City of Louisville
COLORADO • SINCE 1878

Recreation Advisory Board

Agenda

Monday, February 23, 2026
Recreation Center-Brooks Room
900 West Via Appia
6:30 PM

Members of the public are welcome to attend and give comments remotely; however, the in-person meeting may continue even if technology issues prevent remote participation.

- *You can call in to 1-719-359-4580 or 1-833-548-0276(Toll Free) Webinar ID #886 7577 1709*
- *You can log in via your computer. Please visit the City's website here to link to the meeting: www.louisvilleco.gov/rab*

The Board will accommodate public comments during the meeting. Anyone may also email comments to the Board prior to the meeting at KathyM@LouisvilleCO.gov.

I. Call to Order
II. Roll Call
III. Approval of Agenda
IV. Approval of Minutes
V. Public Comments on Items Not on the Agenda
VI. Introductions
   - New Member Introductions

Persons planning to attend the meeting who need sign language interpretation, translation services, assisted listening systems, Braille, taped material, or special transportation, should contact the City Clerk's Office at 303 335-4536 or MeredythM@LouisvilleCO.gov. A forty-eight-hour notice is requested.

Si requiere una copia en español de esta publicación o necesita un intérprete durante la reunión, por favor llame a la Ciudad al 303.335.4536 o 303.335.4574.

VII. Sustainability Update-Hannah Miller

VIII. Memory Square Pool Proposed Schedule Changes-Danny Weinstock

IX. Staff Updates

- Director Updates-Adam Blackmore
    i. Long Range Plan Open House March 12th
    ii. City Council Meeting April 28
    iii. Golf Course F&B update
    iv. Trails Subcommittee for the Long-Range Plan
- Golf programming for 2026-Mark Jensen

X. Board Updates

XI. Discussion Items for Next Meeting

XII. Adjourn

Recreation Advisory Board

Meeting Minutes

Monday, January 26, 2026

Recreation Center

900 W. Via Apia

Louisville, CO 80027

6:30 PM

Call to Order – Chairperson Norgard called the meeting to order at 6:30 pm.

Roll Call was taken. The following members were present:

Board Members Present: Douglas Minter, Lisa Norgard, Michele Van Pelt, Dan Brenner, Everett Weiss, Caral Rapp , Mike Knapp, Ryder Bailey

Board Members Absent:

Staff Members Present: Kathy Martin, Bo Lewis, Mark Jensen, Adam Blackmore, Ginger Cross, Diana Langley, and Ryder Bailey

Public Members Present: approximately 25 in attendance

Approval of Agenda – The agenda was approved unanimously.

Motion: Michele Van Pelt
Second: Lisa Norgard

Approval of Meeting Minutes – The minutes from the December 1, 2025 meeting were approved unanimously with the following correction: 1) reference to the previous month's meeting should be October 27, not September 22.

Motion: Lisa Norgard
Second: Michele Van Pelt

Public Comments on Items not on the Agenda

Don Parcher: I received a $300 City grant for holding a public event on May 16th and am soliciting ideas. Our idea is to help residents to connect with their neighbors. Several nonprofits will be offering their services at this event.

Introductions

Including two new Board members: Caral Rapp and Mike Knapp

Approval of Posting Locations for Agendas

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- City Hall
- Library
- PD/Court
- Recreation & Senior Center
- Website www.louisvilleCO.gov

Motion: Lisa Norgard
Second: Dan Brenner

Election of Officers Approval

- Chair: Lisa Norgard
- Vice Chair: Michele Van Pelt
- Secretary: Douglas Minter

Motion: Dan Brenner
Second: Everett Weiss

2026 Meeting Calendar Approval

Motion: Lisa Norgard
Second: Michele Van Pelt

Staff Updates

• Golf Course Fee and Pass Presentation-Staff

Adam made opening remarks. Ryder presented the first set of slides as the City's Budget Director. Open to public comments after the presentation (slides to be included in the minutes). Ryder addressed several questions from the audience including on the Golf Fund Long Term Forecast of annual revenues and expenditures.

Michele: Are 2026 projections based on the current proposed fees?

Ryder: yes.

Dan: are there additional funds from FEMA expected from the Marshall Fire?

