and range balls will increase slightly.

Preferred Player Program

We are trying to simplify our options. Our new Preferred program is an incentive to reward loyalty with benefits including earning points, 15 day advanced booking, playing less than 9 or 18 holes, etc.

Michele: why not continue to offer discounts?

Dick: we may see that this new program becomes a disincentive for increasing loyalty through preferred player numbers. What happens if the revenue stream goes down with these changes?

Adam: because we are not able to cover our increasing costs with continuing discounts, we need to try another approach to increase our loyalty numbers and, hopefully, revenue.

Lisa: from a marketing perspective, would it help to lower some of these newly proposed costs?

Bo: daily use fees paid by the general public are 80% of our total revenues. If the preferred program does not meet our expectations in terms of numbers and increased revenue, it may bring in other daily rate users to at least offset these losses.

Adam: We could investigate offering 10% discounts for league players vs. non-league players and see how that impacts our revenue. We will monitor the impact of our proposed changes through the quarterly dashboard, etc. and keep the Board updated on the results of these changes.

The Board agreed to support these proposed changes, including the modifications discussed today including some discounts, to take effect.

Season Passes

Bo: we would continue offering these various passes in addition to the preferred player program (see handout).

Dashboard

Bo gave an overview of golf course current expenses and revenue.

Adam: We are offering fewer lessons as Mark Jensen's position, unlike his predecessor, does not include this responsibility.

Director Update – Adam Blackmore

CCGC Restaurant Task Force Update

Adam: We met on 10/16. Lisa, Adam, and Bo are on the task force as well as other City officials. Our next meeting is 11/6. We are reviewing the RFP to get it out for bid for 30 days and would be selecting a contractor by April, 2026. If we don't get a good response for bids, the City may become the restauranter. The past restaurant contractor was not paying its employees.

November 3rd is our next budget meeting which will cover funding for noise mitigation for the five new pickle ball courts as a budget amendment. Mitigation costs could be up to \$150,000 since there was no previous physical mitigation installed.

Dan: please consider the noise impact on tennis players uphill from these new courts.

Kathy: I can share these actual costs when we receive them next week.

Adam: I think it's ok if the Board generally supports this mitigation investment in the absence of knowing the actual costs.

November 10th meeting: PROS will discuss open space acquisition.

Board Updates and Feedback

2026 Workplan – Lisa

Please review this draft handout and send comments to Kathy and me. We will discuss this in more detail at our next meeting, so we have a final RAB work plan ready in December.

Sustainability in Recreation Services – Dan

For the Board's consideration, we need to emphasize sustainability to better engage City Council's interest in RAB priorities. For example, we should consider how the design of a new Club house can be a model for sustainability. The Board agrees and we should keep this in mind in drafting future memos, etc.

Discussion Items for Next Meeting on December 1st

Golf Course Update
Pickleball Noise Mitigation
Survey Update

Adjourn – The meeting was adjourned at 8:15 pm. Move to adjourn was approved unanimously.

Motion: Lisa Norgard
Second: Dick Friedson

Recreation and Golf Advisory Board
Organic Work Plan* Board Items Calendar

January 26, 2026	February 23, 2026	March 23, 2026
Action Items: • Officer Elections: Chair, Vice-Chair, and Secretary • Approve Designation of Places for Posting “Notices for Public Meeting” for 2025 • Discuss 2026 RAB Work Plan • City Comprehensive Plan Update • PROS Update • Red Tail Ridge Update Updates/Discussion from the Department: • Introduction of New Board Members • Parks & Rec Director Update • Outdoor Rec Amenities Subcommittee Update • Clubhouse Task Force Update Updates/Discussion from the Board: • Board Feedback	Action Items: • Fitness Update – Silver Sneakers • Facility Use Discussion • Parks Maintenance Update • CIP Planning Update • Approve 2026 Work Plan • Decarbonization Plan City Wide Update Updates/Discussion from the Department: • Rec/Senior Center Update • Trails Joint Advisory Board Update • Clubhouse Task Force Update • Outdoor Subcommittee Update • Pickleball Facility Update Updates/Discussion from the Board: • Board Feedback • Golf Course Update • Outdoor Rec Amenities Subcommittee Update	Action Items: • Memory Square Programming Update • Marketing Plan Update • Golf Course Maintenance Update • Review Golf Course Master Plan • Prepare for City Council Study Session • Comp Plan Update Updates/Discussion from the Department: • Dashboards Golf/Rec • Clubhouse Task Force Update • Trails Joint Advisory Board Update • Pickleball Facility Update • Dashboards Rec/Golf Updates/Discussion from the Board: • Board Feedback • Outdoor Rec Amenities Subcommittee Update

