



GRANT APPLICATION FOR NON-PROFIT ORGANIZATIONS

The City of Louisville has funded the Non-Profit Grant program for over a decade, with the aim to help deliver services the City itself is unable to. The Preliminary 2027-2028 City Budget includes \$48,000 for grants to non-profit agencies. The most recent cycle awarded grants to 12 unique recipients.

Please answer the following questions as concisely as possible in the space provided. Applicants should plan to attend the September 17th Finance Committee meeting, held virtually at 4:00 pm in case questions or additional information is required. The City reserves the right to request additional information.

The proposal summary should be reviewed by both an official of the agency's governing board and, if applicable, the agency's Director.

The application and all required attachments should be submitted electronically. Please email the application and all attachments to financeadmin@LouisvilleCO.gov. For the email subject line, please use "[Your Organization Name] Non-Profit Grant Application."

Applications are due on or before 5:00 p.m., Friday, August 21, 2026

Required Attachments, along with a completed Application:

- List of Board of Directors and key officers or active volunteers.
- Copy of agency's 501(c)(3) tax ruling from IRS.
- Copy of your agency's most recent IRS Form 990
- The most recent copy of your Budget, Financial, and Annual Report

Organization _____

Program Title or "General Operating" _____

Contact Person _____ Title _____

Address _____

Telephone _____ E-Mail _____

Program Duration (if applicable) Begin _____ End _____

Anti-Discrimination Policy (Required) Yes _____ No _____ Other _____

Grant Amount Requested for **2027** and/or **2028** \$ _____ **2027** \$ _____ **2028**

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3. **Program measurements:** Provide the following information for the program/activities for which funding is requested:

Quantitative measures: For example, describe the overall population and geographic area targeted for service, with more specific information about the population you expect to reach in Louisville.

Qualitative measures: How will you measure the success of this program/activity?

4. **Evaluation:** If you offered this program in the past year, provide a brief description of successes and challenges. What, if any, changes will you implement to address this evaluation?

5. **Leadership:**

- How many people serve on your Board of Directors and how many of these are Louisville residents?
- How many staff does your organization employ and what is the total full-time equivalent? Are any of your staff members Louisville residents?
- Does your organization utilize volunteers? If yes, provide a brief description of their role and the approximate number of volunteer hours donated in a year.
- Who will be responsible for the administration of the program or service?

6. Please identify any other agencies/organizations that are currently providing similar services to the targeted population. Describe any cooperative or collaborative efforts between your organization and the other agencies.

7. Please include any additional information that would be helpful to the Finance Committee in evaluating your agency's need for funding.

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Please list all funding sources anticipated for your 2027-2028 fiscal years for the entire program/agency.

Source of Funding	Estimated/Requested Funding Amount	Percent of Total

I swear or affirm that the above information is true and correct to the best of my knowledge and belief.

Signature

Agency Director

Telephone Number

E-Mail Address

Signature

Board President

Telephone Number

E-Mail Address

Applications may be considered public record after presentation to the Finance Committee pursuant to City Ordinance and the Colorado Open Records Act. The City will notify the applicant of any request for disclosure and it will be the responsibility of the applicant to object and to pursue any legal actions pursuant to Colorado law. An applicant shall notify the City within 24 hours of notification by the City of request for disclosure of the applicant's objections to disclosure and the applicant's intent to pursue lawful protection under Colorado law. Any proprietary or otherwise sensitive information contained in the application is subject to potential disclosure. Submitting it waives any recourse with respect to disclosure and indemnifies the City for any charges directly related to the City's disclosure.