Ryder: I will need to look into this.

Mark: we can obtain additional data to answer some of the questions raised tonight.

Some members of the public in attendance had various additional questions.

Adam presented the last half of the City's slide deck which focused on PROS's 2026 Fees and Programs including the need to raise golf fees to recoup projected losses that would otherwise occur in 2026. Adam also introduced possible RAB recommendations for City Council consideration during their February or March meeting including more affordable pricing for Louisville residents compared to non-residents.

Public Comments-Limited to 3 min each

John McDermott: some of these golf figures are very deceptive. When did the City decide that money is more important than the people who want to use the golf course? In the past, this was not the case.

Dick Friedson: please explain the "cap" in the third recommendation.?

Adam: this means the maximum allowed.

Rick Rothchild: Increase of 5 to 6% makes sense for the user fee structure. Other proposed increases above this are not acceptable. What problem are we trying to solve? What has changed to justify such large increases? A number of residents will not continue to play if these proposed increases are adopted.

Adam: We expect future supply and demand of golf course program offerings to justify these larger increases including annual passes. However, we and the RAB are open to revisiting these recommendations.

Diana L: we want to recognize and offer discounts to residents, seniors, veterans, etc. The question is: are we going to continue to operate the golf course with its current services or are we willing to accept increases above what we have charged in the past as a larger reinvestment into a new clubhouse and other capital costs?

Kevin Crawford: as a veteran, please continue to offer discounts.

Dick Friedson: can the City put together a pro forma?

Diana L: yes, we can but we need to hear from others interested in doing this.

Paul Foley: were approved rates based on 2025 data? It appears the City should have used a different set for existing rates that would show a 10 to 15% increase for 2026, not a 5 to 6% increase.

Michele: the rates you are referring to are promotional rates for seniors.

Bo: the City's figures were based on approved 2026 rates, not existing 2025 rates.

Nick Silver: I propose that we increase fees by 5% based on 2025 rates for 2026 and we phase in the larger rate increases over a longer period of time to help mitigate the impact.

Teresa Silver: are there ways we can address underutilization for certain golf course services to help generate more revenue?

Scott Hudson: we need to consider other sources of revenue including use by non-residents, etc.

Mark Miller: there is a lack of transparency in these recommendations. Many existing perks for annual pass holders are being removed including loyalty points. I suggest increases of 5% for 2026 and then assess the results to inform future fees.

John Leary: is servicing debt through bond issuance a benefit or a cost? The golf course should not be operated as a business.

Alice Ranney: I support using 2025 rates, not approved 2026 rates, as the basis for these rate increases, and keep the current discounts for seniors, etc. (note: most informally polled in the room supported this approach).

Mark Johnson: "Profit and Loss" figures is missing from the Golf Fund projections slide.

Ryder: RAB should be aware that the FEMA grant ($5000) is driving these revenue figures.

Jerry Foley: There are ways to manage increased costs and still make investments into larger capital needs including a new club house. We need more transparency to maintain golfer's trust which will sustain loyalty and, in turn, help raise more revenue through increased usage.

Board Comments

Michele: Does the Golf/Enterprise Fund have the ability to issue bonds and could this be a funding source for building a new golf club house?

Ryder: we have issued debt before and could do so again.

Caral: how would the golf staff assess revenues if the annual passes were terminated? Which recommendations would be most financially viable?

Mark J: Loss of annual pass programs would have a significant impact on revenues which could be recouped by increasing daily use fees, senior rates, etc.

Lisa: based on all of the feedback we have heard, we need to recognize that the golf course is a business. I would like to consider revising some of these proposed recommendations.

Michele: the RAB was not put in a well-informed position during recent past meetings. We need to find a compromise asap for 2026 and have more complete information next year so RAB's recommendations are based on accurate and more complete data.

Caral: we need to address senior golfer needs who were not well served by 2025 rates that many did not know were artificially low/promotional rates.

Lisa: Should the RAB recommend the 5% increase be based on 2025 actual rates or the higher rates approved for 2026?

Adam: As a compromise, I propose RAB consider adopting the 2025 actual rates for 2026.

Lisa: I propose keeping the senior rates at $45 for Monday through Friday. I can draft a memo to capture this revised recommendation.