April 27, 2026	May 25, 2026	June 22, 2026
Action Items: • Continue 1Q Items Not Completed • Review Rec Proposed Capital Projects for 2026 & 2027 • Tour Rec Center & Memory Square Pool • Tour Coal Creek Golf Course • Budget Discussion • Senior Center Update Updates/Discussion from the Department: • Parks & Rec Director Update • Council Study Session Update & Review • Trails Joint Advisory Board Update • Pickleball Facility Update • Redtail Ridge Update Updates/Discussion from the Board: • Board Feedback • Outdoor Rec Amenities Subcommittee Update	Action Items: • Review Golf Budget for 2027-2028 Including funding of R&R of Equipment • Evaluate Rec Fees & Programs Updates/Discussion from the Department: • Aquatics Update • Council Study Session Update • Parks & Maintenance Update • Pickleball Facility Update • PROS Update • Comp Plan Update Updates/Discussion from the Board: • Board Feedback • Outdoor Rec Amenities Subcommittee Update	Action Items: • Review Rec Programming Plan • Review of Senior Services & Senior Programming • Review Rec programming • Review of Tennis Court Maintenance Projects • Pickleball Facility Update Updates/Discussion from the Department: • Dashboards Rec/Golf Updates/Discussion from the Board: • Board Feedback • Outdoor Rec Amenities Subcommittee Update

*All items are subject to change. A final version of the agenda is posted on the web during the week prior to the RAB meeting.

Recreation and Golf Advisory Board
Organic Work Plan* Board Items Calendar

July 27, 2026	August 24, 2026	September 28, 2026
Action Items: - Continue 2Q Items not Completed. - Redtail Ridge Update - Golf Course Subcommittee Update - City Parks Comprehensive Plan Update - Pickleball Facility Update - Outdoor Tennis Facility Update Updates/Discussion from the Department: - Parks & Rec Director Update - Trails Joint Advisory Update Updates/Discussion from the Board: - Board Feedback - Outdoor Rec Amenities Subcommittee Update	Action Items: - Fees Update - CIP Requests - Decarbonization Plan City Wide Update - Pickleball Facility Update Updates/Discussion from the Department: - Trails Joint Advisory Update - Golf Course Update Updates/Discussion from the Board: - Board Feedback - Outdoor Rec Amenities Subcommittee Update	Action Items: - Review Marketing Plan - Update on RAB Maintenance projects - Pickleball Facility Update - Outdoor Tennis Facility Update 2027-28 Budget Discussion Updates/Discussion from the Department: - Dashboards Golf/Rec Updates/Discussion from the Board: - Board Feedback - Outdoor Rec Amenities Subcommittee Update
October 26, 2026	November 23, 2026	December 28, 2026
Action Items: - Continue 3Q Items not Completed. - Review 2027/28 Budget - Pickleball Facility Update Updates/Discussion from the Department: - Parks & Rec Director Update - Golf Course Update - Rec & Senior Services Update Updates/Discussion from the Board: - Board Feedback - Outdoor Rec Amenities Subcommittee Update	Action Items: - Discuss 2027 Workplan - Age Well Plan Final - Pickleball Facility Update - Outdoor Tennis Facility Update Updates/Discussion from the Department: - Dashboards Golf/Rec Updates/Discussion from the Board: - Board Feedback - Outdoor Rec Amenities Subcommittee Update	Action Items: - Discuss 2027 Workplan Updates/Discussion from the Department: - Trails Joint Advisory Update Updates/Discussion from the Board: - Board Feedback - Outdoor Rec Amenities Subcommittee Update

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