Caral: I can support that but also understand that seniors will still see this as an increase from the $35 rate which many did not realize was promotional/artificial.

Lisa agreed to draft the following Motion captured in a memo for RAB's review and addressed to City Council:

Board Motion

The Chair motioned to use the 2025 Senior green fee rates for the 2026 season.

- *18 Holes PM - $45.00*

- *9 Holes PM - $25.00*

Staff will have the flexibility to determine senior days and times.

The Standard green fees for Weekday and Weekend rates will remain as posted and approved for 2026.

The Regal & Imperial passes be adjusted for the 2026 season as follows:

- *Pass pricing will be based on the Louisville Resident/Military rate, with a 5% increase, and a 25% proration*
- *Regal Pass: $2637.00 + 5% increase, minus 25% proration*
- *Imperial Pass: $3498.00 + 5% increase, minus 25% proration*

These annual passes will be capped at 40, with Louisville residents receiving priority.

All Board members were in favor

Motion: Michele Van Pelt

Second: Lisa Norgard

• **Recreation & Senior Center Updates-Kathy**

March 10th is when the RAB presents to City Council. City Comp Plan public event is being held this week.

• **Director Updates-Adam Blackmore**

i. Guide Book (Long Range Plan and Trails Plan) Update

These Plans went to City Council this week.

ii. Redtail Ridge Update

Still in “infrastructure” mode

iii. Food and Beverage task force update

No complete bids to runs restaurant. Will entertain alternative options. For now, City will run the restaurant.

iv. Pickleball Court Update

Conversion has been approved.

v. Clubhouse Refresh Update

Refresh work is going well. This includes new interior/exterior paint, carpeting, and upgrading bathrooms.

Board Updates

None

Discussion Items for Next Meeting on February 23rd

Sustainability Update
Memory Square Pool Proposal

Adjourn – The meeting was adjourned at 9:45 pm. Move to adjourn was approved unanimously.

Motion: Lisa Norgard
Second: Michele Van Pelt

Presented By:
Hannah Miller, Sustainability Manager

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SUSTAINABILITY ANNUAL UPDATE

Agenda

Sustainability Division
- What We Do
- Year in Review
- Policy in Motion
- Strategic Priorities

New Programming
- Hard-to-Recycle Voucher
- Commercial Sustainability Rebate

Sustainability Team

Hannah Miller
Sustainability Manager

Logan Johnson
Sustainability Specialist

???
Building Policy and Community Engagement Specialist

What We Do

We envision a carbon-neutral future, with a 60% reduction in emissions by 2030 and carbon neutrality by 2050. We will achieve this by creating programs and hosting events that enhance community well-being and by setting an example that motivates collective climate action.

Year in Review

15 **Programs**

Ongoing programs available to residents and businesses

33 **Events**

Attended and/or hosted by Sustainability Staff

19 **Regional Partnerships**

Groups that staff attend on a regular basis

5 **Projects**

Inter-departmental and/or ad-hoc projects that are ongoing

Policy in Motion

14% emissions reduction

From 2016 to 2021, community- wide emissions reduced 14%.

43% residential waste diversion

Republic Services reports a 43% diversion rate from the residential sector.

12% Electric vehicle adoption rate

In 2025, 12% of Louisville vehicle registrations were EV.

Strategic Priorities

1. Drive Measurable Emissions Reductions: Commit to a carbon-neutral future by reducing greenhouse gas emissions 60% by 2030 and achieving full carbon neutrality by 2050.

2. Advance Community Well-Being: Design programs and host events that enhance quality of life for all residents while supporting a more sustainable, resilient community.

3. Lead by Example: Model sustainable practices across City operations to encourage collective climate action and build community-wide momentum.

Strategic Priority 1: Drive Measurable Emissions Reductions

Objective: Achieve a 60% reduction in greenhouse gas emissions by 2030 and reach carbon neutrality by 2050 through targeted, data-informed strategies.

- Develop and maintain a comprehensive greenhouse gas inventory to track progress and guide emissions-reduction planning across sectors.
- Prioritize high-impact actions in transportation, energy, and building electrification that yield measurable environmental benefits.

Strategic Priority 2: Advance Community Well-Being

Objective: Enhance the quality of life for all residents by delivering programs and events that foster equity, resilience, and sustainability.

- Design and implement inclusive programs and public events that promote sustainable behavior change and connect residents with climate resources.

- Collaborate with community partners, leaning into regional relationships to co create initiatives that reflect local needs and build long-term resilience.

Strategic Priority 3: Lead by Example

Objective: Demonstrate the City’s commitment to climate action by embedding sustainability into municipal operations and encouraging broad community participation.

- Integrate sustainable practices into City facilities, fleets, and procurement policies to model responsible resource use.

- Share transparent updates and success stories that highlight City-led sustainability efforts and inspire residents to take part.

LSAB

Priorities include:

- Sustainability Action Plan update
- Development Code
- Water Efficiency Plan
- Xcel Franchise Agreement
- Outreach for Sustainable Neighborhood Network
- 2027-2028 Budget

City Operations: Internal Decarbonization Plan

Goal: measurable reductions in City emissions and cleaner operations

Internal Decarbonization Plan focuses on:

- Energy efficiency upgrades to enhance building envelope
- Electrification upgrades to reduce reliance on fossil fuels
- EV charging infrastructure to support fleet and public vehicles
- Diesel generators for backup power during emergencies

What's in the Plan

10 Facilities

- Public Service Buildings
- Government Buildings
- Treatment Plants

IDP Scope

- Solar Arrays
- Fleet Electrification
- EV Chargers
- Building Electrification
- Diesel Generators

Progress So Far

Grant Funding

We secured three major grants—DOLA, HEEHA, and PBEG—bringing nearly $5 million to support Phase 1.

Additional CEO grants are being pursued for EV charging stations.

Budgeting

Phase 1 was fully funded at $6.4 million, thanks to grants and Capital Improvement Plan funds, allowing implementation to begin.

Resourcing

A dedicated project manager role was created to coordinate departments and keep the Internal Decarbonization Plan on track.

Final Selection of Consultants

Staff are finalizing consultant selection to implement Phase 1 of the IDP. Consultants for the energy efficiency/electrification and EV charging scopes are nearing award.

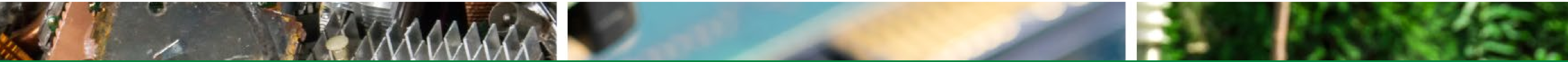
Hard-to-Recycle Voucher

This pilot program is designed to replace the City’s annual Hard-to-Recycle event.

The total cost is $37,000, which will be fully covered by the Bag Tax.

Residents will sign up via Eventbrite and receive a $28 voucher—$3 covers the CHaRM entrance fee and $25 applies toward accepted materials. The voucher will be marketed as $25 to keep messaging clear, with the entrance fee waived at the time of use.

Looking ahead, ongoing funding for the program could come from either the Bag Tax or the Solid Waste Fund, depending on fiscal availability.



Commercial Sustainability Rebate

Tiered Rebate Structure

- $1,000 Rebates: Five available annually for businesses that meet basic eligibility.
- $5,000 Rebates: Three awarded annually through a competitive review process.
- $10,000 Rebates: Two awarded annually through the same competitive process.

Funding & Budget

- Total Annual Budget: $40,000, including administrative costs in partnership with PACE.
- Designed with potential for scaling over time based on program impact and demand.

Key Benefits

- Broad access for small projects plus strong support for larger, high-impact ideas.
- Streamlined administration for staff and partners.
- Increased transparency and consistency through a revised scoring rubric.

Thank You!

LOUISVILLE SUSTAINABILITY ADVISORY BOARD 2026 WORK PLAN

LSAB Role

Advise & Recommend

- Advise City Council and recommend policies or changes, such as board recommendations relating to Council priorities. LSAB may not direct staff's daily work or direct them to take on projects
- Additional memos to Council – Board recommendations

2026 Meeting Outlines* Subject to Change

Month	Focus	Lead/Partners/Notes
January	- Welcome new members - LSAB Onboarding - Discussion/approval of 2026 LSAB work plan (moved to Feb) - Officer Election (Chair, Vice Chair) - Approval of Posting Locations - Approval of LSAB Mtg Dates	-Logan Johnson, Sustainability Specialist
February	-Approval of 2026 LSAB Work Plan -DRCOG Update -2027-2028 Budget Memo Discussion/ Direction	-Hannah Miller, Sustainability Manager -Allison Kay, LSAB Chair
March	-Prepare for City Council Workshop -2027-2028 Budget Memo DUE -2027 City Council Work Plan Discussion/Direction	-Hannah Miller, Sustainability Manager -Allison Kay, LSAB Chair
April	-LSAB_Council Collaboration meeting -No regular mtg	-Hannah Miller, Sustainability Manager -Allison Kay, LSAB Chair
May	-Sustainability Action Plan Progress Check-in -SNN Intro Outreach and Definition of Role -2027 Council Work Plan Memo DUE -ICLEI USA Data Emissions Results Presentation -Development Code 101 (TBD)	-Hannah Miller, Sustainability Manager -Allison Kay, LSAB Chair -Jeff Hirt, Planning Manager
June	-No meeting (summer break)	

July	-Water Efficiency Plan Presentation (TBD) -Water Efficiency Plan Memo Discussion/Direction	-Cory Peterson, Deputy Director of Utilities -Hannah Miller, Sustainability Manager -Allison Kay, LSAB Chair
August	-Water Efficiency Plan Memo DUE -Xcel Franchise Memo Discussion/Direction	-Hannah Miller, Sustainability Manager -Allison Kay, LSAB Chair
September	-Sustainability Action Plan 50% Draft Presentation -2027 Legislative Agenda Memo DUE -Xcel Franchise Memo DUE	
October	-No meeting (Division at MT2030 conference)	
November		
December		

Additional Focus Items

- City Programs/Projects/Plans Alignment
    - LSAB work plan may change if there is a need for sustainability feedback/advising in regards to other City Council proposed policy.

Additional Information

If a board member would like an item added to the 2026 Work Plan or discussed in a monthly meeting, the board member will email the Chair and Sustainability Manager directly with the request. After evaluation, the work plan may be modified to accommodate the new item, without impacting existing meeting schedule and priority items.

There may be needs for project-specific support in 2026. Staff will communicate these needs to the board as they arise. The calendar is subject to change as needed, but staff intends to maintain essential items as listed above.

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900 Via Appa Way
Louisville, CO 80027
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RECREATION ADVISORY BOARD ACTION ITEM

TO: Recreation Advisory Board

FROM: Daniel Weinstock, Recreation Supervisor I

DATE: February 23, 2026

Re: Proposed change to Memory Square Outdoor Pool schedule for Summer 2026 based on visitor report data and usage trends in Summer 2024 and Summer 2025

Question:
Does the Recreation Advisory Board support changing the pool schedule for the upcoming summer season?

Background:
Memory Square Outdoor Pool remains an important part of the small-town atmosphere of Louisville! According to our internal patron count data, how the community is using the facility during a given summer week is changing. Overall annual visits remain in line with what they always are, about 12,000 visits per season. Visits during open swim hours which serve youth and families are decreasing during the week (Monday – Thursday) while remaining at expected levels Friday – Sunday. This decrease in open swim usage on Monday-Thursday comes as our Noon-1:00pm lap swim and 5:00pm-6:00pm lap swim hours have become busier. We also consistently receive requests for more lap swim hours at the outdoor pool.

Staff Analysis:
The thesis of the current outdoor pool schedule is to prioritize open swim, anticipating the need to accommodate local families and youths in Louisville leaving the house and wanting to swim during the daytime when off school for the summer. As compared with 10 years ago, Memory Square Outdoor Pool is comparatively a small pool facility with few amenities outside of its location and neighborhood vibe. Kids and families now have the indoor pool facility at the Recreation & Senior Center with all its play amenities and outdoor patio. Families and summer camps also have fully dedicated outdoor water parks in Lafayette and Broomfield to choose over Memory Square.

Fiscal Impact:
Staff are the largest driver of expenses at Memory Square Outdoor Pool. A change in the weekly pool schedule to prioritize lap swim would require less staff. Open-swim hours require 5-6 lifeguards whereas lap swim hours require 3-4.

Staff Recommendation:
To better align with current facility usage and community feedback, extend lap swim hours on Monday – Thursday to 10AM-2:00PM, removing open swim while maintaining kiddie pool availability. Remove 8AM-10AM lap swim hours on weekend mornings.

Proposed Schedule for Memory Square Outdoor Pool 2026

February 23, 2026

Some Definitions

- Open Swim: Pool open to any type of usage.
  - Mostly families and youth
- Lap Swim: Lane lines in the water. Restricted to lap swim and water exercise.
  - Mostly adults

The Goal

- More effectively and accurately schedule Memory Square according to usage trends
- More efficiently staff Memory Square with respect to the budget
- Start considering how outdoor aquatics can be positioned in the upcoming budget based on the information in this presentation and community feedback in the current long-range plan process.

Memory Square Pool Usage Trends

Open Swim Is Inconsistent

- Memory Square is not the premier outdoor open swim summer venue anymore.
  - Great Outdoors (Lafayette)
  - The Bay (Broomfield)
  - Indoor/Outdoor spray pad (LRC)
- While the total visit count matches historical trends, our own daily patron counts show large variance between Monday – Thursday usage and Friday – Sunday usage regarding open swim.
- Lap swim numbers stay consistent all days of the week.

Patron Data 2025

- Lap Swim:
  - Both average and mode (**most common occurring number**): 4 lap swimmers, 7 days a week, every hour 10am-6pm
- Open Swim:
  - Significant variance (Monday – Thursday)
    - Mode: 3 open swimmers per hour
    - Average: 16
  - Consistency (Friday – Sunday)
    - Average, Median, Mode: 21 swimmers per hour
- Total 2025 visits (11,226)

Weekend AM Lap Swim

This Time Is Redundant

- The summer season has 15 weekends.
  - 2025 data showed 418 total visits between 8:00AM – 10:00AM
  - 180 of those visits were just for 9:00AM Sunday Zumba (on only 10 Sundays)
  - Comes out to just under 5 people a weekend

More Efficient and Predictable Staffing Costs

Open Swim

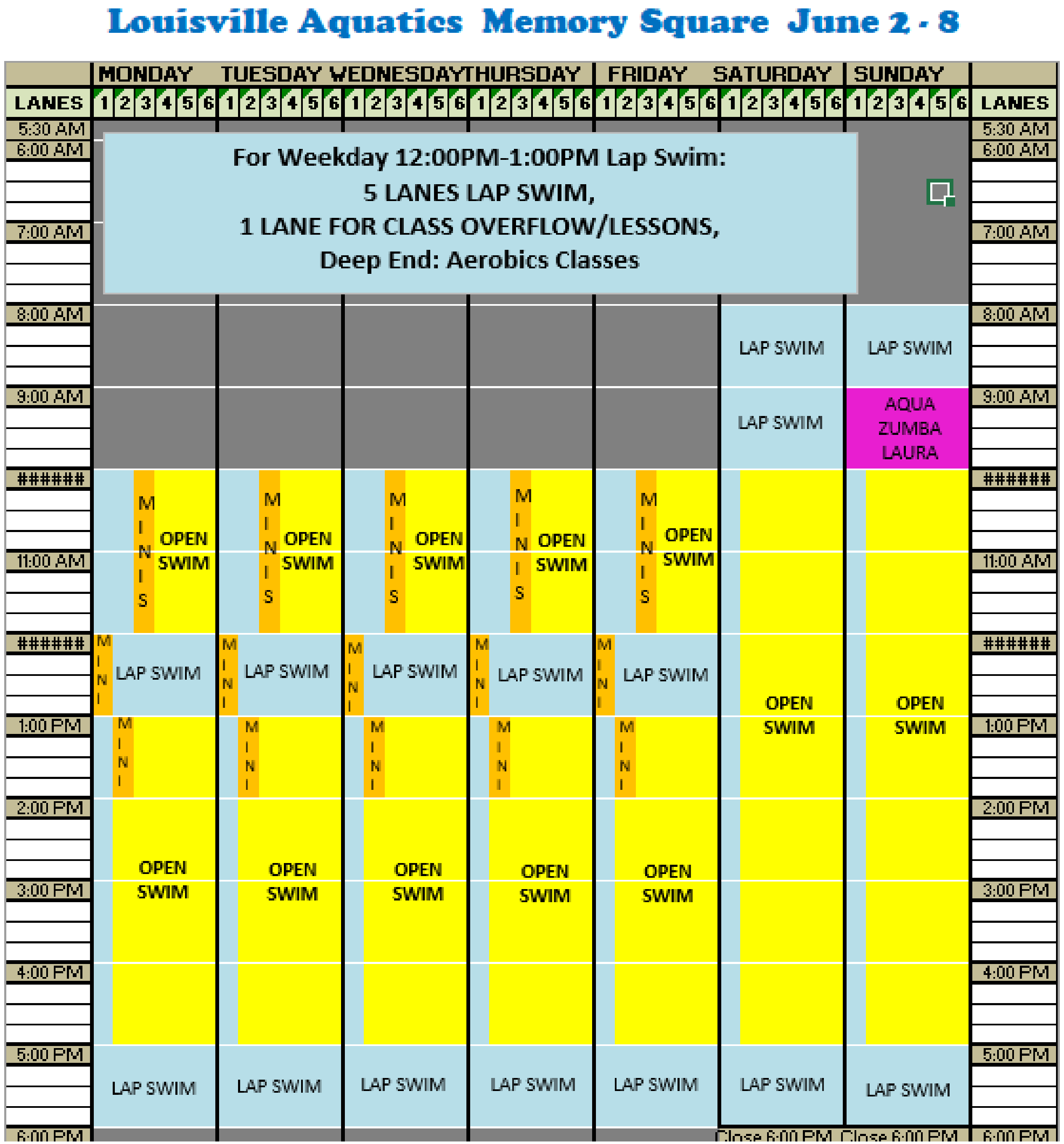
- American Red Cross standards require one lifeguard for every 20 people and one lifeguard per unique body of water.
- Considering the variance in open swim, we must staff at least 5 lifeguards and prepare for 6.
  - The data shows this rarely happens.

Lap Swim (with adjoining kiddie pool and deep end usage)

- Will never require more than 4 staff

City of Louisville

2025 Schedule



4/19/2023

2026 Schedule

For Monday - Thursday 10AM - 12PM; 1PM-2M Lap Swim:
Deep End Slide And Zip Line OPEN.
For All 12PM -1PM Lap Swim:
Deep End CLOSED for Aerobics.

LANES	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	LANES
	1 2 3 4 5 6	1 2 3 4 5 6	1 2 3 4 5 6	1 2 3 4 5 6	1 2 3 4 5 6	1 2 3 4 5 6	1 2 3 4 5 6	
5:30 AM								5:30 AM
6:00 AM								6:00 AM
7:00 AM								7:00 AM
8:00 AM								8:00 AM
9:00 AM							AQUA ZUMBA LAURA	9:00 AM
10:00 AM	MINIS; LAP SWIM	MINIS; LAP SWIM	MINIS; LAP SWIM	MINIS; LAP SWIM	MINIS; OPEN SWIM			10:00 AM
11:00 AM	LAP SWIM	LAP SWIM	LAP SWIM	LAP SWIM				11:00 AM
12:00 PM	LAP SWIM	LAP SWIM	LAP SWIM	LAP SWIM	LAP SWIM	OPEN SWIM	OPEN SWIM	12:00 PM
1:00 PM	LAP SWIM	LAP SWIM	LAP SWIM	LAP SWIM				1:00 PM
2:00 PM	OPEN SWIM	OPEN SWIM	OPEN SWIM	OPEN SWIM	OPEN SWIM			2:00 PM
3:00 PM								3:00 PM
4:00 PM								4:00 PM
5:00 PM	LAP SWIM	LAP SWIM	LAP SWIM	LAP SWIM	LAP SWIM	LAP SWIM	LAP SWIM	5:00 PM
6:00 PM						Close 6:00 PM	Close 6:00 PM	6:00 PM

City of Louisville